

DA	RENEWAL OF LEASES AND LICENSES FOR COUNCIL OWNED OR CONTROLLED PROPERTY	
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DIRECTORATE:	Planning & Development
BUSINESS UNIT:	Strategic Planning Services
SERVICE UNIT:	Leasing & Land Administration
RESPONSIBLE OFFICER:	Chief Executive Officer
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	10 September 2020
ATTACHMENTS:	N/A
VERSION NO.	5

Dates of Amendments / Reviews:	
DAPPS Meeting:	24 May 2012 26 May 2016 24 November 2016 27 August 2020
OCM:	9 April 2009 14 June 2012 9 June 2016 8 December 2016

FUNCTION DELEGATED:

The authority to renew a lease and licence agreement.

CONDITIONS/GUIDELINES:

- (1) As provided in Policies 'Leasing of City of Cockburn Property for Community and/or Recreational Purposes (including Not-for-Profit)' and 'Commercial Leasing of City of Cockburn Owned or Controlled Land'.
- (2) All transactions utilising this delegation are to be recorded in the City's record keeping system (ECM) by the delegated officer, or by another officer directed by the delegated officer

AUTONOMY OF DISCRETION:

As provided in Council Policies 'Leasing of City of Cockburn Property for Community and/or Recreational Purposes (including Not-for-Profit)' and 'Commercial Leasing of City of Cockburn Owned or Controlled Land'.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Local Government Act 1995 - s3.58.
Local Government (Functions and General) Regulations 1996 – s30.
Planning & Development (Local Planning Schemes) Regulations 2015.

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Council Policies 'Leasing of City of Cockburn Property for Community and/or Recreational Purposes (including Not-for-Profit)' and 'Commercial Leasing of City of Cockburn Owned or Controlled Land' refers.

DELEGATE:

Chief Executive Officer

DELEGATE/S AUTHORISED:

Nil.