



## Licence Application

### Sell food from a Temporary Premises

FOOD ACT 2008

Applications must be lodged at least 2 WEEKS prior to the event, or they may not be processed.

#### Applicant's Details

Name:	Phone:
Address:	Email:
Organisation:	ABN (if applicable):
Are you a Not for Profit or Community Group?	Yes / No
Are you a registered food business?	Yes / No

\*All food businesses must be registered by their local government authority (LGA), unless exempt – for definitions, see overleaf. If your LGA is not the City of Cockburn, please attach a copy of your Food Business Registration Certificate.

#### Details of Temporary Food Premises

Name of food premises:

Type of food premises  Temporary Food Stall  Mobile Food Van or Trailer

#### Event Details

Event	Location	Date

Have you registered with the Event Manager for the above event(s)? Yes / No

Event Manager: Contact number:

#### Details of Proposed Food Handling

- Type of food preparation/handling
- Low risk Pre-packaged goods from an approved food business, or approved home food business\* for direct sale. E.g: sweets, biscuits, preserves, packaged drinks.
  - Low/med risk Fresh or packaged ingredients obtained from an approved food business ready for preparation or use. E.g: hot drinks, ice cream, BBQ sausage sizzles, pizza.
  - Med/high risk Foods pre-prepared at an approved food business\* for on-site cooking or reheating. E.g: meat curries, risotto.

\*Name of approved food business

List your food and drink products:

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### Details of Temporary Food Stall

Please tick to confirm the proposed stall or mobile food van has the following facilities

- A roof, three walls, cleanable impervious floor (if on unsealed ground)
- A dedicated dishwashing facility with detergent and sanitiser\*\*
- A hand washing facility with running water, soap, single-use hand towels\*\*

\*\*A container minimum volume 40 litres must be provided to catch wastewater after each use and to be for appropriate disposal.

- Hot display     Cooking Appliances     Refrigerated (or iced) storage     Refrigerated Display
- Power supply?     Self-contained     External (please specify)
- Water supply?     Self-contained (minimum capacity 25 litres solely for cleaning purposes)

### Attachment Checklist

Please ensure that you attach the following information to your application.

- Copy of current Public Liability Insurance Cover – minimum cover \$10,000,000     Stall Plan
- Copy of Food Business Registration Certificate – by LGA's other than City of Cockburn

Signed:

Date:

### Temporary Food Premises

- Exempted Food Business\* NO CHARGE  
 \*A community or charitable fund raising activity, selling low risk, shelf stable food, or food which is thoroughly cooked onsite for immediate consumption.
- Commercial Operator
- |   |      |                                 |       |
|---|------|---------------------------------|-------|
| Daily event fee                         | \$23 | Annual event fee (valid for the | \$140 |
| Each additional day (same event)        | \$5  | financial year from 1 July to   |       |
| Additional late fee (for applications   | \$23 | 30 June the year after. An      |       |
| received less than 2 weeks prior to the |      | application must still be       |       |
| event)                                  |      | submitted for each event.)      |       |

### Payment Details

- Await payment advice from Health Services
- Payment must be made at least two (2) business days prior to the event.