

<b>DA</b>	<b>RENEWAL OF LEASES AND LICENSES FOR CITY OWNED OR CONTROLLED PROPERTY</b>
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<b>DIRECTORATE:</b>	Planning & Development
<b>BUSINESS UNIT:</b>	Strategic Planning Services
<b>SERVICE UNIT:</b>	Leasing & Land Administration
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	9 December 2021
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	6

<b>Dates of Amendments / Reviews:</b>	
DAPPS Meeting:	24 May 2012 26 May 2016 24 November 2016 27 August 2020 25 November 2021
OCM:	9 April 2009 14 June 2012 9 June 2016 8 December 2016 10 September 2020

**FUNCTION DELEGATED:**

The authority to renew a lease and licence agreement.

**CONDITIONS/GUIDELINES:**

- (1) As provided in Policies 'Leasing of City of Cockburn Property for Community and/or Recreational Purposes (including Not-for-Profit)' and 'Commercial Leasing of City of Cockburn Owned or Controlled Land'.
- (2) All transactions utilising this delegation are to be recorded in the City's record keeping system (ECM) by the delegated officer, or by another officer directed by the delegated officer

**AUTONOMY OF DISCRETION:**

As provided in Council Policies 'Leasing of City of Cockburn Property for Community and/or Recreational Purposes (including Not-for-Profit)' and 'Commercial Leasing of City of Cockburn Owned or Controlled Land'.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Local Government Act 1995 - s3.58.  
Local Government (Functions and General) Regulations 1996 – s30.

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Planning & Development (Local Planning Schemes) Regulations 2015.  
Council Policies 'Leasing of City of Cockburn Property for Community and/or Recreational Purposes (including Not-for-Profit)' and 'Commercial Leasing of City of Cockburn Owned or Controlled Land' refers.

**DELEGATE:**

Chief Executive Officer

**DELEGATE/S AUTHORISED:**

Nil.