

DA	HIRE OF COUNCIL COMMUNITY CENTRES AND HALLS	ACS8
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DELEGATED AUTHORITY CODE:	ACS8
DIRECTORATE:	Governance & Community Services
BUSINESS UNIT:	Recreation & Community Safety
SERVICE UNIT:	Recreation Services
RESPONSIBLE OFFICER:	Recreation Services Co-ordinator
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	8 September 2016
POLICY REF.:	ACS8
VERSION NO.	5

Dates of Amendments / Reviews:		
DAPPS Meeting:	24 May 2012	26 May 2016
	28 August 2014	25 August 2016
OCM:	9 April 2009	11 September 2014
	14 June 2012	9 June 2016

FUNCTION DELEGATED:

The authority to apply conditions for the use of Council controlled community halls.

CONDITIONS/GUIDELINES:

- (1) Advertise the fees in accordance with Section 6.19 of the Local Government Act 1995;
- (2) The Community Facilities Project Officer will make recommendations to the Coordinator, Recreation Services in reference to any reduction of the cost of hire to community groups.
- (3) Conditions of hire for the usage of Council's Community Centres and Halls will be established and regularly reviewed.
- (4) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

AUTONOMY OF DISCRETION:

As provided in Council Policy ACS8.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Council Policy ACS8 'Hire Of Council Community Centres And Halls' refers.

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DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:

DELEGATE/S AUTHORISED:

Recreation Services Co-ordinator