

<b>DA</b>	<b>DEFENCE FORCE RESERVES – STAFF PARTICIPATION</b>	<b>AFCS4</b>
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<b>DELEGATED AUTHORITY CODE:</b>	AFCS4
<b>DIRECTORATE:</b>	Finance & Corporate Services
<b>BUSINESS UNIT:</b>	Corporate Services
<b>SERVICE UNIT:</b>	Human Resources
<b>RESPONSIBLE OFFICER:</b>	Manager, Human Resources
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	8 December 2016
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	4

<b>Dates of Amendments / Reviews:</b>		
DAPPS Meeting:	19 March 2009 24 May 2012	26 May 2016 24 November 2016
OCM:	9 April 2009 14 June 2012	9 June 2016

**FUNCTION DELEGATED:**

To consider and approve if appropriate, requests from City of Cockburn employees for time off from duties to attend formal Defence Force Reserve activities, as required.

**CONDITIONS/GUIDELINES:**

- (1) As provided in Council Policy AFCS4.
- (2) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

**AUTONOMY OF DISCRETION:**

As provided in Council Policy AFCS4.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Defence Force Reserve Service (Protection) Act, 2001, refers.

**DELEGATE:**

Nil.

**DELEGATE/S AUTHORISED:**

Manager, Human Resources