

POL	RAISING OF STAFF ISSUES AT COUNCIL MEETINGS	SC19
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POLICY CODE:	SC19
DIRECTORATE:	Executive Services
BUSINESS UNIT:	Executive Support
SERVICE UNIT:	Executive Support
RESPONSIBLE OFFICER:	Director, Governance & Community Services
FILE NO.:	182/001
DATE FIRST ADOPTED:	15 April 1997
DATE LAST REVIEWED:	14 September 2017
ATTACHMENTS:	N/A
DELEGATED AUTHORITY REF.:	N/A
VERSION NO.	4

Dates of Amendments / Reviews:	
DAPPS Meeting:	22 March 2012 28 November 2013 24 August 2017
OCM:	17 September 2002 12 April 2012 12 December 2013

BACKGROUND:

Staff related matters are sometimes sensitive issues which should be canvassed with senior staff prior to being discussed in a Council forum.

PURPOSE:

To control discussion on staff related issues which would otherwise be subject to public scrutiny without previously discussing such matters with supervisory staff.

POLICY:

Elected Members are not to raise staff issues at Council Meetings if no discussion with the appropriate Director and Chief Executive Officer has occurred or unless discussions with the appropriate Director and Chief Executive Officer have failed to produce a satisfactory result and if Council deems it necessary that a staff matter be discussed then the meeting is to proceed behind closed doors.

Elected Members should also ensure that, where appropriate, any disputes are addressed through Council's Dispute Resolution Procedure, as contained in Council's Standing Orders and Code of Conduct.