

DA	SPORT AND RECREATION CLUBS GRANT – SPORT & RECREATION	ACS12
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DELEGATED AUTHORITY CODE:	ACS12
DIRECTORATE:	Governance & Community Services
BUSINESS UNIT:	Recreation & Community Safety
SERVICE UNIT:	Recreation Services
RESPONSIBLE OFFICER:	Co-ordinator, Recreation Services
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	14 September 2017
POLICY REF.:	ACS12
VERSION NO.	6

Dates of Amendments / Reviews:		
DAPPS Meeting:	24 May 2012 28 August 2014 26 May 2016	25 August 2016 24 August 2017
OCM:	9 April 2009 14 June 2012 11 September 2014	9 June 2016 8 September 2015

FUNCTION DELEGATED:

The authority to evaluate and prioritise funding submissions to Council in accordance with the Sport and Recreation Champion Club Grant guidelines and to manage and allocate funds to compliant submissions.

CONDITIONS/GUIDELINES:

To approve applications for the Sport and Recreation Champion Club Grants in accordance with the evaluation and selection criteria set out below:

- (1) The maximum grant available through the Major Capital Works grant is **\$50,000**. Council's contribution towards projects will not exceed 50% of the total project cost. Two grant rounds will be offered each financial year; closing dates will be displayed on the City of Cockburn's website.

Eligibility Criteria:

- The MJCWG will only be available to incorporated and not-for-profit sport or recreation clubs.
- Clubs must be based or operating within the City of Cockburn under lease or seasonal licence on Council owned property.
- Clubs must be servicing a significant number of local residents.
- No additional funding will be provided over the approved application.
- Grants will not exceed 50% of the total project cost.
- The project will be completed within one year of the award of grant funding.

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- Contributions of voluntary labour and donated materials can be recognised as a component of the applicant's contribution – refer to 'Sport & Recreation Club Grants Guidelines for Applicants' for further details.
 - Additional information must be attached to the application form i.e. quotes
 - Once a club has a successful application, they cannot apply for the MJCWG again for three years and until they have acquitted all previous grant funding.
- (2) The maximum grant available through the Minor Capital Works Grant is \$4,000 per project. Council's contribution towards projects will not exceed 50% of the total project cost.
 - (3) The Healthy Canteen Incentive is a one-off payment of up to either **\$150** towards healthier food options purchased through the Star Choice Buyers Guide or up to **\$300** towards healthier food options equipment. Two grant rounds will be offered each financial year; closing dates will be displayed on the City of Cockburn's website.
 - (4) The Sports Equipment Grant is up to **\$1,000** per project. Council's contribution towards projects will not exceed 50% of the total project cost.
 - (5) The Junior Sport Travel Assistance programs provides up to \$400 towards travel cost for athletes representing WA or Australia 100kms from their residence. Junior athletes applying for the JSTA must be residents of the City of Cockburn. Closing dates are the first Friday of March, June, September, and December.
 - (6) Sport and Recreation Champion Club Grants will only be open to incorporated sporting clubs only.
 - (7) Sporting clubs must be based or operating within the City of Cockburn under a lease or seasonal licence on Council owned property.
 - (8) Sporting Clubs must have memberships open to the residents of the City and should show they are servicing a significant number of local residents.
 - (9) Applicants must have no outstanding debt or financial obligation with the City of Cockburn before funds can be granted towards any project.
 - (10) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

AUTONOMY OF DISCRETION:

As provided as in the conditions above.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Council Policy ACS12 "Sport and Recreation Clubs Grant – Sport and Recreation" refers.

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DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:

DELEGATE/S AUTHORISED:

Director, Governance & Community Services

Manager, Recreation & Community Safety

Co-ordinator, Recreation Services