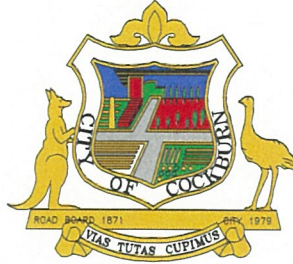


# CITY OF COCKBURN



## SPECIAL AUDIT & STRATEGIC FINANCE COMMITTEE

### MINUTES

FOR

THURSDAY, 23 FEBRUARY 2017

These Minutes are subject to Confirmation

Presiding Member's Signature

Date: 16 March 2017



# CITY OF COCKBURN

## SUMMARY OF MINUTES OF SPECIAL AUDIT AND STRETEGIC FINANCE COMMITTEE MEETING HELD ON THURSDAY, 23 FEBRUARY 2017 AT 6:30 PM

---

---

	Page
1. DECLARATION OF MEETING.....	1
2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED) .....	1
3. DISCLAIMER (READ ALOUD BY PRESIDING MEMBER) .....	2
4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATION.....	2
5 (SASFC 23/02/2017) - APOLOGIES & LEAVE OF ABSENCE.....	2
6. PUBLIC QUESTION TIME .....	2
7. DEPUTATIONS .....	2
8. PETITIONS .....	2
9. DECLARATION OF ELECTED MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER .....	2
10 (SASFC 23/02/2017) - PURPOSE OF MEETING.....	2
11. COUNCIL MATTERS.....	3
11.1 (MINUTE NO 184) (SASFC 23/02/2017) - LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN 2016 (087/005) (J NGOROYEMOTO) (ATTACH) .....	3
12 (SASFC 23/02/2017) - CLOSURE OF MEETING.....	5



# CITY OF COCKBURN

## MINUTES OF SPECIAL AUDIT & STRATEGIC FINANCE COMMITTEE MEETING HELD ON THURSDAY, 23 FEBRUARY 2017 AT 6:30

---

### PRESENT:

#### ELECTED MEMBERS

Mr S Portelli	-	Councillor (Presiding Member)
Mr L Howlett	-	Mayor
Mrs C Reeve-Fowkes	-	Deputy Mayor
Mr B Houwen	-	Councillor
Mrs C Terblanche	-	Councillor

#### IN ATTENDANCE

Mr S. Cain	-	Chief Executive Officer
Mr D. Green	-	Director, Administration & Community Services
Mr S. Downing	-	Director, Finance & Corporate Services
Mr C. Sullivan	-	Director, Engineering & Works
Mr J. Ngoroyemoto	-	Governance & Risk Management Co-ordinator
Mrs B. Pinto	-	EA to Directors – Fin. & Corp. Services & Admin. & Comm. Services

### 1. DECLARATION OF MEETING

The Presiding Member declared the meeting open at 6.30 pm.

He acknowledged the Noongar people who are the Traditional Custodians of this Land. He also paid respect to the Elders, both past and present, of the Noongar Nation and extend that respect to other Indigenous Australians who may be present.

### 2. APPOINTMENT OF PRESIDING MEMBER (If required)

Nil.



**3. DISCLAIMER (Read aloud by Presiding Member)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

**4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATION**

Nil

**5 (SASFC 23/02/2017) - APOLOGIES & LEAVE OF ABSENCE**

Clr Kevin Allen - Apology

**6. PUBLIC QUESTION TIME**

Nil

**7. DEPUTATIONS**

Nil

**8. PETITIONS**

Nil

**9. DECLARATION OF ELECTED MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER**

Nil

**10 (SASFC 23/02/2017) - PURPOSE OF MEETING**

The purpose of the meeting is to consider the Compliance Audit Return (CAR) for the period 1 January 2016 to 31 December 2016, in time for it to be adopted by Council and forwarded to the Department of Local Government by the statutory timeframe of 31 March 2017, as required by Regulation 14 and 15 of the Local Government (Audit) Regulations 1996 (as amended).



## 11. COUNCIL MATTERS

### 11.1 **(MINUTE NO 184) (SASFC 23/02/2017) - LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN 2016 (087/005) (J NGOROYEMOTO) (ATTACH)**

#### **RECOMMENDATION**

That Council adopt the Local Government Compliance Audit Return for the period 1 January 2016 to 31 December 2016, as attached to the Agenda.

#### **COMMITTEE RECOMMENDATION**

MOVED Deputy Mayor C Reeve-Fowkes SECONDED Cllr C Terblanche that the recommendation be adopted.

**CARRIED 5/0**

#### **COUNCIL DECISION**

#### **Background**

Since 2000, completion of the Local Government Compliance Audit Return has been mandatory for all local governments in this State in accordance with Regulations 14 and 15 of the Local Government (Audit) Regulations 1996.

#### **Submission**

N/A

#### **Report**

The Annual Compliance Audit Return is to be presented to, and reviewed by, a meeting of the Audit and Strategic Finance Committee in accordance with Regulation 14(3A) of the Local Government (Audit) Regulations 1996 and the result of that review be reported to a meeting of Council for adoption.

Following adoption by Council, a certified copy of the Return, signed by the Mayor and Chief Executive Officer, along with a copy of the relevant section of the Council Minutes, is submitted to the Director General, Department of Local Government and Regional Development



in accordance with Regulations 14 and 15 of the Local Government (Audit) Regulations 1996, by 31 March. The Return indicates a conformity rating of 99% for the year.

The 1% non-compliance was due to one Elected Member failing to complete the Annual Return by 31 August 2016. This was due to technological difficulties with our new compliance system. This was rectified and the Annual return was lodged on 8 September 2016 and notified to the Corruption and Crime Commission by the Chief Executive Officer.

### **Strategic Plan/Policy Implications**

#### **Leading & Listening**

- A responsive, accountable and sustainable organisation.
- A culture of risk management and compliance with relevant legislation, policy and guidelines

### **Budget/Financial Implications**

N/A

### **Legal Implications**

Regulations 14 and 15 of the Local Government (Audit) Regulations 1996 refer.

### **Community Consultation**

N/A

### **Risk Management Implications**

Failure to adopt the recommendation will result in non-compliance with the Compliance Audit Return statutory reporting requirements to the Department of Local Government by 31 March 2017.

### **Attachment(s)**

City of Cockburn Compliance Audit Return 2016.

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil.





**12 (SASFC 23/02/2017) - CLOSURE OF MEETING**

6.41pm.

