

DA	CITY OF COCKBURN (LOCAL GOVERNMENT ACT) LOCAL LAWS – NOTICES	LGACS3
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DELEGATED AUTHORITY CODE:	LGACS3
DIRECTORATE:	Executive Support Department
BUSINESS UNIT:	Executive Services
SERVICE UNIT:	Executive Services
RESPONSIBLE OFFICER:	Director, Governance & Community Services
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	14 June 2018
ATTACHMENTS:	N/A
VERSION NO.	8

Dates of Amendments / Reviews:		
DAPPS Meeting:	24 May 2012	26 May 2016
	23 May 2013	18 May 2017
	22 May 2014	24 May 2018
	2 June 2015	
OCM:	9 June 2011	11 June 2015
	14 June 2012	9 June 2016
	13 June 2013	8 June 2017
	12 June 2014	

FUNCTION DELEGATED:

The authority to issue Notices as prescribed by the City of Cockburn (Local Government Act) Local Laws. (Consolidated).

CONDITIONS/GUIDELINES:

- (1) Notices are to be drafted in the appropriate format by the responsible Departmental Officer.
- (2) Due cause must be given to issues which could have the effect of causing harm or injury to persons or property.
- (3) Where no evidence of potential harm or injury is indicated by the initial investigation of issues relevant to this delegation, all reasonable attempts to resolve any issues under this authority must be unsuccessfully pursued prior to the issuing of the prescribed Notice.
- (4) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

AUTONOMY OF DISCRETION:

As provided under Local Laws and conditions (1) to (4) above.

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LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Local Laws (consolidated).

DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

SUB-DELEGATE/S:

Director, Governance and Community Services
Governance & Risk Management Co-ordinator