

DA	LOCAL GOVERNMENT ACT, 1995 – CALLING OF TENDERS OR EXPRESSIONS OF INTEREST	LGAES3
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DELEGATED AUTHORITY CODE:	LGAES3
DIRECTORATE:	Executive Services Department
BUSINESS UNIT:	Executive Services
SERVICE UNIT:	Executive Services
RESPONSIBLE OFFICER:	All Directors
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	8 June 2017
ATTACHMENTS:	N/A
VERSION NO.	7

Dates of Amendments / Reviews:		
DAPPS Meeting:	24 May 2012	2 June 2015
	23 May 2013	26 May 2016
	22 May 2014	18 May 2017
OCM:	9 June 2011	12 June 2014
	14 June 2012	11 June 2015
	13 June 2013	9 June 2016

FUNCTION DELEGATED:

Authority to invite Tenders or expressions of interest for the provision of goods and services to Council and the disposal of property.

CONDITIONS/GUIDELINES:

- (1) Copies of all Tender or expression of interest documents and advertisement to be retained on the relevant System.
- (2) Notification that Tender or expression of interest has been called to be included in Elected Members Newsletter.
- (3) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

AUTONOMY OF DISCRETION:

As provided under Legislative requirements and conditions above.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Local Government Act 1995, Sections 3.57 and 3.58
 Local Government (Functions and General) Regulations 1996, Part 4
 Local Government (Functions and General) Regulations 1996, Part 6 - Disposition of Property

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DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:

SUB-DELEGATE/S:

Director, Finance & Corporate Services

Director, Engineering & Works

Director, Planning & Development

Director, Governance and Community Services