

DA	EMPLOYEE DEVELOPMENT	AFCS1
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DELEGATED AUTHORITY CODE:	AFCS1
DIRECTORATE:	Finance & Corporate Services
BUSINESS UNIT:	Corporate Services
SERVICE UNIT:	Human Resources
RESPONSIBLE OFFICER:	Manager, Human Resources
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	8 December 2016
ATTACHMENTS:	N/A
VERSION NO.	4

Dates of Amendments / Reviews:	
DAPPS Meeting:	24 May 2012 26 May 2016 24 November 2016
OCM:	9 April 2009 14 June 2012 9 June 2016

FUNCTION DELEGATED:

The authority to approve / refuse employee applications for Study Assistance from Council.

CONDITIONS/GUIDELINES:

- (1) As provided in Council Policy AFCS1.
- (2) Any requirements of Local Government Employee Awards to be complied with.
- (3) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

AUTONOMY OF DISCRETION:

As provided in Council Policy AFCS1.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Council Policy AFCS1 "Employee Development" refers.

DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

DELEGATE/S AUTHORISED:

Manager, Human Resources