



City of Cockburn
Annual General Meeting of Electors
Minutes

For Tuesday, 1 February 2022

Annual General Meeting of Electors
Tuesday, 1 February 2022, commencing at 7pm

Minutes

PRESENT

Elected Members

Mr L Howlett	-	Mayor (Presiding Member)
Ms P Corke	-	Councillor
Mr T Dewan	-	Councillor
Ms C Stone	-	Councillor

In Attendance

Mr T Brun	-	Chief Executive Officer
Ms V Green	-	Executive Corporate Affairs
Ms J Iles	-	Executive People Experience and Transformation
Ms E Milne	-	Executive Governance and Strategy
Mr D Arndt	-	Chief of Built and Natural Environment
Mrs G Bowman	-	Chief of Community Services
Mr S Downing	-	Chief Financial Officer
Mr A Lees	-	Chief of Operations
Mrs B Pinto	-	Governance Officer
Mrs S D'Agnone	-	Council Minute Officer

There were 25 electors in attendance. The Attendance List has been registered in the City's records.

Apologies and Leaves of Absence

Cr L Kirkwood	-	Leave of Absence
Cr C Terblanche	-	Leave of Absence

1. Declaration of Meeting

Mayor Howlett declared the meeting open at 7pm and welcomed all in attendance.

Mayor Howlett acknowledged the Nyungar People who are the traditional custodians of the land on which the meeting was being held, and paid respect to the Elders of the Nyungar Nation, both past and present, and extended that respect to Indigenous Australians and Torres Strait Islander people who were been present or viewing the meeting online.

Mayor Howlett made the following announcement:

“The COVID19 pandemic restrictions were still in place and there continues to be a need for physical distancing and hygiene practices, as well as a requirement to wear a mask at all times whilst in the building.

Accordingly, seating in the Council Chamber and the public gallery was set out to ensure physical distancing requirements were met. Please make sure all physical distancing requirements are adhered to during the meeting, and particularly when leaving the meeting.

In order to manage COVID-safe requirements, all attendees were requested to register their interest in attending this meeting online, given that numbers were restricted to conform to the directions of the state government.

Attendees were also required to provide suitable identification to confirm they are an elector or ratepayer of the City in order to be formally registered as an attendee. Only confirmed electors or ratepayers have the right to speak and vote at the meeting, and those eligible persons have been given a voting card for use, if and when required, during the meeting.

Non electors, or people who do not reside or own property in Cockburn, may attend the meeting as observers only and do not have the right to speak or vote.

The Annual General Meeting of Electors will be conducted in accordance with Section 5.31 of the *Local Government Act 1995* and clauses 17 and 18 of the *Local Government (Administration) Regulations 1996*.

All decisions will be made by a simple majority.

An elector is somebody who is a resident in the district and on the Electoral Roll, or who owns property in the district and is therefore eligible to be on the Electoral Roll. Those eligible to vote will have received a voting card at the time of registration.

I also advise that, for the first time, this meeting will be live streamed, and for those people using the microphone, you will be captured in the live streaming of the meeting by both audio and video”.

2. Purpose of Meeting

This Annual General Meeting of Electors has been called in accordance with the Section 5.27 of the *Local Government Act 1995* and the following matters discussed.

The Annual General Meeting of Electors will be conducted in accordance with Section 5.31 of the *Local Government Act 1995* and Clauses 17 and 18 of the *Local Government (Administration) Regulations 1996*.

3. Annual Report

3.1 Annual Report 2020-2021

Copies of the Annual Report are available on the City's website. No questions were received on the Annual Report.

4. GENERAL BUSINESS

4.1 Written Questions

4.1.1 Tom Burton, Jandakot

Councillors Representation - Jandakot Residents

Q1. My question is to all East Ward Councillors. Are they going to represent the Jandakot residents better in 2022 than they did in 2021, particularly residents of the Glen Iris Golf Estate, who are bleeding? I make reservation regarding new Councillor Dewan who has only recently been elected to represent residents in the East Ward.

A1. The Executive Governance and Strategy advised the East Ward Councillors are:

- Cr Lara Kirkwood, former Deputy Mayor, on parental leave until 1 March 2022, term ends October 2023
- Cr Chamonix Terblanche, leave of absence, term ends October 2023
- Cr Tarun Dewan, term ends October 2025.

All Councillors details can be found on the City of Cockburn website. The assessment of Elected Members is a matter for electors to determine.

4.1.2 Rohit Dodia, Hamond Park

As Mr Dodia was not present at the meeting, his questions will be treated as correspondence and a response will be provided to him.

4.1.3 Maureen Fisher-Sim, Hamilton Hill

Hamilton Hill Community Centre

- Q1. Why does the budget for a new Hamilton Hill Community Centre (HHCC) exclude the price of suitable land?
- A1. The Chief of Community Services advised the City always plans to locate community facilities on land which the City already owns or manages. This then avoids adding the additional expense of purchasing land.
- Q2. Will the budget for the proposed HHCC be reviewed to include land, given property shortages and prices in Hamilton Hill?
- A2. The Chief of Community Services advised the City is in the process of reviewing the current Community Sport and Recreation Facilities Plan (2018-2033) as it is almost four years old and will consider the HHCC as part of the review process, including the land.
- Q3. What criteria does the City of Cockburn use to determine a suitable 'community' facility building site?
- A3. The Chief of Community Services advised the City considers a range of criteria which varies dependant on the needs and type of community facility. The criteria identified for the new HHCC included the following:
- Land already under the management or control of the City
 - Sufficient size for the development
 - Accessible to the broader Hamilton Hill community
 - Accessible to residents and well located for community users
 - Accessibility and adjacency to public infrastructure; shops, schools and recreation centres
 - Accessible by public transport
 - Able to provide sufficient parking space
 - Considering any zoning restrictions
 - Existing site infrastructure requirements, for example power, water
 - Suitable from an environmental point of view, for example, ground water
 - Community support of the proposed location.
- Q4. What are the criteria of a community' facility? ie: Can the public readily access the building?
- A4. The Chief of Community Services advised that the Community facilities are public places where members of a community can gather for recreational, social, educational, or cultural activities and are available for hire for the community.
- Q5. If selective membership, why are these facilities being used to discriminate against legitimate full public access facilities being built nearby?
- A5. The Chief of Community Services advised the City's Community Centres are open to all members of the community to hire and to utilise. As she was unsure what the question referred to, the Chief of Community Services advised she would gather additional information from Ms Fisher-Sim at a later time.
- Q6. Considering the proposed construction of the long-awaited (10 years) HHCC is scheduled for two to three years' time, what progress has been made to secure appropriate land?

- A6. The Chief of Community Services advised the City is still at the stage of continuing to assess available land options as they arise.
- Q7. The Hamilton Hill community have waited 59 years for a replacement public facility for the Memorial Hall. When can we expect further consultation on the proposed Community Centre for Hamilton Hill.
- A7. The Chief of Community Services advised that, as part of the review of the Community Sport and Recreation Facilities Plan, the City will be consulting with the wider community in 2022. Community members will be encouraged to make a submission and participate in this consultation process.

4.1.4 Megan Jaceglav, Spearwood

Traffic Issues, Rigby Avenue, Spearwood

- Q1. Why does the City continue to ignore residents and refuse to address the concerns and living conditions these traffic issues create?
- A1. The Chief of Built and Natural Environment advised that the City has been investigating different options that are available, however there are limitations given that there are not a lot of opportunities in terms of access between Rockingham Road and Mell Road.

The City will continue to explore options, however the reality is that Rigby Avenue forms the main access point between the two essential roads, and this is why the City has continually searched for options to manage the traffic loads. That is all the City can do, given the physical restrictions of the area.

- Q2. It is not being managed, it is mismanaged, and we are suffering under the extreme traffic load, which the street is not designed for as a Local Access Road.

It is good to hear that there are some things being looked at, as my understanding is that, throughout the 12 years I have lived there, nothing has been looked at.

- A2. The Chief of Built and Natural Environment advised there is actually no access in the area adjacent to the rail reserve. There is an access track which falls within ownership of the Public Transport Authority (PTA), who have made it very clear that land will not be made available for any public vehicle access.

Regarding opening up existing culs de sac, Rockingham Road is an area that we were looking at. One of the issues opening up these Culs de sac is whether or not it complies with the suitable traffic warrants, and there are issues in terms of opening up the culs de sac onto that road without doing the appropriate changes to the road environment on Rockingham Road.

4.2 Motions On Notice

Motion 1 - Basic Infrastructure Support and Intervention

MOVED: Katherine Pritchard
SECONDED: Angela De Silva

That City of Cockburn provide immediate and urgent intervention to support residents of Treeby, by arranging immediate support and solution to the lack of mobile phone reception by providing a temporary phone tower or immediate installation of a mobile phone tower as an extreme health and safety issue.

CARRIED 19/0

Motion 2 - Ward System

MOVED: Katherine Pritchard
SECONDED: Stephen Greenwood

That City of Cockburn Council remove the ward system for representation of residents, but used for title purposes, that each Elected Member represents residents of Cockburn as a whole community.

CARRIED 17/0

Motion 3 - Comment on Cockburn

MOVED: Katherine Pritchard
SECONDED: Leanne Chaproniere

That City of Cockburn adhere to their Planning Policies and requirements and ensure no Structure Plan or plans for development are uploaded to Comment on Cockburn, until they meet all the requirements of said policies.

And that where there appears discrepancies or conflicting information, a formal process is ADOPTED to ensure the information is non biased and researched prior to making a final decision on development plans.

CARRIED 24/1

Motion 4 - New Development Street Plants

MOVED: Katherine Pritchard
SECONDED: Angela Da Silva

That the City of Cockburn ADOPTS and implements a policy requiring all future developments ensure priority for plants and vegetation is focussed on local native Australian plants, shrubs, trees and vegetation.

That all housing developments provide street trees which support the local native Australian wildlife.

That City of Cockburn review and amend their Verges Policy to include Australian plants native to the local area and that Community Gardens are not permitted to plant or grow nut trees, based on community safety to support inclusion for all, as community gardens are used by early learning centres and schools.

CARRIED 17/1

Motion 5 - On Street Parking

MOVED: Katherine Pritchard
SECONDED: Leanne Chaproniere

That the City of Cockburn Council ADOPTS the immediate implementation for all future urban developments, to have provision on every road within an 'estate' to include on street parking which does not interfere with traffic movement, flow or safety of people moving throughout the estate.

CARRIED 18/0

Motion 6 - Corporate Credit Card Reporting

MOVED: Katherine Pritchard

SECONDED: Stephen Greenwood

That the City of Cockburn Council ADOPTS the immediate implementation of the Corporate Credit Reporting System that reports each individual purchase made on each credit card on a monthly basis, as it is the current “best practice” reporting method, ensuring that:

- (1) it will comply fully with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* giving greater oversight and in the public interest;
- (2) it will comply fully with the Western Australian Auditor General’s Report 7 May 2018 released by Colin Murphy, Auditor General;
- (3) it will pre-empt the Local Government proposed reform of this very issue which will be legislated later this year;
- (4) it is the “best practice” reporting of this expenditure currently undertaken by at least 10 other significant Local Government areas, that provides substantially greater accountability, transparency and oversight in this area, and could also lead to significant reduction of expenditure of funds.

CARRIED 18/0**Motion 7 - Coogee Golf Course - Feasibility Study**

MOVED: Katherine Pritchard

SECONDED: Angela de Silva

That the City of Cockburn Council REQUIRES that the completed Feasibility Study into the proposed 9 Hole Coogee Golf Course be presented by the April Ordinary Council Meeting, 2022.

CARRIED 9/3**Motion 8 - Residential Council Rates 2022-2023**

MOVED: Stephen Greenwood

SECONDED: Angela de Silva

That the City of Cockburn Council ADOPTS a rate setting criteria for the 2022-2023 Budget that caps the residential rate rise to a maximum of 1% for the next financial year.

CARRIED 19/0

8.06pm Cr Dewan departed the meeting and returned at 8.09pm.

Motion 9 - Reinstatement of On Lead Dog Beach at Ammunition Jetty

MOVED: Stephen Greenwood

SECONDED: Ronae Lamb

That the City of Cockburn Council REVOKES the decision made at the Council Meeting conducted on 10 September, 2020 in relation to item 17.1 (3)(a) and REINSTATES access to the beach, from the section from Ammunition Jetty (extending approximately 800 metres south), to the old fence line, which is approximately 100 metres north of the children's Camp entrance to the beach, for dog walkers and their dogs, and designate the area as "dogs on leash only". Including that:

- (1) dogs will not be permitted off leash on this beach and will not be permitted on, or within, the primary dune system, unless utilising designated signed official access points provided by the City of Cockburn, along the footpath that cut through the dunes to the beach;
- (2) this will allow the area to be returned to a safe "on leash" space for the community to utilise and enjoy;
- (3) it will also endorse the principal that dog owners who have their dogs "on leash" under their effective control are treated the same as walking along a footpath or park with their dog "on leash" and that they are equal to other members of the public and not treated as second class citizens;
- (4) geo fencing poles be erected in line with the old fence line, to monitor any infringement of dogs going further south past that point.

CARRIED 15/0**Motion 10 - Resident Groups Draft Capital Budget Submission**

MOVED: Stephen Greenwood

SECONDED: Katherine Pritchard

That the City of Cockburn Council ENDORSES that Resident Associations can submit up to five projects to a total value of \$50,000 for consideration in the City's 2023-2024 Draft Capital Works Budget process.

CARRIED 17/0**Motion 11 - Coogee Golf Course - Design**

MOVED: Stephen Greenwood

SECONDED: Katherine Pritchard

That the City of Cockburn Council REQUIRES that, dependant on a satisfactory Feasibility Study outcome, that the Coogee Golf Course Design element and Budget be bought forward from the currently proposed 2027-2028 Financial Year to the 2023-2024 Financial Year.

LOST 3/10

Motion 12 - Payment of Allowances to Elected Members on Leave of Absence

MOVED: Angela De Silva

SECONDED: Katherine Pritchard

That the City of Cockburn Council AMENDS the “Elected Members Entitlements – Allowances and Reimbursements Policy” of 9 September, 2021, Policy Statement, (9) Policy Administration, 2, Payment of Fees/Allowances (on Page 6) by INSERTING the following sub clause:

- (f) If an Elected Member is granted Leave of Absence by Council for any reason, then all relevant allowances will automatically be suspended for the period of leave granted.

CARRIED 21/0

Motion 13 - Total Employee Cost Review

MOVED: Angela De Silva

SECONDED: Stephen Greenwood

That the City of Cockburn Council REQUIRES that a review be conducted and a report be prepared for the July Ordinary Council Meeting, 2022 on the City’s current total employee cost base, with particular reference to the following:

- (i) Comparisons with Joondalup, Melville, Gosnells, Stirling and Wanneroo Local Government areas in total costs and with regards to population;
- (ii) Employee costs versus materials and contracts costs,
- (iii) The proposed Budget for employee costs for 2022-2023 and 2023-2024 Financial Years,
- (iv) Recommendations moving forward to achieve a more efficient delivery of services.

CARRIED 19/0

Motion 14 - Manning Park Ridge

MOVED: Judy Fogarty

SECONDED: Megan Jaceglav

That, given the Manning Ridge and Manning Park's high conservation value and significant status, the City of Cockburn:

1. Commissions a comprehensive environmental assessment of the indigenous, conservation and biological significance of Manning Ridge and Manning Lake, which are integral parts of the State Government's Beeliar Regional Park, including a Bushland Forever area, prior to any consideration of future uses and facilities for public recreation.
2. Commits to protecting and enhancing the integrity of the existing Manning Park and Ridge, first and foremost, as a highly significant environmental conservation area, by developing a comprehensive strategy for its enhancement and future management as a part of the Beeliar Regional Park, including reinstatement of the biological connection of the ridge and lake system and rehabilitation of damaged zones.
3. Commits to prohibiting the use of illegal bike trails by mountain bike riders throughout Manning Ridge and reinstates already damaged vegetation areas where illegal trails have already been made.
4. Recognises the unsuitability and unsustainability of Manning Park Ridge to develop as a future destination as a Mountain Bike Venue.

CARRIED 20/0**Motion 15 - Contact With Developers Register**

MOVED: Leanne Chaproniere

SECONDED: Tom Burton

That the City of Cockburn Council ADOPTS a Contact Register that reports any and all meetings, whether verbal or written, formal or informal, that Authorised Officers or Elected Members have with a Developer, prospective Developer, or consultant of a Developer, regarding a matter pertaining to any land or infrastructure matter where the project cost is estimated to exceed \$2M, within the City, and could be bought before Council in the future.

Such a record would be publicly available each month at the Council Office Reception.

CARRIED 19/0

8.43pm Cr Corke departed the meeting and returned at 8.45pm.

Motion 16 - Treeby Mobile Phone Coverage

MOVED: Katherine Pritchard
SECONDED: Leanne Chaproniere

That the City of Cockburn Council WITHHOLDS approval on any current or future Structure Plans or Development Plans for Treeby until residents of Treeby, including Calleya Estate residents, have quality and reliable, widespread mobile phone coverage.

CARRIED 18/0

Motion 17 - Local Government Act Review

MOVED: Leanne Chaproniere
SECONDED: Stephen Greenwood

That electors require any law reform submission on the Local Government Act, is to be made public and advertised for public comment prior to any submissions by the City being made.

CARRIED 17/0

Motion 18 - Third Party Appeal Rights

MOVED: Leanne Chaproniere
SECONDED: Jeannette Smith

That Council advocates third party appeal rights against development approvals.

CARRIED 19/0

Motion 19 - Public Registers

MOVED: Leanne Chaproniere
SECONDED: Jeannette Smith

That public registers must be set up for lobbyists and all meetings with third parties relating to applications to the City of Cockburn.

Secondly that all Council resolutions and all existing and new registers be uploaded on the City of Cockburn website within 30 days of each amendment to that particular register.

All uploaded registers to the City of Cockburn website must be searchable by catchwords.

CARRIED 19/0

Motion 20 - Motions Dealt Separately

MOVED: Leanne Chaproniere
SECONDED: Jeannette Smith

That each motion brought forward from an Electors' Meeting must be dealt with separately and 'noted' is not an accepted answer from Council.

CARRIED 19/0

Motion 21 - Documents Withheld

MOVED: Leanne Chaproniere
SECONDED: Stephen Greenwood

That no document will be withheld from the electors unless specifically prescribed and approved by Council, at a general meeting of Council.

No contracts or contacts that are badged as "Commercial in Confidence" will be accepted without that specific approval.

CARRIED 19/0

Motion 22 - Refusal of Requests

MOVED: Leanne Chaproniere
SECONDED: Stephen Greenwood

That any refusal by an Executive of the City for requests for information from electors is to be advised to Council and noted in the next meeting minutes.

CARRIED 19/0

4.3 Other Business

Nil

5. Closure of Meeting

The Presiding Member thanked everyone for their attendance and closed the meeting at 9.08pm.