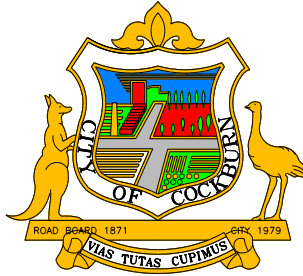


CITY OF COCKBURN



ORDINARY COUNCIL

AGENDA PAPER

**FOR
TUESDAY 15 SEPTEMBER 1998**

CITY OF COCKBURN

SUMMARY OF AGENDA TO BE PRESENTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY, 15 SEPTEMBER 1998 AT 7:30 P.M.

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CITY OF COCKBURN

AGENDA TO BE PRESENTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY, 15 SEPTEMBER 1998 AT 7:30 P.M.

- 1. APPOINTMENT OF PRESIDING MEMBER [IF REQUIRED]**

- 2. PUBLIC ADDRESS SESSION**

- 3. REQUEST FOR LEAVE OF ABSENCE**

- 4. CONFIRMATION OF MINUTES**
 - 4.1 (OCM9/98) - Ordinary Meeting of Council - 18/8/98**
 - 4.2 (OCM9/98) - Special Meeting of Council - 25/8/98**

- 5. APOLOGIES AND LEAVE OF ABSENCE**

- 6. ADDITIONS TO THE AGENDA**

- 7. DEPUTATIONS**

8. COUNCIL MATTERS

- 8.1 (OCM9/98) - Strategic & Policy Committee Report - 1/9/98 (1055)**
- 8.2 (OCM9/98) - Community Development Committee Report - 8/98/98 (1052)**
- 8.3 (OCM9/98) - Request for Donation - Villa Dalmacia Charity Ball (5003) (ATC)**

RECOMMENDATION

That Council resolve to donate \$1,000 towards the Villa Dalmacia's Gala Charity Ball to be held on 24 October 1998 at the Hyatt Regency Hotel.

COUNCIL DECISION

That Council:

Background

Correspondence has been received by the Mayor from Villa Dalmacia Association Inc. requesting a donation of \$1,000 towards its Gala Charity Ball which is to be held on 24 October 1998 at the Hyatt Regency Hotel. This event is the Association's major fund raising event.

Submission

N/A

Report

Council in 1997 donated \$1,000 towards the Villa Dalmacia Ball held at the Novotel Langley Plaza Hotel. In previous years Council donated free use of the Civic Centre Hall.

Strategic Plan/Policy Implications

N/A

Budget/Financial Implications

No specific allocation has been made in the 1998/99 Budget. Funds are available in the Donations Welfare - General account.

8.4 (OCM9/98) - Business Plan For A Major Land Transaction - Progress Drive, Bibra Lake - Formal Response From The Minister For The Environment (1100231) (LJCD)(Attach)

RECOMMENDATION

That Council resolve to:

(1) Receive the letter from the Minister for the Environment dated 24 August 1998, in response to Council's request to install the WA Croatian Association (Inc.) as the proponent for proposed Lot 1 and proposed Lot 2;

(2) In accordance with Regulation 10 of the Local Government (Administration) Regulations 1996, revoke part 6 of the resolution of Council dated 3 August 1998 which reads:

"That all of the above being subject to the Minister for the Environment agreeing to the proponent of the development being the WACA in regards to proposed Lot 1 and proposed Lot 2 and not the City of Cockburn."

NOTE: THIS REQUIRES FIVE (5) COUNCILLORS TO INDICATE THEIR SUPPORT FOR THE REVOCATION.

(3) Agree that Council and the WA Croatian Association (Inc.) be jointly and severally liable for the conditions and commitments relating to the development of Stage 1 of the project excluding the development on proposed Lot 1 (which is depicted on the plan that forms part of this item of business) at least until the project has substantially commenced; and

(4) As soon as regular results have been demonstrated in relation to the monitoring of the ground water, a formal application be made to the Minister for the Environment to install the WA Croatian Association (Inc.) as the proponent for proposed Lot 2 and such shall form part of the lease in respects to the before mentioned property.

TO BE PASSED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

That Council:

Background

Council, at its meeting held on 3 August 1998, adopted the following resolution:

“That Council resolve to:

- (1) Receive the submissions lodged as recorded in the Schedule of Submissions;
- (2) In consideration of the submissions received, proceed with the sale of Lot 1 Progress Drive, Bibra Lake and the lease of Lot 2 Progress Drive, Bibra Lake to the W.A. Croatian Association (Inc.) as proposed in the Business Plan prepared for this purpose;
- (3) Determine the extent of works to be undertaken with Council funds during 1998/99 up to an amount of \$222,450.00, as identified in the Schedule of Works contained in the Business Plan;
- (4) Inform all persons who lodged a submission of Council’s decision and of Council’s comment and response to their particular submission;
- (5) That the \$50,000.00 for Lot 3 earthworks be moved to future costs and to be determined when the need for the further playing fields is demonstrated and that this, being part 5., be considered a determination of 3. Above;
- (6) That all of the above being subject to the Minister for the Environment agreeing to the proponent of the development being the WACA in regards to proposed Lot 1 and proposed Lot 2 and not the City of Cockburn.

Part 6 of the aforementioned resolution does not permit the proposal to proceed unless the Minister for the Environment agrees to install the WA Croatian Association (Inc.) as the proponent for the development of Lot 1 and Lot 2.

The administration, with respects to part 4 above, has been implemented.

Submission

The Minister for the Environment responded to Council's application to install the WA Croatian Association (Inc.) as the proponent for proposed Lot 1 and proposed Lot 2 on 24 August 1998, and the response reads as follows:

Note: Proposed Lot 1 is now Lot 21, proposed Lot 2 is now Lot 22 and proposed Lot 3 is now part Lot 14.

"As the City of Cockburn will be retaining ownership of Lot 22 and the wetland, I believe it would be more appropriate for the City of Cockburn and the Western Australian Croatian Association to be joint proponents. The Environmental Protection Authority (EPA) assessed the proposal on the understanding that the proponent for the development would be the City of Cockburn, at least until the project had substantially commenced. In addition, I dismissed a ground of appeal by the Conservation Council on the understanding that the City of Cockburn were to be the managers of the project.

Joint proponentship would allow the sale of Lot 21 and the lease of Lot 22 to the nominated replacement proponent, the Western Australian Croatian Association (Inc.). Joint proponentship would also provide the expertise and resources of the City of Cockburn to the ongoing management of the project. Both parties will be jointly and severally liable for the conditions and commitments relating to the development."

Report

It should be noted at the outset, that the preliminary survey identified the proposed subdivided property as Lot 1 [proposed to be sold to the WA Croatian Association (Inc.)], Lot 2 [to be leased to the WA Croatian Association (Inc.) for the development of a soccer pitch] and Lot 3 [Balance of Lot 14 Progress Drive]. However, the Diagram of Survey lodged with the Land Titles Office identifies the proposed subdivided property as Lot 21 [Lot 1], Lot 22 [Lot 2] and Part Lot 14 [Lot 3].

The Minister for the Environment has advised that both the Council and the WA Croatian Association (Inc.) will be jointly and severally liable for the conditions and commitments relating to the development. That is, Stage 1 of the project. The components and features of Stage 1 will be dealt with later in this report. The question is for how long will this arrangement

remain in force. This question it is submitted, is answered by the phrase "at least until the project had substantially commenced" which has been underscored in the Ministers letter.

Mr Kim Taylor of the Department of Environmental Protection was approached to ascertain the meaning of the phrase. The phrase means "when the soccer pitch is in place, monitoring procedures have been implemented and regular results are demonstrated."

With respects to the foregoing such is governed by the development time frame of the soccer pitch, which at this point in time is not known. Taking a hypothetical view for no other reason than to foster discussion assume the soccer pitch development is completed within six [6] months of Council's formal approval. The management of the soccer pitch itself is subject to the Nutrient and Irrigation Management Plan [approved by the EPA] and the monitoring procedures will continue for a period of twelve [12] months. It is at the conclusion of this period that the monitoring results will be evaluated. Assuming that the results are satisfactory then there is no reason for not making an application to the Minister for the Environment to install the WA Croatian Association (Inc.) as the proponent for Lot 22. However, if the results are unsatisfactory then monitoring of the ground water will continue until the results are satisfactory.

The Minister's decision to make the City and the WA Croatian Association (Inc.) jointly and severally liable for the conditions and commitments, in respects to Lot 22 is in essence mirroring the decision of Council dated 3 June 1998. Council has resolved that Statement No. 000475 [which contains the conditions and commitments] is to form part of the contract of sale for Lot 21, which will be held in fee simple by the WA Croatian Association (Inc.). The conditions and commitments are also to form part of the lease for Lot 22. This decision places a common law obligation on the Association to comply with the conditions and commitments. Furthermore, Council has resolved that the Compliance Audit costs would be shared on an equal basis between the City and the Association.

The components and features of Stage 1 of the project are shown in Figure 1 below and this information can be related to Figure 2 (attached) which depicts a diagram of the property; Stage 1 has been hatched. Although the clubhouse and viewing stand is shown in Stage 1 Council has no involvement in this aspect of Stage 1 because the clubhouse will be built on private property.

FIGURE 1
Stage 1 – Components and Features

Components	Features
Senior Soccer Pitch	High Grade Turf Cut/Fill Viewing Mounds
Bore No. 1	Bore
Irrigation System	Automatic Reticulation to Pitch, Car Parks and Landscaping
Clubhouse and Viewing Stand	To be designed to high Seating at front [plan 2]
Offsite Sewage Disposal	Gravity flow to pump out wet Well, thence rising main to main sewer.
Car Parking Areas	Two bitumen car parks Landscaped and drained
Access Road	Bitumen road
Pedestrian Path	Limestone Path
Picnic Area	Irrigated turf
Drainage and Nutrient Management System	Detention and absorption Basins and drains
Tree Planting	Native trees and shrubs

Turning now to the issue of implications. What are the implications to Council in relation to Stage 1 of the project?

- Lot 21 Progress Drive, Bibra Lake

It is intended that the WA Croatian Association (Inc.) will hold this property in private ownership. The involvement Council will have in respects to this property is the adoption of Development Approvals to be recommended to the Western Australian Planning Commission.

- Lot 22 Progress Drive, Bibra Lake

The Minister for the Environment has advised that both Council and the WA Croatian Association (Inc.) will be jointly and severally liable.

The property is to be leased to the WA Croatian Association (Inc.) and the Association is required to develop the soccer pitch. The Association will also be responsible for compliance with the provision of the Nutrient and Irrigation Management

Plan. Council has stipulated that such will be a common law liability.

Council has resolved that both Council and the Association will equally share the costs of the compliance audit. An Independent party, which is estimate cost in the vicinity of \$6,000.00 to does the compliance audit, and the costs are to shared equally between the City and the Association.

Basically Council will have a monitoring role in relation to this property.

- Part Lot 14 Progress Drive, Bibra Lake

Part Lot 14 Progress Drive will remain in the ownership of the City of Cockburn. The Nutrient and irrigation Management Plan applies to Part Lot 14 as well but will not be implemented until such time as Part Lot 14 is developed.

Strategic Plan/Policy Implications

N/A

Budget/Financial Implications

The financial implications were previously outlined in the Business Plan.



8.5 (OCM9/98) - Proposed Development Approval Conditions - Soccer and Recreational Development - Lots Pt 14 and 22 Progress Drive, Bibra Lake (1100231) (North) (SR)

RECOMMENDATION

That Council resolve to:

- (1) Recommend to the Western Australian Planning Commission that the following Development Approval conditions apply to the development of Lots 21, 22 and Part Lot 14 Progress Drive, Bibra Lake;
 1. If the development, the subject of this approval, is not substantially commenced within a period of 2 years from the date of approval, the approval shall lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further

approval of the responsible authority having first been sought and obtained,

2. Retaining wall(s) being constructed in accordance with a qualified Structural Engineer's design and a building licence being obtained prior to construction.,
3. The lot is included in the Eighth Schedule "District Heritage Significant Place in the Council's District Zoning Scheme No. 2 and therefore the Moreton Bay Fig trees are required to be protected and preserved.,
4. A plan or description of all signs for the proposed development (including signs painted on a building) shall be submitted to and approved by the Council as a separate application;
5. A landscape plan must be submitted to the Council and approved. For the purpose of these conditions a landscape plan shall be drawn to a scale of 1 : 100 and shall show the following:
 - (a) the location and type of existing and proposed trees and shrubs
 - (b) any lawns to be established
 - (c) any natural landscape areas to be retained; and
 - (d) those areas to be reticulated or irrigated.
6. No development or building work covered by this approval shall be commenced until the landscape plan has been submitted and approved, without the written consent of the Council;
7. The landscaping, in accordance with the approved detailed landscape plan, must be reticulated or irrigated and maintained to the satisfaction of Council;
8. All existing trees and vegetation within the area designated "Conservation Section" on the attached plan are to be preserved to the satisfaction of the Council.,
9. Satisfactory arrangements being made with the Council for the provision of an easement for sewerage and other services required by the development,

10. Earthworks over the site and batters must be stabilized to prevent sand blowing, and appropriate measures shall be implemented within the time and in the manner directed by the Council in the c-vent that sand is blown from the site.,
11. Prior to applying for a Building Licence or commencement any site works a detailed contour plan showing existing contours and proposed contours shall be submitted. For the area of the site within ten [10] metres of Tappers Lake and the Moreton Bay fig trees the contours on the plan shall be depicted at a contour interval of at least 0.3 of a metre.,
12. Prior to applying for a Building Licence or the commencement of site works a detailed plan depicting the development of the soccer pitch area, seating and associated structures shall be submitted.,
13. The development must be connected to the Water Corporation's sewer;
14. All earthworks and/or associated drainage details shall be in accordance with plans and specifications submitted to and approved by the Council;
15. The vehicle parking area shall be sealed, drained and line marked in accordance with the approved plans and specifications,
16. A Building Licence must be issued before any work commences on the site,
17. The applicant providing the Council with a plan showing the exact location of any bores and/or wells on the site prior to applying for a Building Licence;
18. A detailed plan of all food preparation and storage and refuse areas must be submitted with an application for approval to establish a food premises in conjunction with the Building Licence application.,
19. Submission of mechanical engineering design drawings and specifications, together with certification by the design engineer that satisfy the requirements of the Australian Standard 3666 of 1989 for Air Handling and Water Systems, is to be submitted in conjunction with the Building Licence application.

20. A minimum of four [4] disabled carbays designed in accordance with Australian Standard 2890.1 - 1993 is to be provided in a location convenient to, and connected via a continuous accessible path/s to, the main entrance of the building/facility. Design and signage of the bay/s and path/s is to be in accordance with Australian Standard 1428.1 - 1993. Detailed plans and specifications illustrating the means of compliance with this condition are to be submitted in conjunction with the Building Licence application.,
21. Until the Council has Issued a certificate of Classification under Regulation 20 of the Building regulations 1989, there shall be no approval to use the building for the purposes of the development herein conditionally approved and the land shall not be used for any purpose,
22. Refuse bins adequate to service the development shall be provided to the satisfaction of the Council before the development is occupied or used,
23. Prior to the commencement of any on-site works, structural, detailed design and other plans required for a Building Licence application for the Clubhouse and ancillary structures are to be submitted and approved by the Council,
24. Satisfactory arrangements being made with Council for the implementation of the Environmental Management Commitments and Ministerial Conditions comprised in Ministerial Statement number 000475-,
25. The approval is to exclude any works outside the area depicted as Stage 1 on the attached plan.

ADVISORY FOOTNOTES

1. Access and facilities for disabled persons is to be provided in accordance with the requirements of the Building Code of Australia.
2. This development has been defined as a public building and shall comply with the provisions of the Health Act 1911 relating to a public building, the Public Building Regulations. An application to construct, extend or alter a public building is to be submitted with the Building Licence application.

COUNCIL DECISION**Background**

The Ministry for Planning / WAPC granted approval 'in principle' to the proposed plan for the soccer / recreational development on Lot 14 Progress Drive on 27 June 1996.

On 6 August 1996, Council authorised consultant, Mr Dave Overall, to prepare / coordinate (inter alia) "WAPC, DEP and other statutory approvals required for the overall concept plan development, subdivision and sale of the land."; and "Environmental Management Plan and other matters required by the WAPC letter dated 27 June 1996."

The Consultative Environmental Review process during 1997 developed the environmental conditions to apply to the development. These were confirmed via the Minister for the Environment's approval.

A formal MRS Development Application was submitted to the WAPC on 8 January 1998, following the Department of Environmental Protection's Recommendations being published in November 1997. With the finalisation of the Minister for the Environment's approval and matters relating to the Business Plan now resolved, WAPC development approval may now be finalised.

Submission

The components of the development are detailed in Item 8.4 of this Agenda.

Report

Environmental conditions and other details relevant to the project have been previously presented to Council, most recently via the Special Council Meeting held on 3 June 1998.

As the land is reserved for 'Parks and Recreation' under the Metropolitan Region Scheme, the WAPC is the planning

decision making authority, having regard to the advice of the Council regarding recommended conditions of approval.

These conditions are contained in the Attachment to the Agenda.

Conditions 1 - 7, 10, 13 - 22 are 'Standard Conditions' contained within Council Policy PD 20. Conditions 8, 9, 11, 23 - 25 are 'Special Conditions' particular to the Lot 14 project. Reference is also made to the Figure 5 attachment to the Special Council Meeting 3 June 1998 depicting the 'Conservation Zone' applicable to the development.

Strategic Plan/Policy Implications

Council Policy PD 20.

Budget/Financial Implications

Refer Item 8.4.

9. ADMINISTRATION

9.1 (OCM9/98) - South Metropolitan Regional Council - Member Representative - Procedure to Appoint (RWB) (4904)

RECOMMENDATION

That Council resolve:

That the method of determining the Councillor to be appointed as Council's representative to the South Metropolitan Regional Council, be on the following basis:

- (1) To verbally receive nominations from Councillors wishing to nominate as a Member of the South Metropolitan Regional Council at the Council Meeting of the 15th September 1998, immediately following consideration of this item (Item 9.1).
- (2) Nominations received be listed on a white board.
- (3) By a show of hands, Councillors indicate their support for one Councillor only.
- (4) The Councillor with the most support be appointed as representative to the South Metropolitan Regional Council.

- (5) Should an outright position not be evident, then a further show of hands be held for those Councillors receiving the most votes following the first count.
- (6) Should an outright position not then be evident, the Mayor exercises his casting vote.
- (7) That the foregoing procedure be applied to both the Member and Deputy Member positions.
- (8) Following the withdrawal from the meeting of Councillors having nominated, that the financial interest of a \$100 meeting fee of the Councillors who have nominated, be declared trivial and these Councillors be entitled to participate fully in the decision making process as though they did not have an interest upon their return to the meeting.

COUNCIL DECISION

Background

At its meeting of the 18th August 1998, Council was requested to appoint a Member and Deputy Member to the South Metropolitan Regional Council.

Council decided that the matter be deferred until the September Meeting of Council and that nominations be up for all Councillors to be given the opportunity to nominate.

Submission

N/A

Report

Council is required to appoint a Member and Deputy Member to the South Metropolitan Regional Council.

The pertinent issues are:

- 1) Council must appoint.

- 2) The method of how Council is to come to a conclusion of whom to appoint, is not provided for in the Local Government Act.
- 3) The requirement of the Act is for processes to be open to the public.
- 4) The only provisions in the Act which states secret ballots may be conducted, are for the election of Mayor and Deputy Mayor.
- 5) The principal applied to the voting process is first passed the post (no preferences).
- 6) Because a meeting fee is paid, a financial interest would therefore apply to nominating Councillors.

The recommended procedure following the general intent of the Act would allow Council to come to a conclusion on whom to appoint.

Strategic Plan/Policy Implications

N/A

Budget/Financial Implications

N/A

9.2 (OCM9/98) - South Metropolitan Regional Council - Member Representative (RWB) (4904)

RECOMMENDATION
That Council resolve to:

- (1) appoint Clr as the Member to the South Metropolitan Regional Council; and
- (2) appoint Clr as the Deputy Member to the South Metropolitan Regional Council.

COUNCIL DECISION

Background

This matter was deferred from the Council Meeting of the 18th August 1998. The preceding Item 9.1 refers.

The South West Regional Waste Management Council was formed in January 1992. Its members are the local governments of Canning, Melville, East Fremantle, Fremantle, Cockburn, Kwinana and Rockingham.

The Regional Council was set up to develop long term strategies for waste management. It recognised that landfills have a limited life and other waste minimisation initiatives should be used.

The constitution only allowed the Regional Council to participate in "research and planning". It did not have the power to collect, process or dispose of waste.

In 1996, member councils agreed the time had come to look at waste processing and waste minimisation more seriously. Reports showed that the regional facilities were probably the only way the objectives could be met.

Legal advice was sought on how to amend the constitution to allow the Regional Council to carry out the proposed works and developments. The advice received was that it could be easier to write a new agreement.

Accordingly, John Woodhouse, Solicitor, wrote a new agreement. A draft copy of the agreement was presented to this Council in April 1997.

The most important feature was that the Regional Council is now able to implement the removal, processing, treatment and disposal of waste for the benefit and on behalf, if requested, of the participating Councils.

After many months, the agreement was signed by all Councils.

On the 30th June 1998, the new organisation Southern Metropolitan Regional Council was officially launched.

The delegates to the South West Regional Waste Management Council have been:

Clr Howlett	January 1992 to August 1994
Clr Battalis	August 1994 to September 1994
Clr Lees	September 1994 to May 1995
Clr Lees	May 1995 to May 1996
Clr Lees	May 1996 to May 1997
Clr Lees	May 1997 to date

Mayor Grljusich has been and is the Deputy.

Submission

A letter dated 22nd July 1998 has been received from the Southern Metropolitan Regional Council stating:

"I advise that the new Establishment Agreement for the Southern Metropolitan Regional Council has now taken effect.

To date, only the Cities of Melville and Canning have formally resolved and advised of their nominated elected representatives to the SMRC under this new Establishment Agreement.

Please note that in nominating your Council's representative the tenure of members of the Regional Council continues until the member ceases to be a member of the participant Council or until the member is removed by the participant Council.

If this matter has already been considered by your Council could you please advise or if it is still to be done please arrange for its consideration as soon as possible."

Report

In June 1998, the South West Regional Waste Management Council constitution became redundant and the Southern Metropolitan Regional Council was formed.

The Regional Council's CEO has requested the confirmation of the delegate member from Cockburn to the Regional Council.

The Regional Council representative is not appointed for any set term. The participant member Council decides on the term. For this Council, this has traditionally been decided in May after the elections for a 2 year period. It is open to Council to make the appointment from 16 September 1998 to 30 April 1999.

The tenure of members of the Regional Council continues until the Member ceases to be a member of the participant Council or the member is removed by the participant Council.

It is open to Council to make the appointment from 16 September 1998 to 30 April 1999 to coincide with the appointment of Committees, Delegates etc. It should be noted that the recommendation does not contain a time frame and therefore, no set time would apply.

Strategic Plan/Policy Implications

Waste minimisation is an objective of the Corporate Plan.

Budget/Financial Implications

This Council will pay \$47,000 this year to the Regional Council as its contribution. A meeting fee of \$100.00 is paid to regional Councillors. There are usually 7 or 8 meetings a year.

9.3 (OCM9/98) - 7th National Conference on Local Government and Community Development - 14-16 October 1998, Sydney (DMG) (1027)

RECOMMENDATION
That Council nominate Clr(s) as delegate(s) to attend the 7th National Conference on Local Government and Community Development to be conducted in Sydney from the 14th to 16th October 1998.

COUNCIL DECISION

Background

Councillors were circulated with information on this Conference some time ago and requested to respond in time for the matter to be considered by Council, if interested in attending the Conference.

Submission

N/A

Report

Council's Manager - Community Services, Mr Robert Avar, will be attending the Conference. Nominations to attend have also been received from Clr McNair and Clr Waters. In accordance with Council Policy, the matter is now referred to Council for further consideration.

Strategic Plan/Policy Implications

N/A

Budget/Financial Implications

Funds are provided for in Councillors' Conference Account (approximately \$39,000 unexpended). The cost per delegate is estimated at \$2,500.

9.4 (OCM9/98) - 5th Biennial Conference - Australian Library and Information Association - 25-28 October 1998, Adelaide and 2nd National Friends of Libraries Australia Conference - 24 October 1998, Adelaide (DMG) (1027)

RECOMMENDATION
That Council nominate Councillor(s) as delegate(s) to attend the 5th Biennial Conference of the Australian Library and Information Association to be conducted in Adelaide from the 25th to 28th October 1998; including the Friends of Libraries Conference on the 24th October 1998.

COUNCIL DECISION
That Council:

Background

Councillors were circulated with information on this Conference some time ago and requested to respond in time for the matter to be considered by Council, if interested in attending the Conference.

Submission

N/A

Report

Council's Manager - Library Services, Mr Duncan Furphy, will be attending the Conference. Nominations to attend have also been received from Clr Hunt and Clr Waters. In accordance with Council Policy, the matter is now referred to Council for further consideration.

Strategic Plan/Policy Implications

N/A

Budget/Financial Implications

Funds are provided for in Councillors' Conference Account. The cost per delegate is estimated at \$3,000.

9.5 (OCM9/98) - Review of Council Meeting/Committee Structure (1054) (DMG)

RECOMMENDATION

That Council:

- (1) Retains the current Council and Committee Meeting Structure and times for the months of October, November and December 1998; and
- (2) Convene a Special Meeting of Council on Thursday, 15th October 1998 at 7:30pm (Dinner at 6:30pm), to review the matter and to consider the recommendations of the Working Group which has previously been established by Council to investigate this issue.

COUNCIL DECISION**Background**

In March 1998, Council resolved to form a Working Party to investigate meeting procedures and report on any proposals which may improve or streamline the decision making process of Council.

The Working Party has met twice and will shortly meet to consider a final position paper, following which, it is proposed to conduct a Special Meeting of Council to determine Council's future meeting processes.

Submission

That Council retains its current meeting structure and times for both Committees and Council Meetings, pending the Special Meeting of Council.

Report

The Working Group has concentrated primarily on methods which can be introduced into the decision making process and which will effectively enhance the manner in which Council decisions are made for the benefit of the community.

These matters principally involve:

- (1) Delegations of legislative authority to Council staff;
- (2) Delegation of Council Policy administration to Council staff; and
- (3) Developing more streamlined, user friendly Standing Orders.

Council previously resolved to retain its current structure until the review could be undertaken. This decision was only effective until September 1998, by which time it was hoped a final position paper would have been prepared.

Accordingly, with the delay in this process, it is necessary to re-affirm Council's present arrangements until this matter can be finalised, which will be until the end of the year at the earliest.

Strategic Plan/Policy Implications

N/A

Budget/Financial Implications

N/A

10. PETITIONS

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING IF GIVEN DURING THE MEETING

13. CONFIDENTIAL MATTERS

14. CLOSING