

# CITY OF COCKBURN

## SUMMARY OF MINUTES OF SPECIAL COUNCIL MEETING HELD ON THURSDAY, 31 OCTOBER 2013 AT 7:00 PM

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	Page
1. DECLARATION OF MEETING.....	1
2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED) .....	1
3. DISCLAIMER (TO BE READ ALOUD BY PRESIDING MEMBER).....	1
4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER).....	2
5 (SCM 31/10/2013) - APOLOGIES & LEAVE OF ABSENCE.....	2
6. PUBLIC QUESTION TIME .....	2
7. DECLARATION BY COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS .....	2
8 (SCM 31/10/2013) - PURPOSE OF MEETING .....	2
9. COUNCIL MATTERS.....	2
9.1 <u>(MINUTE NO 5166)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN DISABILITY ACCESS AND INCLUSION REFERENCE GROUP (027/004) (D GREEN) .....	2
9.2 <u>(MINUTE NO 5167)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN YOUTH ADVISORY REFERENCE GROUP (027/010) (D GREEN) .....	4
9.3 <u>(MINUTE NO 5168)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - NEIGHBOURHOOD WATCH REFERENCE GROUP (028/009) (D GREEN).....	6
9.4 <u>(MINUTE NO 5169)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN BUSHFIRE ADVISORY REFERENCE GROUP (027/007) (D GREEN) .....	7
<u>(MINUTE NO 5170)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN BUSHFIRE ADVISORY REFERENCE GROUP (027/007) (D GREEN) .....	8
9.5 <u>(MINUTE NO 5171)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COMMUNITY SAFETY AND CRIME PREVENTION REFERENCE GROUP (D GREEN) .....	10
9.6 <u>(MINUTE NO 5172)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - ABORIGINAL REFERENCE GROUP (027/009) (D GREEN).....	12
9.7 <u>(MINUTE NO 5173)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - CULTURAL REFERENCE GROUP (D GREEN).....	13

9.8	<u>(MINUTE NO 5174)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN SISTER CITIES REFERENCE GROUP (D GREEN).....	15
9.9	<u>(MINUTE NO 5175)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN CENTRAL WEST REFERENCE GROUP (D GREEN).....	17
9.10	<u>(MINUTE NO 5176)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - NAVAL BASE COMMUNITY REFERENCE GROUP (027/013) (D ARNDT) .....	19
9.11	<u>(MINUTE NO 5177)</u> (SCM 31/10/2013) - COUNCIL DELEGATES - ROAD SAFETY AND TRAVELSMART REFERENCE GROUP (027/012) (J MCDONALD) .....	21
9.12	<u>(MINUTE NO 5178)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - BUSINESS FOUNDATIONS INC (D GREEN).....	24
9.13	<u>(MINUTE NO 5179)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN SOUND MANAGEMENT COUNCIL (9334) (D GREEN) .....	26
9.14	<u>(MINUTE NO 5180)</u> (SCM 31/10/2013) - COUNCIL DELEGATES - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - SOUTH METROPOLITAN ZONE (028/004) (D GREEN) .....	27
9.15	<u>(MINUTE NO 5181)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - SOUTH WEST CORRIDOR DEVELOPMENT FOUNDATION (INC) (CC/C/012) (D GREEN) .....	29
9.16	<u>(MINUTE NO 5182)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - PERTH SOUTHERN DISTRICT OPERATIONAL ADVISORY COMMITTEE (028/024) (D GREEN) .....	30
9.17	<u>(MINUTE NO 5183)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - PERTH AIRPORTS MUNICIPALITIES GROUP (028/020) (D GREEN).....	32
9.18	<u>(MINUTE NO 5184)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - MELVILLE-COCKBURN CHAMBER OF COMMERCE (1224) (D GREEN).....	34
9.19	<u>(MINUTE NO 5185)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN COAST STEERING COMMITTEE (9523) (D GREEN).....	36
9.20	<u>(MINUTE NO 5186)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - ALCOA LONG TERM RESIDUE MANAGEMENT STRATEGY STAKEHOLDER REFERENCE GROUP (SM/L/005) (A TROSIC) .....	38
9.21	<u>(MINUTE NO 5187)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - JANDAKOT AIRPORT COMMUNITY AVIATION CONSULTATION GROUP (SM/M/002) (A TROSIC) .....	40
9.22	<u>(MINUTE NO 5188)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - JAMES POINT STAKEHOLDER REFERENCE GROUP (HS/E/004) (D ARNDT).....	43
9.23	<u>(MINUTE NO 5189)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - WOODMAN POINT WASTE WATER TREATMENT PLANT COMMUNITY REFERENCE GROUP (027/028) (D ARNDT) .....	46
9.24	<u>(MINUTE NO 5190)</u> (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN CEMENT ENVIRONMENTAL IMPROVEMENT PLANT GROUP (3411123) (D ARNDT).....	48

9.25	( <u>MINUTE NO 5191</u> ) (SCM 31/10/2013) - COUNCIL DELEGATE - SOUTH WEST GROUP PLANNING AND INFRASTRUCTURE COMMITTEE (028/012) (D ARNDT) .....	50
9.26	( <u>MINUTE NO 5192</u> ) (SCM 31/10/2013) - COUNCIL DELEGATE - JANDAKOT REGIONAL PARK COMMUNITY ADVISORY COMMITTEE (028/026) (D GREEN) .....	52
9.27	( <u>MINUTE NO 5193</u> ) (SCM 31/10/2013) - COUNCIL DELEGATE - SOUTH WEST CORRIDOR ENVIRONMENTAL SERVICES COMMITTEE (1332) (D GREEN) .....	53
10.	( <u>MINUTE NO 5194</u> ) (SCM 31/10/2013) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995).....	55
11	(SCM 31/10/2013) - CLOSURE OF MEETING.....	56

**CITY OF COCKBURN****MINUTES OF SPECIAL COUNCIL MEETING HELD ON THURSDAY, 31  
OCTOBER 2013 AT 7:00 PM**

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**PRESENT:****ELECTED MEMBERS**

Mr L Howlett	-	Mayor (Presiding Member)
Mrs C Reeve-Fowkes	-	Deputy Mayor
Ms L Wetton	-	Councillor
Mr Y Mubarakai	-	Councillor
Mr S Portelli	-	Councillor
Mr P Eva	-	Councillor
Mr B Houwen	-	Councillor

**IN ATTENDANCE**

Mr S. Cain	-	Chief Executive Officer
Mr D. Green	-	Director, Governance & Community Services
Ms V. Viljoen	-	PA to Chief Executive Officer

**1. DECLARATION OF MEETING**

Presiding Member declared the meeting open at 7.13pm.

**2. APPOINTMENT OF PRESIDING MEMBER (If required)**

N/A

**3. DISCLAIMER (To be read aloud by Presiding Member)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.



**4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (by Presiding Member)**

Nil

**5 (SCM 31/10/2013) - APOLOGIES & LEAVE OF ABSENCE**

- Clr Kevin Allen - Apology
- Clr Lee-Anne Smith - Apology
- Clr Stephen Pratt - Apology

**6. PUBLIC QUESTION TIME**

Nil

**7. DECLARATION BY COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS**

Nil

**8 (SCM 31/10/2013) - PURPOSE OF MEETING**

The purpose of the meeting is to appoint Council Delegates to internal reference groups and external organisations and groups.

**9. COUNCIL MATTERS**

**9.1 (MINUTE NO 5166) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN DISABILITY ACCESS AND INCLUSION REFERENCE GROUP (027/004) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) to the Cockburn Disability Access and Inclusion Reference Group.

**COUNCIL DECISION**

MOVED Clr P Eva SECONDED Deputy Mayor C Reeve-Fowkes that Council appoint Clr Bart Houwen as its Delegate to the Cockburn Disability Access and Inclusion Reference Group.

**CARRIED 7/0**



## Background

The Disability Access and Inclusion Reference Group was initially formed in 1995 to assist the City of Cockburn develop its first Disability Access and Inclusion Plan (DAIP). Since then, the Group has undertaken an important role in monitoring the ongoing implementation of its DAIP. The Group's mission is to advise the City on the provision of universal access to all facilities and resources within and for the local community.

## Submission

N/A

## Report

The Reference Group is an active forum which meets monthly (1<sup>st</sup> Tuesday) at the City of Cockburn and is facilitated by Council staff attached to the Family Services Unit. The allocated officer is usually the Disability Access and Inclusion Officer. Elected Member representation was previously provided by former Councillor Oliver.

It is practice for an Elected Member to Chair the meetings. Accordingly, it is considered appropriate for Council to formally appoint an Elected Member/Members to fulfil this role.

## Strategic Plan/Policy Implications

### Community & Lifestyle

- Communities that are connected, inclusive and promote intergenerational opportunities.
- Communities that take pride and aspire to a greater sense of community.
- The significance and richness of our local Indigenous people and diverse multicultural community will be recognised and celebrated.

## Budget/Financial Implications

The Reference Group is allocated an annual operating budget to cover its meeting requirements.

## Legal Implications

N/A



**Community Consultation**

External positions on the Group are filled by community and industry representatives and are advertised if vacancies occur.

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.2 (MINUTE NO 5167) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN YOUTH ADVISORY REFERENCE GROUP (027/010) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Cockburn Youth Advisory Reference Group.

**COUNCIL DECISION**

MOVED Deputy Mayor C Reeve-Fowkes SECONDED Clr Y Mubarakai that Council appoint Clr Stephen Pratt and Clr Lyndsey Wetton as its Delegates to the Cockburn Youth Advisory Reference Group.

**CARRIED 7/0**

**Background**

The Cockburn Youth Advisory Reference Group has been established to address issues relevant to young people in the City of Cockburn. It comprises mostly of upper school students in the 13 – 18 year age demographic; however, people up to the age of 25 are eligible to apply for membership of the Group.



**Submission**

N/A

**Report**

The Group is a Council initiated forum and therefore has no limit on the number of Elected Members wishing to participate in its activities. Meetings are held monthly at the City of Cockburn and are supported administratively by relative staff members. The previous Elected Member representative to the Group was Councillor Pratt.

**Strategic Plan/Policy Implications****Community & Lifestyle**

- Communities that are connected, inclusive and promote intergenerational opportunities.
- Communities that take pride and aspire to a greater sense of community.

**Budget/Financial Implications**

An operational budget is provided to support the administrative operations of this Reference Group.

**Legal Implications**

Nil

**Community Consultation**

Nil

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil





**9.3 (MINUTE NO 5168) (SCM 31/10/2013) - COUNCIL DELEGATE - NEIGHBOURHOOD WATCH REFERENCE GROUP (028/009) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Neighbourhood Watch Reference Group.

**COUNCIL DECISION**

MOVED Cllr B Houwen SECONDED Deputy Mayor C Reeve-Fowkes that Council appoint Cllr Steve Portelli as its Delegate to the Neighbourhood Watch Reference Group.

**CARRIED 7/0**

**Background**

The Neighbourhood Watch (NHW) Reference Group is in place to promote safety in the district through the provision of co-operative assistance to neighbours, thus helping to create effective deterrents to potential criminal activity. The Group consists of suburb “Managers” recruited to share strategies and promote the NHW values among residents.

**Submission**

N/A

**Report**

The NHW Reference Group meets monthly and is administratively supported by relevant staff. As an internal Reference Group, there is no limitation on Elected Member participants in its activities. The previous Elected Member delegate to the Group was Councillor Portelli, who also was the Presiding Member at meetings.

**Strategic Plan/Policy Implications**

**Community & Lifestyle**

- Safe communities and to improve the community’s sense of safety.



**Budget/Financial Implications**

Council provides funds for the administrative operations of the Reference Group.

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.4 (MINUTE NO 5169) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN BUSHFIRE ADVISORY REFERENCE GROUP (027/007) (D GREEN)**

**RECOMMENDATION**  
That Council appoint \_\_\_\_\_ (Elected Member/s) to the Cockburn Bushfire Advisory Reference Group.

**COUNCIL DECISION**  
MOVED Deputy Mayor C Reeve-Fowkes SECONDED Clr Y Mubarakai that Council appoint Clr Steve Portelli as its Delegate to the Cockburn Bushfire Advisory Reference Group.  
  
**CARRIED 7/0**



**(MINUTE NO 5170) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN BUSHFIRE ADVISORY REFERENCE GROUP (027/007) (D GREEN)**

**COUNCIL DECISION**

MOVED Clr B Houwen SECONDED Clr S Portelli Council refer the correspondence from the Banjup Residents Group (Inc), to nominate one representative to join the Cockburn Bushfire Advisory Reference Group, to the Reference Group for consideration.

**CARRIED 7/0**

**Background**

Council has two (2) long established volunteer bushfire brigades (Jandakot and South Coogee) with which it has had strong association in the past. Both Brigades operate independently of Council and comprise their own membership, with their major source of funding being provided through the State Government administered Emergency Services Levy (ESL).

A Council appointed Chief Bushfire Control Officer (CBFCO) is currently shared with the Fire and Emergency Services Authority (FESA) and provides support and close liaison with the Brigades. The Council appointed reference Group is established to further support the volunteers in administering their primary function

**Submission**

N/A

**Report**

The primary function of this Reference Group is to liaise with the senior personnel of both volunteer brigades to ensure they are adequately prepared to perform their function as fire control organisations.

The Group also comprises representatives of FESA and other government agencies with a role in fire control. While there is no set timeframe for reference Group meetings, it is expected that it will be convened at least biannually to review and monitor matters of relevance.

Given the high profile nature of bushfire control issues in the community, it is recommended that an elected Member appointed



representative/s is made to ensure a Council perspective of the Group's activities of provided.

As the forum is a Reference Group, there is no limitation to the number of members Council may appoint. The previous Council delegates were Deputy Mayor Carol Reeve-Fowkes and Councillors Steve Pratt and Lee-Anne Smith.

### **Strategic Plan/Policy Implications**

#### **Community & Lifestyle**

- Safe communities and to improve the community's sense of safety.

#### **Leading & Listening**

- A culture of risk management and compliance with relevant legislation, policy and guidelines.

#### **Environment & Sustainability**

- A community that uses resources in a sustainable manner.
- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

Bush Fires Act, 1954, refers.

### **Community Consultation**

N/A

### **Attachment(s)**

Nil

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil



**9.5 (MINUTE NO 5171) (SCM 31/10/2013) - COUNCIL DELEGATE - COMMUNITY SAFETY AND CRIME PREVENTION REFERENCE GROUP (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member) to the Community Safety and Crime Prevention Reference Group and \_\_\_\_\_ (Elected Member) as a deputy delegate.

**COUNCIL DECISION**

MOVED Clr S Portelli SECONDED Clr Y Mubarakai that Council appoint Clr Lee-Anne Smith as its Delegate and Clr Yaz Mubarakai as its Deputy Delegate to the Community Safety and Crime Prevention Reference Group.

**CARRIED 7/0**

**Background**

The Community Safety and Crime Prevention Reference Group (CSCPRG) is a multi-agency group convened by the City of Cockburn with the objective of addressing identified crime prevention issues within the District. Whilst it is facilitated through the City's administration, it harnesses the combined resources of the following State Government departments:

- WA Police
- Education Department
- Department of Housing and Works
- Department of Community Development

In addition to the following Council Reference Groups:

- Cockburn Youth Advisory Reference Group
- Neighbourhood Watch Reference Group
- Aboriginal Advisory Group

These resources are complemented by relevant Council staff from Council's Community Safety, Community Development and Human Services Units, as required.



**Submission**

N/A

**Report**

The CSCPRG meets on an “as required” basis (usually each quarter) at the City of Cockburn. One of its primary strategic functions is to monitor progress of the Community Safety and Crime Prevention Strategy (2011 – 2014), which was endorsed by the State Government Office of Crime Prevention in 2011. The Group’s Terms of Reference provides for an Elected Member delegate, as well as a deputy. Council has previously been represented by Mayor Howlett and Councillor Reeve-Fowkes.

**Strategic Plan/Policy Implications****Community & Lifestyle**

- Safe communities and to improve the community’s sense of safety.

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

N/A

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil



**9.6 (MINUTE NO 5172) (SCM 31/10/2013) - COUNCIL DELEGATE - ABORIGINAL REFERENCE GROUP (027/009) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Aboriginal Reference Group.

**COUNCIL DECISION**

MOVED Deputy Mayor C Reeve-Fowkes SECONDED Clr S Portelli that Council appoint Clr Stephen Pratt as its Delegate to the Aboriginal Reference Group.

**CARRIED 7/0**

**Background**

The Aboriginal Reference Group has been active since 2007 and has been primarily responsible for the development and monitoring of the City's Reconciliation Action Plans (2). The Group also provides an important advisory function to the City of Cockburn on matters of significance to the aboriginal community.

**Submission**

N/A

**Report**

This Group meets monthly at the City of Cockburn, usually from 4.00pm. The Group's Terms of Reference provides to an Elected Member of the City of Cockburn to be appointed as Council's delegate. This position was previously occupied by former Councillor Oliver, who has now retired.

**Strategic Plan/Policy Implications**

**Infrastructure**

- Community facilities that meet the diverse needs of the community now and into the future.
- Partnerships that help provide community infrastructure.



**Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.
- Communities that are connected, inclusive and promote intergenerational opportunities.
- The significance and richness of our local Indigenous people and diverse multicultural community will be recognised and celebrated.
- Conservation of our heritage and areas of cultural significance

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

N/A

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.7 (MINUTE NO 5173) (SCM 31/10/2013) - COUNCIL DELEGATE - CULTURAL REFERENCE GROUP (D GREEN)**

**RECOMMENDATION**  
That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Cultural Reference Group.





**COUNCIL DECISION**

MOVED Clr Y Mubarakai SECONDED Deputy Mayor C Reeve-Fowkes that Council appoint Clr Stephen Pratt and Clr Philip Eva as its Delegates to the Cultural Reference Group.

**CARRIED 7/0**

**Background**

The cultural Reference Group is responsible for the distribution of the Youth Art Scholarships program and monitors the implementation of the City's Public Artworks Strategy.

**Submission**

N/A

**Report**

This Group meets on an "as required" basis at the City of Cockburn and its previous delegate was Councillor Portelli.

**Strategic Plan/Policy Implications**

**Infrastructure**

- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.

**Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

Nil

**Legal Implications**

Nil



**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.8 (MINUTE NO 5174) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN SISTER CITIES REFERENCE GROUP (D GREEN)**

**RECOMMENDATION**  
That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Cockburn Sister Cities Reference Group.

**COUNCIL DECISION**  
MOVED Deputy Mayor C Reeve-Fowkes SECONDED Clr Y Mubarakai that Council appoint the following Elected Members as its Delegates to the Cockburn Sister Cities Reference Group:

1. Clr Kevin Allen
2. Deputy Mayor Carol Reeve-Fowkes
3. Mayor Logan Howlett
4. Clr Lee-Anne Smith
5. Clr Stephen Pratt
6. Clr Steve Portelli
7. Clr Philip Eva

**CARRIED 7/0**

**Background**

Council has had Sister City arrangements in place with the Cities of Split (Croatia) and Yueyang (China), both since 1998, and the City of



Mobile (USA) since 2005. These arrangements were based on common interest factors of the participating communities. In recent times, Council has adopted a reciprocal visitation schedule between Cockburn and its Sister Cities, which requires input and monitoring.

**Submission**

N/A

**Report**

The Sister Cities Reference Group is required to determine the desired outcomes of the Agreements in place for its international Sister Cities. An extract from the Sister City Program Strategy and the current associated Council Policy is attached.

Meetings of the Reference Group have been held on an as required basis in the past.

As with all Council administered reference groups, any Elected Members are able to be appointed if they have a desire to be involved in this function.

**Strategic Plan/Policy Implications**

**Community & Lifestyle**

- Communities that take pride and aspire to a greater sense of community.

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

Council has \$65,000 allocated in its 2013/14 Budget to provide for participation and promotion of its Sister Cities arrangements.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

1. Extract from Sister City Program Strategy.
2. Council Policy SC33 "Sister City Relationships".



**Advice to Proponent(s)/Submissioners**

Nil

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.9 (MINUTE NO 5175) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN CENTRAL WEST REFERENCE GROUP (D GREEN)****RECOMMENDATION**

That Council appoint all Elected Members to the Cockburn Central West Reference Group.

**COUNCIL DECISION**

MOVED Clr Y Mubarakai SECONDED Clr S Portelli that Council appoint the following Elected Members as its Delegates to the Cockburn Central West Reference Group:

1. Deputy Mayor Carol Reeve-Fowkes
2. Mayor Logan Howlett
3. Clr Lee-Anne Smith
4. Clr Yaz Mubarakai
5. Clr Stephen Pratt
6. Clr Lyndsey Wetton
7. Clr Steve Portelli
8. Clr Philip Eva
9. Clr Kevin Allen

**CARRIED 7/0****Background**

The Cockburn Central West (CCW) development is proposed for land owned by the State Government (WA Planning Commission) as a mixed use / community recreation project. The proposal is likely to incorporate the largest capital outlay for a community facility ever undertaken by the City of Cockburn. A Joint Venture initiative, involving WAPC, Landcorp, the City of Cockburn and Fremantle Football Club, has the potential to develop the site on a scale not



previously attempted by local government in this State. Accordingly, it is imperative that Council has a strong monitoring role in the progress of this proposal.

### **Submission**

N/A

### **Report**

Council has been in serious discussion with the State Government and Fremantle Football Club for more than 12 months over this development and the process has been overseen by the CCW Reference Group as a means of Elected Members being able to be fully involved in understanding the community impact such a project is likely to have. Accordingly meetings of the Group tend to be conducted on an occasional basis, whenever there is an item of significance to be considered.

For this reason it is recommended that all Elected Members be appointed to attend these meetings.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- Diversity of housing to respond to changing needs and expectations.

#### **Infrastructure**

- Community facilities that meet the diverse needs of the community now and into the future.
- Partnerships that help provide community infrastructure.

#### **Community & Lifestyle**

- Promotion of active and healthy communities.

#### **Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

#### **A Prosperous City**

- Sustainable development that ensures Cockburn Central becomes a Strategic Regional Centre.

#### **Environment & Sustainability**

- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.



**Moving Around**

- Infrastructure that supports the uptake of public transport and pedestrian movement.

**Budget/Financial Implications**

The City of Cockburn estimates that this development will require up to \$65M of Municipal Funds, plus further funds from Federal/State Governments and Fremantle Football Club.

**Legal Implications**

Formal legal agreements will be necessary to cooperatively develop the land.

**Community Consultation**

Extensive community consultation has taken place throughout the planning phase of this project.

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

Nil

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.10 (MINUTE NO 5176) (SCM 31/10/2013) - COUNCIL DELEGATE - NAVAL BASE COMMUNITY REFERENCE GROUP (027/013) (D ARNDT)**

**RECOMMENDATION**  
That Council appoint \_\_\_\_\_ (Elected Member/s) to the Naval Base Community Reference Group.

**COUNCIL DECISION**  
MOVED Deputy Mayor C Reeve-Fowkes SECONDED Clr L Wetton that Council appoint Clr Bart Houwen as its Delegate to the Naval Base Community Reference Group.  
**CARRIED 7/0**



## **Background**

The Naval Base Community Reference Group was formed in 2011 to review the lease-holdings at the Naval Base Caravan Park and to ensure that the conditions of tenure are in line with current standards. The Group consists of shack owners (Lessees), City of Cockburn staff and an Elected Member.

## **Submission**

N/A

## **Report**

The Group meets on an as required basis and the previous Elected Member representative was Clr Houwen.

## **Strategic Plan/Policy Implications**

### **Infrastructure**

- Facilities that promote the identity of Cockburn and its communities.

### **Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.

### **Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.

## **Budget/Financial Implications**

N/A

## **Legal Implications**

The Naval Base Caravan Park is subject to a Management Order vested in the City of Cockburn, with a Power to Lease. Separate agreements are in place between the City and the shack owners, as Lessees.

## **Community Consultation**

The reference group is established as a consultative body between the City of Cockburn and the Naval Base Caravan Park community.

## **Attachment(s)**

Nil



**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.11 (MINUTE NO 5177) (SCM 31/10/2013) - COUNCIL DELEGATES - ROAD SAFETY AND TRAVELSMART REFERENCE GROUP (027/012) (J MCDONALD)**

**RECOMMENDATION**  
That Council:

- (1) endorse Mayor Logan Howlett, Clr ..... (East Ward), Clr ..... (West Ward) and Clr ..... (Central Ward) as Council representatives in the Road Safety and Travelsmart Reference Group;
- (2) seek nominations from the following stakeholders to be represented on the Road safety and Travelsmart Reference Group:
  - WALGA
  - Western Australian Police Service
  - Main Roads Western Australia
  - Travelsmart Officer
  - Youth Advisory Committee (YAC Representative)
  - Emergency Services
  - Road Safety Group representative

**COUNCIL DECISION**  
MOVED Clr Y Mubarakai SECONDED Deputy Mayor C Reeve-Fowkes that Council:

- (1) endorse Mayor Logan Howlett, Clr Steve Portelli (East Ward), Clr Lyndsey Wetton (West Ward) and Clr Stephen Pratt (Central Ward) as Council representatives on the Road Safety and Travelsmart Reference Group;
- (2) seek nominations from the following stakeholders to be represented on the Road Safety and Travelsmart Reference Group:
  - WALGA





- Western Australian Police Service
- Main Roads Western Australia
- Travelsmart Officer
- Youth Advisory Committee (YAC Representative)
- Emergency Services
- Road Safety Group representative.

**CARRIED 7/0**

## **Background**

At the Ordinary Meeting of Council on 9 May 2013, the Road Safety and Traffic Management Committee was established.

## **Submission**

N/A

## **Report**

### Purpose

The following guiding principles have been developed for the Reference Group:

- Promote an integrated transport system which balances environmental impacts and community needs.
- Raise community awareness of road safety issues and initiatives in local communities.
- Review road safety strategies that may be adopted by the City of Cockburn, Main Roads WA, the Western Australian Police Service or any other statutory authority that has the ability to influence road safety in the community.
- Identify community concerns about road safety and road safety issues, potential black spot projects and poor road user behaviour and develop initiatives to address these identified road safety issues.
- Facilitate and promote healthy transport opportunities by promoting the City's TravelSmart initiative and implementation of walkway, bike and trails master plans.
- Identify a holistic regional approach to freight management.

### Membership & Governance

The Reference Group is to be established and Membership appointed by Council. The membership of the Road Safety and Travelsmart Reference Group shall generally comprise the following:



- Up to four (4) elected members as delegates of the City of Cockburn. The Elected Member representation will consist of the Mayor (or his delegate) and an elected Member from each Ward.
- One (1) WALGA RoadWise representative
- Up to six (6) representatives of organisations relevant to the promotion of road safety issues, which may be drawn from groups such as the following:
  - Western Australian Police Service
  - Main Roads Western Australia
  - Travelsmart Officer
  - Youth Advisory Committee (YAC representative)
  - Emergency Services
  - Road Safety Group representative

### Meeting Frequency

Meetings will generally be held on a quarterly basis in February, May, August and November, with the start time and venue being determined by the Group. The Group will however determine meeting frequency based on the level of business required to be transacted.

### **Strategic Plan/Policy Implications**

#### **Community & Lifestyle**

- Safe communities and to improve the community's sense of safety.

#### **Moving Around**

- Facilitate and promote healthy transport opportunities.
- A safe and efficient transport system.
- Infrastructure that supports the uptake of public transport and pedestrian movement.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

Nil

### **Community Consultation**

N/A

### **Attachment(s)**

Nil



**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.12 (MINUTE NO 5178) (SCM 31/10/2013) - COUNCIL DELEGATE - BUSINESS FOUNDATIONS INC (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as its delegate to Business Foundations.

**COUNCIL DECISION**

MOVED Clr S Portelli SECONDED Clr P Eva that Council appoint Clr Yaz Mubarakai as its Delegate to the Business Foundations Reference Group.

**CARRIED 7/0**

**Background**

Council has supported this organisation for over 20 years on the basis that it provides information and opportunities for prospective small businesses to establish themselves in the South West Metropolitan Region. Currently, it operates from the Fremantle Prison on a business “incubator” model which allows prospective business practitioners to utilise a space within the old prison as a “test site” to gauge the feasibility of a business opportunity over a period of time.

An annual operational grant of \$5,000 from Council has assisted Business Foundations Inc with its ongoing administrative outgoings and it is considered an organisation which deserves local government support accordingly. In return, the City is able to nominate a delegate to represent its interests at the Board of Management level.

**Submission**

N/A



**Report**

Council has always been actively represented on the Board, with the delegate being the former Councillor Tony Romano. Board meetings are held at the Fremantle Prison, usually early morning on an as required basis.

**Strategic Plan/Policy Implications****Growing City**

- Investment in industrial and commercial areas, provide employment, careers and increase economic capacity in the City.

**A Prosperous City**

- Promotion and support for the growth and sustainability of local businesses and local business centres.

**Budget/Financial Implications**

Council contributes an annual grant to Business Foundations Inc through its Grants and Donations program.

**Legal Implications**

Business Foundations Inc is a legally constituted organisation.

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil



**9.13 (MINUTE NO 5179) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN SOUND MANAGEMENT COUNCIL (9334) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as its delegate to the Cockburn Sound Management Council.

**COUNCIL DECISION**

MOVED Deputy Mayor C Reeve-Fowkes SECONDED Cllr L Wetton that Council appoint Deputy Mayor Carol Reeve-Fowkes as its Delegate to the Cockburn Sound Management Council.

**CARRIED 7/0**

**Background**

The Cockburn Sound Management Council was established in 2000 to coordinate environmental planning and management of Cockburn Sound and its catchment.

**Submission**

N/A

**Report**

The Cockburn Sound Management Council is a State Government organisation responsible for management of activities within Cockburn Sound and surrounding areas. It consists of 23 members from representatives of community, recreational and conservation groups, industry, Federal, State and Local Government. The City of Cockburn's current delegate is Councillor Reeve-Fowkes.

**Strategic Plan/Policy Implications**

**Environment & Sustainability**

- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

**Budget/Financial Implications**

N/A



**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.14 (MINUTE NO 5180) (SCM 31/10/2013) - COUNCIL DELEGATES - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - SOUTH METROPOLITAN ZONE (028/004) (D GREEN)**

**RECOMMENDATION**

That Council appoint (1) \_\_\_\_\_, (2) \_\_\_\_\_ and (3) \_\_\_\_\_ (Elected Members) as delegates to the Western Australian Local Government Association – South Metropolitan Zone.

**COUNCIL DECISION**

MOVED Clr L Wetton SECONDED Clr Y Mubarakai that Council appoint Clr Kevin Allen, Deputy Mayor Carol Reeve-Fowkes and Mayor Logan Howlett as delegates to the Western Australian Local Government Association – South Metropolitan Zone.

**CARRIED 7/0**

**Background**

The Western Australian Local Government Association (WALGA) is the peak advocacy body representing local government in this State. It is



comprised of a number of Zones, including the South Metropolitan Zone, which covers the districts of Melville, Fremantle, East Fremantle, Cockburn, Kwinana and Rockingham.

**Submission**

n/a

**Report**

WALGA Zone Meetings consider a broad range of portfolio functions across the full range of local government responsibilities that have the capacity to affect local government in a generic sense. Each Zone submits recommendations to be considered by the WALGA State Council. Once adopted, the WALGA State Council decisions become the official position promoted on behalf of member Councils.

Previous council delegates to the Zone were Clrs Reeve-Fowkes, Romano and the Mayor. Zone meetings are held on the last Monday of each month at 5.30 p.m. on a rotational basis at member Councils.

**Strategic Plan/Policy Implications**

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.
- A responsive, accountable and sustainable organisation.

**Budget/Financial Implications**

Council provides annual membership subscriptions to WALGA.

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Correspondence from WALGA.

**Advice to Proponent(s)/Submissioners**

N/A



**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.15 (MINUTE NO 5181) (SCM 31/10/2013) - COUNCIL DELEGATE - SOUTH WEST CORRIDOR DEVELOPMENT FOUNDATION (INC) (CC/C/012) (D GREEN)****RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as its delegate to the South West Corridor Development Foundation (Inc).

**COUNCIL DECISION**

MOVED Clr S Portelli SECONDED Deputy Mayor C Reeve-Fowkes that Council appoint Clr Lee-Anne Smith as its Delegate and Clr Yaz Mubarakai as its Deputy Delegate to the South West Corridor Development Foundation (Inc).

**CARRIED 7/0****Background**

The South West Corridor Development Foundation (Inc) (SWCDeF) is an incorporated body whose membership consists of each of the participating South West Group local governments, as well as regional Chambers of Commerce and employment based organisations.

**Submission**

N/A

**Report**

Council was previously represented on this Group by Councillor Houwen.

The Foundation has as its primary focus the economic development interests of the South West Corridor local governments. Meetings are conducted bi-monthly on the same day and venue as the South West Group Board Meetings.





**Strategic Plan/Policy Implications**

**Growing City**

- Investment in industrial and commercial areas, provide employment, careers and increase economic capacity in the City.

**Budget/Financial Implications**

Nil

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.16 (MINUTE NO 5182) (SCM 31/10/2013) - COUNCIL DELEGATE - PERTH SOUTHERN DISTRICT OPERATIONAL ADVISORY COMMITTEE (028/024) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Perth Southern District Operational Advisory Committee.

**COUNCIL DECISION**

MOVED Deputy Mayor C Reeve-Fowkes SECONDED Clr L Wetton that Council appoint Clr Steve Portelli as its Delegate to the Perth Southern District Operational Advisory Committee.

**CARRIED 7/0**



## **Background**

The Perth Southern District Operational Advisory Committee (PSDOAC) is a forum comprising of the Chief Bush Fire Control Officers (CBFCOs) and their Deputies of the six large southern metropolitan local government areas most prone to bushfire events. It has been customary for an Elected Member of each organisation to also be represented on the Committee.

## **Submission**

N/A

## **Report**

The Committee is a long standing forum which represents the interests of all southern metropolitan local governments most affected by bushfire hazards. The Committee provides an opportunity for broad based bushfire control matters to be discussed amongst those officers most responsible for supervising the operations of volunteer fire brigades in their areas (i.e. CBFCO and Deputy CBFCO).

Meetings of the Committee are convened quarterly on a rotational basis amongst participating local governments.

Councillor Pratt was the previous Council delegate and it is generally expected that Council's Elected Member delegate to the Bushfire Advisory Reference Group, also be appointed to this Committee.

## **Strategic Plan/Policy Implications**

### **Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.
- A skilled and engaged workforce.

### **Budget/Financial Implications**

Nil

### **Legal Implications**

Nil

### **Community Consultation**

N/A



**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.17 (MINUTE NO 5183) (SCM 31/10/2013) - COUNCIL DELEGATE - PERTH AIRPORTS MUNICIPALITIES GROUP (028/020) (D GREEN)**

**RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as its Delegate and \_\_\_\_\_ (Elected Member) as its Deputy Delegate; and
- (2) advise the Perth Airports Municipalities Group accordingly.

**COUNCIL DECISION**

MOVED C/r Y Mubarakai SECONDED Deputy Mayor C Reeve-Fowkes that Council:

- (1) appoint Mayor Logan Howlett as its Delegate and C/r Bart Houwen as its Deputy Delegate to the Perth Airports Municipalities Group; and
- (2) advise the Perth Airports Municipalities Group accordingly.

**CARRIED 7/0**

**Background**

The Perth Airports Municipalities Group (PAMG) is constituted primarily:



- “(1) *to provide a forum for meaningful discussion on issues which affect metropolitan airports and their environs;*
- (2) *to investigate, report and formulate recommendations in respect of matters affecting or likely to affect the development of these airports; and*
- (3) *to monitor their use and environmental impact on neighbouring communities.”*

PAMG has formally requested Council consider appointing a Delegate to the Group.

### **Submission**

N/A

### **Report**

The business dealt with by the PAMG is predominantly Perth Airport related and not directly relevant to the City of Cockburn.

In recent years, the Jandakot Airport Community Consultative Committee (JACC) has provided a more relevant forum for addressing matters related to aircraft noise and airport related issues affecting the City of Cockburn.

Meetings are held on a quarterly basis at the offices of member Councils on rotation, plus an Annual General Meeting.

### **Strategic Plan/Policy Implications**

#### **Infrastructure**

- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.

#### **Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.
- A culture of risk management and compliance with relevant legislation, policy and guidelines

#### **Environment & Sustainability**

- Identification and minimisation of impacts to human health risk.

### **Budget/Financial Implications**

Nil



**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Correspondence from Perth Airports Municipalities Group.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.18 (MINUTE NO 5184) (SCM 31/10/2013) - COUNCIL DELEGATE - MELVILLE-COCKBURN CHAMBER OF COMMERCE (1224) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as its delegate to the Melville-Cockburn Chamber of Commerce.

**COUNCIL DECISION**

MOVED Clr L Wetton SECONDED Deputy Mayor C Reeve-Fowkes that Council appoint Clr Yaz Mubarakai as its Delegate and Clr Lee-Anne Smith as its Deputy Delegate to the Melville-Cockburn Chamber of Commerce.

**CARRIED 7/0**

**Background**

The Melville-Cockburn Chamber of Commerce (MCCC) invites the sponsoring Councils (Cities of Melville and Cockburn) to be represented on its Executive Committee as delegates.



**Submission**

N/A

**Report**

The MCCC is the local 'branch' of the Chamber of Commerce and Industry and is the forum which provides an avenue for local small business proprietors to source advice and information on matters which affect business, primarily from a statutory and government regulation perspective. The MCCC also arranges events, seminars and networking functions for the mutual benefit and interest of its membership.

It has been traditional for both Cities to be represented by an elected member at Executive Committee meetings, which are conducted approximately 8 times per year. Council's previous Delegate was former Councillor Romano.

**Strategic Plan/Policy Implications****Growing City**

- Investment in industrial and commercial areas, provide employment, careers and increase economic capacity in the City.

**Infrastructure**

- Partnerships that help provide community infrastructure.

**Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.

**A Prosperous City**

- Promotion and support for the growth and sustainability of local businesses and local business centres.

**Budget/Financial Implications**

Council sponsors the MCCC through an annual grant of \$20,000.

**Legal Implications**

Nil

**Community Consultation**

N/A



**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.19 (MINUTE NO 5185) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN COAST STEERING COMMITTEE (9523) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Cockburn Coast Steering Committee and \_\_\_\_\_ (Elected Member) as its Deputy Delegate.

**COUNCIL DECISION**

MOVED Deputy Mayor C Reeve-Fowkes SECONDED Clr Y Mubarakai that Council appoint Deputy Mayor Carol Reeve-Fowkes as its Delegate and Clr Kevin Allen as its Deputy Delegate to the Cockburn Coast Steering Committee.

**CARRIED 7/0**

**Background**

Since June 2009, the Cockburn Coast Working Group, consisting of Officer representatives from the Department of Planning, City of Cockburn, City of Fremantle and LandCorp has continued to progress planning for the Cockburn Coast project which includes the framework for its implementation.

The approval of the Cockburn Coast District Structure Plan (CCDSP) in August 2009 and the initiation of the Metropolitan Region Scheme (MRS) Amendment to rezone the project area from 'Industrial' to 'Urban Deferred' in September 2009 highlights two mayor milestones



for this project. The project is now moving towards detailed planning to ensure timely achievement of the 'Urban' zoning under the MRS.

One of the key tasks that lies ahead is the need to engage with landowners in the project area to ensure the project Masterplan and Town Planning Scheme framework is completed with due consultation. Similar to the CCDSP, this will be a considerable undertaking and will require the appropriate resources, time and strategic direction from key stakeholders for its successful implementation.

### **Submission**

N/A

### **Report**

To ensure the continued success of the project, the Department for Planning and LandCorp are proposing to re-establish the Cockburn Coast Steering Committee. Previously, representatives from the City's of Cockburn and Fremantle participated in the Committee. It is anticipated the Steering Committee would provide strategic direction for the project. LandCorp has nominated General Manager Metropolitan, Luke Willcock, to chair the Committee.

Accordingly, it is considered appropriate for Council to nominate both a delegate and a deputy to ensure continuity of input by the City of Cockburn to this project.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.
- Development that is soundly balanced between new and existing areas.

#### **Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.

### **Budget/Financial Implications**

Nil

### **Legal Implications**

Nil





**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.20 (MINUTE NO 5186) (SCM 31/10/2013) - COUNCIL DELEGATE - ALCOA LONG TERM RESIDUE MANAGEMENT STRATEGY STAKEHOLDER REFERENCE GROUP (SM/L/005) (A TROSLC)**

**RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Alcoa Long Term Residue Management Strategy Stakeholder Reference Group; and
- (2) note the membership of Andrew Trosic, Manager Strategic Planning as a technical officer on the Alcoa Long Term Residue Management Strategy Stakeholder Reference Group.

**COUNCIL DECISION**

MOVED Cllr Y Mubarakai SECONDED Cllr S Portelli that Council:

- (1) appoint Deputy Mayor Carol Reeve-Fowkes as its Delegate to the Alcoa Long Term Residue Management Strategy Stakeholder Reference Group; and
- (2) note the membership of Andrew Trosic, Manager Strategic Planning as a technical officer on the Alcoa Long Term Residue Management Strategy Stakeholder Reference Group.

**CARRIED 7/0**



## Background

Alcoa of Australia (“Alcoa”) maintains an important industrial presence immediately south of the City of Cockburn (“City”), within the Town of Kwinana. This is specifically Alcoa’s alumina refinery (located at the northern end of the Kwinana Industrial Area), and its associated residue disposal area (located approximately 4km directly east inland of the refinery). The residue disposal area represents a significant allocation of land (approximately 580 ha), due to the large amounts of residue by-product which are generated through the refining process to produce alumina and ultimately aluminium.

## Submission

N/A

## Report

### The Need for the City’s Involvement in the Long Term Residue Management Strategy Stakeholder Reference Group

At the 11 November 2010 Ordinary Meeting, Council considered a report dealing with the Draft Outer Metropolitan Perth and Peel Sub-regional Strategy (“Draft Strategy”). This Draft Strategy has been produced to guide, at a local level, implementation of growth targets established through the new Perth and Peel Strategic Plan titled ‘Directions 2031 and Beyond’. A significant aspect to Directions 2031 and the Draft Strategy is identifying areas within existing settlement patterns in which to accommodate new residential growth. This is part of the objective towards achieving a more compact settlement form for the metropolitan area.

It is therefore recommended that the City endorse an Elected Member to sit on the Long Term Residue Management Strategy Stakeholder Reference Group.

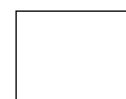
## Strategic Plan/Policy Implications

### Growing City

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.
- Development that is soundly balanced between new and existing areas.
- Investment in industrial and commercial areas, provide employment, careers and increase economic capacity in the City.

### Community & Lifestyle

- Community environments that are socially cohesive and embrace diversity.



**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

Nil

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.21 (MINUTE NO 5187) (SCM 31/10/2013) - COUNCIL DELEGATE - JANDAKOT AIRPORT COMMUNITY AVIATION CONSULTATION GROUP (SM/M/002) (A TROSIC)**

**RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as the Delegate on the Jandakot Airport Community Aviation Consultation Group;
- (2) appoint \_\_\_\_\_ (Elected Member) as the Proxy Delegate on the Jandakot Airport Community Aviation Consultation Group; and
- (2) note the membership of Andrew Trosic, Manager of Strategic Planning as a technical officer on the Jandakot Airport Community Aviation Consultation Group.



**COUNCIL DECISION**

MOVED Deputy Mayor C Reeve-Fowkes SECONDED Clr Y Mubarakai that Council:

- (1) appoint Clr Yaz Mubarakai as the Delegate on the Jandakot Airport Community Aviation Consultation Group;
- (2) appoint Clr Steve Portelli as the Proxy Delegate on the Jandakot Airport Community Aviation Consultation Group; and
- (3) note the membership of Andrew Trosic, Manager of Strategic Planning as a technical officer on the Jandakot Airport Community Aviation Consultation Group.

**CARRIED 7/0**

**Background**

A Community Aviation and Consultation Group (“CACG”) has been established for Jandakot Airport. While consultation between the community and Jandakot Airport has, and continues to be, undertaken via various methods, the Federal Government has recently moved to implement a new nationwide system of CACG’s for all airports coming under the genus of the *Airports Act 1996*.

**Submission**

N/A

**Report**

In terms of scope and terms of reference, the Federal Government has provided the following advice in relation to role of CACG’s across Australia:

- *The Australian Government will require all airports subject to the planning framework in the Airports Act to establish and lead Community Aviation Consultation Groups.*
- *The Community Aviation Consultation Groups will address planning and development issues and a range of other operational matters, such as aircraft noise, which may affect airports’ relations with their neighbours.*



- *In recognition of the variety of community and operational contexts that different airports operate within, each lessee company shall have the flexibility to define the scope and membership of the Community Aviation Consultation Groups, as long as the following core prescribed conditions are met:*
  1. *the chair is to be independent;*
  2. *a record of the outcomes of key discussions is to be published;*
  3. *a report on the group's work is to be reviewed as part of the annual lease review; and*
  4. *the activity is to be funded by airports.*

Membership of the CACG includes the Cities of Canning, Gosnells and Melville, Department of Planning, Department of Transport, Royal Aero Club of WA and the Jandakot Residents Association. Andrew Trosic, Manager Strategic Planning, is also a member and provides technical officer input.

To ensure wide community views and aspirations can be voiced, it is important that an Elected Member be part of the CACG. Through nominating an additional Elected Member as a proxy on the Jandakot CACG, the City will be able to ensure attendance at the quarterly CACG meetings.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- Development that is soundly balanced between new and existing areas.

#### **Infrastructure**

- Facilities that promote the identity of Cockburn and its communities.

#### **Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.

#### **A Prosperous City**

- Investment in the local economy to achieve a broad base of services and activities.

### **Budget/Financial Implications**

Nil

### **Legal Implications**

Nil



**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.22 (MINUTE NO 5188) (SCM 31/10/2013) - COUNCIL DELEGATE - JAMES POINT STAKEHOLDER REFERENCE GROUP (HS/E/004) (D ARNDT)**

**RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as its Delegate on the James Point Stakeholder Reference Group; and
- (2) note that Roberto Colalillo will act as a technical officer to support the interests of the City of Cockburn on the James Point Stakeholder Reference Group.

**COUNCIL DECISION**

MOVED C/r Y Mubarakai SECONDED Deputy Mayor C Reeve-Fowkes that Council:

- (1) appoint Deputy Mayor Carol Reeve-Fowkes as its Delegate on the James Point Stakeholder Reference Group; and
- (2) note that Roberto Colalillo will act as a technical officer to support the interests of the City of Cockburn on the James Point Stakeholder Reference Group.

**CARRIED 7/0**



## **Background**

Council has previously been represented on this Stakeholder Reference Group established for the proposed Stage 1 of the James Point Port (Bulk and General Facility).

## **Submission**

N/A

## **Report**

The Terms of Reference are as follows:

1. Provision of advice to the Minister for the Environment on the environmental aspects of the construction and operation of the proposal generally.
2. Provision of feedback and input into the preparation and standard of implementation of the environmental management plans and programs.
3. Provision of advice and input into the mitigation for loss of coastal access, as a consequence of the proposal.
4. Provision of advice on the proponent's environmental performance.

The membership of the group is not specified, but implicitly the following organisations are being invited to nominate a representative:

- JPPL (CEO)
- Cockburn Sound Management Council
- Office of the EPA
- Department of Transport
- Department of Planning
- Department of Fisheries
- Water Corporation
- Town of Kwinana
- City of Rockingham
- City of Cockburn
- Kwinana Industries Council
- Conservation Council
- Conservation of Rockingham Environment (CORE)
- Kwinana Progress Association



## **Strategic Plan/Policy Implications**

### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.
- Development that is soundly balanced between new and existing areas.

### **Infrastructure**

- Community facilities that meet the diverse needs of the community now and into the future.
- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.

### **Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.
- Communities that are connected, inclusive and promote intergenerational opportunities.

## **Budget/Financial Implications**

Nil

## **Legal Implications**

Nil

## **Community Consultation**

N/A

## **Attachment(s)**

Nil

## **Advice to Proponent(s)/Submissioners**

N/A

## **Implications of Section 3.18(3) Local Government Act, 1995**

Nil





**9.23 (MINUTE NO 5189) (SCM 31/10/2013) - COUNCIL DELEGATE - WOODMAN POINT WASTE WATER TREATMENT PLANT COMMUNITY REFERENCE GROUP (027/028) (D ARNDT)**

**RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Woodman Point Waste Water Treatment Plant Community Reference Group;
- (2) appoint \_\_\_\_\_ (Elected Member) as its Deputy Delegate to the Woodman Point Waste Water Treatment Plant Community Reference Group; and
- (3) advise the Water Corporation accordingly.

**COUNCIL DECISION**

MOVED Clr Y Mubarakai SECONDED Clr S Portelli that Council:

- (1) appoint Deputy Mayor Carol Reeve-Fowkes as its Delegate to the Woodman Point Waste Water Treatment Plant Community Reference Group;
- (2) appoint Clr Philip Eva as its Deputy Delegate to the Woodman Point Waste Water Treatment Plant Community Reference Group; and
- (3) advise the Water Corporation accordingly.

**CARRIED 7/0**

**Background**

The Water Corporation has declared that the Woodman Point Wastewater Treatment Plant Community Reference Group has been established to:

- *“Provide advice to the Water Corporation on its decision-making processes relating to wastewater treatment issues impacting on neighbouring communities;*
- *Provide input to odour assessment and modelling activities and on the development of odour management strategies; and shall*



- *Facilitate feedback to, and seek input from, the community on the operations of the wastewater treatment plant.”*

### **Submission**

N/A

### **Report**

Council has been represented on this Group by Councillor Reeve-Fowkes and former Councillor Oliver. It is recommended that Council nominate an Elected Member to be a member of the Woodman Point Wastewater Treatment Plant Community Reference Group and also nominate another Elected Member as Deputy.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.

#### **Infrastructure**

- Partnerships that help provide community infrastructure.

#### **Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

#### **Environment & Sustainability**

- Identification and minimisation of impacts to human health risk.

### **Budget/Financial Implications**

Nil

### **Legal Implications**

Nil

### **Community Consultation**

N/A

### **Attachment(s)**

Nil

### **Advice to Proponent(s)/Submissioners**

N/A



**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.24 (MINUTE NO 5190) (SCM 31/10/2013) - COUNCIL DELEGATE - COCKBURN CEMENT ENVIRONMENTAL IMPROVEMENT PLANT GROUP (3411123) (D ARNDT)**

**RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Cockburn Cement Environmental Improvement Plan Group;
- (2) appoint \_\_\_\_\_ (Elected Member) as its Deputy Delegate to the Cockburn Cement Environmental Improvement Plan Group; and
- (3) advise Cockburn Cement Ltd accordingly.

**COUNCIL DECISION**

MOVED Clr L Wetton SECONDED Deputy Mayor C Reeve-Fowkes that Council:

- (1) appoint Deputy Mayor Carol Reeve-Fowkes as its Delegate to the Cockburn Cement Environmental Improvement Plan Group;
- (2) appoint Clr Philip Eva as its Deputy Delegate to the Cockburn Cement Environmental Improvement Plan Group; and
- (3) advise Cockburn Cement Ltd accordingly.

**CARRIED 7/0**

**Background**

In late 2002, a Community Working Group was established by the Department of Environment (DoE) to review and report on the environmental performance of Cockburn Cement Ltd (CCL) following recommendations from a DoE audit conducted in 2002.



At the Community Working Group meeting held on 7 December 2005, the DoE transferred organisation of future meetings to CCL.

### **Submission**

N/A

### **Report**

With the dissolution of the Community Working Group, CCL has formed the CCEIPG to assist the company in ensuring that the needs of the local community surrounding the CCL site are addressed. The proposed group will consist of representatives from the community and community groups adjacent to CCL operations in Munster and will have input into addressing those identified needs. The City of Cockburn was identified as a stakeholder in this process and was invited to make a nomination. Councillor Reeve-Fowkes and former Councillor Oliver were Council's previous representatives.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- Development that is soundly balanced between new and existing areas.

#### **Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

#### **A Prosperous City**

- Promotion and support for the growth and sustainability of local businesses and local business centres.

#### **Environment & Sustainability**

- Identification and minimisation of impacts to human health risk.

### **Budget/Financial Implications**

Nil

### **Legal Implications**

Nil

### **Community Consultation**

N/A



**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.25 (MINUTE NO 5191) (SCM 31/10/2013) - COUNCIL DELEGATE - SOUTH WEST GROUP PLANNING AND INFRASTRUCTURE COMMITTEE (028/012) (D ARNDT)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member) as its Delegate to the South West Group Transport Committee, with \_\_\_\_\_ (Elected Member) as its Deputy Delegate.

**COUNCIL DECISION**

MOVED Cllr S Portelli SECONDED Cllr L Wetton that Council appoint Cllr Yaz Mubarakai as its Delegate and Deputy Mayor Carol Reeve-Fowkes as its Deputy Delegate to the South West Group Transport Committee.

**CARRIED 7/0**

**Background**

The South West Group Planning and Infrastructure Committee considers matters of significant importance to major transport planning and infrastructure development within the region, such as the Integrated Transport Study.

**Submission**

N/A



**Report**

This Group meets on a bi-monthly basis to consider major infrastructure planning in the region. Council was represented on the Group by former Councillor Oliver. In addition, Senior Council Technical Officers attend meetings in an advisory capacity. Given the significance of the issues to the City of Cockburn, it is recommended that Council appoints an Elected Member Delegate and Deputy Delegate.

**Strategic Plan/Policy Implications****Community & Lifestyle**

- Safe communities and to improve the community's sense of safety.

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

Nil

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil



**9.26 (MINUTE NO 5192) (SCM 31/10/2013) - COUNCIL DELEGATE - JANDAKOT REGIONAL PARK COMMUNITY ADVISORY COMMITTEE (028/026) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Jandakot Regional Park Community Advisory Committee (JRPCAC).

**COUNCIL DECISION**

MOVED Cllr Y Mubarakai SECONDED Deputy Mayor C Reeve-Fowkes that Council appoint Cllr Steve Portelli as its Delegate to the Jandakot Regional Park Community Advisory Committee.

**CARRIED 7/0**

**Background**

The JRPCAC is a community based organisation, the primary objectives of which are to oversee the implementation of the Jandakot Regional Park Management Plan, which was prepared in 2010. The City of Cockburn was previously represented by Councillor Reeve-Fowkes.

**Submission**

N/A

**Report**

The Jandakot Regional Park comprises of protected bush and nature reserves in areas of Cockburn, Kwinana and Armadale, as indicated in the attachment. The Park is subject to a Management Plan, which was prepared by the Conservation Commission and is administered by the Department of Environment and Conservation, in conjunction with participant Councils and the JRPCAC. The Committee comprises representation of each of the organisations, plus community representatives and meets quarterly (4<sup>th</sup> Tuesday of February, May, August and November) at the Cockburn Wetlands Education Centre at 5.30 pm.



**Strategic Plan/Policy Implications**

**Environment & Sustainability**

- A community that uses resources in a sustainable manner.
- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

**Budget/Financial Implications**

Nil

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.27 (MINUTE NO 5193) (SCM 31/10/2013) - COUNCIL DELEGATE - SOUTH WEST CORRIDOR ENVIRONMENTAL SERVICES COMMITTEE (1332) (D GREEN)**

<p><b>RECOMMENDATION</b>          That Council appoint _____ and _____ (Elected Members) as its two Delegates to the South West Corridor Environmental Services Committee.</p>
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**COUNCIL DECISION**

MOVED Cllr L Wetton SECONDED Cllr Y Mubarakai that Council appoint Deputy Mayor Carol Reeve-Fowkes and Cllr Philip Eva as its two Delegates to the South West Corridor Environmental Services Committee.

**CARRIED 7/0**

**Background**

Previously, Council's two representatives on the South West Corridor Environment and Services Committee were Councillors Smith and Reeve-Fowkes.

**Submission**

N/A

**Report**

The South West Corridor Environment and Services Committee has been established by the South West Group, comprising the six local authorities in the South West Metropolitan Region of Perth.

Its role is to:

- Consider environmental, recreational and other community service issues and provide advice to the South West Group;
- Improve the understanding of these issues amongst member local government authorities;
- Provide a forum to develop relevant policies and projects;
- Implement the recommendations of the Beeliar Regional Park Management Plan;

Meetings are convened four times per year.

Should no elected member wish to be appointed as Council's representative to the Committee, it is acceptable for an officer of Council to be nominated.

**Strategic Plan/Policy Implications**

**Environment & Sustainability**

- A community that uses resources in a sustainable manner.



- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

**Budget/Financial Implications**

Nil

**Legal Implications**

Nil

**Community Consultation**

N/A

**Attachment(s)**

Nil

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**10. (MINUTE NO 5194) (SCM 31/10/2013) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995)**

**RECOMMENDATION**

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.



**COUNCIL DECISION**

MOVED Cllr B Houwen SECONDED Deputy Mayor C Reeve-Fowkes that the recommendation be adopted.

**CARRIED 7/0**

**11 (SCM 31/10/2013) - CLOSURE OF MEETING**

MEETING CLOSED AT 7.35PM

**CONFIRMATION OF MINUTES**

I, ..... (Presiding Member) declare that these minutes have been confirmed as a true and accurate record of the meeting.

Signed: ..... Date: ...../...../.....

