

<b>DA</b>	<b>COUNCIL OWNED VEHICLE USAGE</b>	<b>AES8</b>
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<b>DELEGATED AUTHORITY CODE:</b>	AES8
<b>DIRECTORATE:</b>	Executive Services
<b>BUSINESS UNIT:</b>	Executive Services
<b>SERVICE UNIT:</b>	Executive Services
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	8 June 2017
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	5

<b>Dates of Amendments / Reviews:</b>	
DAPPS Meeting:	24 May 2012 27 February 2014 25 February 2016 18 May 2017
OCM:	9 April 2009 14 June 2012 13 March 2014 10 March 2016

**FUNCTION DELEGATED:**

The authority to approve or negotiate private and commuting vehicle usage to staff to whom Council owned or leased vehicles are allocated.

**CONDITIONS/GUIDELINES:**

- (1) As provided in Policy AES8.
- (2) All transactions utilising this delegation are to be recorded in the Recording of Delegations Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

**AUTONOMY OF DISCRETION:**

As provided in Policy AES8.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Council Policy AES8 "Council Owned Vehicle Usage" refers.

**DELEGATE:**

Chief Executive Officer.

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**DELEGATE/S AUTHORISED:**

N/A