

DA	LOCAL GOVERNMENT ACT, 1995 – ADVERTISING PROPOSED DIFFERENTIAL RATES
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DIRECTORATE:	Finance & Corporate Services
BUSINESS UNIT:	Financial Services
SERVICE UNIT:	Rates & Revenue Services
RESPONSIBLE OFFICER:	Director, Finance & Corporate Services
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	10 December 2020
ATTACHMENTS:	N/A
VERSION NO.	11

Dates of Amendments / Reviews:		
DAPPS Meeting:	24 May 2012	26 May 2016
	26 July 2012	18 May 2017
	23 May 2013	24 May 2018
	22 May 2014	23 May 2019
	2 June 2015	26 November 2020
OCM:	9 June 2011	11 June 2015
	14 June 2012	9 June 2016
	9 August 2012	8 June 2017
	13 June 2013	14 June 2018
	12 June 2014	13 June 2019

FUNCTION DELEGATED:

To act as Council in advertising proposed Differential Rates.

CONDITIONS/GUIDELINES:

- (1) Proposed Differential Rates to be advertised immediately in the following media after the presentation of the Budget Concept Forum for Elected Members covering Rates Modelling each year:
1. Display advert in the West Australian newspaper – Local Government Notices.
 2. Display advert in the Community newspaper – Cockburn Gazette.
 3. Display advert in the Cockburn Herald newspaper.
 4. City's Public Notice Board.
 5. City's Libraries – Spearwood, Coolbellup and Success.
 6. Front page of the City's web site.
 7. City's Social Media outlets.
 8. Copy sent to community and ratepayer groups.
 9. Copy sent to groups and organisations who have registered to receive the City's email newsletters.
- (2) Either delegate has the authority to deal with such matters as relevant to this declaration.

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- (3) All transactions utilising this delegation are to be recorded in the City's Record Keeping system (ECM) by the delegated officer or by another officer directed by the delegated officer.

AUTONOMY OF DISCRETION:

As provided under Legislative requirements and above conditions.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Local Government Act 1995, Section 6.36

DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

SUB-DELEGATE/S:

Director, Finance & Corporate Services

Manager, Financial Services