



City of Cockburn  
Ordinary Council Meeting  
**Agenda Paper**

For Thursday, 14 February 2019



City of Cockburn  
PO Box 1215, Bibra Lake  
Western Australia 6965

Cnr Rockingham Road and  
Coleville Crescent, Spearwood

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### **NOTICE OF MEETING**

Pursuant to Clause 2.4 of Council's Standing Orders, an Ordinary Meeting of Council has been called for Thursday 14 February 2019. The meeting is to be conducted at 7:00 PM in the City of Cockburn Council Chambers, Administration Building, Coleville Crescent, Spearwood.

The Agenda will be made available on the City's website on the Friday prior to the Council Meeting.

A handwritten signature in black ink, appearing to read 'Stephen Cain', is positioned above the printed name.

Stephen Cain  
**CHIEF EXECUTIVE OFFICER**

## CITY OF COCKBURN

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**CITY OF COCKBURN**

**AGENDA TO BE PRESENTED TO THE ORDINARY  
COUNCIL MEETING  
TO BE HELD ON THURSDAY, 14 FEBRUARY 2019 AT 7:00  
PM**

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- 1. DECLARATION OF MEETING**
- 2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)**
- 3. DISCLAIMER (TO BE READ ALOUD BY PRESIDING MEMBER)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.
- 4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER)**
- 5. APOLOGIES & LEAVE OF ABSENCE**
- 6. WRITTEN REQUESTS FOR LEAVE OF ABSENCE**

Nil
- 7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil
- 8. PUBLIC QUESTION TIME**

**9. CONFIRMATION OF MINUTES**

**9.1 MINUTES OF THE ORDINARY COUNCIL MEETING - 13/12/2018**

**RECOMMENDATION**

That Council confirms the Minutes of the Ordinary Council Meeting held on Thursday, 13 December 2018 as a true and accurate record.

**10. DEPUTATIONS**

**11. BUSINESS LEFT OVER FROM PREVIOUS MEETING (IF ADJOURNED)**

Nil

**12. DECLARATION BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING**

## 13. COUNCIL MATTERS

### 13.1 ANNUAL BUSINESS PLAN 2018-2019 MIDYEAR REVIEW

<b>Author(s)</b>	G Bowman
<b>Attachments</b>	1. Annual Business Plan 2018-2019 - Midyear Review <a href="#">↓</a>

#### RECOMMENDATION

That Council note the information in the 2018-2019 Annual Business Plan Midyear Review as attached to the agenda.

#### Background

Council adopted its Annual Business Plan 2018-2019 at the 21 June 2018 Ordinary Council Meeting. It ties the objectives of the Strategic Community Plan and the activities listed in the Corporate Business Plan to the activities and services delivered by Business and Service Units. A midyear review of the Annual Business Plan takes place to formally report what has been achieved, what is outstanding and what new significant projects are identified.

The budget for 2018-2019 is reviewed at the same time and is the subject of a separate report.

#### Submission

N/A

#### Report

The Annual Business Plan 2018-2019 is the third year of our ten year Strategic Community Plan 2016-2026 and four year Corporate Business Plan 2016-2017 – 2019 2020 (Strategic Review – Minor). The Midyear Review provides an overview of the current financial position; key performance indicators; progress toward actions, projects and targets; and year to date FTE (Full Time Equivalent employees). Additionally, new projects not previously identified have been added if deemed significant (text is in red font).

The Plan and Review are set out by Business and Service Unit rather than by strategic theme. However, the Plan Update at the beginning of the Review contains some of our major achievements listed under each of the five strategic themes.

In regard to City growth, initial consultation with residents and business owners has commenced for a new town planning scheme which will take about two years to finalise. Planning for the revitalisation of Yangebup and planning for further expansion of the Gateway Shopping

Centre has also commenced. Early planning has also commenced for the current City Administration to move to Cockburn Central. This includes identifying a future site for the City's Administration as well as exploring future uses for the current site.

The City has had its District Traffic Study updated as this informs the details and prioritisation of future road projects. Several, major road works under the control of Main Roads WA (MRWA) have commenced including Karel Avenue duplication, freeway widening, Murdoch Drive, Armadale Road, and North Lake Road bridge. The City is participating in reference groups for these projects. The City has started work on the duplication of Spearwood Avenue in Yangebup.

Updates from the Westport Taskforce have been received and the City is maintaining its liaison with the Taskforce to ensure advocacy for outcomes which will work well for our local area including regional freight movement and development of industrial areas.

The METRONET project - Thornlie to Cockburn train line is being led by the Public Transport Authority. The City is following progress on the project and is looking forward to the announcement of successful construction tenderers which should be early in 2019.

In the past six months, the City opened two major community buildings. The Cockburn Men's Shed opened in August, followed by the Bowling and Recreation Centre at Visko Park in September. The Bibra Lake skate park, South Lakes pump track and Yangebup pump track have also been opened. Work on community infrastructure is ongoing with the sod turning for the Lakelands Hockey and Community Facility occurring in November.

Extensive planning and consultation for future community infrastructure has culminated in the Community, Sport and Recreation Facilities Plan (CSRFP) 2018-2033. This is the blueprint for the next fifteen years of investment. The majority of the funding will come from municipal sources, with developer contributions and external grants potentially making up the remainder.

Waste has been a major focus of the City for some years and in the past few months we have concluded the agreement on waste supply to the Energy from Waste (EfW) plant which will be built by New Energy in East Rockingham. This is expected to proceed to construction in 2019. Following recent changes to what products can be recycled, the City embarked on considerable marketing to raise awareness.

The City produced its first Cultural Diversity Strategy this year. Development of this strategy recognises that individuals come from diverse backgrounds and are entitled to access opportunities, to participate, and contribute to the social, cultural, economic and political life of our community.

The Natural Area Management Strategy which was developed in 2012 was reviewed and updated in October to ensure it remains current. The review consolidated the list of actions required and provides current information on some 92 bushland reserves covering 1,189 hectares. The State of Sustainability Report was also presented which details a comprehensive update on the initiatives that have been achieved in this area. These initiatives are across all four areas of sustainability – Governance, Environment, Society and Economy.

The Wetlands Precinct Redevelopment has commenced with extensive consultation and visioning taking place. Consensus on the design has been reached with the key participants – the Wetlands Education Centre, Native ARC (Animal Rehabilitation Clinic) and Scouts.

All other progress is listed in the Review grouped by Division and Business Unit.

### **Strategic Plans/Policy Implications**

#### Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes.

Ensure sound long term financial management and deliver value for money.

### **Budget/Financial Implications**

The Annual Business Plan is budgeted in the Annual Budget 2018-2019, as reviewed midyear.

### **Legal Implications**

N/A

### **Community Consultation**

External community consultation is not required for this report. Key internal stakeholders have been consulted and have provided significant input to this report.

### **Risk Management Implications**

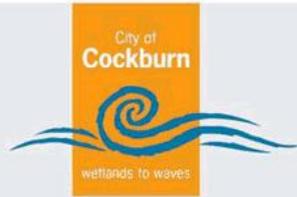
It is recommended that Council only note the information contained in the Annual Business Plan 2018-2019 Midyear Review so there is little risk should it decide not to note the information.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil



City of Cockburn  
**ANNUAL BUSINESS PLAN  
2018–2019 MIDYEAR REVIEW**



[cockburn.wa.gov.au](http://cockburn.wa.gov.au)

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## Plan Update

The Annual Business Plan 2018-2019 is the third year of our ten year Strategic Community Plan 2016-2026 and four year Corporate Business Plan 2016-2017 – 2019-2020. The following pages of the Business Plan Review provide an overview of the current financial position; key performance indicators; progress toward targets; and year to date FTE (Full Time Equivalent employees). The narrative text for each Business and Service Unit of the City's organisational structure has a brief progress report on the activities and initiatives planned for 2018-2019. Additionally, new projects not previously identified have been added if deemed significant (text is in red font).

Listed below under each of our five strategic themes are some of the major achievements to date.

### City Growth

Initial consultation with residents and business owners has commenced for a new town planning scheme which will take about two years to finalise. Planning for the revitalisation of Yangebup has also commenced with consultation through community forums occurring in the last few months.

Early planning has also commenced for the current City Administration to move to Cockburn Central. This includes identifying a future site for the City's Administration as well as exploring future uses for the current site.

Planning for further expansion of the Gateway Shopping Centre also commenced, with public consultation supportive of new amenities, such as the proposed cinema complex.

### Moving Around

The City has had its District Traffic Study updated as this informs the details and prioritisation of future road projects. Several, major road works under the control of Main Roads WA (MRWA) have commenced including Karel Avenue duplication, freeway widening, Murdoch Drive, Armadale Road, and North Lake Road bridge. The City is participating in reference groups for these projects. The City has started work on the duplication of Spearwood Avenue in Yangebup.

Updates from the Westport Taskforce have been received and the City is maintaining its liaison with the Taskforce to ensure advocacy for outcomes which will work well for our local area including regional freight movement and development of industrial areas.

The METRONET project - Thornlie to Cockburn train line is being led by the Public Transport Authority. The City is following progress on the project and is looking forward to the announcement of successful construction tenderers which should be early in 2019.

### **Community, Lifestyle and Security**

In the past six months, the City opened two major community buildings. The Cockburn Men's Shed opened in August, followed by the Bowling and Recreation Centre at Visko Park in September. The Bibra Lake skate park, South Lakes pump track and Yangebup pump track have also been opened. Work on community infrastructure is ongoing with the sod turning for the Lakelands Hockey and Community Facility occurring in November.

Extensive planning and consultation for future community infrastructure has culminated in the Community, Sport and Recreation Facilities Plan (CSRFP) 2018-2033 which was adopted by Council in December. This is the blueprint for the next fifteen years of investment. The majority of the funding will come from municipal sources, with developer contributions and external grants potentially making up the remainder.

A Co-Safe Mobility project has been in development for some time and went live in the last six months. It sees the end of manual reporting by security patrol officers and the substantial data input required by the City's staff to action hand written reports. Significant efficiencies and better service is now being delivered through this project.

### **Economic, Social and Environmental Responsibility**

Waste has been a major focus of the City for some years and in the past few months we have concluded the agreement on waste supply to the Energy from Waste (EfW) plant which will be built by New Energy in East Rockingham. The plant has received its environmental approvals and will proceed to construction in 2019. Following recent changes to what products can be recycled, the City embarked on considerable marketing (ie. billboards, newspapers, Soundings, email) to raise awareness. Community drop off facilities at the Henderson Waste Recovery Park have been improved to facilitate waste processing.

The City produced its first Cultural Diversity Strategy this year. Development of this strategy recognises that individuals come from diverse backgrounds and are entitled to access opportunities, to participate, and contribute to the social, cultural, economic and political life of our community.

The Natural Area Management Strategy which was developed in 2012 was reviewed and updated in October to ensure it remains current. The review consolidated the list of actions required and provides current information on some 92 bushland reserves covering 1,189 hectares. The State of Sustainability Report was also presented which details a comprehensive update on the initiatives that have been achieved in this area. These initiatives are across all four areas of sustainability – Governance, Environment, Society and Economy.

The Wetlands Precinct Redevelopment has commenced with extensive consultation and visioning taking place. Consensus on the design has been reached with the key participants – the Wetlands Education Centre, Native ARC (Animal Rehabilitation Clinic) and Scouts.

### **Leading and Listening**

The Annual Business Plan Midyear Review is a progress report and includes year to date (YTD) information for key performance measures for each business unit. As advised in the Annual Business Plan, where customer satisfaction survey results (not the community scorecard results) are shown, to note is that this year the KPI benchmark has been reset from six (meaning okay with the service but not likely to recommend it) to seven (reasonably happy with the service, may recommend). The rationale for this is that it was clear on reflection that a KPI of six was setting the bar too low.

Recognition of the City's achievements is also shown through awards. In the past few months, Cockburn ARC has continued to draw tributes including the National Aquatic Industry Safety Award for Excellence in Facility Management; the Department of Local Government Sport and Cultural Industries places and spaces awards; and the State Parks and Leisure industry awards. The Institute of Public Administration Australia (WA branch) awarded us GOLD for best collaboration between a government agency and other parties - Cockburn ARC; City of Cockburn, Fremantle Football Club and Curtin University. Our website also received an award "Highly Commended" from the West Australian Information and Telecommunications Alliance. A full list of our awards is published each year in the Annual Report.

At this year's WALGA Local Government Conference, the City was also named the most 'accessible city' in the metropolitan area and the overall State winner of this award too. The award highlighted the tremendous amount of effort the City has undertaken to make our spaces and places more inclusive and accessible to people of all abilities.

We also get feedback from the community through the Community Perception surveys. The 2018 overall results are very pleasing and reflect the ongoing

performance of our City and high level of resident satisfaction. The results are shared with the community through our website.

As this review is presented to Council, the City's staff will be underway in planning the 2019-2020 year of activity and budgets. Considerable time is spent on planning and prioritising to meet increasing demands but this ensures the City remains the most attractive place to live, work, visit and invest in!

Stephen Cain  
Chief Executive Officer



**Income**

The City receives income categorised as either being operating or capital in nature. Operating income is derived from rates, fees and charges, operating grants/subsidies and interest earnings, whereas capital related income is generated from grants or contributions towards assets and their development and from the sale of assets. The City also levies land developers for asset construction funding, as a consequence of their development activities directly impacting the demand for new assets. This ultimately assists the City to deliver the community’s future asset requirements in a more orderly and planned fashion.

**Operating Income**

The City’s operating income is tracking ahead of the Year to Date (YTD) budget to the end of December by \$2.25m. The major contributors to this result are:

- **Fees and Charges** – Income is \$0.81m ahead of YTD budget primarily due to pen fees from the Port Coogee marina ahead by \$0.31m (timing issue), commercial landfill fees ahead by \$0.28m and \$0.24m received unexpectedly from sand mining royalties.
- **Rates** – Income from rates was \$0.55m ahead of YTD budget due to part year rating adjustments made in the first part of the year (these should taper off in the second half of the year)
- **State Government Subsidies** – These were \$0.43m ahead of YTD budget, with third bin rollout funding contributing \$0.28m to the variance and another \$0.21m from aged care funding.
- **Investment Interest** – Income is \$0.33m ahead of the YTD budget target, benefitting from the City’s high balance of cash held and access to competitive term deposit rates.

All other sources of income are tracking close to budget without any areas underperforming materially.

**Operating Income**

<b>Source</b>	<b>YTD Budget \$(m)</b>	<b>YTD Actual \$(m)</b>
Rates	101.3	101.85
Federal Government Subsidies	3.03	3.09
State Government Subsidies	2.38	2.81
Fees and Charges	16.30	17.11
Interest Earnings	2.79	3.12
Contributions, Donations & Reimbursements	0.57	0.63
<b>Total Operating Income</b>	<b>126.37</b>	<b>128.62</b>

### Capital Income

The timing of capital income is very much related to the progress in delivering capital projects, as well as the rate of land development within the City (affecting developer contributions received). This makes budgeting for this type of income less uniform than for operating income and is subject to budget variations.

The significant variations identified to the end of December were:

- **State & Federal Capital Grants** – Timing variances account for a \$2.47m YTD budget outperformance with the most significant being \$2.53m for Jandakot Rd (Berrigan to Solomon) and another \$0.65m for Spearwood Ave duplication & bridge projects.
- **Developer Contribution Plans** - The overall rate of developer contributions received is behind YTD budget by \$0.43m, with community infrastructure contributions underperforming budget by \$0.61m. Road infrastructure contributions are conversely ahead by \$0.17m. A total of \$5.91m in developer contributions has been budgeted for the full year.
- **Other Capital Contributions** – The City also receives capital contributions from development stakeholders and from public open space (POS) cash in lieu contributions (after use of funds is approved for projects). These are tracking \$0.27m ahead of the YTD budget.
- **P/L on Asset Sales** – Profit from the sale of assets is tracking slightly ahead of budget at \$1.64m (\$0.17m ahead). However, the sale proceeds portion of \$2.32m was behind budget by \$0.56m (\$0.31m for land and \$0.25m for plant).

### Capital Income

Source	YTD Budget \$(m)	YTD Actual \$(m)
State/Federal Capital Grants	3.83	6.30
Development Contribution Plans	2.59	2.16
Other Capital Contributions	0.46	0.73
Profit/Loss on Sale of Assets*	1.47	1.64
<b>Total</b>	<b>8.35</b>	<b>10.83</b>
<i>*Comprising:</i>		
- Proceeds from sale of assets; less	2.88	2.32
- Book value of assets sold	(1.40)	(0.68)

## Expenditure

The table below shows the YTD budget and actuals for operating and capital expenditure by division.

	YTD Budget \$(m)	YTD Actual \$(m)
<b><u>Division: Executive Services</u></b>		
Direct Expenditure	2.03	2.07
Internal Recharging	0.24	0.22
Net Operating Expenditure	2.27	2.29
Capital Expenditure	0.29	0.20
<b><u>Division: Finance &amp; Corporate Services</u></b>		
Direct Expenditure	8.67	8.69
Internal Recharging	(7.02)	(7.03)
Net Operating Expenditure	1.65	1.66
Capital Expenditure	0.90	0.26
<b><u>Division: Governance &amp; Community Services</u></b>		
Direct Expenditure	21.06	18.48
Internal Recharging	7.13	7.04
Net Operating Expenditure	28.19	25.52
Capital Expenditure	0.55	0.24
<b><u>Division: Planning &amp; Development Services</u></b>		
Direct Expenditure	3.60	3.47
Internal Recharging	1.35	1.36
Net Operating Expenditure	4.95	4.83
Capital Expenditure	0.36	0.36
<b><u>Division: Engineering &amp; Works</u></b>		
Direct Expenditure	41.71	39.55
Internal Recharging	(2.19)	(2.44)
Net Operating Expenditure	39.52	37.11
Capital Expenditure	18.97	14.58
<b><u>Total Expenditure</u></b>		
<b>Operating Expenditure</b>	<b>76.58</b>	<b>71.41</b>
<b>Capital Expenditure</b>	<b>21.07</b>	<b>15.64</b>

## Operating Expenditure

The City's operating expenditure is tracking under the YTD budget by \$5.17m, with the table below showing the YTD budget and actuals by nature and type.

### Operating Expenditure

Source	YTD Budget \$(m)	YTD Actual \$(m)
Employee Costs	28.23	27.42
Materials & Contracts	22.88	18.97
Utilities	2.76	2.51
Interest Expenses	0.35	0.37
Insurance	1.49	1.59
Other Expenses	5.22	4.78
Depreciation & Amortisation	16.14	16.63
Internal Recharging	(0.49)	(0.84)
<b>Total Operating Expenditure</b>	<b>76.58</b>	<b>71.41</b>

This budget result is primarily due to variances in the following areas:

**Materials and Contracts** – \$3.91m under YTD budget primarily made up of the Engineering & Works Division under by \$2.25m (Parks \$1.03m, Infrastructure Services \$0.50m and Waste Services \$0.73m) and the Governance & Community Services Division under by \$1.58m (Recreation & Community Safety \$0.55m, Community Development \$0.73m and Corporate Communications \$0.23m).

**Employee Costs** – \$0.81m under YTD budget with the Engineering & Works Division contributing \$0.26m and Governance & Community Services Division \$0.35m.

**Other Expenses** – \$0.44m under YTD budget representing a timing issue in the allocation of community grants under the Governance & Community Services Division (\$0.52m under allocated).

**Depreciation/Amortisation Expenses** – \$0.49m over YTD budget comprising parks infrastructure depreciation over by \$0.27m (increase in assets, gifted and developed), roads depreciation over by \$0.11m (end of year asset revaluation) and IT depreciation over by \$0.11m (from expanding CCTV assets).



## Capital Expenditure

The following table shows the capital program spend to the end of December by asset class. This indicates an under spend of \$5.43m against YTD budget.

### Capital Expenditure

Program	YTD Budget \$(m)	YTD Actual \$(m)
Roads Infrastructure	7.03	6.62
Drainage	0.47	0.35
Footpaths	0.86	0.69
Parks Infrastructure	5.03	3.40
Landfill Infrastructure	0.17	0.11
Freehold Land	0.31	0.30
Buildings	4.06	2.98
Furniture & Equipment	0.03	0.01
Information Technology	1.14	0.40
Plant & Machinery	1.26	0.24
Marina Services Infrastructure	0.70	0.54
<b>Total Capital Expenditure</b>	<b>21.07</b>	<b>15.64</b>

The main contributors to the capital under spend are:

**Roads** – the road construction program is underspent by a net \$0.41m with large underspends showing in projects for North Lake Rd (\$0.24m), Beeliar Drive (\$0.21m) and Bicycle Network West (\$0.29m). Against the overall trend, the Spearwood Ave bridge and duplication project is tracking ahead of schedule (by \$0.93m), although within overall budget.

**Buildings** – the YTD budget is underspent by an overall \$1.08m, with the Operations Centre upgrade (stage 2) project contributing \$0.39m to this result. All other project under/over spends are relatively minor in nature.

**Parks Infrastructure** – the parks capital program is under spent YTD by \$1.63. The most significant project budget variance is for landscaping Lot 7 Cockburn Central at \$0.20m.

**Information Technology** – Software and hardware projects are underspent by a combined \$0.74m primarily due to scoping and procurement delays.

**Plant & Machinery** – the plant replacement program is collectively underspent mid-year by \$1.02m, comprising \$0.54m in light fleet replacements and \$0.48m in heavy plant items. \$2.57m is currently on order and awaiting delivery.

The City's capital program is funded by a mix of capital income sources (grants, contributions and asset sales), annual municipal contributions (from rates) and transfers from the City's financial reserves (established for long term saving for funding high costs projects).



### Executive Services Division

Provides strategic direction for the City, and administrative and governance support to other divisions. This division has the following units:

- Strategy and Civic Support (Business Unit)
- Executive Support (Service Unit)

#### Budget and Key Performance Indicators (Division)

		%Statutory Requirements Met	Leadership within the community score	FTE
<b>FY 2018-2019 Target</b>		100%	64	9*
<b>YTD</b>				9

\*Includes CEO, Directors, PA to CEO and 3 Executive Assistants

Budget 111, 112, 113	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,387,953	1,424,853	3%
Internal Recharging	738,631	721,966	-2%
<b>Net Expenditure</b>	<b>2,126,585</b>	<b>2,146,819</b>	<b>1%</b>
<b>Operating Income</b>			<b>0%</b>
<b>Net Position</b>	<b>0</b>	<b>(148,171)</b>	<b>0%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Participate in the Westport Local Government Reference Group (WLGRG) as per the Terms of Reference. [Ongoing](#).
- Implement a Project Portfolio Management System. [Ongoing](#). [Go Live scheduled for February 2019](#).
- Implement the Australasian LG Performance Excellence Program. [Ongoing](#).
- Implement the Knowledge Management Project – corporate records management. [Ongoing – top down approach being used; now rolled out to Senior Management Team \(SMT\)](#).
- Advocate for a better solution to regional freight movement. [Ongoing](#).
- Advocate for improvements to public transport. [Ongoing](#).
- Advocate for improvements to communication infrastructure. [Ongoing](#).
- Continue regional collaboration on coastal issues through leadership of the Cockburn Sound Coastal Alliance (CSCA). [Ongoing](#).
- Continue to address emerging issues and technologies in waste management. [Ongoing](#). [Waste Supply Agreement near finalisation](#).

### Strategy and Civic Support

To support the City by providing a corporate planning function as well as providing civic support. This Business Unit has one Service Unit:

- Civic Support

### Budget and Key Performance Indicators

				<b>FTE</b>
<b>FY 2018-2019 Target</b>				6.24*
<b>YTD</b>				6.24

\*Includes SMT Manager and PA to Mayor and Councillors

<b>Budget 130, 131</b>	<b>YTD Budget 2018-2019 \$</b>	<b>YTD Actual 2018-2019 \$</b>	<b>Variance %</b>
Gross Expenditure	520,949	500,867	-4%
Internal Recharging	(393,912)	(393,588)	0%
<b>Net Expenditure</b>	<b>127,037</b>	<b>107,279</b>	<b>-16%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>127,037</b>	<b>107,279</b>	<b>-16%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Complete for this Business Unit.](#)
- Continue consolidating the existing strategies and strategic documents into a cohesive framework of strategies and list of operational documents linked to the Strategic Themes and objectives. [Two and one half years of four year plan has been implemented and briefed to Council.](#)
- Develop, implement and maintain a four year corporate planning cycle. [Complete.](#)

### Other Business Activities / Initiatives for 2018-2019

- Ensure any strategies developed or reviewed are consistent with the corporate suite of plans and are presented to Council within the context of the Strategic Community Plan. [Ongoing.](#)
- Schedule, organise and oversee a calendar of civic and ceremonial events. [Ongoing. Schedule planned and agreed for 2019.](#)
- Ensure support is provided to the Mayor and Elected Members particularly for meetings, communication and travel. [Ongoing.](#)



**Executive Support**

To provide support to and on behalf of the Chief Executive Officer and the Executive Group.

*Budget and Key Performance Indicators*

Budget 122	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	120,551	142,602	18%
Internal Recharging	(103,602)	(103,396)	0%
<b>Net Expenditure</b>	<b>16,949</b>	<b>39,206</b>	<b>131%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>16,949</b>	<b>39,206</b>	<b>131%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. [Ongoing for CEO and Directors.](#)

*Other Business Activities / Initiatives for 2018-2019*

- Support the Chief Executive Officer and Directors. [Ongoing.](#)
- Support the strategy and corporate planning function of the City by providing administrative support. [Ongoing.](#)
- Ensure support is provided to the Mayor and Elected Members particularly for meetings, communication and travel. [Ongoing.](#)



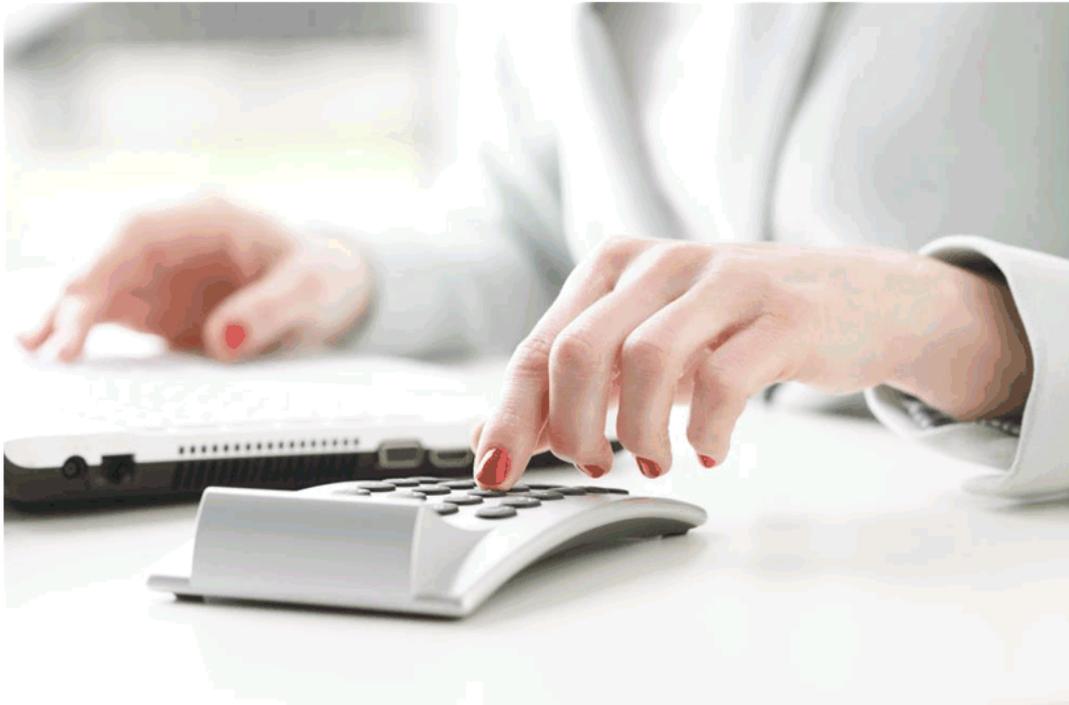
## Finance and Corporate Services Division

This division is responsible for managing the annual budget & financial reporting and long term financial planning, managing financial risks including treasury, rates and other taxation type measures for the Council. This division has three Business Units:

- Financial Services
- Information Services
- Human Resources

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Project Portfolio Management (PPM) System.



**Financial Services**

This Business Unit has three Service Units:

- Accounting Services
- Rates and Revenue Services
- Procurement Services

Budget 21	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	3,890,881	3,989,267	3%
Internal Recharging	(2,719,233)	(2,734,838)	1%
<b>Net Expenditure</b>	<b>1,171,648</b>	<b>1,254,429</b>	<b>7%</b>
<b>Operating Income</b>	<b>(105,370,851)</b>	<b>(106,224,328)</b>	<b>1%</b>
<b>Net Position</b>	<b>(104,199,203)</b>	<b>(104,969,899)</b>	<b>1%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. *Ongoing. Activities are underway and progressing well.*
- Implement the Australasian LG Performance Excellence Program. *The data collection period for the 2017-2018 financial year was successfully completed and the City also joined and completed a new pilot data project for Development Application/Build Consents and Leisure Centre/Swimming Pools.*
- Implement the Project Portfolio Management (PPM) System. *The project is in progress and is on target to Go Live during this financial year.*



**Accounting Services**

This unit is responsible for establishing and maintaining systems and procedures to enable the identifying, recording, transacting, interpreting and communicating of all financial information and services to meet the City’s budgetary, statutory and business needs.

**Budget and Key Performance Indicators**

Activity	Financial statements completed (number of days after month end)	Users trained for finance systems (number)	Accounts paid on time (number)	FTE
FY 2018-2019 Target	3	60	95	12*
YTD	3	26	94	12

\*Includes SMT Manager and strategic finance team

Budget 210, 211, 213	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	2,607,985	2,744,520	5%
Internal Recharging	(1,856,683)	(1,872,744)	1%
Net Expenditure	751,302	871,776	16%
Operating Income	(3,036,009)	(3,307,682)	9%
Net Position	(2,284,707)	(2,435,906)	7%

**Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan**

- Implement the Knowledge Management Project – corporate records management. Ongoing. Activities are underway and progressing well.
- Develop and implement a new Key Performance Indicator (KPI) Reporting Framework to improve internal measurement of our business performance. A working group has been established to progress the implementation of the new KPI framework and aims to have a final specification and preferred provider and system chosen by the end of the financial year.
- Implement the Australasian LG Performance Excellence Program. The data collection period for the 2017-2018 financial year was successfully completed and the City also joined and completed a new pilot data project for Development Application/Build Consents and Leisure Centre/Swimming Pools.
- Implement the Project Portfolio Management (PPM) System. The project is in progress and is on target to Go Live during this financial year.

**Other Business Activities / Initiatives for 2018-2019**

- Configure systems and processes to enable job costing to be derived from paperless work orders for Roads work team. Automated Job Costing. Due to other project priorities, this has been delayed but is expected to be progressed during this financial year.

- Roll out the redesigned monthly Service Unit financial reporting. A preferred format has been chosen and expected to be rolled out before the end of the financial year.
- Implement the Publisher module within Technology One ERP to more efficiently and effectively produce the annual budget and annual financial statements for publication. Project has been completed with the successful use of the Publisher module to prepare the 2018-2019 budget and 2017-2018 annual financial report.

**Property, Rates and Revenue Services**

This unit is responsible for raising and collecting the City’s rates and revenue, as well as maintaining the property database on behalf of the City.

*Budget and Key Performance Indicators*

Activity	Rate notices issued (number)	Payments received electronically (%)	Outstanding rates collected (%)	FTE
FY 2018-2019 Target	53,000	95%	99	10.27
YTD	50,900	90%	80%	10.27

Budget 212	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	883,883	874,595	-1%
Internal Recharging	(475,113)	(474,813)	0%
Net Expenditure	408,770	399,781	-2%
Operating Income	(102,334,842)	(102,916,646)	1%
Net Position	(101,926,072)	(102,516,865)	1%

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. Ongoing. Activities are underway and progressing well.
- Utilise emerging technology within the payments industry to streamline revenue collection and enhance customer convenience. Ongoing. Activities are underway and progressing well.

*Other Business Activities / Initiatives for 2018-2019*

- Direct (Paperless) Refunds Processing. Configure and establish procedures for the processing of all types of bond refunds. Project is still a work in progress. Anticipated for completion mid-2019.
- Develop workflow event processing within the Document Management System (ECM) i.e. credit applications. The Rates & Revenue teams actively look for opportunities to utilise ECM as a mechanism for workflow controls. The approval process for end of month reporting is administered through ECM workflow hierarchies, negating the requirement for the reports to be printed. The team is also progressing to enable workflow for credit applications. This will be implemented in March 2019.
- Promote the use of electronic payments for all revenue streams. Ongoing. Activities are underway and progressing well.
- Realign debtor accounts into more logical groupings to facilitate improved debt management and resourcing practices. Preparatory work has begun within the Debtors module which will eventually allow reliable links to other modules such as

Leasing. This project also improves the way invoices are to be raised (at a charge level) providing improved means of activity reporting.

- Enterprise Cash Receipting (ECR) roll-out to outstations to improve receipting efficiencies. Ongoing. This project is still in progress pending the training of additional business units. The Revenue Team has worked with various business units to train staff in utilising ECR resulting in receipting being undertaken at the source rather than with the Revenue Team. Staffs at Cockburn ARC, Seniors Centre and Port Coogee Marina have been trained to date. It is anticipated that all outstations will be upskilled with ECR by June 2019. The next stage of this project would be to facilitate the automated loading of data direct to ECR from third party point of sale software.
- Implementation of Smart Rates Online Form to improve efficiencies and mitigate potential risks of data entry errors. This project is complete. The 2018-2019 Smart Rates experience was significantly streamlined as the Rates Team weren't required to enter large amounts of data, improving efficiency and data accuracy. Data entered by the ratepayer online (eProperty) was automatically transferred to Property & Rating.
- Implementation of the Debt Recovery Module for rating in order to facilitate a more streamlined and automated approach to ratepayer debt management. This project is almost complete. Allows staff to clearly understand at any point in time the current status of recovery and collections; get a handle on the number of cases requiring review and move them onto a stage where they can become part of an automated process again. Reporting on outstanding rates debt is also improved. The next stage of this project will be to implement this module for sundry debtors.
- Automation of monthly Building Commission Industry Training Fund (BCITF) reporting. This project has been championed by the Revenue Team and is due to commence January 2019. With the automation of monthly BCITF reporting, the Revenue team will no longer be involved in reconciling and reporting data to CTF. This is a significant efficiency saving time for both the Building and Revenue Teams.



### Procurement Services

To provide an effective centre-led procurement and contract administration service to the organisation and to ensure organisational compliance with statutory tendering requirements and internal purchasing procedures.

#### Budget and Key Performance Indicators

Activity	Number of competitive engagements	Purchase requisition issue time (Days)	Contract qualifications currency (%)	FTE
FY 2018-2019 Target	85	1	93%	7
YTD	39	0.9	95%	7

Budget 214	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	399,013	370,153	-7%
Internal Recharging	(387,437)	(387,281)	0%
<b>Net Expenditure</b>	<b>11,575</b>	<b>(17,128)</b>	<b>-248%</b>
Operating Income	0	0	0%
<b>Net Position</b>	<b>11,575</b>	<b>(17,128)</b>	<b>-248%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Currently under review for action.](#)
- Enable social procurement objectives with a focus on supporting indigenous, disability and local enterprises. [New Procurement Policy approved Dec 2018 with activities underway and further planning for local buy progressing well.](#)
- Engage, enhance and execute the strategic procurement framework to optimise Value for Money (cost, quality, and sustainability) across the City's procurement expenditure. [Mid-year review conduct with progression on certain categories i.e. fencing & fuel. Completion expect this financial year.](#)

#### Other Business Activities / Initiatives for 2018-2019

- Implement eProcurement systems and processes (Phase 2) - involves establishing preferred supplier panels and integrating administrative functions. [Preparatory task completed with further review required before proceeding with this initiative. Initiative may be delayed due to other priorities.](#)
- Conduct and report a Supplier Integrity audit on all active contracted vendors within the City database (Supplier Due Diligence). [Database cleanse completed with the commencement of the planning phase for audit project plan.](#)
- Roll-out the contractor performance framework to Contract managers and key Project staff. [Documentation prepared and submitted for approval with implementation due this financial year.](#)

**Information Services**

This Business Unit has four Service Units:

- Information and Communications Technology
- Records Services
- Geographical Information (GIS) Services
- Business Systems

Budget 22	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	3,307,317	3,278,020	-1%
Internal Recharging	(3,113,249)	(3,107,400)	0%
<b>Net Expenditure</b>	<b>194,068</b>	<b>170,621</b>	<b>-12%</b>
<b>Operating Income</b>	<b>(750)</b>	<b>(909)</b>	<b>21%</b>
<b>Net Position</b>	<b>193,318</b>	<b>169,712</b>	<b>-12%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. Commenced – Stage 2 completed and Stage 3 is underway. This involves working with the Senior Management Team to sort the unstructured data currently stored on network drives and in Outlook mailboxes. The deadline is end of April 2019 at which time a project plan will be developed for Stage 4 to work with the individual business units.
- Implement the Australasian LG Performance Excellence Program. Ongoing.
- Implement the Project Portfolio Management (PPM) System. Ongoing (Business Systems).
- Implement the Information Services Strategy 2016-2020. Ongoing.



### Information and Communications Technology

To deliver support, technical services and planning for future enhancement /growth of Council's information and communications technology requirements.

#### Budget and Key Performance Indicators

Activity		Mobile devices supported	Desktops computers supported	FTE
FY 2018-2019 Target		628	635	8*
YTD		663	640	8

\*Includes SMT Manager

Budget 220, 221	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,955,698	2,124,206	9%
Internal Recharging	(1,813,985)	(1,807,837)	0%
<b>Net Expenditure</b>	<b>141,713</b>	<b>316,370</b>	<b>123%</b>
Operating Income	0	(909)	0%
<b>Net Position</b>	<b>141,713</b>	<b>315,461</b>	<b>123%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. **Ongoing.**
- Prepare for transitioning to a Cloud environment for core services. **Following an independent review the City will continue to use an on-premises configuration for core services for the next 2-3 years.**

#### Other Business Activities / Initiatives for 2018-2019

- Review the Disaster Recovery approach. **Reviewed BCP with Governance, new document in draft. Also redesigning Disaster Recovery building.**
- Increase Public and Corporate WiFi. **Public Wi-Fi increased at the Operations Centre and Coolbellup Hub. Corporate Wi-Fi extended at CVES.**
- Replace the Cisco Corporate WiFi. **Deferred to 2019-2020.**
- Upgrade the Virtual Environment. **Currently in design/planning phase.**
- Upgrade the Administration and Disaster Recovery Data Centres. **Admin server room in progress. Disaster Recovery building in planning phase, scheduled for 2019 completion.**
- Upgrade to Office 2016. **Currently in testing phase.**
- **Undertake the Cybersecurity project (two year project) in accordance with the recommendations of the Cybersecurity report as endorsed by the Executive. This project has commenced with changes to email and other recommendations will be implemented over a two year timeframe to raise the City's compliance to ISO 27001.**



### Records Services

To provide a high standard of technologically advanced Records Management Services to support the needs of the user clients within the City of Cockburn, the governing function of Council and other identified external uses of the records function.

#### Budget and Key Performance Indicators

Activity	Records boxes stored off site	No of Training Sessions Held*	FTE
FY 2018-2019 Target	6,000	24	7
YTD	6,338	36	7

\*New KPI for 2018/19

Budget 222	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	468,791	382,285	-18%
Internal Recharging	(469,154)	(469,042)	0%
<b>Net Expenditure</b>	<b>(363)</b>	<b>(86,758)</b>	<b>23808%</b>
Operating Income	0	0	0%
<b>Net Position</b>	<b>(363)</b>	<b>(86,758)</b>	<b>23808%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Commenced – Stage 2 completed and Stage 3 is underway. This involves working with the Senior Management Team to sort the unstructured data currently stored on network drives and in Outlook mailboxes. The deadline is end of April 2019 at which time a project plan will be developed for Stage 4 to work with the individual business units.

#### Other Business Activities / Initiatives for 2018-2019

- Knowledge Management Project - Develop a Project Plan and commence implementation of Stage 3. Completed – project plan developed and Stage 3 has commenced.
- Implement ECM Connected Content integration for the Tech 1 Contracts Module. Pending – project will commence based on availability of Technology One resources and the Procurement Services team.
- Prepare for and commence implementation of ECM Ci Anywhere. Commenced – a soft implementation of Ci Anywhere has commenced with some staff already having access and utilising the system. The Information Services business unit has been trained and it is anticipated that Ci Anywhere will be formally rolled out to the majority of staff once ECM has been upgraded to the 2018B release.
- Review archiving processes. Commenced – the information gathering phase has begun to benchmark our current processes against other similar local governments and determine areas for improvement or where processes can be streamlined.

- Implement Connected Content integration for Rates Services. Commenced – scoping meetings held and attachment types determined. Setup and testing will then be undertaken in the test environment before configuring in production.



### Geographical Information Services (GIS)

To provide an asset information service management system and a geographical information system.

#### Budget and Key Performance Indicators

Activity	Number of internal module sessions (Internal)	Number of Intramaps views (External)	Number of Map Control views	FTE
<b>FY 2018-2019 Target</b>	350,000	64,000	9,000	4
<b>YTD</b>	215,252	33,471	3,623	4

\*There was a rise in 2017-2018 which was unprecedented and not expected to be sustained. It is potentially due to sessions timing out as IntraMaps timeouts became more regular.

Budget 223	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	318,096	316,646	0%
Internal Recharging	(300,736)	(301,173)	0%
<b>Net Expenditure</b>	<b>17,360</b>	<b>15,474</b>	<b>-11%</b>
<b>Operating Income</b>	<b>(750)</b>	<b>0</b>	<b>-100%</b>
<b>Net Position</b>	<b>16,610</b>	<b>15,474</b>	<b>-7%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

#### Other Business Activities / Initiatives for 2018-2019

- Undertake a GIS System Review. Review is complete; this became a tender process and will be determined via the OCM in mid-February.
- Catalogue metadata. Cataloguing the metadata will be completed following the result of the OCM in regards to GIS system.
- Transition to a Dial Before You Dig (DBYD) partner to better manage the impact of digging on critical infrastructure. Go live scheduled for 30 January following extensive system testing.
- Classify open space using remote sensing techniques in order to allow Parks and Environment teams to realistically pursue and actively follow policy in regard to improving tree canopy cover within the City. The Urban Forest project has been utilised by Parks and Environment to develop their Urban Forest Plan. GIS is analysing the 2018 canopy to compare and support Parks & Environment.
- Provide the community better visibility of the projects and capital works happening in their local areas by developing a suburb profile tool. This requires an upgrade to the GIS system, TBD at the OCM.



### Business Systems

To provide a development and support service to the City's core business systems, manage new projects and help facilitate continuous process improvement.

#### Budget and Key Performance Indicators

Activity		Number of Technology One Ci Anywhere Apps in Production*	Number of non-Technology One applications supported	FTE
FY 2018-2019 Target		24	15	7.39
YTD		15**	15	7.39

\*New KPI

\*\* 9 more expected out of projects starting in Jan/Feb

Budget 224	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	564,732	454,883	-19%
Internal Recharging	(529,374)	(529,348)	0%
<b>Net Expenditure</b>	<b>35,358</b>	<b>(74,465)</b>	<b>-311%</b>
Operating Income	0	0	0%
<b>Net Position</b>	<b>35,358</b>	<b>(74,465)</b>	<b>-311%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *Ongoing.*  
Review and develop the Customer Request System. *In progress.* Incremental small improvements in existing system implemented. In December, implemented system upgrades were made which allow proof-of-concept to commence for Ci Anywhere.
- Prepare for transitioning to a Cloud environment for core services. *Following an independent review the City will continue to use an on-premises configuration for core services for the next 2-3 years.*
- Implement the Australasian LG Performance Excellence Program.
- Prepare for transitioning to a Cloud environment for core services.

#### Other Business Activities / Initiatives for 2018-2019

- Business Process Review and Implementation for ongoing transition to Ci Anywhere, focussing on Customer Requests. *In progress.* Initial engagement started with Parks and Rangers. Have recruited additional staff resourcing to commence end of January. Project expected to continue into future years.
- Replacement of Vehicle Booking System. *Deferred until new staff recruited.* Work scheduled to commence April 2019.

- **Zoning Statement Automation**
  - Automation of process in the system has halved internal processing time. Trial with online request capability was made available to Settlement Agents and showed a lack of appetite in the industry at this time.
- EmpLive rolled out to Libraries and Rangers.
- ECR rolled out to Seniors Centre and Marina. Youth Centre, Rangers and Library are being targeted next. Henderson being investigated for suitability.
- New Marina Management software implemented.
- 7 of 13 new Environmental Health Services application processes implemented
- Met ATO legislative requirement to implement Single Touch Payroll. Reported by the vendor as the smoothest implementation they'd had to date.
- Cockburn Community Portal website redeveloped and live.
- Projects by Suburb module added to corporate website.
- Local History website redeveloped, aiming to go live by end of February.
- First year recertification of WCAG2.0 AA accessibility rating for corporate and ARC websites completed.
- Intranet redevelopment in progress.
- Scoping project to assess feasibility of Live Chat with customer service via the corporate website kicking off in January.



## Human Resources

This Business Unit provides payroll, safety and human resources management services including learning and development.

### Budget and Key Performance Indicators

Activity	Total Positions (FTE) Supported	Lost Time Injury Frequency Rate (LTIFR)*	Employee Turnover (%)	FTE
FY 2018-2019 Target	511	<10	<10	14.45**
YTD	499	6.25	11.7	14.45**

\*LTIFR is the number of injuries per one million hours worked

\*\*Includes SMT Manager

Budget 231	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,469,446	1,423,353	-3%
Internal Recharging	(1,185,882)	(1,185,383)	0%
Net Expenditure	283,564	237,970	-16%
Operating Income	(145,996)	(135,067)	-7%
Net Position	137,568	102,904	-25%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Currently being implemented and in keeping with the Knowledge Management project timelines.
- Implement the Australasian LG Performance Excellence Program. The 2018 Survey has been completed and key data and metrics are being analysed to provide the City with benchmarking and best practice opportunities.
- Implement the Workforce Plan 2017–2022. The Workforce Plan is continually reviewed and amended to reflect changing City priorities. The SMT reviewed the Plan in December 2018 and submitted an update to Executive for consideration.

### Other Business Activities / Initiatives for 2018-2019

- Implement EmpLive (time and attendance software) across the organisation. EmpLive has been introduced for Rangers, ARC and Library Services. The suitability of EmpLive for Cockburn Care and Waste Collection is still being assessed.
- Implement a new Learning Management System. Technical documents are currently being finalised with a view to completing the procurement requirements in February.
- Negotiate a new Enterprise Agreement. Drafting of a replacement EA has commenced and negotiations with the Unions are expected to commence in May/June.

- Undertake an Indigenous employment initiative at Cockburn ARC. [Options for an Indigenous employment initiative at Cockburn ARC, and elsewhere within the City, are being evaluated with a final recommendation expected in February.](#)



## Planning and Development Division

The Planning and Development Division is responsible for managing the statutory and strategic planning for the City, as well as overseeing heritage, urban design and sustainable development. This division oversees building approvals, development compliance and environmental health services, as well as managing the acquisition and sale of the City's land assets. This division has four Business Units:

- Statutory Planning
- Strategic Planning including Leasing and Land Administration
- Building Services
- Environmental Health



**Statutory Planning**

To provide control and management of development, land use and subdivision functions within the City to ensure standards of amenity are maintained. The Service also undertakes compliance and enforcement action against unapproved development.

**Budget and Key Performance Indicators**

Activity	Planning Applications Received	Approvals Issued	Average Processing Time	FTE
FY 2018-2019 Target	950	900	42 days	15*
YTD	554	440	45 days	15*

\*Includes SMT Manager

Budget 411	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	684,892	614,107	-10%
Internal Recharging	298,174	293,961	-1%
Net Expenditure	983,066	908,068	-8%
Operating Income	(456,000)	(511,842)	12%
Net Position	527,066	396,227	-25%

**Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan**

- Implement the Knowledge Management Project – corporate records management. *Commenced and in progress.*
- Extend the Planning and Building online application lodgement, tracking and approval delivery system to provide an efficient, integrated, paperless solution. *This is scheduled to commence in January 2019.*

**Other Business Activities / Initiatives for 2018-2019**

- Undertake qualitative research into the needs of Statutory Planning customers to deliver improved customer service outcomes (Statutory Planning Customer Service Research Project initiative). *This is scheduled to commence in February 2019.*
- Review Statutory Planning Local Planning Policy & Position Statements. *This was completed in August 2018.*
- Implement Self Service online Zoning Statements. *This was completed in October 2018.*
- Undertake a review of various existing Design Guideline Local Planning Policies against proposed ‘Design WA’ guidelines (to be introduced by the State Government) to ensure consistency. Deferred from 2017/18 due to a delay in release of final version of ‘Design WA’ guidelines. *This is scheduled to commence in April 2019 due to delays in finalisation of ‘Design WA’ guidelines.*

- Undertake Proactive Planning Compliance - proactive planning compliance action in strategic locations. [This has commenced and is occurring on an ongoing basis.](#)

### Strategic Planning

Prepares Structure Plans, formulates strategies, adopts policies which provide formal guidance and direction for the planning and development of the district, maintains the City's development contribution plans, provides cartographic and GIS expertise relevant to planning and administers geographic naming and street numbering. This business unit has two service units:

- Strategic Planning
- Leasing and Land Administration

### Budget and Key Performance Indicators

Activity	Structure Plans Completed	Scheme Amendments Completed	FTE
FY 2018-2019 Target	10	5	10*
YTD	6	14	10

\*Includes SMT Manager and Leasing team

Budget 420, 421	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,142,914	1,183,751	4%
Internal Recharging	512,764	536,387	5%
<b>Net Expenditure</b>	<b>1,655,678</b>	<b>1,720,138</b>	<b>4%</b>
<b>Operating Income</b>	<b>(1,676,342)</b>	<b>(1,903,575)</b>	<b>14%</b>
<b>Net Position</b>	<b>(20,665)</b>	<b>(183,437)</b>	<b>788%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [This is progressing on target as per the timeline of events that the Records Service Unit is overseeing.](#)
- Review and update the Local Commercial and Activity Centres Strategy 2011. [This project is underway, with refinements to the final project scope and resources aligned to achieving the project. This will be undertaken over the first quarter of 2019.](#)
- Prepare the new Local Planning Strategy and Scheme for the District. [This is progressing on target, following the completion of visioning exercises and engagement with the community on the specific focus elements arising from the key issue papers.](#)
- Finalise the Yangebup Revitalisation Strategy. [Following completion of the visioning forums in mid-2018, the strategy is under preparation with target for Council consideration to adopt advertising in late first / early second quarter of 2019.](#)
- Implement the Phoenix Activity Centre Plan in conjunction with relevant Business Units. [This project is underway, and will see a specific focus on engagement regarding the Phoenix Town Centre improvement / Rockingham Road upgrade.](#)

- Implement the Cockburn Central Activity Centre Plan in conjunction with relevant Business Units. This project continues, most recently dealing with interface design issues to the evolving road projects.
- Review and update the Economic Development Directions Strategy 2014. This project is scheduled for mid-2019.

#### *Other Business Activities / Initiatives for 2018-2019*

- Advertise, assess and prepare for Council adoption the Scheme amendment and structure plan associated with the Hamilton Hill High School site. This was presented to the December 2018 Council meeting. It was adopted by Council.
- Advertise, assess and prepare for Council adoption structure plans associated with the further urbanisation of the Wattleup and Hammond Park areas. These matters have been progressing during 2018, with two structures plans under current consideration.
- Continue to advance structure planning for Development Areas 4, 5, 6 and 6A within the Latitude 32 Redevelopment Area. The City has advanced structure planning as far as possible; however the planning proponent (Landcorp) has not proposed any further structure planning advancement in real terms while the Westport project remains at option consideration stage.
- Integrate geospatial naming data in to Intramaps which depicts the meaning of different names across the City (e.g. street names, park names). This project has been completed. The City will promote this new service available within Intramaps.
- Prepare a new developer contribution plan pertaining to the future urban development associated with the Treeby District Structure Plan. With the Scheme amendment for Treeby likely to be submitted early 2019, the City will advance the separate Developer Contribution Plan (DCP) amendment.
- Prepare associated Local Planning Scheme amendments to advance the implementation of the Treeby District Structure Plan. These amendments will be advanced in the first half of 2019. We have had recent pre-lodgment with the applicant.
- Participate in the technical working group for the design of the new Outer Harbour, intermodal terminal and infrastructure connections. This is being done primarily at Executive level; however with the options paper now released this will be coordinated for response by strategic planning.
- Undertake the visioning process associated with the formulation of the Yangebup Revitalisation Strategy. This was completed successfully in mid-2018.
- Participate in the Jandakot Community Aviation Consultation Group and Perth Airports Municipality Group meetings. This is ongoing, and continues to occur with feedback to Executive and Elected Members.
- Prepare an analysis of the new 2018 Master Plan for Jandakot Airport. The Master Plan is scheduled for advertising in early 2019, at which stage the City will prepare its analysis.
- Undertake the Seniors Right Sizing Housing Study, to create a better market awareness of the different housing options that people are looking for in the established suburbs of Spearwood, Hamilton Hill and Coolbellup. This is currently underway, with the first of two focus group sessions having been successfully undertaken.



### Leasing and Land Administration

Administers leases and licenses which span commercial, community and tourism purposes, purchases and develops land according to the adopted strategy of the City, manages public requests for pedestrian access ways, including closures and ensures that all property interests and the City's land portfolio are appropriate and sufficient.

### Budget and Key Performance Indicators

Activity	Public Access Way Closure Investigations	Land Purchases	Land Sales (\$)	FTE
FY 2018-2019 Target	7	2	2m	3
YTD	3	1	2.1m (Davilak Avenue and Imlah Court. Also note in excess of \$12m is currently under contract but subject to extensive due diligence etc)	3

Budget 423	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	309,526	299,794	-3%
Internal Recharging	216,839	191,209	-12%
<b>Net Expenditure</b>	<b>526,366</b>	<b>491,003</b>	<b>-7%</b>
<b>Operating Income</b>	<b>(1,501,009)</b>	<b>(1,691,378)</b>	<b>13%</b>
<b>Net Position</b>	<b>(974,643)</b>	<b>(1,200,376)</b>	<b>23%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. This is progressing on target as per the timeline of events that the Records Service Unit is overseeing.
- Implement the Land Management Strategy 2016. This is progressing as per the strategy. Land sales and acquisitions reflect the decision making principles within the document.

### Other Business Activities / Initiatives for 2018-2019

- Preparation of promotional document that details the land assets that the City currently has available for private sector consideration. This is nearing completion, with the City able to indicate a number of assets under contract.
- Continue with the subdivision of the Beeliar Drive Neighbourhood Centre, subject to market conditions. This land is under contract with a 12 month due diligence and exclusivity clause.

- Preparation of annual lease renewal for the Naval Base Shacks as per the adopted Management Plan. [This has been completed. Current outstanding lease fees and compliance issues still being pursued.](#)
- Finalisation of lease agreements for new Visko Park Community Facility (bowling, futsal and volleyball) and Lakelands Reserve Community Facility (hockey, ultimate frisbee). [The Visko Park project has been successfully completed. The Lakes Hockey Project has been drafted, and is approaching advanced stages.](#)
- Finalisation of Shared Use Agreement for oval adjoining Mater Christi School at Yangebup Lake Reserve. [This is under preparation.](#)
- Continue to provide service delivery in respect of land acquisition for public work road projects being undertaken by the City. [This is a significant resource element, with two active projects underway being Jandakot Road and Verde Drive.](#)
- Facilitate annual leave and licence renewals as they fall due. [This is occurring per the schedule.](#)

### Building Services

To ensure that buildings and structures within the district provide acceptable levels of public safety, amenity and comply with all relevant building codes, standards and regulations.

#### Budget and Key Performance Indicators

Activity	Permits Issued	Value (\$m)	Average Processing Time (Certified / Uncertified)	FTE
<b>FY 2018-2019 Target</b>	2500	425	9 days/17 days	16*
<b>YTD</b>	1172	232	9 days/21 days	16*

\*Includes SMT Manager

Budget 431	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	791,130	802,655	1%
Internal Recharging	281,227	272,938	-3%
<b>Net Expenditure</b>	<b>1,072,357</b>	<b>1,075,593</b>	<b>0%</b>
<b>Operating Income</b>	<b>(701,168)</b>	<b>(738,503)</b>	<b>5%</b>
<b>Net Position</b>	<b>371,189</b>	<b>337,091</b>	<b>-9%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. The Manager Building Services plans to have the process complete by April 2019 in regard to his records/data.
- Australian Building Cladding Audit – the audit and follow up work related to flammable cladding. The final information regarding the buildings identified in Cockburn as falling within the cladding audit scope has not yet been released.

#### Other Business Activities / Initiatives for 2018-2019

- Residential Building Activity. It is anticipated the residential (single dwellings) building activity in 2018/19 will remain at a commensurate level with 2017/18. It is estimated that the number of dwellings built will reduce by around 6% from 17/18 levels by June 2019.
- Building Act - The Building Services has generally met the statutory approval timeframes required by the Act, since implementation in April 2012 and will continue to do so in 2018/19. Statutory time frames have been maintained.
- Building Commission building data. The City of Cockburn is the first local authority in the State to have automated the provision of building data on a daily basis to the Building Commission. Over the next year or two the system will be fine-tuned to best meet the City's and Building Commission's requirements. A second phase of the data sharing project will be commenced in 2018/19 to

2019/20. The second phase of data sharing is yet to commence, it is intended to commence this in 2019/20.

- The Building Services processing of all Building Permit applications is now carried out digitally. Work will continue in 2018/19 to further improve the system to incorporate in-house digital referral of Building Permit Applications. In house referral of all Building Permits has been successfully achieved.
- eSubmit. The City's building staff is encouraging the online lodgement of building permit applications at all times. The online application process has been substantially improved with the new payment gateway that has been implemented. The system continues to improve and the number of online applications increases.
- Building Compliance. The Building Service is currently dealing with 557 (592) active building compliance matters. The City by the end of 2017/18 estimates 270 (269) compliance matters will have been resolved in 2017/18. It is anticipated the City will receive about 240 (227) compliance complaints in the 2017/18 year.
- The City's swimming pool program has been under duress for a period of time due to the difficulty in accessing some properties to carry out inspections, also the ongoing illness of a swimming pool inspector and the resignation of another inspector to take up a higher role at another local authority. The manager has been working diligently to address this matter, it is anticipated that the program will be in better position toward the middle of the year (2019). It is taking substantial time and effort to address the situation.



**Environmental Health**

To ensure that the conduct and operation of premises and activities within the district comply with accepted standards and practices for public health and to ensure that the quality of the environment is protected and improved.

*Budget and Key Performance Indicators*

Activity	Premises Inspected**	Fines Issued (\$)	Complaints Resolved within 30 days (%)	FTE
<b>FY 2018-2019 Target</b>	1500	20,000	80	15.13***
<b>YTD</b>	901	1900	77	15.31

\*Includes SMT Manager

\*\*Premises inspections includes food premises/events, swimming pools, public buildings, septic systems

\*\*\*Includes SMT Manager.

Budget 441	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	984,161	866,868	-12%
Internal Recharging	259,014	255,918	-1%
<b>Net Expenditure</b>	<b>1,243,175</b>	<b>1,122,786</b>	<b>-10%</b>
<b>Operating Income</b>	<b>(271,750)</b>	<b>(268,876)</b>	<b>-1%</b>
<b>Net Position</b>	<b>971,425</b>	<b>853,909</b>	<b>-12%</b>

*Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. **Completed.**
- Develop a contemporary Public Health Plan which includes relevant parts of the Mosquito Management Plan 2008, the Contaminated Sites Strategy 2008 and the Tobacco Action Plan 2008. **Scheduled for mid-2019.**

*Other Business Activities / Initiatives for 2018-2019*

- Prepare for the complete replacement of all existing regulations under the Health Act including those relating to Public Buildings and Asbestos. **Ongoing.**
- Rebrand the City's Preventive Health program from "Co-Health" to "Healthy Cockburn" in line with the WA Department of Health (Healthy WA) and other Local Governments to encourage consistency across government in Preventive Health initiatives and messages. Continue the new Cockburn Healthy Lifestyles program targeting obesity in partnership with Cockburn Integrated Health. **Rebranding completed. Cockburn Healthy Lifestyles program is ongoing.**
- Implement the Business Systems review to expand mobile computing across a range of inspections of Health Premises such as Public Buildings. **Completed.**

- Implement minor projects involving warning signage at local lakes where algal blooms are likely. Pigeon control around North Coogee. Officers to obtain certificates confirming they have “normal” sense of smell for odour investigations, ongoing investigations of the City’s contaminated sites at Howson Way, Malabar Way, Dixon and Frankland Reserves. Continued focus on the noise and vibration implications of the significant number of major road and rail infrastructure projects in Cockburn. **Most minor projects are completed or substantially completed. The focus upon noise is ongoing.**
- **Dust Management. Parts of Cockburn have a reputation for being dusty. Environmental Health Officers will become more involved in monitoring dust by liaising closely with the Department of Water and Environment Regulation, including the use of sophisticated dust monitoring equipment.**



## Governance and Community Services Division

This division is responsible for providing a wide range of services to the community including community development initiatives, events, recreation services, ranger and community safety initiatives and a wide range of human services. The division is responsible for communications including the operation of the Customer Contact Centre. The aim of the division is to improve the quality of community life of residents and to ensure good governance. This division has five Business Units:

- Governance and Risk
- Library Services
- Recreation and Community Safety
- Community Development and Services
- Corporate Communications

Governance functions are directly within the remit of the Director Governance and Community Services and he is assisted by the Governance and Risk Management Coordinator.



### Governance and Risk

The Governance Unit champions good governance and coordinates risk management, policy and compliance frameworks. The Governance unit provides processes and information for Elected Members, the Executive and all staff in their decision making.

#### Budget and Key Performance Indicators

Activity	Freedom of Information Applications Received	Freedom of Information Applications Average Processing Times	Compliance Audit Return Conformity Rating	FTE
FY 2018-2019 Target	25	45 days	100%	2
YTD	16	30 days	Not available	2

\*This is the first year Governance has been identified as a separate Business Unit with KPIs

Budget 351	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	251,356	337,980	34%
Internal Recharging	2,341,725	2,341,705	0%
<b>Net Expenditure</b>	<b>2,593,081</b>	<b>2,679,685</b>	<b>3%</b>
<b>Operating Income</b>	<b>(400)</b>	<b>(1,570)</b>	<b>292%</b>
<b>Net Position</b>	<b>2,592,681</b>	<b>2,678,115</b>	<b>3%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. **Completed.**
- Implement the Australasian LG Performance Excellence Program. **Completed.**
- As part of a team, implement the Project Portfolio Management (PPM) System. **65% complete.**

#### Other Business Activities / Initiatives for 2018-2019

- Develop location based Business Continuity Plans. Plans developed for Administration Main Building, and Aquatic Recreation Centre (ARC), currently developing plans for Operations Centre and Henderson Waste Recovery Centre.
- Develop a policy framework and review of Policies Manual. The policy framework has been developed, and is currently being implemented through the review of all policies. 40% of the Council's policies have been reviewed to date.
- Conduct CEO Biennial Review for Risk, Legislative Compliance & Internal Controls. Completed through an independent review of the 2017 Compliance Audit Return, and a Risk Maturity review of the whole organisation.

- Complete the Annual Compliance Audit Return to demonstrate compliance with legislation. To be completed by 31st of March 2019, in accordance with the Local Government Act 1995 requirements.
- Conduct the Annual Review of the Delegated Authority manual in accordance with legislation. To be completed and presented to the May 2019 Delegated Authority, Policies, & Position Statements Meeting, in accordance with Council and Committees approved meeting schedule for 2019.
- Conduct a Local Laws Review in accordance with legislation. Drafted the proposed Waste Local Law 2018, and presented to Council for public comment, currently waiting on feedback from Department of Water, Environment and Regulation.
- Perform the Annual Risk Controls Audit Review, and Annual Risk Registers review. Scheduled for March 2019.
- Coordinate Disclosure of Financial Interests in Returns and Related Party Disclosures. To be completed by the 31 of August 2019, in accordance with the Local Government Act 1995.
- **Implement Fraud and Misconduct Framework – Reviewed Framework in 2018, will develop procedures and implement Framework in 2019.**
- **Develop Strategic Internal Audit Plan – In 2019, the plan will be reviewed, and new plan developed for the next three years.**
- **Risk Management Initiatives – Implement the 2019 risk management initiatives of the ‘Risk Management Roadmap 2019 – 2021’ from the 2018 Risk Maturity Review.**



## Library Services

Branch Libraries - Manage a public facility that provides spaces and staff to enable capacity building, community collaborations and to deliver collections and services specific to the catchment demographic of the branch.

Young Peoples Services - Provide and support a range of inclusive library programs, environments and collections that support the early and continued development of literacy skills in the children and young people of the City of Cockburn.

Adult Services - Provide and support a range of programs and events in collaboration with major stakeholders that support lifelong learning and community engagement for Cockburn residents.

Technology & Digital Services - Support and manage information technology for the library service to ensure that the systems run efficiently and meet the contemporary needs of a modern library service.

### Budget and Key Performance Indicators

Activity	Visits**	Registered Borrowers**	Satisfaction with Libraries	FTE
<b>FY 2018-2019 Target</b>	395,000	34,700	95%	31.76*
<b>YTD</b>	224760	34,891	95%	31.16

\*Includes SMT Manager

\*\*The trend in public libraries across WA is for registered borrowers to remain static and visitor numbers to increase

Budget 311, 312,313,314	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	2,014,763	1,843,756	-8%
Internal Recharging	917,799	910,612	-1%
<b>Net Expenditure</b>	<b>2,932,562</b>	<b>2,754,368</b>	<b>-6%</b>
<b>Operating Income</b>	<b>(27,173)</b>	<b>(25,109)</b>	<b>-8%</b>
<b>Net Position</b>	<b>2,905,389</b>	<b>2,729,259</b>	<b>-6%</b>

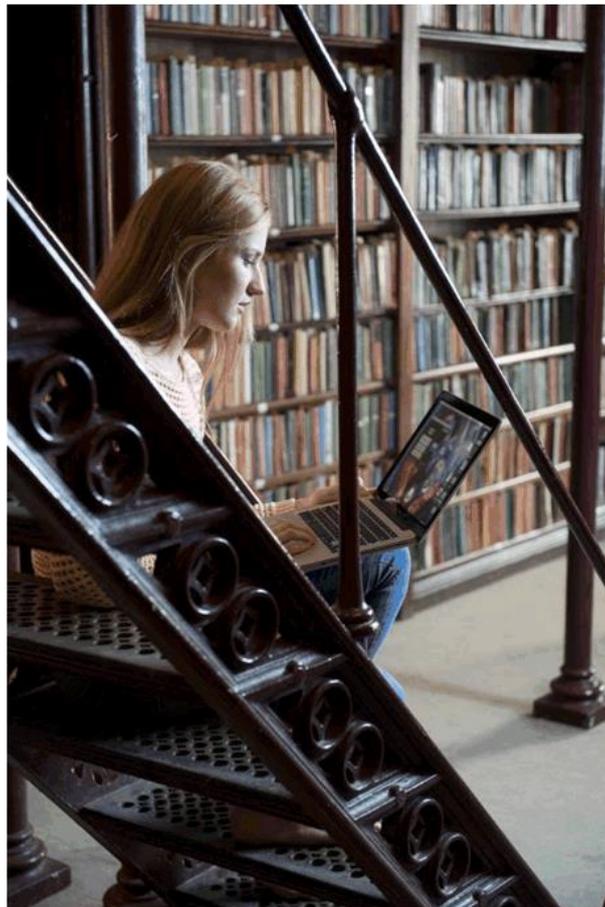
### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Project started.](#)

### Other Business Activities / Initiatives for 2018-2019

- WA Public Library Service Reform – continue to participate in the reform process. [The Manager of Library Services is participating as an executive member of Public Libraries WA organisation.](#)
- Participate in Public Library Working Group investigation of a “discovery layer” to facilitate progressive and sustainable inter library communication. [On hold due to lack of State Government funding for the project.](#)
- Introduce our new brand strategy to all service points. [75% completed.](#)

- Continue the development of the local history website project to publish all current and future local history articles and research, photographs, audio and video recordings, and other content relevant to the City of Cockburn. **95% complete.** [Launch scheduled for February 2019.](#)
- Provide programs that support the building of community capacity and digital literacy. [Ongoing.](#)
  - Introduce Coderdojo programs to Spearwood and Success libraries and continue the program at Coolbellup.
  - Maintain current digital literacy programs.
- Participate in the state wide Inter Library Resource Sharing Group [ILRSG] and monitor the outcomes of the Inter Library Loans trial. [Trial to be completed and reviewed in November, 2019.](#) [Latest statistics have indicated that interlibrary loan requests have reduced considerably resulting in staff resources reallocated to community capacity building.](#)



### Recreation and Community Safety

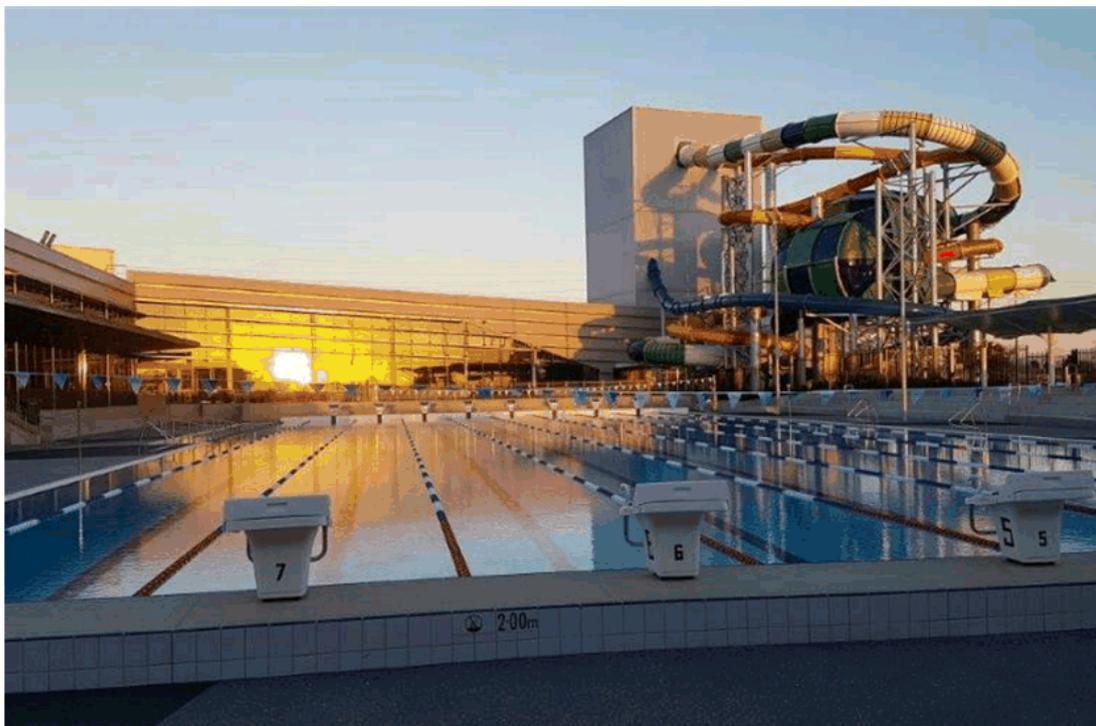
The management area of this Business Unit includes a Grants & Research function. The Business Unit also has three Service Units:

- Recreation Services
- Ranger and Community Safety
- Leisure Centre – Cockburn ARC

Budget 32	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	9,675,342	8,902,725	-8%
Internal Recharging	3,148,200	3,077,856	-2%
<b>Net Expenditure</b>	<b>12,823,542</b>	<b>11,980,581</b>	<b>-7%</b>
<b>Operating Income</b>	<b>(6,574,009)</b>	<b>(6,444,596)</b>	<b>-2%</b>
<b>Net Position</b>	<b>6,249,532</b>	<b>5,535,985</b>	<b>-11%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Underway and to be completed by April 2019.](#)
- Implement the Project Portfolio Management (PPM) System. [Underway and to be completed in early 2019.](#)



## Recreation Services

To provide effective high quality community based recreation services programs and leisure facilities.

### Budget and Key Performance Indicators

Activity	Champion Clubs Participating Clubs	Sport & Recreation Funding Applications	Bibra Lake Fun Run Participants	FTE
FY 2018-2019 Target	91	25	650	8*
YTD	118	13	600	8.13**

\*Includes SMT Manager

\*\*Leisure Planning & Projects Officer and an Administration Officer added (1.5 FTE total)

Budget 323	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	494,255	383,472	-22%
Internal Recharging	2,021,741	1,959,592	-3%
Net Expenditure	2,515,995	2,343,064	-7%
Operating Income	(244,235)	(313,443)	28%
Net Position	2,271,760	2,029,622	-11%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Project to commence in early 2019.](#)
- Finalise and implement the Community, Sport and Recreation Facilities Plan 2018-2033. [Plan was adopted by Council at December 2018 Ordinary Council Meeting.](#)
- Finalise and implement the outcomes of the Western Suburbs Sporting Precinct Study. [Plan was adopted by Council at October 2018 Ordinary Council Meeting.](#)
- Implement the Project Portfolio Management (PPM) System. [System has been designed and is currently being piloted by specific staff.](#)

### Other Business Activities / Initiatives for 2018-2019

- Undertake design process for the Cockburn BMX Redevelopment. [Concept design has been completed, funding application submitted. Awaiting outcome of funding to commence detailed design process.](#)
- Complete the construction of the hockey and sporting facilities on Lakelands Reserve. [Construction commenced in November 2018.](#)
- Undertake design process for the development of Frankland Park. [Waiting on environmental approvals to commence design process.](#)
- [Construction of Treeby Open Space. Construction underway, scheduled for completion in February 2019.](#)

### Ranger and Community Safety

These services work to improve the safety and security of City residents and visitors through the administration of local laws and state legislation utilising a range of education, prevention and mitigation strategies.

#### Budget and Key Performance Indicators

Activity	Ranger Services Tasks Attended	Security Patrol Response Times	Satisfaction with Security	FTE
FY 2018-2019 Target	10,500	93%*	85%	18
YTD	9,100	90%*	Not available	18

\*Contracted response times

Budget 328	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	2,834,402	2,722,673	-4%
Internal Recharging	435,244	457,901	5%
<b>Net Expenditure</b>	<b>3,269,646</b>	<b>3,180,574</b>	<b>-3%</b>
<b>Operating Income</b>	<b>(353,149)</b>	<b>(380,291)</b>	<b>8%</b>
<b>Net Position</b>	<b>2,916,498</b>	<b>2,800,282</b>	<b>-4%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Project parameters have been established and review of Ranger procedures have been completed, commencement of project delivery is scheduled for February 2019.
- Continue to implement CCTV infrastructure to key identified sites. Maintain and refurbish existing CCTV sites. Several projects have commenced installation with remainder in final stages of design.



*Other Business Activities / Initiatives for 2018-2019*

- Finalise the Animal Management and Exercise Plan. Initial community engagement undertaken and draft plan being prepared.
- Develop the City's Community Emergency Risk Management Plan. Stakeholder workshops underway with scenarios based risk being completed in consultation with State Agencies.
- Construct the Jandakot Volunteer Bushfire Brigade building in Banjup. Construction underway and scheduled completion 2<sup>nd</sup> Qtr 2019.
- Implement any proposed service delivery changes to CoSafe. Service review completed and to be presented to Council in early 2019.
- Review the Aubin Grove Train Station Parking Precinct. Completed
- Completed the Bushfire Risk Identification Tool program. Grant funding element completed, with project delivery underway with the CSIRO.
- Install CCTV at the following locations:
  - Bibra Lake Skate Park. RFQ nearing completion
  - Visko Park. Implementation plan completed awaiting NBN connection
  - Atwell Community Centre. Project postponed until mid-year review to incorporate Atwell Club Rooms with the same installation project.
- Introduce the use of Body Cameras for CoSafe Officers. Further research underway ensuring devices selected are fit for purpose. Project scheduled for completion in April 2019.
- **Finalise a feasibility study on Artificial Intelligence monitored CCTV.** Study is underway and consultation with software developers has been undertaken, testing of products will commence in February 2019.



### Leisure Centre – Cockburn ARC

Provision of a range of affordable centre based aquatic and indoor sporting and recreational facilities and services to the community from the Cockburn ARC Facility.

#### Budget and Key Performance Indicators

Activity	Community Scorecard	Entrances	Memberships	FTE
<b>FY 2018-2019 Target</b>	79	1.3m	6,000	29.36**
<b>YTD</b>	82	540,633	6,850	28.36

\*as at 5 June 2018

\*\*1 FTE added from casual hours late 2017-2018.

Budget 329	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	6,192,022	5,687,225	-8%
Internal Recharging	726,809	732,427	1%
<b>Net Expenditure</b>	<b>6,918,831</b>	<b>6,419,651</b>	<b>-7%</b>
<b>Operating Income</b>	<b>(5,856,261)</b>	<b>(5,650,150)</b>	<b>-4%</b>
<b>Net Position</b>	<b>1,062,570</b>	<b>769,502</b>	<b>-28%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Project to commence in early 2019.](#)

#### Other Business Activities / Initiatives for 2018-2019

- Complete a Health Club Expansion Needs and Feasibility Study. [Project team formed and Needs and Feasibility Study in progress.](#)
- Develop a Cockburn ARC strategic business plan. [Workshop conducted, plan to be complete in quarter 3.](#)
- Implement Service Improvement Plan for the centre. [Service improvement plan remains in implementation progress with program commencing in January 2019.](#)
- Install shade sails to outdoor area. [Specification and Request for Tender \(RFT\) documentation complete, market engagement in quarter 3.](#)
- Install new features to leisure pool. [Project complete.](#)



### Community Development and Services

This Business Unit has six Service Units:

- Grants and Research
- Family and Community Development
- Youth Services
- Aged and Disabled Services - Cockburn Community Care
- Child Care Services
- Seniors Services

Budget 33	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	7,220,750	5,812,620	-20%
Internal Recharging	1,508,527	1,489,199	-1%
<b>Net Expenditure</b>	<b>8,729,277</b>	<b>7,301,819</b>	<b>-16%</b>
<b>Operating Income</b>	<b>(4,585,864)</b>	<b>(4,852,097)</b>	<b>6%</b>
<b>Net Position</b>	<b>4,143,413</b>	<b>2,449,722</b>	<b>-41%</b>

#### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. Staff are required to do ECM training and the matter is discussed at team meetings.
- Implement the Project Portfolio Management (PPM) System. Development of Program is underway - envisaged to go live in 2019.
- Implement the Age Friendly Strategy 2016-2021. Implementation in progress.
- Implement the Community Development Strategy 2016-2020. Implementation in progress.
- Implement the Disability Access and Inclusion Plan 2017-2022. Implementation in progress.
- Implement the Reconciliation Action Plan 2018-2021. Implementation in progress.

#### *Other Business Activities / Initiatives for 2018-2019*

- Develop a concept plan and consultation for the Aboriginal Cultural and Visitors Centre. First working group meeting was held in January 2019 with the architects to look at possible design ideas, and update the group. Regular meetings organised. Further consultation will occur.
- Undertake a feasibility study for a proposed Hamilton Hill Community Centre. RFQ was sent out in January.
- Undertake a concept and detailed design for Treeby (Calleya) Community Centre and Sporting Club Rooms. Internal project team has been formed and consultancy team is being recruited.
- Review the Community Engagement Policy and Framework. Finalised and going to DAPPS meeting in February 2019.
- Conduct the opening of Cockburn Bowling and Recreation Facility in Yangebup. Completed - a successful event with positive feedback.
- Complete and open the Bibra Lake Skate Park and Recreation Facility. Completed - a successful opening occurred and was well attended.



### Grants and Research

To provide a central City of Cockburn coordinating service for the distribution of grants, donations and sponsorship to community organisations and individuals. To seek grants from Commonwealth, State Government and other sources for services and facilities for residents of the City. To carry out research on matters related to issues of concern and interest to the City of Cockburn and to promote the interests of the City.

#### Budget and Key Performance Indicators

Activity		Grants & Donations Committee Meetings supported	Funding Opportunities Advertised	FTE
FY 2018-2019 Target		3	10	1.63
YTD		2	5	1.63

Budget 337	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,362,197	758,427	-44%
Internal Recharging	1,486	6,991	370%
<b>Net Expenditure</b>	<b>1,363,683</b>	<b>765,419</b>	<b>-44%</b>
<b>Operating Income</b>	<b>0</b>	<b>(27)</b>	<b>0%</b>
<b>Net Position</b>	<b>1,363,683</b>	<b>765,391</b>	<b>-44%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [To be commenced.](#)

#### Other Business Activities / Initiatives for 2018-2019

- Finalise the review of the Grants, Donations and Sponsorships Policy SC35, related policies and associated assessment processes, and implement all approved changes and recommendations. [Completed and implemented in time for September 2018 funding round.](#)
- Develop and rollout SmartyGrants online acquittal forms to all relevant grants and sponsorship programs. [In progress, online acquittal forms have been created and are in use for Community Grants, Sponsorship \(Group\), Sponsorship \(Individual\), Sustainability Grants and Environmental Education for Schools Grants. Still to finalise Cultural Grants and Small Events Sponsorship online acquittal forms.](#)
- Support 'Cockburn Creates' (Community Innovation and Participatory Budgeting program) funding rounds, projects and evaluation. [In progress.](#)

**Family and Community Development**

Provides or assists with a range of individual, family and child focused projects and services, via community development and direct service delivery. This includes information provision, referral, advocacy or direct assistance and support. Provides capacity building and community engagement mechanisms to strengthen and support community groups and volunteers operating within the City of Cockburn.

**Budget and Key Performance Indicators**

Activity	Local Businesses Supporting Community Activities & Volunteers	Engaged Community Development E-News Subscribers	Number of Family Support Contacts	FTE
<b>FY 2018-2019 Target</b>	120	660	2300	16.98**
<b>YTD</b>	105	597	1244	15.98*

\*Includes SMT Manager (1); Childcare and Seniors Manager (1) and Administrative Officer

\*\*Budget FTE 16.02

Budget 330, 331	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,294,169	1,093,315	-16%
Internal Recharging	585,620	562,552	-4%
<b>Net Expenditure</b>	<b>1,879,789</b>	<b>1,655,867</b>	<b>-12%</b>
<b>Operating Income</b>	<b>(330,980)</b>	<b>(392,023)</b>	<b>18%</b>
<b>Net Position</b>	<b>1,548,810</b>	<b>1,263,844</b>	<b>-18%</b>

**Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan**

- Implement the Knowledge Management Project – corporate records management. [This is in progress.](#)
- Implement the Cultural Diversity Strategy 2018- 2023. [Has been finalised and adopted by Council.](#)
- Implement the Children and Families Strategy 2016-2021. [Implementation in progress.](#)

- Implement the Disability Access and Inclusion Plan 2017-2022. [Implementation in progress.](#)
- Implement the Reconciliation Action Plan 2018-2021. [Implementation in progress.](#)
- Implement the Community Development Strategy 2016-2020. [Implementation in progress and planning for strategy review underway.](#)
- Review the Community Engagement Policy and Framework. [This has been reviewed in readiness for Council meeting.](#)

#### *Other Business Activities / Initiatives for 2018-19*

- Provide Support Services including Cockburn Support Service, Financial Counselling, Cockburn Parenting Service, and the Volunteer Resource Service. [All services being delivered successfully.](#)
- Conduct community development initiatives including Cockburn Community Group E-News, community and business networking/ partnership opportunities, Community Project support program, attend forums for Resident Groups, conduct training for the community and conduct volunteer recognition events. [All initiatives being developed and provided to the community.](#)
- Provide specialised community liaison and activities in the areas of Children's Development, Aboriginal Community Development and Disability Access and Inclusion. [All these areas are delivering community development and services to the community.](#)
- Provide specialised community events including Celebrate Ability, Hello Baby, NAIDOC Week, Volunteer Week, Reconciliation Week and Family Dance events. [All these events are being delivered, and Harmony Week has been added in as well.](#)
- Coordinate community reference groups such as the Children's, Disability, Community Development, and Aboriginal Reference Groups. [Reference Groups are all operating appropriately and effectively.](#)
- Support multicultural community development through a Cultural Diversity and Inclusion Strategy and the provision of Harmony Week activities. [There is Cultural Diversity officer employed full time and a Cultural Diversity Strategy has been adopted by Council. Harmony Week events are delivered each year.](#)
- Provide a specialised community engagement service to support staff in the planning, delivery and review of community engagement activities. [Community engagement training and support for staff is in place across the organisation.](#)
- [Continue to work towards the development of the City's Aboriginal Cultural and Visitors Centre, and seek any funding required.](#)

## Youth Services

Administer grant and Council funded services, programs and facilities aimed at providing and developing increased social support, amenity, activity and leisure opportunities for the young people of Cockburn. Youth services offers three streams of services for young people – youth work, youth centre programs and youth development.

### Budget and Key Performance Indicators

Activity	Service Contacts with Young People*	Youth Outrage Program Places Occupied	Satisfaction with Youth Services	FTE
FY 2018-2019 Target	20,000	85%	96%	8.71
YTD	9,800	84%	93%	8.71

\*Does not include attendees at events

Budget 332	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	746,608	639,228	-14%
Internal Recharging	493,004	492,918	0%
Net Expenditure	1,239,612	1,132,145	-9%
Operating Income	(320,607)	(360,746)	13%
Net Position	919,005	771,400	-16%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Youth Service staff members have received ECM training.
- Implement the Youth Services Strategy 2017-2022. Youth Service strategies being worked on.

### Other Business Activities / Initiatives for 2018-2019

- Youth Services. Continue to operate Cockburn Youth Centre, Youth Development programs, Youth Outreach Services, Life skills Health and Development support, Bliss-co mobile outdoor recreation service, Youth Outrage holiday program, RYDE Youth Driving program, events and art programs. Services continue to be provided as scheduled.
- Events. Continue events such as the FROSH Youth Festival, End of Term and NAIDOC celebrations with over 10,000 young people attending. Provide a support role for the Cockburn RSL ANZAC Youth Parade. Events continue to be provided by Youth Services as scheduled. The Youth Centre celebrated its 10 year anniversary in September and hosted an open day for new members early December.
- Cockburn Youth Centre. Continue to operate the facility 6 days per week 51 weeks per year with a one stop shop model for those most in need combined with a wide range of educational and recreation programs. Continue after school and school holiday programs, a free supervised hang out space and centre based events. Continue to partner with the South Metro TAFE to provide accredited training courses during school hours.

Programs continue to be delivered as scheduled.

- Youth Development. Continue to coordinate the Youth Advisory Collective and the Youth Outrage School Holiday program. The focus in 2018-2019 will be promoting and engaging young people in volunteering opportunities, development of a digital youth engagement plan, casual employment opportunities for students completing high school as well as positive promotion of young person achievements across Cockburn. A Youth Development Officer was appointed in September 2018. Good news youth stories are being promoted across Cockburn through a wide range of platforms. Casual employment opportunities for students continue to be promoted.
- Youth Outreach. Continue to employ staff through grant funding to provide individual counselling and group work to young people who are considered 'at risk' and their families. Case Management continues to be provided to 'at risk youth and their families with 82 youth assisted.
- Youth Justice Mentoring. Continue to provide the Life Skills Health and Development Mentoring support program to young people in the South West Metropolitan region. Life skill, Health and Development Mentoring continues to be provided to young people.
- Skate Parks and Bicycle Pump Tracks. Continue to facilitate skate competitions twice per year at all four skate parks inclusive of the new Bibra Lake Skate Park. Develop annual programs for Pump Tracks currently under construction in South Lake and Yangebup in 2018. Walliabup (Bibra Lake) Skate Park, Yangebup and South Lake Pump Track construction concluded and parks were opened during 2018 with 1,416 young people engaged. Coaching clinics and competitions have commenced.
- RYDE. Continue to match experienced volunteer mentors and learner drivers to assist young people to achieve the required 50 learner driver hours. 35 young people are currently registered with RYDE with 109 sessions completed and 11 community volunteer mentors engaged.



### Aged and Disabled Services – Cockburn Care

Administer block grant funds provided to Council for the operation of the Home and Community Care (HACC) program and individual grants provided to Council for Home Care packages and WA National Disability Insurance Scheme (NDIS) services. Provide programs and services for frail aged and citizens with disability as contracted.

#### Budget and Key Performance Indicators

Activity		Satisfaction with Cockburn Community Care	HACC Hours of Service Delivered versus Contract	FTE
FY 2018-2019 Target		95%	90%	25.62
YTD		96.7%	88%	25.54

Budget 333	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,460,244	1,151,795	-21%
Internal Recharging	188,805	188,354	0%
<b>Net Expenditure</b>	<b>1,649,049</b>	<b>1,340,148</b>	<b>-19%</b>
<b>Operating Income</b>	<b>(1,807,553)</b>	<b>(2,130,579)</b>	<b>18%</b>
<b>Net Position</b>	<b>(158,504)</b>	<b>(790,431)</b>	<b>399%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. All Aged Care and Disability related Policy and Procedure stored and versioned on ECM. All forms stored and versioned as ECM Templates.

#### Other Business Activities / Initiatives for 2018-2019

- Transition from the WA National Disability Insurance Scheme (WA NDIS) to the national NDIS administered by the National Disability Insurance Agency (NDIA) in August 2018. Funding will transition from payment in advance to payment in arrears, and coordination of the services and the funding system will change significantly. The time table for transition has been extended by the State and Commonwealth governments. Some clients are in the process of transitioning.
- Integrate key elements of our Client Management System (Alchemy SMS) with Finance One including the scheduling system to create significant efficiencies (joint project with Business Systems). The Business Systems team no longer believes that this is feasible.
- Review and restructure to take account of growth and the increased workload of Home Care Packages. The Home Care Package business has continued to grow. The Coordinator position was upgraded to Level 6 and a Client Liaison Officer position upgraded to level 5 (with 60% of the incumbent officer's time reallocated to the Home Care Package service from another service).

- Participate in a Triennial Quality Audit to be conducted by the Australian Aged Care Quality Agency during the first quarter of the financial year. Complete. The service was fully compliant and praised by the agency.
- Transition and comply with new standards. The Community Care Common Standards will be replaced by the Aged Care Quality Standards in July 2018. The service has until July 2019 to transition to the new standards. Generic Policies and Procedures (that are compliant with the new standards) have been purchased and will be used to moderate or replace existing Policies and Procedures.

**Child Care Services**

To equitably and effectively administer grant and fees provided to Council for the operation of the Family Day Care Service (FDC) and In Home Care Service (IHC).

*Budget and Key Performance Indicators*

Activity	Total Number of Children accessing FDC & IHC per week	Number of FDC & IHC Educators	FTE
FY 2018-2019 Target	Approx. 700	80	5
YTD	Approx. 700	80	5

Budget 334	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,951,387	1,793,496	-8%
Internal Recharging	28,300	29,771	5%
<b>Net Expenditure</b>	<b>1,979,687</b>	<b>1,823,267</b>	<b>-8%</b>
<b>Operating Income</b>	<b>(1,985,250)</b>	<b>(1,801,704)</b>	<b>-9%</b>
<b>Net Position</b>	<b>(5,563)</b>	<b>21,563</b>	<b>-488%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. An emphasis is placed on filing documents in ECM.

*Other Business Activities / Initiatives for 2018-2019*

- Family Day Care (FDC). FDC Services operate User-Pays, Commonwealth childcare system. Forward strategies include meeting significant legislative changes (2 July 2018) and providing an ethical, quality service; recruiting, supporting, monitoring Educator compliance of Service Membership Agreement and legislation. [Legislative changes met as required.](#)
- In-Home Childcare (IHC). From 2 July 2018 IHC Services operate User-Pays, Capped Commonwealth childcare system with significant changes placing further limits on family’s access. Forward strategies include ethical, quality service provision; recruiting, supporting, monitoring Educator compliance of Service Membership Agreement and legislation. [The Commonwealth has made significant changes to the criteria for families to access which has negatively impacted the eligibility of many families.](#)
- Financial Management of Commonwealth Childcare Subsidies. 2 July 2018 legislative changes include increased Service accountability for fortnightly childcare data electronic submission on behalf of around 110 FDC and IHC Educators claiming eligible parents’ childcare subsidy payments. [New IT software systems have had a problematic six months’ introduction.](#)
- Childcare Location Visits. Legislative requirements include minimum number of support and monitoring contact visits for the Educators of both Services. Requirements met to make every endeavour to ensure ongoing ethical and quality service provision. [Visits have been maintained to a high standard.](#)

- Childcare Hours. The two Childcare Services provide over 400,000 hours of home-based childcare per annum for over 900 children.
- Legislative Requirements. Both Services make every endeavour to meet Commonwealth legislation requirements by extensive Educator selection, support, training, monitoring and internal audit processes (Education and Care Services National Law and Regulations 2012) and Family Assistance Law. [Legislative compliance met.](#)



**Seniors Services**

Administers Council funded services, programs and facilities aimed at providing and developing increased amenity, active ageing and leisure opportunities for the senior citizens. These services include provision of the Cockburn Seniors Centre based programs, outings, events, and meals.

*Budget and Key Performance Indicators*

Activity	Seniors Centre Memberships	Satisfaction with Seniors Services	FTE
<b>FY 2018-2019 Target</b>	1200	100%	5.19
<b>YTD</b>	970	Not available	5.19*

\*Seniors Centre Programs Booking Assistant and Kitchen Hand/Relief Cook added (1.6 FTE total)

Budget 335	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	406,144	376,360	-7%
Internal Recharging	211,313	208,613	-1%
<b>Net Expenditure</b>	<b>617,457</b>	<b>584,973</b>	<b>-5%</b>
<b>Operating Income</b>	<b>(141,475)</b>	<b>(167,018)</b>	<b>18%</b>
<b>Net Position</b>	<b>475,982</b>	<b>417,955</b>	<b>-12%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. The service has had a strong focus on corporate records management.

*Other Business Activities / Initiatives for 2018-2019*

- Satellite Senior Programs. Initiate new programs to increase local community senior participation. Coolbellup satellite site has been identified and new programs will commence in April 2019.
- Community Seniors Directory. Produce the Senior Directory in a range of different languages. January 2019, City staff will be trained to update the Community directory. Printing will be completed in June 2019.
- Increase programs and activities in the Seniors Centre and support satellite activities to encourage Age Friendly communities supported by two additional staff positions (Programs Booking Assistant, part-time Assistant Cook). Additional activities have commenced Fit for Life, Art Classes and language classes. Program Booking Assistant and part time Assistant Cook commenced in August 2018. Member visits year to date 15563.
- Age Friendly Strategy 2016 - 2021. Continue to work on the implementation plan. Implementation of projects commenced: A community workshop and research was conducted to identify diverse and affordable housing options including retirement complexes and residential age-care facilities.
- Cockburn Seniors Centre. Continue to provide and research new outings, courses, seminars, physical activity classes, social activities, programs and

events. The program has a range of Age Friendly initiatives that promote physical activity, social connection and mental wellness for over 50s.

An outing survey was conducted in August 2018 asking members what they preferred and for new outing ideas. Staff implemented the suggested changes and improvement of 3% within the monthly KPI's has been reported. Member visits year to date 15563.

- Seniors Centre Meals. Continue to provide a subsidised two course meal three days per week and a café meal two days per week. Cultural and special events are also catered for. Meals are based on an Age Friendly model looking at a healthy diet. [Meals year to date 4893.](#)
- Reconciliation Programs. Continue to provide a range of programs to strengthen relationships with the Aboriginal community in accordance with the Reconciliation Action Plan, including broadening a range of art classes which were very successful in 2017/2018 and encouraging the use of Nyungar language in the centre, during NAIDOC week.  
[Successful classes have been held teaching traditional portraits and eco dying. A NAIDOC team which includes two Aboriginal and Torres Strait Islander staff and one local artist has commenced to plan for NAIDOC week 2019.](#)
- Cockburn Community Men's Shed. Continue to support the Community Men's Shed, including the construction of the new Men's Shed and relocation of equipment, and ongoing support for Men's Shed members.  
[Men's Shed opening was held on 13 June 2018 - Councillors, Mayor, Lotterywest Officials, Local Politician, Men's Shed Executive and members and Senior Members of staff were in attendance. City Officers have been providing ongoing administrative support and provided input at their AGM in November 2018. Men's Shed membership has doubled since their opening and current membership approximately 80.](#)
- **Healthy Lifestyle Expo for 55+ in partnership with City of Cockburn, City of Melville, City of Fremantle and Seniors Recreation Council will be held on 29 March 2019 at Leisure Fit Melville.**

**Corporate Communications**

To provide communications support to the organisation. This Business Unit has three Service Units:

- Communications and Marketing
- Events and Culture
- Customer Service

Budget 34	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,898,501	1,586,745	-16%
Internal Recharging	(792,416)	(777,940)	-2%
<b>Net Expenditure</b>	<b>1,106,085</b>	<b>808,805</b>	<b>-27%</b>
<b>Operating Income</b>	<b>(104,300)</b>	<b>(19,245)</b>	<b>-82%</b>
<b>Net Position</b>	<b>1,001,785</b>	<b>789,559</b>	<b>-21%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. [Progress is being made.](#)
- Review and update the Communications Strategy 2012–2017 to incorporate Brand, Digital Communication and Social Media. [Strategy adopted by Council.](#)
- Implement the Australasian LG Performance Excellence Program. [Contributed information.](#)



### Communications and Marketing

To provide a range of communications material and services that ensures that the community is informed about the City's services and programs.

#### Budget and Key Performance Indicators

Activity		People Satisfied Performance Index Score**	People Dissatisfied (%)***	FTE
FY 2018-2019 Target		66	12	10
YTD		Not available	Not available	10****

\*Includes SMT Manager

\*\* Performance Index Score combined – informed about local issues and services facilities and events

\*\*\*Dissatisfied is a percentage, not an index score

\*\*\*\*Business Engagement Officer (1 FTE) added

Budget 340, 341	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	730,084	613,253	-16%
Internal Recharging	(523,656)	(521,016)	-1%
Net Expenditure	206,428	92,236	-55%
Operating Income	0	0	0%
Net Position	206,428	92,236	-55%

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Progress is being made.](#)

#### Other Business Activities / Initiatives for 2018-2019

- Implement the Website Content Management and Governance Plan. [Ongoing.](#)
- Identify and implement strategic marketing campaigns related to organisational priorities. [Growth Areas Perth and Peel and traffic are both underway.](#)
- Develop and implement marketing campaigns with service units. [Ongoing.](#)
- Develop module on website to show capital works projects by suburb. [Completed and will be updated annually.](#)
- Undertake Annual Community and Business Scorecard surveys. [Will be undertaken second half of the financial year.](#)
- Produce the Annual Report - to include reporting on achievements from the Strategic Community Plan. [Adopted by Council December 2018.](#)
- Produce Rates brochure. [Completed.](#)

**Events and Culture**

Provide community events and work to preserve and promote the heritage of the district including the Azelia Ley Museum. Oversee art and cultural related projects in the City.

*Budget and Key Performance Indicators*

Activity		People Satisfied with Festivals, Events & Cultural Activities (%)	People Satisfied with how local history & heritage are preserved & promoted (%)	FTE
FY 2018-2019 Target		73	66	3.68
YTD		Not available	Not available	3.68

Budget 342	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	624,754	553,562	-11%
Internal Recharging	212,715	224,087	5%
Net Expenditure	837,469	777,649	-7%
Operating Income	(104,000)	(19,245)	-81%
Net Position	733,469	758,404	3%

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. Progress is being made.

*Other Business Activities / Initiatives for 2018-2019*

- Implement the community events program as adopted by Council. Implemented to date as adopted by Council.
- Implement actions from the Cultural Strategy. Scoping for online register of culture and heritage providers commenced. Two major events (Christmas event and concert) are now held in Cockburn Central/Success; audit of artworks progressing.
- Implement the Coolbellup water towers art project. Project rejected by the Water Corporation on safety grounds.



**Customer Service**

To provide a range of services that deliver quality, timely and cost effective customer service to the community.

*Budget and Key Performance Indicators*

Activity	Incoming calls dealt with by Contact Centre (%)*	Satisfaction with level of Customer Service – Organisation (%)	Satisfaction with level of Customer Service – Customer Service (%)*	FTE
<b>FY 2018-2019 Target</b>	76%	69	92	8.6
<b>YTD</b>	81%	Annual	90.5%	7.6

\*combined average from contact centre and front counter

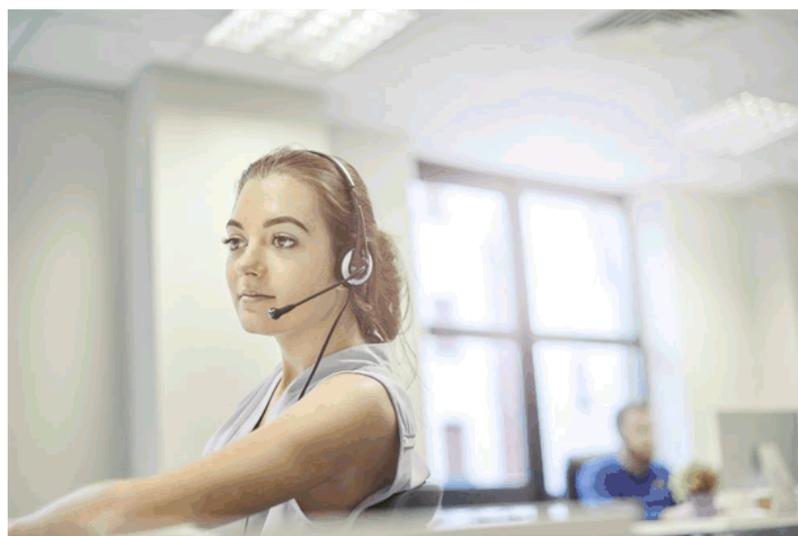
Budget 343	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	543,662	419,930	-23%
Internal Recharging	(481,474)	(481,011)	0%
<b>Net Expenditure</b>	<b>62,188</b>	<b>(61,081)</b>	<b>-198%</b>
<b>Operating Income</b>	<b>(300)</b>	<b>0</b>	<b>-100%</b>
<b>Net Position</b>	<b>61,888</b>	<b>(61,081)</b>	<b>-199%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. Progress is being made.

*Other Business Activities / Initiatives for 2018-2019*

- Work on customer request improvement project. Ongoing but has commenced.
- Undertake customer satisfaction survey research. 2018 annual report completed



## Engineering and Works Division

The Engineering and Works Directorate is responsible for delivering and maintaining a safe road, cycleway and path system, developing and maintaining parks, and landscaping the natural environment for the enjoyment of everyone; the collecting and disposing of waste from all properties in the district and providing and maintaining all buildings and other facilities on Council property for community use. This division has four Business Units:

- Waste Services
- Parks and Environment
- Engineering Services
- Infrastructure Services

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Revitalisation Project Implementation - Phoenix Central, Hamilton Hill, Coolbellup and The Lakes.
- Implement the capital works program assigned to Engineering.
- Implement the Project Portfolio Management (PPM) System.



### Waste Services

Manages waste and recycling collection, develops recycling strategies for domestic and commercial waste streams. This Business Unit has two Service Units:

- Waste Collection
- Waste Disposal

Budget 51	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	10,699,640	10,119,959	-5%
Internal Recharging	2,081,537	2,316,543	11%
<b>Net Expenditure</b>	<b>12,781,177</b>	<b>12,436,502</b>	<b>-3%</b>
<b>Operating Income</b>	<b>(5,360,948)</b>	<b>(5,941,075)</b>	<b>11%</b>
<b>Net Position</b>	<b>7,420,229</b>	<b>6,495,427</b>	<b>-12%</b>

#### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. *In progress*
- Implement the Australasian LG Performance Excellence Program. *Complete*
- Implement the Project Portfolio Management (PPM) System. *Not commenced.*
- Complete a Feasibility Study for the HWRP including potential for a precinct approach, relocated entry and Materials Recovery Facility. *Additional Tender awarded 5/12/18.*
- Review the Waste Management and Education Strategic Plan 2013-2023. *Draft Completed - CEO advised to withhold till March 19.*
- Work toward the City of Cockburn becoming "Plastic Bag Free". *In progress.*

#### *Other Business Activities / Initiatives for 2018-2019*

- Roll out "Dob in a Dumper" program. *Complete.*
- Continue to seek funding for waste education activities. *Application unsuccessful.*
- Continue to roll out the City facility 'out centre' recycling and educational program. *In progress.*



**Waste Collection**

To provide a regular reliable and safe waste and recycling collection service for every property within the district and dispose of it in an environmentally acceptable manner.

*Budget and Key Performance Indicators*

Activity	Weekly Services	SMRC Equity Share (%)	Satisfaction with Waste Collection	FTE
FY 2018-2019 Target	45,392	44.7%	98%	33
YTD	44,917	44.7%	98%	33

Budget 511	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	6,639,922	6,191,088	-7%
Internal Recharging	3,373,976	3,494,475	4%
Net Expenditure	10,013,899	9,685,563	-3%
Operating Income	(2,550,295)	(2,856,195)	12%
Net Position	7,463,604	6,829,368	-8%

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. *In progress.*
- Extend the implementation of a third household bin for the re-use of garden organics (GO). *In progress.*
- Roll out Public Place Recycling Bin enclosures to all parks. *Tender awarded for three years. PO issued for 2018-2019.*

*Other Business Activities / Initiatives for 2018-2019*

- Change all dark green lids of the general waste bin of those remaining on the 2 bin system to red lids. *Not commenced.*
- Consider the purchase of a second hand front lift waste truck to service commercial properties. *Not commenced.*
- Install shelving to the new waste bin shed at the Operation Centre. *Not Commenced.*
- **Review the concept of a trial for diversion of commercial food waste.**

## Waste Disposal

To operate a landfill site at Henderson to accept waste in accordance with the requirements of a Class II site under the Environmental Protection Act and maximise the financial return.

### Budget and Key Performance Indicators

Activity	Tonnes of Waste into HWRP	Waste Recovery (%)	MSW Processed at SMRC (%)	FTE*
FY 2018-2019 Target	71,030	10%	91.2	27.03*
YTD	33,411	11%	81.8%**	27.11*

\*Includes Business Unit Manager (1) and Waste Education Officer (1)

\*\*Target exceeded

Budget 510, 512	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	4,059,718	3,928,871	-3%
Internal Recharging	(1,292,439)	(1,177,932)	-9%
Net Expenditure	2,767,278	2,750,939	-1%
Operating Income	(2,810,653)	(3,084,880)	10%
Net Position	(43,374)	(333,941)	670%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)

### Other Business Activities / Initiatives for 2018-2019

- Implement the recommendations from the Landfill Gas Management Plan. [In progress.](#)
- Implement the recommendations from the Post Closure Management Plan. [In progress.](#)
- Implement the recommendations from the Leachate Management Strategy. [In progress.](#)
- Install leachate pump monitors to allow accurate leachate measurement. [Not commenced.](#)
- Reseal an internal road between gates 1 and 4. [Complete.](#)
- Replace a leachate pump to Cell 4. [Not commenced.](#)
- Complete a Feasibility Study for the HWRP including potential for a precinct approach, relocated entry and create leased area. [In progress.](#)



### Parks and Environment

To design, construct, rehabilitate and maintain the City's open space. The team is required to manage natural and wetland areas, highly manicured playing fields and passive parks, foreshore areas, streetscapes and infrastructure. This Business Unit has two Service Units:

- Parks Services
- Environment Services

Budget 52	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	9,678,109	8,680,689	-10%
Internal Recharging	1,103,817	1,215,926	10%
<b>Net Expenditure</b>	<b>10,781,926</b>	<b>9,896,615</b>	<b>-8%</b>
<b>Operating Income</b>	<b>(508,742)</b>	<b>(452,049)</b>	<b>-11%</b>
<b>Net Position</b>	<b>10,273,184</b>	<b>9,444,565</b>	<b>-8%</b>

#### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Review and develop the Customer Request System. [In progress by business systems.](#)
- Implement the Australasian LG Performance Excellence Program. [Completed.](#)
- Implement the Cash-In-Lieu Expenditure Plan for Public Open Space 2018-2020. [In progress.](#)
- Review and update the Public Open Space Strategy 2014-2024. [In progress](#)
- Review the Shade Sail Strategy 2013–2023. [In progress.](#)
- Review and continue to implement the Natural Areas Management Strategy 2012-2022. [In progress.](#)
- Implement the Urban Forest Plan. [In progress.](#)
- Implement the Manning Park Master Plan. [In progress.](#)
- Implement a Street tree Master Plan. [In progress.](#)
- Implement the Sustainability Strategy 2017–2022. [In progress.](#)
- Implement the Coogee Beach Master Plan. [In progress.](#)
- Implement the Bibra Lake Management Plan 2016–2026 (BLMP). [In progress.](#)
- Commence a feasibility study into the Coogee Golf Complex with a principle focus on groundwater availability and vegetation condition ratings. [Completed.](#)
- Conduct assessment of potential uses for intercepted water from the Port Coogee Groundwater Interception Drain (GID). [Completed.](#)
- Enter into an agreement with Main Roads WA (Roe 8 Revegetation Services Agreement) to implement the key objectives of the Roe 8 Rehabilitation Plan and associated land management activities to ensure the Roe 8 Road Reservation corridor is restored to a valued bushland environment. [Agreement executed, implementing key activities.](#)

*Other Business Activities / Initiatives for 2018-2019*

- Develop a business case for the Wetlands Education Centre/ Native Arc.  
*Completed.*
- Commence detail design for the Wetlands Education Precinct. *In progress.*
- **Portfolio Project Management (PPM) - participation in working group. In progress.**



### Parks Services

The design, construction and operational maintenance of Public Open Space (POS) and Streetscapes to provide functional and attractive locations for recreational activities by the community.

#### Budget and Key Performance Indicators

Activity	Public Open Space Managed (Hectares)	Groundwater Management - kLG allocation	Groundwater Management – kLG water used	FTE
FY 2018-2019 Target	735	2,904,048 kL	2,650,030kL	64*
YTD	765	2,904,048 kl	1,299.015kL	63.59*

\*Includes SMT Manager (1) and Engineering Administration Officer (1)

Budget 520, 521	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	7,804,502	7,575,511	-3%
Internal Recharging	693,920	788,880	14%
<b>Net Expenditure</b>	<b>8,498,422</b>	<b>8,364,391</b>	<b>-2%</b>
<b>Operating Income</b>	<b>(7,792)</b>	<b>(52,601)</b>	<b>575%</b>
<b>Net Position</b>	<b>8,490,630</b>	<b>8,311,790</b>	<b>-2%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Review and develop the Customer Request System. [In progress.](#)

#### Other Business Activities / Initiatives for 2018-2019

- Public Open Space Strategy - manage park infrastructure and maintain green areas. [In progress.](#)
- Public Open Space Strategy - review landscape submissions received through subdivision development, assess public open space allocations identified in district structure plans and guide developers on accessible and functional open space. [Ongoing.](#)
- Playground Shade Sail Strategy - Beaumont Park, Ronsard Reserve, Tranquil Park, Spinnaker Reserve, Greenslade Reserve, Weetman Park, Marquis Park and Southwell Park. [In progress.](#)
- Playground Renewals - Blackburn Park, Boyd Reserve, Brandwood Reserve, Hargreaves Park, Jan Hammond Park, Kennack Park, Lucken Reserve, Marshwood Reserve, Orchard Road Playground, Reeves Park, Ronsard Reserve, Steiner Park and Touchell Park. [Boyd, Jan Hammond, Kennack, Lucken, Marshwood, Ronsard, Steiner and Touchell are all complete. Blackburn, Hargreaves, Brandwood and Reeves in progress. Orchard Road playground removed from renewal schedule.](#)
- Street Tree Management – Plant, maintain and manage the City's growing street tree network (38,500). [In progress.](#)
- Streetscape - maintain 61ha of landscaped streetscapes. [In progress.](#)
- Streetscape Improvements - Wentworth Parade and Alabaster Drive. [Wentworth](#)

Parade complete, Alabaster in progress.

- Irrigation Operating Strategy - perform monthly meter readings on groundwater usage, monitor groundwater quality, water scheduling and submit annual report to Department of Water. [Report submitted to DWER.](#)
- Irrigations Renewals - Atwell Oval and Visko Park. [Atwell Oval complete, Visko Park in progress.](#)
- Bore and Pump Renewals – continuance of the citywide replacement program. [In progress.](#)
- Road Reserve – oversee the mowing of 500km (approx.) of verges. [In progress.](#)
- Hamilton Hill Revitalisation Strategy – develop landscape plan for the BP Oil Pipeline (Blackwood Avenue to Carrington Street). [In progress.](#)
- Phoenix Revitalisation Strategy - implement street tree planting program at selected locations and upgrades to Southwell Park. [Southwell Park consultation complete, progressing concept designs, street tree planting program for May 2019.](#)
- Lakes Revitalisation Strategy - landscape improvements to Bassett Park, Monaco Park and Ramsay Park. [Consultation complete, developing concept designs, construction to commence early 2019.](#)
- Coolbellup Revitalisation Strategy - construct new nature / adventure play facility at Len Packham Reserve. [Consultation commenced November 2018, concepts to be finalised February 2019.](#)
- Friendship Way Strategy. Continued enhancement of Spearwood Avenue. [Contract awarded to MG Group for the construction of the mural wall, construction to commence January 2019.](#)
- Coogee Beach Master Plan - stage 3 landscaping works focusing on the area surrounding the existing Coogee café and northern carpark. [Design is completed, café kitchen extension due to commence February 2019, landscape improvements commence March 2019.](#)
- North Coogee Foreshore Management Plan - stage 2 development of CY O'Connor (North) Reserve to include toilet facilities and associated infrastructure. [Consultant's brief received and tender documents prepared for final stage of the sewer and toilet block install.](#)
- Barrow Reserve, North Coogee pump track and landscape upgrades. [Drainage modifications complete earthworks and construction preliminaries to commence February 2019.](#)
- Hakea Park - solar lighting of pathways. [Quotes received, install to commence February 2019.](#)
- Jubilee Park - park upgrades. [Complete.](#)
- Condil Park - picnic shelter and seating. [Quotes received, waiting on installation date from contractor.](#)
- Water Conservation Plan – implement irrigation central control system. [In progress.](#)
- Deliver the “Local Project Local Jobs” tree planting grants program. [In progress](#)
- Facilitate the Community Memorial Garden Workshops. [In progress.](#)
- Public Open Space Cash-in-Lieu program per Suburb:
  - **Aubin Grove:** Bologna Park, shade sail, Colorado Park, shade sail, Observatory Park shade sail, Princeton Park upgrades, Tangle Park exercise equipment. [Tangle Park complete, Bologna, Colorado, Observatory and Princeton all in progress.](#)
  - **Jandakot:** Fairway Park upgrades, Turnbull Park landscape upgrade, Yarra Vista Park upgrades. [In progress.](#)

- **Coogee:** Coogee Surf Club shade sail, Poole Reserve park upgrades, Len McTaggart Reserve shade sail. [Coogee Surf Club shade sail complete](#), [Poole and Len McTaggart in progress](#).
- **Munster:** Hagan Park upgrades, Mervyn Bond Park upgrades. [In progress](#).
- **Atwell:** Atwell Reserve fertigation unit. [Complete](#).
- **Hamilton Hill:** Watterton Park shade sail and solar light. [Complete](#).
- **Cockburn Central:** Lakeridge Reserve upgrades. [In progress](#).
- **Bibra Lake Foreshore Retaining Wall.** Engineering consultant engaged to provide a report on the structural integrity of the limestone wall located on the western shore of Bibra Lake. Remedial construction works to commence in April 2019. Works funded through the Bibra Lake Master Plan.



**Environment Services**

Prepare plans, develop policies and strategies, undertake studies and provide advice on environmental matters and ensure the protection and management of areas of environmental importance.

*Budget and Key Performance Indicators*

Activity	Hectares of Bushland	Hectares of Bushland Managed	Community Satisfaction with Conservation and Environment Management (%)	FTE
<b>FY 2018-2019 Target</b>	1189	695*	83	12.39
<b>YTD</b>	1189	695	N/A	12

\*Note: Discrepancies (reductions) in terms of areas of bushland in the above table are due to more accurate vegetation condition mapping being undertaken. The condition rating of reserves included areas of parkland, firebreaks and revegetation. This has been rectified and now only bushland within the reserves is rated.

Budget 522	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	1,873,607	1,105,177	-41%
Internal Recharging	409,897	427,046	4%
<b>Net Expenditure</b>	<b>2,283,504</b>	<b>1,532,224</b>	<b>-33%</b>
<b>Operating Income</b>	<b>(500,950)</b>	<b>(399,448)</b>	<b>-20%</b>
<b>Net Position</b>	<b>1,782,554</b>	<b>1,132,776</b>	<b>-36%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Review and develop the Customer Request System. [In progress by business systems.](#)
- Implement the Sustainability Strategy 2017-2022. [In progress.](#)
- Commence planning of the wetlands precinct. [In progress. Architect appointed.](#)
- Develop a Yangebup Lake Master Plan. [In Progress, Consultant appointed.](#)

*Other Business Activities / Initiatives for 2018-2019*

- Review and implement the Greenhouse Gas Emissions Reduction Plan. [In progress.](#)
- Implement actions listed in the Natural Area Management Strategy 2012-2022. [In progress.](#)
- Implement actions identified in the Manning Park Master Plan. [In progress.](#)
- Water Efficiency Action Plan: Review the document and implement actions and initiatives identified in the plan to ensure Waterwise accreditation. [Review completed. Implementation of actions ongoing.](#)

- Oversee implementation of the Roe 8 Rehabilitation Management Plan. [Manager Appointed. In progress.](#)
- Facilitate ongoing vegetation condition mapping and weed mapping. [On ground survey completed. Final report due early in New Year.](#)
- Midge Management: Implementation of the Integrated Midge Control Strategy. [Ongoing.](#)
- Sustainability Reporting Framework: Assess and report on KPI's to allow long term assessment of the City's progress toward sustainability. [Annual review completed.](#)
- Revegetation: Revegetate a minimum of 2.5 hectares of bushland within selected conservation areas, planting more than 50,000 plants. [Sites identified. Site preparation in progress.](#)
- Coogee Maritime Trail: Add to and maintain the trail to provide additional habitat and enhancement of recreational and educational experience. [Purchase order raised. Awaiting DoT approval prior to installation in February.](#)
- Capital Works Program: Continue to deliver capital works that enhance environmental areas and the community experience; including Eco Park boardwalk extension ([March 2018 when water recedes](#)), Cockatoo Orchard ([Complete](#)), Little Rush Fence Upgrades ([Complete](#)), Operations centre, Waterwise Garden ([Complete](#)), Coogee Maritime Trail Extension ([In progress](#)).
- Development and implementation of the "Sustainable Living Events" Program. [Events finalised, booklet printed.](#)
- Manage the Landowners Biodiversity Conservation Grant Program. [2018/19 Program completed. 4 Landowners received funding to the value of \\$11640.](#)
- Represent the local government on the Mountain Bike Industry Working Group. [Ongoing.](#)
- Deliver the "Local Project Local Jobs" tree planting grants program. [In progress.](#)
- Develop and Implement the City's Environmental Educational Programs including Schools Grant Program, Adopt a Beach, Turtle Watch, World Environment Day, Environmental Education for Schools. [Partly complete, balance in progress.](#)



### Engineering Services

This Business Unit has four Service Units:

- Road Construction
- Road Design
- Transport and Traffic Services
- Road Planning and Development

Budget 53	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	11,642,235	11,754,184	1%
Internal Recharging	897,827	734,610	-18%
<b>Net Expenditure</b>	<b>12,540,062</b>	<b>12,488,794</b>	<b>0%</b>
<b>Operating Income</b>	<b>(103,354)</b>	<b>(114,233)</b>	<b>11%</b>
<b>Net Position</b>	<b>12,436,708</b>	<b>12,374,561</b>	<b>0%</b>

#### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. [Implementation in progress.](#)
- Implement the Project Portfolio Management (PPM) System. [Training for implementation in progress.](#)
- Finalise the reviewed and updated Drainage Management Strategy. [Completed](#)
- Review and update the Integrated Transport Plan, incorporating the Road Safety Strategy and Travel Smart Plan. [In progress, completion by June 2019.](#)
- Review and update the Regional & Major Roadworks 2019–2030 road program. [In progress, completion by June 2019.](#)
- Review current parking approaches and create the City wide Parking [Plan. Complete.](#)
- Revitalisation Project Implementation - Phoenix Central, Hamilton Hill, Coolbellup and The Lakes. [In progress.](#)
- Undertake project development for the future road improvement projects (Hammond Rd, Frankland Av, Verde Dr, Jandakot Rd and Prinsep Rd). [Project developments are in progress, completion by June 2019.](#)
- Manage the Underground Power Program at South Lake. [Waiting for completion of the Western Power design.](#)
- Undertake Road Projects 2018-2019 (includes new, resurfacing and traffic - management). [In progress, completion by June 2019.](#)
- Undertake footpath, drainage and maintenance works in accordance with the 2018-2019 capital works program. [In progress, completion by June 2019.](#)



## Road Construction

To construct and maintain roads, drains and associated infrastructure in accordance with adopted designs.

### Budget and Key Performance Indicators

Activity	Kilometres of Road Resurfacing	New Paths & Cycleways (m <sup>2</sup> )	Community Satisfaction with Roads (%)	FTE
FY 2018-2019 Target	9	12,000	85	31**
YTD	7.5	6,800	85	35

\*Business restructuring in progress

\*\*Budgeted FTE 30.5

Budget 530, 531	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	10,930,978	11,156,525	2%
Internal Recharging	1,026,243	860,328	-16%
<b>Net Expenditure</b>	<b>11,957,222</b>	<b>12,016,853</b>	<b>0%</b>
<b>Operating Income</b>	<b>(23,354)</b>	<b>(21,688)</b>	<b>-7%</b>
<b>Net Position</b>	<b>11,933,867</b>	<b>11,995,165</b>	<b>1%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Ongoing](#).

The City's road construction service will deliver the following capital works program:

- \$9.50 million new road projects general road improvement, including resurfacing.
- \$1.22 million on drainage projects.
- \$1.19 million on footpath and rehabilitation existing footpaths.

Major projects included in the above are:

- Spearwood Avenue Duplication, construction of a second carriageway between Beeliar Drive and Barrington Street (\$3.8 million). [Construction work is in progress; it has been scheduled that the civil and electrical are completed in February 2019 and landscaping by June 2019.](#)
- Spearwood Avenue Bridge – Yangebup Road to Barrington Street (\$3.3 million). [The project is under construction and scheduled for completion by the end of February 2019.](#)
- Verde Drive extension and construction of a roundabout at intersection of Verde Dr/Solomon Rd (\$1.2 million). [The project is under construction and scheduled for completion by the end of January 2019.](#)

## Road Design

To provide design services for roads, paths, drains, development assessment and traffic management treatments that are under the responsibility of Council in accordance with Australian Standards.

### Budget and Key Performance Indicators

Activity	Projects Designed In-house (%)	Design Cost as % of Road Program (%)	FTE
FY 2018-2019 Target	90	7.5	5*
YTD	90	7.5	5

\*Includes SMT Manager (1); Roads Contracts Coordinator (1) and Engineering Administration Officer

Budget 532	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	341,747	285,169	-17%
Internal Recharging	(339,223)	(337,677)	0%
<b>Net Expenditure</b>	<b>2,523</b>	<b>(52,508)</b>	<b>-2181%</b>
Operating Income	(5,000)	0	-100%
Net Position	(2,477)	(52,508)	2020%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Training for implementation in progress.](#)

### Other Business Activities / Initiatives for 2018-2019

- Road Design Projects including a detailed plan for Jandakot Road duplication between Berrigan Drive and Solomon Road. [CARDNO has been awarded for the design of the project and it has been proposed that they start on December 2018 and complete the work by the end of March 2019.](#)
- Design for Verde Drive extension from Biscayne Way to Armadale Road. [In progress.](#)
- Design for Hammond Road widening from Bartram Road to Branch Circus. [In progress.](#)
- Design for Frankland Avenue from Gaebler Road to Frankland Avenue Road. [In progress.](#)
- Design for connection of Prinsep Road to Armadale Road. [In progress](#)
- Various traffic, storm water and drainage sump projects. [Commenced and on track for completion in June 2019.](#)
- Conduct an engineering survey, investigation and design on the customer requests regarding drainage and traffic issues. [Ongoing, as required.](#)
- Investigate Black Spot and unsafe road sections within the road network with a detailed proposal for external funding completed. [Ongoing, as required.](#)
- Develop a Parking [Plan](#) (On and Off Street) to give the strategic direction for the provision and management of parking. [Completed.](#)

- Assist Strategic Planning - Continue in reviewing and providing the technical comments on proposed civil work for new subdivision developments. Ongoing, as required.
- Compile and manage contract documents for all projects that will be tendered out. Ongoing, as required.

## Transport and Traffic Services

To ensure that planning and development of the transport network within the City meets people and industry needs while minimizing environmental impact.

### Budget and Key Performance Indicators

Activity		Design Turnaround (days)	Projects Completed In-house (%)	FTE
FY 2018-2019 Target		10	80	6
YTD		10	80	4

\*The budget for this Service Unit is included with Road Planning and Development

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Training for implementation in progress.](#)

### Other Business Activities / Initiatives for 2018-2019

- **Traffic and Transport**
  - Review and process traffic management plans and construction management plans submitted for roadworks, events and building activities on the City's road network. [Ongoing, as required.](#)
  - Assess requests for traffic calming on local roads. [Ongoing, as required.](#)
  - Banksia Court Cul-de-sac improvements. [Completed.](#)
  - Chieftain Esplanade parking and streetscape. [Design completed, awaiting for the land access to complete work.](#)
  - Nadilo Drive car parking and footpath. [In progress completion by February 2019.](#)
  - Osprey Drive traffic management. [In progress completion by June 2019.](#)
  - Burr ridge Way on-street parking. [Ongoing, as required.](#)
  - Children's Crossing, Parking and signage; Traffic investigations and study. [Ongoing, as required.](#)
  - Coleville Crescent bike boulevard development. [In progress completion by June 2019.](#)
  - Heavy vehicle parking. [In progress completion by June 2019.](#)
- **Detailed project planning**
  - Complete a City-wide Parking Strategy. [Plan completed.](#)
  - Review the City's Functional Road Hierarchy and update the City's District Traffic Study. [Under public consultation until March 2019.](#)
  - Provide detailed technical advice for transport related issues on Development Applications, Structure Plans and subdivisions to Strategic and Statutory Planning, architects, developers, and traffic consultants. [Ongoing, as required.](#)
- **TravelSmart and road safety initiatives**
  - Develop public events, information campaigns and education resources about traffic congestion, road safety and alternative transport mode choices to reduce the dependency on trips by private car. [Ongoing, as required.](#)

- Prepare submissions for the Black Spot Program 2018-2019 Federal and State Black Spot funding. [In progress completion by June 2019.](#)



### Road Planning and Development

To ensure development occurs in accordance with all relevant Australian Standards and Council's development conditions and specifications.

#### Budget and Key Performance Indicators

Activity		Design Turnaround (days)	Value of Development Infrastructure Plans Approved (\$)	FTE
FY 2018-2019 Target		15	9m	5
YTD		15		6

Budget 535	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	369,510	312,489	-15%
Internal Recharging	210,807	211,960	1%
<b>Net Expenditure</b>	<b>580,317</b>	<b>524,449</b>	<b>-10%</b>
<b>Operating Income</b>	<b>(75,000)</b>	<b>(92,545)</b>	<b>23%</b>
<b>Net Position</b>	<b>505,317</b>	<b>431,904</b>	<b>-15%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Training for implementation in progress.](#)

#### Other Business Activities / Initiatives for 2018-2019

- Engineering Aspects - Continue in managing and providing advice on a broad range of subdivision and development proposals from an engineering and infrastructure planning perspective. [Ongoing, as required.](#)
- Assist Strategic Planning - Continue in reviewing and providing technical advice/comments on structure plans and development applications for new land development proposals. [Ongoing, as required.](#)
- Asset Management Aspects – Ensure that asset management principles are followed in the design, approval, construction and clearance of assets due to be handed over to the City through the subdivision and development process. [Ongoing, as required.](#)

**Infrastructure Services**

This Business Unit has four Service Units:

- Project Management and Development
- Asset Services
- Facilities and Plant
- Marina and Coastal Services

Budget 54	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	9,689,347	8,990,759	-7%
Internal Recharging	(6,271,688)	(6,708,208)	7%
<b>Net Expenditure</b>	<b>3,417,660</b>	<b>2,282,551</b>	<b>-33%</b>
<b>Operating Income</b>	<b>(482,439)</b>	<b>(815,361)</b>	<b>69%</b>
<b>Net Position</b>	<b>2,935,221</b>	<b>1,467,190</b>	<b>-50%</b>

*Actions to be undertaken 2018-2019 as identified in the City’s Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management. *Assistance being provided by Records.*
- Operations Centre Upgrade Phase 2. *Designs being finalised preceding construction work commissioning.*
- Plan and implement initiatives to reduce building and facility and plant non-renewable energy consumption and GHG emissions. *Ongoing, including EV charge station provision.*
- Develop and implement the City’s Coastal Management & Adaptation Plan (in conjunction with Strategic Planning & Recreation Services). *Erosion remediation works undertaken at C Y O’Connor Beach and Port Coogee Sand Bypassing.*
- Implement the Project Portfolio Management (PPM) System. *Assisting in the system development ongoing.*

*Other Business Activities / Initiatives for 2018-2019*

- Undertake the capital works program for City buildings and facilities. *Ongoing.*
- Undertake the facilities maintenance program. *Ongoing.*
- Complete the plant and vehicle replacement program. *Largely complete.*
- Complete outstanding (from Handover) works for Port Coogee Marina and undertake planning for the marina’s next stage expansion. *Remaining defects at handover including the fuel system commissioning now completed and planning for the marina expansion is well underway with a business case in development.*
- Provide chair and secretariat for the ongoing activities of the Cockburn Sound Coastal Alliance (CSCA). *Limited activity so far in 2018/19.*



### Project Management and Development

Project manages the planning, design and construction delivery, including contract administration, of larger value building and facility infrastructure capital works projects. Assist in the development and application of best practice project management systems and processes across the organisation.

### Budget and Key Performance Indicators

Activity	Major Building Projects Commencing	Value of New Buildings Being Commenced (\$)	FTE
<b>FY 2018-2019 Target</b>	6***	11.23***	5.53*
<b>YTD</b>			4*

\*Includes SMT Manager

\*\*Community Men's Shed and Bowling and Recreation Centre

\*\*\*Projects are listed below. Funds include carry forward amounts and budget for 2018-2019 but are not indicative of entire project cost

Budget 540, 541	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	444,410	364,458	-18%
Internal Recharging	(70,941)	(324,698)	358%
<b>Net Expenditure</b>	<b>373,469</b>	<b>39,760</b>	<b>-89%</b>
<b>Operating Income</b>	<b>0</b>	<b>(95)</b>	<b>0%</b>
<b>Net Position</b>	<b>373,469</b>	<b>39,665</b>	<b>-89%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- In liaison with Recreation & Community Safety and Community Development & Services, plan and deliver new and refurbished buildings and facilities.
- Implement the Project Portfolio Management (PPM) System.

### Other Business Activities / Initiatives for 2018-2019

- Project manage building projects in the capital works program.
- Specific projects being delivered in 2018-2019 include the:
  - Omeo Park Toilet Block (design). [Still to be commenced](#)
  - Operations Centre Phase 2. [Designs being finalised and construction procurement commencing.](#)
  - Ngarkal Beach Storage Area and Surf Club Lookout. [Design finalised.](#)
- Assist in the development of the following key projects:
  - Aboriginal Cultural Centre. [Assisting with scoping at this stage.](#)
  - Calleya Estate 'Treeby' Community Centre. [Provision of technical input.](#)
  - Frankland Park Recreation Centre. [Provision of technical input.](#)
  - Lakelands Reserve Hockey Facility. [Construction underway with earthworks and in-ground services largely complete.](#)

- Malabar Park BMX Facility. [Currently on hold, limited action to date.](#)
- Wetlands Education Centre. [Master Plan and Business Case finalised and architect appointed.](#)



### Asset Services

To ensure that Council's assets meet and provide the required levels of service in the most cost effective method through an optimal balance of creation, preservation, enhancement and disposal.

### Budget and Key Performance Indicators

Activity	Asset Value excluding Land (\$)	Asset Value including Land (\$)	Average Asset Depreciation Life to Date (%)	FTE
FY 2018-2019 Target	973m	1.055b	45	4.5*
YTD				4

\*Budgeted FTE is 4

Budget 542	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	295,982	216,491	-27%
Internal Recharging	(227,569)	(227,241)	0%
<b>Net Expenditure</b>	<b>68,413</b>	<b>(10,750)</b>	<b>-116%</b>
Operating Income	0	0	0%
<b>Net Position</b>	<b>68,413</b>	<b>(10,750)</b>	<b>-116%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Project Portfolio Management (PPM) System.
- Create an Asset Management Plan for Cockburn ARC.
- Create an Asset Management Plan for marine and coastal assets.
- Implement the Australasian LG Performance Excellence Program.

### Other Business Activities / Initiatives for 2018-2019

- Continue rollout of Work Management Mobility, including GIS access in the field and in-field asset data access and updating. [Parks and Roads Service Units are largely complete, as well as Community Safety \(Co-Safe\).](#)
- Develop Asset Management Plans for Fleet & Plant, Roads, Footpaths, Buildings, Drainage, Parks & Environment and Maritime & Coastal Assets for the period of 2017-18 to 2019-20. [AMP development and updating ongoing.](#)

### Facilities and Plant

To manage, maintain and deliver Council owned buildings, structure and plant services to provide for the requirement of the staff and community.

#### Budget and Key Performance Indicators

Activity	Value of Facilities Managed (\$)	Fleet & Plant Replacement Program Value (\$)**	Additional Fleet Purchases (\$)**	FTE
<b>FY 2018-2019 Target</b>	215m*	2.5m	0.06m	13.53
<b>YTD</b>				12

\*Includes Visko Park

\*\*Budget value of the program to replace existing fleet

\*\*\*Budget for purchases of additional fleet & plant

Budget 543, 544	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	7,392,568	7,185,634	-3%
Internal Recharging	(6,213,325)	(6,404,879)	3%
<b>Net Expenditure</b>	<b>1,179,242</b>	<b>780,755</b>	<b>-34%</b>
<b>Operating Income</b>	<b>(3,000)</b>	<b>(13,969)</b>	<b>366%</b>
<b>Net Position</b>	<b>1,176,242</b>	<b>766,786</b>	<b>-35%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

#### Other Business Activities / Initiatives for 2018-2019

- Minor Capital Works Program. Management and delivery of minor capital works and rehabilitation of the City owned building portfolio, including:
  - Administration Building Office and Server Room Improvements. *Variously completed or in the case of the IT server room awaiting equipment supply.*
  - Beale Park Clubrooms Minor Refurbishment. *Internal works completed.*
  - Disability Access Audit and Building Access and Amenity Improvements, *Ongoing.*
  - Jean Willis Facility Refurbishments. *Scope finalised, initiating construction.*
  - Seniors Centre Ceiling and Roof Repairs. *To be undertaken early 2019.*
  - Various Community and Civic Building Painting, Furniture and Floor Covering Replacements. *Ongoing.*
  - Youth Centre Refurbishments and Acoustic Treatments. *Internal acoustic works completed, external paving works planned for early 2019.*
- Facilities Operational Budget and Program. Prepare and manage the budget and delivery program utilising internal and external resources to ensure the City's community and civic buildings and facilities are well maintained, safe, clean and functional. *Ongoing.*
- Major and Minor Plant Acquisition Program for new and replacement plant and light fleet including acquisition of an additional waste collection truck, replacement 33

seater seniors centre bus and 83 replacement light vehicles and heavy plant items.

[Ongoing, approximately 65% delivered or on order.](#)

- Plant Maintenance Operations. Management and delivery of plant servicing and repair operations utilising the workshop, field mechanics (including at the Henderson Waste Recovery site) and external service providers to ensure major plant, fleet and minor plant and equipment continue to meet operational requirements in a cost effective and productive manner. [Ongoing.](#)



### Marina and Coastal Services

To manage the Port Coogee marina facility including business development, penholder liaison and daily service operations plus plan and deliver on coastal infrastructure and management initiatives.

#### Budget and Key Performance Indicators

Activity	Marina Pen Numbers Available	Marina Pen Occupancy (%)	Value of Coastal Engineering Project Funding (\$)	FTE
<b>FY 2018-2019 Target</b>	150	97	1.86m**	3
<b>YTD</b>				3

\*Includes Port Coogee Marina carpark, path and wharf chafer projects (\$0.25m)

\*\* Includes Port Coogee Southern Peninsular carpark and Napoleon Road Extension project, first stage marina expansion, marina day jetty extension, marina fuel facility works, C Y O'Connor Beach nourishment

Marina & Coastal Services Budget 545	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	825,728	721,189	-13%
Internal Recharging	138,024	143,739	4%
<b>Net Expenditure</b>	<b>963,752</b>	<b>864,929</b>	<b>-10%</b>
<b>Operating Income</b>	<b>(479,439)</b>	<b>(802,140)</b>	<b>67%</b>
<b>Net Position</b>	<b>484,313</b>	<b>62,789</b>	<b>-87%</b>

Coastal Engineering Services Budget 546	YTD Budget 2018-2019 \$	YTD Actual 2018-2019 \$	Variance %
Gross Expenditure	730,660	502,987	-31%
Internal Recharging	102,124	104,870	3%
<b>Net Expenditure</b>	<b>832,783</b>	<b>607,857</b>	<b>-27%</b>
<b>Operating Income</b>	<b>0</b>	<b>843</b>	<b>0%</b>
<b>Net Position</b>	<b>832,783</b>	<b>608,700</b>	<b>-27%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

#### Other Business Activities / Initiatives for 2018-2019

- Continue to develop the Port Coogee Marina and adjacent surrounds including:
  - Close out of the outstanding Marina handover from land developer Fraser Property Australia, including the commissioning of the fuel system.  
Completed.

- Provision of additional car parking facilities. [On Hold pending agreements with Land Developer Port Catherine Developments \(Fraser Australia\).](#)
- Provision of improved waste collection facilities. [Not commenced.](#)
- Preparatory planning for additional jetty construction for the future marina expansion and improved day visitor vessel berthing facilities. [Visitor jetty contract works to be tendered early 2019, Business Case for the marina expansion otherwise in development.](#)
- Other Coastal Infrastructure management and maintenance coordination including:
  - Coogee Beach jetty.
  - Coogee Beach Eco Shark Barrier.
  - Various coastal protection structures including groynes and sea walls.
  - Coastal monitoring and inundation and erosion impact mitigation actions.
  - Support to the Cockburn Sound Coastal Alliance.



### **Mission Statement**

*'To make the City of Cockburn the most attractive place to live, work, visit and invest in, within the Perth metropolitan area.'*

### **Values**

*Our five values influence service provision and staff behaviour. They are:*

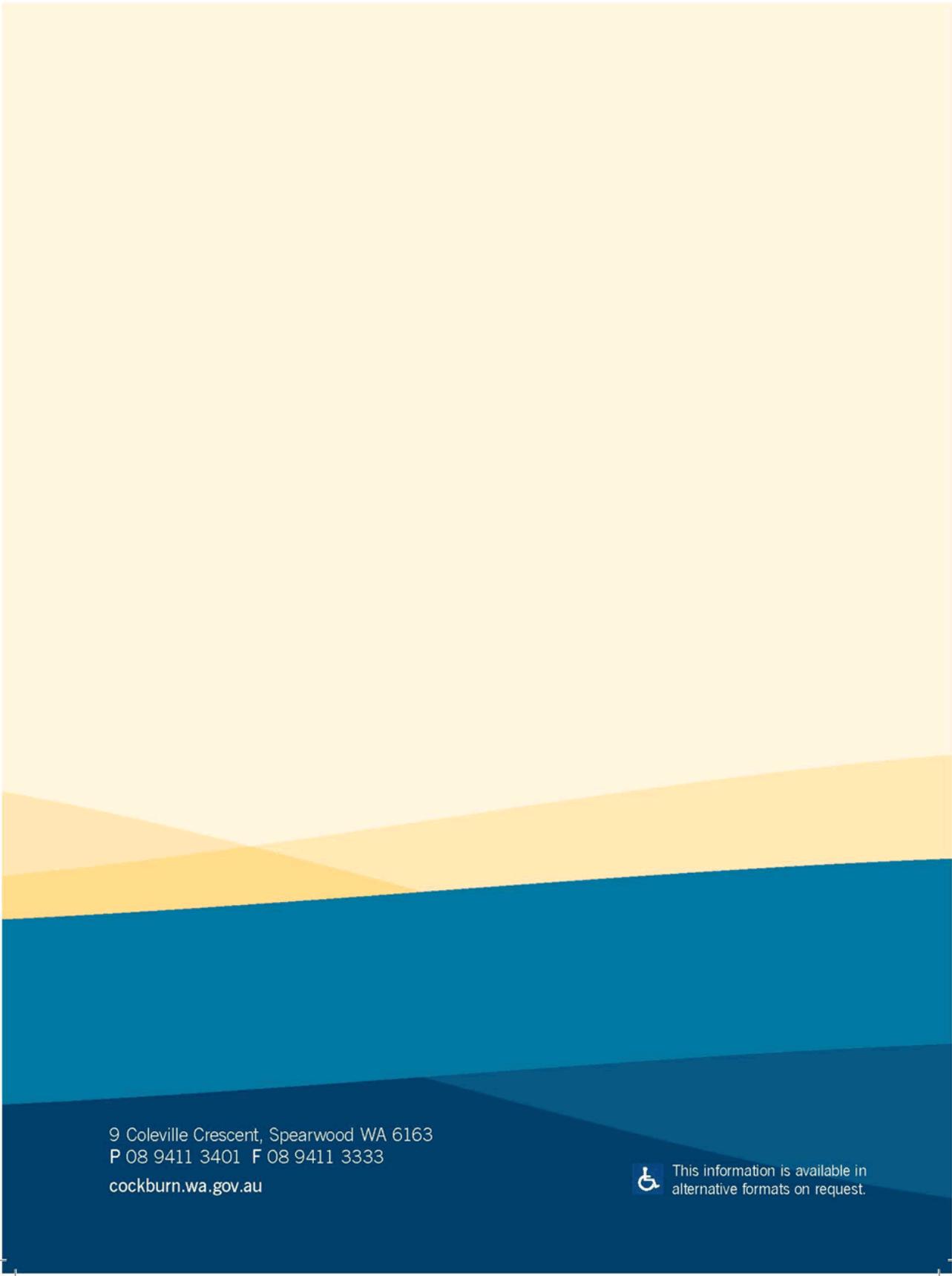
*Customer Service*

*Accountability*

*Sustainability*

*Safety*

*Excellence*



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 This information is available in alternative formats on request.



## 14. PLANNING & DEVELOPMENT DIVISION ISSUES

### 14.1 DESIGN REVIEW PANEL - RE-APPOINTMENT OF MEMBERS

**Author(s)** A Lefort  
**Attachments** N/A

#### RECOMMENDATION

That Council:

- (1) reappoints Barbara Gdowski as the Chair of the City of Cockburn Design Review Panel for a two year term concluding on 10 March 2021; and
- (2) reappoints Dominic Snellgrove, Chris Melsom, Peter Hobbs and Lisa Shine as members of the City of Cockburn Design Review Panel for a two year term finishing on 10 March 2021.

#### Background

Council at its meeting held on 14 April 2016 resolved to establish a Design Review Panel in accordance with the provisions of Town Planning Scheme No. 3 (TPS 3) for the purposes of providing independent expert design review advice for complex planning proposals. Local Planning Policy 'LPP 5.16 Design Review Panels' was adopted by Council and provides terms of reference for the panel. After an extensive EOI process, Council appointed a Chair and four other members for a two year period which is due to conclude on 10 March 2019. The members are:

- Chair – Barbara Gdowski;
- Member – Dominic Snellgrove;
- Member – Chris Melsom;
- Member – Peter Hobbs; and
- Member – Lisa Shine.

The purpose of this report is to request that Council reappoint the panel for another two year period.

#### Submission

N/A

#### Report

LPP 5.16 states that:

*'The term of office for panel members will be two (2) years, although Council may reappoint any member.'*

LPP 5.16 also states that meetings will be held monthly unless not required. During the two year period there has only been eight meetings held simply due to less complex proposals meeting the policy criteria. It should be noted that as per LPP 5.16, this panel does not provide advice on proposals in certain areas where there are already external panels operating including Port Coogee and Shoreline in North Coogee and Cockburn Central Town Centre and Cockburn Central West.

During the initial two year period the panel has provided design expertise on the following proposals:

- Proposed Aged Care Facility – Lot 7002 Abelia Road Treeby – Approved by JDAP;
- Proposed Local Centre – Lot 9354 Turquoise Boulevard Treeby – Approved by staff under delegation;
- Proposed Mixed Use Commercial Development - 9 (Lot 68) Garston Way North Coogee – Approved by JDAP;
- Proposed Mixed Use Residential and Commercial Development (154 Multiple Dwellings & 4 Commercial Units) – 866 (Lot 52) North Lake Road Cockburn Central – Not yet lodged;
- Proposed 28 Multiple Dwellings – Lot 498 Honey Myrtle Avenue Beeliar – Not yet formally lodged;
- Proposed 15 Multiple Dwellings – 1-5 Biloxi Loop Success – Application currently under assessment;
- Proposed 18 Multiple Dwellings & 4 Grouped Dwellings – 23 O'Connor Close North Coogee – Application currently under assessment; and
- Proposed Aged Care Facility – 226 Hamilton Road Spearwood – Not yet formally lodged.

Feedback from applicants and developers who have been part of the design review panel process has been positive and the design outcomes as a result of the process have been extremely valuable.

All five of the current members have contributed greatly and have indicated that they would like to continue as members of the panel if reappointed by Council.

**Strategic Plans/Policy Implications**City Growth

Ensure planning facilitates a desirable living environment and meets growth targets.

Ensure growing high density living is balanced with the provision of open space and social spaces.

Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes.

**Budget/Financial Implications**

The costs associated with operation of the panel are included in the Statutory Planning operational budget.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

There are virtually no risks of reappointing the current panel members for another two year period. All current panel members were subject to a thorough EOI process when initially appointed and have performed well on the panel. The risk of not reappointing the current panel is that there could be a short period of time between expiry of the current panel and appointment of a new panel where there is no panel in operation which could result in relevant applications being lodged and not being subject to the design review process. This could lead to less optimal design outcomes.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

**14.2 DEVELOPMENT APPLICATION - CHANGE OF USE FROM SINGLE DWELLING TO MEDICAL CENTRE - NO. 262 (LOT 18) HAMILTON ROAD, SPEARWOOD**

<b>Author(s)</b>	P Andrade
<b>Attachments</b>	1. Location Plan <a href="#">↓</a> 2. Site Plan <a href="#">↓</a> 3. Floor Plan <a href="#">↓</a> 4. Landscaping Plan <a href="#">↓</a> 5. Acoustic Report <a href="#">↓</a>
<b>Location</b>	262 (Lot 18) Hamilton Road SPEARWOOD
<b>Owner</b>	Severina & Edward Cukrov
<b>Applicant</b>	OX Studio
<b>Application Reference</b>	DA18/0744

**RECOMMENDATION**

That Council:

- (1) refuse to grant planning approval for a Medical Centre at 262 (Lot 18) Hamilton Road, Spearwood for the following reasons:
  1. The location is not suitable for the proposal and is inconsistent with the locational criteria in Council's LPP1.17;
  2. Approval of the proposal would not represent orderly and proper planning which would be inconsistent with the aims of Town Planning Scheme No.3;
  3. The proposal does not meet the objective of the residential zone as set out in Clause 3.2 of Town Planning Scheme No.3; and
  4. The proposal is likely to cause a detrimental impact on the amenity of the streetscape and is therefore inconsistent with Clause 4.9.3 of Town Planning Scheme No.3.
- (2) notify the applicant and those who made a submission of Council's decision.

**Background**

The subject property is 916m<sup>2</sup> in area and abuts residential properties to the north, east and south and Hamilton Road to the west. There is an existing older-style single storey dwelling situated to the rear (eastern) portion of the lot which is approximately 165m<sup>2</sup> in area. There is also an additional 16m<sup>2</sup> portico to the front of the dwelling and an elevated

31m<sup>2</sup> deck above the existing rear garage. On-site there is an existing outbuilding to the north approximately 20m<sup>2</sup> in area with existing vehicle access to the site from Hamilton Road.

This proposal to change the use of the Single Dwelling to a Medical Centre is being referred to Council for determination as objections were received during the consultation period, which were unable to be resolved.

### **Submission**

N/A

### **Report**

#### Proposal

The proposal is to change the use of the existing Single Dwelling to a Medical Centre, enclosing the existing portico as part of the development, therefore utilising all 181m<sup>2</sup>.

The proposal is as follows:

- Removing the existing outbuilding to establish 15 onsite car-parking bays;
- Utilising the existing vehicular access;
- Removing the upper deck above the garage;
- Three (3) medical practitioners at any one time;
- Two (2) ancillary staff (Nurse/Admin) at any one time;
- A separate pathology area including waiting room and storage;
- Landscaping;
- Operate from 7am to 7pm Monday to Friday;
- Operate from 8am to 6pm Saturday;
- Not operate on Sundays;
- Appointment only unless a Medical Emergency;
- Install 500mm of lattice/screening on the existing northern dividing fence so that the height is a total height of 2.3m;
- No external lights to the building; and
- Security cameras with 24 hour, 7 day a week monitoring of the premises.

It should be noted that the above proposal is revised as the original proposal included opening 7 days per week with longer opening hours and ability to accept patients without an appointment (walk-ins).

#### Planning Framework

*Town Planning Scheme No. 3 (TPS 3)*

The subject site is zoned 'Urban' under the Metropolitan Region Scheme (MRS) and 'Residential R-30' under the City of Cockburn Town Planning Scheme No. 3 (TPS 3).

The objective of the Residential Zone in TPS 3 is:

*'To provide for **residential** development at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes.'*

Under 'Table 1 – Zoning Table' of the City's TPS 3, a Medical Centre is an 'A' use in a residential zone. An 'A' use means:

*'that the use is **not permitted unless** the local government has exercised its discretion and has granted planning approval after giving **special notice** in accordance with **clause 64(3)** of the deemed provisions'.*

*Local Planning Policy 1.17 – Non Residential Uses Residential Zones (LPP1.17)*

The local planning policy guides development of non-residential uses in residential zones so that developments are strategically located and meet the needs and expectations of the local area and community.

Part 1.1 of the policy states that:

*'proposed uses shall generally be located where they abut, are opposite or are in close proximity to (and can be directly viewed from) an existing or proposed Regional District or Local Centre'.*

Part 3.2 of the policy states that:

*'Vehicle parking areas should generally be to the rear of the lot and screened from view of neighbouring residential dwellings. Some parking in the front setback of the building may be suitable.'*

Further discussion relating to the location and parking is included in the assessment section of the report.

#### Community Consultation

The **initial** proposal was advertised to 24 nearby landowners for a period of 21 days. Eleven submissions were received of which one was general comment and ten were objections. The concerns/issues raised are summarised as follows:

- Increased patronage and/or intensification of the land use exacerbate the existing privacy issues;
- Sense of place diminished given the commercial use of the site;

- Likelihood of anti-social behaviour is increased with associated issues like constant alarms, external lights and loss of privacy due to security cameras;
- Appropriateness of a Medical Centre in that proposed location;
- Excessive hours of operation, 7 days week;
- Unnecessary and constant noise (nuisance), mainly relating to the car parking area;
- Insufficient parking;
- The 19 bays proposed are not functional, dangerous to adjoining properties and unlikely to be used;
- The operation of walk-in's creates greater uncertainty regarding car parking and the ability to manage car parking on the lot;
- Any overflow of parking would occur on a District Distributor road and adjoining roads, potentially blocking driveways/crossovers;
- Unreasonable increased traffic from the proposed use;
- Existing vehicular access to the lot is hazardous given the nearby roundabout; this proposal exacerbates the issue and puts in jeopardy pedestrian safety; and
- Devaluation of property

### Assessment

#### *Location*

The proposed use is capable of approval under TPS 3 (being an 'A' use) and is located on a District Distributor Road (DDR) which is consistent with part 1.3 of LPP1.17. However, part 1.1 of LPP1.17 states that the uses should generally be in close proximity to (and can be directly viewed from) an existing or proposed Regional, District or Local Centre. The site is 180m south of Coogee Plaza Shopping Centre (Local Centre) on Hamilton Road but the subject site cannot be seen from the Local Centre and would be unlikely to draw any synergies from the site. In addition there is no footpath on the eastern side of Hamilton Road in the verge adjacent to the site so connecting pedestrians to the existing local centre is not likely. The location of the site is therefore not consistent with the locational criteria contained in the policy. Apart from the position of the dwelling on the rear portion of lot which can accommodate car parking, the lot is not particularly well suited to accommodate a commercial use in terms of its location within an exclusively residential area and there is no strategic reason for the use to locate here. In addition, the close proximity of the site to the King Street roundabout and therefore the inability for any overflow or street parking further reduces the suitability of the location for the proposed use.

#### *Amenity*

Clause 4.9.3 of TPS 3 states that:

*'Buildings shall be located on the lot and provide landscaped areas which enhance the streetscape and add to the attractiveness of the locality if which they form part of.'*

To be able to facilitate the car parking bays, the majority of the lot as it presents to the street is proposed to be dedicated to car parking with very minimal landscaping. This will not enhance the streetscape and is likely to detract from the amenity of the area. It is inconsistent with residential dwellings on either side of the site and does not complement the existing residential setting.

#### *Character*

Several neighbouring residents' concerns specifically relate to the area's sense of place being diminished therefore questioning the appropriateness of the use in this location. The building is an existing dwelling with a residential character which will remain in place which will not dramatically change the streetscape. However, as discussed above, removal of most of the existing landscaping and lawn to accommodate car parking and commercial signage is likely to have a negative impact on the streetscape and provide a more commercial 'feel' in an exclusively residential area. When a dwelling in a residential area is used for commercial purposes such as a Medical Centre, it can impact on the 'sense of place'. A person or family occupying a dwelling where neighbours may be familiar and recognise each other and are present overnight generally ceases to occur when a building is being used for commercial purposes. This can be seen as negative for many residents who have chosen to reside in a residential area (not a mixed residential/commercial use area).

#### *Car parking*

Under the City's TPS 3 car parking requirements for a Medical Centre use, five car bays are required per consultant or consulting room. With three consultants proposed and 15 bays provided for on-site, car parking for the Medical Centre complies with TPS 3. It should be noted however that no parking provision has been allocated to the pathology which the applicant has indicated is ancillary and only open to patients who attend the Medical Centre but which is only accessible external to the Medical Centre. Many pathology centres allow patients from any Medical Centre to access their services not just restricted to that particular Medical Centre. If Council consider approval of the proposal, a condition could be imposed requiring the plans to be amended so that the pathology area is only accessible from inside the Medical Centre and therefore becoming genuinely ancillary.

The Medical Centre is proposed to operate on an appointment only basis. Concerns relating to overflow car parking are often negated by reciprocal car parking being available in close proximity (for example elsewhere within a Local Centre). There is however no provision for

overflow parking and on-street parking is not available adjacent to the site due to the proximity of the King Street roundabout. If the site was closer, either abutting or adjacent to the Local Centre as envisaged under LPP1.17, concerns relating to car parking could potentially be addressed.

#### *Traffic*

Concerns were raised by neighbours that the existing crossover location is hazardous however there is no evidence to confirm this and the City's Traffic Engineers have not raised it as a concern. The City's Traffic Engineers have confirmed that the impact of the proposal on the existing surrounding road network is insignificant and therefore acceptable.

#### *Noise*

The applicant provided an acoustic report to accompany the application that demonstrates compliance with the *Environmental Protection (Noise) Regulations 1997* which is agreed to by the staff. The proposal is not expected to generate an unreasonable level of noise and as the opening hours are generally day time and evenings.

#### *Other*

Objections relation to property values are not a valid planning consideration and are not discussed.

Concerns about a Medical Centre generating anti-social behaviour are unsubstantiated and there is no evidence to suggest that this is the case.

Concerns about the proposal impacting on visual privacy can be addressed through the removal of the existing raised upper deck and existing dividing fences. The proposal will therefore not provide any overlooking issues.

#### Conclusion

The change of use from Single Dwelling to Medical Centre at 262 Hamilton Road, Spearwood is not supported for the following reasons:

- The location is not suitable for the proposal and is inconsistent with the locational criteria in Council's LPP1.17;
- The proposal does not meet the objectives of the residential zone as set out in Clause 3.2 of TPS 3.

- The proposal if approved would detract from the amenity of the streetscape which is contrary to the provisions of Clause 4.9.3 of TPS 3.
- The proposal if approved would not constitute orderly and proper planning.

### **Strategic Plans/Policy Implications**

LPP1.17 Planning Policy refers.

#### Community, Lifestyle & Security

Provide residents with a range of high quality accessible programs and services.

#### Economic, Social & Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

Increase local employment and career opportunities across a range of different employment areas.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

N/A

### **Community Consultation**

Community Consultation commenced on 08 November 2018. The consultation concluded on 29 November 2018, with 10 objections and one comment received.

### **Risk Management Implications**

Should the applicant lodge a review of the decision with the State Administrative Tribunal, there may be costs involved in defending the decision, particularly if legal Counsel is engaged.

### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 February 2019 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil



Subject Property

**NOTES**

**KEYPLAN**

**DISABLED ACCESS NOTE**  
 ACCESS TO ALL PARTS OF THE BUILDING TO COMPLY WITH THE LATEST BCA AND AUSTRALIAN STANDARD REQUIREMENTS (BCA PART D3 AND AS1428.1-2009)

REV: BY: CHK: DATE:

**PROJECT**  
**PROPOSED MEDICAL CLINIC**

**TITLE:**  
 SITE PLAN - PROPOSED  
 262 HAMILTON ROAD, SPEARWOOD

<b>DRAWING NO:</b> 18038_AZ_02	<b>REV:</b> A	<b>SCALE @ A3:</b> 1:600
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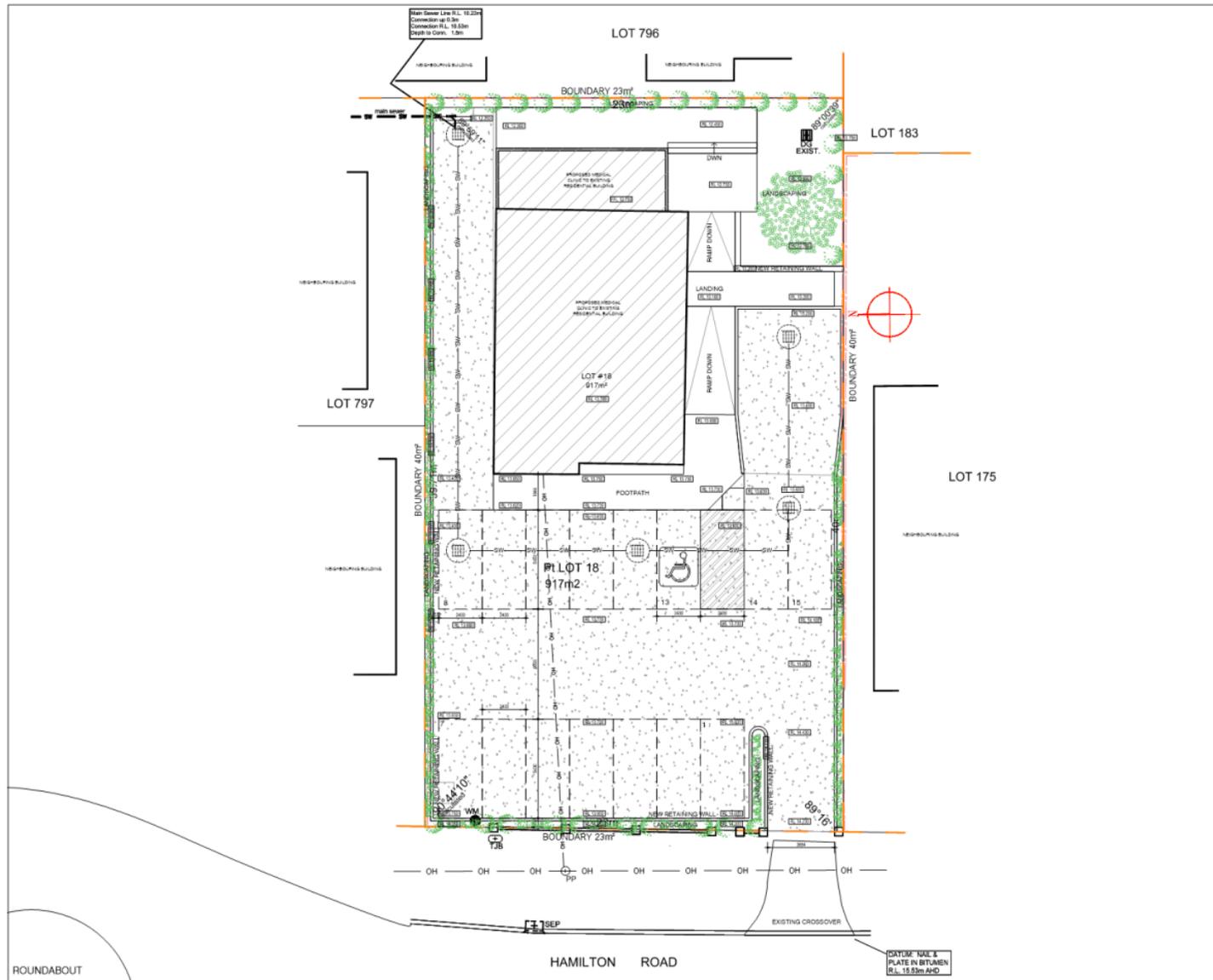
<b>BY:</b> DO	<b>CHK:</b>	<b>DATE:</b> 12.07.2018
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**NOTES**

**KEYPLAN**

**DISABLED ACCESS NOTE**  
 ACCESS TO ALL PARTS OF THE BUILDING TO COMPLY WITH THE LATEST BCA AND AUSTRALIAN STANDARD REQUIREMENTS (BCA PART D3 AND AS1428.1-2009)

REV: BY: CHK: DATE:

**PROJECT**  
**PROPOSED MEDICAL CLINIC**

**TITLE:**  
 SITE PLAN - PROPOSED  
 262 HAMILTON ROAD, SPEARWOOD

<b>DRAWING NO:</b> 18038_AZ_01	<b>REV:</b> B	<b>SCALE @ A3:</b> 1:200
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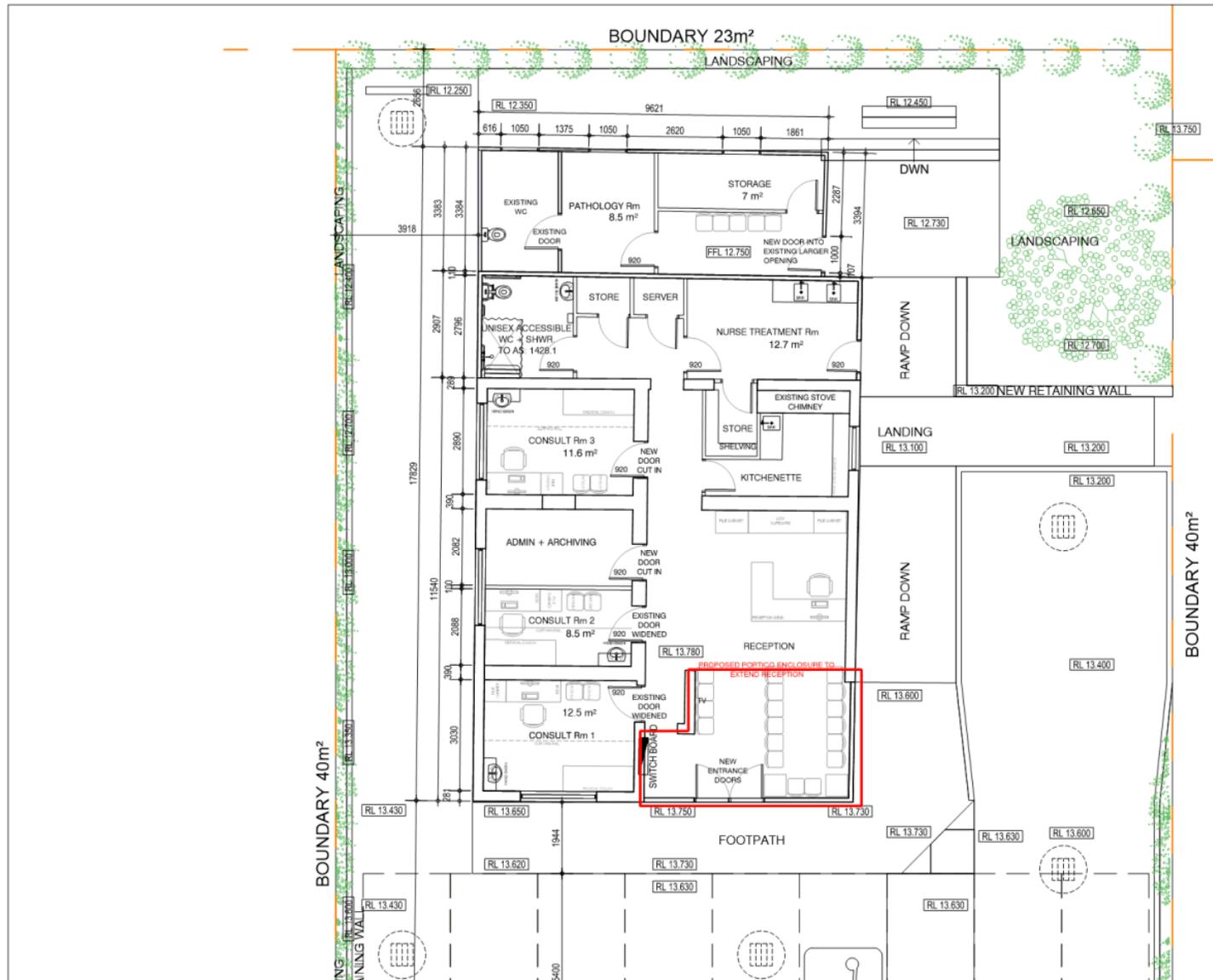
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**NOTES**

**KEYPLAN**

**DISABLED ACCESS NOTE**  
 ACCESS TO ALL PARTS OF THE BUILDING TO COMPLY WITH THE LATEST BCA AND AUSTRALIAN STANDARD REQUIREMENTS (BCA PART D3 AND AS1428.1-2009)

REV: BY: CHK: DATE:

**PROJECT**  
**PROPOSED MEDICAL CLINIC**

**TITLE:**  
 PLAN - PROPOSED  
 262 HAMILTON ROAD, SPEARWOOD

<b>DRAWING NO:</b> 18038_AG_01	<b>REV:</b> C	<b>SCALE @ A3:</b> 1:200
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-  NATIVE AUSTRALIAN TREE
-  NATIVE HIBISCUS
-  COMBINATION OF:  
 PIMELEA FERRUGINEA  
 WESTRINGIA DAMPIERI  
 LECHENAULTIA BILOBA

REV: BY: CHK: DATE:

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# Environmental Noise Assessment

**Lot 18 (#262) Hamilton Road, Spearwood**

Reference: 18104664-01.docx

**Prepared for:**  
Starhill Management Group Pty Ltd



Report: 18104664-01.docx

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Date:	Rev	Description	Prepared By	Verified
10-Oct-18	-	Issued to Client	Olivier Mallié	Terry George

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## Appendices

- A Development Plans
- B Land Use Map
- C Terminology

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## 1 INTRODUCTION

It is proposed to change the use of Lot 18 (#262) Hamilton Road in Spearwood (refer *Figure 1-1*) from residential to Medical Centre. To support the change of use application, it is understood the City of Cockburn requested an acoustic report be prepared.

In terms of acoustic impacts, only the following sources of noise were considered relevant in this assessment:

- Noise emissions from new AC plant for the Medical Centre. It is understood four (4) additional AC units will be provided and located on the north wall of the building; and,
- Car doors closing in car parking bays provided for the Medical Centre (entry from Hamilton Road).

The operating hours of the proposed Medical Centre are Monday to Saturday 7am to 7pm, and 9am to 7pm on Sundays. The centre would be closed on public holidays.

The proposed Medical Centre will be located within a mostly residential area with no significant commercial or industrial uses in the vicinity. The closest noise sensitive premises potentially impacted by the proposed change of use are the houses on adjacent Lots (north and south).

*Appendix A* shows the development plans used as the basis for this assessment.

*Appendix C* contains a description of some of the terminology used throughout this report.

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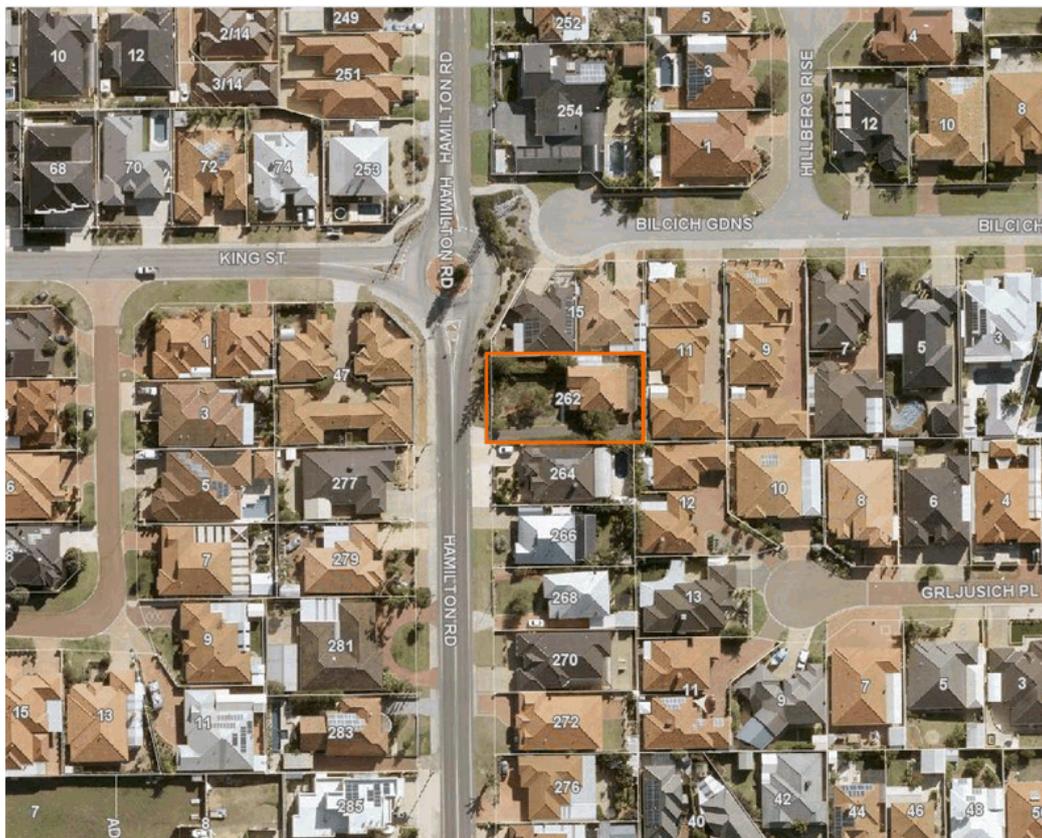


Figure 1-1 Project Locality (Courtesy City of Cockburn Mapping)

## 2 CRITERIA

Environmental noise in Western Australia is governed by the *Environmental Protection Act 1986*, through the *Environmental Protection (Noise) Regulations 1997* (the Regulations).

Regulation 7 defines the prescribed standard for noise emissions as follows:

“7. (1) Noise emitted from any premises or public place when received at other premises –

- (a) Must not cause or significantly contribute to, a level of noise which exceeds the assigned level in respect of noise received at premises of that kind; and
- (b) Must be free of –
  - i. tonality;
  - ii. impulsiveness; and
  - iii. modulation,

when assessed under regulation 9”

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A "...noise emission is taken to significantly contribute to a level of noise if the noise emission ... exceeds a value which is 5 dB below the assigned level..."

Tonality, impulsiveness and modulation are defined in Regulation 9. Noise is to be taken to be free of these characteristics if:

- (a) The characteristics cannot be reasonably and practicably removed by techniques other than attenuating the overall level of noise emission; and
- (b) The noise emission complies with the standard prescribed under regulation 7 after the adjustments of *Table 2-1* are made to the noise emission as measured at the point of reception.

**Table 2-1 Adjustments Where Characteristics Cannot Be Removed**

Where Noise Emission is Not Music			Where Noise Emission is Music	
Tonality	Modulation	Impulsiveness	No Impulsiveness	Impulsiveness
+ 5 dB	+ 5 dB	+ 10 dB	+ 10 dB	+ 15 dB

Note: The above are cumulative to a maximum of 15dB.

The baseline assigned levels (prescribed standards) are specified in Regulation 8 and are shown in *Table 2-2*.

**Table 2-2 Baseline Assigned Noise Levels**

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		L <sub>A10</sub>	L <sub>A1</sub>	L <sub>Amax</sub>
Noise sensitive premises: highly sensitive area <sup>1</sup>	0700 to 1900 hours Monday to Saturday (Day)	45 + influencing factor	55 + influencing factor	65 + influencing factor
	0900 to 1900 hours Sunday and public holidays (Sunday)	40 + influencing factor	50 + influencing factor	65 + influencing factor
	1900 to 2200 hours all days (Evening)	40 + influencing factor	50 + influencing factor	55 + influencing factor
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays (Night)	35 + influencing factor	45 + influencing factor	55 + influencing factor
Noise sensitive premises: any area other than highly sensitive area	All hours	60	75	80

1. *highly sensitive area* means that area (if any) of noise sensitive premises comprising —
- (a) a building, or a part of a building, on the premises that is used for a noise sensitive purpose; and
  - (b) any other part of the premises within 15 metres of that building or that part of the building.

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The closest receivers are the adjacent houses at #15 Bilcich Gardens and #264 Hamilton Road. There are no significant commercial or industrial land uses within 450 metres of the closest receivers (refer land use map in *Appendix B*). It is also noted the proposed change of use would not result in a significant increase in commercial zoning. Therefore, the influencing factor applicable at the closest noise sensitive premises has been calculated as 2 dB as shown in *Table 2-3*, which is due to a 2 dB transport factor from Hamilton Road being considered a secondary road (between 6,000 and 15,000 vehicles per day, MRWA 2017/18 traffic count south of Spearwood Avenue) within 100 metres of the residences.

**Table 2-3 Influencing Factor Calculation**

Description	Within 100 metre Radius	Within 450 metre Radius	Total
Industrial Land	0 %	0 %	0 dB
Commercial Land	0 %	0 %	0 dB
<b>Transport Factor</b>			<b>2 dB</b>
<b>Total</b>			<b>2 dB</b>

*Table 2-4* shows the assigned noise levels including the influencing factor and transport factor at the receiving locations.

**Table 2-4 Assigned Noise Levels**

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		L <sub>A10</sub>	L <sub>A1</sub>	L <sub>Amax</sub>
Noise sensitive premises: highly sensitive area <sup>1</sup>	0700 to 1900 hours Monday to Saturday (Day)	47	57	67
	0900 to 1900 hours Sunday and public holidays (Sunday)	42	52	67
	1900 to 2200 hours all days (Evening)	42	52	57
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays (Night)	37	47	57
Noise sensitive premises: any area other than highly sensitive area	All hours	60	75	80

1. *highly sensitive area* means that area (if any) of noise sensitive premises comprising —  
 (a) a building, or a part of a building, on the premises that is used for a noise sensitive purpose; and  
 (b) any other part of the premises within 15 metres of that building or that part of the building.

It must be noted the assigned noise levels above apply outside the receiving premises at a point at least 3 metres away from any substantial reflecting surfaces. Where this could not be achieved due to the close proximity of existing buildings and fences, the noise emissions were assessed at a point 1 metre away from a habitable building facade and a -2 dB adjustment was made to the predicted noise levels to account for reflected noise.

### 3 METHODOLOGY

Computer modelling has been used to predict the noise emissions from the site. The software used was *SoundPLAN 8.0* with the ISO 9613 algorithms (ISO 17354 compliant) selected. These algorithms have been selected as they include the influence of wind. Input data required in the model are:

- Meteorological Information;
- Topographical data;
- Ground Absorption; and
- Source sound power levels.

#### 3.1 Meteorological Information

Meteorological information utilised is provided in *Table 3-1* and is considered to represent worst-case conditions for noise propagation. At wind speeds greater than those shown, sound propagation may be further enhanced, however background noise from the wind itself and from local vegetation is likely to be elevated and dominate the ambient noise levels.

*Table 3-1 Modelling Meteorological Conditions*

Parameter	Evening and Night (1900-0700)
Temperature (°C)	15
Humidity (%)	50
Wind Speed (m/s)	Up to 5 m/s
Wind Direction*	All

\* Note that the modelling package used allows for all wind directions to be modelled simultaneously.

It is generally considered that compliance with the assigned noise levels needs to be demonstrated for 98% of the time, during the day and night periods, for the month of the year in which the worst-case weather conditions prevail. In most cases, the above conditions occur for more than 2% of the time and therefore must be satisfied.

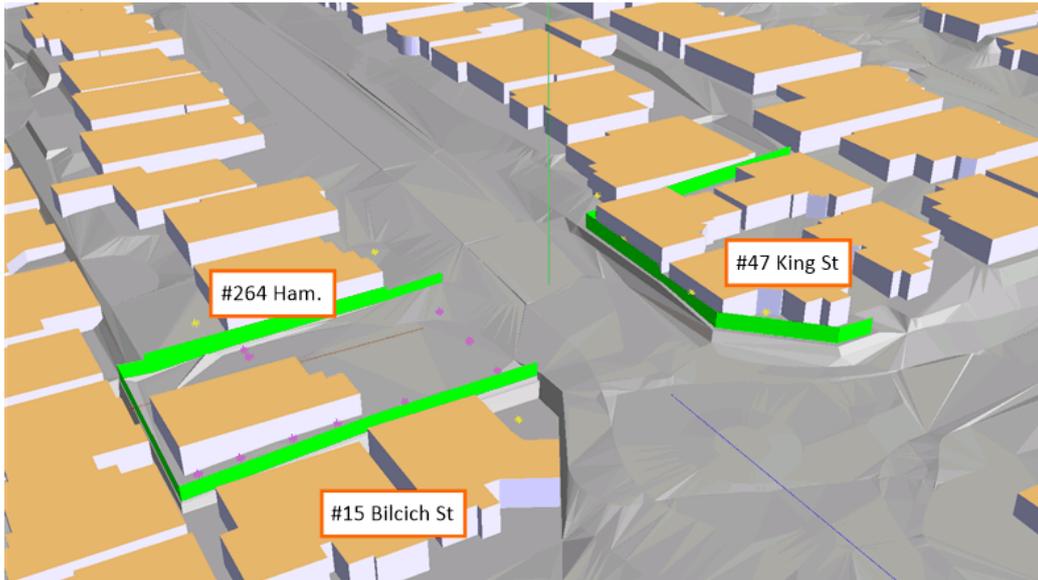
#### 3.2 Topographical Data and Buildings

Topographical data was adapted from data already on file for the area, noting the ground slopes up heading south. This results in a circa 2 metres difference in elevation between the proposed development and the adjacent residences to the north at #15 Bilcich Gardens. The residence to the south (#264 Hamilton Road) is also slightly higher by 0.5 metres.

All nearby buildings, including garages, and boundary fences have been included in the model as these can provide barrier attenuation when located between a source and receiver. Boundary fences were taken to be at least 1.8 metres high on the side of any residences. Fences along Hamilton Road were taken to be 2.1 metres high e.g. residences at #47 King Street.

All nearby residential buildings are single storey, which were modelled at 3.5 metres high and with the receiver 1.5 metres above ground level.

A 3D view of the model is shown in *Figure 3-1*.



*Figure 3-1 North-east Elevation of Model*

### 3.3 Ground Absorption

Ground absorption varies from a value of 0 to 1, with 0 being for an acoustically reflective ground (e.g. water or bitumen) and 1 for acoustically absorbent ground (e.g. grass). In this instance, a value of 0 has been across the study area.

### 3.4 Source Sound Levels

Table 3-2 shows the sound power levels used in the modelling.

The AC outdoor units are assumed to be 5 kW to 7 kW ‘residential’ types of units with a single fan. These were modelled as a point source at 1 metre above car park level.

The car doors were modelled as point sources at 1 metre above car park level.

*Table 3-2 Source Sound Power Levels, dB*

Description	Octave Band Centre Frequency (Hz)								Overall dB(A)
	63	125	250	500	1k	2k	4k	8k	
Car Door Closing ( $L_{Amax}$ )	99	97	92	84	81	75	73	-	<b>88</b>
AC Outdoor Unit (5-7 kW capacity, $L_{10}$ )	68	65	64	63	62	58	52	46	<b>66</b>

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## 4 RESULTS

The noise levels from the main sources of noise: car doors closing and AC plant, were predicted at the closest receivers.

The results of the noise modelling is presented in *Table 4-1* and *Figures 4-1* and *4-2* as contours maps at 1.5 metre above ground level.

*Table 4-1 Predicted Noise Levels*

Receiver	Car Doors dB L <sub>Amax</sub>	AC Plant dB L <sub>A10</sub>
#15 Bilcich Gdns (west)	52	22
#15 Bilcich Gdns (south)	57	38
#47 King St	43	14
#47 King St	46	26
#47 King St	43	27
#264 Hamilton Rd	53	18
#264 Hamilton Rd (garden)	50	13
#277 Hamilton Rd	50	18

With regard to the noise from car doors closing, given the site layout various receivers will be impacted by different car parking bays for example:

- Receivers to the north (Bilcich Gdns) are mostly impacted by car parking bays 7 to 8, and 16 to 19,
- Receivers to the south (#267 Hamilton Rd) are impacted by parking bays 14 and 15, but also bay 1, and
- Receiver across Hamilton Road are impacted mostly by car bays 1 to 4.

Proposed Medical Centre - Car Doors Closing  
 Lot 18 (#262) Hamilton Road, Spearwood

Figure 4-1



**Noise Level**  
 dB L<sub>Amax</sub>

- █ = 49
- █ = 54
- █ = 59
- █ = 64

**Signs and symbols**

- Cadastre
- Receiver
- Point Sources (Car doors, AC plant)
- Fence / Noise Wall



09-Oct-18  
 Length Scale 1:850  
  
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Proposed Medical Centre - AC Plant Running in Isolation (e.g. night-time scenario)  
 Lot 18 (#262) Hamilton Road, Spearwood

Figure 4-2



Noise Level dB L <sub>A10</sub>	
<span style="color: green;">■</span>	= 39
<span style="color: yellow;">■</span>	= 44
<span style="color: orange;">■</span>	= 49
<span style="color: purple;">■</span>	= 54
<span style="color: darkpurple;">■</span>	= 59

Signs and symbols

- Cadastre
- Receiver
- Point Sources (Car doors, AC plant)
- Fence / Noise Wall



09-Oct-18

Length Scale 1:850



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## 5 ASSESSMENT

The Medical Centre is proposed to operate only during the 'daytime' period of the Regulations therefore the most stringent applicable assigned noise levels are the daytime  $L_{A10}$  and  $L_{Amax}$ .

### 5.1 Car Doors Closing

Car doors closing are considered impulsive given the short source-receiver distances involved. As such a +10 dB adjustment is to be applied to the predicted noise levels (refer *Section 2*). The assessment of the car doors noise levels against the relevant assigned noise level is presented in *Table 5-1*.

*Table 5-1 Car doors Assessment Against  $L_{Amax}$*

Receiver	$L_{Amax}$ Assigned Noise Level <sup>1</sup> Any day 7am to 7pm Sunday 9am to 7pm	Car Doors <sup>2</sup> dB $L_{Amax}$	Assessable Level <sup>3</sup> dB $L_{A10}$	Exceedence
#15 Bilcich Gdns (west)	67	52	62	Complies
#15 Bilcich Gdns (south)	67	57	67	Complies
#47 King St	67	43-46	53-56	Complies
#264 Hamilton Rd	67	53	63	Complies
#264 Hamilton Rd (garden)	67	50	60	Complies
#277 Hamilton Rd	67	50	60	Complies

Notes:

1. The assigned noise level is as defined in *Table 2-4*.
2. From *Table 4-1*.
3. Predicted noise level adjusted by + 10 dB for impulsiveness.

From the above, it is noted that compliance with the daytime assigned level of 67 dB  $L_{Amax}$  is achieved at all receivers.

### 5.2 Outdoor AC Units

With regard to the noise from the outdoor AC units, the highest predicted noise level is 38 dB  $L_{A10}$  at the closest receiver to the north.

During the daytime it is possible for the AC plant noise to be considered tonal and therefore an adjustment of +5 dB is to be made to the predicted noise levels (refer *Section 2*). This results in an assessable level of 43 dB  $L_{A10}$  at the closest receiver, which:

- Complies with the week day daytime assigned noise level of 47 dB  $L_{A10}$ , and
- Would exceed the Sunday daytime assigned noise level of 40 dB  $L_{A10}$  by 3 dB only if noise is found to be tonal.

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To ensure compliance is achieved at all times, the following is to be considered in relation to the outdoor AC units:

- All AC units to have a sound power level of no more than 63 dB(A), or
- Locate at least two (2) AC units on the south wall. *Should outdoor AC units with sound power levels higher than 66 dB(A) be required, advice from a qualified acoustic consultant should be thought in relation to location of unit(s).*

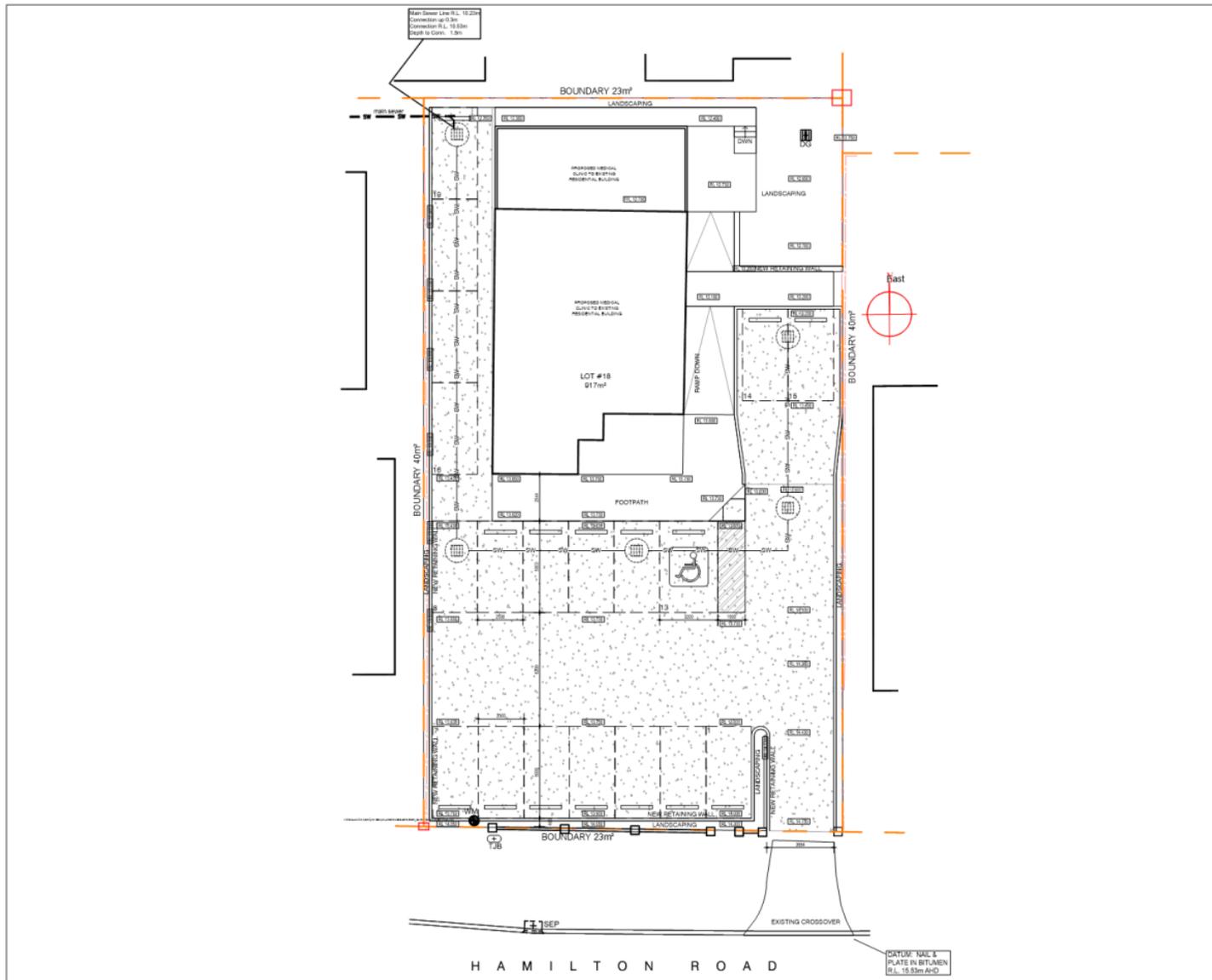
## 6 CONCLUSIONS

Based on the noise modelling and assessment carried out for the proposed change of use application it is concluded that the noise emissions can comply with the Regulations, provided that the recommendations provided in *Section 5.2* in relation to the outdoor AC units are followed.

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Appendix A

## Development Plans



**NOTES**

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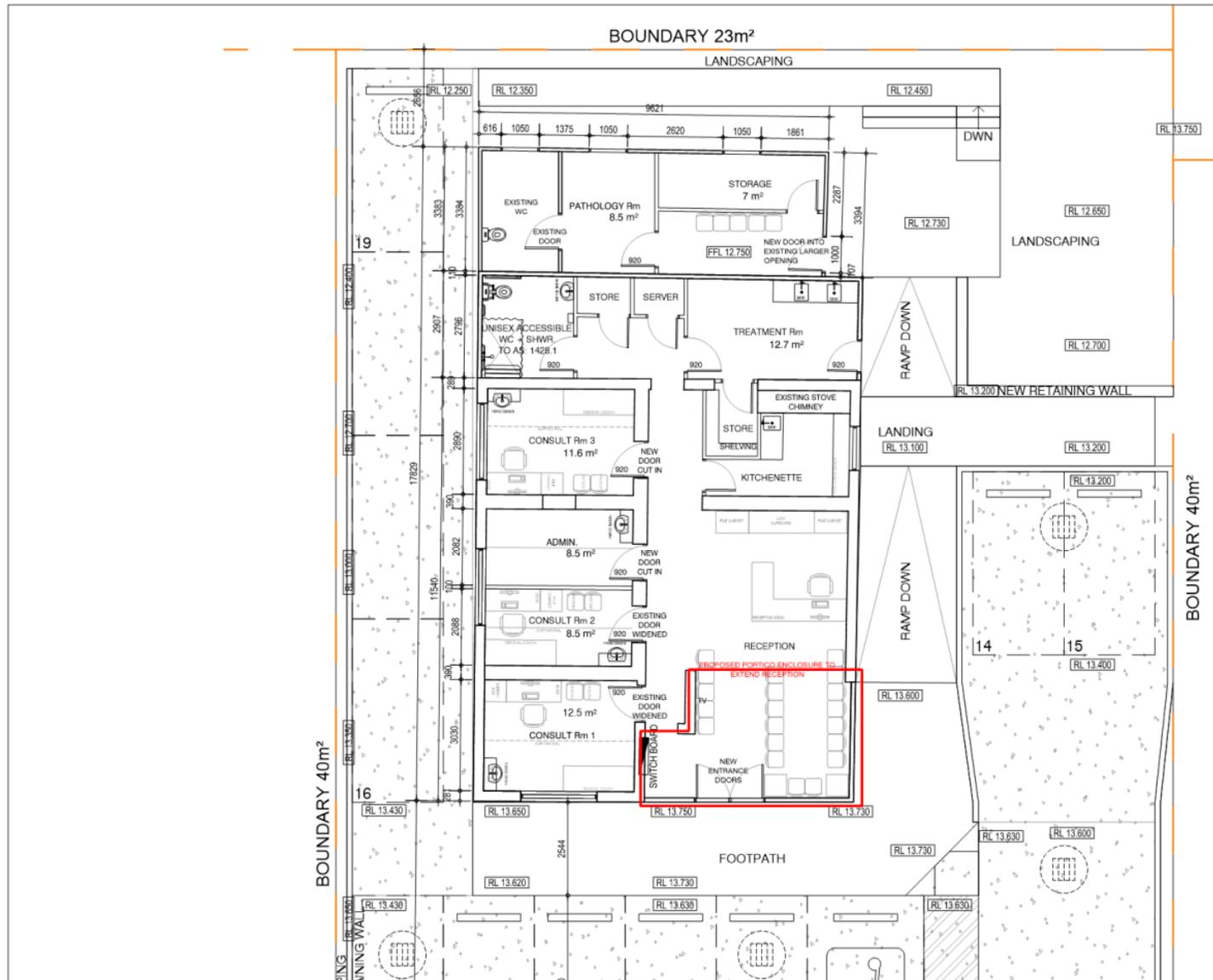
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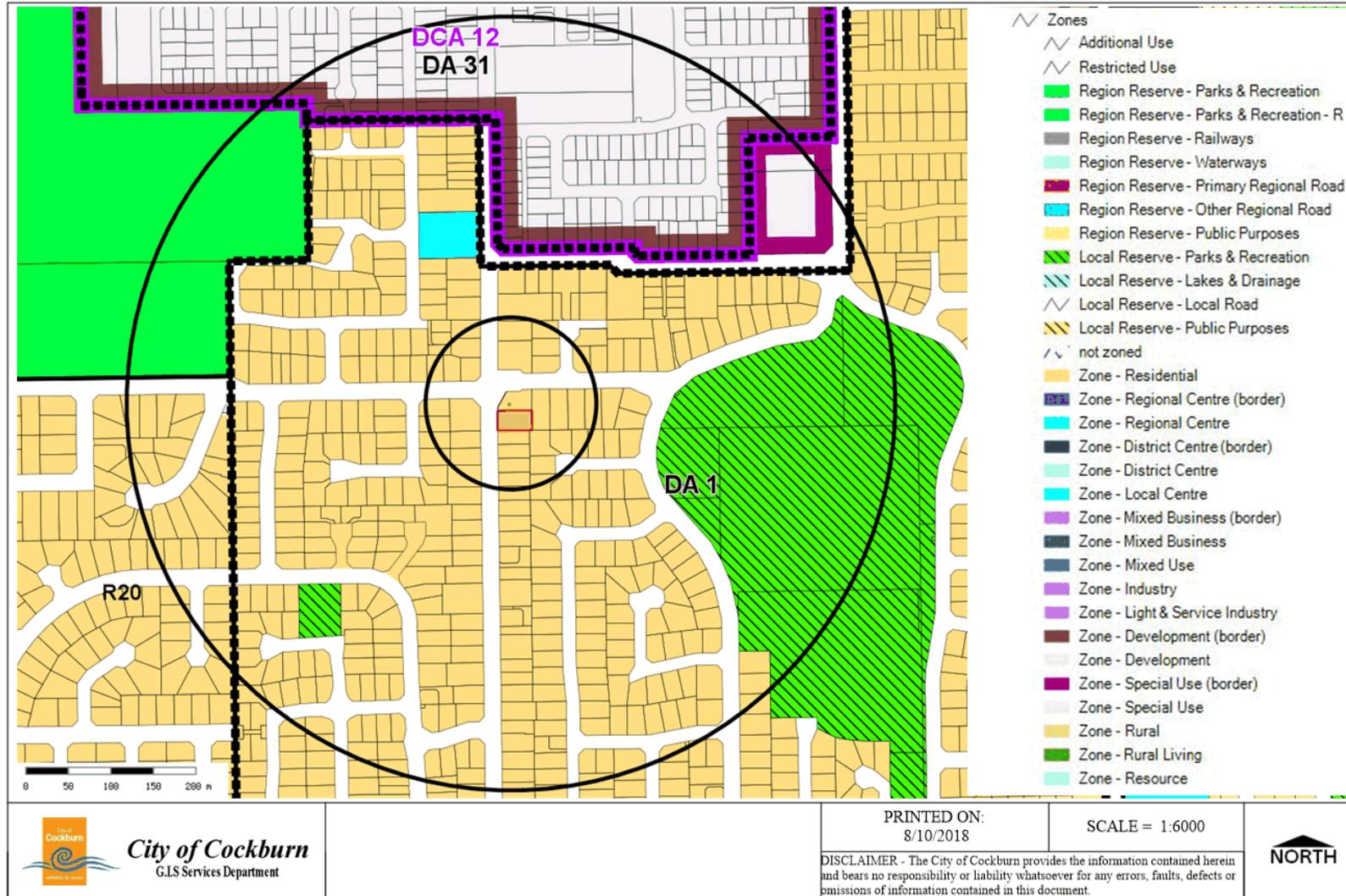
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Appendix B

**Land Use Map**



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Appendix C

**Terminology**

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The following is an explanation of the terminology used throughout this report.

**Decibel (dB)**

The decibel is the unit that describes the sound pressure and sound power levels of a noise source. It is a logarithmic scale referenced to the threshold of hearing.

**A-Weighting**

An A-weighted noise level has been filtered in such a way as to represent the way in which the human ear perceives sound. This weighting reflects the fact that the human ear is not as sensitive to lower frequencies as it is to higher frequencies. An A-weighted sound level is described as  $L_A$  dB.

**Sound Power Level ( $L_w$ )**

Under normal conditions, a given sound source will radiate the same amount of energy, irrespective of its surroundings, being the sound power level. This is similar to a 1kW electric heater always radiating 1kW of heat. The sound power level of a noise source cannot be directly measured using a sound level meter but is calculated based on measured sound pressure levels at known distances. Noise modelling incorporates source sound power levels as part of the input data.

**Sound Pressure Level ( $L_p$ )**

The sound pressure level of a noise source is dependent upon its surroundings, being influenced by distance, ground absorption, topography, meteorological conditions etc and is what the human ear actually hears. Using the electric heater analogy above, the heat will vary depending upon where the heater is located, just as the sound pressure level will vary depending on the surroundings. Noise modelling predicts the sound pressure level from the sound power levels taking into account ground absorption, barrier effects, distance etc.

**$L_{ASlow}$**

This is the noise level in decibels, obtained using the A frequency weighting and the S (Slow) time weighting as specified in IEC 61672-1:2002. Unless assessing modulation, all measurements use the slow time weighting characteristic.

**$L_{AFast}$**

This is the noise level in decibels, obtained using the A frequency weighting and the F (Fast) time weighting as specified in IEC 61672-1:2002. This is used when assessing the presence of modulation only.

**$L_{APeak}$**

This is the greatest absolute instantaneous sound pressure in decibels using the A frequency weighting as specified in IEC 61672-1:2002.

**$L_{Amax}$**

An  $L_{Amax}$  level is the maximum A-weighted noise level during a particular measurement.

**$L_{A1}$**

An  $L_{A1}$  level is the A-weighted noise level which is exceeded for one percent of the measurement period and is considered to represent the average of the maximum noise levels measured.

**$L_{A10}$**

An  $L_{A10}$  level is the A-weighted noise level which is exceeded for 10 percent of the measurement period and is considered to represent the "intrusive" noise level.

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**$L_{Aeq}$**

The equivalent steady state A-weighted sound level ("equal energy") in decibels which, in a specified time period, contains the same acoustic energy as the time-varying level during the same period. It is considered to represent the "average" noise level.

**$L_{A90}$**

An  $L_{A90}$  level is the A-weighted noise level which is exceeded for 90 percent of the measurement period and is considered to represent the "background" noise level.

**One-Third-Octave Band**

Means a band of frequencies spanning one-third of an octave and having a centre frequency between 25 Hz and 20 000 Hz inclusive.

**$L_{Amax}$  assigned level**

Means an assigned level which, measured as a  $L_{A\ Slow}$  value, is not to be exceeded at any time.

**$L_{A1}$  assigned level**

Means an assigned level which, measured as a  $L_{A\ Slow}$  value, is not to be exceeded for more than 1% of the representative assessment period.

**$L_{A10}$  assigned level**

Means an assigned level which, measured as a  $L_{A\ Slow}$  value, is not to be exceeded for more than 10% of the representative assessment period.

**Tonal Noise**

A tonal noise source can be described as a source that has a distinctive noise emission in one or more frequencies. An example would be whining or droning. The quantitative definition of tonality is:

the presence in the noise emission of tonal characteristics where the difference between -

- (a) the A-weighted sound pressure level in any one-third octave band; and
- (b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands,

is greater than 3 dB when the sound pressure levels are determined as  $L_{Aeq,T}$  levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as  $L_{A\ Slow}$  levels.

This is relatively common in most noise sources.

**Modulating Noise**

A modulating source is regular, cyclic and audible and is present for at least 10% of the measurement period. The quantitative definition of modulation is:

a variation in the emission of noise that —

- (a) is more than 3 dB  $L_{A\ Fast}$  or is more than 3 dB  $L_{A\ Fast}$  in any one-third octave band;
- (b) is present for at least 10% of the representative.

Lloyd George Acoustics

### **Impulsive Noise**

An impulsive noise source has a short-term banging, clunking or explosive sound. The quantitative definition of impulsiveness is:

a variation in the emission of a noise where the difference between  $L_{A\ peak}$  and  $L_{A\ Max\ slow}$  is more than 15 dB when determined for a single representative event;

### **Major Road**

Is a road with an estimated average daily traffic count of more than 15,000 vehicles.

### **Secondary / Minor Road**

Is a road with an estimated average daily traffic count of between 6,000 and 15,000 vehicles.

### **Influencing Factor (IF)**

$$= \frac{1}{10}(\% \text{ Type A}_{100} + \% \text{ Type A}_{450}) + \frac{1}{20}(\% \text{ Type B}_{100} + \% \text{ Type B}_{450})$$

where :

% Type A<sub>100</sub> = the percentage of industrial land within  
a 100m radius of the premises receiving the noise

%TypeA<sub>450</sub> = the percentage of industrial land within  
a 450m radius of the premises receiving the noise

% Type B<sub>100</sub> = the percentage of commercial land within  
a 100m radius of the premises receiving the noise

%TypeB<sub>450</sub> = the percentage of commercial land within  
a 450m radius of the premises receiving the noise

+ Traffic Factor (maximum of 6 dB)

= 2 for each secondary road within 100m

= 2 for each major road within 450m

= 6 for each major road within 100m

### **Representative Assessment Period**

Means a period of time not less than 15 minutes, and not exceeding four hours, determined by an inspector or authorised person to be appropriate for the assessment of a noise emission, having regard to the type and nature of the noise emission.

### **Background Noise**

Background noise or residual noise is the noise level from sources other than the source of concern. When measuring environmental noise, residual sound is often a problem. One reason is that regulations often require that the noise from different types of sources be dealt with separately. This separation, e.g. of traffic noise from industrial noise, is often difficult to accomplish in practice. Another reason is that the measurements are normally carried out outdoors. Wind-induced noise, directly on the microphone and indirectly on trees, buildings, etc., may also affect the result. The character of these noise sources can make it difficult or even impossible to carry out any corrections.

### **Ambient Noise**

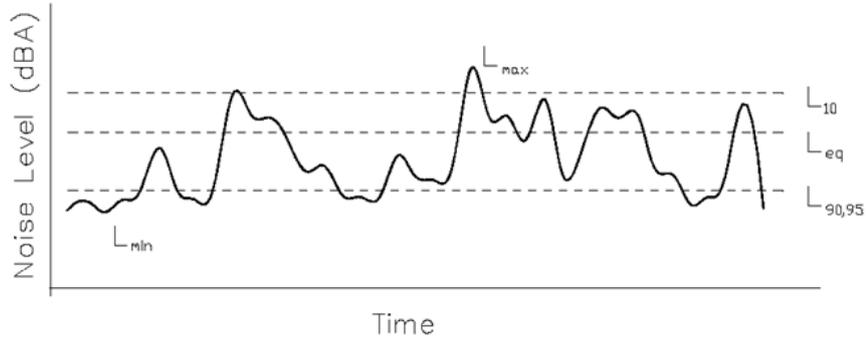
Means the level of noise from all sources, including background noise from near and far and the source of interest.

### **Specific Noise**

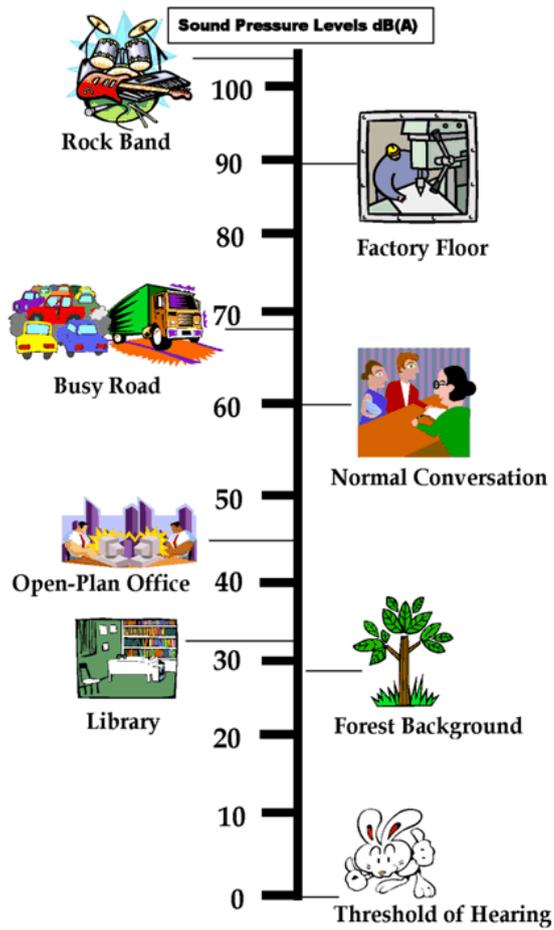
Relates to the component of the ambient noise that is of interest. This can be referred to as the noise of concern or the noise of interest.

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Chart of Noise Level Descriptors



Typical Noise Levels



### 14.3 DRAFT PREFERRED MODEL FOR DEALING WITH THIRD PARTY APPEAL RIGHTS FOR DECISIONS MADE BY DEVELOPMENT ASSESSMENT PANELS

**Author(s)** C Da Costa

**Attachments** 1. DRAFT Preferred Model - WALGA [↓](#)

#### RECOMMENDATION

That Council:

- (1) support the draft Preferred Model prepared by the Western Australian Local Government Association (WALGA) for Third Party Appeal Rights for decisions made by Development Assessment Panels (DAPs) subject to the following modifications being undertaken:
  1. Third party appeal rights only being provided to a public authority where DAP has made a decision contrary to their advice; and
  2. Third party appeal rights not being provided to any other interested party which previously made a submission.
- (2) advise WALGA accordingly.

#### Background

At the May 2018 Western Australian Local Government Association (WALGA) State Council meeting, it was resolved to amend its policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels (DAPs).

This new policy position was provided to the State Government and also submitted during the consultation on the Independent Review of the Planning System in July 2018 (the Green paper).

The Hon Minister for Planning subsequently replied to WALGA, indicating that Third Party Appeal Rights were not included in the Green paper, as they would “*add unnecessary complexity and red tape to the planning framework, contrary to the intent of the review*”.

State Council also resolved to further consult with members to provide more clarity on the exact details of the criteria that need to be established, before any system is implemented by the State Government. WALGA in liaison with a panel of members consisting of staff from various Local Governments prepared a Preferred Model for dealing with third party appeal rights for decisions made by DAPs, which is the basis of this report.

#### Submission

N/A

## Report

WALGA's draft Preferred Model (attachment 1) discusses the benefits of third party appeal rights for decisions made by DAPs. It also further elaborates on the following:

- Appellants in a Third Party Appeal;
- If any appellant makes a submission;
- What can be appealed;
- Timeframe to lodge an appeal;
- For procedural fairness reasons all parties should be involved;
- Costs; and
- Appeals process.

The draft Preferred Model discusses the fairness of allowing third party appeals rights in an equitable manner which are categorised into the following third parties:

- Local Government –where DAP has gone against the position of Council itself ; or
- Responsible Authority – where DAP has gone against the RAR; or
- Public Authority (e.g. Main roads) where DAP has made a decision contrary to their advice; or
- Other interested parties and community members who have made a submission.

The report does note that if the appellant is another interested party, then the Local Government should be invited as an observer. The report also states that SAT would need to ensure that appeals are made on valid planning grounds and not for commercial or vexatious reasons. In addition a 'preliminary hearing' could be used to ensure that the appeal has merits and is evidence based.

City staff do not support in-principle the introduction of any third party appeal right into DAP decisions and the reasons for this are:

- DAPs specifically include two Local Government representatives who are engaged to ensure that adequate Council representation is provided and to ensure that local issues are adequately addressed. This is balanced with the views of the three specialist members who have expert or technical knowledge;

- The current combination of Council and specialist members provides a good balance for planning decision making which does not provide bias to any particular issue;
- Providing an appeal right to Local Government's may result in appeals being made by some Local Governments which are politically driven rather than focusing on the best planning outcome;
- Providing an appeal right to public authorities may result in appeals being made which consider a single issue which would not focus on a holistic planning outcome. For example Main Roads WA focus only on main roads;
- Introducing a third party appeal right is likely to result in significant costs to Local Governments who would have to assist the DAP in defending any decision that may have been in accordance with the Local Government's recommendation. Costs may not necessarily be for legal representation but for staff resourcing;
- Third party appeal rights provided to the community are likely to be based on emotive reasons rather than technical planning grounds which may not result in the best planning outcome and would add little value;
- Introducing a third party appeal right will add uncertainty for developers which could stifle good development opportunities;
- If third party appeals were available to various third parties, scenarios could occur with multiple appeals lodged for the same application and then, appeals on new decisions made leading to a very uncertain and complex planning process; and
- There have been no instances in the past three years where the South West Metro JDAP has made a decision contrary to the City's recommendation. There have been instances where the panel has made modifications to conditions however none of these have significantly altered the suggested recommendation.

Notwithstanding the above, it is understood that the reason for this draft change in position from WALGA is to address community concerns that decisions are being made by those 'removed' by the local community. City's officers disagree with this statement and see the involvement of elected members on the panel as a key component to providing local representation that functions effectively.

However, providing a third party appeal right for the Responsible Authority or a Local Government may assist and ensure that any appeal lodged which goes against the position of Council is balanced and

representative of the community. Allowing a third party appeal right to any other interested member of the community is less likely to provide a balanced view or argument.

If third party appeal rights were to be introduced in WA, then it should be supported providing only as an option for Local Government and other Responsible Authorities as a third party appellant and is it unlikely that this scenario would present very often (based on the City's experience of the panel's operation since its inception in 2011).

It is therefore recommended that Council resolve to support the draft preferred model but subject to it being modified providing ability for only Local Governments as the Responsible Authority to appeal decisions made by DAPs in order to defend the merits of the City's policies and defend the enforceability of the recommended conditions. It is not recommended that any other interested party (including public authorities) have the ability to appeal decisions made by the DAPs.

### **Strategic Plans/Policy Implications**

#### Economic, Social & Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

#### Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes.

Provide for community and civic infrastructure in a planned and sustainable manner, including administration, operations and waste management.

### **Budget/Financial Implications**

There are no financial implications based on the recommendation. However if the State Government does introduce third party appeal rights and the City chose to lodge an appeal, there would potentially be costs involved depending on whether legal representation and other advice was sought to assist.

### **Legal Implications**

Nil

### **Community Consultation**

N/A

**Risk Management Implications**

There is no risk based on the Officer's recommendation.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

# Preferred Model



## Third Party Appeal Rights for decisions made by Development Assessment Panels

### Benefits of Third Party Appeal Right for decisions made by Development Assessment Panels

- The model provides a good test for the introduction of Third Party Appeal Rights, which could possibly be expanded later if it proves to be beneficial.
- Local Government would be able to appeal a DAP decision and defend the merits of their policies and defend the enforceability of their conditions.
- Other interested parties and community members would be able to appeal a DAP decision.
- Addresses community concerns that decisions are being made by those 'removed' from the local community, leading to improved community confidence in the system.
- More transparent process in both decision making and condition setting, resulting in more accountable DAP members.
- Would allow for an appeal to be made on the conditions of approval or refusal
  - i) that may have been removed from a RAR; or
  - ii) added to the decision, particularly where no liaison has occurred with the authority responsible for clearing or enforcing the condition; or
  - iii) applied inappropriately i.e. the condition would change the intent or design of the development and therefore a new application should have been lodged.
- Limits appeal rights to larger, more complex applications and would filter out 'smaller' impact applications which could potentially overburden the system.
- Provides the opportunity for additional information to be included in the appeal process, particularly if information was not received before the DAP meeting.
- Provides the ability to challenge any new information being presented at the DAP meeting without the responsible authority being able to undertake any assessment of the new information (unassessed revised plans are currently being lodged and approved at meetings).
- Able to appeal the 'Deferral' process being over utilised, i.e. DAPs are tending to defer applications multiple times rather than making a decision to approve or refuse the proposal.
- Can give the Local Government more confidence that the developer will provide a fully complete application and discuss the application with the Local Government first, rather than relying on the DAP to condition the proposal requiring additional critical information.



## Appellants in a Third Party Appeal

Should not be open to any interested party but be limited to those parties which previously made a submission.

- Should be available for a Responsible Authority where DAP has gone against the RAR; or
- Should be available for a Local Government where DAP has gone against the position of Council itself; or
- Should be available to a public authority (e.g. Main Roads WA, Department of Transport) where DAP has made a decision contrary to their advice.

## If any appellant makes a submission

- SAT would need to ensure that appeals are made on valid planning grounds and are not made for commercial or vexatious reasons.
- A Preliminary Hearing could be used to see if the appeal has reasonable planning merit, which would assist in providing clarity for an appellant on what constitutes a valid planning consideration and what would be an invalid planning consideration. The Preliminary Hearing could consider the appellant's justification for submitting the appeal, in particular, whether the grounds of appeal are supported by documentary evidence or other material (a similar process for justifying the lodgement of an appeal already exists through Section 76 of the *Planning and Development Act 2005*).

## What can be appealed?

- DAP applications that are compulsory over \$10 million for JDAPs and \$20 million for City of Perth DAP; or
- DAP applications in the optional threshold \$2m – 10m for JDAPs and in the City of Perth \$2 million - \$20 million; or
- DAP applications seeking amendments to approvals (Form 2 applications proposing a change to the development application, but should not include applications for an extension of time).

## Timeframe to lodge an appeal

- As per the existing timeframe, an appeal on a decision made by a Development Assessment Panel should be lodged within 28 days of the decision being made public, ie publishing of the DAP minutes.
- Local Governments would need to determine within their own organisation what process to follow in order to decide whether or not to lodge an appeal against a DAP decision. In many cases this may require a Special Council meeting to determine this.

## For procedural fairness reasons all parties should be involved.

- The third party - Local Government or
- The third party - another interested party
- The respondent (DAP)
- The applicant

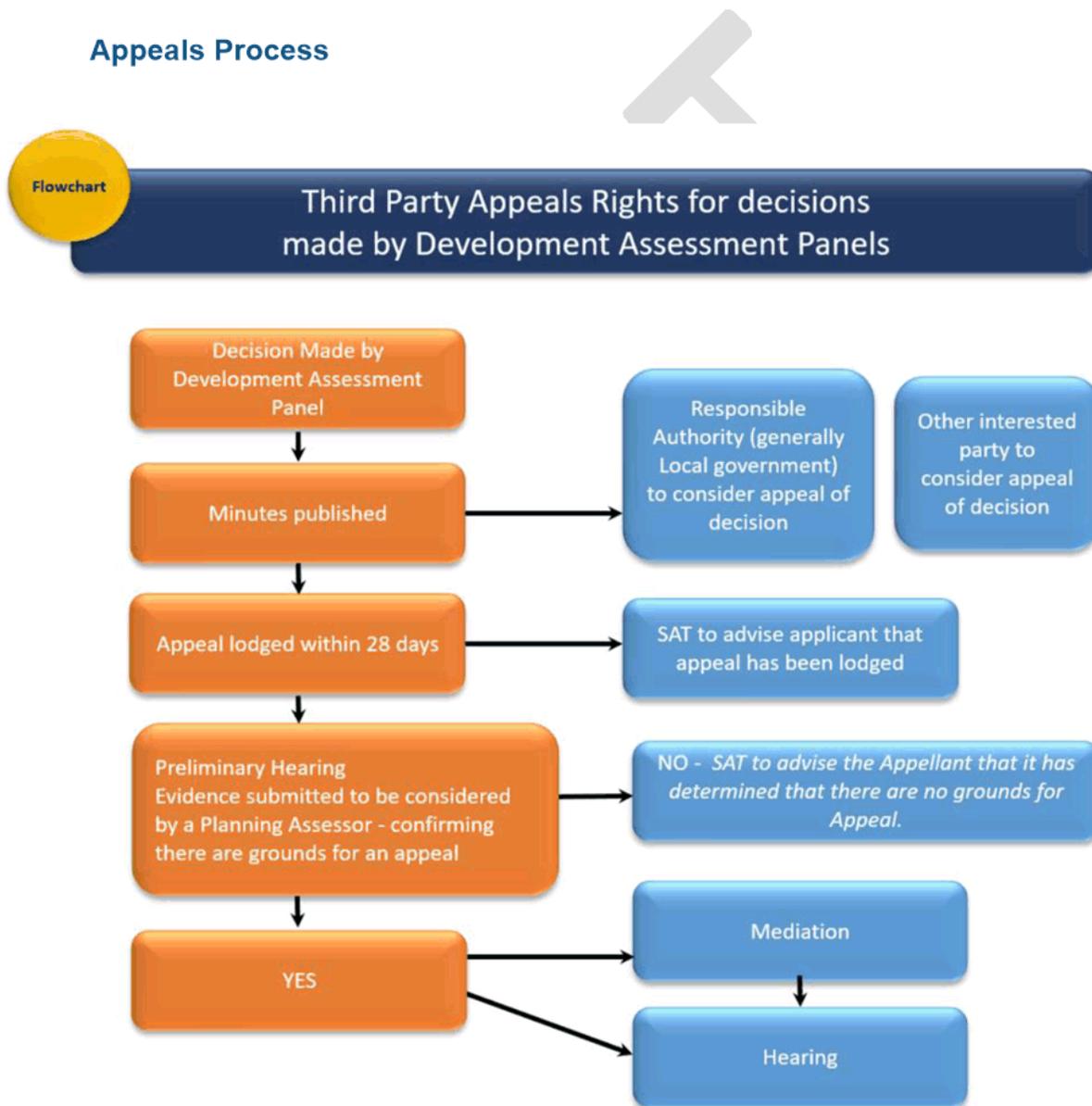
If the appellant is another interested party, then the Local Government should be invited as an observer.



**Costs**

- Any appellant would need to cover their costs of initiating the appeal, attending SAT directions, mediation and hearings, and costs could also include obtaining expert advice.
- A third party appellant should be counselled as part of the Preliminary Hearing in relation to the potential for costs being awarded against them in the case of an unsuccessful appeal.

**Appeals Process**



**14.4 REVOCATION OF PREVIOUS COUNCIL DECISION - MINUTE NUMBER 0146 (OCM 13/09/18) PROPOSED SCHEME AMENDMENT NO. 127 TO CITY OF COCKBURN TOWN PLANNING SCHEME NO. 3 - LOT 13 (624) WARTON ROAD, TREEBY**

<b>Author(s)</b>	L Dunstan
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Location Plan <a href="#">↓</a></li> <li>2. Scheme Amendment Map <a href="#">↓</a></li> <li>3. Notice of Revocation <a href="#">↓</a></li> </ol>

**RECOMMENDATION**

That Council

- (1) pursuant to Regulation 10 of the Local Government (Administration) Regulations 1996 (as amended) revokes the following decision made at the Ordinary Council Meeting conducted on 13 September 2018 (Minute No 0146):

*“That Council:*

- (1) *require the following modifications to the Proposed Scheme Amendment No. 127:*

1. *The Auxiliary Left Turn Lane assessment presented in Section 11 of the Transport Impact Assessment (prepared by i3 Consultants WA and dated 10 July 2018 (ref: 16902; F2-0), be amended based on Figure 2.26(b) of the Austroads Guide to Traffic Management Part 6 2017. This results in both development concepts warranting the need for an AUL.*

- (2) *in pursuance of Clause 75 of the Planning and Development Act 2005 (“Act”), initiate the amendment to City of Cockburn Town Planning Scheme No. 3 (“Scheme”) for the following purposes:*

1. *Designating Additional Use No. 20 over portion of Lot 13 Warton Road, Treeby as designated on the Scheme Amendment Map, in order to bring the Scheme in to conformity with the zoning under the Metropolitan Region Scheme.*
2. *Amending Table 6 – Additional Uses to include the following provisions relating to the Additional Use No. 20 portion of Lot 13 Warton Road, Treeby:*

No.	Description of Land	Additional Use	Conditions
AU20	Lot 13 (No. 624)	Restaurant (A)	Development Approval for Lot 13 Warton Road is subject to:

	<p>Warton Road, Treeby</p>	<p>Convenience Store (A) Service Station (A) Showroom (A) Medical Centre (A) Consulting Rooms (A)</p>	<p>a) <i>Due consideration to groundwater risk minimisation.</i></p> <p>b) <i>All development being connected to a reticulated sewer system.</i></p> <p>c) <i>Stormwater is to be managed as described in the Department of Environment's Stormwater Management Manual for Western Australia or relevant equivalent.</i></p> <p>d) <i>With regard to any application for development approval likely to generate noise emissions that may impact surrounding development, the preparation and lodgement of a report by a suitably qualified acoustic consultant demonstrating how the proposed use has been acoustically assessed and designed for the purposes of minimising the effects of noise intrusion and/or noise emissions in accordance with the City's Local Planning Policy 1.12 – Noise Attenuation.</i></p> <p>e) <i>With regard to any application for development approval, the preparation and lodgement of a report by a suitably qualified bushfire consultant</i></p>
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			<p><i>demonstrating that the proposed development complies with the requirements of State Planning Policy 3.7 Planning in Bushfire Prone Areas.</i></p> <p><i>f) Development is to comply with the requirements for 'Commercial and Industrial Uses' within LPS No. 3.</i></p> <p><i>g) All service areas are to be concealed from public view.</i></p> <p><i>h) Built form to be designed to be complementary to the character of the surrounding area.</i></p> <p><i>i) A vegetation strip to be provided on the western boundary of the Additional Use area in order to maintain an appropriate rural interface with Resource zoned lots to the west.</i></p> <p><i>j) Any application for development approval must demonstrate the provision of a minimum front setback of 15m, in order to accommodate the provision of a 3m landscaping strip, 5.5m car parking area and a 6m access way. This area is to be protected by an appropriate public access easement for the full frontage of the subject land to Warton Road.</i></p>
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			<p>k) <i>Access to and from Warton Road is to be limited to left-in, left-out only and no egress from the site is permitted south of Erade Drive.</i></p> <p>l) <i>An appropriately qualified zoologist is to be present on site at the time of any vegetation clearing to observe and relocate any fauna if required.</i></p> <p>m) <i>Any application for development approval is to be supported by an Acid Sulphate Soils management plan.</i></p> <p>n) <i>The Restaurant use is not to be developed as a Fast Food Outlet and drive-through components are prohibited.</i></p> <p>o) <i>The Showroom use is to be limited to the sale of animal supplies including equestrian and pet goods.</i></p>
<p>(3) <i>note the amendment referred to in resolution (1) above is a 'complex amendment' as it satisfies the following criteria of Regulation 34 of the Planning and Development (Local Planning Schemes) Regulations 2015 ("Regulations"):</i></p>			<p>a) <i>an amendment that is not consistent with a local planning strategy for the scheme that has been endorsed by the Commission;</i></p> <p>b) <i>an amendment that is not addressed by any local planning strategy; and</i></p> <p>c) <i>an amendment relating to development that is of a scale, or will have an impact, that is significant relative to</i></p>

*development in the locality.*

- (4) *pursuant to Clause 81 of the Act, refer the Scheme amendment to the EPA by giving to the EPA written notice of this resolution and such written information about the amendment as is sufficient to enable the EPA to comply with section 48A of the Environmental Protection Act 1986 in relation to the proposed Scheme amendment;*
- (5) *pursuant to Regulation 37(2) of the Regulations, submit two copies of the proposed Scheme amendment to the Commission, to obtain consent to advertise the Scheme amendment; and*
- (6) *subject to Clause 81 and 82 of the Act, if the Commission advises the City of Cockburn that it is satisfied that the complex amendment is suitable to be advertised, advertise the proposed Scheme amendment pursuant to the details prescribed within Regulation 38. Regulation 38 specifies advertising must not be less than a period of 60 days."*
- (2) Advises the Western Australian Planning Commission with a summary of reasons related to this decision not to proceed with Scheme Amendment No. 127.
- (3) Seek clarification and guidance from the Minister, WAPC and Department of Planning, Lands and Heritage on the timing of the planning investigation area for Jandakot and Treeby, and seek as part of this request that this area be prioritised by the Department.

**TO BE CARRIED BY AT AN ABSOLUTE MAJORITY OF COUNCIL**

## **Background**

At its meeting held on the 13 September 2018, Council resolved to initiate Amendment 127 to City of Cockburn Town Planning Scheme No. 3 (TPS3). The amendment proposed to include an Additional Use No. 20 (AU20) over portion of Lot 13 Warton Road, Treeby. This amendment corresponded with Amendment 122, which had been previously supported for the land directly abutting the subject property, to the north.

In December 2018 the City was informed by the Department of Planning, Lands and Heritage (the Department) that Amendment 122 had been recommended by the Department for refusal.

## **Submission**

N/A

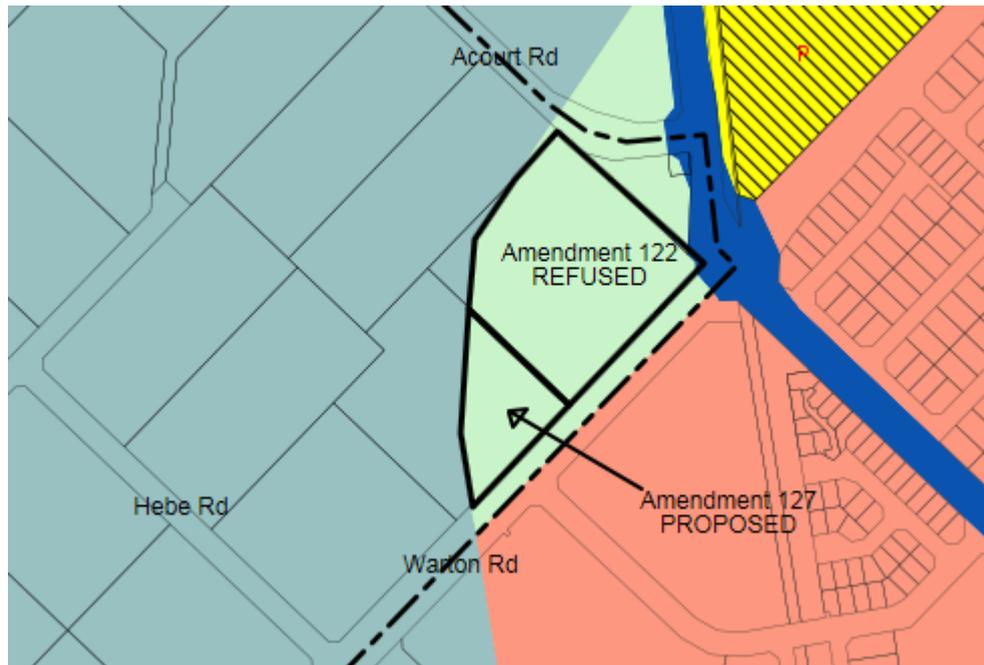
### Report

Scheme Amendment No. 127 proposes to include additional land uses on a portion of Lot 13 (624) Warton Road, Treeby. This portion is not within a Water Protection area and accordingly should not be bound by the limiting permissibility of uses under the City's 'Resource' zone.

The subject property of Amendment 127, is similar to Amendment 122, in that they are both located within the Jandakot/Treeby Planning Investigation Area, which is designated under the Western Australian Planning Commission's (WAPC) South Metropolitan Peel Sub-regional Planning Framework (the Frameworks).

In formulating both Amendment 122 and Amendment 127, the City officers took into consideration the merits of the proposal against the existing zoning under the Metropolitan Region Scheme (MRS). The City also met with the officers from the Department on a number of occasions, in order to understand their perspectives given the applicants of both amendments were using similar justification that the City needed to bring its TPS3 into conformity with the MRS.

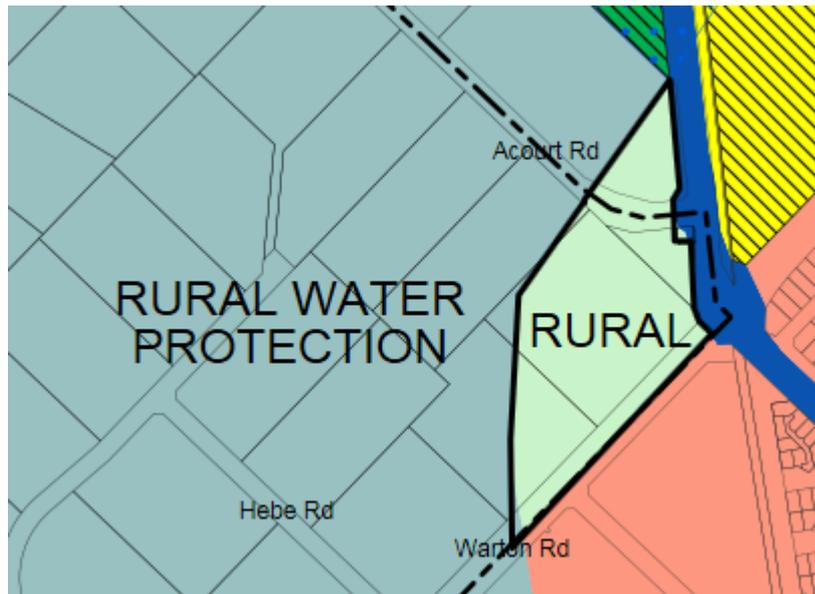
The subject land is split between two regional zones under the MRS; being '*Rural – Water Protection*' and '*Rural*'. The area zoned '*Rural - Water Protection*' zone, applies stringent planning controls in order to protect the Jandakot Water Mound from land uses resulting in contamination of groundwater. The applicant and landowner accordingly wanted to pursue land uses for the 'Rural' zoned portion, as per the possibilities provided under the planning framework. This is essentially shown following.



Despite this portion of the lot being outside this water protection area, TPS3 currently applies a blanket zoning designation of 'Resource' over the entire property. The objectives of the 'Resource' zone under TPS3 are:

*To provide for the protection of the Perth Metropolitan underground water resource in accordance with the requirements of Statement of Planning Policy No. 6 published by the Western Australian Planning Commission on 12 June 1998.*

Accordingly, the applicant and landowner considered that the Resource zone was not the most appropriate designation for the MRS Rural zoned portion of the land, as the Resource zone is meant to only coincide with the Rural Water Protection zone of the MRS, and the water mound. This is as per the relevant State Planning Policy.



The City's officers remain of the view that Amendment 122 (refused) and Amendment 127 (now proposed) is reflective of the planning framework, this however is not the current position of the Department, as expressed in their determination of Amendment 122.

The City has been advised that in respect of Amendment 122 that the Department recommended refusal for the following reasons:

1. The amendment was not considered to be consistent with the WAPC's South Metropolitan Peel sub-regional planning framework, which identified the amendment land within the Treeby Planning Investigation Area, or any strategic planning policy of the City of Cockburn; and
2. The proponent's land use planning grounds were not sufficient to warrant support for the amendment ahead of the establishment of an appropriate state and local government planning framework to guide future subdivision and development over the amendment land and immediate surrounds.

Amendment 122 was essentially refused on the basis that the proposal was considered to compromise future planning for the wider locality of Treeby, given it is located within an '*planning investigation area*' as described within the recently released South Metropolitan and Peel sub-regional planning framework. The WAPC requires further investigations into this area before recommending support for the change of zoning, or in this case, alteration of land use permissibility within the '*planning investigation area*'. As Amendment 127 is essentially the same as Amendment 122, it is expected that both the Department and Minister would treat it in a similar approach.

The key concern for the City is that it is still unknown as to how long these planning investigations are likely to take. The City is aware of the concerns held by the community in respect of the planning investigation area designation (in terms of uncertainty for the future), and shares these concerns and others including managing landowner expectations, and preventing the potential for land use blight to occur due to an unwillingness to invest and maintain land with an unknown future. Uncertainty in the planning framework can result in these kinds of impacts.

Whilst it is unlikely that Amendment 127 will be supported in the absence of these investigations, it is the broader concern that having an unclear timing of such investigations that needs to be addressed. To this end, the officers are recommending that clarity be sought from the Minister as to the timing of planning investigations for the Treeby/Jandakot area.

In respect to Amendment 127, the refusal of Amendment 122 coupled with the views of the Department on the planning investigation area, means it is highly unlikely to be supported by the Department or Minister. Notwithstanding that the existing zoning under TPS3 is inconsistent with the MRS, and that the Department considered the amendment to be suitable for advertising, it is logical to form the opinion even if it was advertised and adopted by Council it would not be ultimately approved.

The landowner/applicant of Amendment 127 also agrees that to progress the amendment would be impractical at this time under the circumstances, and supports the revocation.

#### Local Government (Administration) Regulations 1996

The decision of Council to initiate a Scheme Amendment is deemed to be a revokable decision pursuant to Regulation 10 of the *Local Government (Administration) Regulations 1996*. Regulation 10 provides Council with the ability to revoke previous decisions, provided at least one third of the number of offices (whether vacant or not) of members of Council resolve to revoke.

In itself such a decision does not represent a form of approval or authorisation, therefore the *functus officio* principle does not apply, and the decision is capable of lawfully being revoked.

To proceed in such a manner is not considered to be expressly contrary to any provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

It is noted that the *Planning and Development Regulations 2009* provide for such a scenario, with Regulation 49(8)b stipulating:

*(8) If the local government — (b) decides to discontinue the preparation or adoption of a local planning scheme amendment or the adoption or amendment of a structure plan, activity centre plan or local development plan, moneys paid by the applicant to the local government for the planning service and not expended by the local government on the provision of that service must be refunded to the applicant.*

In this instance it is proposed to revoke the decision of Council, which will discontinue the adoption of the Scheme Amendment and facilitate the refund of moneys paid by the applicant for the planning services (including advertising costs) that have not been expended to date.

This is considered to be the only reasonable course of action, given the recent refusal of Amendment No. 122 by the Minister for Planning, which is similar to the proposed Amendment No. 127. There would appear to be no practical reason to progress the Amendment any further, particularly given this would be at the cost of the applicant who no longer wishes to proceed with the Amendment.

It is however recommended that Council seek advice of the Minister, as to the timeframe for the completion of the planning investigation for the Treeby/Jandakot area.

### **Strategic Plans/Policy Implications**

#### City Growth

Continue revitalisation of older urban areas to cater for population growth and take account of social changes such as changing household types.

### **Budget/Financial Implications**

There is no budget or financial implications for the City of Cockburn arising from the position not to proceed with the amendment.

### **Legal Implications**

Planning and Development Act 2005

Local Government Act 1995

Planning and Development (Local Planning Schemes) Regulations 2015

Local Government (Administration) Regulations 1996

### **Community Consultation**

The Amendment has not been advertised for public comment at this stage but has been approved for advertising by the WAPC, should it be considered appropriate to continue with the scheme amendment.

### **Risk Management Implications**

The officer's recommendation takes into consideration all the relevant planning factors associated with this proposal and is in recognition of making the most appropriate planning decision. There is minimal risk to the City if the amendment is revoked, as it will have minimal impact on existing landowners and the surrounding community.

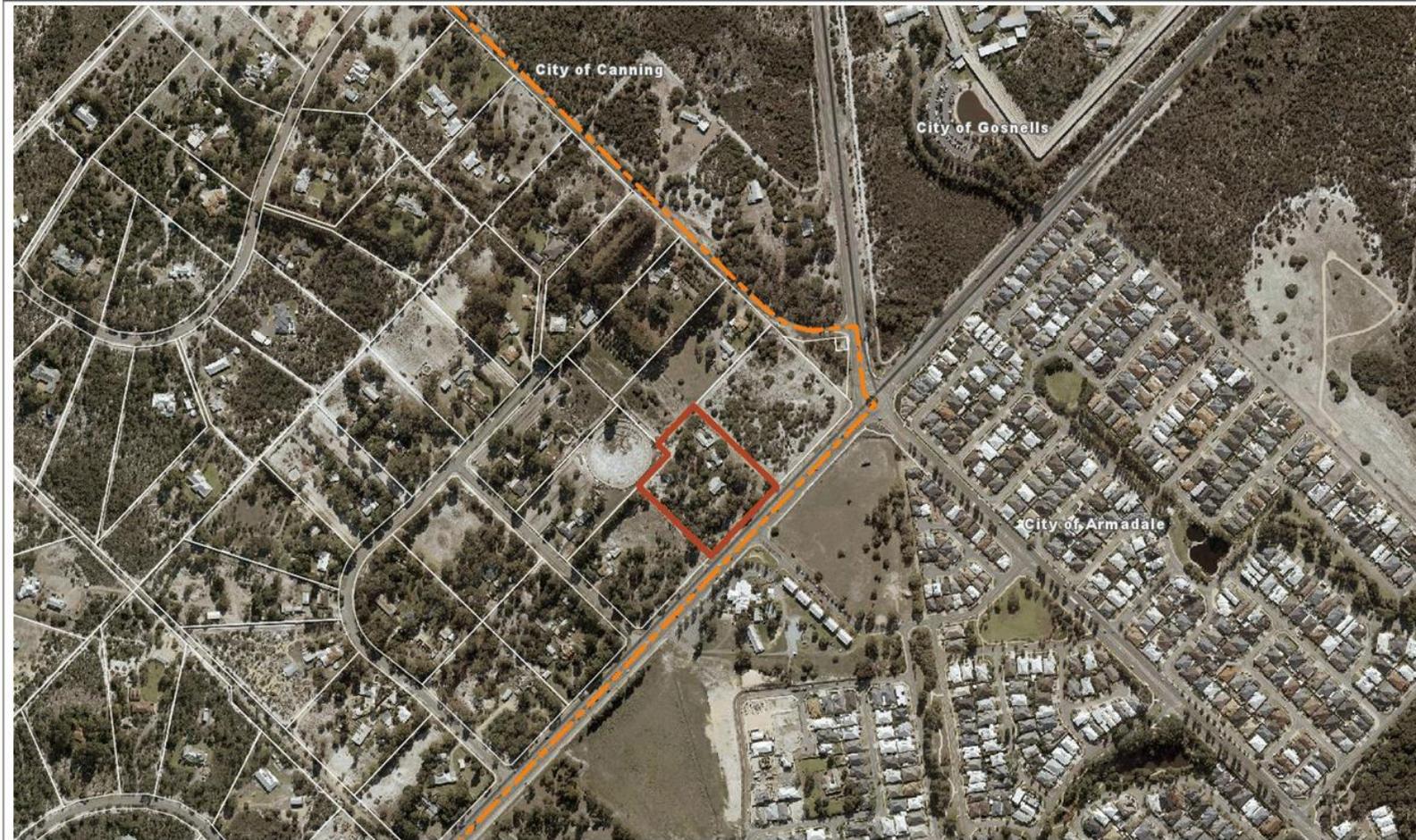
### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act, 1995***

The decision to revoke the initiation of scheme amendment no. 127 ensures the local government integrates with the decisions of the Minister for Planning with respect to strategic planning decisions within the Jandakot/Treeby Planning Investigation Area. To this end, the decision would adhere to 3.18(3)(A):

- (3) *A local government is to satisfy itself that services and facilities that it provides —*
  - (a) *integrate and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public body.*



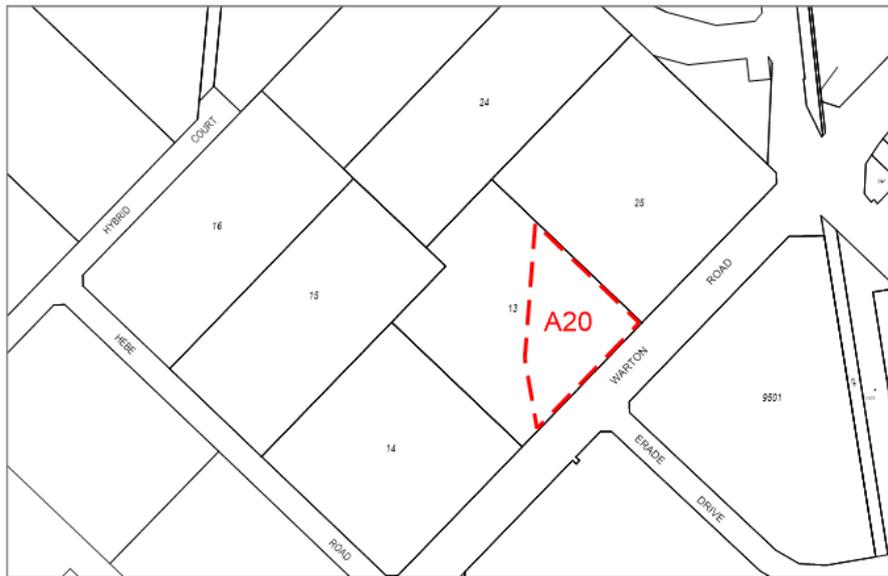
 <p><b>City of Cockburn</b> G.I.S Services Department</p>	<p><b>Location Plan - Lot 13 Warton Road outlined in red</b></p>	<p>PRINTED ON: 13/08/2018</p>	<p>SCALE = 1:7500</p>	 <p><b>NORTH</b></p>
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PROPOSED SCHEME AMENDMENT  
CITY OF COCKBURN  
TOWN PLANNING SCHEME NO. 3



EXISTING ZONING

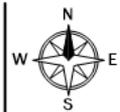


PROPOSED ZONING

REGION SCHEME RESERVES		REGION SCHEME ZONES	
	OTHER REGIONAL ROADS		RESOURCE
LOCAL SCHEME RESERVES		OTHER CATEGORIES	
	LOCAL ROAD		SCHEME AREA BOUNDARY
	PUBLIC PURPOSES - WATER CORPORATION		LOCAL GOVERNMENT BOUNDARY
			A1 ADDITIONAL USES

PROPOSED SCHEME AMENDMENT  
LOT 13 (No. 624) WARTON ROAD  
TREEBY

ISSUED: 08/02/2019  
DATE: 24th JUNE 2018  
FILE: S31\_14\_02/2019.dwg  
DRAWN: SM  
CHECKED: -



Our File: 109/127

Date: \_\_\_\_\_

Mr Stephen Cain  
Chief Executive Officer  
City of Cockburn  
PO BOX 1215  
BIBRA LAKE WA 6965

Dear Stephen,

**Notice to Revoke Previous Council Decision 13 September 2018 (Minute Number 0146)**

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We, the undersigned, hereby give notice to revoke the following decision of Council carried on 13 September 2018 pursuant to Regulation 10 of the Local Government (Administration) Regulations 1996.

**Item 14.5 (Minute Number 0146) (OCM 13/09/18) Proposed Scheme Amendment No. 127 – Additional Use No. 20 (Restaurant /Service Station/ Showroom) – Lot 13 (No. 624) Warton Road, Treeby**

That we the following elected members seek, pursuant to Regulation 10 of the Local Government (Administration) Regulations 1996 (as amended), to revoke the following decision made at the Ordinary Council Meeting conducted on 13 September 2018 (Minute No 0146):

*"That Council:*

- (1) *require the following modifications to the Proposed Scheme Amendment No. 127:*
  - 1. *The Auxiliary Left Turn Lane assessment presented in Section 11 of the Transport Impact Assessment (prepared by i3 Consultants WA and dated 10 July 2018 (ref: 16902; F2-0), be amended based on Figure 2.26(b) of the Austroads Guide to Traffic Management Part 6 2017. This results in both development concepts warranting the need for an AUL.*
- (2) *in pursuance of Clause 75 of the Planning and Development Act 2005 ("Act"), initiate the amendment to City of Cockburn Town Planning Scheme No. 3 ("Scheme") for the following purposes:*
  - 1. *Designating Additional Use No. 20 over portion of Lot 13 Warton Road, Treeby as designated on the Scheme Amendment Map, in order to bring the Scheme in to conformity with the zoning under the Metropolitan Region Scheme.*
  - 2. *Amending Table 6 – Additional Uses to include the following provisions relating to the Additional Use No. 20 portion of Lot 13 Warton Road, Treeby:*

No.	Description of Land	Additional Use	Conditions
AU20	Lot 13 (No. 624) Warton Road, Treeby	Restaurant (A) Convenience Store (A) Service Station (A) Showroom (A) Medical Centre (A) Consulting Rooms (A)	Development Approval for Lot 13 Warton Road is subject to: <ul style="list-style-type: none"> <li>a) Due consideration to groundwater risk minimisation.</li> <li>b) All development being connected to a reticulated sewer system.</li> <li>c) Stormwater is to be</li> </ul>

			<p><i>managed as described in the Department of Environment's Stormwater Management Manual for Western Australia or relevant equivalent.</i></p> <p>d) <i>With regard to any application for development approval likely to generate noise emissions that may impact surrounding development, the preparation and lodgement of a report by a suitably qualified acoustic consultant demonstrating how the proposed use has been acoustically assessed and designed for the purposes of minimising the effects of noise intrusion and/or noise emissions in accordance with the City's Local Planning Policy 1.12 – Noise Attenuation.</i></p> <p>e) <i>With regard to any application for development approval, the preparation and lodgement of a report by a suitably qualified bushfire consultant demonstrating that the proposed development complies with the requirements of State Planning Policy 3.7 Planning in Bushfire Prone Areas.</i></p> <p>f) <i>Development is to comply with the requirements for</i></p>
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			<p><i>'Commercial and Industrial Uses' within LPS No. 3.</i></p> <p><i>g) All service areas are to be concealed from public view.</i></p> <p><i>h) Built form to be designed to be complementary to the character of the surrounding area.</i></p> <p><i>i) A vegetation strip to be provided on the western boundary of the Additional Use area in order to maintain an appropriate rural interface with Resource zoned lots to the west.</i></p> <p><i>j) Any application for development approval must demonstrate the provision of a minimum front setback of 15m, in order to accommodate the provision of a 3m landscaping strip, 5.5m car parking area and a 6m access way. This area is to be protected by an appropriate public access easement for the full frontage of the subject land to Warton Road.</i></p> <p><i>k) Access to and from Warton Road is to be limited to left-in, left-out only and no egress from the site is permitted south of Erade Drive.</i></p> <p><i>l) An appropriately qualified zoologist is to be present on site at the</i></p>
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			<p><i>time of any vegetation clearing to observe and relocate any fauna if required.</i></p> <p><i>m) Any application for development approval is to be supported by an Acid Sulphate Soils management plan.</i></p> <p><i>n) The Restaurant use is not to be developed as a Fast Food Outlet and drive-through components are prohibited.</i></p> <p><i>o) The Showroom use is to be limited to the sale of animal supplies including equestrian and pet goods.</i></p>
<p><i>(3) note the amendment referred to in resolution (1) above is a 'complex amendment' as it satisfies the following criteria of Regulation 34 of the Planning and Development (Local Planning Schemes) Regulations 2015 ("Regulations"):</i></p> <ul style="list-style-type: none"> <li><i>a) an amendment that is not consistent with a local planning strategy for the scheme that has been endorsed by the Commission;</i></li> <li><i>b) an amendment that is not addressed by any local planning strategy; and</i></li> <li><i>c) an amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality.</i></li> </ul> <p><i>(4) pursuant to Clause 81 of the Act, refer the Scheme amendment to the EPA by giving to the EPA written notice of this resolution and such written information about the amendment as is sufficient to enable the EPA to comply with section 48A of the Environmental Protection Act 1986 in relation to the proposed Scheme amendment;</i></p>			

- (5) pursuant to Regulation 37(2) of the Regulations, submit two copies of the proposed Scheme amendment to the Commission, to obtain consent to advertise the Scheme amendment; and
- (6) subject to Clause 81 and 82 of the Act, if the Commission advises the City of Cockburn that it is satisfied that the complex amendment is suitable to be advertised, advertise the proposed Scheme amendment pursuant to the details prescribed within Regulation 38. Regulation 38 specifies advertising must not be less than a period of 60 days."

<p><del>David</del> Chris Ol</p>	<p>Aogan Howells Lara Kirkwood Chamonir Terblanche Chantelle Sands</p>	<p>5/2/2019 3/2/2019. 5.2.19 5/2/19</p>
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**14.5 PROPOSED COMPLEX SCHEME AMENDMENT - LOTS 34 AND 35 GAEBLER ROAD AND LOT 38 BARFIELD ROAD HAMMOND PARK (AMENDING SPECIAL USE AREA 23 TO INCORPORATE SIGNAGE AND LANDSCAPING)**

**Author(s)** R Pleasant

**Attachments** 1. Item 14.5 - OCM Minutes 10 May 2018 [↓](#)  
2. Proposed Scheme Amendment Report (Pinnacle Planning) [↓](#)

**RECOMMENDATION**

That Council:

- (1) in accordance with Regulation 37(1)(c) of the Planning and Development (Local Planning Schemes) Regulations 2015, resolves not to proceed to advertise the proposed complex amendment to City of Cockburn Town Planning Scheme No. 3, on the basis that:
  1. The amendment is not consistent with the objectives of the Special Use zone, in that it seeks to introduce a category of land use that is not suited to the special nature of SU23;
  2. The amendment is not consistent with the City's local planning strategy, in that it will not:
    - a) Provide for a safe and efficient network of local and arterial roads [6.1(b)];
    - b) Enhance local identity and character [6.13(a)];
    - c) Ensure that the Scheme reflects existing and future land requirements for infrastructure provided by public agencies [6.8(a)];
  3. The amendment is not consistent with the Metropolitan Region Scheme, in that it proposes introducing land uses that will likely have a negative impact on levels of amenity expected to be provided and maintained in Urban zoned areas;
  4. The amendment would have a significant impact on land in the scheme area that is not the subject of the amendment;
  5. The amendment would result in significant environmental, social, economic or governance impacts on land in the scheme area.
- (2) in accordance with Regulation 37(5) of the Planning and Development (Local Planning Schemes) Regulations 2015,

provides a copy of this resolution to the Commission.

### **Background**

Lot 34 and 35 Gaebler Road and Lot 38 Barfield Road Hammond Park are located within the transmission corridor adjacent and to the west of the Kwinana Freeway. The lots are vacant with low lying vegetation under the transmission lines. The sites are relatively flat with the exception of the eastern edge of the lots immediately adjacent to the Kwinana Freeway where the sites rise slightly before falling down towards the road reserve of the Kwinana Freeway.

Pinnacle Planning on behalf of Outdoor Media is seeking to amend the City of Cockburn Town Planning Scheme No. 3 (the Scheme) to allow for advertising signage and associated landscaping to be placed approximately 5m from the eastern boundary of the subject lots, recognising the proximity of the sites to the Kwinana Freeway and passing trade.

The amendment is not considered to reflect proper and orderly planning, due to it being inconsistent with the objectives of the zone; the Metropolitan Region Scheme and; the City's local planning strategy. The amendment also has the potential to result in significant amenity impacts for the locality. It is recommended that the amendment not be supported by Council, and the amendment not be permitted for advertising.

### **Submission**

N/A

### **Report**

At the Ordinary Council Meeting of 10 May 2018, Council considered a development application submitted by the applicant for a proposed large format digital sign and landscaping for Lot 34 Gaebler Road. The OCM item at attachment 1 recommended refusal for the following reasons –

1. The proposed use is not permitted within the Special Use 23 zone of Town Planning Scheme No. 3;
2. Approval of the proposed development would not demonstrate orderly and proper planning and would therefore contradict the aims of Town Planning Scheme No. 3;
3. The proposal will detract from the visual amenity of the area; and

4. The proposal is contrary to the City's Local Planning Policy 3.7 – Signs and Advertising, in that it would allow the advertising of services and products that do not relate to the subject property.

The Council resolved to defer its determination pending legal advice regarding the permissibility of signage within the SU23 zone. Legal advice provided to the City dated 16 May 2018 which subsequently confirmed signage is not permitted under the City's scheme within the SU23 zone.

The applicant withdrew the development application on 1 June 2018, prior to the matter being determined by Council. The applicant is now seeking to amend the City's SU23 zone within the City's scheme to be able to facilitate their original proposal.

#### Proposed scheme amendment

Consistent with their initial development application, the objective of the proposed scheme amendment is to allow third party non-specific signage to be displayed in addition to landscaping on the subject lots. The primary purpose of the signs is to advertise various messages to motorists travelling north along the Kwinana Freeway (as illustrated in Attachment 2).

Recognising the subject lots are zoned 'Special Use 23' (SU23) pursuant to City of Cockburn Town Planning Scheme No. 3 (the Scheme), the proposed scheme amendment seeks to include a new "SU23A zone" to permit 'signage and landscaping' specifically for Lots 34 and 35 Gaebler Road and Lot 38 Barfield Road Hammond Park.

#### Special Use 23 Zone (SU23)

The objectives of Special Use zones are:

*"To provide for uses which have unique development requirements that cannot be easily accommodated by the objectives of any of the other zones included in the Scheme."*

SU23 prescribes specific land uses for land within transmission line corridors and specific land uses that are able to be approved, including:

- Carpark;
- Civic Use;
- Community Purpose;
- Nursery;
- Public Amusement; and

- Recreation Private.

These land uses are listed either as permitted or discretionary uses that are subject to special notice. These land uses provide an appropriate set of possible land uses, noting the important public infrastructure that exists within the SU23 corridor being high voltage power lines. All other uses are specifically mentioned to be not permitted.

Currently approximately 16 lots are designated as SU23 on the Scheme map. These lots are located between South Lake and Hammond Park. Examples of lots being developed within the SU23 zone include the car parking area adjacent to the Cockburn Aquatic and Recreation Centre and lots north of North Lake Road developed extensively with landscaping.

#### Consideration of key issues

Being a complex amendment, the City needs to satisfy itself on a number of planning criteria, being supporting such an amendment to be advertised. These criteria, and the resulting assessment, are discussed as follows.

#### *Objectives of the zone*

The amendment is not considered to be consistent with the objectives of the Special Use zone. It specifically seeks to introduce a category of land use that is not suited to the special nature of SU23, and would thus not warrant consideration for placement in a special use zone. Signage is commercial in nature, and thus forms an integral part of centre development. Placing this signage in an ad hoc manner as proposed, makes it inconsistent with the zone objective.

#### *Local Planning Strategy*

The amendment is not consistent with the City's local planning strategy, in that it will not provide for a safe and efficient network of local and arterial roads [6.1(b)]; enhance local identity and character [6.13(a)] or; ensure that the Scheme reflects existing and future land requirements for infrastructure provided by public agencies [6.8(a)].

Distraction of car drivers is a well-known factor that contributes to crashes. Signage like that proposed has the potential to distract drivers who are travelling at speed along Kwinana freeway, and would have clear safety implications. Also, the landscape character of Cockburn's district is one which balances the scenic qualities of the landscape with carefully planned forms of development which reveal themselves on the landscape. Placing a large format sign on a major travel route through Cockburn will detract from the landscape setting as viewed coming up the freeway, which is not typified by visual forms of signage clutter. Finally, the signage is not considered to be compatible with protecting

the land for future power needs, which may be required as Perth continues to expand.

#### *Metropolitan Region Scheme*

The amendment is not consistent with the Metropolitan Region Scheme, in that it proposes introducing land uses that will likely have a negative impact on levels of amenity expected to be provided and maintained in Urban zoned areas. The City's urban zoned areas are not characterised by large format signage, and accordingly have a level of amenity that does not include intrusion into the skyline when taking a more distant scale of view.

#### *Planning impacts*

The amendment would result in significant environmental, social, economic or governance impacts on land in the scheme area, for the reasons mentioned above. Whereas such signage may be suitable in some highly developed city centres, it is not considered an appropriate response to land use and development within a place like Cockburn which places community values on a balance between the natural and developed environment.

#### *Consistency with the City's policy position on third party signage - Local Planning Policy 3.7 – Signs and Advertising (LPP 3.7)*

The purpose of LPP 3.7 is to “ensure that the display of signs and advertisements on properties does not adversely impact upon the amenity of the area while providing appropriate exposure of activities or services.” The objectives of LPP3.7 are:

- (1) To ensure that signage and advertising does not detract from the streetscape or amenity of the area;
- (2) To avoid the proliferation of signage in commercial areas;
- (3) To avoid an abundance of signs on individual sites and buildings;
- (4) To ensure that signs only relate to the services and products on the site;
- (5) To encourage the rationalisation of advertising signs on individual premises; and
- (6) To encourage the incorporation of advertising signs into the design consideration of buildings.

The objectives respond to the need to avoid and/or minimise the impact excessive and inappropriate signage can have on a local area if not

managed appropriately. A local example of excessive signage is along the commercial and retail area of Rockingham Road in Spearwood of which occurred over time prior to the implementation of LPP3.7. The proliferation of signage in this location detracts from the streetscape and the potential amenity of the area.

LPP3.7 seeks to reduce impacts while at the same time facilitating signage to support local businesses by, for example, requiring all signs to only relate to services and products on the subject site. Introducing signage as a permissible use for the subject lots would contradict with the objectives and general development provisions of LPP3.7 given the proposal seeks to facilitate third party signage that does not relate to development on the subject lots.

#### *Amenity and design considerations*

The 25m x 7.5m wide signs proposed along the freeway illustrate how signage can impact negatively a streetscape or amenity of an area. The sign as a result of extending above the surrounding vegetation, and positioned on a rise above the road level, is likely to negatively impact the skyline. Recognised is the existing power lines are not considered positive elements either within the skyline, however adding large freestanding signs is not expected to improve this scenario either.

#### *Setting a precedent for lots located in SU23 and potentially other zones across Cockburn*

A key consideration is the precedent the proposal would set not only for the remaining lots located within the power transmission line easement and SU23, but also elsewhere across the City. In particular, the concern relates to setting a precedent for all lots located adjacent to key routes with high levels of passing trade across the City. This includes important routes through activity centres including Beeliar Drive, Cockburn Central and Rockingham Road Spearwood.

Should this occur the cumulative impact of signage is likely to have a significant impact on amenity across the locality.

As a result it is recommended the proposed scheme amendment not be supported.

### **Strategic Plans/Policy Implications**

#### Economic, Social & Environmental Responsibility

Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health.

Improve the appearance of streetscapes, especially with trees suitable for shade.

**Budget/Financial Implications**

Should Council not support the proposal, application fees will be returned except for those which have been incurred by the City in its assessment to date.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

Should the scheme amendment be supported, for the reasons stated within the report, the cumulative impact of signage is likely to have a significant impact on amenity across the locality.

**Advice to Proponent(s)/Submitters**

The Proponent(s) have been advised that this matter is to be considered at the 14 February 2019 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

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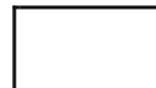
**14.5 (2018/MINUTE NO 0056) PROPOSED LARGE FORMAT DIGITAL SIGN - LOT 38 BARFIELD ROAD, HAMMOND PARK (DA17/0996)**

<b>Author(s)</b>	R Trinh
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Location Plan <a href="#">↓</a></li> <li>2. Site Plan <a href="#">↓</a></li> <li>3. Elevation Plan <a href="#">↓</a></li> <li>4. Donald Veal Consultants - Traffic Report <a href="#">↓</a></li> <li>5. Cardno - Road Safety Report <a href="#">↓</a></li> </ol>
<b>Location</b>	Lot 38 Barfield Road, Hammond Park
<b>Owner</b>	Espin Capital Pty Ltd
<b>Applicant</b>	Pinnacle Planning
<b>Application Reference</b>	DA17/0996

**RECOMMENDATION**

That Council

- (1) refuse to grant planning approval for the Large Format Digital Sign at Lot 38 Barfield Road, Hammond Park, based on the following reasons:
  1. The proposed use is not permitted within the Special Use 23 zone of Town Planning Scheme No. 3.
  2. Approval of the proposed development would not demonstrate orderly and proper planning and would therefore contradict the aims of Town Planning Scheme No. 3.
  3. The proposal will detract from the visual amenity of the area.
  4. The proposal is contrary to the City's Local Planning Policy 3.7 – Signs and Advertising, in that it would allow the advertising of services and products that do not relate to the subject property.
- (2) notifies the applicant and those who made a submission of Council's decision.



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**COUNCIL DECISION**

MOVED Deputy Mayor L Smith SECONDED Cr K Allen  
That Council defer the item to a future Council Meeting in order for  
Elected Members to receive a briefing on legal ramifications regarding  
the proposal.

**CARRIED 7/2****Reason for Decision**

We are still learning, even 10 years into the job. I would hate to think that I have made an error, or done something to jeopardise the alternative recommendation that has gone forward. I would like to seek some advice between now and then, so in the interim I would like to see the motion deferred for a decision at a later meeting rather than lose the opportunity and for this application to be denied.

**Background**Site Description

The subject site is 1.7326 hectares in area and is located on a lot that directly abuts Kwinana Freeway in Hammond Park. The lot currently serves as a corridor for the Western Power high voltage overhead transmission lines and currently has supporting pylon structures on site. Other lots located north and south of this lot serve the same purpose with similar supporting structures that extend parallel with Kwinana Freeway from Russell Road to Rowley Road. The lot is relatively undeveloped with low lying vegetation throughout the site and is located on the western side of Kwinana Freeway but has no direct vehicular access.

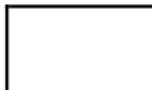
**Submission**

N/A

**Report**Proposal

The application proposes third party non-specific signage to be displayed that change over time. The primary purpose of the sign is to advertise various messages to motorists travelling north on the

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Kwinana Freeway. The sign is proposed to be located 0.5m from the eastern boundary of the lot and consists of:

- 3x surface panels that are 25.2m in height;
- Structured in a triangular shape;
- 1x 6.98m wide aluminium cladded panel, facing west;
- 1x 7.72m wide aluminium cladded panel, facing south east; and
- 1x 7.72m wide panel that includes a light-emitting diode (LED) sign panel that is 11.54m in height and 7.32m in width, facing north east.

Two separate road safety reviews were undertaken of the proposal by Donald Veal Consultants and Cardno and presented as part of this application. Both reports assessed the impact on road safety and concluded that the proposed sign was not seen to increase the level of road safety risk.

#### Proposal Context

An application was previously lodged for this site that proposed similar sized signage in very similar locations. The application was refused under delegation because it did not accord with the intent and spirit of the City's Local Planning Policy 3.7 – Signs and Advertising's (LPP 3.7) key objectives, was considered a land use that was not consistent with the list of land uses permitted on the subject site and was seen to detract from the visual amenity of the area. The application was refused by the City on 4 January 2017 following consultation with Main Roads Western Australia (MRWA) and Western Power.

#### Planning Framework

##### *Metropolitan Region Scheme (MRS)*

The subject site is zoned 'Urban' under the Metropolitan Region Scheme (MRS) and the proposal is consistent with this zone.

##### *Town Planning Scheme No. 3 (TPS 3)*

The subject site is located within Special Use 23 (SU23) and Development Contribution Area 13 under TPS 3.

The objectives of Special Use zones are:

*"To provide for uses which have unique development requirements that cannot be easily accommodated by the objectives of any of the other zones included in the Scheme."*



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SU23 prescribes specific land uses that are able to be approved, which include:

- Carpark;
- Civic Use;
- Community Purpose;
- Nursery;
- Public Amusement; and
- Recreation Private.

These land uses are listed either as permitted or discretionary uses that are subject to special notice. All other uses are specifically mentioned to be not permitted.

'Signage' is not listed in the zoning table of TPS 3 and therefore where it is not associated with any other primary use, is ordinarily considered as a 'Use not listed'. This use is not mentioned as a land use capable of being approved within SU23 and is therefore considered to be not permitted within this zone. Any use that is not permitted in a zone must be refused and Council does not have discretion to approve the use.

*Local Planning Policy 3.7 – Signs and Advertising (LPP 3.7)*

The proposal is considered as an advertising sign that is guided by the requirements of LPP 3.7. The purpose of the policy is to ensure that exposure of activities or services through signage and advertising does not adversely impact upon the amenity of the area. The objectives of the policy are:

To ensure that signage and advertising does not detract from the streetscape or amenity of the area.

To avoid the proliferation of signage in commercial areas.

To avoid an abundance of signs on individual sites and buildings.

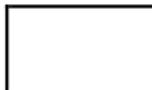
To ensure that signs only relate to the services and products on the site.

To encourage the rationalisation of advertising signs on individual premises.

To encourage the incorporation of advertising signs into the design consideration of buildings.

The general development provisions of LPP 3.7 require all signs to:

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- a) Not pose a threat to public safety or health.
- b) Only relate to services and products on the subject site.
- c) Not consist of inappropriate or offensive language or material.
- d) Not protrude over Council property, including footpaths (unless allowed under a verandah or attached to a fascia) or neighbour's property.

The City's Traffic Engineer has raised concerns regarding the signage being a potential distraction to freeway traffic. The sign is proposed to advertise third party material, which does not relate to services or products on the subject site. The City would also not be in a position to ensure compliance with advertising does not consist of inappropriate or offensive language or material, due to the variability to change material.

The sign was not considered as a 'Pylon' sign because it greatly varies all maximum standards specified by LPP 3.7. The sign is considered as a 'Variable Message Sign' sign under LPP 3.7 and therefore requires a planning approval because it is not required by a public authority. These types of signs are not supported unless the City deems that the sign is used by public authorities for a public purpose. The application proposes a LED sign that is capable of displaying material that change over time. The application proposes non-specific third party advertising to be displayed by the LED sign that would not relate to the services and products on the site and are considered to potentially detract from the amenity of the area due to its substantial size.

#### Consultation

##### *Nearby Landowner Consultation*

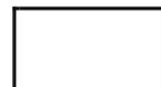
The City chose not to advertise the application because its position after assessment was that there was no discretion to approve the proposal. Advertising an application that was not supported by the planning framework was not seen to provide any valuable input.

##### *Western Power*

The application was referred to Western Power for comment, due to the proximity to the high voltage overhead transmission lines. No objection was received from Western Power for the proposed development.

##### *Main Roads Western Australia (MRWA)*

Under the Instrument of Delegation, Powers of Local Governments and Department of Transport (DEL 2017/02), referral is not required when the local government first decides to refuse the application under the MRS or under circumstances where the application is for an ancillary



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and incidental addition or modification to an existing authorised development, which does not encroach upon the road reservation and has no intention to alter existing access arrangements.

The City assessed and sought to refuse the application without referral to MRWA. The proposal also specifically stated that the proposal is for an incidental structure, which would not warrant referral to MRWA. Under the specific request of the applicant, the City referred the application to MRWA for comment.

MRWA provided a response that did not identify any critical safety risks with the location, however provided advice to the City to consider the adverse impacts on the visual amenity of the roadside environment and surrounding areas. The operational parameters of the Large Format Digital Sign (LFDS) would need to comply with the [Main Roads Policy and Application Guidelines for Advertising Signs 2018 \(Guidelines\)](#).

#### Planning Considerations

TPS 3 does not support the proposed use within SU23. The use is not specifically mentioned in the list of land uses that can be supported and is therefore not permitted and Council doesn't have discretion to issue an approval.

LPP 3.7 does not support the proposed 'Variable Message Sign' and the proposed sign is not seen to comply with the objectives and general development provisions.

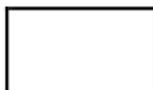
#### *Main Roads Policy and Application Guidelines for Advertising Signs 2018 (Guidelines)*

The Guidelines refer to signs that are within or are reasonably capable of being seen by the driver of a motorised vehicle traveling along a State Road. Advertising signs are assessed under road user safety, road user amenity, design, construction and maintenance.

Road user safety includes the assessment of the display, location, content, movement and rotation. Minimal details have been provided in the application to determine if the sign is capable of complying with all requirements of the Guidelines. These heavily rely on the digital display of material that can be altered and changed to comply. MRWA previously provided no objection to the proposed location of the proposal.

The road user amenity overlaps with the requirements of TPS 3 and LPP 3.7. MRWA have specifically mentioned that the City should be considering the impact on visual amenity against the Guidelines. The design, construction and maintenance requirements of the Guidelines do not apply to the structure in this location. Conditions to comply with

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the Guidelines should be imposed if Council chose to support the application.

*Amenity*

The proposed sign would be clearly visible by road users travelling south along Kwinana Freeway. This is the intended audience of the sign and is supported in the reports by Donald Veal Consultants and Cardno. The structure is also likely to be visible from dwellings and other roads in Aubin Grove and Hammond Park. The aluminium panels facing west and south would be visible to the Hammond Park locality and the panel including the LED screen would be visible from the Aubin Grove locality.

The low lying vegetation on the site is unlikely to screen the structure from any direction but would be partially screened by the vegetation contained within the Kwinana Freeway road reserve. The intention of the sign is to be fully visible by road users and therefore the LED sign protrudes well above the vegetation in the area. The site also contains the Western Power pylons for the high voltage overhead transmission lines that are clearly visible in the distance from Kwinana Freeway. These pylon structures and the connecting powerlines are consistently spaced approximately 300m apart and are designed in a dull colour to not further detract from the amenity of the area and distract road users. The proposed sign is designed with the complete opposite intention and would appear out of place in the area.

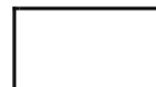
Conclusion

The proposed sign cannot be approved within SU23 as it is not listed as one of the special uses in Table 8. In addition, even if the use could be contemplated, the application does not comply with the requirements of LPP 3.7 or the Guidelines. The sign would appear out of place in this location and would adversely impact the amenity of the residents of Hammond Park and Aubin Grove. The proposal is inconsistent with the objectives of TPS 3 and LPP 3.7 therefore should be refused.

**Strategic Plans/Policy Implications**Economic, Social & Environmental Responsibility

Improve the appearance of streetscapes, especially with trees suitable for shade.

Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health.



211 of 659

OCM 10/05/2018

Item 14.5

**Budget/Financial Implications**

Should the applicant lodge a review of the decision with the State Administrative Tribunal, there may be costs involved in defending the decision, particularly if legal Counsel is engaged.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

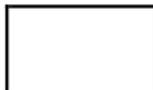
Should the applicant lodge a review of the decision with the State Administrative Tribunal, there may be costs involved in defending the decision, particularly if legal Counsel is engaged.

**Advice to Proponent(s)/Submitters**

The Proponent(s) has been advised that this matter is to be considered at the 10 May 2018 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil





21 November 2018  
 Chief Executive Officer  
 City of Cockburn  
 PO Box 1215  
 BIBRA LAKE 6965

109/001
124.2.2A5
PROPERTY 5515328 6000664
APP
ACTION 002/008

**Attention: Planning Services**

Dear Sir/Madam

**Basic Scheme Amendment Report – Inclusion of New Special Use for Signage and Landscaping at Lot 35 Gaebler Road and Lot 38 Barfield Road, Hammond Park**

Pinnacle Planning acts on behalf of Kenneth John McClure and Sally Jacqueline McClure, the owners of (Lot 35 Gaebler Road) and Electricity Networks Corporation, the owners of (Lot 38 Barfield Road).

We are instructed by our Client’s to prepare and submit a Basic Scheme Amendment Report for the inclusion of a new special use for signage and landscaping at Lot 35 Gaebler Road and Lot 38 Barfield Road, Hammond Park (subject sites).

To enable this report to progress, please find attached the following:

- (3) copies of the prepared Scheme Amendment Report;
- A copy of the Certificates of Title for both of the subject sites; and
- A copy of the plans and elevations for both sites.

We note, that the recommended table of contents for a Scheme Amendment Report has been followed as suggested by the City, and includes all of the relevant information and changes proposed for both the subject sites of this report.

Should the City require any additional information to be provided, please do not hesitate to contact the undersigned.

Yours Faithfully,

**PINNACLE PLANNING**

**BEN CARTER**

Encl.



LOT 35 GAEBLER ROAD & LOT 38

BARFIELD ROAD, HAMMOND PARK

BASIC TOWN PLANNING  
SCHEME AMENDMENT  
REQUEST - INCORPORATING  
NEW SPECIAL USE SIGNAGE  
AND LANDSCAPING  
LOT 38 BARFIELD ROAD,  
HAMMOND PARK & LOT 35  
GAEBLER ROAD, HAMMOND  
PARK

158 RAILWAY PARADE, WEST LEEDERVILLE WA 6007 | [PINNACLEPLANNING.COM.AU](http://PINNACLEPLANNING.COM.AU)



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## 1.0 INTRODUCTION

Pinnacle Planning has prepared this report for the City in support of a Basic Scheme Amendment proposed for the City of Cockburn Town Planning Scheme No. 3 (TPS3). The proposal requests a New Special Use Clause be included to the existing land use permissibility zoning table, listed under the City's 'Special Land Use 23'.

This proposal has been specifically prepared in relation to the subject sites of Lot 35 (Gaebler Road) and Lot 38 (Barfield Road) both within the locality of Hammond Park. The purpose of the proposal is to enable the provision of signage and landscaping as an additional special use for both lots of land subject to this report, given that both sites are located alongside Kwinana Freeway and are highly constrained high voltage power transmission sites.

Our client is an Outdoor Media provider who provides outdoor media solutions in urban, regional and rural locations throughout Western Australia. Particularly, their current focus is on development sites that provide for utilisation of vacant or poorly maintained sites, and those that present poorly on prominent transport corridors.

The focus our Client wishes to achieve for the City of Cockburn is to better utilise the two subject sites, both of which consist of a number of 58 metre-high transmission towers, and provide incidental structures to both sites that will improve the overall visual amenity of the sites. We note, the proposed adaption will have no negative effect to the surrounding locality, will not interfere with the existing power lines and will not conflict with the sites being used for their intended purposes.

Furthermore, this report will assist the City with additional information and reasoning as to why we consider the proposed Amendment to be acceptable, appropriate and have minimal disruption to the surrounding locality. Furthermore, this report will focus on town planning, location and suitability for both subject sites, should the proposed Scheme Amendment be pursued by the Council.

## 1.1 Site Details

Both subject sites of this proposed New Special Use are located within the locality of Hammond Park Lot 38 (Barfield Road) and Lot 35 (Gaebler Road).

The first subject site (Lot 38 Barfield Road) is bounded by Barfield Road to the West, and the Kwinana Freeway to the East (shown below in Figure 1).



Figure 1 - Intramaps City of Cockburn Overview Lot 38 Barfield Road, Hammond Park

The second subject site (Lot 35 Gaebler Road) is bounded by Gaebler Road to the South, and the Kwinana Freeway to the East (Shown below in Figure 2).



Figure 2 - Intramps City of Cockburn Overview 35 Gaebler Road, Hammond Park

Both sites currently comprise of heavily constrained high voltage power infrastructure and are both located within the transmission corridor easement of the City, alongside Kwinana Freeway.

## 1.2 Proponent and Land Ownership

Pinnacle Planning acts on behalf of Electricity Network Corporation, the owners of Lot 38 Barfield Road, Hammond Park, and on behalf of Kenneth John McClure and Sally Jacqueline McClure, the owners of Lot 35 Gaebler Road, Hammond Park.

We are instructed by our Client's to prepare this application for a proposed Basic Scheme Amendment of the City of Cockburn Town Planning Scheme No.3 in relation to the inclusion of 'New Special Use Zoning' at each of the subject sites.

## 2.0 STRATEGIC AND STATUTORY FRAMEWORK

### 2.1 State Planning Context

#### 2.1.1 Metropolitan Region Scheme

Under the provisions of the Metropolitan Region Scheme (MRS), both subject sites are zoned "Urban" (Shown below in Figure 3). There are no reservations under the MRS affecting this site.

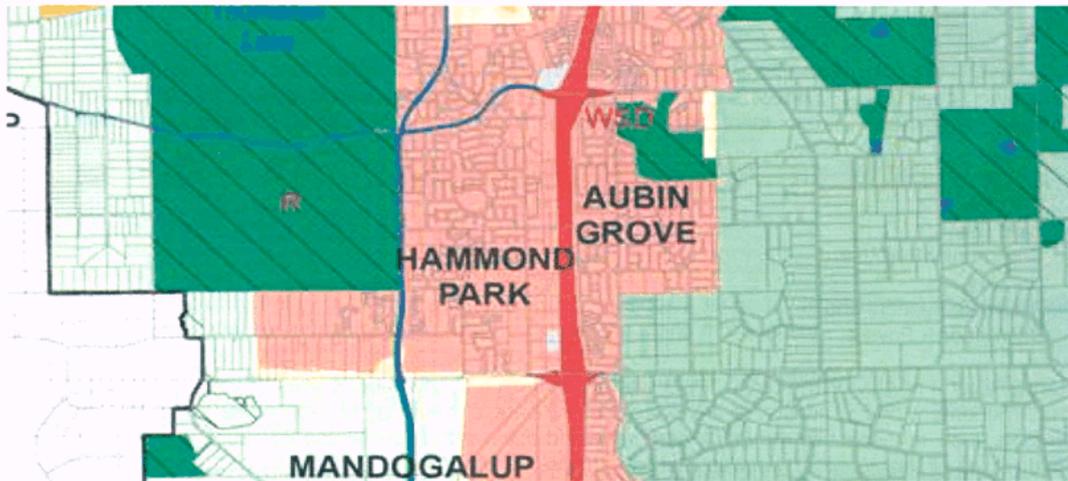


Figure 3 - MRS Scheme Map of Subject Sites

#### 2.1.2 Development Control Policy 5.4 - Advertising for Reserved Land

The States Development Control Policy 5.4 (DCP 5.4) addresses a range of key objectives specifically around safety, visual impact and effect on amenity for any proposed advertising sign/s located on land reserved by a region planning scheme.

Section 4 of the DCP 5.4 specifically highlights the requirements for signage which includes:

- "Preserve and enhance the amenity of the reserved land and surrounding zoned land;
- Ensure the safe and efficient use of roads from which the advertisement is visible; and
- Protect the future use of the reserved land by recognizing the temporary nature of an advertisement".

After a review of the DCP 5.4, we believe, the proposed New Special Use Zoning for signage and landscaping to be acceptable in relation the concerns with amenity, location, size, safety and protection of future uses within the Hammond Park locality.

Importantly we note, the incidental nature of the proposed signage and landscaping of the New Special Use at the subject sites will not affect the potential for future development at both subject sites. The proposed developments will be managed and well maintained, whilst also being conducted out of high-quality materials that will not have an adverse impact on the environment or the surrounding locality.

Therefore, we believe the New Special Use Zoning is of an acceptable nature with respect to DCP 5.4

## 2.2 Local Planning Context

### 2.2.1 City of Cockburn Town Planning Scheme No.3

The subject sites are both zoned 'Special Use 23' (SU 23) under the provisions of the City of Cockburn Town Planning Scheme No. 3 (TPS 3) shown in (Figures 4 & 5), and both located within the City's transmission line corridor. The City identifies a range of permissible land uses of SU 23 sites, to include the following:

- Carpark;
- Civic Use;
- Community Purpose;
- Nursery;
- Public Recreation; and
- Recreation - Private.

Importantly, after a review of the City's TPS 3 we can confirm that the subject sites of this proposed Scheme Amendment do not consist of any special constraints, or have any environmental or heritage concerns. As such, in respect to the City's permitted land uses within Special Use 23 zones that the incidental nature of the proposed new special use zoning for signage and landscaping at the subject sites will not conflict with the sites being used for their intended purposes.

Furthermore, the following sections of this report will positively assist the City with additional information

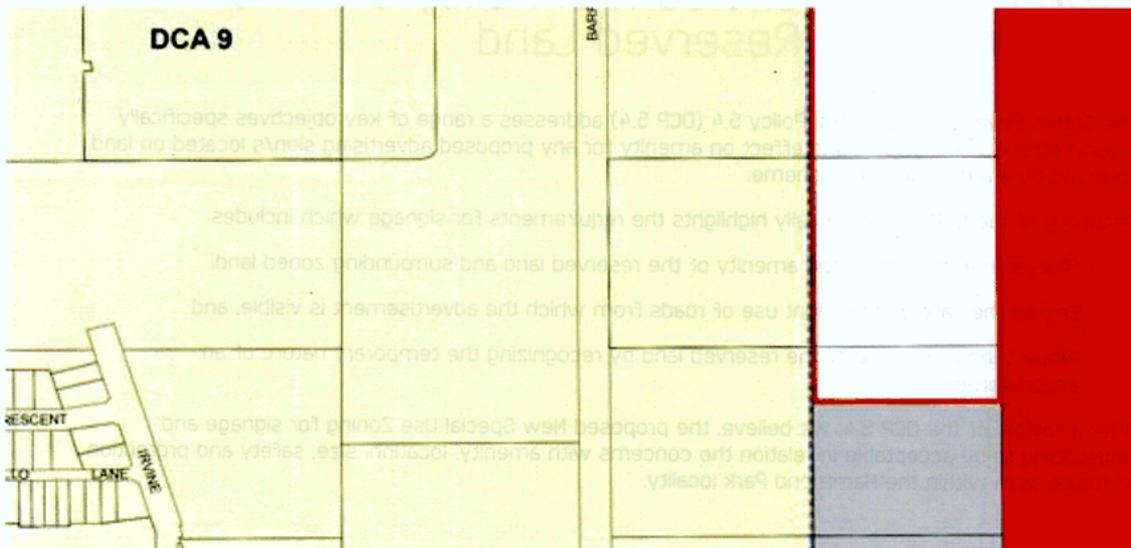


Figure 4 - City of Cockburn Scheme Map (Lot 38 Barfield Road, Hammond Park)

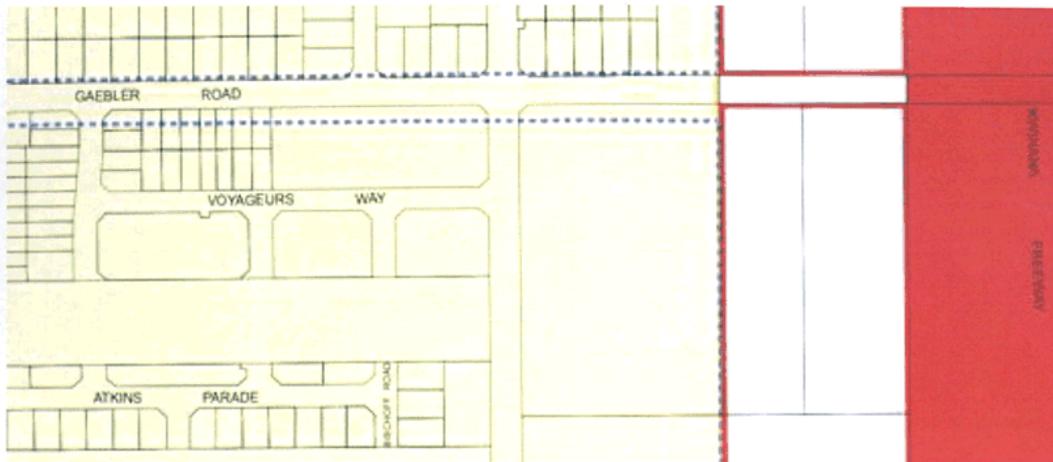


Figure 5 - City of Cockburn Scheme Map (Lot 35 Gaebler Road, Hammond Park)

## 2.2.2 City of Cockburn Local Planning Policy 3.7 Signs and Advertising

The City's Local Planning Policy 3.7 (Signs and Advertising) outlines a range of development standards and requirements applicable to various signage formats within the City's municipality.

Following a review of the Policy, the proposed signage at both subject sites under Clause 26 of the Policy, found that the proposed signage at both of the subject sites is compliant with the majority of the development standards within LPP 3.7.

The proposed signage at the subject sites has been identified as 'Pylon Signage' of which requires:

A Pylon Sign is to:

- a) not have any part thereof less than 2.75m or more than 6m above the ground immediately below it, or, exceed 2.5m measured in any direction across the face unless it complies with the following:
  - i. the sign is the motif or emblem of the centre;
  - ii. only one sign is erected;
  - iii. the sign does not exceed 20m in height;
  - iv. the sign does not exceed 10m<sup>2</sup> on any face;
- d) where the sign is supported on two or more piers or columns not be erected unless the space between the piers or columns is not wholly or partly filled in with any material below 2.75m above the ground level.

With respect to each of the development standards within the Policy noted above, we provide the following justification in support of the proposal.

The proposed incidental structure and signage, the subject of this Application, is designed to be of a high standard in terms of materials, construction and graphics. The key design feature of this proposal is the aluminium decorative cladding that will cover the supporting pylons. The cladding is to serve as a feature and add further architectural interest to the proposal.

This proposal meets the standard industry size for signage and ratio, as set out by Main Roads WA. The dimensions of the advertising signs ensure that the sign faces will be readily visible to travelling motorists. Our experience with Main Roads suggests that larger signs are more readily viewed by motorists travelling along freeways, therefore, are considered safer and are more acceptable to Main Roads. As such, we confirm compliance with industry standards sizing for signage located on a high speed transit corridor is appropriate.

### 3.0 SITE ANALYSIS

#### 3.1 Topography Features

Similar topographical features are evident at both subject sites, whereby the nature of the land is generally flat and relatively narrow (Shown below in figures 6 & 7).

Overall, both sites are of an acceptable nature for the proposed landscape and signage incorporation, given that all development would take place on the flat portion of the land.

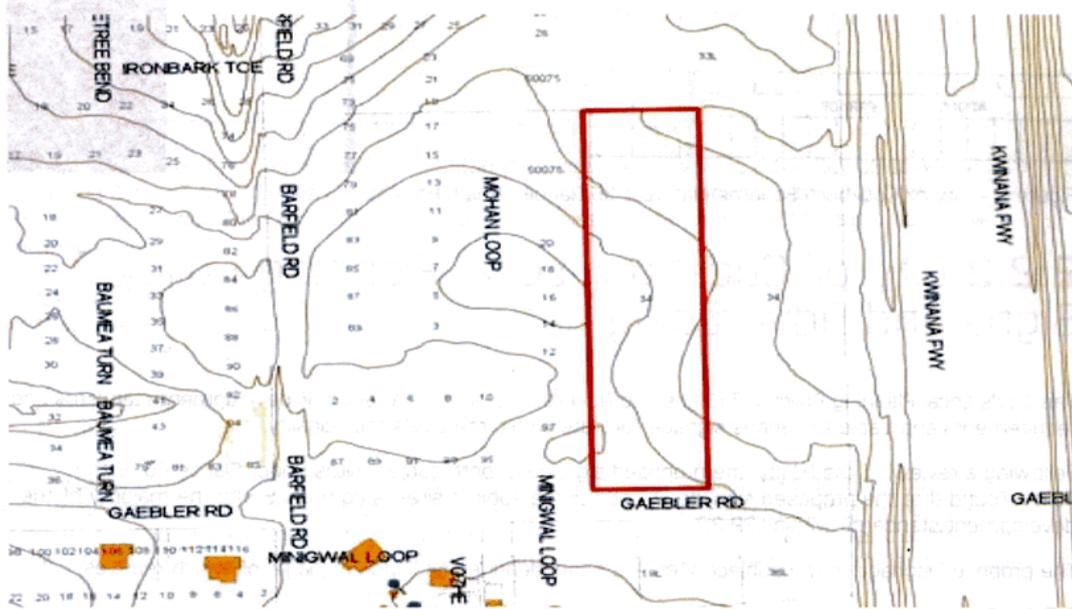


Figure 6 - Gaebler Road Topography Mapping

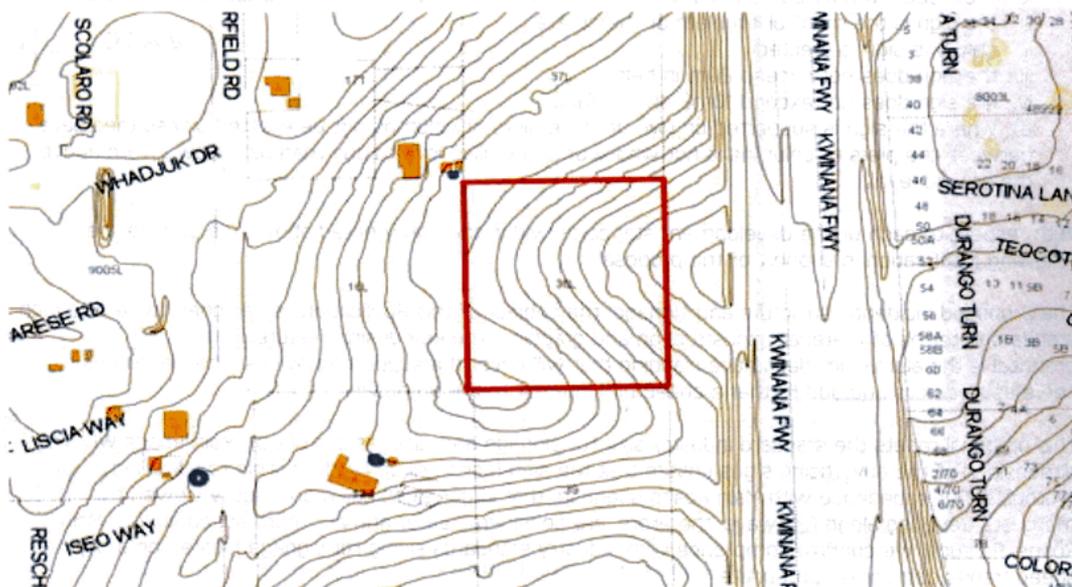


Figure 7 - Barfield Road Topography Mapping

## 3.2 Environmental Considerations

The subject sites of this proposal do not appear to have any environmental concerns evident that would affect the vegetation or native fauna.

We add, the location for the proposed New Special Use Zoning of signage and landscaping would be considered incidental in comparison to the overall size of the lots of land and would require minor clearing of the site for the proposed new use purposes, and therefore, would be considered admissible in relation to environmental considerations.

## 3.3 Native Vegetation

Whilst both of the subject sites are located within 'Bush Fire Prone Areas', previous planning applications to the City have not identified any issues or concerns with the proposed incidental signage and landscaping at the sites.

Given the application at both of the sites proposes one advertising sign and landscaping, the overall size of the proposal is of a small nature and would not require much of the existing bushland to be cleared.

Therefore, we consider the proposal to be of an acceptable nature in relation to Bush Fire Prone sites.

## 3.4 Water Courses and Wetlands

After a review of documentation in relation to watercourses and wetlands, neither of the subject sites consist of any water related constraints.

Additionally, this suggests the proposed signage and landscaping to be appropriate on the proposed areas of the site and will not have any interference with water supplies.

## 3.5 Heritage Considerations

Our office has conducted a review of relevant heritage documentation and found that neither of the subject sites have been identified as having any heritage constraints or considerations of any sort (Shown in Figure 8).

We therefore believe this proposal is acceptable in relation to heritage considerations.



Figure 8 - Department of Aboriginal Affairs Heritage Map

### 3.6 Infrastructure Availability

Our office can confirm after a request for the Dial Before You Dig (DBYD) information of both subject sites was provided, and identified that both sites consist of communication towers and overhead powerlines.

Importantly, we note that the proposed developments at each of the subject sites of this scheme amendment do not affect or interfere with the infrastructure availability of the sites.

The DBYD Western Power and Water Corporation site information is provided below in (Figures 9 & 10) for Barfield Road, and shown in (Figures 11 & 12) for Gaebler Road.

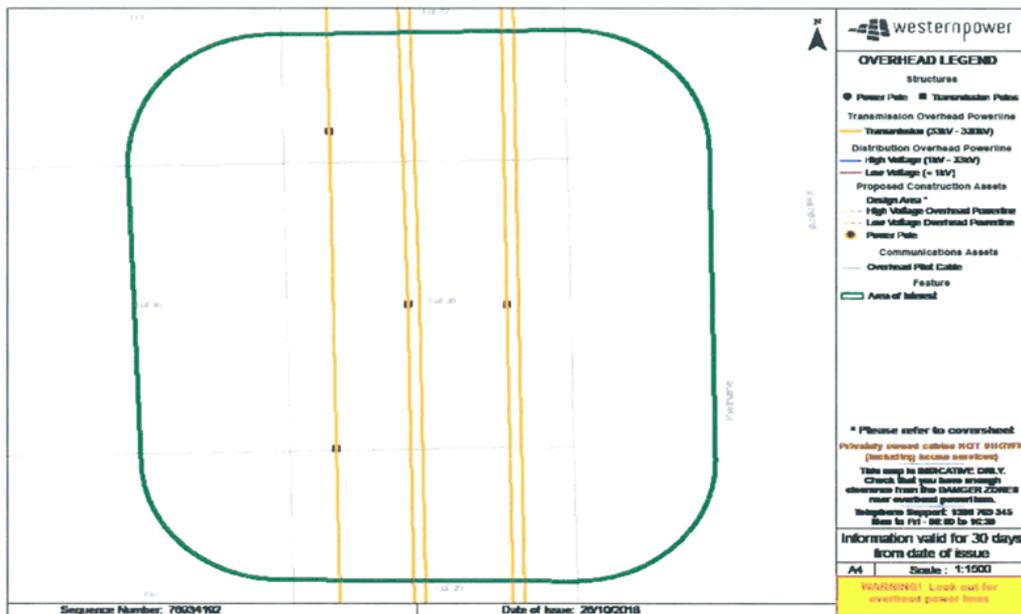


Figure 9 - DBYD Western Power Map (Lot 38 Barfield Road, Hammond)

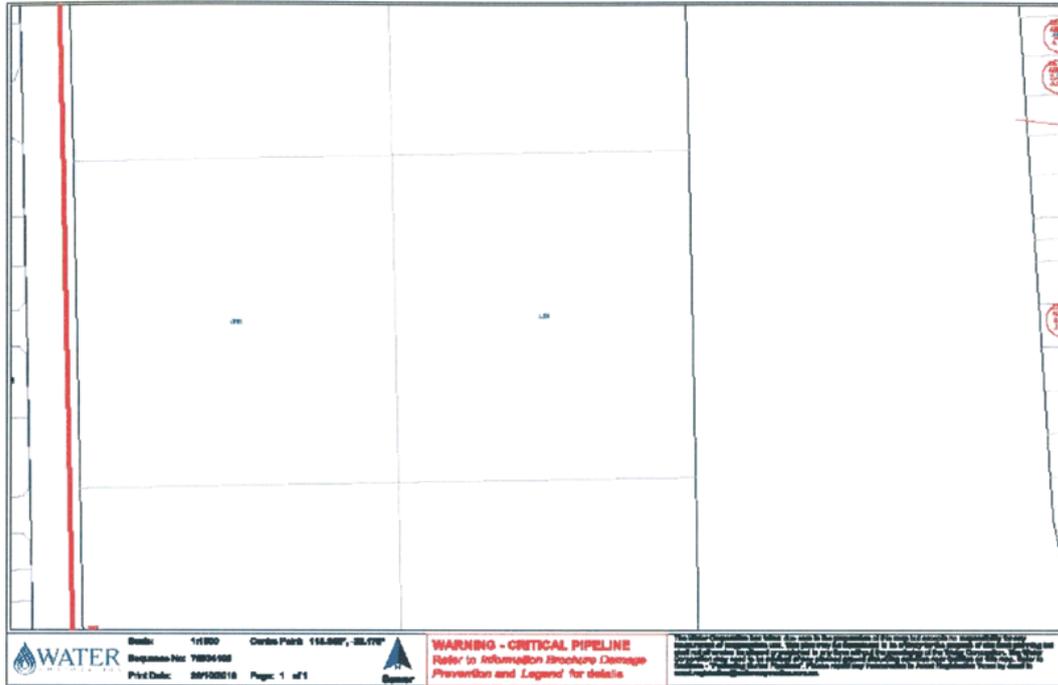


Figure 10 - DBYD Water Corporation Map (Lot 38 Barfield Road, Hammond Park)

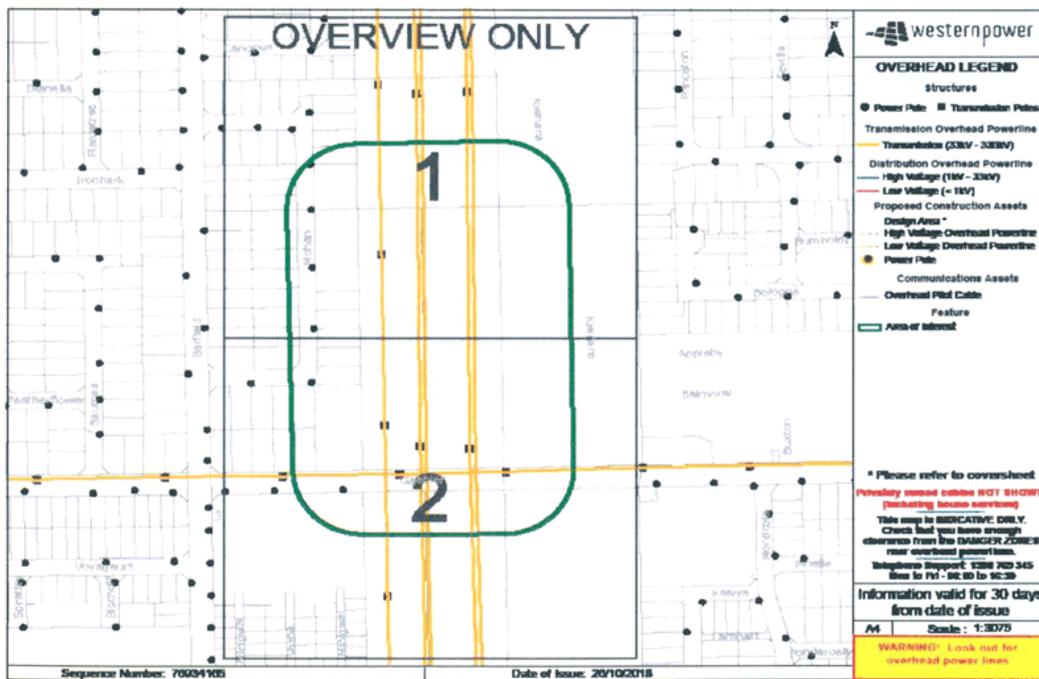


Figure 11 - DBYD Western Power Map (Lot 35 Gaebler Road, Hammond Park)

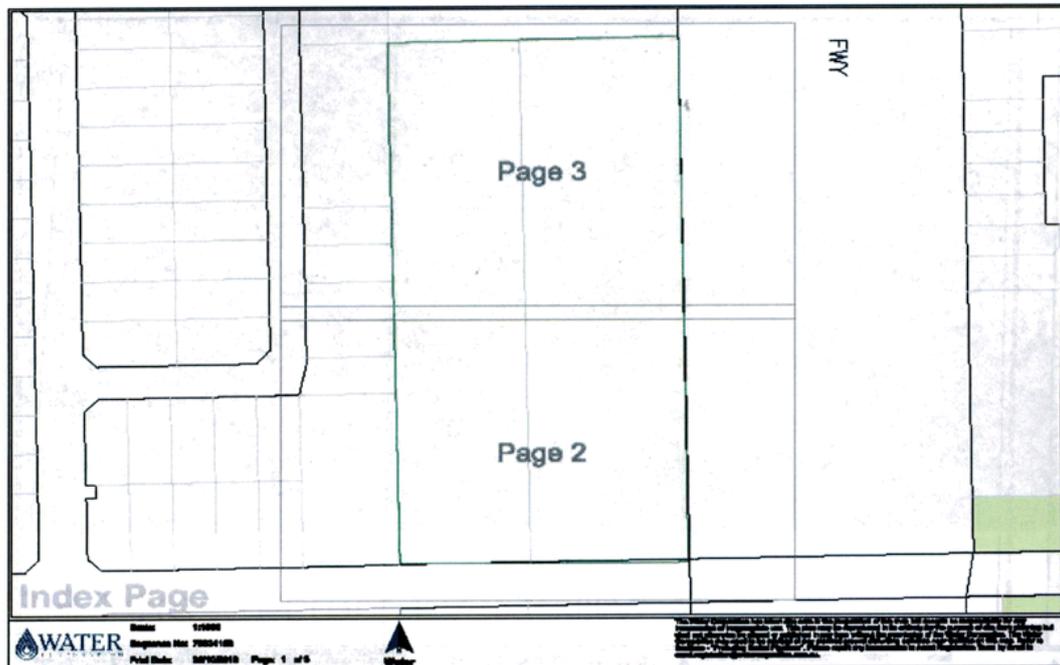


Figure 12 - DBYD Water Corporation Map (Lot 35 Gaebler Road., Hammond Park)



## 4.0 AMENDMENT PROPOSAL AND TYPE

### 4.1 Amendment Specifications (Basic)

Our proposal to the City requests a 'Basic Scheme Amendment' with the inclusion of a new 'Special Use Zoning' (Special Use 23A) to be granted to the City of Cockburn Town Planning Scheme No.3. The existing permitted land uses of Special Use 23 areas (which both subject sites are zoned), we note, this application specifically applies to the two subject sites (Lot 38 Barfield Road/Lot 35 Gaebler Road) Hammond Park.

The nature of this report requests a new Special Use Zoning clause to be granted by the City that will see the potential future development of signage and landscaping be permitted at the subject sites. Importantly, the proposed special use would not conflict with the existing or future intended purposes for the subject sites.

After a review of the Planning and Development Regulations 2015 (Local Planning Schemes), our office has chosen to prepare a Basic Scheme Amendment Request for the City of Cockburn Town Planning Scheme No.3 (TPS 3), in accordance with Part 5 of the Regulations. We add, a basic Scheme Amendment to be appropriate as we are simply requesting a new special use zoning (23A) to be considered only for that of the two subject sites.

### 4.2 Rationale for Amendment

This approach has been chosen to be appropriate based on the physical characteristics and the current use of both sites, particularly, given that the proposed signage and landscaping would not interfere with the existing on-site overhead powerlines. Essentially, approval would enable the opportunity for the utilization of two lots of land, and improve the overall visual amenity of the sites.

The proposed structures at the subject sites are considered incidental to the sites given the total area of land of each being approximately 1.5 hectares at each, and consisting of large Wester Power transmission towers, we consider the proposal to be suitable for the subject areas given the heavily constrained use of the sites currently. By creating an additional New Special Use Zoning (Special Use 23A), to enable both subject sites to include future signage and landscaping.

We believe, given the current physical characteristics of the sites along with the current land use of both sites that the proposed new special use clause to include incidental signage and landscaping will in fact improve the overall visual amenity of the sites.

### 4.3 Future Development Proposal

Our future development proposal to the City hopes to incorporate signage and landscaping at the two subject sites in Hammond Park (Shown in Appendix 3 & 4). As previously discussed in this report the signage is considered incidental given the overall land size of each of the subject sites and will consist of a high quality of materials being used, whilst the landscaping will positively increase the amenity component of the sites.

This proposal will positively utilise an area of the subject sites that is currently underutilized. The incidental nature of the proposed structure will not conflict with the existing overhead powerlines. The subject sites are both located along side the Kwinana Freeway, within the transmission corridor easement, and in close proximity to 58-metre-high Wester Power transmission towers.

Furthermore, this proposal is only requested for the two subject sites of this application and given the information provided in this report we believe that the proposal is appropriate for the sites, in relation to location, size, amenity and surrounding locality.

The proposed development is consistent with the objectives of the relevant planning instruments and the Council's policies. The proposal is considered to be in the public interest and it is recommended that the Council approve the application.

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## 5.0 CONCLUSION

This report has been prepared to support of a New Special Use Amendment to the City of Cockburn Town Planning Scheme No. 3 (TPS 3), with respect to lot 38 (Barfield Road) and lot 35 (Gaebler Road), Hammond Park, to include a special use clause (Special Use 23A) to the existing 'Special Use 23' land uses, to be formalised within the Additional Use Schedule of Town Planning Scheme No.3.

The New Special Use request will encourage the future development of high quality signage and landscaping at the subject areas. The proposed structures and landscaping are considered incidental given the overall size of the subject sites in comparison to the proposed new special use, and will assist in the better utilization of two vacant sites.

The Special Use request applies only to the two subject sites discussed in this report, and would assist in encouraging future applications to Council for the consideration of signage and landscaping at the sites. The main focus of this report is how adoption of the new special use zoning request could in fact open the door to future permitted development and ensure both are maintained to a high standard.

We note, the incidental nature of the proposed new special use will not conflict with the rest of the site being used for its intended uses, and therefore is considered suitable given the heavily constrained, narrow nature of the sites within the transmission corridor easement. Importantly, the proposed use will not interfere with the existing powerlines present at each of the sites.

Furthermore, the basis of the new special use will not obstruct the other nearby land uses within the locality, will boost the visual amenity, whilst also serving as a focal point of interest and vitality. We therefore consider that the request for new special use zoning is considered to be appropriate based on the information provided in this report.

In light of the above, it is formally and respectfully requested that Council initiate the proposed Amendment for a New Special Use Clause to Town Planning Scheme No. 3 for the subject sites as described in this Report.

## APPENDICIES

The report includes a detailed description of the project and the results of the analysis. It also includes a list of the project's objectives and a description of the project's scope. The report is organized into several sections, including an executive summary, a description of the project, a description of the analysis, and a list of the project's objectives. The report is intended to provide a comprehensive overview of the project and its results.

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# APPENDIX 1 - Certificate of Title Gaebler Road

WESTERN AUSTRALIAN GOVERNMENT  
REGISTRATION DEPARTMENT



REGISTRATION DEPARTMENT  
100 CANAL STREET  
PERTH WESTERN AUSTRALIA 6000

THIS CERTIFICATE OF TITLE IS A PUBLIC DOCUMENT  
AND IS AVAILABLE FOR INSPECTION AT THE  
REGISTRATION DEPARTMENT

THE REGISTRATION DEPARTMENT  
IS NOT RESPONSIBLE FOR THE  
ACCURACY OF THE INFORMATION CONTAINED  
HEREIN

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WESTERN AUSTRALIA



REGISTER NUMBER <b>35/P9781</b>	
DUPLICATE EDITION <b>1</b>	DATE DUPLICATE ISSUED <b>6/6/2014</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **409** FOLIO **50A**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

  
REGISTRAR OF TITLES 

**LAND DESCRIPTION:**

LOT 35 ON PLAN 9781

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

KENNETH JOHN MCCLURE  
SALLY JACQUELINE MCCLURE  
BOTH OF 7 CREST AVENUE, MOUNT PLEASANT  
AS JOINT TENANTS

(T D897332) REGISTERED 7 OCTOBER 1988

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

- 1. D897332 EASEMENT TO THE STATE ENERGY COMMISSION OF WESTERN AUSTRALIA FOR ELECTRICITY, PIPELINE AND GAS PURPOSES. REGISTERED 7.10.1988.
- 2. M631184 EASEMENT TO CITY OF COCKBURN FOR DRAINAGE PURPOSES - SEE SKETCH ON DEPOSITED PLAN 73149. REGISTERED 8.5.2014.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: P9781.  
PREVIOUS TITLE: 39-200A.  
PROPERTY STREET ADDRESS: LOT 35 GAEBLER RD, HAMMOND PARK.  
LOCAL GOVERNMENT AREA: CITY OF COCKBURN.

- NOTE 1: M660099 NB1 LAND PARCEL IDENTIFIER OF PORTION OF JANDAKOT AGRICULTURAL AREA LOT 200 CHANGED TO LOT 35 ON PLAN 9781 ON 05.06.2014 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
- NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE

END OF PAGE 1 - CONTINUED OVER

LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 1 14:20:40 2016 JOB 50281286

  
**Landgate**  
www.landgate.wa.gov.au

PINNACLE PLANNING | 17



WESTERN AUSTRALIA



REGISTER NUMBER <b>38/P9781</b>	
DUPLICATE EDITION <b>1</b>	DATE DUPLICATE ISSUED <b>29/7/2006</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **548** FOLIO **13A**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

  
REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 38 ON PLAN 9781

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

ELECTRICITY NETWORKS CORPORATION OF 363-365 WELLINGTON STREET, PERTH  
(AN J789512 ) REGISTERED 16 JUNE 2006

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	P9781.
PREVIOUS TITLE:	1289-812.
PROPERTY STREET ADDRESS:	LOT 38 BARFIELD RD, HAMMOND PARK.
LOCAL GOVERNMENT AREA:	CITY OF COCKBURN.
RESPONSIBLE AGENCY:	ELECTRICITY NETWORKS CORPORATION.

LANDGATE COPY OF ORIGINAL NOT TO SCALE Tue Mar 29 09:53:14 2016 JOB 50494340

  
**Landgate**  
www.landgate.wa.gov.au

## APPENDIX 2 - Proposed Future Development Plans and Elevations Gaebler Road

HAMMOND PARK  
CONNECTOR

Lot 34 Gaebler Road, Hammond Park

DEVELOPMENT  
APPLICATION

16/11/2017



**maarch\***

\*Mark  
Aronson  
Architecture | RESIDENTIAL  
COMMERCIAL  
SPECIAL PROJECTS





<b>maarch*</b> MARK ARKONSON ARCHITECTURE L1, 47 Hargrave Road, Nedlands WA 6009 E: info@maarch.net.au • T: +61 8 9202 8189	PROJECT HAMMOND PARK CONNECTOR	CLIENT	ADDRESS LOT 34 GAEBLER ROAD, HAMMOND PARK	DATE 16/10/17	SCALE -	DRAWN BC	DRAWING PERSPECTIVE 1	REV A	PROJECT NO MAA 17-031	DRAWING ID -
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MAARCH|16





<b>maarch*</b> MARK ARONSON ARCHITECTURE 11, 41 Hanger Road, Redlands, WA 6300 E: info@maarch.net.au • T: 411 1 620 9158	<b>PROJECT</b> HAMMOND PARK CONNECTOR	<b>CLIENT</b>	<b>ADDRESS</b> LOT 34 GAEBLER ROAD, HAMMOND PARK	<b>DATE</b> 16/10/17	<b>SCALE</b> -	<b>DRAWN</b> BC	<b>DRAWING</b> PERSPECTIVE 2	<b>REV</b> A	<b>PROJECT NO</b> MAA 17-031	<b>DRAWING ID</b> -
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MAARCH|17

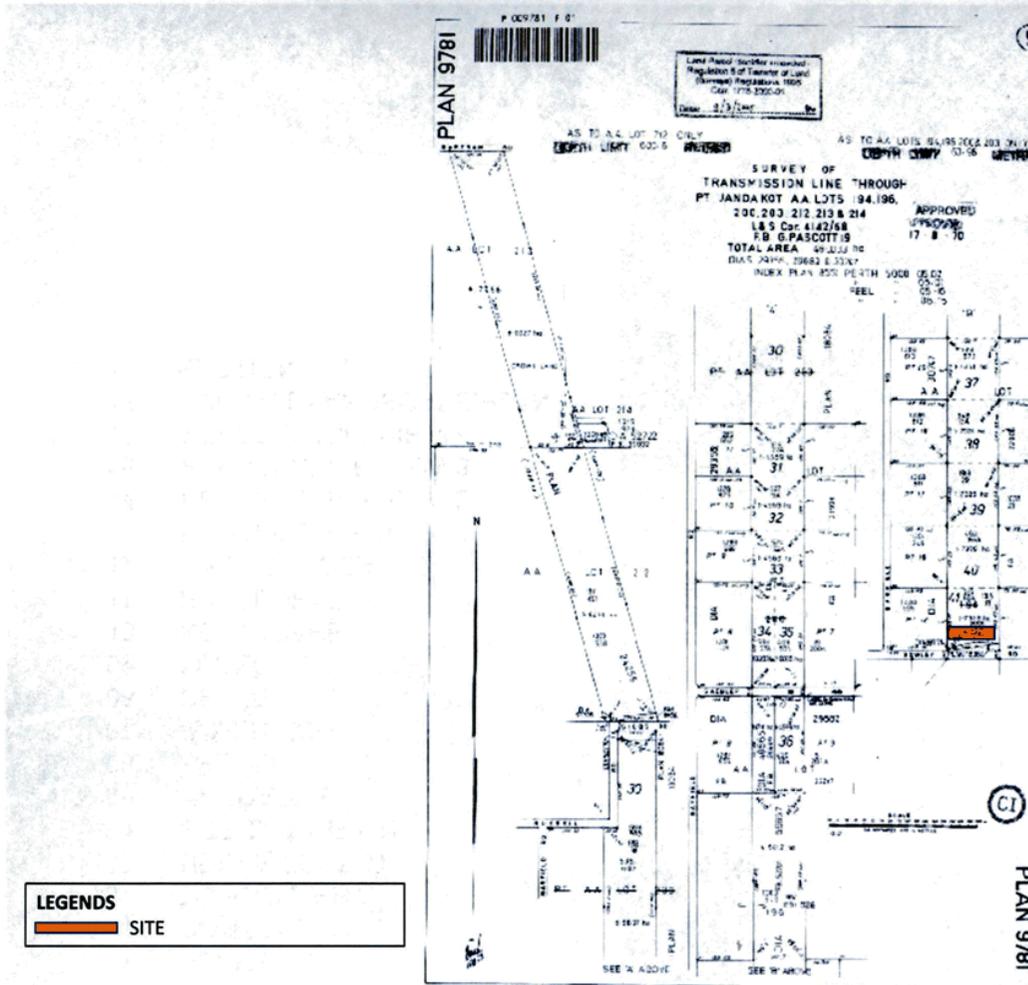


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- 01 SURVEY
- 01 CONTEXT
- 02 TOPOGRAPHY
- 03 URBAN FOREST
- 04 SITE CONDITION
- 05 NARRATIVE
- 06 SKETCH
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- 12 CAMERA LOCATION
- 13 PERSPECTIVE VIEW 1
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- 15 PERSPECTIVE VIEW 3
- 16 PERSPECTIVE VIEW 4
- 17 OVERALL LANDSCAPE PLAN
- 18 SECTION A-A



PINNACLE PLANNING | 24



<b>maarch*</b> MARK ANTONICH ARCHITECTURE LT. 41 Hampden Road, Redlands, WA 6050 E. info@maarch.net.au • T. 411 6262 8159	<b>PROJECT</b> HAMMOND PARK CONNECTOR	<b>CLIENT</b>	<b>ADDRESS</b> LOT 34 GAEBLER ROAD, HAMMOND PARK	<b>DATE</b> 16/10/17	<b>SCALE</b>	<b>DRAWN</b> BC	<b>DRAWING</b> SURVEY	<b>REV</b> A	<b>PROJECT NO.</b> MAA 17-031	<b>DRAWING ID</b>
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MAARCH|3

ANALYSIS OF EXISTING VEGETATION



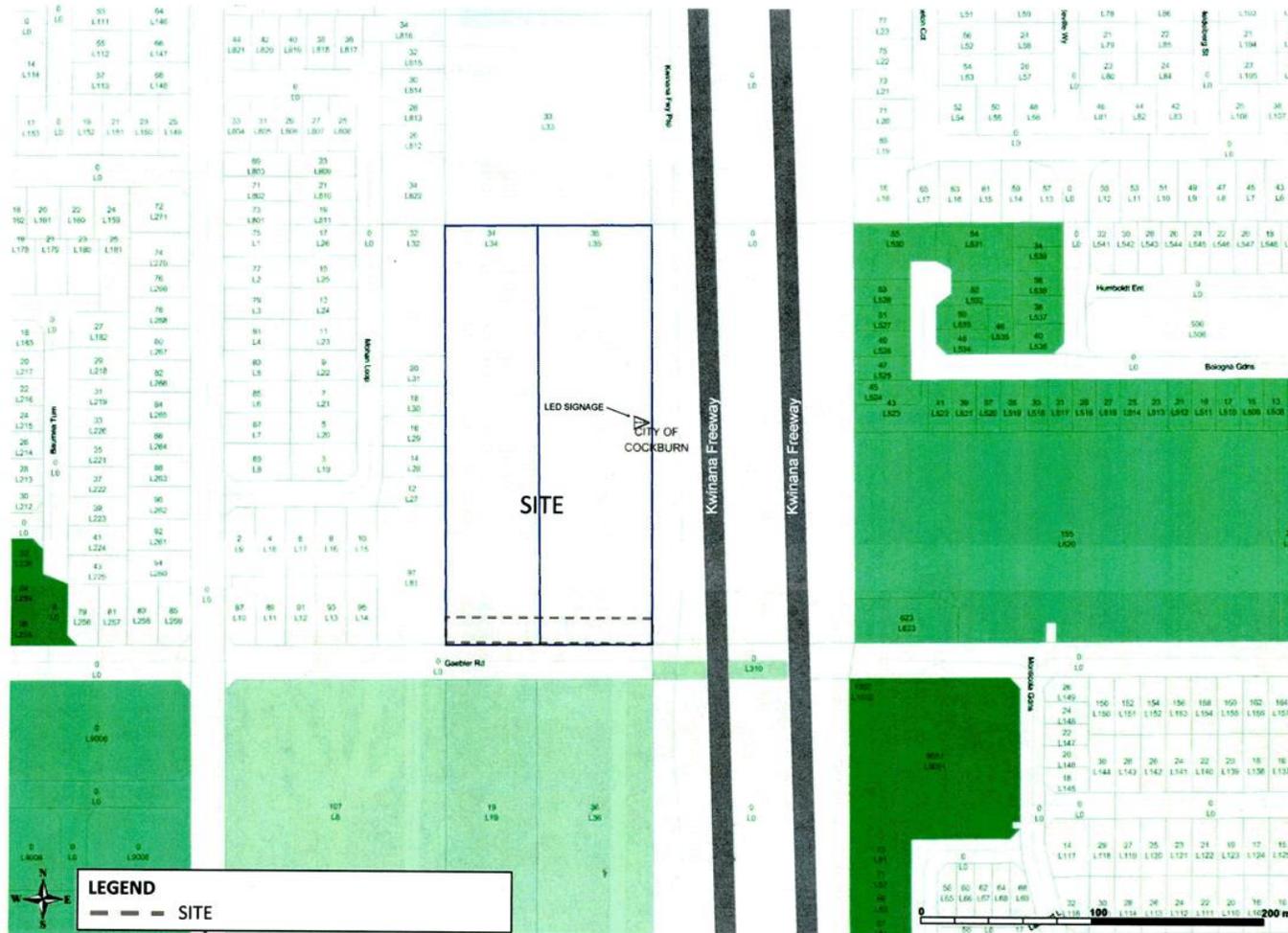
ANALYSIS OF SITE CONDITION



<b>maarch*</b> MARK ATKINSON ARCHITECTURE 1/111 Hargrave Road, Hammonds Park 1529 P: 08 8363 1111 E: info@maarch.net.au	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	HAMMOND PARK CONNECTOR		LOT 34 GAEBLER ROAD, HAMMOND PARK	16/10/17	-	BC	SITE CONDITION	A	MAA 17-031	-

MAARCH | 7





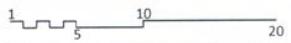
PINNACLE PLANNING | 29

MARK AYKINSON ARCHITECTURE L1 41 Hampden Road, Nedlands, WA 6009 E: info@maarch.net.au, T: +61 8 9232 1939	PROJECT HAMMOND PARK CONNECTOR	CLIENT CITY OF COCKBURN	ADDRESS LOT 34 GAEBLER ROAD, HAMMOND PARK	DATE 16/10/17	SCALE -	DRAWN BC	DRAWING URBAN FOREST	REV A	PROJECT NO MAA 17-031	DRAWING NO -
	MAARCH 6									



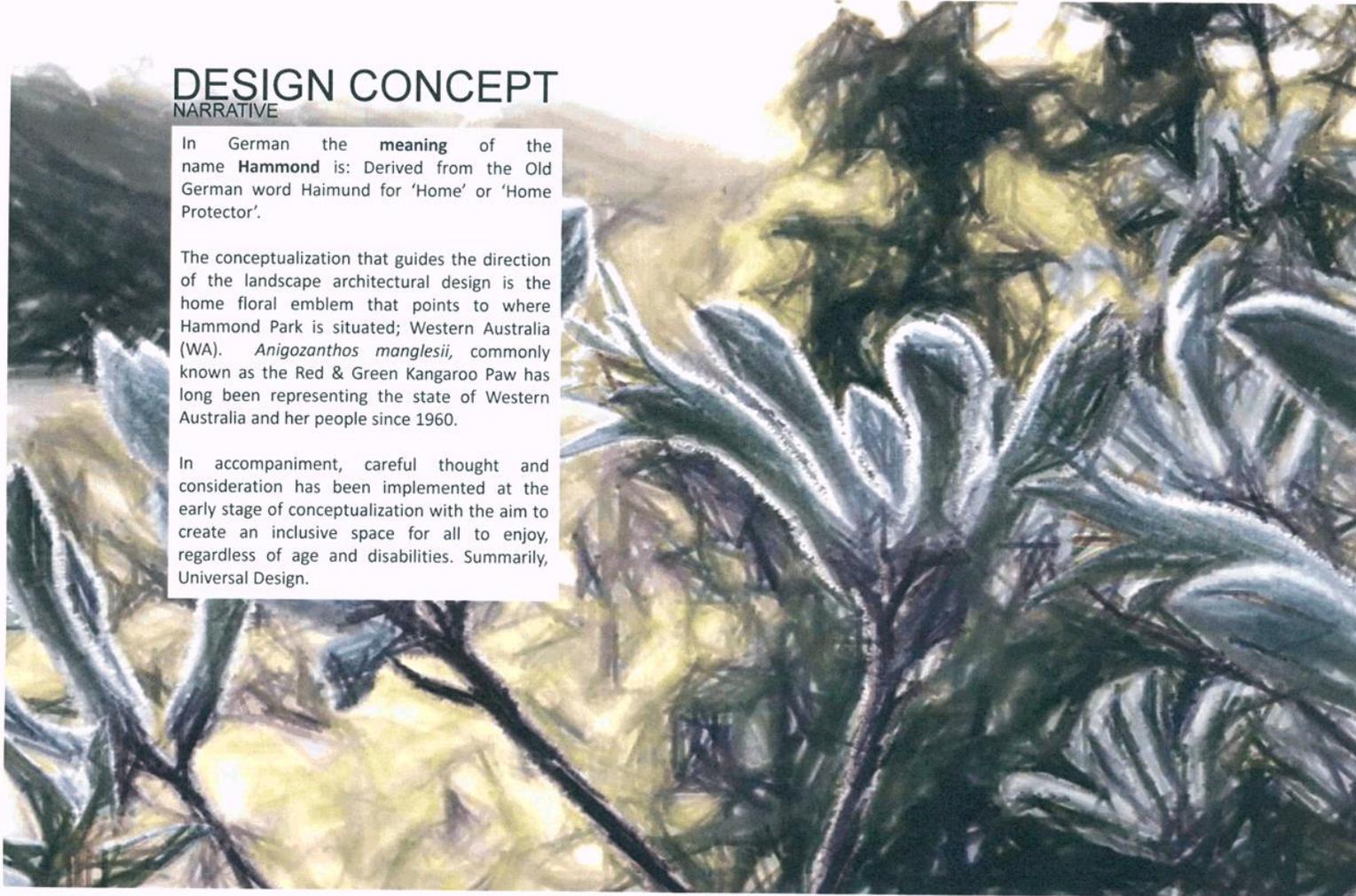


HAMMOND PLANNING | 26



<b>maarch*</b> <small>MARK ALONSO ARCHITECTURE</small> <small>111 Hampton Road, Narenda, WA 6028</small> <small>E: info@maarch.net.au T: +61 8 9262 1158</small>	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	HAMMOND PARK CONNECTOR		LOT 34 GAEBLER ROAD, HAMMOND PARK	16/10/17	-	BC	CONTEXT	A	MAA 17-031	-

MAARCH|4



## DESIGN CONCEPT NARRATIVE

In German the meaning of the name **Hammond** is: Derived from the Old German word Haimund for 'Home' or 'Home Protector'.

The conceptualization that guides the direction of the landscape architectural design is the home floral emblem that points to where Hammond Park is situated; Western Australia (WA). *Anigozanthos manglesii*, commonly known as the Red & Green Kangaroo Paw has long been representing the state of Western Australia and her people since 1960.

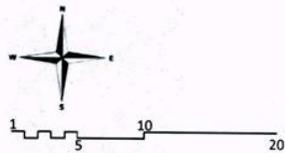
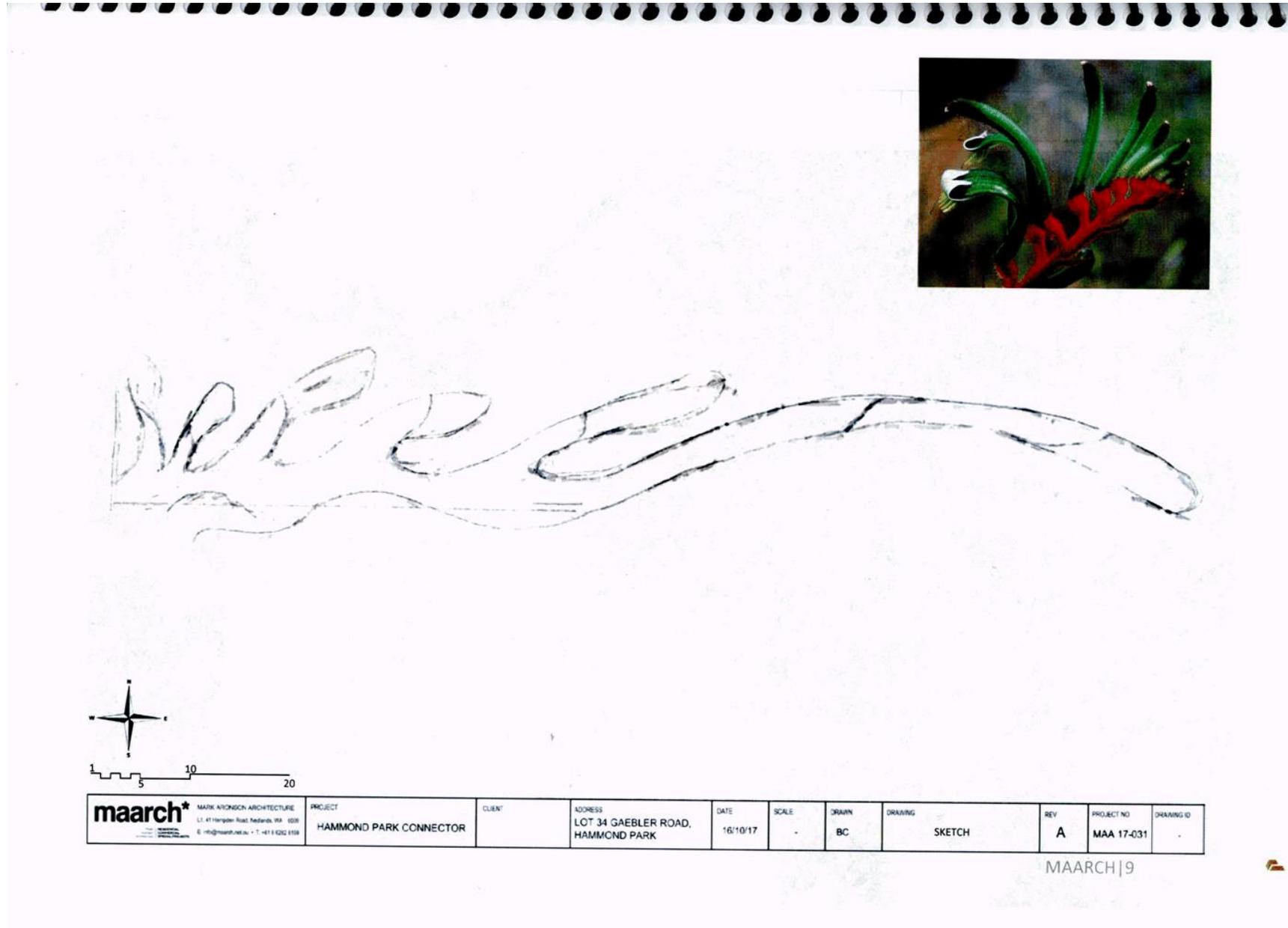
In accompaniment, careful thought and consideration has been implemented at the early stage of conceptualization with the aim to create an inclusive space for all to enjoy, regardless of age and disabilities. Summarily, Universal Design.

PINNACLE PLANNING | 30

<b>maarch*</b> <small>MARK ANDERSON ARCHITECTURE</small> <small>1/11 Hampden Road, Nedlands WA 6009</small> <small>T: +61(0)89497 4614 F: +61(0)8924 5168</small>	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	HAMMOND PARK CONNECTOR		LOT 34 GAEBLER ROAD, HAMMOND PARK	16/10/17	-	BC	NARRATIVE	A	MAA 17-031	-

MAARCH|8

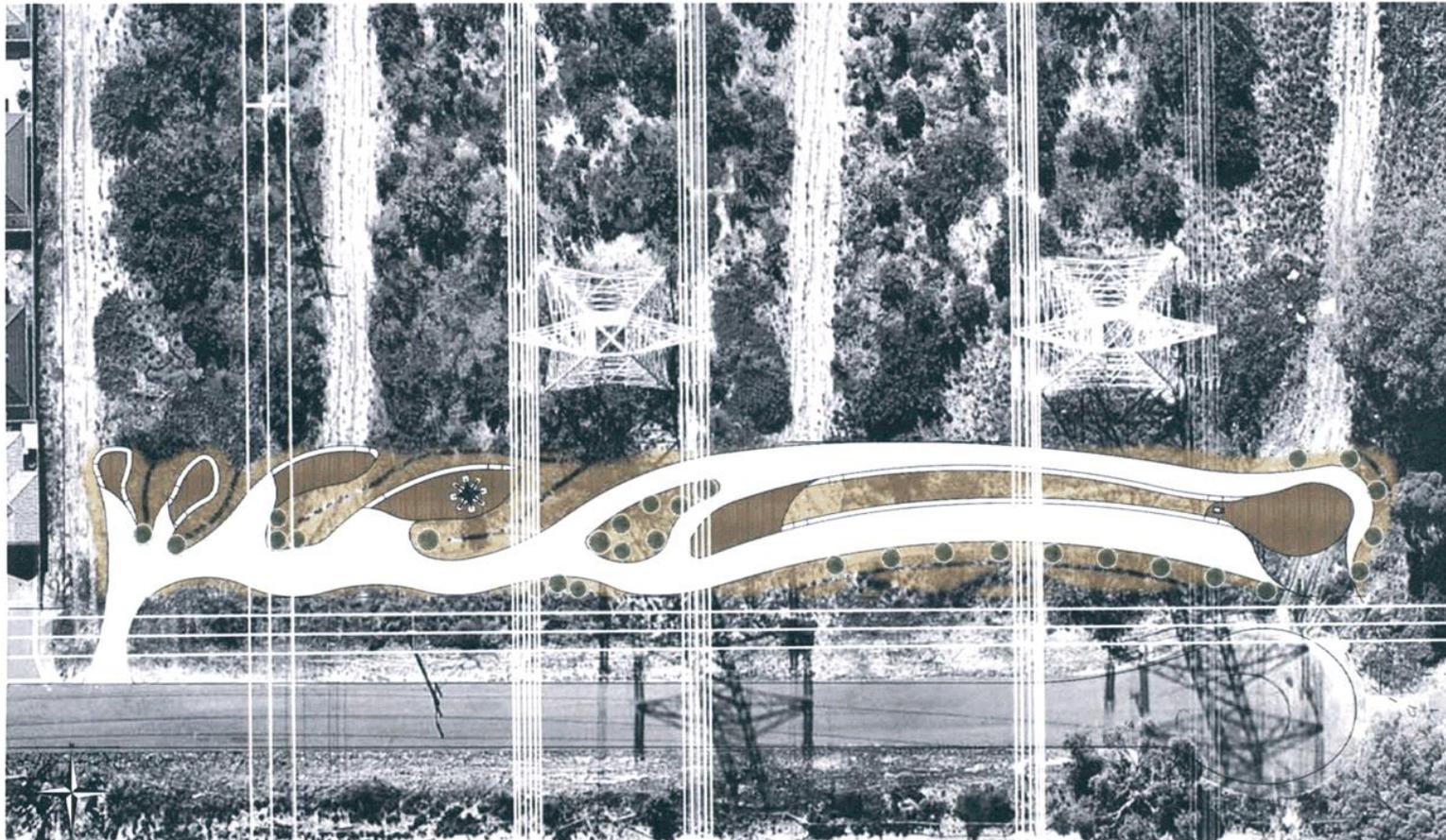




<b>maarch*</b> MARK ANONSON ARCHITECTURE U1 41 Hargrave Road, Adelaide, SA 5038 E: ma@maarch.net.au • T: +61 8 6292 1158	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
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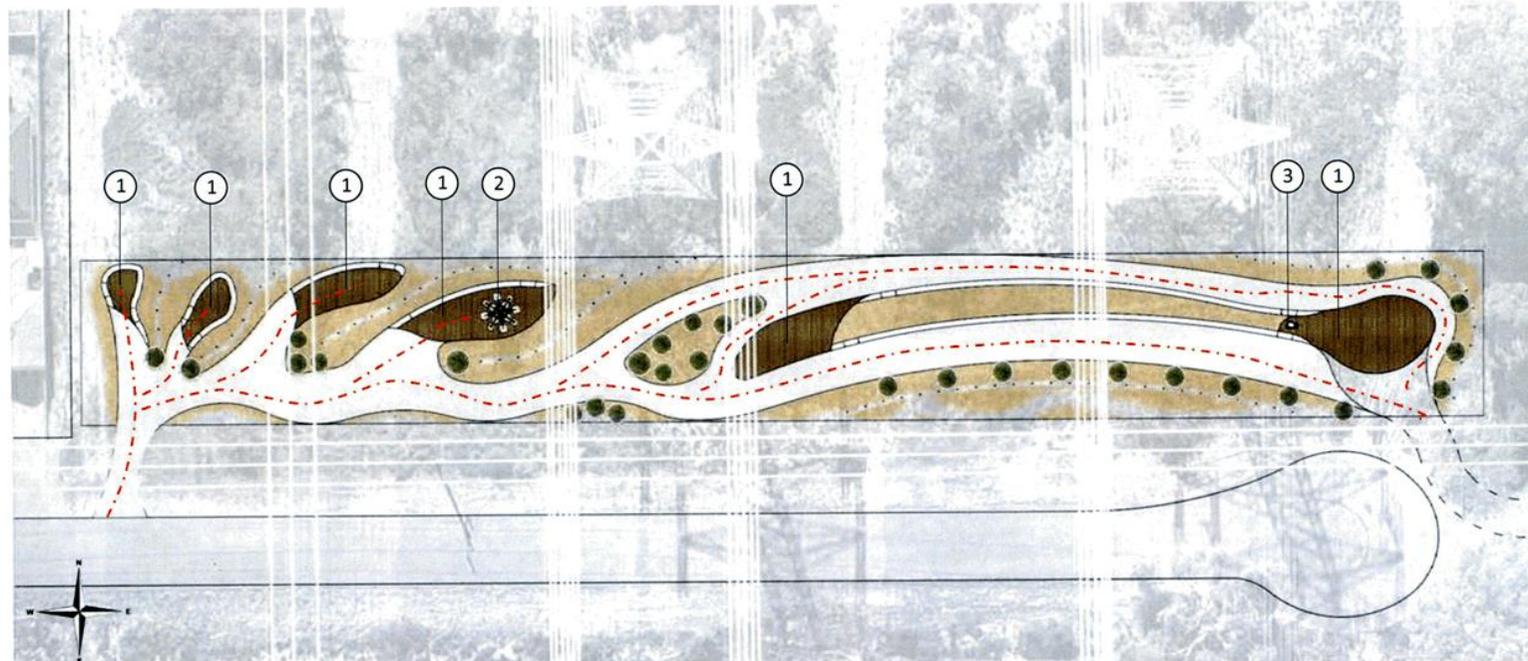
MAARCH|9





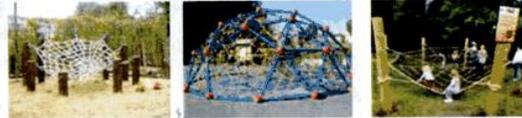
<b>maarch*</b> MARK ATYNSON ARCHITECTURE <small>117 41 Hargrave Road Redlands WA 6305                  E: info@maarch.net.au T: 4113 6262 8198</small>	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
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MAARCH|10

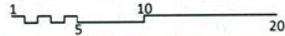


**LEGENDS**

- - - Circulation
- 1. Communal Space
- 2. Web Playground
- 3. Drinking Fountain



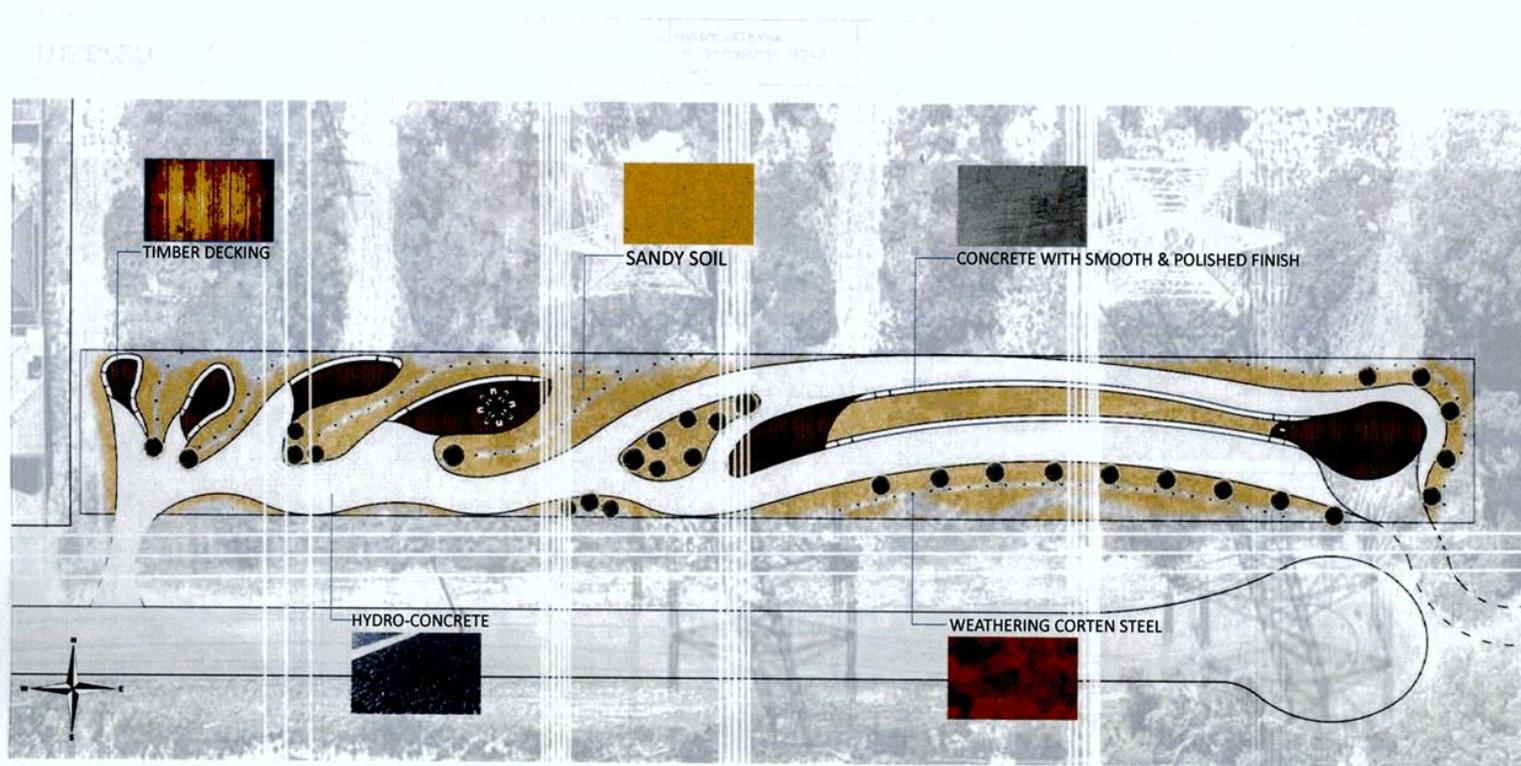
Examples of Proposed Web Playground



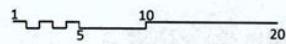
MARK ANTONSON ARCHITECTURE L1, 41 Hanger Road, Nedlands, WA 6009 E: info@maarch.net.au T: +61 8 4262 4193	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	HAMMOND PARK CONNECTOR		LOT 34 GAEBLER ROAD, HAMMOND PARK	16/10/17	1:300	BC	SPACE	A	MAA 17-031	-

MAARCH|11



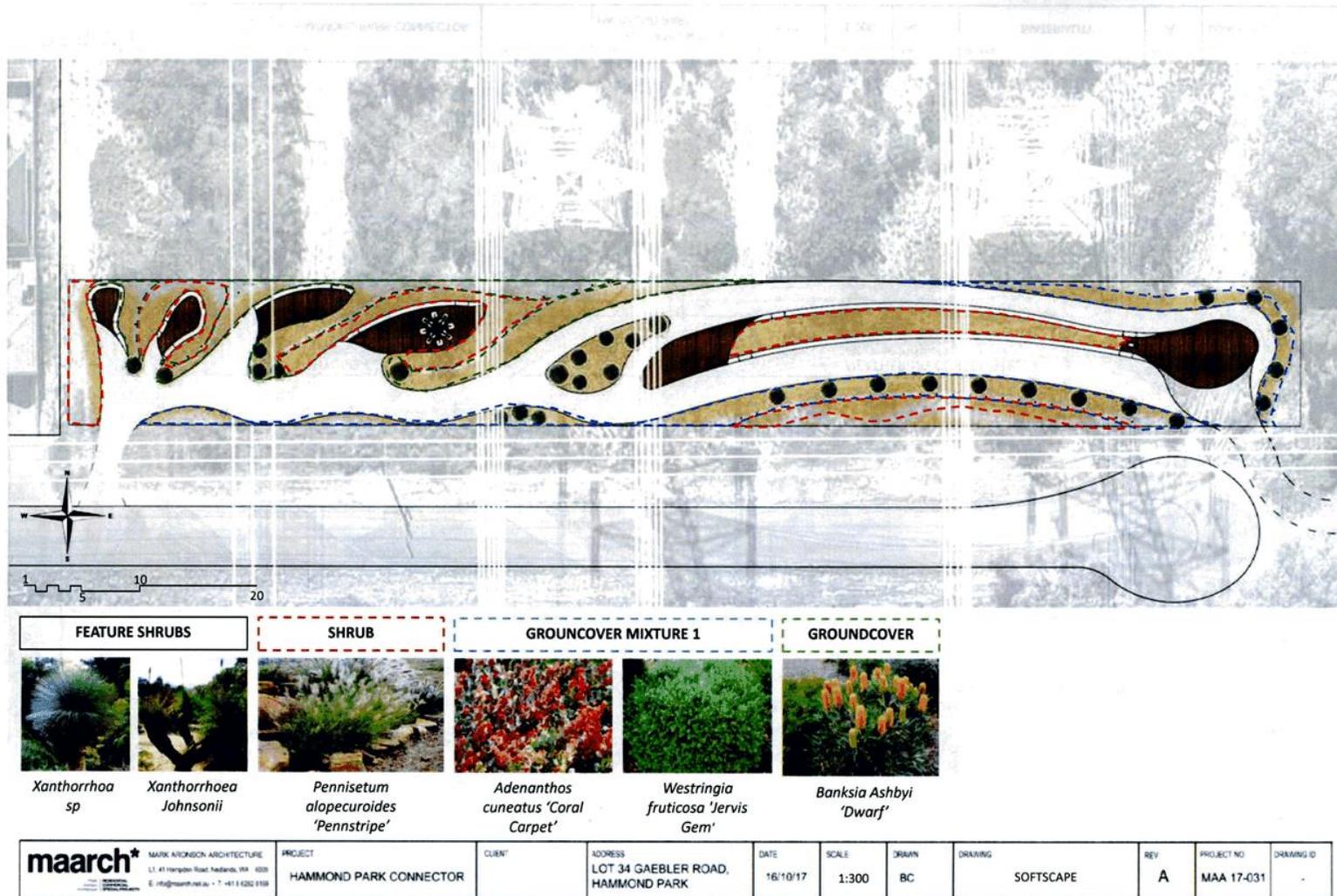


PINNACLE PLANNING | 34



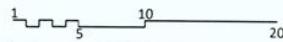
<b>maarch*</b> <small>MARK ATKINSON ARCHITECTURE</small> <small>LT 41 Hargrave Road, Adelaide, SA 5008</small> <small>E: info@maarch.net.au • T: +61 8 4262 8188</small>	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	HAMMOND PARK CONNECTOR		LOT 34 GAEBLER ROAD, HAMMOND PARK	16/10/17	1:300	BC	MATERIALITY	A	MAA 17-031	

MAARCH|12



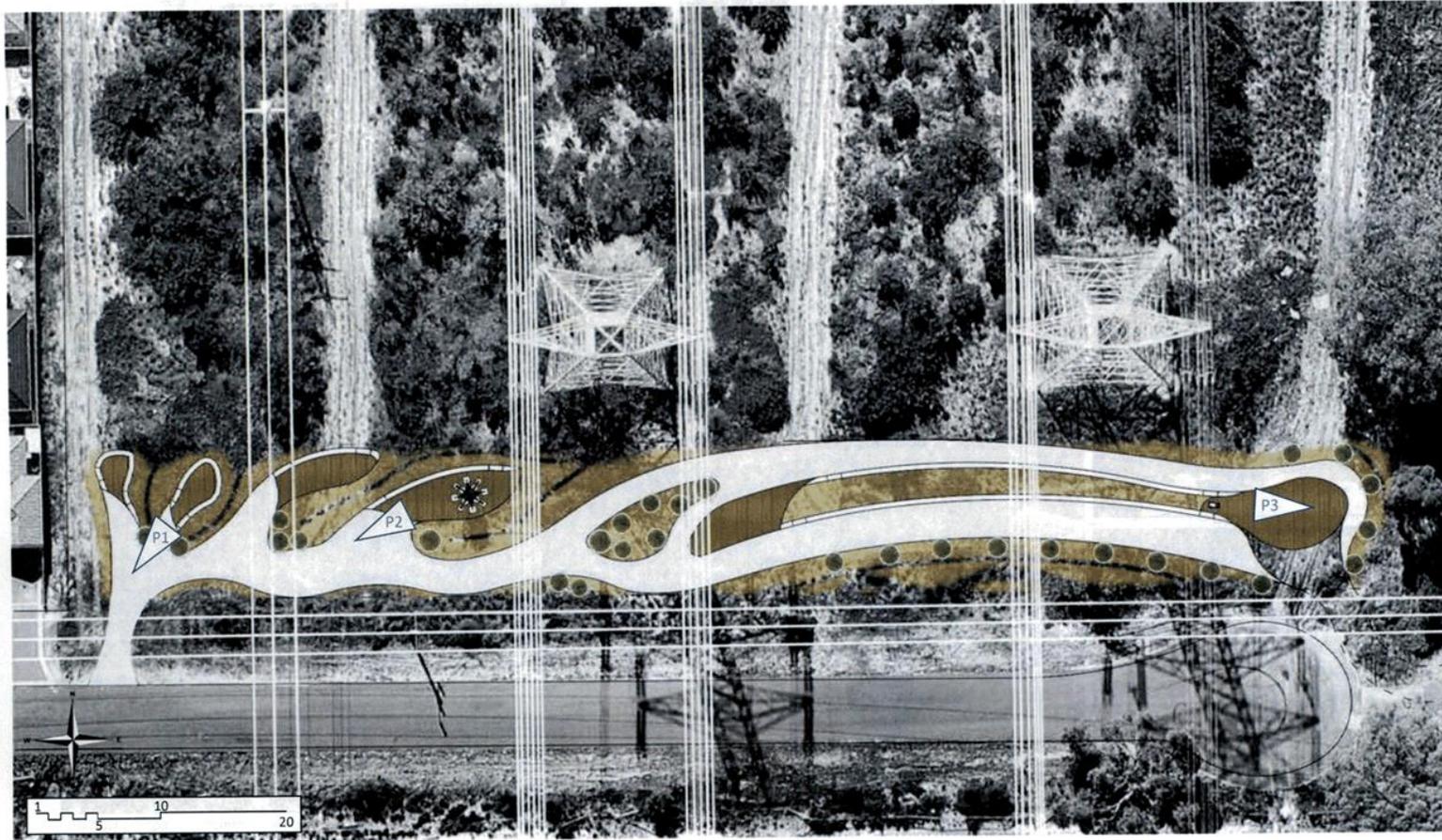
MAARCH|13





<b>maarch*</b> MARK ANDERSON ARCHITECTURE 11 41 Hensley Road, Redlands, WA 6051 E: info@maarch.net.au T: +61 8 9262 1158	PROJECT	CUSTOMER	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	HAMMOND PARK CONNECTOR		LOT 34 GAEBLER ROAD, HAMMOND PARK	16/10/17	-	BC	PRECEDENT	A	MAA 17-031	

MAARCH|14



<b>maarch*</b> MARK ARONSON ARCHITECTURE <small>1111 Market Street, Philadelphia, PA 19107                  Tel: 215.561.1111 Fax: 215.561.1112                  Email: info@maarch.net.au</small>	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV.	PROJECT NO.	DRAWING ID
	HAMMOND PARK CONNECTOR		LOT 34 GAEBLER ROAD, HAMMOND PARK	16/10/17		BC	CAMERA LOCATION	A	MAA 17-031	

MAARCH|15

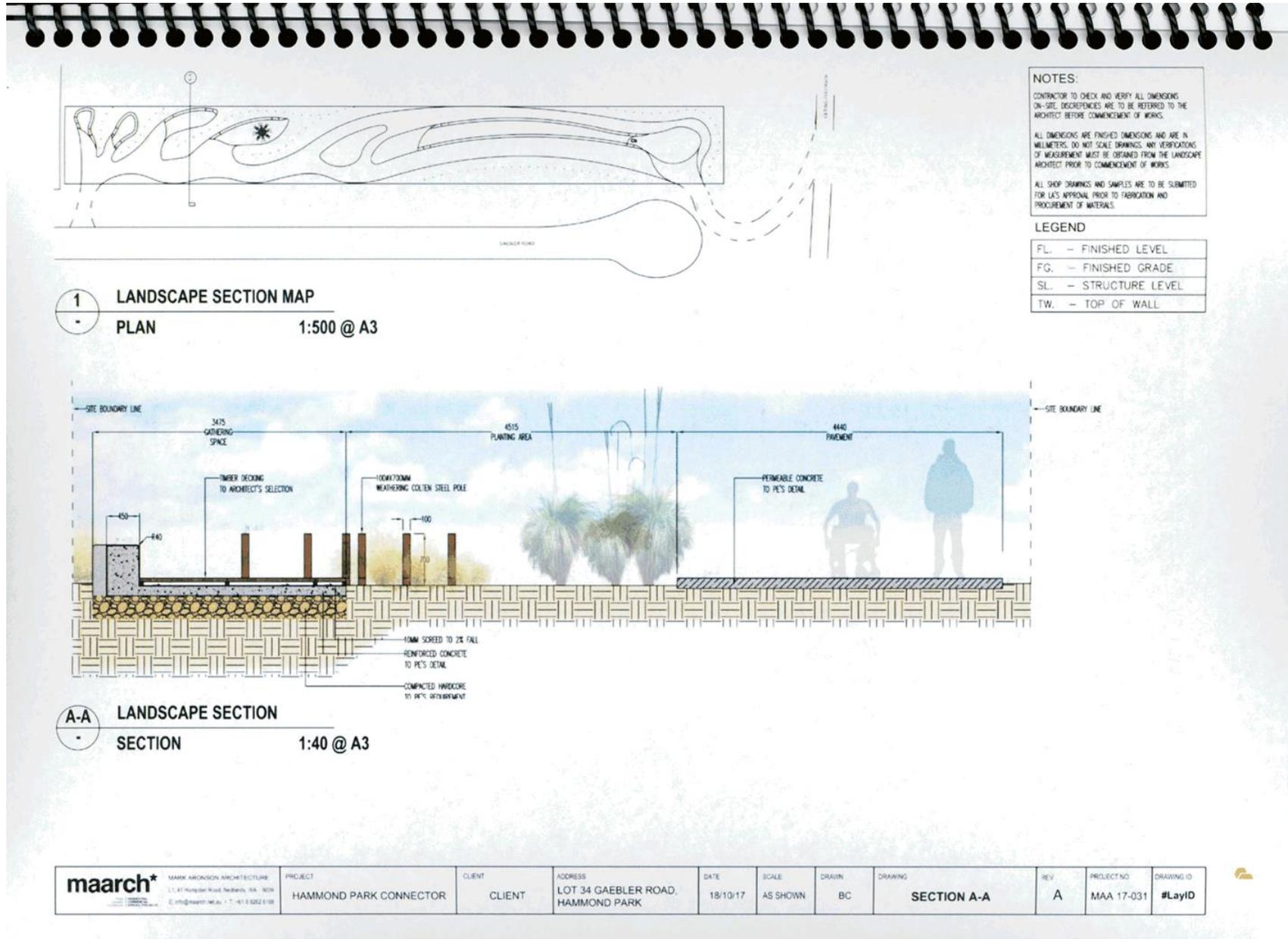


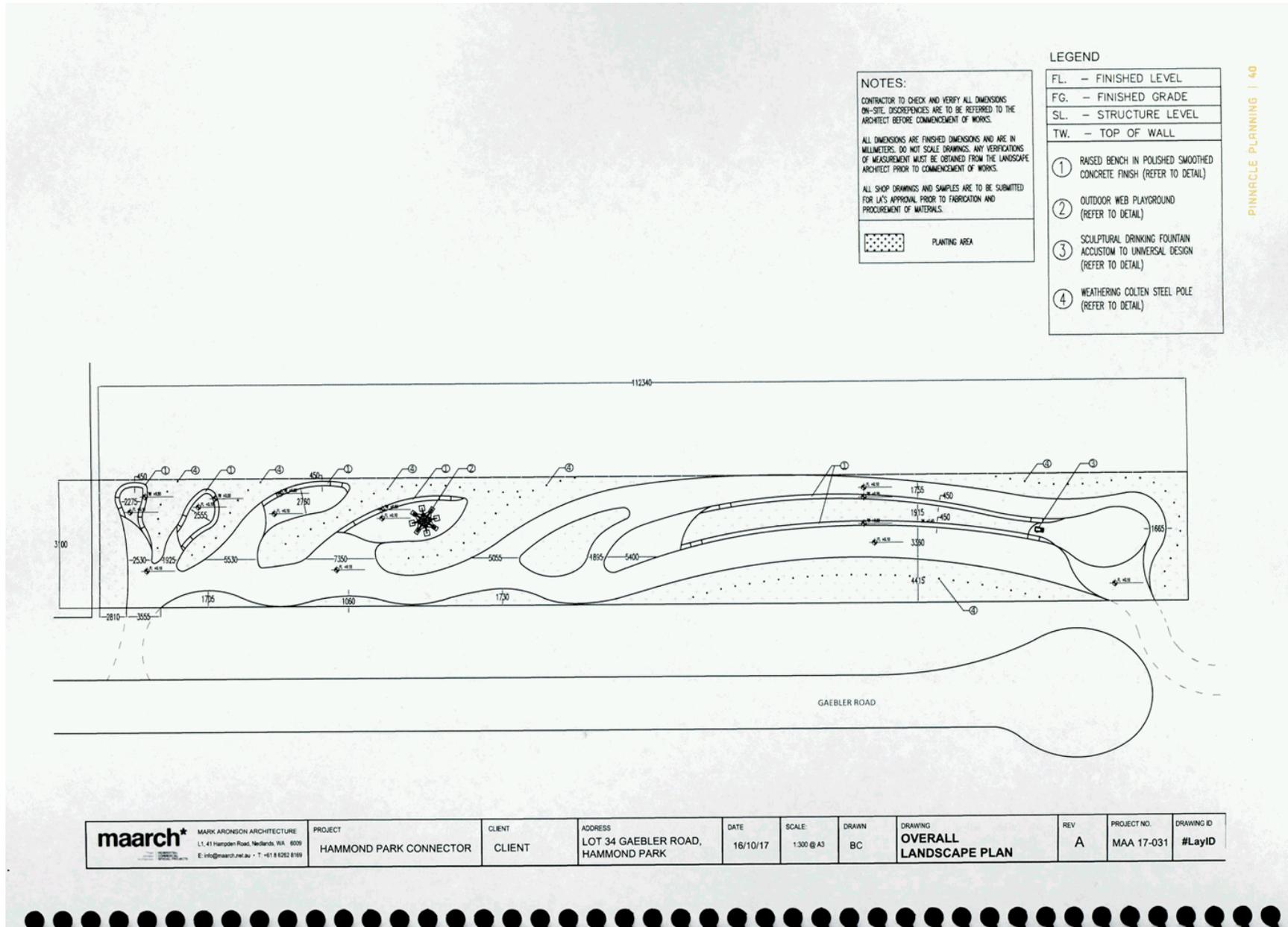
PINNACLE PLANNING | 38

<b>maarch*</b> MARK ARONSON ARCHITECTURE 11411 Hargrave Road, Bethesda, MD 20814 E: info@maarch.net, T: 410-320-1100	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO.	DRAWING ID
	HAMMOND PARK CONNECTOR		LOT 34 GAEBLER ROAD, HAMMOND PARK	16/10/17	-	BC	PERSPECTIVE 3	A	MAA 17-031	-

MAARCH | 18

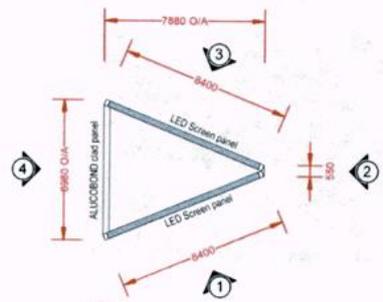
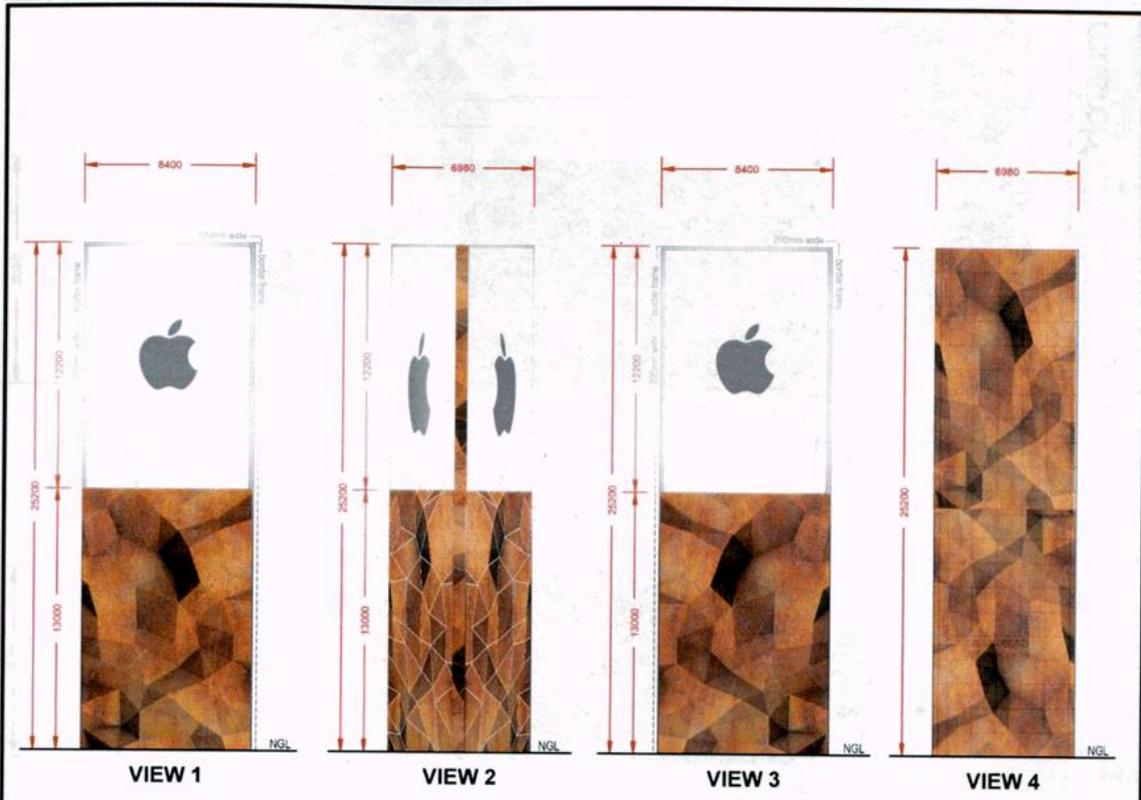






PINNACLE PLANNING | 40

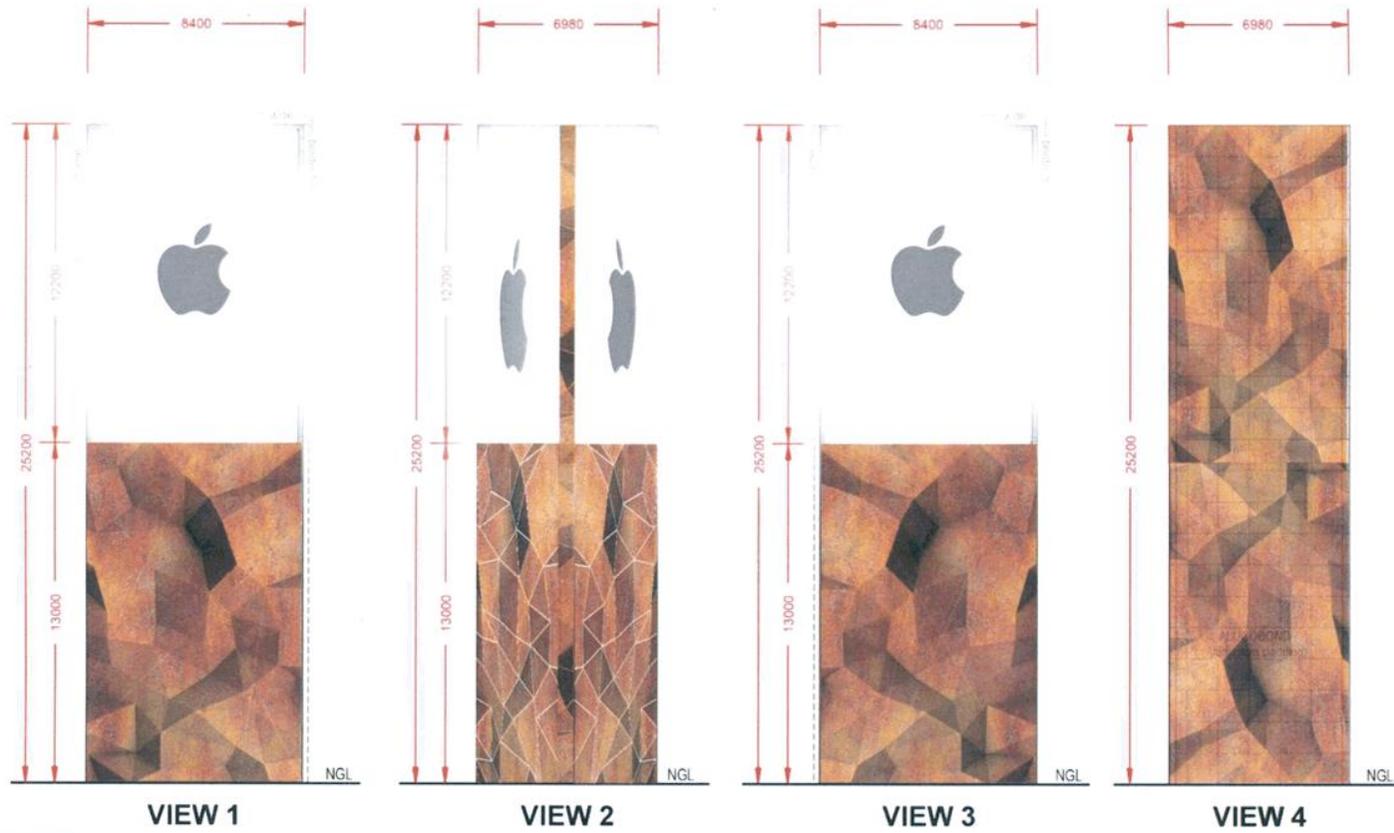




NOTE:  
Sign orientated as per position on Site Plan

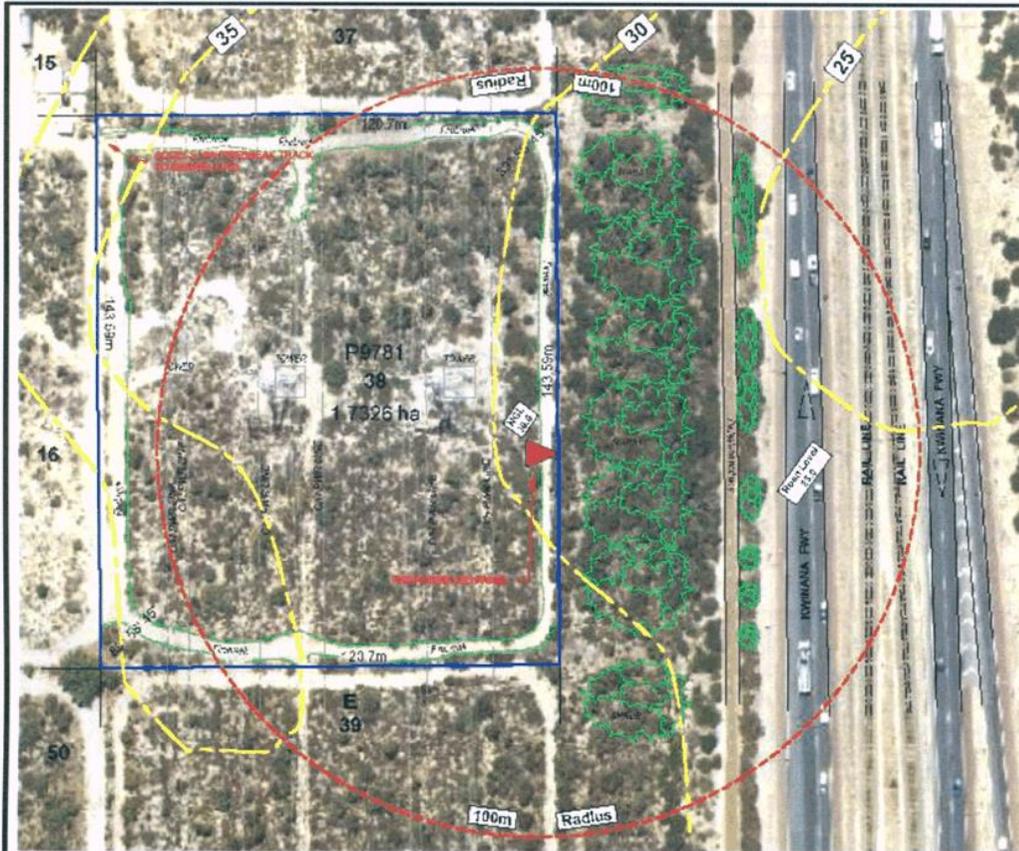
**PLAN VIEW**  
Scale 1:200

Project: <b>LED Screen Panel</b> 45° Boxed	Location: <b>Lot 38 BARFIELD RD HAMMOND PARK</b>	Drawing No: LT38_BARFIELD_HP_5	Date: 04/08/2016	Revision: R5
		SHEET SIZE: A3		



<b>maarch*</b> MARK ARONSON ARCHITECTURE L1 41 Kangden Road, Nedlands, WA 6009 E: info@maarch.net.au • T: +61 8 9262 8189	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	LED SCREEN PANEL		LOT 38 BARFIELD RD HAMMOND PARK	17/11/2017	-	BC	SIGNAGE DESIGN	A		-

MAARCH|7



MAINTENANCE ACCESS:  
All access via established tracks and crossovers from Barfield Road.

**ACCESS ROUTE**  
No Scale



**LOCALITY PLAN**  
Scale 1000

GENERAL DETAILS		
<b>SIGN DETAIL</b> (3) Solid structure Widths = 8.4 x 5.98 x 8.4m Height = 25.2m	<b>RESIDENCE</b> No nearby Residence located within 100m (No heights of nearby residence to record)	<b>PPR IMPACT</b> All access via established tracks and crossovers from Barfield Road. All construction to be contained within the boundaries of LOT 38. Existing vegetation to remain undisturbed.
<b>Location:</b> GDA 94 Latitude: 32°10'34"S Longitude: 151°51'21"E	<b>VEGETATION:</b> Height of nearby vegetation is less than 5m.	<b>CLEARANCE ZONE:</b> No Clearance Zone required

Site Location: <b>Lot 38 BARFIELD RD HAMMOND PARK</b>	
Project: <b>LED Screen Panel 45° Boxed</b>	
Sign Location: Latitude: 32°10'34" S Longitude: 151°51'21" E	
Drawing No: IT-01-BARFIELD_HP_5	
Date: 04/02/19	Revision: R1
SHEET SIZE: A3	
Sheet No: 00 - 00	

PINNACLE PLANNING | 50

ANALYSIS OF EXISTING VEGETATION



ANALYSIS OF SITE CONDITION



**LEGEND**  
 - - - Signage Location

<b>maarch*</b> MARK ARONSON ARCHITECTURE L1, 41 Hampton Road, Nedlands, WA 6009 E info@maarch.net.au • T +61 8 9262 8189	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	LED SCREEN PANEL		LOT 38 BARFIELD RD HAMMOND PARK	17/11/2017	-	BC	SITE CONDITION	A		-

MAARCH|5





PINNACLE PLANNING | 68

**LEGEND**

- SITE
- RESIDENTIAL ZONE
- MAIN ROAD

 MARK ARONSON ARCHITECTURE L1 41 Hargrave Road, Nadsands, VIC 3009 E info@maarch.net.au • T +61 8 9262 8188	PROJECT	CLIENT	ADDRESS	DATE	SCALE	DRAWN	DRAWING	REV	PROJECT NO	DRAWING ID
	LED SCREEN PANEL		LOT 38 BARFIELD RD HAMMOND PARK	17/11/2017	-	BC	SITE CONTEXT	A		

# CONTENTS

- 01 SITE CONTEXT
- 02 SIGNAGE LOCATION
- 03 LOCALITY PLAN
- 04 SITE CONDITION
- 05 SIGNAGE DESIGN



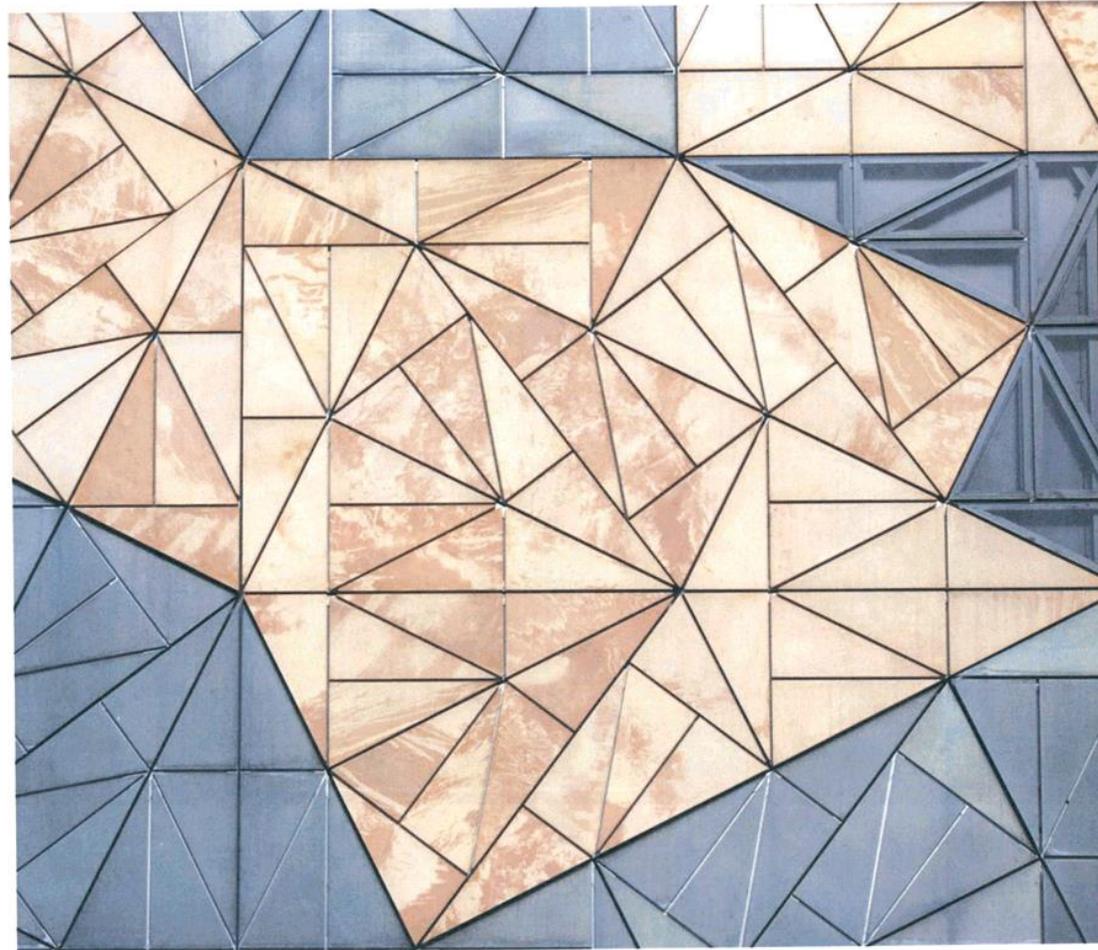


BARFIELD

Lot 38 Barfield Road, Hammond Park  
Western Australia

DEVELOPMENT  
APPLICATION

17/11/2017



FINISSE PLANNING | 46

**maarch\***

\*Mark Aronson  
Architecture | RESIDENTIAL  
COMMERCIAL  
SPECIAL PROJECTS

**APPENDIX 3 - Proposed Future Development  
Plans and Elevations Barfield Road**





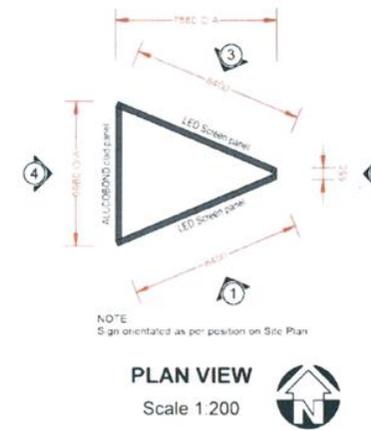
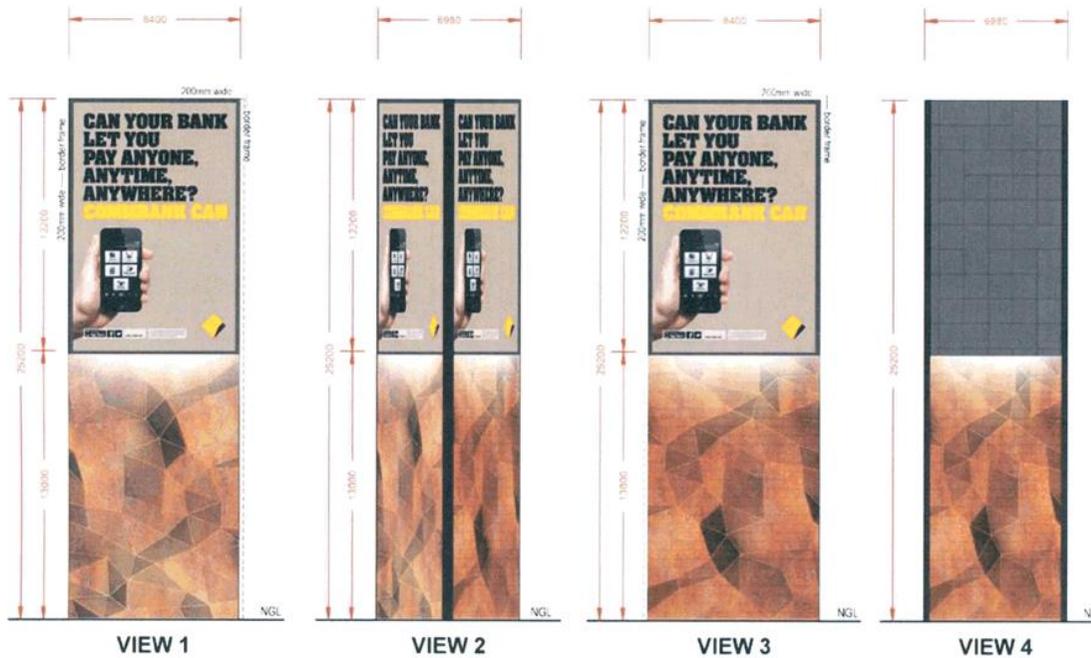


GENERAL DETAILS	
<b>SIGN DETAIL:</b> (3 Sided structure) Width's = 8.4 x 6.96 x 8.4m Height = 25.2m	<b>RESIDENCE:</b> No nearby Residence located within 100m. (No heights of nearby residence to record)
<b>Location:</b> CDA 54 Latitude: 32°10'04"7S Longitude: 115°51'21"1E	<b>VEGETATION:</b> Height of nearby vegetation is less than 6m.
<b>PPR IMPACT:</b> All access via established tracks and crossovers from Gaebler Road. All construction to be contained within the boundaries of LOT 35. Existing vegetation to remain undisturbed.	
<b>CLEARANCE ZONE:</b> No Clearance Zone required	

<b>Espin Capital Pty Ltd</b> PO Box 749, Subaco, WA, 6904 M: 0439993118 P: 08 93644955	
<b>Site Location:</b> Lot 35 GAEBLER RD HAMMOND PARK	
<b>Project:</b> LED Screen Panel 45° Boxed	
<b>Sign Location:</b> Latitude: 32°10'04"7S Longitude: 115°51'21"1E	
<b>Drawing No:</b> LT35_GAEBLER_HP_6	
Date: 04/08/2016	Revision: R6
SHEET SIZE: A3	
Sheet No: 00 - 00	

  
 HEIGHT = AHD  
**LOCALITY PLAN**  
 Scale 1000





PINNACLE PLANNING | 42

<b>Espin Capital</b> Pty Ltd 17 Hillier Way, Subiaco, WA 6008 M: 08 9439 0314 P: 08 9439 1145	<b>Project:</b> LED Screen Panel 45° Boxed	<b>Location:</b> Lot 35 GAEBLER RD HAMMOND PARK	<b>Drawing No:</b> LT35_GAEBLER_HP_5	Rev's on R6	Date: 04/08/2016
			SHEET SIZE: A3		Sheet No: 00 - 02



**maarch\***  
\*Mark  
Abernon  
Architecture | **RESIDENTIAL  
COMMERCIAL  
SPECIAL PROJECTS**

A: Level 1, 41 Hampden Rd  
Nedlands, WA, 6009  
W: [www.maarch.net.au](http://www.maarch.net.au)  
P: +61 8 6262 8169  
E: [info@maarchitecture.com.au](mailto:info@maarchitecture.com.au)

PINNACLE PLANNING | 54

## 14.6 CONSIDERATION OF SALE OF LAND - LOT 100 (NO. 29) MARCH STREET, SPEARWOOD

**Author(s)** B D'Sa

**Attachments** 1. Contract of Sale - 29 March Street, Spearwood [↓](#)

### RECOMMENDATION

That Council, subject to no objections being received during the statutory advertising period pursuant to section 3.58 of the *Local Government Act 1995*:

- (1) accept the offer of \$1m (inc GST) from 'Everstyle Pty Ltd' to purchase Lot 110, 29 March Street, Spearwood; and
- (2) transfer the funds from the sale of the land to the 'Land Development and Investment Fund Reserve'

### Background

The City of Cockburn ('City') owns in freehold Lot 110 (No. 29) March Street, Spearwood ('the Land') which is 3,073m<sup>2</sup>, zoned Residential R40, and has the potential to be developed into an 11 unit development site. The land parcel is as shown in the following aerial photograph:



At the Ordinary Council Meeting on 13 December 2018 the Council formally accepted an offer of \$1m (inc GST) from 'Dimitriou Georgiou Pty Ltd and A & S Torre Pty Ltd'. During the subsequent due diligence period, 'Dimitriou Georgiou Pty Ltd and A & S Torre Pty Ltd' withdrew their offer.

A new offer has been received to purchase the Land, and this report considers the offer and recommends it be accepted subject to no

objections being received during the statutory advertising period pursuant to section 3.58 of the *Local Government Act 1995*.

### **Submission**

N/A

### **Report**

The subject property is a well-positioned site located adjacent to the Phoenix Shopping Centre, in close proximity to the Spearwood Public Library and City of Cockburn Administration Office, and a short distance from accessible services such as medical centres, national banks and the post office.

One of the constraints of the land is its irregular triangular shape, which may limit the number of residential unit developments that will fit on the site, and results in undevelopable spaces in the corners of the triangle block. Also the development of the land will need to provide an appropriate acoustic wall treatment to the western adjoining Woolworths loading dock, which adds further cost to development of the land. These risks and additional development costs account for the offer the prospective purchaser has made for the land, being slightly below the indicative valuation range provided by the City's valuer.

The subject property was identified in the City's Land Management Strategy 2017 – 2022 as having potential to be sold in the short to medium term (rolling five year timeframe), in conjunction with the demand for such funds.

In the 1970s, a community facility (the Jess Thomas Child Health Centre) was constructed on the lot and it was firstly leased to the Department of Education as a pre-primary centre, to the Department of Health for the purpose of a child health clinic and later leased as the Cockburn Toy Library. In 2013, due to the poor condition of the building, the Department of Health commenced its plans to relocate the child health clinic and the two health nurses to another one of the City's community facilities (Starling Street Clinic). This provided the City with the opportunity to demolish the building and consider disposing of the vacant property for residential development.

Council, at its ordinary meeting on 13 November 2014, adopted a scheme amendment to rezone the land from 'public purpose (preschool)' to 'Residential R40'. The R40 density coding permits the property to be developed with a medium density residential development, given its dual frontage to March Street and Olinda Court to the south. The amendment was subsequently adopted by the Department of Planning and the Minister.

The City has routinely received inquiries over the last few years on this site, with the current offer of \$1m (including GST) from Everstyle Pty Ltd being equal to the highest offer to date. The City has exercised a high degree of patience in the market in search of a competitive offer, timing with the construction of the new ALDI within the Phoenix Shopping Centre.

A recent market valuation by an independent licensed valuer indicated a valuation range of \$1.17m to \$1.29m (inc GST). While it is noted that the offer is less than the market valuation, the City has taken into account that the land is being sold 'as is' and will be subject to a number of conditions of planning approval and subdivision, which will potentially have substantial financial outlays for any purchasers. These include the construction of an acoustic wall treatment to the western adjoining loading dock, subdivision costs and the triangular points of the land which limit the development capacity in these tight corners.

It has been recommended by an acoustic consultant engaged by the City that the construction of a 4m acoustic barrier wall on the east side of the existing loading dock ramp would realistically attenuate the noise from trucks accessing the adjoining loading dock. Further, the construction of a barrier wall perpendicular to the front boundary 6m in length, 3m in height and setback 4m from the front kerb may also be required. The construction cost of the acoustic barrier wall is estimated to be in excess of \$100,000.

In addition to the constraint of irregular shape of the land and the potential noise concerns, there is also an easement burden relating to Phoenix Shopping Centre site being permitted to retain their encroaching wall and its footings and foundations on a portion of the subject land on the lot's western perimeter. The purchaser is aware of the easement and accepts the land 'as is'.

Taking in to account these constraints, it is recommended that the offer be accepted subject to no objection being received during the statutory advertising period.

### **Strategic Plans/Policy Implications**

#### City Growth

Ensure growing high density living is balanced with the provision of open space and social spaces.

Continue revitalisation of older urban areas to cater for population growth and take account of social changes such as changing household types.

#### Economic, Social & Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

#### Leading & Listening

Ensure sound long term financial management and deliver value for money.

#### **Budget/Financial Implications**

Proceeds of the sale will be transferred to the Land Development and Investment Fund Reserve. The only costs the City will incur will be the settlement costs associated with the sale and transfer process, which will be relatively minor.

#### **Legal Implications**

Provisions of section 3.58 of the *Local Government Act 1995* apply.

#### **Community Consultation**

Details of the proposed sale has been advertised in a newspaper for State wide publication, for a period of two weeks commencing on 19 January 2019, as required by section 3.58 of the *Local Government Act 1995*. The resolution includes protection to ensure the offer only proceeds if no obligations had been received during the advertising period.

#### **Risk Management Implications**

The risk to Council is the potential loss of an offer and the risk of receiving a lesser offer in the future. It will be a risk to not embrace an opportunity to realise upon the land to generate funds to drive new strategic land and community infrastructure investment.

#### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 February 2019 Ordinary Council Meeting.

#### **Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

# contract for sale of land or strata title by offer and acceptance



APPROVED BY THE REAL ESTATE INSTITUTE OF WESTERN AUSTRALIA FOR USE BY REIWA MEMBERS

Harcourts REALTY PLUS

**NOTICE:** Contracts must be lodged with the Office of State Revenue for duty assessment within two (2) months of the date the last person executes the Contract  
**WARNING -** If the Buyer is not an Australian Citizen or Permanent Resident or a New Zealand Citizen then FIRB approval (and a special condition to this Contract) may be required.  
**WARNING -** If the Purchase Price is \$750,000 or more, Withholding Tax may apply to this Contract (see 2018 General Condition 3.7).  
**WARNING -** If GST is relevant to this transaction then the relevant GST provision should be outlined in the Special Conditions or in an attached GST Annexure, which forms part of this Contract.

TO: **Tralgo Pty Ltd (RA60522) t/as Harcourts Realty Plus**  
ABN: 50-140-431-661 ACN: 140-431-661  
10A/2 Lancaster Street, Spearwood WA 6163  
PH: 08 9337 9909 FAX: 08 9337 9908  
Licensed Real Estate & Business Agents

As Agent for the Seller / Buyer

THE BUYER (FULL NAME AND ADDRESS)

**Everstyle Pty Ltd (ACN: 603 655 447 ABN: 706 036 55 447)**  
**4 - 131 Dixon Rd East Rockingham.**

EMAIL: The Buyer consents to Notices being served at: **joes@shelford.com.au, JOHN@SHELFORD.COM.AU**

OFFERS TO PURCHASE (as joint tenants/tenants in common specifying the undivided shares) the Land and Property Chattels set out in the Schedule ("the Property") with vacant possession unless stated otherwise in the Special Conditions at the Purchase Price on the terms set out in the Schedule, the Conditions and the Special Conditions.

### SCHEDULE

The Property at:

**29 MARCH ST SPEARWOOD**

Lot **110** Deposited/Survey/Strata/Diagram/Plan **35801** Whole / Part Vol **138** Folio **122 A**

A deposit of \$ **10000.00** of which \$ **-** is paid now and \$ **10000.00** to be paid within **2** days of acceptance

to be held by **HARCOURTS REALTY PLUS TRUST ACCOUNT**

("the Deposit Holder"). The balance of the Purchase Price to be paid on the Settlement Date.

Purchase Price **1000,000 - (inc GST) / 10**

Settlement Date **WITHIN 21 DAYS FROM ALL CONDITIONS RATIFIED**

Property Chattels including **NIL**

### GST WITHHOLDING

1. Is this Contract concerning the taxable supply of new residential premises or potential residential land as defined in the GST Act?  YES  NO
2. If NO is ticked or no box is ticked (in which case the answer is deemed to be NO), then the Buyer is not required to make a payment under section 14-250 of the Taxation Administration Act 1953 (Cth).
3. If YES is ticked, then the 'GST Withholding Annexure' should be attached to this Contract.

#### FINANCE CLAUSE IS APPLICABLE

LENDER

(/td. If blank can be any Lender)

LATEST TIME: 4pm on:

AMOUNT OF LOAN:

SIGNATURE OF BUYER

#### FINANCE CLAUSE IS NOT APPLICABLE

Signature of the Buyer if Finance Clause IS NOT applicable

### SPECIAL CONDITIONS

- 1 SUBJECT TO THE SELLER COMPLETING ALL REQUIREMENTS OF SECTION 3.58 OF THE LOCAL GOVERNMENT ACT 1995 WITHIN 21 DAYS FROM ACCEPTANCE OF OFFER
- 2 BUYERS ACKNOWLEDGES EASEMENT BURDEN ON TRANSFER C389561
- 3 BUYERS ACKNOWLEDGE REQUIREMENT TO CONSTRUCT ACOUSTIC WALL ADJACENT TO LOADING BAY
- 4 ANNEXURE 'A' FORMS PART OF THE CONTRACT
- 5 ANNEXURE 'B' FORMS PART OF THE CONTRACT
- 6 Subject to Council approval

NOTE: IF THIS DOCUMENT IS ON SEPARATE PAGES OR IS TO BE FAXED THEN ALL PARTIES SHOULD SIGN ALL PAGES.

# contract for sale of land or strata title by offer and acceptance



APPROVED BY  
THE REAL ESTATE INSTITUTE  
OF WESTERN AUSTRALIA (P.C.)  
CORPORATION 18 JANUARY 2019  
FOR USE BY REAL ESTATE AGENTS

Harcourts *RE/PT/PA*

<p><b>1. SUBJECT TO FINANCE</b> If the Buyer signs the "Finance Clause is not Applicable" box in the Schedule, or if no information is completed in the "Finance Clause is Applicable" box in the Schedule, then this Clause 1 does not apply to the Contract. If any information is completed in or the Buyer signs the "Finance Clause is Applicable" box in the Schedule then this Clause 1 applies to the Contract.</p> <p><b>1.1 Buyer's Obligation to Apply for Finance and Give Notice to the Seller</b> (a) The Buyer must: 1) immediately after the Contract Date make a Finance Application to the Lender using, if required by the Lender, the Property as security, and use all best endeavours in good faith to obtain Finance Approval. 2) If the Buyer does not comply with Clause 1.1(a) or 1.1(c), 1) then the Contract will not come to an end under Clause 1.2 and the Buyer may not terminate the Contract under Clause 1.3. The rights of the Seller under this Clause 1.1 will not be affected if the Buyer does not comply with Clause 1.1. (c) The Buyer must immediately give to the Seller or Seller Agent: 1) an Approval Notice if the Buyer obtains Finance Approval; or 2) a Non Approval Notice if the Finance Application is rejected, at any time while the Contract is in force and effect.</p> <p><b>1.2 No Finance Approval by the Latest Time: Non Approval Notice Given</b> This Contract will come to an end without further action by either Party if on or before the Latest Time: (a) written Finance Approval has not been obtained or the Finance Application has been rejected; and (b) the Buyer gives a Non Approval Notice to the Seller or Seller Agent.</p> <p><b>1.3 No Finance Approval by the Latest Time: No Notice Given</b> If by the Latest Time: (a) the Buyer has not given an Approval Notice to the Seller or Seller Agent; and (b) the Buyer has not given a Non Approval Notice to the Seller or Seller Agent; then this Contract will be in full force and effect unless and until either the Seller gives written Notice of termination to the Buyer or the Buyer terminates this Contract by giving a Non-Approval Notice to the Seller or Seller Agent.</p> <p><b>1.4 Finance Approval: Approval Notice Given</b> If by the Latest Time, or if Clause 1.5 applies, before the Contract is terminated: (a) Finance Approval has been obtained; and (b) the Buyer has given an Approval Notice to the Seller or Seller Agent; then this Clause 1 is satisfied and this Contract is in full force and effect.</p> <p><b>1.5 Notice Not Given by Latest Time: Seller's Right to Terminate</b> If by the Latest Time the Buyer has not given an Approval Notice or a Non Approval Notice to the Seller or Seller Agent then at any time until an Approval Notice or a Non Approval Notice is given, the Seller may terminate this Contract by written Notice to the Buyer.</p> <p><b>1.6 Buyer Must Keep Seller Informed: Evidence</b> (a) If requested in writing by the Seller or Seller Agent the Buyer must: 1) advise the Seller or Seller Agent of the progress of the Finance Application; and 2) provide evidence in writing of the making of a Finance Application in accordance with Clause 1.1 a) and of any loan offer made, or any rejection; and 3) if applicable, advise the Seller or Seller Agent of the reasons for the Buyer not accepting any loan offer. (b) If the Buyer does not comply with the request within 2 Business Days then the Buyer authorises the Seller or Seller Agent to obtain from the Lender the information referred to in Clause 1.6 a).</p> <p>2. Acceptance of this offer will be sufficiently communicated to the Buyer if verbal or written notification is given by the Seller or Seller's Agent to the Buyer that the acceptance has been signed by the Seller. 3. The 2018 General Conditions are incorporated into this Contract so far as they are not varied by or inconsistent with the Conditions or Special Conditions of this Contract. 4. The parties consent to the information in this Contract being used/disclosed by REIWA and the Seller Agent in accordance with the privacy collection notices pursuant to the Australian Privacy Principles that appear on the REIWA and Seller Agent's websites.</p>	<p style="text-align: center;"><b>CONDITIONS</b></p> <p><b>1.7 Right To Terminate</b> If a Party has the right to terminate under this Clause 1, then: (a) termination must be effected by written Notice to the other Party, (b) Clauses 23 and 24 of the 2018 General Conditions do not apply to the right to terminate; (c) upon termination the Deposit and any other monies paid by the Buyer must be repaid to the Buyer; (d) upon termination neither Party will have any action or claim against the other for breach of this Contract, except for a breach of Clause 1.1 by the Buyer.</p> <p><b>1.8 Waiver</b> The Buyer may waive this Clause 1 by giving written Notice to the Seller or Seller Agent at any time before the Latest Time, or if Clause 1.5 applies, before the Contract is terminated. If waived this Clause is deemed satisfied.</p> <p><b>1.9 Definitions</b> In this Clause: <b>Amount of Loan</b> means either the amount referred to in the Schedule or any lesser amount of finance referred to in the Finance Application. If the amount referred to in the Schedule is blank then the amount will be an amount equivalent to the Purchase Price. <b>Approval Notice</b> means a Notice in writing given by the Buyer or the Lender to the Seller or Seller Agent to the effect that Finance Approval has been obtained. <b>Finance Application</b> means an application made by or on behalf of the Buyer to the Lender to lend any monies payable under the Contract. <b>Finance Approval</b> means: (a) a written approval by the Lender of the Finance Application or a written offer to lend or a written notification of an intention to offer to lend made by the Lender; and (b) for the Amount of Loan; and (c) which is unconditional or subject to terms and conditions: 1) which are the Lender's usual terms and conditions for finance of a nature similar to that applied for by the Buyer; or 2) which the Buyer has accepted by written communication to the Lender; but a condition which is in the sole control of the Buyer to satisfy will be treated as having been accepted for the purposes of this definition; or 3) which, if the condition is other than as referred to in paragraphs 1) and 2) above includes: i) an acceptable valuation of any property; ii) attaining a particular loan to value ratio; iii) the sale of another property; or iv) the obtaining of mortgage insurance; and has in fact been satisfied.</p> <p><b>Latest Time</b> means: (a) the time and date referred to in the Schedule, or (b) if no date is nominated in the Schedule, then 4pm on the day falling 15 Business Days after the Contract Date.</p> <p><b>Lender</b> means: (a) the lender nominated in the Schedule; or (b) if no lender is nominated in the Schedule, any bank, building society, credit union or other institution which makes loans and in each case carries on business in Australia.</p> <p><b>Non Approval Notice</b> means a Notice in writing given by the Buyer or the Lender to the Seller, or Seller Agent to the effect that the Finance Application has been rejected or Finance Approval has not been obtained.</p>								
<p><b>BUYER</b> [If a corporation, then the Buyer executes this Contract pursuant to the Corporations Act.]</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;">Signature </td> <td style="width:33%;">Date <b>16/1/19</b></td> <td style="width:33%;">Signature</td> <td style="width:33%;">Date</td> </tr> <tr> <td>Signature</td> <td>Date</td> <td>Signature</td> <td>Date</td> </tr> </table>		Signature	Date <b>16/1/19</b>	Signature	Date	Signature	Date	Signature	Date
Signature	Date <b>16/1/19</b>	Signature	Date						
Signature	Date	Signature	Date						
<p><b>THE SELLER (FULL NAME AND ADDRESS) ACCEPTS the Buyer's offer</b></p> <p style="text-align: center;"><b>CITY OF COCKBURN 9 COLEVILLE CR SPEARWOOD</b></p> <p>EMAIL: The Seller consents to Notices being served at: _____</p> <p>[If a corporation, then the Seller executes this Contract pursuant to the Corporations Act.]</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;">Signature </td> <td style="width:33%;">Date <b>17.1.19</b></td> <td style="width:33%;">Signature</td> <td style="width:33%;">Date</td> </tr> <tr> <td>Signature</td> <td>Date</td> <td>Signature</td> <td>Date</td> </tr> </table>		Signature	Date <b>17.1.19</b>	Signature	Date	Signature	Date	Signature	Date
Signature	Date <b>17.1.19</b>	Signature	Date						
Signature	Date	Signature	Date						
<p><b>RECEIPT OF DOCUMENTS</b> The Buyer acknowledges receipt of the following documents: 1. This offer and acceptance 2. Form 28 and its attachments (if a strata lot) 3. 2018 General Conditions 4. Other _____</p> <p>Signature </p>	<p><b>RECEIPT OF DOCUMENTS</b> The Seller acknowledges receipt of the following documents: 1. This offer and acceptance 2. 2018 General Conditions 3. Other _____</p> <p>Signature _____</p>								
<p><b>CONVEYANCER</b> The Parties appoint their Representative below to act on their behalf and consent to Notices being served on that Representative's email address.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;"><b>BUYER'S REPRESENTATIVE</b></td> <td style="width:50%; text-align: center;"><b>SELLER'S REPRESENTATIVE</b></td> </tr> <tr> <td>Name <b>Elizabeth Rebo &amp; Assoc</b></td> <td><b>MCLEODS SOLICITORS</b></td> </tr> <tr> <td>Signature </td> <td></td> </tr> </table>		<b>BUYER'S REPRESENTATIVE</b>	<b>SELLER'S REPRESENTATIVE</b>	Name <b>Elizabeth Rebo &amp; Assoc</b>	<b>MCLEODS SOLICITORS</b>	Signature			
<b>BUYER'S REPRESENTATIVE</b>	<b>SELLER'S REPRESENTATIVE</b>								
Name <b>Elizabeth Rebo &amp; Assoc</b>	<b>MCLEODS SOLICITORS</b>								
Signature									
<p><small>COPYRIGHT</small> The copyright of this Contract by Offer and Acceptance is the property of the Real Estate Institute of Western Australia (REIWA) and neither the form nor any part of it may be used or reproduced by any method whatsoever or incorporated in any manner whatsoever in any other document without the consent of the REIWA.</p> <p style="font-size: small;">COPYRIGHT © REIWA 2018   FORM 810-2page CONTRACT FOR SALE OF LAND OR STRATA TITLE BY OFFER AND ACCEPTANCE   06/18   Page 2 of 2</p>									

# due diligence investigations and enquiries



APPROVED BY THE REAL ESTATE INSTITUTE OF WESTERN AUSTRALIA (R.E.I.W.A.) FOR USE BY REAL ESTATE AGENTS



ANNEXURE (A)

## DUE DILIGENCE INVESTIGATIONS AND ENQUIRIES

This Annexure forms part of the Contract for the Sale of Land and or Strata Title for the Property at

29 MARCH ST SPEARWOOD

(1) This Contract is conditional upon the Buyer undertaking due diligence investigations and enquiries about the Property and all related matters and being satisfied with the results of those enquiries including but not limited to:

- (a) a survey of the Property;
- (b) a building inspection;
- (c) an engineer's report as to the structural soundness of the Property;
- (d) the zoning and lawful use of the Property;
- (e) the legality of all structures located upon the Property;
- (f) the requirements of any Authority that may affect the Property;
- (g) a timber pest inspection report;
- (h) ascertaining any encroachments to or from the Property;
- (i) soil test;
- (j) any safety or health issues concerning the Property including asbestos;
- (k) any other matter that the Buyer may consider relevant.

(2) All due diligence enquiries are made at the expense of the Buyer. The Seller agrees to give the Buyer access to the Property at all reasonable times to undertake the due diligence enquiries.

(3) If the Buyer does not notify the Seller within 40 Business Days of the Contract Date that it is satisfied with the due diligence enquiries then this Contract shall terminate without any Party giving notice to the other and the Deposit and any other monies paid by the Buyer to the Seller shall be repaid to the Buyer. This clause is for the benefit of both Parties.

Buyer(s)	Buyer(s)	Seller(s)	Seller(s)
Date	Date	Date	Date

**GST WITHHOLDING ANNEXURE**

B



APPROVED BY  
THE REAL ESTATE INSTITUTE  
OF WESTERN AUSTRALIA PTY LTD  
CORPORATE MEMBER 2019  
FOR USE BY REIWA MEMBERS  
000065207273

Harcourts Realty Plus

(Pursuant to the Tax Administration Act 1953)

Property:

29 MARCH ST SPEARWOOD

insert address

*Clauses 1 to 3 will determine whether clauses 4 to 11 apply to this Contract*

1. (a) Is this Contract concerning the taxable supply of new residential premises or potential residential land as defined in the GST Act?  
 YES  NO  
 (b) If NO is ticked or no box is ticked (in which case the answer is deemed to be NO) then the rest of this Annexure does not apply to this Contract.  
 (c) If YES is ticked, then go to clause 2.

2. (a) Is this Contract concerning the sale of new residential premises that are commercial residential premises as defined in the GST Act or that are only new residential premises due to substantial renovations?  
 YES  NO  
 (b) If YES is ticked, then the rest of this Annexure does not apply to this Contract.  
 (c) If NO is ticked or no box is ticked (in which case the answer is deemed to be NO) then go to clause 3.

3. (a) Is this Contract for the sale of potential residential land and either is the Buyer registered for GST and acquiring the Land for a creditable purpose, or does the land contain a building that is used for commercial purposes?  
 YES  NO  
 (b) If YES is ticked, then the rest of this Annexure does not apply to this Contract.  
 (c) If NO is ticked or no box is ticked (in which case the answer is deemed to be NO), then clauses 4 to 11 apply to this Contract.

*If, by virtue of clause 1, 2 or 3, the rest of this Annexure does not apply to this Contract, the Seller gives notice that the Buyer is not required to make a payment under section 14-250 of the Taxation Administration Act 1953 (Cth). Otherwise, clauses 4 to 11 set out the GST withholding regime.*

- 4. The Seller gives notice that the Buyer is required to make a payment under section 14-250 of the Taxation Administration Act 1953 (Cth) (GST Withholding Law) in relation to the sale of the Property and details of the payment are set out in clause 6.
- 5. The Seller gives notice to the Buyer that the Seller's details (or details for the entity liable for GST) are set out below.

	Seller - Supplier 1	Seller - Supplier 2
(1) Name of Seller (or entity liable for GST - eg GST group member responsible):	CITY OF COCKBURN	
(2) ABN:		
(3) Address:	9 COLEVILLE CR SPEARWOOD	
(4) Phone Number:	94113444	
(5) Proportion of withholding amount:		

*If there are several suppliers who comprise the Seller, insert details for each supplier (or the relevant GST group member) and the proportion of the withholding amount applicable to each supplier.*

*If there are more than 2 suppliers who comprise the Seller (or the relevant GST group member) please attach an additional page with details for each additional supplier.*

- 6. The Seller gives notice that: (delete one, if there is no deletion then (b) is deemed to apply)  
 (a) the Margin Scheme applies to this Contract and the Buyer must, pursuant to the GST Withholding Law withhold and pay to the Commissioner, the amount equal to 7% of the Purchase Price being \$ \_\_\_\_\_ at Settlement; or,

# GST WITHHOLDING ANNEXURE



APPROVED BY THE REAL ESTATE INSTITUTE OF WESTERN AUSTRALIA FOR USE BY REAL ESTATE AGENTS

Harcourts *Reddy Pyle*

- (b) the Margin Scheme does not apply to this Contract and the Buyer must, pursuant to the GST Withholding Law, withhold and pay to the Commissioner the amount equal to one eleventh (1/11th) of the Purchase Price being \$ \_\_\_\_\_ at Settlement, (the relevant amount being the GST Withholding Amount) and the Buyer is not required to pay that part of the Purchase Price equal to the GST Withholding Amount to the Seller at Settlement.
- 7. (a) The Seller may direct the Buyer to, or the Buyer may elect to, satisfy the Buyer's obligation under clause 6, by providing to the Seller at Settlement, a bank cheque payable to the Commissioner for the GST Withholding Amount.  
(b) The Buyer must, before Settlement, provide the Seller with the Commissioner's payment reference number and the lodgement reference number 2.
- 8. The Buyer must comply with the Buyer's obligations under the GST Withholding Law to lodge a notice with the Commissioner in the form approved under the GST Withholding Law:
  - (a) as soon as practicable after the Contract Date, notifying the Commissioner of the transaction under this Contract and the GST Withholding Amount; and
  - (b) on the day on which Settlement occurs, notifying the Commissioner that Settlement has occurred.
- 9. If the Purchase Price is payable by instalments then, despite clause 6, the Buyer must pay the GST Withholding Amount on the date of the payment of the first instalment (excluding the Deposit) instead of at Settlement.
- 10. If the Buyer does not provide to the Seller at Settlement a bank cheque payable to the Commissioner under clause 7(a), the Buyer is treated as having given an irrevocable authority and direction to the Buyer Representative to pay the GST Withholding Amount to the Commissioner immediately following Settlement.
- 11. The Seller must promptly provide to the Buyer all information reasonably requested by the Buyer to enable the Buyer to comply with the Buyer's obligations under clause 8.

Seller

Buyer

WESTERN AUSTRALIA



REGISTER NUMBER	
110/D35801	
DUPLICATE EDITION	DATE DUPLICATED ISSUED
N/A	N/A

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 138 FOLIO 122A

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 110 ON DIAGRAM 35801

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

CITY OF COCKBURN OF 9 COLEVILLE CRESCENT, SPEARWOOD

(T A085127) REGISTERED 9/9/1968

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

- 1. C319561 EASEMENT BURDEN SEE SKETCH ON VOL 138 FOL 122A. REGISTERED 11/3/1982.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. \* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title. Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 138-122A (110/D35801)
PREVIOUS TITLE: 1071-571
PROPERTY STREET ADDRESS: 29 MARCH ST, SPEARWOOD.
LOCAL GOVERNMENT AUTHORITY: CITY OF COCKBURN

LANDGATE COPY OF ORIGINAL NOT TO SCALE Wed Oct 31 14:55:11 2018 JOB 57985773

Handwritten initials/signature

Landgate www.landgate.wa.gov.au

No. **C319561**  
*Basement.*

FEES (office use)	\$	¢
1982 MAR 11 PM 3:40	23	

Parties CITY OF COCKBURN  
~~1982 MAR 8 AM 11:25~~  
-and-  
PHOENIX HOLDINGS PTY...LTD.

Lodged by SHERWOOD COURT SETTLEMENTS  
Address 6 SHERWOOD COURT, PERTH  
Phone No. 325 2033  
PREPARED BY: Messrs. Jackson, McDonald & Co., 6 Sherwood Court, Perth, Tel. 325 0291  
Ref. RES:NPG:101422.

Use this space for instructions if any documents are to issue to other than lodging party.  
DUP. C/T PRODUCED  
at 1497-787 to Deputy Crown Solicitor.  
(2)

Titles, Crown Leases, Declarations, etc., lodged with this document. (To be filled in by person lodging.)

1. <u>Part fees</u>	} Received items No's <u>1</u> Rec. Clerk <u>[Signature]</u>
2. ....	
3. ....	
4. ....	
5. ....	
6. ....	

**C 319561 E**  


**BELOW THIS LINE FOR OFFICE USE ONLY**

Encumbrances not notified on face.	Registered <u>11 March 1982</u> at <u>3:40</u> o'clock and particulars entered in the Register Book..
New Titles to issue or Endorsing instruction. <u>Essement</u> <u>[Signature]</u>	Initials of Signing Officer. <u>[Signature]</u> <u>[Signature]</u> REGISTRAR OF TITLES.
EXAMINED. <u>[Signature]</u>	

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IN WITNESS WHEREOF the parties hereto have executed this Deed the day and year first hereinbefore written.

THE COMMON SEAL of CITY OF COCKBURN ) was hereunto affixed by authority of ) a resolution of the Council in the ) presence of: )

X *[Signature]* .....Mayor

X *[Signature]* .....Town Clerk

THE COMMON SEAL of PHOENIX HOLDINGS ) PTY. LTD. was hereunto affixed by ) authority of the Directors in the ) presence of: )

.....*[Signature]* Director

.....*[Signature]* Secretary



*[Handwritten signature]*

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ON 1ST SCH (CONT) of T 1497-787 (ORIG ONLY)

TRANSFER C319561. A right to retain the footings and foundations of the existing wall upon the portion of Lot 110 on Diagram 35801 coloured blue on the map in Transfer C319561 is granted to the proprietor or proprietors for the time being of the within land as set out in the said Transfer. Reg. 11.3.82 D 3.40.

BACK OF

ON ~~2ND SCHEDULE~~ of T 138-122A (ORIG + WP)

TRANSFER C319561. A right to retain the ~~footings and foundations of the~~ <sup>encroaching wall and its</sup> footings and foundations upon the portion of the within land coloured blue on the map in the margin as set out in the said Transfer is granted to the proprietor or proprietors for the time being of Lot 50 the subject of Diagram 45833. Reg 11.3.82 D 3.40.

✓ SKETCH SEE TR C319561

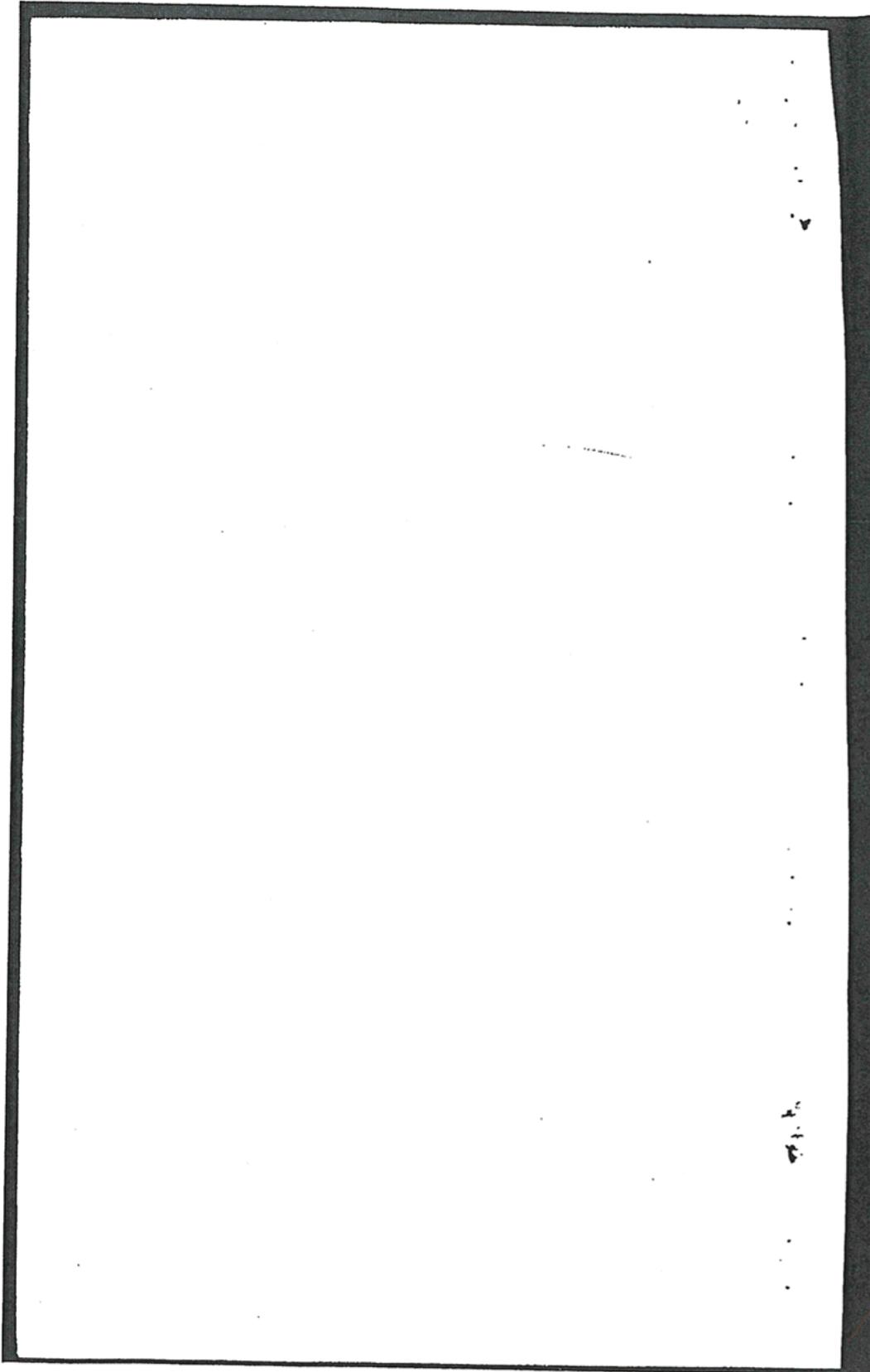
a right to retain the encroaching wall and its footings and foundations on the portion of ~~Lot 110~~ Lot 110 on Diagram 35801 and ~~the~~ the portion of each of Lots 52, 53, 50 and 51 on Plan 10624 coloured blue on the maps in ~~the said~~ Transfers C 319561, C319562, C319563, C319564 and C319565 is granted to the proprietor or proprietors for the time being of the within land as set out in the said Transfers.

DATE	NUMBER	REGIST.
TRANSFER	C319561	11-3-82
TRANSFER	C319562	11-3-82
TRANSFER	C319563	11-3-82
TRANSFER	C319564	11-3-82
TRANSFER	C319565	11-3-82
		at 5.40 oc

ON 1ST Schedule Cont.  
1497-787

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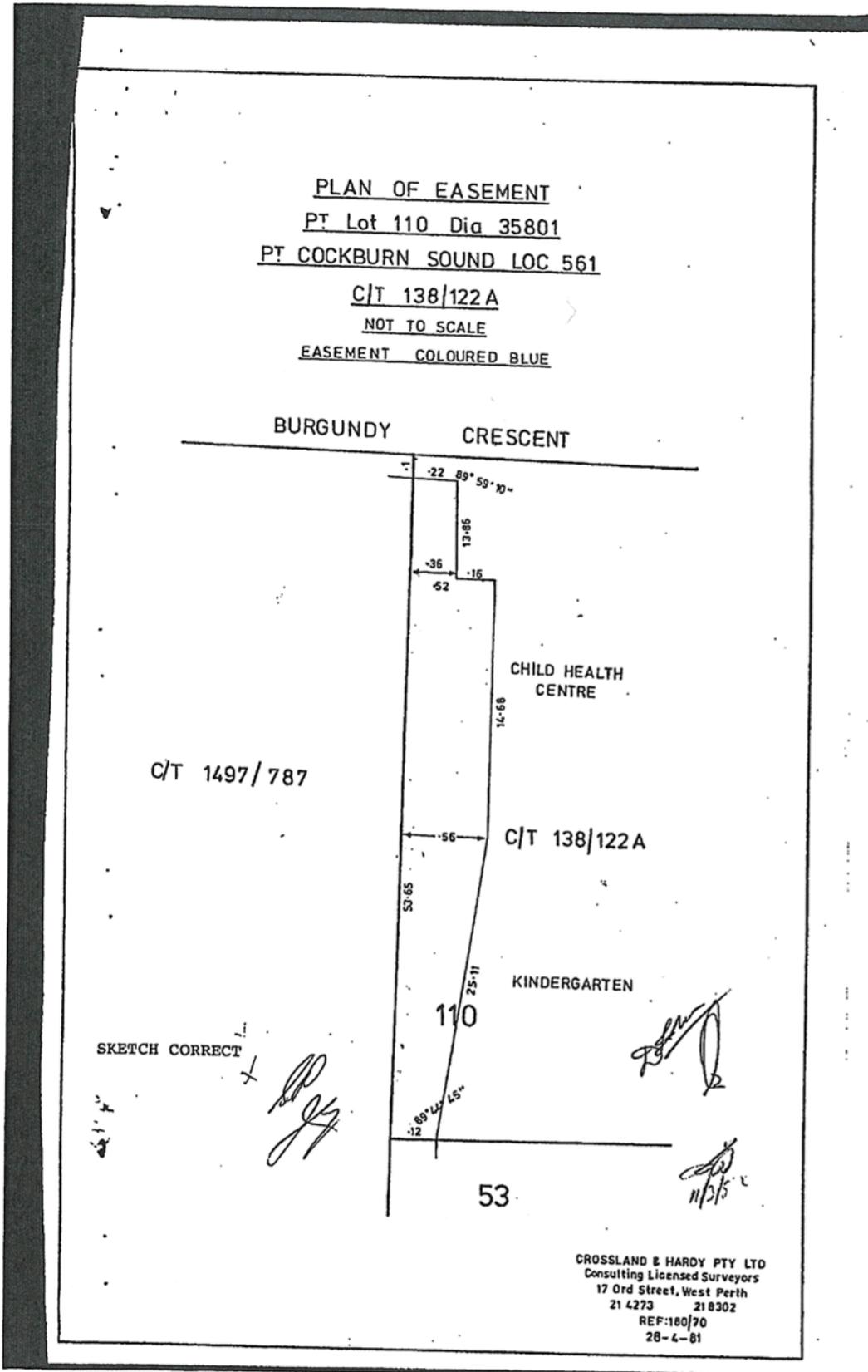
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D. It has been ordered by the Supreme Court of Western Australia that the Grantor will grant to the Grantee such rights as are hereinafter described.

NOW THIS DEED WITNESSETH as follows:-

The Grantor as beneficial owner hereby grants to the Grantee an easement whereby the encroaching wall, its footings and foundations are presently constructed and situate may (subject to the provisions hereunder) remain in perpetuity on the land of the Grantor and to the extent that the said wall and appurtenances as presently constructed encroach into the superincumbent air space above the surface of each or any of the aforesaid parcels the said wall and its appurtenances may (subject to the provisions hereunder) remain in situ undisturbed in perpetuity notwithstanding any such encroachments into the superincumbent air space above the said parcels: provided always that such easement shall lapse and be of no further effect and be liable to be removed from the Certificate of Title to the said parcel of land if the aforesaid wall shall for any reason be demolished or removed by the owners or occupiers for the time being of the land now comprised in Certificate of Title Volume 1497 Folio 787 and provided further that any replacement wall or fence and the footings and foundations of such wall or fence shall be erected wholly within the surveyed boundaries of the land comprised in Certificate of Title Volume 1497 Folio 787.

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Form B2.  
 Exempt (Section 179) Stamp Act 1921  
 For COMMISSIONER OF STATE TAXATION  
 WESTERN AUSTRALIA.  
 Transfer of Land Act 1893 as amended  
 Blank Instrument Form (see footnote)  
 No. **C319561**  
 WESTERN AUSTRALIA STAMP DUTY  
 SHAR02 2E026155 NDP \$0.00  
 GRANT OF EASEMENT  
 Insert type of document here.

THIS GRANT OF EASEMENT is made the 24<sup>th</sup> day of December 1981  
 B E T W E E N CITY OF COCKBURN of 9 Coleville Crescent,  
 Spearwood (hereinafter called "the Grantor") of the one  
 part and PHOENIX HOLDINGS PTY. LTD. of 46 Terrace Road,  
 Perth (hereinafter called "the Grantee") of the other  
 part.

W H E R E A S:

The Grantor is registered as the proprietor of an estate in fee simple of Portion of Cockburn Sound Location 561 and being Lot 110 the subject of Diagram 35801 and being the whole of the land comprised in Certificate of Title Volume 138 Folio 122A.

B. The Grantee is registered as the proprietor of an estate in fee simple in Portion of Cockburn Sound Location 400 and being Lot 50 the subject of Diagram 45833 being the whole of the land comprised in Certificate of Title Volume 1497 Folio 787.

C. The retaining wall together with the foundations erected on the said land of the Grantee extends into the said land of the Grantor to the extent and for the area coloured blue on the plan annexed hereto (hereinafter called "the encroaching wall, footings and foundations").

NOTE: This Form may be used only when the "Box Type" Form is not suitable. It may be completed in narrative style.

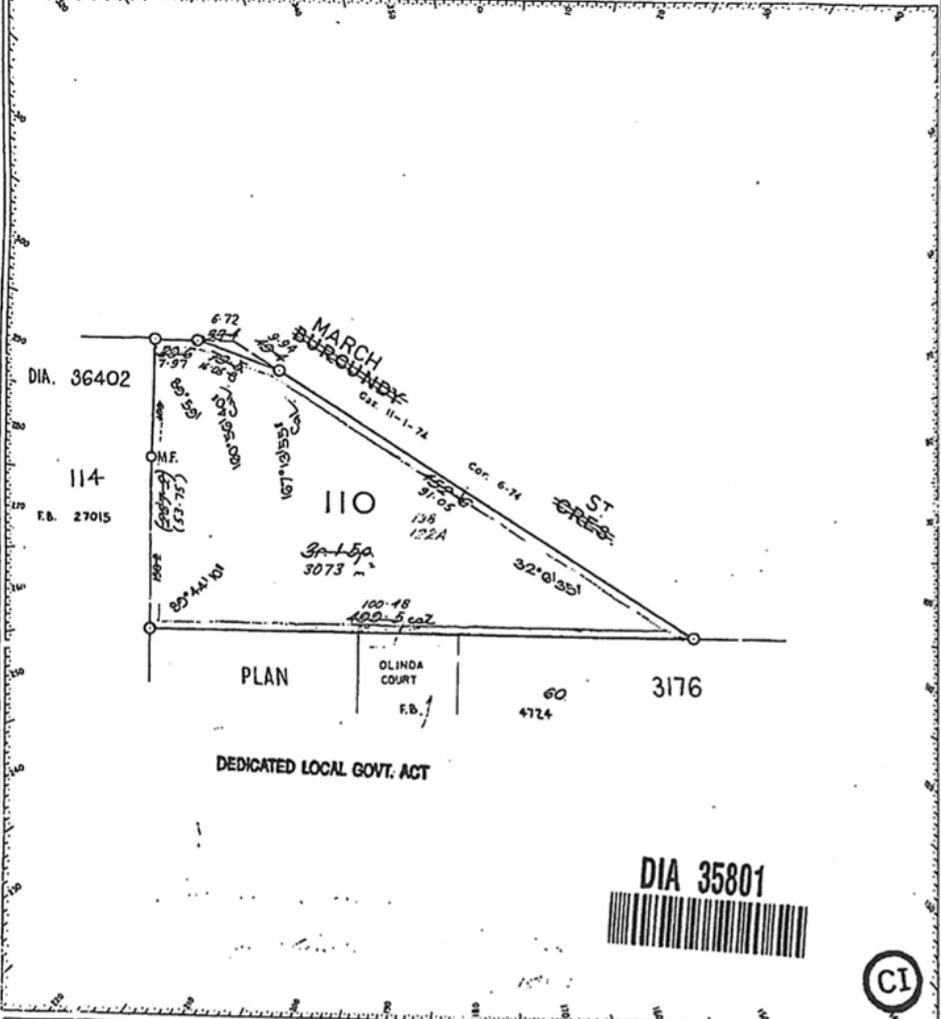


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Town or District.	Number of Lot or Location.	Field Book.	Scale	Certificate in which Land is Vested.	Area
COCKBURN SOUND	A. Lot 8 of Loc. 561	26622	1:792 Chain to one inch	Vol.10.71 Fol.571.	A.R.P.



DIA 35801



<p><b>CERTIFICATE</b></p> <p>I hereby certify that this survey was performed by me personally (or under my own personal supervision, inspection and field check) in strict accordance with the Licensed Surveyors (Guidance of Surveyors) Regulations, 1961.</p> <p>Date _____ Licensed Surveyor.</p>		<p>Approved by Town Planning Board</p> <p>TOWN PLANNING DEPARTMENT</p> <p>FILE 8560</p> <p>FROM 1 MAP</p> <p>Date 2-3-18</p> <p><i>Mushorn</i> Chairman</p>	
<p>Approved</p> <p><i>Approved</i> Inspector of Plans and Surveys Date 19-9-78</p>	<p>On</p> <p>Plan Diagram 15484 Index Plan 6564 PERTH 2500 CO-26</p>	<p>Registered</p> <p>1/19/78</p>	<p>Diagram No.</p> <p><b>35801</b></p>

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## 14.7 AQUISITION OF LAND FOR VERDE DRIVE EXTENSION WEST OF SOLOMON ROAD THROUGH TO NEW ARMADALE ROAD DEVIATION

**Author(s)** A Trosic

**Attachments** 1. Specific land portions and compensation amount determined by independent expert valuations  
**(CONFIDENTIAL)**

### RECOMMENDATION

That Council:

- (1) authorises Main Roads WA, for the Verde Drive West and Prinsep Road extension public work project, to undertake the specific compulsory acquisition and negotiation of the properties itemised as follows and also agrees to meet all the costs associated with this (including compensation costs, updated valuations, expert costs including but not limited to planning, traffic management and engineering advice, State Administrative Tribunal and Supreme Court action and associated settlement):
  - a No. 31 (Lot 14) Knock Place (land required - proposed Lot 306 on DP415482 being 2656sqm);
  - b No. 33 (Lot 4) Knock Place (land required – proposed Lot 305 on DP415482 being 2539sqm);
  - c No. 35 (Lot 905) Knock Place (land required - proposed Lot 304 on DP415484 being 1265sqm); and
  - d No. 33 (Lot 1) Cutler Road (land required - proposed Lot 301 on DP415486 being 1542sqm)
- (2) separate to (1) and for the Verde Drive West and Prinsep Road extension public work project, undertakes the specific compulsory acquisition and negotiation of the properties itemised as follows:
  - a No. 43 (Lot 903) Cutler Road (land required - proposed Lot 303 on DP415496 being 263sqm);
  - b Lot 49 Cutler Road and Lot 61 and 62 Verde Drive (land required - proposed Lots 307, 308 and 309 on DP415495 being 198sqm, 13sqm and 302sqm respectively); and
  - c Lot 802 Cutler Road (land required - proposed Lot 302 on DP415497 being 744sqm)
- (3) amends the 2018-2019 Municipal Budget by transferring \$2.5m from the Roads and Drainage Reserve to cover the estimated cost

of the land acquisition program outlined in the report and associated with Verde Drive West and Prinsep Road extension public works project to a Capital Expenditure CW titled Verde Drive West and Prinsep Road Extension – Land acquisition.

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

### **Background**

The Armadale Road deviation and new North Lake Road bridge freeway interchange is at the advanced planning stages, and will move to infrastructure delivery phase this calendar year. In order to provide for the necessary important regional road connections to this new freeway and highway infrastructure, there is a need for the City of Cockburn to deliver the Verde Drive (west of Solomon Road) connection and Prinsep Road extension.

This will ensure that the supporting important regional road environment is in place both to assist in facilitating the construction works of Main Roads WA, as well as the ongoing operation of the industrial area and Public Transport Authority (PTA) park and ride facility at Cockburn Central Station during construction.

The land which coincides with the Verde Drive west and Prinsep Road extension is to be placed within a planning control area, resulting in the land being taken under the processes of the *Planning and Development Act 2005*. The City will be responsible for meeting these compensation costs of landowners whose land is taken for this important regional road public works project.

This total compensation amount has been valued by independent expert valuations, at a cost of \$1.779m. It is recommended that Council budget appropriate overall allocations, noting that there may be future costs associated with legal processes, expert fees and the like to ultimately settle compensation claims once land is taken. To ensure a degree of consistency in negotiating with landowners, it is also recommended that Main Roads WA lead the negotiation for those land parcels which also have State land acquisition requirements.

### **Submission**

N/A

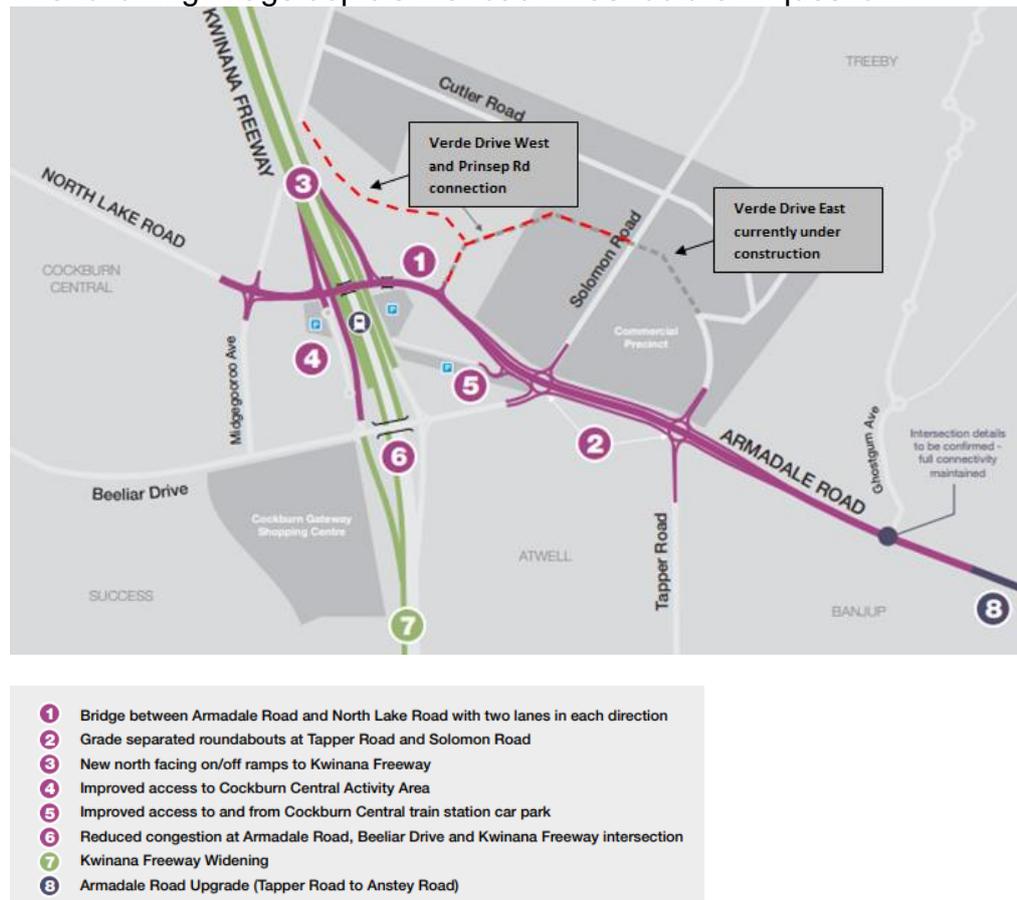
### **Report**

Council will recall the Armadale Road deviation and new North Lake Road bridge freeway interchange project, which has been funded and committed for delivery within Cockburn Central. This represents the culmination of extensive planning, advocacy and leadership of Council

to be able to demonstrate the importance of this infrastructure in helping to address the road mobility and accessibility issues faced within this strategic centre of the southern metropolitan region. The commitment to deliver this infrastructure will enable Cockburn Central to continue to grow towards its planned vision as the most important regional centre within the southern metropolitan area.

Now that timing for infrastructure delivery is known, it is necessary that the City of Cockburn plan for the delivery of the Verde Drive west of Solomon Road extension and Prinsep Road extension. The City has worked extensively over the recent 12 months on the designing, programming and delivery of this connection, which will see Verde Drive extend west of Solomon Road to connect with the new Armadale Road deviation. Prinsep Road will also be connected to Verde Drive via roundabout, enabling the creation of a permeable and accessible precinct that will facilitate enterprise and employment generating land uses that deliver economic benefit as a result of the various road projects. This represents an important regional road project supporting the important highway and freeway project.

The following image depicts the road infrastructure in question:

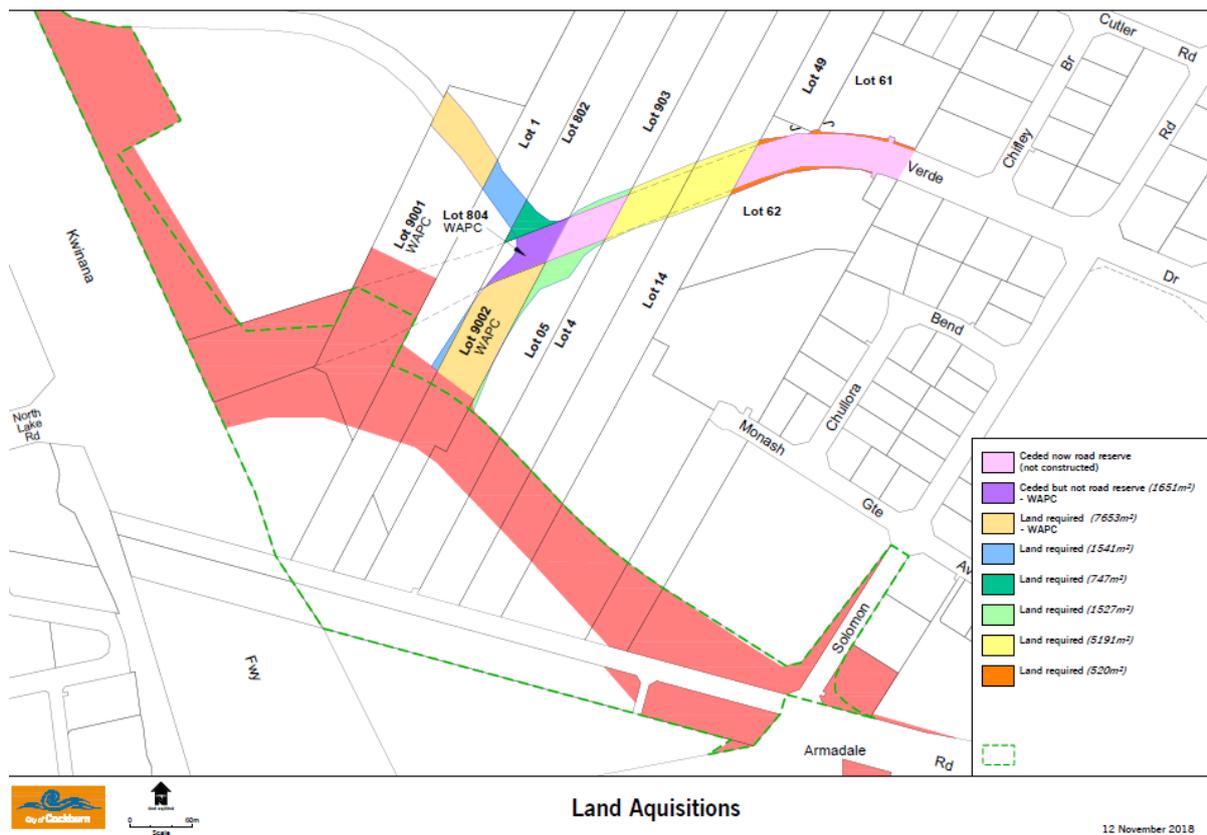


To enable adequate levels of accessibility into the precinct during construction of the Armadale Road and North Lake Road bridge components, the City is seeking to deliver its road elements as shown

in red above by December 2019. This is an important milestone to also enable temporary northern access in to the commuter park and ride facility, as well as the many businesses which exist in the Jandakot East industrial area. Maintaining good access for employees, the transfer of goods and logistics will be greatly achieved by the City delivering the Verde Drive West and Prinsep Road connections by the end of this calendar year.

By mid-year the road design and construction costs will be finalised, for Council to consider making necessary construction budget allocations. However, in order to deliver the land required for the road links, there is a process of land acquisition which will be needed to be funded by the City. The specific land portions, and compensation amount determined by independent expert valuations, are attached to the report.

This represents a total compensation cost currently of \$1,779,350. Dealing with normal project contingencies of +/-10%, plus a further 30% to potentially cover future legal and other compensation negotiation costs, it is appropriate that Council budget for \$2.5m, in order to secure the process of land negotiation in the first half of this calendar year. Overall, the land looks as follows:



Given that the land required for this important regional road link will be secured via a taking order of the Minister under the Planning and Development Act 2005, it is appropriate that the negotiation process

with affected landowners be as coordinated as possible. This reflects that, in some instances, landowners have pieces of land required by three different agencies:

1. Public Transport Authority for their future car park construction;
2. Main Roads WA for their Armadale Road project; and
3. City of Cockburn for the Verde Drive West and Prinsep Road connection.

Given the status of these land portions being designated under a planning control area given their regional significance, Main Roads WA are well positioned to lead negotiation in partnership with the City of Cockburn. To ensure Main Roads WA have the appropriate authority to act on behalf of the City, an appropriate resolution should be included in this report to essentially agree to meet the costs of the Verde Drive West and Prinsep Road connections.

It is recommended that Council resolve to make the necessary budget allocation, and authorise Main Roads WA to facilitate land negotiation and compensation discussions in conjunction with the City with affected landowners. Main Roads WA will be able to lead four of the discussions, whereas the City will lead the remaining three.

### **Strategic Plans/Policy Implications**

#### City Growth

Ensure planning facilitates a desirable living environment and meets growth targets.

#### Moving Around

Reduce traffic congestion, particularly around Cockburn Central and other activity centres.

Improve connectivity of transport infrastructure.

#### Community, Lifestyle & Security

Provide residents with a range of high quality accessible programs and services.

### **Budget/Financial Implications**

The funding for this project, \$2.5m will come from the Roads and Drainage Reserve. There is sufficient monies in the reserve to fund the transfer and the subsequent acquisition of land and associated costs.

**Legal Implications**

The process of taking the land is subject to s190 and 191 of the Planning and Development Act 2005, due to the land coinciding with a planning control area.

**Community Consultation**

Nil

**Risk Management Implications**

The key risk for the Council in not delivering the Verde Drive connection at this stage is in the potential impacts that the community, businesses and the like will experience when it comes to the construction of the major Armadale Road highway and freeway bridge infrastructure. To avoid this risk, it is necessary that the City deliver the Verde Drive west of Solomon Road connection and Prinsep Road link, this calendar year.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

## 15. FINANCE & CORPORATE SERVICES DIVISION ISSUES

### 15.1 LIST OF PAYMENTS MADE FROM MUNICIPAL AND TRUST FUND - NOVEMBER AND DECEMBER 2018

<b>Author(s)</b>	N Mauricio
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Payments Summary - November 2018 <a href="#">↓</a></li><li>2. Payments Listing - November 2018 <a href="#">↓</a></li><li>3. Payments Summary - December 2018 <a href="#">↓</a></li><li>4. Payments Listing - December 2018 <a href="#">↓</a></li></ol>

#### RECOMMENDATION

That Council receive the List of Payments made from the Municipal and Trust Funds for November and December 2018, as attached to the Agenda.

#### Background

Council has delegated its power to make payments from the Municipal or Trust fund to the CEO and other sub-delegates under LGAFCS4.

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

#### Submission

N/A

#### Report

A listing of payments made during November 2018 totalling \$13,228,641.52 is attached to the Agenda for review. Listed are the details for the 755 individual EFT payments made by the City for goods and services received, as well as summarised totals for credit card, payroll and bank fee payments. Any subsequently cancelled payments are also listed for completeness.

A listing of payments made during December 2018 totalling \$17,185,926.38 is attached to the Agenda for review. Listed are the details for the 605 individual EFT payments made by the City for goods and services received, as well as summarised totals for credit card, payroll and bank fee payments. Any subsequently cancelled payments are also listed for completeness.

#### Strategic Plans/Policy Implications

Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes

Ensure sound long term financial management and deliver value for money

### **Budget/Financial Implications**

All payments made have been provided for within the City's annual budget as adopted and amended by Council.

### **Legal Implications**

This item ensures compliance with S 6.10(d) of the *Local Government Act 1995* and Regulations 12 & 13 of the *Local Government (Financial Management) Regulations 1996*.

### **Community Consultation**

N/A

### **Risk Management Implications**

Council is receiving the list of payments already made by the City in meeting its contractual obligations. This is a statutory requirement and allows Council to review and question any payment made.

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

**NOVEMBER PAYMENTS SUMMARY**

**CHEQUE PAYMENTS - Nil**

**ELECTRONIC FUNDS TRANSFER PAYMENT – 755**

EF116666– EF117424

**CANCELLED PAYMENTS**

EF116042  
EF115973  
EF116629  
EF116086  
EF116766  
EF116759

**VOIDED PAYMENTS – 4**  
**Due to failed EFT Generation**

EF116828  
EF116829  
EF116830  
EF116831

NOVEMBER PAYMENTS LISTING

MUNICIPAL & TRUST FUND

Payment Ref.	Account/Party	Account No.	Date	\$ Value
EF116666	10152	AUST SERVICES UNION PAYROLL DEDUCTIONS	5/11/2018	1,089.70
EF116667	10154	AUSTRALIAN TAXATION OFFICE PAYROLL DEDUCTIONS	5/11/2018	445,798.00
EF116668	10305	CHILD SUPPORT AGENCY PAYROLL DEDUCTIONS	5/11/2018	3,788.99
EF116669	10733	HOSPITAL BENEFIT FUND PAYROLL DEDUCTIONS	5/11/2018	73.10
EF116670	11001	LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU PAYROLL DEDUCTIONS	5/11/2018	137.35
EF116671	11857	CHAMPAGNE SOCIAL CLUB PAYROLL DEDUCTIONS	5/11/2018	480.61
EF116672	11860	45S CLUB PAYROLL DEDUCTIONS	5/11/2018	18.00
EF116673	18553	SELECTUS PTY LTD PAYROLL DEDUCTIONS	5/11/2018	14,529.23
EF116674	19726	HEALTH INSURANCE FUND OF WA PAYROLL DEDUCTIONS	5/11/2018	1,438.80
EF116675	25987	TOYOTA FLEET MANAGEMENT PAYROLL DEDUCTIONS - NOVATED LEASE	5/11/2018	608.14
EF116676	26696	CHAMONIX TERBLANCHE MONTHLY COUNCILLOR ALLOWANCE	5/11/2018	1,086.62
EF116677	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	5/11/2018	2,718.30
EF116678	27592	HEY JAY FIX IT!! HOME MAINTENANCE SERVICE HOME MAINTENANCE	5/11/2018	5,566.00
EF116679	99996	A & R PILLINGER RATES REFUND	5/11/2018	283.18
EF116680	99997	BIBRA LAKES RESIDENTS ASSOCIATION COCKBURN CREATES	5/11/2018	7,000.00
EF116681	99997	DEPARTMENT OF HUMAN SERVICES - CENTREPA TRANSACTION CHARGES FOR CENTREPAY	5/11/2018	216.81
EF116682	10244	BUILDING & CONST INDUSTRY TRAINING FUND LEVY PAYMENT	8/11/2018	63,912.08
EF116683	10484	DEPT OF MINERALS & ENERGY INDUSTRY REGULATION AND SAFETY	8/11/2018	36,321.43
EF116684	99997	EJ AND EK HASSETT COMPOST BIN REBATE EMMA HASSETT	8/11/2018	50.00
EF116685	99997	R J & CF DOREY STAFF REIMBURSEMENT - MEDICAL CHECK	8/11/2018	65.00
EF116686	10010	AAC ID SOLUTIONS SECURITY & PROMOTIONAL PRODUCTS	13/11/2018	1,170.00
EF116687	10047	ALINTA ENERGY NATURAL GAS & ELECTRCITY SUPPLY	13/11/2018	850.40
EF116688	10212	BOSS BOLLARDS SECURITY PRODUCTS	13/11/2018	297.00
EF116689	10375	VEOLIA ENVIRONMENTAL SERVICES WASTE SERVICES	13/11/2018	2,694.63
EF116690	10535	WORKPOWER INCORPORATED EMPLOYMENT SERVICES - PLANTING	13/11/2018	8,487.93
EF116691	10590	DEPARTMENT OF FIRE AND EMERGENCY SERVICES ESL LEVY & RELATED COSTS	13/11/2018	167,647.43
EF116692	10814	JR & A HERSEY PTY LTD SAFETY CLOTHING SUPPLIES	13/11/2018	733.26
EF116693	10900	LO-GO APPOINTMENTS EMPLOYMENT SERVICES	13/11/2018	2,193.05
EF116694	10938	MAXWELL ROBINSON & PHELPS PEST & WEED MANAGEMENT	13/11/2018	896.09
EF116695	11077	P & G BODY BUILDERS PTY LTD PLANT BODY BUILDING SERVICES	13/11/2018	641.30
EF116696	11208	QUICK CORPORATE AUSTRALIA PTY LTD STATIONERY/CONSUMABLES	13/11/2018	120.96
EF116697	11274	ROTTNEST EXPRESS ENTERTAINMENT SERVICES	13/11/2018	1,598.80
EF116698	11658	TRUGRADE MEDICAL SUPPLIES MEDICAL SUPPLIES	13/11/2018	199.70
EF116699	11793	WESTERN IRRIGATION PTY LTD IRRIGATION SERVICES/SUPPLIES	13/11/2018	3,131.92
EF116700	11794	SYNERGY ELECTRICITY USAGE/SUPPLIES	13/11/2018	2,978.75
EF116701	12779	WESTERN RESOURCE RECOVERY PTY LTD	13/11/2018	5,918.00

EF116702	12998	WASTE DISPOSAL SERVICES PLAYRIGHT AUSTRALIA PTY LTD	13/11/2018	2,750.00
EF116703	15588	INSPECTION SERVICES - PLAYGROUNDS NATURAL AREA HOLDINGS PTY LTD	13/11/2018	1,536.84
EF116704	16396	WEED SPRAYING MAYDAY EARTHMOVING	13/11/2018	48,706.90
EF116705	16894	ROAD CONSTRUCTION MACHINE HIRE TREBLEX INDUSTRIAL PTY LTD	13/11/2018	1,067.00
EF116706	18621	CHEMICALS - AUTOMOTIVE PLANNING INSTITUTE AUSTRALIA	13/11/2018	870.00
EF116707	18962	REGISTRATION SEALANES (1985) P/L	13/11/2018	519.10
EF116708	19107	CATERING SUPPLIES FOREVER SHINING	13/11/2018	165.00
EF116709	21946	MONUMENT RYAN'S QUALITY MEATS	13/11/2018	92.76
EF116710	22569	MEAT SUPPLIES SONIC HEALTH PLUS PTY LTD	13/11/2018	815.10
EF116711	23253	MEDICAL SERVICES KOTT GUNNING	13/11/2018	14,615.04
EF116712	23767	LEGAL SERVICES PUBLIC TRANSPORT AUTHORITY WESTERN AUSTRALIA	13/11/2018	7,208.75
EF116713	26442	CONSULTANCY SERVICES - PLANNING BULLANT SECURITY PTY LTD KEY WEST LOCK SERVICE & SALES	13/11/2018	2,530.44
EF116714	26614	LOCKSMITH & SECURITY SERVICES MARKETFORCE PTY LTD	13/11/2018	1,814.74
EF116715	26650	ADVERTISING CARNIVAL AMUSEMENTS	13/11/2018	4,400.00
EF116716	26721	RIDES AND AMUSEMENTS QUAD SERVICES PTY LTD	13/11/2018	2,218.31
EF116717	26724	CLEANING SERVICES ARC INFRASTRUCTURE PTY LTD FORMALLY BROOKFIELD RAIL PTY LTD	13/11/2018	13,862.75
EF116718	26747	RAILWAY INFRASTRUCTURE BELL-VISTA FRUIT & VEG	13/11/2018	213.17
EF116719	26773	FRUIT AND VEGETABLES. LASER CORPS COMBAT ADVENTRUES	13/11/2018	1,040.00
EF116720	26781	ENTRY FEES THE ARCHERY CENTRE & LASER RANGER	13/11/2018	2,200.00
EF116721	26811	ENTRY FEES ROMERI MOTOR TRIMMERS	13/11/2018	198.00
EF116722	26898	UPHOLSTERY REPAIR SPANDEX ASIA PACIFIC PTY LTD	13/11/2018	4,785.84
EF116723	26903	SIGNAGE SUPPLIER WOOD & GRIEVE ENGINEERS LTD	13/11/2018	3,850.00
EF116724	26917	ENGINEERING CIRRUS NETWORKS PTY LTD	13/11/2018	299.56
EF116725	26927	IT NETWORK & TELEPHONY SERVICES MIXED MEDIA	13/11/2018	1,006.50
EF116726	26932	MULTIMEDIA PRODUCTION CENTRAL REGIONAL TAFE	13/11/2018	1,847.75
EF116727	26938	TAFE MAJESTIC PLUMBING	13/11/2018	15,147.10
EF116728	26944	PLUMBING SERVICES MRKVI	13/11/2018	770.00
EF116729	26945	MASTER CEREMONIES COMMUNITY INFORMATION SUPPORT SERVICES LTD	13/11/2018	17,194.38
EF116730	26967	CONSULTANCY - IT BUSHFIRE PRONE PLANNING	13/11/2018	4,232.25
EF116731	26987	BUSHFIRE MANAGEMENT CTI RISK MANAGEMENT	13/11/2018	1,138.50
EF116732	26994	SECURITY - CASH COLLECTION KOMODO MUSIC	13/11/2018	770.00
EF116733	27010	DJ & MC SERVICES QUANTUM BUILDING SERVICES PTY LTD	13/11/2018	3,962.42
EF116734	27060	BUILDING MAINTENANCE CANTERBURY GROUP PTY LTD	13/11/2018	352.00
EF116735	27065	OFFICE FURNITURE WESTBOOKS	13/11/2018	580.20
EF116736	27119	BOOKS MONITORED SECURITY SYSTEMS PTY LTD	13/11/2018	430.38
EF116737	27177	SECURITY INITIAL HYGIENE	13/11/2018	2,560.29
EF116738	27238	HYGIENE AUTO INGRESS PTY LTD	13/11/2018	1,019.96
EF116739	27246	SERVICE AUTO DOORS VEALE AUTO PARTS	13/11/2018	24.80
		SPARE PARTS MECHANICAL		

EF116740	27362	THE MIGHTY BOOTHS PHOTOBOOTH	13/11/2018	1,438.00
EF116741	27392	AXIS MAINTENANCE SERVICES PTY LTD MAINTENANCE	13/11/2018	843.44
EF116742	27455	SITE PROTECTIVE SERVICES CCTV PARTS	13/11/2018	325.60
EF116743	27495	BEST CONSULTANTS CONSULTANCY	13/11/2018	7,904.60
EF116744	27573	VIVA GRASS SYNTHETIC TURF & SOFTFALL SUPPLIES	13/11/2018	4,917.00
EF116745	88888	DM & MJ STRATTON BOND REFUND	13/11/2018	500.00
EF116746	88888	RA & LM NEWTON BOND REFUND	13/11/2018	500.00
EF116747	88888	PINDAN CONSTRUCTIONS PTY LTD BOND REFUND	13/11/2018	10,000.00
EF116748	88888	VERONICA LOAM BOND REFUND	13/11/2018	6,252.00
EF116749	88888	PINDAN CONSTRUCTIONS PTY LTD BOND REFUND	13/11/2018	30,205.00
EF116750	88888	WATTLEUP ROAD DEVELOPMENT TRUST BOND REFUND	13/11/2018	15,673.00
EF116751	99996	STEVEN CRAIG WEBSTER RATES REFUND	13/11/2018	30.00
EF116752	99996	KEITH DAVID TRACEY RATES REFUND	13/11/2018	50.00
EF116753	99996	MICHAEL MIROSEVICH RATES REFUND	13/11/2018	147.00
EF116754	99996	JUSTIN JAMES BROWN RATES REFUND	13/11/2018	60.00
EF116755	99996	TESS RANDALL RATES REFUND	13/11/2018	23.83
EF116756	99996	MATTHEW GUY HAMILTON RATES REFUND	13/11/2018	77.50
EF116757	99996	ANGUS IAN ROSS RATES REFUND	13/11/2018	60.00
EF116758	99996	PAMELA WILLIAMS RATES REFUND	13/11/2018	30.00
EF116759	99996	PETER RATTIGAN RATES REFUND	13/11/2018	147.00
EF116760	99997	C FEATHERSTONE VOLUNTEER REIMBURSEMENT - C FEATHERSTONE	13/11/2018	138.34
EF116761	99997	FREMANTLE PCYC KIDSPORT INV KS026455 - X2	13/11/2018	330.00
EF116762	99997	COCKBURN BASKETBALL ASSOCIATION INC KIDSPORT INV: KS026490 GINIE ROTHEL	13/11/2018	165.00
EF116763	99997	ST JEROMES SENIORS BUS SUBSIDY	13/11/2018	75.00
EF116764	99997	MARCUS BURT WATER WISE INC SCHEME 66 MARVEL AVE, MUN	13/11/2018	500.00
EF116765	99997	GABRIELLE WALKER COMPOST BIN REBATE: GABRIELLE WALKER	13/11/2018	39.95
EF116766	99997	TASHA STEPHEN COMPOST BIN REBATE	13/11/2018	50.00
EF116767	99997	JANDAKOT FLYERS LITTLE ATHLETICS CLUB KIDSPORT INV KS026510 - S WILLIAMS	13/11/2018	150.00
EF116768	99997	BEYOND MIDNIGHT CONSULTING EMPLOYEE FATIGUE MNGMT TRAINING OSHTOBER	13/11/2018	2,200.00
EF116769	99997	YVES DESCELLES CROSSOVER REBATE 7 AZOTIC RD, YANGEBUP	13/11/2018	300.00
EF116770	99997	BOGDAN PETCA CROSSOVER CONTRIBUTION - P BODGAN	13/11/2018	300.00
EF116771	99997	CHILD INCLUSIVE LEARNING AND DEVELOPMENT COCKBURN CREATES	13/11/2018	16,000.00
EF116772	99997	ELIZABETH NURNBERGER PROPERTY INSURANCE CLAIM 8744	13/11/2018	449.00
EF116773	99997	PINEVIEW COMMUNITY KINDERGARTEN DONATION - MAINTENANCE OF BUILDING	13/11/2018	7,864.00
EF116774	99997	COCKBURN SENIOR CITIZENS ASSOCIATION INC DONATION- MAINTENANCE OF BUILDING	13/11/2018	9,651.00
EF116775	99997	SHANELLE VALENTINE HALL HIRE FEE REFUND SHANELLE VALENTINE	13/11/2018	116.00
EF116776	99997	FEDERICO AND CONETTINA D'EURIZIO CROSSOVER CONTRIBUTION - DAURIZIO	13/11/2018	300.00
EF116777	99997	GOSNELLS HAWKS BASEBALL CLUB INC KIDSPORT INV KS025802, 2 CHILDREN	13/11/2018	330.00
EF116778	11794	SYNERGY	16/11/2018	296,246.60

EF116779	22854	ELECTRICITY USAGE/SUPPLIES LGISWA	16/11/2018	692,176.18
EF116780	10152	INSURANCE PREMIUMS AUST SERVICES UNION	19/11/2018	1,063.80
EF116781	10154	PAYROLL DEDUCTIONS AUSTRALIAN TAXATION OFFICE	19/11/2018	427,497.00
EF116782	10305	PAYROLL DEDUCTIONS CHILD SUPPORT AGENCY	19/11/2018	3,373.89
EF116783	10484	PAYROLL DEDUCTIONS DEPT OF MINERALS & ENERGY	19/11/2018	2,894.23
EF116784	10733	INDUSTRY REGULATION AND SAFETY HOSPITAL BENEFIT FUND	19/11/2018	57.45
EF116785	10888	PAYROLL DEDUCTIONS LJ CATERERS	19/11/2018	5,043.13
EF116786	11001	CATERING SERVICES LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU	19/11/2018	123.00
EF116787	11857	PAYROLL DEDUCTIONS CHAMPAGNE SOCIAL CLUB	19/11/2018	488.00
EF116788	11860	PAYROLL DEDUCTIONS 45S CLUB	19/11/2018	16.00
EF116789	18533	PAYROLL DEDUCTIONS FRIENDS OF THE COMMUNITY INC.	19/11/2018	350.00
EF116790	19726	DONATION HEALTH INSURANCE FUND OF WA	19/11/2018	1,438.80
EF116791	25987	PAYROLL DEDUCTIONS TOYOTA FLEET MANAGEMENT	19/11/2018	608.14
EF116792	99997	PAYROLL DEDUCTIONS - NOVATED LEASE TASHA STEPHEN	19/11/2018	50.00
EF116793	26987	COMPOST BIN REBATE TASHA STEPHEN CTI RISK MANAGEMENT	20/11/2018	1,869.50
EF116794	27492	SECURITY - CASH COLLECTION SUPERCHOICE SERVICES PTY LIMITED	21/11/2018	789,535.01
EF116795	26987	PAYROLL DEDUCTIONS CTI RISK MANAGEMENT	27/11/2018	1,582.95
EF116796	88888	SECURITY - CASH COLLECTION ANDRE & AMANDA HULTON	27/11/2018	1,000.00
EF116797	99997	BOND REFUND COCKBURN MASTERS SWIMMING CLUB	27/11/2018	12,500.00
EF116798	99997	SPONSORSHIP - 2019 COOGEE JETTY TO JETTY SPEARWOOD ALTERNATIVE SCHOOL P&C	27/11/2018	9,000.00
EF116799	99997	COMMUNITY GRANT - PIARA REJUVENATION PRO COCKBURN CHINESE COMMUNITY ASSOCIATION	27/11/2018	1,100.00
EF116800	99997	COMMUNITY GRANT - CCCA SET UP ATWELL PRIMARY SCHOOL P&C	27/11/2018	12,000.00
EF116801	99997	COMMUNITY GRANT - STATIC EXERCISE PLAYGR COOBY CARE S	27/11/2018	3,000.00
EF116802	99997	COMMUNITY GRANT - EFFICIENT AND EFFECTIV COCKBURN BASKETBALL ASSOCIATION	27/11/2018	5,500.00
EF116803	99997	COMMUNITY GRANT - COCKBURN DISABILITIES HARVEST LAKES RESIDENTS ASSOCIATION	27/11/2018	3,000.00
EF116804	99997	COMMUNITY GRANT - CHRISTMAS CONCERT AND CITY OF COCKBURN PIPE BAND	27/11/2018	2,400.00
EF116805	99997	COMMUNITY GRANT - UPGRADE PIPE BAND EQUI COCKBURN COMMUNITY AND CULTURAL COUNCIL	27/11/2018	10,000.00
EF116806	99997	DONATION COCKBURN TOY LIBRARY	27/11/2018	6,000.00
EF116807	99997	DONATION RETURNED AND SERVICES LEAGUE - CITY OF C	27/11/2018	10,000.00
EF116808	99997	DONATION PETS OF OLDER PERSONS (POOPS) WA	27/11/2018	3,000.00
EF116809	99997	DONATION CONSTABLE CARE CHILD SAFETY FOUNDATION	27/11/2018	12,000.00
EF116810	99997	DONATION ST VINCENT DE PAUL SOCIETY YANGEBUP CONF	27/11/2018	5,000.00
EF116811	99997	DONATION K9 RESCUE GROUP	27/11/2018	5,000.00
EF116812	99997	DONATION FRIENDS OF THE COMMUNITY	27/11/2018	2,000.00
EF116813	99997	DONATION YANGEBUP FAMILY CENTRE	27/11/2018	13,125.00
EF116814	99997	DONATION ASSISTING YOUR LIFE TO ACHIEVE (AYLA)	27/11/2018	3,750.00
EF116815	99997	DONATION COCKBURN VOLUNTEER SEA SEARCH & RESCUE	27/11/2018	9,000.00
EF116816	99997	DONATION CHURCHES' COMMISSION ON EDUCATION (YOUTH	27/11/2018	20,000.00

EF116817	99997	MEERILINGA YOUNG CHILDREN'S SERVICES DONATION	27/11/2018	13,000.00
EF116818	99997	VOLUNTEER HOME SUPPORT DONATION	27/11/2018	6,000.00
EF116819	11867	KEVIN JOHN ALLEN MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	2,709.66
EF116820	12740	MAYOR LOGAN HOWLETT MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	11,325.83
EF116821	19059	CAROL REEVE-FOWKES MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	2,613.67
EF116822	20634	LEE-ANNE SMITH MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	4,465.00
EF116823	23339	STEPHEN PRATT MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	2,613.67
EF116824	25353	PHILIP EVA MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	2,613.67
EF116825	26696	CHAMONIX TERBLANCHE MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	2,613.67
EF116826	27327	CHONTELLE SANDS MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	2,613.67
EF116827	27475	LARA KIRKWOOD MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	2,613.67
EF116832	10047	ALINTA ENERGY NATURAL GAS & ELECTRCITY SUPPLY	30/11/2018	17,403.30
EF116833	11794	SYNERGY ELECTRICITY USAGE/SUPPLIES	30/11/2018	57,488.85
EF116834	12025	TEL STRA CORPORATION COMMUNICATIONS SERVICES	30/11/2018	20,817.82
EF116835	26000	JAYDEN MITCHELL JUNIOR SPORT TRAVEL ASSISTANCE	30/11/2018	2,613.67
EF116836	88888	VJEKOSLAV AND PATRICIAT JAKOVCEVIC RATES REFUND	30/11/2018	909.70
EF116837	88888	MICHAEL RICHARD DICKS BOND REFUND	30/11/2018	500.00
EF116838	88888	JOSEPHINE GOTIANGCO BOND REFUND	30/11/2018	1,000.00
EF116839	88888	JH PROPERTY DEVELOPMENT PTY LTD BOND REFUND	30/11/2018	6,140.00
EF116840	88888	PHILIP GALIPO BOND REFUND	30/11/2018	500.00
EF116841	99997	COCKBURN COBRAS FC ANDREW PEARCE SPORTS EQUIPMENT GRANT #92	30/11/2018	1,000.00
EF116842	99997	CONNECTING COMMUNITY FOR KIDS REFUND CEMENT	30/11/2018	28.00
EF116843	99997	NICHILA FOURIE COMPOST BIN REBATE NICHILA FOURIE	30/11/2018	50.00
EF116844	99997	JAMES THACKRAY COMPOST BIN REBATE JAMES THACKRAY	30/11/2018	50.00
EF116845	99997	TARA HOLST CROSSOVER REBATE - TARA HOLST	30/11/2018	300.00
EF116846	99997	SHELLEY TAYLOR COMPOST BIN REBATE - S TAYLOR	30/11/2018	50.00
EF116847	99997	DAVID GAZIA COMPOST BIN REBATE - D GAZIA	30/11/2018	39.95
EF116848	99997	CLINTON CHASE COMPOST BIN REBATE - C CHASE	30/11/2018	50.00
EF116849	99997	K9 DOG RESCUE GROUP ( INC ) VET SERVICING; KENNEL FEES; BEHAVIOURIST	30/11/2018	485.00
EF116850	99997	CRISTY JANE BURNE HALLOWEEN WORKSHOP AT SPEARWOOD LIBRARY	30/11/2018	250.00
EF116851	99997	MICHAEL ALAPAN CROSSOVER REBATE - M ALAPAN	30/11/2018	300.00
EF116852	99997	JUNE WEEKS WATER WISE SCHEME - 9 OSPREY DRIVE	30/11/2018	476.60
EF116853	99997	YAPPO WONG PEN FEE REFUND REQUEST	30/11/2018	333.00
EF116854	99997	REBECCA ROSCOE AND NATHAN CARTER CROSSOVER CLAIM - R ROSCOE	30/11/2018	300.00
EF116855	99997	JAKE PETER D'ASCANIO C/OVER REBATE 3 TEATRO ST, BEELIAR JP D'	30/11/2018	300.00
EF116856	99997	SPACECUBED VENTURES PTY LTD SANDWICHES AND SIDE SALAD - 20 PAX	30/11/2018	775.50
EF116857	99997	SPACECUBED VENTURES PTY LTD DEPOSIT FOR EVENT 23/11/18	30/11/2018	258.50
EF116858	99997	NICK BARTRAM WATER WISE 25 HANLAN ST, HAMILTON HILL	30/11/2018	500.00
EF116859	99997	ANDREW AGNEW	30/11/2018	500.00

EF116860	99997	WATER WISE 1 ARGYLE PLACE, YANGETUP DETLEF ERWIN RUCHOTZKE COMPOST BIN REBATE DETLEF RUCHOTZKE	30/11/2018	50.00
EF116861	99997	JOHN GIANOLI REIMBURSEMENT OF VALUATION COSTS - 60 FA	30/11/2018	3,850.00
EF116862	99997	GIRL GUIDES WESTERN AUSTRALIA INC KIDSPORT INV, KS026607, 1 CHILD	30/11/2018	150.00
EF116863	99997	ANDRES RICARDO PINILLA FERRO REFUND FOR RETURNED LIBRARY ITEMS	30/11/2018	108.90
EF116864	99997	LUCIANA CARBONE C/OVER REBATE 3 CALIZA WAY, BEELIAR	30/11/2018	300.00
EF116865	99997	RAYMOND D'MELLO C/OVER REBATE 5 WADING PLACE, MUNSTER	30/11/2018	300.00
EF116866	99997	UTHANDO PROJECT INC COOLBELLUP LIBRARY 09/08/18 1-3 PM	30/11/2018	150.00
EF116867	99997	ANNA STAPLEY REFUND SLIDE CLOSURE / PARTY CHARGE	30/11/2018	180.00
EF116868	99997	PRADEEP & POOJA MUNDADA CROSSOVER CONTRIBUTION - P MUNDADA	30/11/2018	300.00
EF116869	99997	HELEN WALKER COMPOST BIN REBATE - H WALKER	30/11/2018	50.00
EF116870	99997	MISS PAULA ANDREA RUIZ GUEVARA CROSSOVER CONTRIBUTION - P GIEVARA	30/11/2018	300.00
EF116871	99997	PRUDENCE JOFIRISI CROSSOVER CLAIM - P JOFIRISI	30/11/2018	300.00
EF116872	99997	MR GARY J LAST COMPOST BIN REBATE - G LAST	30/11/2018	50.00
EF116873	99997	ELYCE LONGMEAD REIMB CLAIM E LONGMEAD 11-12 OCT18 MELB	30/11/2018	131.43
EF116874	99997	JOHN HARMAN WRITING HOW TO WRITE FICTION LIKE A PRO	30/11/2018	495.00
EF116875	99997	UTHANDO PROJECT INC SENIORS CENTRE & SPEARWOOD LIB 11/09/18	30/11/2018	400.00
EF116876	99997	XIN ZHAO COMPOST BIN REBATE XIN ZHAO	30/11/2018	42.50
EF116877	99997	PAUL STOCKWELL BIRD BATH REBATE PAUL STOCKWELL	30/11/2018	19.00
EF116878	99997	DOREEN CROOKES BIRD BATH REBATE DOREEN CROOKES	30/11/2018	19.00
EF116879	99997	JESSICA FITZGERALD BIRD BATH REB JESSICA FITZGERALD	30/11/2018	20.95
EF116880	99997	LINETTE HOLMES BIRD BATH REBATE LINETTE HOLMES	30/11/2018	30.00
EF116881	99997	SUSAN BATCHELOR BIRD BATH REBATE SUSAN BATCHELOR	30/11/2018	50.00
EF116882	99997	ELIZABETH WOODBERRY COMPOST BIN ELIZABETH WOODBERRY	30/11/2018	50.00
EF116883	99997	ALYCE MOSTERT COMPOST BIN REBATE ALYCE MOSTERT	30/11/2018	50.00
EF116884	99997	MR SIME RADICH SIME RADICH TM29	30/11/2018	1,947.49
EF116885	99997	FISHING FLEET FESTIVAL 3 X FISHING FLEET FESTIVAL BOOK	30/11/2018	90.00
EF116886	99997	COCKBURN CITY TEE BALL AND BASEBALL CLUB KIDSPORT INV KS026755, 4 CHILDREN	30/11/2018	600.00
EF116887	99997	SEASIDE SCAVENGE EVENT FEES FOR 3 NOVEMBER 2018	30/11/2018	7,000.00
EF116888	99997	BULLCREEK TENNIS CLUB INC KIDSPORT INV KS026635 - X3	30/11/2018	450.00
EF116889	99997	SPEARWOOD DALMATINAC SPORT & COM CLUB KIDSPORT INV KS026721, 1 CHILD	30/11/2018	165.00
EF116890	99997	JENNIFER STEEDMAN WATER WISE REBATE - JENNIFER STEEDMAN	30/11/2018	177.43
EF116891	99997	EMMANUEL CATHOLIC COLLEGE ENVIRONMENTAL EDUCATION GRANT 2018	30/11/2018	1,100.00
EF116892	99997	MR JOHN FARAC HIGH RISK WORK LIC JOHN FARAC	30/11/2018	66.35
EF116893	99997	SPEARWOOD HAWKS JUNIOR BASKETBALL CLUB KIDSPORT INV KS026849, 1 CHILD	30/11/2018	150.00
EF116894	99997	FREMANTLE NETBALL ASSOCIATION INC KIDSPORT INV KS026347, 1 CHILD	30/11/2018	77.00
EF116895	99997	ONESTA GARBELLINI SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	200.00
EF116896	99997	DOREEN ADAMINI SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	100.00
EF116897	99997	GARY DAVIDSON SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	300.00

EF116898	99997	<b>NOEL NOTTLE</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	100.00
EF116899	99997	<b>VLASTA SPURNY</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	160.00
EF116900	99997	<b>WILMA SCENINI</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	200.00
EF116901	99997	<b>YVONNE FISHER-JOHNS</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	100.00
EF116902	99997	<b>SPEARWOOD PRIMARY SCHOOL</b> DONATION TO SCHOOLS	30/11/2018	240.00
EF116903	99997	<b>COOGEE PRIMARY SCHOOL</b> DONATION TO SCHOOLS	30/11/2018	200.00
EF116904	99997	<b>DIANA VEERHUIS</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	300.00
EF116905	99997	<b>AGOSTIHNO PEREIRA</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	300.00
EF116906	99997	<b>IRENE TUCKER</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	100.00
EF116907	99997	<b>NINA DAKIN</b> YOUTH ART SCHOLARSHIP	30/11/2018	450.00
EF116908	99997	<b>CATHERINE KELLY</b> YOUTH ART SCHOLARSHIP	30/11/2018	450.00
EF116909	99997	<b>ELIJAH CROUCH</b> YOUTH ART SCHOLARSHIP	30/11/2018	500.00
EF116910	99997	<b>JESSICA HUNTLEY</b> YOUTH ART SCHOLARSHIP	30/11/2018	450.00
EF116911	99997	<b>HAMILTON HILL COMMUNITY GROUP</b> CULTURAL GRANT	30/11/2018	4,000.00
EF116912	99997	<b>SOUTH LAKE OTTEY CENTRE</b> CULTURAL GRANT	30/11/2018	3,795.00
EF116913	99997	<b>CRIENA FITZGERALD</b> CULTURAL GRANT	30/11/2018	5,000.00
EF116914	99997	<b>ROSS THOMPSON</b> CULTURAL GRANT	30/11/2018	2,080.00
EF116915	99997	<b>KAREN MOULTON</b> INCORPORATION COOGEE COMMUNITY GARDEN WA	30/11/2018	121.80
EF116916	99997	<b>BIBRA LAKE PRIMARY SCHOOL</b> DONATION TO SCHOOLS - ACS7 BUS TRIP TO I	30/11/2018	230.00
EF116917	99997	<b>REENU KUNCHERIA</b> COMPOST BIN REBATE - R KUNCHERIA	30/11/2018	50.00
EF116918	99997	<b>JESSICA FITZGERALD</b> COMPOST BIN REBATE JESSICA FITZGERALD	30/11/2018	50.00
EF116919	99997	<b>LYNDON JAMES BAILEY</b> C/OVER REBATE 26 INGRILLI COURT, MUNSTER	30/11/2018	300.00
EF116920	99997	<b>NARENDRA KUMAR</b> C/OVER REBATE 3 GARNET RD, TREEBY	30/11/2018	300.00
EF116921	99997	<b>JANDAKOT VOLUNTEER BUSH FIRE BRIGADE</b> BOC RENTAL - AUG, SEP, OCT	30/11/2018	280.81
EF116922	99997	<b>MICHAEL MASAREDO</b> C/OVER 11 VESTITA ST, BEELIAR	30/11/2018	300.00
EF116923	99997	<b>MEAGAN ABBOTT</b> C/OVER 55 CORSIA CRESCENT, HAMMOND PARK	30/11/2018	300.00
EF116924	99997	<b>PETER MAURICE NATHAN</b> C/OVER 43 FREDERICK RD, HAMILTON HILL	30/11/2018	300.00
EF116925	99997	<b>MARIA MANCINI</b> C/OVER 41 FREDERICK RD, HAMILTON HILL	30/11/2018	300.00
EF116926	99997	<b>KAREN DAVEY</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	300.00
EF116927	99997	<b>ANDELKA KIVELA</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	200.00
EF116928	99997	<b>DAVID BATEY</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	100.00
EF116929	99997	<b>BEVERLEY MCDONALD</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	100.00
EF116930	99997	<b>HEATHER PATRICK</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	100.00
EF116931	99997	<b>FRANCA MONDI</b> SENIOR SECURITY SUBSIDY SCHEME	30/11/2018	200.00
EF116932	99997	<b>COOGEE BEACH CARAVAN RESORT SOCIAL CLUB</b> DELEGATED AUTHORITY LGACS2	30/11/2018	20.00
EF116933	99997	<b>COOGEE BEACH CARAVAN RESORT SOCIAL CLUB</b> DELEGATED AUTHORITY LGACS2	30/11/2018	65.00
EF116934	99997	<b>COOGEE BEACH CARAVAN RESORT SOCIAL CLUB</b> DELEGATED AUTHORITY LGACS2	30/11/2018	65.00
EF116935	99997	<b>ST JEROMES SENIORS</b> DELEGATED AUTHORITY LGACS2	30/11/2018	65.00
EF116936	99997	<b>JESSICA NAIRN</b>	30/11/2018	45.00

EF116937	99997	BIRD BATH REBATE JESSICA NAIRN YANGEBUP LAKES LITTLE ATHLETICS CLUB KIDSPORT INV KS026893, 1 CHILD	30/11/2018	150.00
EF116938	99997	DEPARTMENT OF HUMAN SERVICES TRANSACTION CHARGES FOR CENTREPAY	30/11/2018	249.48
EF116939	99997	BINGLEBAR FURNITURE WHITE HOPE ADIRONDACK CHAIR	30/11/2018	599.00
EF116940	99997	MD ALAMGIR HOSAIN C/OVER REB 88 CLEMENTINE BVD, TREEBY	30/11/2018	300.00
EF116941	99997	YANGEBUP KNIGHTS JUNIOR BALL CLUB INC KIDSPORT INV: KS026968 CJ MORELLI	30/11/2018	150.00
EF116942	99997	JIA YING REIMBURSEMENT OF FEES FLORA ( YING ) JIA	30/11/2018	545.00
EF116943	10747	IINET LIMITED INTERNET SERVICES	30/11/2018	619.85
EF116944	11758	WATER CORP UTILITY ACCOUNT ONLY - PLEASE REFER TO 11760 WHEN RAISING PO WATER USAGE / SUNDRY CHARGES	30/11/2018	55,144.82
EF116945	11760	WATER CORPORATION SEWER EASEMENT	30/11/2018	13,181.70
EF116946	99996	PETER RATTIGAN RATES REFUND	30/11/2018	147.00
EF116947	99996	TP & LA JONES RATES REFUND	30/11/2018	1,058.65
EF116948	99996	LAURA CARABETTA RATES REFUND	30/11/2018	30.00
EF116949	99996	BRANDON PAUL DE ABREU RATES REFUND	30/11/2018	150.00
EF116950	99996	VICKI PHILIPPOFF SETTLEMENTS RATES REFUND	30/11/2018	2,158.67
EF116951	99996	JOANNE FORWARD RATES REFUND	30/11/2018	150.00
EF116952	99996	MALLISON REAL ESTATE RATES REFUND	30/11/2018	455.39
EF116953	99996	SUPHAK PUNJAMAT RATES REFUND	30/11/2018	295.00
EF116954	99996	JULIAN SCHRAUTH RATES REFUND	30/11/2018	1,556.61
EF116955	99996	SCRIBE DESIGN GROUP RATES REFUND	30/11/2018	295.00
EF116956	99996	OFFICE OF STATE REVENUE RATES REFUND	30/11/2018	8.77
EF116957	99996	KENNETH RAYMOND BIRCH RATES REFUND	30/11/2018	743.11
EF116958	99996	COLSTON RETIREMENT PROPERTY PTY LTD RATES REFUND	30/11/2018	360.21
EF116959	99996	HELEN LOUISA WILLIAMSON RATES REFUND	30/11/2018	38.75
EF116960	99996	BRENT JAMES HALL RATES REFUND	30/11/2018	100.00
EF116961	99996	SP & LM MEAGHER RATES REFUND	30/11/2018	510.00
EF116962	99996	ANGELA ASSUNTA PISCITELLI RATES REFUND	30/11/2018	380.00
EF116963	99996	SUSAN ANN MARTINOVICH RATES REFUND	30/11/2018	2,526.06
EF116964	99996	DEBBIE FOX RATES REFUND	30/11/2018	377.00
EF116965	99996	JOHN ALEXANDER RATES REFUND	30/11/2018	262.78
EF116966	10058	ALSCO PTY LTD HYGIENE SERVICES/SUPPLIES	30/11/2018	5,799.39
EF116967	10071	AUSTRALASIAN PERFORMING RIGHT ASSOC. LTD LICENCE - PERFORMING RIGHTS	30/11/2018	210.28
EF116968	10086	ARTEIL WA PTY LTD ERGONOMIC CHAIRS	30/11/2018	451.00
EF116969	10091	ASLAB PTY LTD ASPHALTING SERVICES/SUPPLIES	30/11/2018	14,132.06
EF116970	10097	BLACKWOODS ATKINS ENGINEERING SUPPLIES	30/11/2018	2,132.24
EF116971	10110	AUSRECORD STATIONERY SUPPLIES	30/11/2018	170.50
EF116972	10118	AUSTRALIA POST POSTAGE CHARGES	30/11/2018	17,001.94
EF116973	10160	DORMA AUSTRALIA PTY LTD AUTOMATIC DOOR SERVICES	30/11/2018	7,051.11
EF116974	10170	MACRI PARTNERS AUDITING SERVICES	30/11/2018	1,080.20

EF116975	10184	<b>BENARA NURSERIES</b> PLANTS	30/11/2018	701.98
EF116976	10201	<b>BIG W DISCOUNT STORES</b> VARIOUS SUPPLIES	30/11/2018	32.00
EF116977	10207	<b>BOC GASES</b> GAS SUPPLIES	30/11/2018	503.30
EF116978	10221	<b>BP AUSTRALIA LIMITED</b> DIESEL/PETROL SUPPLIES	30/11/2018	30,291.89
EF116979	10226	<b>BRIDGESTONE AUSTRALIA LTD</b> TYRE SERVICES	30/11/2018	24,996.48
EF116980	10239	<b>BUDGET RENT A CAR - PERTH</b> MOTOR VEHICLE HIRE	30/11/2018	1,033.36
EF116981	10246	<b>BUNNINGS BUILDING SUPPLIES PTY LTD</b> HARDWARE SUPPLIES	30/11/2018	2,435.91
EF116982	10255	<b>CABCHARGE AUSTRALIA PTY LTD</b> CABCHARGES	30/11/2018	746.50
EF116983	10256	<b>CABLE LOCATES &amp; CONSULTING</b> LOCATING SERVICES	30/11/2018	9,339.44
EF116984	10279	<b>CASTROL AUSTRALIA PTY LTD</b> GREASE/LUBRICANTS	30/11/2018	9,107.67
EF116985	10287	<b>CENTRELINE MARKINGS</b> LINEMARKING SERVICES	30/11/2018	5,720.00
EF116986	10333	<b>CJD EQUIPMENT PTY LTD</b> HARDWARE SUPPLIES	30/11/2018	6,288.78
EF116987	10346	<b>COATES HIRE OPERATIONS PTY LTD</b> EQUIPMENT HIRING SERVICES	30/11/2018	233.42
EF116988	10353	<b>COCKBURN CEMENT LTD</b> RATES REFUND	30/11/2018	353.76
EF116989	10358	<b>COCKBURN LIQUOR CENTRE</b> LIQUOR SUPPLIES	30/11/2018	275.64
EF116990	10359	<b>COCKBURN PAINTING SERVICE</b> PAINTING SUPPLIES/SERVICES	30/11/2018	24,997.50
EF116991	10375	<b>VEOLIA ENVIRONMENTAL SERVICES</b> WASTE SERVICES	30/11/2018	9,790.25
EF116992	10384	<b>PROGILITY PTY LTD</b> COMMUNICATION SERVICES	30/11/2018	3,165.80
EF116993	10425	<b>CREATING COMMUNITIES AUSTRALIA PTY LTD</b> CONSULTANCY SERVICES - COMMUNITY	30/11/2018	21,271.71
EF116994	10483	<b>LANDGATE</b> MAPPING/LAND TITLE SEARCHES	30/11/2018	15,068.27
EF116995	10526	<b>E &amp; MJ ROSHER PTY LTD</b> MOWER EQUIPMENT	30/11/2018	2,093.60
EF116996	10528	<b>EASIFLEET MANAGEMENT</b> VEHICLE LEASE	30/11/2018	1,920.57
EF116997	10535	<b>WORKPOWER INCORPORATED</b> EMPLOYMENT SERVICES - PLANTING	30/11/2018	40,198.87
EF116998	10551	<b>EMMANUEL CATHOLIC COLLEGE</b> SCHOOL GRADUATION AWARDS 2011	30/11/2018	169.64
EF116999	10580	<b>FC COURIERS</b> COURIER SERVICES	30/11/2018	1,466.46
EF117000	10589	<b>FINES ENFORCEMENT REGISTRY</b> FINES ENFORCEMENT FEES	30/11/2018	7,683.50
EF117001	10590	<b>DEPARTMENT OF FIRE AND EMERGENCY SERVICES</b> ESL LEVY & RELATED COSTS	30/11/2018	13,110.46
EF117002	10597	<b>FLEXI STAFF PTY LTD</b> EMPLOYMENT SERVICES	30/11/2018	21,580.81
EF117003	10611	<b>FORPARK AUSTRALIA</b> PLAYGROUND EQUIPMENT	30/11/2018	64,416.00
EF117004	10641	<b>GALVIN'S PLUMBING SUPPLIES</b> PLUMBING SERVICES	30/11/2018	147.09
EF117005	10692	<b>AECOM AUSTRALIA PTY LTD</b> CONSULTANCY SERVICES	30/11/2018	5,720.00
EF117006	10708	<b>HEAVY AUTOMATICS PTY LTD</b> EQUIPMENT MAINTENANCE SERVICES	30/11/2018	308.00
EF117007	10726	<b>HOLTON CONNOR ARCHITECTS &amp; PLANNERS</b> ARCHITECTURAL SERVICES	30/11/2018	4,422.00
EF117008	10732	<b>HORIZONS WEST BUS &amp; COACHLINES</b> TRANSPORTATION SERVICES	30/11/2018	726.00
EF117009	10767	<b>INST OF PUBLIC WORKS ENG AUST - NSW</b> TRAINING SERVICES	30/11/2018	2,915.00
EF117010	10768	<b>INST OF PUBLIC WORKS ENG AUST - WA</b> MEMBERSHIP FEES	30/11/2018	2,750.00
EF117011	10794	<b>JASON SIGNMAKERS</b> SIGNS	30/11/2018	1,419.00
EF117012	10814	<b>JR &amp; A HERSEY PTY LTD</b> SAFETY CLOTHING SUPPLIES	30/11/2018	169.42
EF117013	10866	<b>LANDCORP</b>	30/11/2018	1,833.32

EF117014	10879	COCKBURN CENTRAL WEST - AGREEMENT LES MILLS AEROBICS INSTRUCTION/TRAINING SERVICES	30/11/2018	1,642.86
EF117015	10888	LJ CATERERS CATERING SERVICES	30/11/2018	4,789.18
EF117016	10893	LOCAL GOVT SUPERVISORS ASSOC OF WA INC CONFERENCE/SEMINARS	30/11/2018	55.00
EF117017	10913	BUCHER MUNICIPAL PTY LTD PURCHASE OF NEW PLANT / REPAIR SERVICES	30/11/2018	15,443.53
EF117018	10923	MAJOR MOTORS PTY LTD REPAIRS/MAINTENANCE SERVICES	30/11/2018	3,271.09
EF117019	10938	MAXWELL ROBINSON & PHELPS PEST & WEED MANAGEMENT	30/11/2018	174.63
EF117020	10942	MCGEE'S PROPERTY PROPERTY CONSULTANCY SERVICES	30/11/2018	1,925.00
EF117021	10944	MCLEODS LEGAL SERVICES	30/11/2018	23,803.13
EF117022	10982	MODERN TEACHING AIDS PTY LTD TEACHING AIDS	30/11/2018	2,033.10
EF117023	10991	BEACON EQUIPMENT MOWING EQUIPMENT	30/11/2018	3,075.25
EF117024	11004	MURDOCH UNIVERSITY OFFICE OF FINANCE, PLANNING & REPORTING ANALYSING SERVICES	30/11/2018	1,139.60
EF117025	11028	NEVERFAIL SPRINGWATER LTD BOTTLED WATER SUPPLIES	30/11/2018	912.80
EF117026	11036	NORTHLAKE ELECTRICAL ELECTRICAL SERVICES	30/11/2018	57,693.20
EF117027	11077	P & G BODY BUILDERS PTY LTD PLANT BODY BUILDING SERVICES	30/11/2018	1,035.10
EF117028	11182	PREMIUM BRAKE & CLUTCH SERVICE BRAKE SERVICES	30/11/2018	645.37
EF117029	11205	QUALITY TRAFFIC MANAGEMENT PTY LTD TRAFFIC CONTROL SERVICES	30/11/2018	71,782.06
EF117030	11208	QUICK CORPORATE AUSTRALIA PTY LTD STATIONERY/CONSUMABLES	30/11/2018	6,194.12
EF117031	11244	RESEARCH SOLUTIONS PTY LTD RESEARCH SERVICES	30/11/2018	15,078.08
EF117032	11247	RICHGRO WA GARDENING SUPPLIES	30/11/2018	180.18
EF117033	11284	ROYAL LIFE SAVING SOCIETY AUSTRALIA TRAINING SERVICES	30/11/2018	521.00
EF117034	11304	SANAX MEDICAL & FIRST AID SUPPLIES MEDICAL SUPPLIES	30/11/2018	590.59
EF117035	11308	BOSS INDUSTRIAL FORMALLY SBA SUPPLIES HARDWARE SUPPLIES	30/11/2018	2,124.30
EF117036	11311	SCITECH DISCOVERY CENTRE ENTERTAINMENT SERVICES	30/11/2018	418.00
EF117037	11331	SHAWMAC PTY LTD CONSULTANCY SERVICES - CIVIL	30/11/2018	3,041.50
EF117038	11334	SHENTON ENTERPRISES PTY LTD POOL EQUIPMENT/SERVICES	30/11/2018	8,550.42
EF117039	11337	SHERIDANS FOR BADGES NAME BADGES & ENGRAVING	30/11/2018	851.35
EF117040	11361	SIGMA CHEMICALS PTY LTD CHEMICAL SUPPLIES	30/11/2018	1,671.70
EF117041	11375	SLATER-GARTRELL SPORTS SPORT SUPPLIES	30/11/2018	23,444.30
EF117042	11387	BIBRA LAKE SOILS SOIL & LIMESTONE SUPPLIES	30/11/2018	1,078.00
EF117043	11425	SOUTHERN METROPOLITAN REGIONAL COUNCIL WASTE DISPOSAL GATE FEES	30/11/2018	550,092.48
EF117044	11449	SPEARWOOD FLORIST ULTIMATE CO PTY LTD FLORAL ARRANGEMENTS	30/11/2018	125.00
EF117045	11459	SPEARWOOD VETERINARY HOSPITAL VETERINARY SERVICES	30/11/2018	225.00
EF117046	11483	ST JOHN AMBULANCE AUST WA OPERATIONS FIRST AID COURSES	30/11/2018	3,191.54
EF117047	11496	STANLEE WA LTD CATERING EQUIPMENT/SUPPLIES	30/11/2018	276.49
EF117048	11531	SUNNY INDUSTRIAL BRUSHWARE PTY LTD BRUSH/ROAD BROOM SUPPLIES	30/11/2018	1,436.60
EF117049	11557	TECHNOLOGY ONE LTD IT CONSULTANCY SERVICES	30/11/2018	4,123.35
EF117050	11625	TOTAL EDEN PTY LTD RETICULATION SUPPLIES	30/11/2018	26,512.39
EF117051	11651	TREE WATERING SERVICES TREE WATERING SERVICES	30/11/2018	28,912.00

EF117052	11658	<b>TRUGRADE MEDICAL SUPPLIES</b> MEDICAL SUPPLIES	30/11/2018	911.10
EF117053	11667	<b>TURFMASTER FACILITY MANAGEMENT</b> TURF & MOWING SERVICES	30/11/2018	51,106.00
EF117054	11699	<b>VERNON DESIGN GROUP</b> ARCHITECTURAL SERVICES	30/11/2018	7,337.00
EF117055	11701	<b>VIBRA INDUSTRIAL FILTRATION A/ASIA</b> FILTER SUPPLIES	30/11/2018	597.30
EF117056	11702	<b>VILLA DALMACIA ASSOCIATION INC.</b> SPCIAL CLUB ACTIVITIES	30/11/2018	1,500.00
EF117057	11708	<b>VITAL PACKAGING PTY LTD</b> PACKAGING SUPPLIES	30/11/2018	4,151.40
EF117058	11715	<b>WA BLUOMETAL</b> ROADBASE SUPPLIES	30/11/2018	1,152.65
EF117059	11722	<b>WA HINO SALES &amp; SERVICE</b> PURCHASE OF NEW TRUCKS / MAINTENANCE	30/11/2018	2,864.04
EF117060	11749	<b>WARRENS EARTHMOVING CONTRACTORS</b> EARTHMOVING SERVICES	30/11/2018	2,640.00
EF117061	11773	<b>WESFARMERS LANDMARK LIMITED</b> CHEMICAL SUPPLIES	30/11/2018	3,982.00
EF117062	11787	<b>DEPT OF TRANSPORT</b> VEHICLE SEARCH FEES	30/11/2018	329.40
EF117063	11789	<b>WALGA</b> ADVERTISING/TRAINING SERVICES	30/11/2018	515.00
EF117064	11793	<b>WESTERN IRRIGATION PTY LTD</b> IRRIGATION SERVICES/SUPPLIES	30/11/2018	15,636.73
EF117065	11795	<b>WESTERN POWER</b> STREET LIGHTING INSTALLATION & SERVICE	30/11/2018	500.00
EF117066	11806	<b>WESTRAC PTY LTD</b> REPAIRS/MTNCE - EARTHMOVING EQUIPMENT	30/11/2018	1,297.83
EF117067	11835	<b>WURTH AUSTRALIA PTY LTD</b> HARDWARE SUPPLIES	30/11/2018	877.71
EF117068	11873	<b>WATTLEUP TRACTORS</b> HARDWARE SUPPLIES	30/11/2018	2,903.85
EF117069	12014	<b>TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD T/AS</b> EXCAVATING/EARTHMOVING EQUIPMENT	30/11/2018	261.36
EF117070	12153	<b>HAYS PERSONNEL SERVICES PTY LTD</b> EMPLOYMENT SERVICES	30/11/2018	745.75
EF117071	12193	<b>SAGE CONSULTING ENGINEERS P/L</b> CONSULTANCY SERVICES - LIGHTING	30/11/2018	1,056.00
EF117072	12219	<b>PARKS AND LEISURE AUSTRALIA</b> SUBSCRIPTION RENEWAL	30/11/2018	165.00
EF117073	12388	<b>ELITE POOL COVERS</b> POOL COVERS	30/11/2018	286.00
EF117074	12394	<b>MP ROGERS &amp; ASSOCIATES PTY LTD</b> CONSULTANCY SERVICES - MARINE	30/11/2018	3,299.25
EF117075	12560	<b>AUSTSWIM LTD</b> TRAINING SERVICES	30/11/2018	230.00
EF117076	12589	<b>AUSTRALIAN INSTITUTE OF MANAGEMENT</b> TRAINING SERVICES	30/11/2018	5,664.00
EF117077	12672	<b>NORMAN DISNEY &amp; YOUNG</b> CONSULTANCY SERVICES	30/11/2018	1,347.50
EF117078	12712	<b>MISS MAUD</b> CATERING SERVICES	30/11/2018	348.10
EF117079	12791	<b>ALCHEMY TECHNOLOGY</b> COMPUTER SOFTWARE SERVICES	30/11/2018	437.61
EF117080	13056	<b>CLEANDUSTRIAL SERVICES PTY LTD</b> CLEANING SERVICES	30/11/2018	94,023.79
EF117081	13325	<b>MARTINS ENVIRONMENTAL SERVICES</b> WEED SPRAYING SERVICES	30/11/2018	32,615.00
EF117082	13462	<b>ATI-MIRAGE PTY LTD</b> TRAINING SERVICES	30/11/2018	3,460.50
EF117083	13465	<b>KOSMIC ELECTRONIC INDUSTRIES</b> SOUND EQUIPMENT	30/11/2018	15,215.00
EF117084	13563	<b>GREEN SKILLS INC</b> EMPLOYMENT SERVICES	30/11/2018	17,621.46
EF117085	13582	<b>DBS FENCING</b> FENCING SERVICES	30/11/2018	2,200.00
EF117086	13671	<b>WINC AUSTRALIA PTY LTD</b> OFFICE/STATIONERY SUPPLIES	30/11/2018	306,904.87
EF117087	13779	<b>PORTER CONSULTING ENGINEERS</b> ENGINEERING CONSULTANCY SERVICES	30/11/2018	9,295.00
EF117088	14162	<b>HANCOCK, ALAN</b> TRAINING PROVIDER	30/11/2018	350.00
EF117089	14350	<b>BAILEYS FERTILISERS</b> FERTILISER SUPPLIES	30/11/2018	3,990.66
EF117090	14667	<b>APPEALING SIGNS</b>	30/11/2018	2,827.00

		SIGNS		
EF117091	14777	LGIS JARDINE LLOYD THOMPSON PTY LTD INSURANCE PREMIUMS	30/11/2018	7,785.51
EF117092	14871	HEY PRESTO ENTERTAINMENT - MAGIC SHOW	30/11/2018	250.00
EF117093	14981	CARDILE INTERNATIONAL FIREWORKS FIREWORKS SERVICES	30/11/2018	6,600.00
EF117094	15109	REPEAT PLASTICS (WA) PLASTIC PRODUCTS	30/11/2018	9,438.11
EF117095	15271	PLE COMPUTERS PTY LTD PLE CORPORATE IT COMPUTER HARDWARE	30/11/2018	65.06
EF117096	15393	STRATAGREEN HARDWARE SUPPLIES	30/11/2018	644.52
EF117097	15571	SMOKE AND MIRRORS AUDIO VISUAL PA REPAIRS	30/11/2018	7,581.50
EF117098	15588	NATURAL AREA HOLDINGS PTY LTD WEED SPRAYING	30/11/2018	34,469.40
EF117099	15746	WESTERN AUSTRALIA POLICE SERVICE POLICE CLEARANCES	30/11/2018	333.90
EF117100	15850	ECOSCAPE ENVIRONMENTAL CONSULTANCY	30/11/2018	15,137.93
EF117101	15868	CARDNO (WA) PTY LTD CONSULTANCY SERVICES - ENGINEERING	30/11/2018	5,879.50
EF117102	16064	CMS ENGINEERING PTY LTD AIRCONDITIONING SERVICES	30/11/2018	31,211.02
EF117103	16107	WREN OIL WASTE DISPOSAL SERVICES	30/11/2018	49.50
EF117104	16108	ALTIFORM PTY LTD OUTDOOR FURNITURE	30/11/2018	1,632.40
EF117105	16384	BULL MOTOR BODIES MOTOR BODIES	30/11/2018	188.49
EF117106	16396	MAYDAY EARTHMOVING ROAD CONSTRUCTION MACHINE HIRE	30/11/2018	64,064.00
EF117107	16653	COMPLETE PORTABLES PTY LTD SUPPLY & HIRE OF MODULAR BUILDINGS	30/11/2018	154.00
EF117108	16846	ACTION GLASS & ALUMINIUM GLAZING SERVICES	30/11/2018	2,191.75
EF117109	16894	TREBLEX INDUSTRIAL PTY LTD CHEMICALS - AUTOMOTIVE	30/11/2018	2,261.60
EF117110	16985	WA PREMIX CONCRETE SUPPLIES	30/11/2018	9,951.04
EF117111	16997	AUS SECURE SECURITY SERVICES/PRODUCTS	30/11/2018	200.00
EF117112	17279	AUSSIE COOL SHADES SHADE SAILS & AWNINGS	30/11/2018	34,826.00
EF117113	17471	PIRTEK (FREMANTLE) PTY LTD HOSES & FITTINGS	30/11/2018	802.14
EF117114	17553	ALTUS TRAFFIC PTY LTD TRAFFIC CONTROL SERVICES	30/11/2018	12,786.36
EF117115	17624	ALLSPORTS LINEMARKING LINEMARKING SERVICES	30/11/2018	2,255.00
EF117116	17827	NILSEN (WA) PTY LTD ELECTRICAL SERVICES	30/11/2018	10,075.53
EF117117	18126	DELL AUSTRALIA PTY LTD COMPUTER HARDWARE	30/11/2018	1,916.20
EF117118	18203	NATSYNC ENVIRONMENTAL PEST CONTROL	30/11/2018	780.00
EF117119	18272	AUSTRACLEAR LIMITED INVESTMENT SERVICES	30/11/2018	53.45
EF117120	18533	FRIENDS OF THE COMMUNITY INC. DONATION	30/11/2018	3,033.00
EF117121	18621	PLANNING INSTITUTE AUSTRALIA REGISTRATION	30/11/2018	870.00
EF117122	18734	P & R EDWARDS ENTERTAINMENT SERVICES	30/11/2018	675.00
EF117123	18801	FREMANTLE BIN HIRE BIN HIRE - SKIP BINS	30/11/2018	840.00
EF117124	18941	ALLSTAMPS STATIONERY	30/11/2018	91.05
EF117125	18962	SEALANES (1985) P/L CATERING SUPPLIES	30/11/2018	2,963.04
EF117126	19107	FOREVER SHINING MONUMENT	30/11/2018	6,594.50
EF117127	19502	WORLEYPARSONS SERVICES PTY LTD ENGINEERING CONSULTANCY SERVICES	30/11/2018	7,118.64
EF117128	19533	WOOLWORTHS LTD GROCERIES	30/11/2018	4,188.52

EF117129	19541	TURF CARE WA PTY LTD TURF SERVICES	30/11/2018	6,694.14
EF117130	19856	WESTERN TREE RECYCLERS SHREDDING SERVICES	30/11/2018	5,500.00
EF117131	19916	THE FUNK FACTORY KP ALLEN & JB MURPHY ENTERTAINMENT SERVICES	30/11/2018	1,584.00
EF117132	20000	AUST WEST AUTO ELECTRICAL P/L AUTO ELECTRICAL SERVICES	30/11/2018	10,357.41
EF117133	20236	PROTECTION 1 PTY LTD SECURITY SYSTEMS/SERVICES	30/11/2018	2,755.50
EF117134	20321	RIVERJET P/L EDUCTING-CLEANING SERVICES	30/11/2018	22,077.00
EF117135	20341	WILHELMINA MARIA HOUWEN GARDENING SERVICES	30/11/2018	2,415.00
EF117136	20535	HOME-GROWN THEATRE DRAMA CLASSES	30/11/2018	3,300.00
EF117137	20549	A1 CARPET, TILE & GROUT CLEANING CLEANING SERVICES - TILES/CARPET	30/11/2018	1,804.00
EF117138	21120	SHOREWATER MARINE PTY LTD MARINE CONSTRUCTION SERVICES	30/11/2018	20,362.32
EF117139	21127	JOANNA AYCKBOURN (VOICES IN SINC) INSTRUCTION - SINGING	30/11/2018	900.00
EF117140	21291	CHITTERING VALLEY WORM FARM ENVIRONMENTAL EDUCATION	30/11/2018	3,125.00
EF117141	21294	CAT HAVEN ANIMAL SERVICES	30/11/2018	1,765.00
EF117142	21371	LD TOTAL SANPOINT PTY LTD LANDSCAPING WORKS/SERVICES	30/11/2018	23,300.01
EF117143	21469	JOHN HUGHES VOLKSWAGON PURCHASE OF NEW VEHICLE	30/11/2018	12,923.36
EF117144	21594	GREENSENSE PTY LTD CONSULTANCY - CLIMATE	30/11/2018	9,198.20
EF117145	21665	MMJ REAL ESTATE (WA) PTY LTD PROPERTY MANAGEMENT SERVICES	30/11/2018	2,265.45
EF117146	21678	IANNELLO DESIGNS GRAPHIC DESIGN	30/11/2018	957.00
EF117147	21697	ICT EXPRESS PTY LTD CONSULTANCY SERVICES - IT	30/11/2018	4,086.50
EF117148	21744	JB HI FI - COMMERCIAL ELECTRONIC EQUIPMENT	30/11/2018	4,333.38
EF117149	21747	UNICARE HEALTH WHEELCHAIR HIRE	30/11/2018	452.00
EF117150	21915	ECOWATER SERVICES PTY LTD MAINTENANCE SERVICES - WASTE SYSTEMS	30/11/2018	190.80
EF117151	21946	RYAN'S QUALITY MEATS MEAT SUPPLIES	30/11/2018	2,845.55
EF117152	22106	INTELLIFE GROUP SERVICES - DAIP	30/11/2018	10,292.06
EF117153	22109	PUBLIC LIBRARIES WESTERN AUSTRALIA INC PROFESSIONAL ORGANISATION	30/11/2018	385.00
EF117154	22182	K-LINE FENCING GROUP FENCING SERVICES	30/11/2018	654.50
EF117155	22337	SEGAFREDO ZANETTI AUSTRALIA PTY LTD COFFEE & COFFEE MACHINES	30/11/2018	877.35
EF117156	22348	MAL ATWELL LEISURE GROUP AMUSEMENT, ENTERTAINMENT	30/11/2018	795.00
EF117157	22404	CLEVERPATCH PTY LTD ARTS/CRAFT SUPPLIES	30/11/2018	1,155.42
EF117158	22448	CAKES WEST PTY LTD CATERING	30/11/2018	117.48
EF117159	22553	BROWNES FOOD OPERATIONS CATERING SUPPLIES	30/11/2018	789.47
EF117160	22569	SONIC HEALTH PLUS PTY LTD MEDICAL SERVICES	30/11/2018	2,189.00
EF117161	22613	VICKI ROYANS ARTISTIC SERVICES	30/11/2018	600.00
EF117162	22619	KSC TRAINING TRAINING SERVICES	30/11/2018	660.00
EF117163	22624	AUSSIE EARTHWORKS PTY LTD EARTHWORKS	30/11/2018	22,122.60
EF117164	22639	SHATISH CHAUHAN TRAINING SERVICES - YOGA	30/11/2018	2,391.00
EF117165	22682	BEAVER TREE SERVICES PTY LTD TREE PRUNING SERVICES	30/11/2018	86,765.35
EF117166	22752	ELGAS LIMITED GAS SUPPLIES	30/11/2018	307.23
EF117167	22806	PUMA ENERGY (AUSTRALIA) FUELS PTY LTD	30/11/2018	54,478.24

EF117168	22864	FUEL SUPPLIES SUPA COOL REFRIGERATION & AIR CONDITIONING AIR CONDITIONING	30/11/2018	2,500.00
EF117169	22879	REMIDA PERTH INC ARTISTIC SERVICES	30/11/2018	577.00
EF117170	22903	UNIQUE INTERNATIONAL RECOVERIES LLC DEBT COLLECTORS	30/11/2018	652.80
EF117171	22913	AUSTRALIAN OFFICE LEADING BRANDS.COM.AU ENVELOPES	30/11/2018	787.56
EF117172	22970	WASHPOD CONSOLIDATED PTY LTD CLEANING - EQUIPMENT	30/11/2018	1,430.00
EF117173	23253	KOTT GUNNING LEGAL SERVICES	30/11/2018	17,390.70
EF117174	23288	ARIANE ROEMMELE AMUSEMENT - CHILDREN'S ACTIVITIES	30/11/2018	1,110.00
EF117175	23351	COCKBURN GP SUPER CLINIC LIMITED T/A COCKBURN INTEGRATED HEALTH LEASING FEES	30/11/2018	1,411.01
EF117176	23409	GLOBAL SYNTHETICS PTY LTD DRAINAGE, GEOTEXTILES	30/11/2018	704.99
EF117177	23450	CLEVER DESIGNS UNIFORMS	30/11/2018	633.60
EF117178	23457	TOTALLY WORK WEAR FREMANTLE CLOTHING - UNIFORMS	30/11/2018	4,563.11
EF117179	23570	A PROUD LANDMARK PTY LTD LANDSCAPE CONSTRUCTION SERVICES	30/11/2018	96,113.88
EF117180	23579	DAIMLER TRUCKS PERTH PURCHASE OF NEW TRUCK	30/11/2018	734.92
EF117181	23581	BIRDLIFE AUSTRALIA DONATIONS	30/11/2018	880.00
EF117182	23685	ASTRO SYNTHETIC TURF PTY LTD SITE INSPECTIONS	30/11/2018	3,960.00
EF117183	23864	NATIONAL CENTRE FOR SUICIDE PREVENTION TRAINING (WA) INC. TRAINING	30/11/2018	1,088.00
EF117184	23971	FIND WISE LOCATION SERVICES LOCATING SERVICES - UNDERGROUND	30/11/2018	2,797.85
EF117185	24130	WESTERN AUSTRALIAN BIRDS OF PREY ENTERTAINMENT	30/11/2018	1,250.00
EF117186	24156	MASTEC AUSTRALIA PTY LTD PURCHASE OF NEW BINS	30/11/2018	30,510.81
EF117187	24198	RICOCHEC CIRCUS ENTERTAINMENT SERVICES	30/11/2018	1,969.00
EF117188	24275	TRUCK CENTRE WA PTY LTD PURCHASE OF NEW TRUCK	30/11/2018	3,678.48
EF117189	24281	ECO LOGICAL AUSTRALIA PTY LTD MAPPING SERVICES	30/11/2018	25,492.50
EF117190	24298	TANKS FOR HIRE EQUIPMENT HIRE	30/11/2018	1,155.00
EF117191	24506	AMARANTI'S PERSONAL TRAINING PERSONAL TRAINING SERVICES	30/11/2018	750.00
EF117192	24527	AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION (WA CHAPT COURSE REGISTRATION	30/11/2018	308.00
EF117193	24557	AVELING CONSULTANCY SERVICES	30/11/2018	660.00
EF117194	24595	CONTEMPORARY IMAGE PHOTOGRAPHY PTY LTD PHOTOGRAPHY SERVICES	30/11/2018	1,704.45
EF117195	24599	POOLWERX SPEARWOOD ANALYTICAL SERVICES	30/11/2018	2,251.35
EF117196	24655	AUTOMASTERS SPEARWOOD VEHICLE SERVICING	30/11/2018	5,382.00
EF117197	24734	MYRIAD IMAGES PHOTOGRAPHY SERVICES	30/11/2018	2,750.00
EF117198	24736	ZENIEN CCTV CAMERA LICENCES	30/11/2018	1,122.00
EF117199	24748	PEARMANS ELECTRICAL & MECHANICAL SERVICES P/L ELECTRICAL SERVICES	30/11/2018	2,997.88
EF117200	24864	FREMANTLE FOOTBALL CLUB MERCHANDISE STOCK FOR RETAIL SALE	30/11/2018	2,124.16
EF117201	24949	BITUMEN SURFACING THE TRUSTEE FOR COMPLETE ROAD SERVICES TRUST BITUMEN SUPPLIES	30/11/2018	2,291.52
EF117202	24959	PERTH TEMPORARY AIRBRUSH TATTOOS ENTERTAINMENT SERVICES	30/11/2018	600.00
EF117203	24970	LEDA SECURITY PRODUCTS PTY LTD SECURITY PRODUCTS	30/11/2018	2,324.86
EF117204	24974	SCOTT PRINT PRINTING SERVICES	30/11/2018	10,371.90
EF117205	24976	SNAP PRINTING - COCKBURN CENTRAL PRINTING SERVICES	30/11/2018	504.83

EF117206	24978	<b>AMBIUS</b> PLANTS SUPPLIES	30/11/2018	537.76
EF117207	25063	<b>SUPERIOR PAK PTY LTD</b> VEHICLE MAINTENANCE	30/11/2018	1,004.20
EF117208	25102	<b>FREMANTLE MOBILE WELDING</b> WELDING SERVICES	30/11/2018	1,853.50
EF117209	25110	<b>TOYOTA MATERIAL HANDLING AUSTRALIA PTY LTD</b> SPARE PARTS	30/11/2018	870.71
EF117210	25115	<b>FIIG</b> INVESTMENT MANAGEMENT SERVICES	30/11/2018	2,750.00
EF117211	25121	<b>IMAGESOURCE DIGITAL SOLUTIONS</b> BILLBOARDS	30/11/2018	3,022.36
EF117212	25128	<b>HORIZON WEST LANDSCAPE &amp; IRRIGATION P/L</b> LANDSCAPING SERVICES	30/11/2018	39,631.85
EF117213	25264	<b>ACURIX NETWORKS PTY LTD</b> WIFI ACCESS SERVICE	30/11/2018	4,110.70
EF117214	25331	<b>GENESIS ACCOUNTING</b> ACCOUNTING SERVICES	30/11/2018	2,475.00
EF117215	25332	<b>INTERGRAPH CORPORATION</b> MAPPING SERVICES	30/11/2018	3,484.80
EF117216	25374	<b>RIVERSIDE TROPHIES</b> TROPHIES	30/11/2018	4,338.85
EF117217	25418	<b>CS LEGAL</b> LEGAL SERVICES	30/11/2018	10,319.27
EF117218	25644	<b>DYMOCKS GARDEN CITY</b> PURCHASE OF BOOKS	30/11/2018	39.97
EF117219	25645	<b>YELAKITJ MOORT NYUNGAR ASSOCIATION INC</b> WELCOME TO THE COUNTRY PERFORMANCES	30/11/2018	1,500.00
EF117220	25713	<b>DISCUS ON DEMAND THE TRUSTEE FOR DISCUS ON DEMAND UNIT TRUST</b> PRINTING SERVICES	30/11/2018	3,156.45
EF117221	25733	<b>MIRACLE RECREATION EQUIPMENT</b> PLAYGROUND INSTALLATION / REPAIRS	30/11/2018	12,662.10
EF117222	25813	<b>LG CONNECT PTY LTD</b> ERP SYSTEMS DEVELOPMENT	30/11/2018	30,250.00
EF117223	25832	<b>EXTERIA</b> STREET AND PARK INFRASTRUCTURE	30/11/2018	27,759.60
EF117224	25874	<b>BRIGHTSKY AUSTRALIA</b> HEALTHCARE PRODUCTS	30/11/2018	306.94
EF117225	25940	<b>LEAF BEAN MACHINE</b> COFFEE BEAN SUPPLY	30/11/2018	600.00
EF117226	25952	<b>CUTTING EDGES</b> SPARE PARTS	30/11/2018	2,250.40
EF117227	26029	<b>AUTOSWEEP WA</b> SWEEPING SERVICES	30/11/2018	3,773.00
EF117228	26067	<b>SPRAYKING WA PTY LTD</b> CHEMICAL WEED CONTROL SERVICES	30/11/2018	24,992.88
EF117229	26110	<b>DASH CIVIL CONTRACTING</b> CONCRETING SERVICES	30/11/2018	80,829.87
EF117230	26114	<b>GRACE RECORDS MANAGEMENT</b> RECORDS MANAGEMENT SERVICES	30/11/2018	1,363.70
EF117231	26195	<b>PLAY CHECK</b> CONSULTING SERVICES	30/11/2018	495.00
EF117232	26211	<b>AMCOM PTY LTD</b> INTERNET/DATA SERVICES	30/11/2018	11,520.48
EF117233	26257	<b>PAPERBARK TECHNOLOGIES</b> ARBORICULTURAL CONSULTANCY SERVICES	30/11/2018	3,255.00
EF117234	26261	<b>LEARNING SEAT</b> TRAINING SERVICES	30/11/2018	2,249.50
EF117235	26303	<b>GECKO CONTRACTING TURF &amp; LANDSCAPE MAINTENANCE</b> TURF & LANDSCAPE MAINTENANCE	30/11/2018	286,985.92
EF117236	26314	<b>CPE GROUP</b> TEMPORARY EMPLOYMENT SERVICES	30/11/2018	4,926.67
EF117237	26321	<b>SKATEBOARDING WA</b> SKATEBOARDING CLINICS	30/11/2018	4,537.50
EF117238	26330	<b>KENNARDS HIRE - BIBRA LAKE</b> EQUIPMENT HIRE	30/11/2018	2,730.00
EF117239	26359	<b>WILSON SECURITY</b> SECURITY SERVICES	30/11/2018	204,550.47
EF117240	26369	<b>ALL RETAINING SYSTEMS</b> CONSTRUCTION SERVICES	30/11/2018	7,920.00
EF117241	26403	<b>CHES POWER GROUP</b> ENGINEERING SOLUTIONS / BACK UP GENERATO	30/11/2018	640.53
EF117242	26418	<b>INTEGRANET TECHNOLOGY GROUP PTY LTD</b> ICT CONSULTANCY SERVICES	30/11/2018	4,466.00
EF117243	26419	<b>EQUIFAX AUSTRALASIA CREDIT RATINGS PTY LTD</b> CREDIT REFERENCE CHECKS	30/11/2018	603.90
EF117244	26442	<b>BULLANT SECURITY PTY LTD KEY WEST LOCK SERVICE &amp; SALES</b>	30/11/2018	6,552.27

EF117245	26470	LOCKSMITH & SECURITY SERVICES SCP CONSERVATION AND LAND MANAGEMENT FENCING SERVICES	30/11/2018	7,788.40
EF117246	26486	BIBRA LAKE FABRICATORS PTY LTD FABRICATION SERVICES	30/11/2018	935.00
EF117247	26586	WA TEMPORARY FENCING SUPPLIES FENCING - TEMPORARY	30/11/2018	600.60
EF117248	26595	STATE 28 INTERIORS INTERIOR DESIGN	30/11/2018	1,452.00
EF117249	26597	WEST COAST SHADE PTY LTD SHADE STRUCTURES	30/11/2018	33,605.00
EF117250	26598	DAPPER APPS PTY LTD SOFTWARE DEVELOPMENT	30/11/2018	660.00
EF117251	26606	ENVIRO INFRASTRUCTURE PTY LTD CONSTRUCTION& FABRICATION	30/11/2018	79,534.30
EF117252	26609	BASICS APPROVAL SERVICES BUILDING SURVEYING	30/11/2018	1,980.00
EF117253	26610	TRACC CIVIL PTY LTD CIVIL CONSTRUCTION	30/11/2018	395,040.37
EF117254	26614	MARKETFORCE PTY LTD ADVERTISING	30/11/2018	16,683.26
EF117255	26620	GRA PARTNERS CONSULTING/ADVISORY	30/11/2018	17,050.00
EF117256	26625	ANDOVER DETAILERS CAR DETAILING SERVICES	30/11/2018	1,747.35
EF117257	26641	ELIZABETH SHELDON ENTERTAINER - MUSICIAN	30/11/2018	2,277.00
EF117258	26643	APOLLO FABRICATIONS FABRICATION SERVICES	30/11/2018	6,600.00
EF117259	26648	EMC SOLAR CONSTRUCTION PTY LTD SOLAR ENERGY	30/11/2018	598.69
EF117260	26655	WORLDWIDE PRINTING SOLUTIONS EAST PERTH PRINTING SERVICES	30/11/2018	3,402.00
EF117261	26673	PROJECT 3 PTY LTD EVENT AND MARKETING AGENCY	30/11/2018	33,308.00
EF117262	26698	MELVILLE MITSUBISHI PURCHASE OF NEW VEHICLES & MAINTENANCE	30/11/2018	33,712.65
EF117263	26719	WOOLWORTHS LIMITED (WISH GIFT CARDS) RETAIL - GIFT CARDS	30/11/2018	17,264.99
EF117264	26721	QUAD SERVICES PTY LTD CLEANING SERVICES	30/11/2018	20,278.53
EF117265	26735	SHANE MCMASTER SURVEYS SURVEY SERVICES	30/11/2018	19,360.00
EF117266	26739	KERB DOCTOR KERB MAINTENANCE	30/11/2018	6,501.00
EF117267	26743	STATEWIDE TURF SERVICES TURF RENOVATION	30/11/2018	25,080.00
EF117268	26745	EMBROIDME MYAREE EMBROIDERY	30/11/2018	853.60
EF117269	26747	BELL-VISTA FRUIT & VEG FRUIT AND VEGETABLES.	30/11/2018	970.59
EF117270	26757	INCREDIBLE CREATURES MOBILE FARM BRINGING ANINALS TO SHOWS FOR PUBLIC INT	30/11/2018	1,645.00
EF117271	26761	THE SAND CARD COMPANY ENTERTAINMENT SERVICES	30/11/2018	655.00
EF117272	26768	ESPLANADE HOTEL FREMANTLE BY RYDGES VENUE HIRE	30/11/2018	25,335.25
EF117273	26771	INSTANT PRODUCTS HIRE PORTABLE TOILET HIRE	30/11/2018	3,503.19
EF117274	26779	SAFEMASTER SAFETY PRODUCTS PTY LTD SAFETY PRODUCTS	30/11/2018	8,926.50
EF117275	26782	SOFT LANDING RECYCLING SERVICES	30/11/2018	3,470.28
EF117276	26791	MONSTERBALL AMUSEMENT & HIRE AMUSEMENT HIRE	30/11/2018	1,694.00
EF117277	26811	ROMERI MOTOR TRIMMERS UPHOLSTERY REPAIR	30/11/2018	200.00
EF117278	26824	WEB KEY IT PTY LTD WEBSITE CONSULTANCY	30/11/2018	2,150.50
EF117279	26830	ECO EATS CATERING CATERING	30/11/2018	114.00
EF117280	26839	BOKASHI COMPOSTING AUSTRALIA PTY LTD COMPOSTING SYSTEMS	30/11/2018	3,669.93
EF117281	26843	ERGOLINK ERGONOMIC OFFICE FURNITURE	30/11/2018	2,881.87
EF117282	26854	IFAP TRAINING	30/11/2018	1,335.00

EF117283	26884	PEOPLE ON BICYCLES TRAINING - BICYCLE CLASSES	30/11/2018	1,440.00
EF117284	26888	MEDIA ENGINE GRAPHIC DESIGN, MARKETING, VIDEO PRODUCT	30/11/2018	9,020.00
EF117285	26890	FORESTRY TOOLS GARDENING TOOLS	30/11/2018	467.00
EF117286	26893	THE BASKETBALL MAN SPORTING GOODS	30/11/2018	209.00
EF117287	26898	SPANDEX ASIA PACIFIC PTY LTD SIGNAGE SUPPLIER	30/11/2018	9,151.96
EF117288	26900	BG & E PTY LTD CONSULTING ENGINEERING	30/11/2018	55,935.00
EF117289	26901	ALYKA PTY LTD DIGITAL CONSULTANCY AND WEB DEVELOPMENT	30/11/2018	7,507.50
EF117290	26909	WEST COAST PROFILERS PTY LTD ROAD PLANING COLD SERVICES	30/11/2018	52,771.18
EF117291	26911	HARVEY NORMAN OCONNOR RETAIL	30/11/2018	188.00
EF117292	26915	FOCUSED VISION CONSULTING PTY LTD CONSULTING	30/11/2018	6,819.45
EF117293	26917	CIRRUS NETWORKS PTY LTD IT NETWORK & TELEPHONY SERVICES	30/11/2018	6,218.96
EF117294	26923	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD RUBBISH COLLECTION EQUIPMENT	30/11/2018	23,857.35
EF117295	26925	DISC GOLF PARK DESIGN SERVICES - GOLF COURSES	30/11/2018	178.50
EF117296	26926	OZGREEN ENERGY PTY LTD WIRELESS EQUIPMENT SUPPLY	30/11/2018	8,652.60
EF117297	26929	ELAN ENERGY MATRIX PTY LTD RECYCLING SERVICES	30/11/2018	2,290.02
EF117298	26932	CENTRAL REGIONAL TAFE TAFE	30/11/2018	932.20
EF117299	26938	MAJESTIC PLUMBING PLUMBING SERVICES	30/11/2018	40,286.27
EF117300	26964	SOUTH METROPOLITAN TAFE EDUCATION	30/11/2018	768.68
EF117301	26982	PLANTRITE PLANTS	30/11/2018	481.25
EF117302	26983	HITECH SPORTS PTY LTD SPORTING EQUIPMENT	30/11/2018	7,278.70
EF117303	26984	COMMERCIAL AQUATICS AUSTRALIA PTY LTD POOL EQUIPMENT	30/11/2018	7,883.25
EF117304	26985	ACCESS ICON PTY LTD DRAINAGE PRODUCTS	30/11/2018	3,531.00
EF117305	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	30/11/2018	1,277.10
EF117306	26991	OUT OF THE BOX COMMUNITY EVENTS PTY LTD AMUSEMENT	30/11/2018	4,979.70
EF117307	27002	COCKBURN PARTY HIRE HIRE SERVICES	30/11/2018	1,031.50
EF117308	27010	QUANTUM BUILDING SERVICES PTY LTD BUILDING MAINTENANCE	30/11/2018	26,251.23
EF117309	27015	INTELLI TRAC GPS TRACKING	30/11/2018	2,073.50
EF117310	27026	FIRST ACTION PTY LTD EMERGENCY MANAGEMENT SOLUTIONS	30/11/2018	471.90
EF117311	27027	FRIG TECH WA REFRIDGERATION SERVICES	30/11/2018	2,907.85
EF117312	27031	DOWNER EDI WORKS PTY LTD ASPHALT SERVICES	30/11/2018	49,487.48
EF117313	27032	WTP AUSTRALIA PTY LTD QUANTITY SURVEYORS	30/11/2018	2,612.50
EF117314	27034	ADELBY PTY LTD FIREBREAK CONSTRUCTION	30/11/2018	1,765.50
EF117315	27044	GRAFFITI SYSTEMS AUSTRALIA GRAFFITI REMOVAL & ANTI-GRAFFITI COATING	30/11/2018	2,467.97
EF117316	27045	GANTNER ELECTRONICS PTY LTD ELECTRICAL	30/11/2018	22,401.50
EF117317	27052	EVENT MARQUEES MARQUEE HIRE	30/11/2018	2,910.50
EF117318	27059	FRONTLINE FIRE AND RESCUE EQUIPMENT MANUFACTURE-FIRE VEHICLES/EQUIPMENT	30/11/2018	852.72
EF117319	27061	BON LEISURE CONSULTANCY	30/11/2018	6,416.66
EF117320	27065	WESTBOOKS BOOKS	30/11/2018	4,061.70
EF117321	27069	HART SPORT	30/11/2018	512.50

EF117322	27072	SPORTS EQUIPMENT NORDIC FITNESS EQUIPMENT	30/11/2018	2,408.00
EF117323	27082	FITNESS EQUIPMENT KULBARDI PTY LTD	30/11/2018	939.65
EF117324	27098	STATIONERY SUPPLIES Q2 (Q-SQUARED)	30/11/2018	4,950.00
EF117325	27099	DIGITAL DATA SERVICE LUDLOW TIMBER PRODUCTS	30/11/2018	6,424.00
EF117326	27110	TIMBER RECYCLING & PRODUCTS RISKWEST	30/11/2018	24,351.80
EF117327	27115	MANAGEMENT CONSULTANT A PLUS TRAINING SOLUTIONS PTY LTD	30/11/2018	5,950.00
EF117328	27119	SMALL PLANT SAFETY TRAINING MONITORED SECURITY SYSTEMS PTY LTD	30/11/2018	2,884.64
EF117329	27124	SECURITY LYCOPODIUM INFRASTRUCTURE PTY LTD	30/11/2018	2,090.00
EF117330	27132	ENGINEERING SERVICES WILMA SCENINI	30/11/2018	800.00
EF117331	27154	TRAINING & INSTRUCTOR SUEZ RECYCLING & RECOVERY PTY LTD	30/11/2018	19,383.53
EF117332	27174	WASTE SERVICES PERTH GEOTECHNICS	30/11/2018	4,358.75
EF117333	27187	ENGINEERING AND GEOTECHNICAL CONSULTANT NEVE CONTRACTING	30/11/2018	1,815.00
EF117334	27189	DESIGN SERVICES HEALTHSTRONG PTY LTD	30/11/2018	478.50
EF117335	27194	HOME CARE ANIMAL CARE EQUIPMENT & SERVICES AUSTRALIA PTY LTD	30/11/2018	355.42
EF117336	27198	ANIMAL HANDLING & CATCHING EQUIPMENT GREEN PROMOTIONS PTY LTD	30/11/2018	1,230.63
EF117337	27208	PROMOTIONAL SUPPLIES THE HIRE GUYS BALCATT A AND OSBORNE PARK	30/11/2018	550.80
EF117338	27215	EQUIPMENT HIRE METAL WORKS PERTH	30/11/2018	4,184.40
EF117339	27217	SIGNAGE CROTHERS CONSTRUCTION PTY LTD	30/11/2018	28,184.32
EF117340	27227	BUILDING CONSTRUCTION SERVICES SURVEY RESULTS	30/11/2018	9,833.86
EF117341	27234	SURVEY SERVICES GO2CUP	30/11/2018	1,500.00
EF117342	27238	REUSABLE CUPS AUTO INGRESS PTY LTD	30/11/2018	623.68
EF117343	27241	SERVICE AUTO DOORS LANDSCAPE ELEMENTS PTY LTD	30/11/2018	48,125.72
EF117344	27242	LANDSCAPING SERVICES KP ELECTRIC (AUSTRALIA) PTY LTD	30/11/2018	5,892.63
EF117345	27243	ELECTRICAL SERVICES ARJOHUNTLEIGH PTY LTD	30/11/2018	940.45
EF117346	27246	SUPPLY, REPAIRS HEALTH EQUIPEMNT VEALE AUTO PARTS	30/11/2018	1,527.00
EF117347	27250	SPARE PARTS MECHANICAL TREVOR PHILLIPS & ASSOCIATES	30/11/2018	1,300.00
EF117348	27261	SURVEYING TUDOR HOUSE	30/11/2018	293.00
EF117349	27269	FLAGS & BANNERS INTEGRAPAY PTY LTD	30/11/2018	12,546.59
EF117350	27274	PAYMENT PROCESSING FORTH CONSULTING PTY LTD	30/11/2018	4,906.00
EF117351	27288	ENGINEERING SERVICES URBIS	30/11/2018	8,467.90
EF117352	27298	CONSULTANCY - PROPERTY MY MEDIA INTELLIGENCE PTY LTD	30/11/2018	1,118.78
EF117353	27308	MEDIA MONITORING JATU CLOTHING & PPE PTY LTD	30/11/2018	1,209.47
EF117354	27311	CLOTHING PPE TOX FREE AUSTRALIA	30/11/2018	2,099.13
EF117355	27313	WASTE MANAGEMENT CHINESE KUNG FU & TAI CHI AZADEMY	30/11/2018	330.00
EF117356	27317	MARTIAL ARTS TRAINING RAWURBAN CONSTRUCTIONS	30/11/2018	1,350.97
EF117357	27319	BUILDING CONSTRUCTION NATURE CALLS PORTABLE TOILETS	30/11/2018	495.00
EF117358	27325	HIRE - PORTABLE LOOS NATIONAL TRADE SUPPLIER	30/11/2018	8,021.20
EF117359	27334	BUILDING MODIFICATIONS & EDITIONS WESTCARE PRINT	30/11/2018	911.90
		PRINTING SERVICES		

EF117360	27348	<b>MESSAGE MEDIA</b> TELECOMMUNICATIONS	30/11/2018	115.47
EF117361	27351	<b>PROGRAMMED PROPERTY SERVICES</b> PROPERTY MAINTENANCE	30/11/2018	4,727.50
EF117362	27352	<b>BIKEWISE</b> TRANSPORT PROMOTIONS	30/11/2018	247.50
EF117363	27355	<b>PLAYMASTER</b> PLAYGROUND EQUIPMENT	30/11/2018	50,160.00
EF117364	27366	<b>THE HENNA LEAF</b> ARTISTIC - HENNA	30/11/2018	900.00
EF117365	27381	<b>FIT FOR LIFE EXERCISE PHYSIOLOGY</b> EXERCISE CLASSES	30/11/2018	1,980.00
EF117366	27384	<b>SIFTING SANDS</b> SAND CLEANING	30/11/2018	4,956.05
EF117367	27392	<b>AXIS MAINTENANCE SERVICES PTY LTD</b> MAINTENANCE	30/11/2018	5,206.33
EF117368	27394	<b>SURVEYTECH TRAFFIC SURVEYS PTY LTD</b> TRAFFIC SURVEY	30/11/2018	880.00
EF117369	27396	<b>ANKEET MEHTA SPEARWOOD NEWSPAPER ROUND DELIVERY</b> NEWSPAPER DELIVERY	30/11/2018	127.07
EF117370	27403	<b>FREEDOM FAIRIES PTY LTD</b> AMUSEMENT	30/11/2018	3,705.63
EF117371	27410	<b>THE KIT BAG</b> PPE CLOTHING	30/11/2018	1,210.00
EF117372	27411	<b>CLASSIC HIRE</b> HIRE SERVICES	30/11/2018	1,694.00
EF117373	27423	<b>MECHANICAL PROJECT SERVICES PTY LTD</b> AIRCONDITIONING SERVICES	30/11/2018	1,259.50
EF117374	27426	<b>THE KART CENTRE PTY. LTD</b> GO - KART HIRE	30/11/2018	1,650.00
EF117375	27437	<b>PB RETICULATION &amp; MAINTENANCE SERVICES PTY LTD</b> IRRIGATION SERVICES	30/11/2018	849.87
EF117376	27438	<b>ERTECH PTY LTD</b> ENGINEERING CIVIL	30/11/2018	1,009,711.79
EF117377	27444	<b>VEEV GROUP PTY LTD</b> CONSULTANCY	30/11/2018	5,450.50
EF117378	27450	<b>AAA PRODUCTION SERVICES</b> HIRE PA/SATGE SYSTEMS	30/11/2018	1,790.25
EF117379	27453	<b>THERAQUATICS</b> HYDROTHERAPY PRODUCTS	30/11/2018	247.30
EF117380	27455	<b>SITE PROTECTIVE SERVICES</b> CCTV PARTS	30/11/2018	22,108.90
EF117381	27456	<b>SECUREPAY PTY LTD</b> PAYMENT SOLUTIONS	30/11/2018	906.68
EF117382	27458	<b>AUSSIE SHEDS GROUP</b> SHEDS SUPPLY & INSTALL	30/11/2018	30,401.00
EF117383	27462	<b>OCTAGON LIFTS PTY LTD</b> LIFT INSTALLATION, SERVICE AND REPAIRS	30/11/2018	1,823.80
EF117384	27463	<b>AGILE DOGS</b> DOG TRAINING	30/11/2018	400.00
EF117385	27466	<b>GREG NORMAN GOLF COURSE DESIGN PTY LTD</b> DESIGN CONSULTING	30/11/2018	46,684.00
EF117386	27479	<b>VITAL INTERPRETING PERSONNEL</b> TRANSLATING SERVICES	30/11/2018	404.80
EF117387	27482	<b>BILLI AUSTRALIA PTY LTD</b> WATER FILTER TAPS	30/11/2018	2,546.50
EF117388	27499	<b>HODGE COLLARD PRESTON ARCHITECTS</b> ARCHITECTS	30/11/2018	665.50
EF117389	27502	<b>FLOTH PTY LTD</b> CONSULTANCY - HYDRAULIC ENGINEERING	30/11/2018	3,850.00
EF117390	27507	<b>TJS SERVICES GROUP PTY LIMITED</b> CLEANING SERVICES	30/11/2018	50,072.50
EF117391	27512	<b>AGENT SALES &amp; SERVICES PTY LTD</b> POOL CHEMICALS	30/11/2018	6,918.12
EF117392	27518	<b>KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD</b> PHOTOCOPYING MACHINES	30/11/2018	10,600.51
EF117393	27519	<b>EUPHORIUM CREATIVE</b> EVENTS MANAGEMENT	30/11/2018	16,500.00
EF117394	27523	<b>ROBERT LAWRENCE TOOHEY</b> HIGH PRESSURE CLEANING	30/11/2018	4,175.50
EF117395	27525	<b>CASTLEDINE GREGORY</b> LAW AND MEDIATION	30/11/2018	4,235.00
EF117396	27529	<b>WA LIBRARY SUPPLIES</b> LIBRARY SUPPLIES & FURNITURE	30/11/2018	209.80
EF117397	27532	<b>NQPETRO WA PTY LTD</b> FUEL EQUIPMENT SPECIALIST	30/11/2018	132,730.57
EF117398	27536	<b>PAPERCLIP DESIGNS</b>	30/11/2018	33.00

EF117399	27539	GRAPHIC DESIGN JASMIN CARPENTRY & MAINTENANCE CARPENTRY	30/11/2018	484.00
EF117400	27546	BPA ENGINEERING CONSULTANCY - ENGINEERING	30/11/2018	10,340.00
EF117401	27547	IMPRESSIONS CATERING CATERING	30/11/2018	2,494.80
EF117402	27548	STANDING FORK CATERING	30/11/2018	4,560.00
EF117403	27550	ECOSTAR CONSULTING SUSTAINABILITY TRAINING	30/11/2018	3,135.00
EF117404	27551	INCOGNITO CATERING	30/11/2018	10,650.12
EF117405	27556	LEWIS FORTE SCUE GROUP CONSULTANCY - HEALTH CARE	30/11/2018	462.00
EF117406	27566	THUROONA SERVICES ASBESTOS REMOVAL	30/11/2018	875.60
EF117407	27570	2XM FINANCE PTY LTD RECRUITMENT	30/11/2018	8,181.13
EF117408	27574	THE THREADED WALL ARTISTIC SERVICES	30/11/2018	1,000.00
EF117409	27575	SHRED X SECURE DESTRUCTION DOCUMENT DESTRUCTION	30/11/2018	30.36
EF117410	27576	ZUMBA FITNESS WITH TRACY ZUMBA FITNESS CLASSES	30/11/2018	720.00
EF117411	27579	TRAVIS HAYTO PHOTOGRAPHY PHOTOGRAPHY SERVICES	30/11/2018	412.50
EF117412	27583	PERTH KIDS PARTY HIRE HIRE SERVIES - KIDS PALY EQUIPMENT	30/11/2018	745.00
EF117413	27585	TECEVO PTY LTD RFID EQUIPMENT FOR THE LIBRARY SERVICE	30/11/2018	5,659.50
EF117414	27587	NEW GROUND WATER SERVICES PTY LTD IRRIGATION/RETICULATION	30/11/2018	16,687.00
EF117415	27592	HEY JAY FIX IT!! HOME MAINTENANCE SERVICE HOME MAINTENANCE	30/11/2018	5,566.00
EF117416	27593	SELECT CONCEPTS STAGING	30/11/2018	7,743.67
EF117417	27596	ALLWEST PLANT HIRE AUSTRALIA PTY LTD PLANT HIRE AND CIVIL CONTRACTING	30/11/2018	10,265.46
EF117418	27601	10ZIG HARDWARE	30/11/2018	770.00
EF117419	27605	BIOMONITORING INTERNATIONAL PTY LTD CONSULTING - ENVIROMENTAL	30/11/2018	6,270.00
EF117420	27609	LADY LATTE COFFEE VENDOR	30/11/2018	180.00
EF117421	27613	REDIMED PTY LTD MEDICAL & HEALTH SERVICES	30/11/2018	1,925.00
EF117422	27615	LRS AUSTRALIA COMMUNICATIONS	30/11/2018	1,562.00
EF117423	27620	GOLD CORPORATION CEREMONIAL COINS	30/11/2018	761.20
EF117424	27326	MICHAEL SEPAROVICH MONTHLY COUNCILLOR ALLOWANCE	30/11/2018	2,613.67
EF116042		LESS CANCELLED PAYMENTS: DEPARTMENT OF HUMAN SERVICES - CENTREPA		-216.81
EF115973		BIBRA LAKES RESIDENTS ASSOCIATION		-7,000.00
EF116629		A & R PILLINGER		-283.18
EF116086		EMMA HASSETT		-50.00
EF116766		TASHA STEPHEN		-50.00
EF116759		PETER RATTIGAN		-147.00
<b>PAYMENT LIST TOTAL</b>				<b>10,162,896.01</b>
<b>BANK FEES AND CREDIT CARD PAYMENTS:</b>				
BANK FEES				
		MERCHANT FEES COC		24,719.34
		MERCHANT FEES SLLC		289.92
		MERCHANT FEES ARC		6,403.11
		MERCHANT FEES VARIOUS OUT CENTRES		208.15
		NATIONAL BPAY CHARGE		2,374.55
		RTGS/ACLR FEE		
		NAB TRANSACT FEE		3,623.00
		MERCHANDISE / OTHER FEES		
		CBA CREDIT CARD PAYMENT		90,350.15
				<b>127,968.22</b>
<b>FAMILY DAY CARE AND IN HOME CARE PAYMENTS:</b>				
		FDC PAYMENTS		129,238.52
		IHC PAYMENTS		54,479.57

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		183,718.09
<b>PAYROLL PAYMENTS:</b>		
COC13/11/18 Pmt 000127208793 City of Cockburn	14/11/2018	1,348,615.86
COC30/10/18 Pmt 000127205867 City of Cockburn	14/11/2018	12,517.81
COC13/11/18 Pmt 000127392524 City of Cockburn	16/11/2018	2,433.86
COC16/11/18 Pmt 000127380315 City of Cockburn	16/11/2018	2,570.87
COC19/11/18 Pmt 000127586606 City of Cockburn	21/11/2018	16,484.04
COC15/11/18 Pmt 000127767080 City of Cockburn	23/11/2018	920.50
COC15/11/18 Pmt 000128030562 City of Cockburn	28/11/2018	1,367,215.63
COC29/11/18 Pmt 000128103277 City of Cockburn	29/11/2018	564.66
COC29/11/18 Pmt 000128143216 City of Cockburn	29/11/2018	2,171.31
COC30/11/18 Pmt 000128167082 City of Cockburn	30/11/2018	564.66
		<b>2,754,059.20</b>
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<b>TOTAL PAYMENTS</b>		<b>13,228,641.52</b>

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**DECEMBER PAYMENTS SUMMARY**

**CHEQUE PAYMENTS - Nil**

**ELECTRONIC FUNDS TRANSFER PAYMENT – 605**

EF117425– EF118029

**CANCELLED PAYMENTS**

EF116925

DECEMBER PAYMENTS LISTING

MUNICIPAL & TRUST FUND

Payment Ref.	Account/Payee	Account No.	Date	\$Value
EF117425	10152	AUST SERVICES UNION PAYROLL DEDUCTIONS	4/12/2018	1,063.80
EF117426	10154	AUSTRALIAN TAXATION OFFICE PAYROLL DEDUCTIONS	4/12/2018	439,701.00
EF117427	10305	CHILD SUPPORT AGENCY PAYROLL DEDUCTIONS	4/12/2018	2,753.02
EF117428	10733	HOSPITAL BENEFIT FUND PAYROLL DEDUCTIONS	4/12/2018	57.45
EF117429	11001	LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU PAYROLL DEDUCTIONS	4/12/2018	123.00
EF117430	11857	CHAMPAGNE SOCIAL CLUB PAYROLL DEDUCTIONS	4/12/2018	488.00
EF117431	11860	455 CLUB PAYROLL DEDUCTIONS	4/12/2018	16.00
EF117432	18553	SELECTUS PTY LTD PAYROLL DEDUCTIONS	4/12/2018	29,058.46
EF117433	19726	HEALTH INSURANCE FUND OF WA PAYROLL DEDUCTIONS	4/12/2018	1,457.25
EF117434	25987	TOYOTA FLEET MANAGEMENT PAYROLL DEDUCTIONS - NOVATED LEASE	4/12/2018	608.14
EF117435	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	4/12/2018	3,853.75
EF117436	13910	ATO - DEPUTY COMMISSIONER OF TAXATION FBT PAYMENT	5/12/2018	1,317,709.18
EF117437	99997	FDC FDC PAYMENTS W/E 25/11/2018 & 02/12/2018	6/12/2018	65,430.63
EF117438	99997	IHC IHC PAYMENTS WE 25/11/18 & 02/12/18	6/12/2018	22,164.97
EF117439	10244	BUILDING & CONST INDUSTRY TRAINING FUND LEVY PAYMENT	10/12/2018	71,508.61
EF117440	10484	DEPT OF MINERALS & ENERGY INDUSTRY REGULATION AND SAFETY	10/12/2018	84,638.40
EF117441	11699	VERNON DESIGN GROUP ARCHITECTURAL SERVICES	10/12/2018	4,878.50
EF117442	27110	RISKWEST MANAGEMENT CONSULTANT	10/12/2018	5,429.60
EF117443	27475	LARA KIRKWOOD MONTHLY COUNCILLOR ALLOWANCE	10/12/2018	526.09
EF117444	88888	M CONSTRUCTION (WA) PTY LTD BOND REFUND	10/12/2018	25,385.00
EF117445	99996	ANN MARGARET HATTON RATES REFUND	10/12/2018	150.00
EF117446	99996	PAUL THOMAS RATES REFUND	10/12/2018	159.35
EF117447	99996	JIANJUN WANG RATES REFUND	10/12/2018	77.50
EF117448	99996	ACCESS HOUSING AUSTRALIA LTD RATES REFUND	10/12/2018	8,125.44
EF117449	99996	WA SALT SUPPLY RATES REFUND	10/12/2018	458.00
EF117450	99996	ACCESS HOUSING AUSTRALIA LTD RATES REFUND	10/12/2018	978.68
EF117451	99996	WATER CORPORATION RATES REFUND	10/12/2018	1,941.93
EF117452	99996	GLEN CRAWFORD RATES REFUND	10/12/2018	695.47
EF117453	99996	TERESA ZAMMIT RATES REFUND	10/12/2018	252.53
EF117454	99996	JOHN A MURRELL RATES REFUND	10/12/2018	1,615.44
EF117455	99996	SBB SUPER FUND RATES REFUND	10/12/2018	816.63
EF117456	99996	JANDAKOT AIRPORT HOLDINGS PTY LTD RATES REFUND	10/12/2018	150,000.00
EF117457	99996	DAVID THURGOOD RATES REFUND	10/12/2018	315.90
EF117458	99996	STOCKLAND DEVELOPMENT PTY LTD RATES REFUND	10/12/2018	1,069.55
EF117459	99996	JOINT FAMILY TRUST ACCOUNT RATES REFUND	10/12/2018	1,808.00
EF117460	99996	JOINT FAMILY TRUST ACCOUNT	10/12/2018	319.80

EF117461	99996	RATES REFUND JOINT FAMILY TRUST ACCOUNT	10/12/2018	367.61
EF117462	99996	RATES REFUND OFFICE OF STATE REVENUE	10/12/2018	1.89
EF117463	11794	RATES REFUND SYNERGY	11/12/2018	347,388.26
EF117464	12740	ELECTRICITY USAGE/SUPPLIES MAYOR LOGAN HOWLETT	11/12/2018	292.80
EF117465	26987	MONTHLY COUNCILLOR ALLOWANCE CTI RISK MANAGEMENT	11/12/2018	3,520.90
EF117466	99997	SECURITY - CASH COLLECTION MARIA MANCINI	11/12/2018	300.00
EF117467	99997	C/OVER 41 FREDERICK RD, HAMILTON HILL CLIFF MCKINLEY	11/12/2018	2,296.00
EF117468	10152	CLIFF MCKINLEY PUN016 & PUN617 TUITION AUST SERVICES UNION	17/12/2018	1,063.80
EF117469	10154	PAYROLL DEDUCTIONS AUSTRALIAN TAXATION OFFICE	17/12/2018	428,827.00
EF117470	10305	PAYROLL DEDUCTIONS CHILD SUPPORT AGENCY	17/12/2018	2,742.29
EF117471	10733	PAYROLL DEDUCTIONS HOSPITAL BENEFIT FUND	17/12/2018	57.45
EF117472	10888	PAYROLL DEDUCTIONS LJ CATERERS	17/12/2018	6,226.33
EF117473	11001	CATERING SERVICES LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU	17/12/2018	123.00
EF117474	11857	PAYROLL DEDUCTIONS CHAMPAGNE SOCIAL CLUB	17/12/2018	480.40
EF117475	11860	PAYROLL DEDUCTIONS 45S CLUB	17/12/2018	16.00
EF117476	18553	PAYROLL DEDUCTIONS SELECTUS PTY LTD	17/12/2018	13,950.98
EF117477	19726	PAYROLL DEDUCTIONS HEALTH INSURANCE FUND OF WA	17/12/2018	1,457.25
EF117478	25987	PAYROLL DEDUCTIONS TOYOTA FLEET MANAGEMENT	17/12/2018	608.14
EF117479	26822	PAYROLL DEDUCTIONS - NOVATED LEASE CSE CROSSCOM PTY LTD	17/12/2018	2,002.00
EF117480	10590	COMMUNICATION EQUIPMENT DEPARTMENT OF FIRE AND EMERGENCY SERVICES	21/12/2018	5,394,314.40
EF117481	12565	ESL LEVY & RELATED COSTS SOUTHERN METRO REGIONAL COUNCIL - LOANS	21/12/2018	534,911.31
EF117482	26987	LOAN REPAYMENT CTI RISK MANAGEMENT	18/12/2018	2,035.45
EF117483	27492	SECURITY - CASH COLLECTION SUPERCHOICE SERVICES PTY LIMITED	13/12/2018	527,016.31
EF117484	11867	PAYROLL DEDUCTIONS KEVIN JOHN ALLEN	19/12/2018	2,613.67
EF117485	12740	MONTHLY COUNCILLOR ALLOWANCE MAYOR LOGAN HOWLETT	19/12/2018	11,325.83
EF117486	19059	MONTHLY COUNCILLOR ALLOWANCE CAROL REEVE-FOWKES	19/12/2018	2,613.67
EF117487	20634	MONTHLY COUNCILLOR ALLOWANCE LEE-ANNE SMITH	19/12/2018	5,081.87
EF117488	23339	MONTHLY COUNCILLOR ALLOWANCE STEPHEN PRATT	19/12/2018	2,613.67
EF117489	25353	MONTHLY COUNCILLOR ALLOWANCE PHILIP EVA	19/12/2018	2,613.67
EF117490	26696	MONTHLY COUNCILLOR ALLOWANCE CHAMONIX TERBLANCHE	19/12/2018	2,613.67
EF117491	27326	MONTHLY COUNCILLOR ALLOWANCE MICHAEL SEPAROVICH	19/12/2018	2,613.67
EF117492	27327	MONTHLY COUNCILLOR ALLOWANCE CHONTELLE SANDS	19/12/2018	2,613.67
EF117493	27475	MONTHLY COUNCILLOR ALLOWANCE LARA KIRKWOOD	19/12/2018	2,613.67
EF117494	10352	MONTHLY COUNCILLOR ALLOWANCE COCKBURN BOWLING & RECREATION CLUB	24/12/2018	1,383.00
EF117495	23250	GRANTS & DONATIONS DEPARTMENT OF PLANNING, LANDS & HERITAGE	24/12/2018	5,603.00
EF117496	88888	DAP APPLICATIONS & DAP FEES PETER M JAMIESON	24/12/2018	500.00
EF117497	88888	BOND REFUND TOM & OLIMPIA CULLITY	24/12/2018	500.00
EF117498	88888	BOND REFUND ROBERT BRINGHAM	24/12/2018	500.00

EF117499	88888	JEREMY FERGUSON BOND REFUND	24/12/2018	500.00
EF117500	99997	INES MELENDEZ HOMEWARD BOUND TRIP TO ANTARTICA	24/12/2018	200.00
EF117501	99997	SOUTH BEACH COMMUNITY GROUP SMALL EVENTS SPONSORSHIP	24/12/2018	2,875.00
EF117502	99997	JESSICA NOBLE COMPOST BIN REBATE JESSICA NOBLE	24/12/2018	50.00
EF117503	99997	FOBBING HALL PTY LTD CURRENT LIABILITY TO THE FOBBING HALL PT	24/12/2018	65,000.00
EF117504	99997	JULIE MCCAMLEY COMPOST BIN REBATE JULIE MCCAMLEY	24/12/2018	50.00
EF117505	99997	PHOENIX PRIMARY SCHOOL DONATION TO SCHOOLS FOR 6 M3 SAND	24/12/2018	245.00
EF117506	99997	COOGEE BEACH CARAVAN RESORT BUS SUBSIDY LGACS2	24/12/2018	75.00
EF117507	99997	SPEARWOOD ALTERNATIVE SCHOOL DONATION TO SCHOOLS FOR 6 M3 SAND	24/12/2018	480.00
EF117508	99997	STOCKLAND DEVELOPMENT PTY LTD CALLEYA OVAL IN 2017	24/12/2018	62,960.80
EF117509	99997	DIANNE MARTIN ARC MEMBERSHIP REFUND	24/12/2018	49.00
EF117510	99997	PAUL BEZGOVSEK BIRD BATH REBATE - PAUL BEZGOVSEK	24/12/2018	19.00
EF117511	99997	CHRISTINE MACKINTOSH C/OVER REB 26 SAPPHIRE DR, TREEBY	24/12/2018	300.00
EF117512	99997	BARRY ARNOLD WILSON C/OVER REB 4 VARNA PLACE, COOLBELLUP	24/12/2018	300.00
EF117513	99997	ANTHONY BABIC C/OVER REB 18B GOFFE ST, SPEARWOOD	24/12/2018	300.00
EF117514	99997	TAYLOR LORRAINE REFUND REQUEST COCKBURN ARC	24/12/2018	350.00
EF117515	99997	THE DANCE COLLECTIVE KIDSPORT INV: KS026975 HAYLEIGH BOWEN	24/12/2018	165.00
EF117516	99997	THE DANCE COLLECTIVE KIDSPORT INV KS026990 - M ROTHEL	24/12/2018	165.00
EF117517	99997	FLUX SPACECUBED VENTURES PTY LTD SANDWICHES AND SIDE SALAD - BASED ON 22	24/12/2018	39.60
EF117518	99997	MICHAEL CROSS COMPOST BIN REBATE MICHAEL CROSS	24/12/2018	39.95
EF117519	99997	RODOLFO HERNANDO CABINGAN C/OVER 40B WHEELER RD, HAMILTON HILL	24/12/2018	300.00
EF117520	99997	SWISSTRADE PTY LTD HAIR DRYER & WALL MOUNT FOR COCKBURN ARC	24/12/2018	471.24
EF117521	99997	COCKBURN COUGARS SOFTBALL & SPORTING KIDSPORT INV KS027059, 1 CHILD	24/12/2018	150.00
EF117522	99997	CHAE BYRNE WATERWISE REB 64 DOOLETTE ST, SPEARWOOD	24/12/2018	433.88
EF117523	99997	JENNIFER HARRISON WATERWISE REB 28 PENNLAKE DR, SPEARWOOD	24/12/2018	328.75
EF117524	99997	VICKY HARTILL WATERWISE REB 3 KARRI COURT, YANBEBUP	24/12/2018	455.25
EF117525	99997	BROOKE BOBRIDGE WATERWISE REB 23 ANTONIO ST, COOLBELLUP	24/12/2018	500.00
EF117526	99997	MAUREEN KAVANAGH WATERWISE REB 13B COATES ST, HAMILTON H	24/12/2018	334.70
EF117527	99997	MICHAEL CLAFFEY WATER WISE 19 RECESS PARKWAY, COOLBELLUP	24/12/2018	499.98
EF117528	99997	KYLIE ATKINSON C/OVER REB 6 BALBOA LOOP, AUBIN GROVE	24/12/2018	300.00
EF117529	99997	BIBRA LAKE PRIMARY SCHOOL DONATIONS TO SCHOOLS FOR SAND	24/12/2018	240.00
EF117530	99997	HARVEST LAKES RESIDENTS ASSOCIATION DELEGATED AUTHORITY LGACS7	24/12/2018	632.29
EF117531	99997	DAVID RAVLICH INDIVIDUAL SPONSORSHIP - INTERNATIONAL D	24/12/2018	800.00
EF117532	99997	GEORGE RAVLICH INDIVIDUAL SPONSORSHIP - INTERNATIONAL D	24/12/2018	800.00
EF117533	99997	SPEARWOOD DALMATINAC SPORT & COMMUNITY C DONATION - SPEARWOOD DALMATINAC CLUB - R	24/12/2018	12,474.13
EF117534	99997	SOUTHERN LIONS RUGBY UNION FOOTBALL CLUB SPONSORSHIP - 2019 CITY OF COCKBURN 10S	24/12/2018	11,000.00
EF117535	99997	PHOENIX PARK LITTLE ATHLETICS NICOLE TEP SPORTS EQUIPMENT GRANT #106	24/12/2018	1,000.00
EF117536	99997	ATWELL NETBALL CLUB MATT PADBERG SPORTS EQUIPMENT GRANT #105	24/12/2018	1,000.00
EF117537	99997	JANDAKOT LAKES JR CRICKET CLUB RCHARD HA	24/12/2018	716.00

EF117538	99997	SPORTS EQUIPMENT GRNAT #104 <b>CONSTANTINO KENNINGTON</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	300.00
EF117539	99997	<b>TERENCE BROWN</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	300.00
EF117540	99997	<b>IRENE COLLINS</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	80.00
EF117541	99997	<b>DANIEL RIVAS</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	200.00
EF117542	99997	<b>MERLE BIRCH</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	300.00
EF117543	99997	<b>RONALD JARVIS</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	100.00
EF117544	99997	<b>WILLIE LIM</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	200.00
EF117545	99997	<b>ANGELA GAROFALO</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	200.00
EF117546	99997	<b>CAITLIN COYLES</b> SENIOR SECURITY SUBSIDY SCHEME	24/12/2018	200.00
EF117547	99997	<b>KARATE FOR LIFE ( KOFUKAN KARATE )</b> KIDSPORT INV KS027053, 3 CHILDREN	24/12/2018	495.00
EF117548	99997	<b>NEWTON PRIMARY</b> ACS7 - DONATIONS TO SCHOOLS	24/12/2018	350.00
EF117549	99997	<b>ATWELL COLLEGE</b> U-FUND - LEGO LEAGUE ROBOTICS COMPETITIO	24/12/2018	400.00
EF117550	99997	<b>GINA COLLETTE</b> CROSSOVER CLAIM - G COLLETTE	24/12/2018	300.00
EF117551	99997	<b>JANET ROTHEL</b> WATER WISE VERGE - A ROTHEL	24/12/2018	500.00
EF117552	99997	<b>BRIDGED GROUP PTY LTD</b> INVOICE 5135	24/12/2018	3,998.50
EF117553	99997	<b>KAITLYN JESSICA WILSON</b> INVOICE 0002 - MUUSE	24/12/2018	639.85
EF117554	99997	<b>DAVID LIEM</b> WATER WISE VERGE - D LIEM	24/12/2018	500.00
EF117555	99997	<b>ROBERT C HITCHCOCK</b> ONE OFF PAYMENT FOR ARTIST CONCEPT DEVE	24/12/2018	1,100.00
EF117556	99997	<b>JON DENARO</b> ONE OFF PAYMENT FOR ARTIST CONCEPT DEVE	24/12/2018	1,000.00
EF117557	99997	<b>HANNAH CORNWELL</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117558	99997	<b>TRENT WOOD</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117559	99997	<b>TAMLIN WALTERS</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117560	99997	<b>DENAE WALTERS</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117561	99997	<b>CHE STACEY</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117562	99997	<b>ISABELLA CAMPEOTTO</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117563	99997	<b>MAIA LEACH</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117564	99997	<b>EMILY ADAMS</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117565	99997	<b>KIERAN FISHER</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117566	99997	<b>JAMIE BUCAT</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117567	99997	<b>KAHLINA ROJAS</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117568	99997	<b>CADENCE BUCKLEY</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117569	99997	<b>IKAE BROWN</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117570	99997	<b>BENJAMIN THORPE</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117571	99997	<b>NATASHA KELSEY</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117572	99997	<b>LAUREN CALLAHAN</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117573	99997	<b>AMBERLEY WILLIS</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117574	99997	<b>ANNABELLE STOKES</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117575	99997	<b>AMY SILVESTER</b> LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00

EF117576	99997	SASHA ZHOYA LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117577	99997	KEIFER LAKE LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117578	99997	CONNOR SOUTHAM LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117579	99997	CALEB BEAMS LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117580	99997	JAYDEN MITCHELL LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117581	99997	NIKITA JAN LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117582	99997	TOBY BECK LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117583	99997	LIAM VAUSE LGACS9 - JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2018	400.00
EF117584	99997	THIE BURUNDI PEACE CHOIR INC INVOICE 1 - EVENT PERFORMANCE	24/12/2018	300.00
EF117585	99997	JOANNE ALLEN REIMB TRAINING JOANNE ALLEN	24/12/2018	255.00
EF117586	99997	ROSANA LETTIERI 50% COUNCIL CONTRIB ROSINA LETTIERI	24/12/2018	1,300.00
EF117587	99997	PETER FARMER INVOICE 00012115 ARTIST CONCEPT DEVE	24/12/2018	1,100.00
EF117588	99997	REBECCA WILKINSON HALL HIRE REFUND	24/12/2018	116.00
EF117589	99997	ALEXANDER COLLINGS TALENT SHOW PRIZE SECOND PLACE	24/12/2018	50.00
EF117590	99997	MIRROR AT THE ARCADE TALENT SHOW PRIZE WINNER	24/12/2018	100.00
EF117591	99997	JESS NYANDA TALENT SHOW PRIZE WINNER	24/12/2018	250.00
EF117592	99997	GIL ALFNZO TALENT SHOW PRIZE WINNER	24/12/2018	100.00
EF117593	99997	DEPARTMENT OF HUMAN SERVICES DOC 180090122 CENTREPAY	24/12/2018	267.30
EF117594	99997	JANDAKOT VOLUNTEER BUSH FIRE INVOICE 269	24/12/2018	1,105.00
EF117595	10047	ALINTA ENERGY NATURAL GAS & ELECTRCITY SUPPLY	24/12/2018	16,859.10
EF117596	11794	SYNERGY ELECTRICITY USAGE/SUPPLIES	24/12/2018	91,026.70
EF117597	12025	TEL STRA CORPORATION COMMUNICATIONS SERVICES	24/12/2018	17,001.07
EF117598	99996	INATE BREWERS PTY LTD RATES REFUND	24/12/2018	35.04
EF117599	99996	KARL BREUSTEDT RATES REFUND	24/12/2018	1,203.00
EF117600	99996	HELEN JOYNES RATES REFUND	24/12/2018	558.02
EF117601	99996	60 FLOURISH LOOP PTY LTD RATES REFUND	24/12/2018	1,548.15
EF117602	99996	PAINTBACK LIMITED AUSTRALIA RATES REFUND	24/12/2018	8,497.50
EF117603	99996	COLIN ATKINSON RATES REFUND	24/12/2018	192.00
EF117604	99996	JOHN PRINCE RATES REFUND	24/12/2018	159.35
EF117605	99996	YOLANDA CUKROV RATES REFUND	24/12/2018	1,592.04
EF117606	99996	EUNICE LYNNE MITUSSIS RATES REFUND	24/12/2018	803.52
EF117607	99996	ROCKINGHAM PARK PTY LTD RATES REFUND	24/12/2018	2,443.51
EF117608	99996	RI & B KAGI RATES REFUND	24/12/2018	9.45
EF117609	99996	KIMBERLEY WILLIAMS RATES REFUND	24/12/2018	888.83
EF117610	99996	LORRAINE J STRACHAN RATES REFUND	24/12/2018	500.99
EF117611	99996	WENDY QUINT & GRAHAM WHITE RATES REFUND	24/12/2018	319.85
EF117612	11758	WATER CORP WATER USAGE / SUNDRY CHARGES	24/12/2018	2,768.10
EF117613	11760	WATER CORPORATION SEWER EASEMENT	24/12/2018	29,769.17
EF117614	99997	FDC	20/12/2018	63,201.73

EF117615	99997	FDC PAYMENT WE 20/12/18 IHC	20/12/2018	23,340.45
EF117616	10010	IHC PAYMENT WE 20/12/18 AAC ID SOLUTIONS	24/12/2018	2,808.00
EF117617	10058	SECURITY & PROMOTIONAL PRODUCTS ALSCO PTY LTD	24/12/2018	5,418.17
EF117618	10084	HYGIENE SERVICES/SUPPLIES ARRB GROUP	24/12/2018	420.00
EF117619	10097	ROAD MANAGEMENT BLACKWOODS ATKINS	24/12/2018	765.37
EF117620	10118	ENGINEERING SUPPLIES AUSTRALIA POST	24/12/2018	24,468.08
EF117621	10160	POSTAGE CHARGES DORMA AUSTRALIA PTY LTD	24/12/2018	7,592.44
EF117622	10170	AUTOMATIC DOOR SERVICES MACRI PARTNERS	24/12/2018	1,294.70
EF117623	10184	AUDITING SERVICES BENARA NURSERIES	24/12/2018	2,002.00
EF117624	10201	PLANTS BIG W DISCOUNT STORES	24/12/2018	13.00
EF117625	10207	VARIOUS SUPPLIES BOC GASES	24/12/2018	227.03
EF117626	10212	GAS SUPPLIES BOSS BOLLARDS	24/12/2018	1,746.80
EF117627	10221	SECURITY PRODUCTS BP AUSTRALIA LIMITED	24/12/2018	31,898.80
EF117628	10226	DIESEL/PETROL SUPPLIES BRIDGESTONE AUSTRALIA LTD	24/12/2018	36,071.34
EF117629	10246	TYRE SERVICES BUNNINGS BUILDING SUPPLIES PTY LTD	24/12/2018	3,149.95
EF117630	10247	HARDWARE SUPPLIES BUNZL AUSTRALIA LTD	24/12/2018	1,548.09
EF117631	10256	PAPER/PLASTIC/CLEANING SUPPLIES CABLE LOCATES & CONSULTING	24/12/2018	14,955.60
EF117632	10287	LOCATING SERVICES CENTRELINE MARKINGS	24/12/2018	1,210.00
EF117633	10333	LINEMARKING SERVICES CJD EQUIPMENT PTY LTD	24/12/2018	141.92
EF117634	10346	HARDWARE SUPPLIES COATES HIRE OPERATIONS PTY LTD	24/12/2018	180.51
EF117635	10353	EQUIPMENT HIRING SERVICES COCKBURN CEMENT LTD	24/12/2018	1,061.28
EF117636	10359	RATES REFUND COCKBURN PAINTING SERVICE	24/12/2018	363.00
EF117637	10368	PAINTING SUPPLIES/SERVICES COCKBURN WETLANDS EDUCATION CENTRE	24/12/2018	362.00
EF117638	10375	COMMUNITY GRANT VEOLIA ENVIRONMENTAL SERVICES	24/12/2018	8,823.33
EF117639	10456	WASTE SERVICES DATANET PTY LTD	24/12/2018	20,318.98
EF117640	10483	SOFTWARE MODIFICATIONS LANDGATE	24/12/2018	3,833.50
EF117641	10526	MAPPING/LAND TITLE SEARCHES E & MJ ROSHER PTY LTD	24/12/2018	2,005.70
EF117642	10528	MOWER EQUIPMENT EASIFLEET MANAGEMENT	24/12/2018	2,006.78
EF117643	10535	VEHICLE LEASE WORKPOWER INCORPORATED	24/12/2018	16,395.28
EF117644	10580	EMPLOYMENT SERVICES - PLANTING FC COURIERS	24/12/2018	2,063.44
EF117645	10590	COURIER SERVICES DEPARTMENT OF FIRE AND EMERGENCY SERVICES	24/12/2018	920.00
EF117646	10597	ESL LEVY & RELATED COSTS FLEXI STAFF PTY LTD	24/12/2018	21,998.60
EF117647	10611	EMPLOYMENT SERVICES FORPARK AUSTRALIA	24/12/2018	66,110.00
EF117648	10679	PLAYGROUND EQUIPMENT GRASSTREES AUSTRALIA	24/12/2018	8,998.00
EF117649	10699	PLANTS & PLANTING SERVICES HARMONY SOFTWARE	24/12/2018	1,760.00
EF117650	10709	SOFTWARE SUPPORT FEES HECS FIRE	24/12/2018	616.00
EF117651	10726	FIRE SYSTEM MAINTENANCE HOLTON CONNOR ARCHITECTS & PLANNERS	24/12/2018	10,450.00
EF117652	10732	ARCHITECTURAL SERVICES HORIZONS WEST BUS & COACHLINES	24/12/2018	1,556.50
		TRANSPORTATION SERVICES		

EF117653	10794	JASON SIGNSMAKERS SIGNS	24/12/2018	4,535.41
EF117654	10814	JR & A HERSEY PTY LTD SAFETY CLOTHING SUPPLIES	24/12/2018	88.00
EF117655	10866	LANDCORP COCKBURN CENTRAL WEST - AGREEMENT	24/12/2018	916.66
EF117656	10879	LES MILLS AEROBICS INSTRUCTION/TRAINING SERVICES	24/12/2018	1,683.93
EF117657	10888	LJ CATERERS CATERING SERVICES	24/12/2018	876.04
EF117658	10913	BUCHER MUNICIPAL PTY LTD PURCHASE OF NEW PLANT / REPAIR SERVICES	24/12/2018	4,005.43
EF117659	10942	MCGEES PROPERTY PROPERTY CONSULTANCY SERVICES	24/12/2018	2,035.00
EF117660	10944	MCLEODS LEGAL SERVICES	24/12/2018	24,130.29
EF117661	10973	MIRCO BROS PTY LTD FERTILISER SUPPLIES	24/12/2018	176.00
EF117662	10991	BEACON EQUIPMENT MOWING EQUIPMENT	24/12/2018	2,849.90
EF117663	11028	NEVERFAIL SPRINGWATER LTD BOTTLED WATER SUPPLIES	24/12/2018	519.81
EF117664	11029	NEWCASTLE WEIGHING SERVICES PTY LTD SOFTWARE SUPPORT	24/12/2018	1,039.50
EF117665	11036	NORTHLAKE ELECTRICAL ELECTRICAL SERVICES	24/12/2018	59,426.45
EF117666	11077	P & G BODY BUILDERS PTY LTD PLANT BODY BUILDING SERVICES	24/12/2018	1,771.00
EF117667	11132	PERTH ZOO ENTERTAINMENT SERVICES	24/12/2018	1,782.00
EF117668	11182	PREMIUM BRAKE & CLUTCH SERVICE BRAKE SERVICES	24/12/2018	1,516.90
EF117669	11205	QUALITY TRAFFIC MANAGEMENT PTY LTD TRAFFIC CONTROL SERVICES	24/12/2018	1,542.76
EF117670	11208	QUICK CORPORATE AUSTRALIA PTY LTD STATIONERY/CONSUMABLES	24/12/2018	4,666.35
EF117671	11244	RESEARCH SOLUTIONS PTY LTD RESEARCH SERVICES	24/12/2018	3,292.67
EF117672	11248	RICOH AUSTRALIA OFFICE EQUIPMENT	24/12/2018	475.97
EF117673	11284	ROYAL LIFE SAVING SOCIETY AUSTRALIA TRAINING SERVICES	24/12/2018	88.00
EF117674	11307	SATELLITE SECURITY SERVICES PTY LTD SECURITY SERVICES	24/12/2018	27,538.01
EF117675	11308	BOSS INDUSTRIAL FORMALLY SBA SUPPLIES HARDWARE SUPPLIES	24/12/2018	1,095.80
EF117676	11331	SHAWMAC PTY LTD CONSULTANCY SERVICES - CIVIL	24/12/2018	4,092.00
EF117677	11337	SHERIDANS FOR BADGES NAME BADGES & ENGRAVING	24/12/2018	420.31
EF117678	11361	SIGMA CHEMICALS PTY LTD CHEMICAL SUPPLIES	24/12/2018	85.07
EF117679	11387	BIBRA LAKE SOILS SOIL & LIMESTONE SUPPLIES	24/12/2018	1,001.00
EF117680	11425	SOUTHERN METROPOLITAN REGIONAL COUNCIL WASTE DISPOSAL GATE FEES	24/12/2018	303,649.50
EF117681	11447	SPEARWOOD DALMATINAC CLUB INC COMMUNITY GRANT	24/12/2018	1,584.00
EF117682	11459	SPEARWOOD VETERINARY HOSPITAL VETERINARY SERVICES	24/12/2018	755.00
EF117683	11469	SPORTS TURF TECHNOLOGY TURF CONSULTANCY SERVICES	24/12/2018	4,042.50
EF117684	11483	ST JOHN AMBULANCE AUST WA OPERATIONS FIRST AID COURSES	24/12/2018	2,767.20
EF117685	11502	STATE LAW PUBLISHER ADVERTISING SERVICES	24/12/2018	222.75
EF117686	11511	STATEWIDE BEARINGS BEARING SUPPLIES	24/12/2018	83.79
EF117687	11554	TAYLOR MARINE MARINE EQUIPMENT	24/12/2018	288.75
EF117688	11557	TECHNOLOGY ONE LTD IT CONSULTANCY SERVICES	24/12/2018	18,295.10
EF117689	11625	TOTAL EDEN PTY LTD RETICULATION SUPPLIES	24/12/2018	5,508.14
EF117690	11642	TRAILER PARTS PTY LTD TRAILER PARTS	24/12/2018	22.00
EF117691	11651	TREE WATERING SERVICES	24/12/2018	59,408.00

EF117692	11657	TREE WATERING SERVICES TRUCKLINE PARTS CENTRES AUTOMOTIVE SPARE PARTS	24/12/2018	99.00
EF117693	11667	TURFMASTER FACILITY MANAGEMENT TURF & MOWING SERVICES	24/12/2018	2,296.25
EF117694	11699	VERNON DESIGN GROUP ARCHITECTURAL SERVICES	24/12/2018	6,154.50
EF117695	11701	VIBRA INDUSTRIAL FILTRATION A/ASIA FILTER SUPPLIES	24/12/2018	750.20
EF117696	11702	VILLA DALMACIA ASSOCIATION INC. SPCIAL CLUB ACTIVITIES	24/12/2018	1,200.00
EF117697	11708	VITAL PACKAGING PTY LTD PACKAGING SUPPLIES	24/12/2018	2,075.70
EF117698	11722	WA HINO SALES & SERVICE PURCHASE OF NEW TRUCKS / MAINTENANCE	24/12/2018	812.38
EF117699	11739	WA SPIT ROAST COMPANY CATERING SERVICES	24/12/2018	11,624.85
EF117700	11773	WESFARMERS LANDMARK LIMITED CHEMICAL SUPPLIES	24/12/2018	507.87
EF117701	11787	DEPT OF TRANSPORT VEHICLE SEARCH FEES	24/12/2018	418.20
EF117702	11789	WALGA ADVERTISING/TRAINING SERVICES	24/12/2018	138.00
EF117703	11793	WESTERN IRRIGATION PTY LTD IRRIGATION SERVICES/SUPPLIES	24/12/2018	18,728.49
EF117704	11795	WESTERN POWER STREET LIGHTING INSTALLATION & SERVICE	24/12/2018	235,592.00
EF117705	11806	WESTRAC PTY LTD REPAIRS/MTNCE - EARTHMOVING EQUIPMENT	24/12/2018	2,452.07
EF117706	11841	YANGEBUP FAMILY CENTRE INC VENUE HIRE / GRANTS & DONATIONS	24/12/2018	976.00
EF117707	11854	ZIPFORM PRINTING SERVICES	24/12/2018	5,038.17
EF117708	11873	WATTLEUP TRACTORS HARDWARE SUPPLIES	24/12/2018	673.70
EF117709	11985	IVO GRUBELICH BUS HIRE	24/12/2018	429.00
EF117710	12014	TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD T/AS EXCAVATING/EARTHMOVING EQUIPMENT	24/12/2018	5,230.60
EF117711	12193	SAGE CONSULTING ENGINEERS P/L CONSULTANCY SERVICES - LIGHTING	24/12/2018	4,433.00
EF117712	12207	CIVICA PTY LTD SOFTWARE SUPPORT/LICENCE FEES	24/12/2018	1,821.42
EF117713	12219	PARKS AND LEISURE AUSTRALIA SUBSCRIPTION RENEWAL	24/12/2018	660.00
EF117714	12394	MP ROGERS & ASSOCIATES PTY LTD CONSULTANCY SERVICES - MARINE	24/12/2018	1,615.76
EF117715	12458	KITE KINETICS ENTERTAINMENT SERVICES	24/12/2018	440.00
EF117716	12589	AUSTRALIAN INSTITUTE OF MANAGEMENT TRAINING SERVICES	24/12/2018	299.00
EF117717	12656	COOGEE BEACH SURF LIFESAVING CLUB INC POORE GROVE SLSC DEVELOPMENT COSTS	24/12/2018	500.00
EF117718	12712	MISS MAUD CATERING SERVICES	24/12/2018	451.40
EF117719	13043	DEPARTMENT OF EDUCATION	24/12/2018	613.47
EF117720	13056	CLEANDUSTRIAL SERVICES PTY LTD CLEANING SERVICES	24/12/2018	91,383.93
EF117721	13074	DEPT OF AGRICULTURE, FISHERIES & FORESTRY QUARANTINE/AUDITING SERVICES	24/12/2018	2,500.00
EF117722	13563	GREEN SKILLS INC EMPLOYMENT SERVICES	24/12/2018	820.00
EF117723	13582	DBS FENCING FENCING SERVICES	24/12/2018	1,644.50
EF117724	13779	PORTER CONSULTING ENGINEERS ENGINEERING CONSULTANCY SERVICES	24/12/2018	3,190.00
EF117725	13849	MCMULLEN NOLAN & PARTNERS SURVEYORS P/L SURVEYING SERVICES	24/12/2018	23,270.50
EF117726	14311	BBC ENTERTAINMENT ENTERTAINMENT SERVICES	24/12/2018	6,373.00
EF117727	14350	BAILEYS FERTILISERS FERTILISER SUPPLIES	24/12/2018	4,461.66
EF117728	14667	APPEALING SIGNS SIGNS	24/12/2018	2,235.20
EF117729	15270	ART FROM THE HEART PRODUCTIONS PTY LTD	24/12/2018	1,500.00
EF117730	15271	PLE COMPUTERS PTY LTD PLE CORPORATE IT COMPUTER HARDWARE	24/12/2018	387.00

EF117731	15393	STRATAGREEN HARDWARE SUPPLIES	24/12/2018	5,204.36
EF117732	15550	APACE AID PLANTS & LANDSCAPING SERVICES	24/12/2018	314.60
EF117733	15571	SMOKE AND MIRRORS AUDIO VISUAL PA REPAIRS	24/12/2018	3,516.90
EF117734	15588	NATURAL AREA HOLDINGS PTY LTD WEED SPRAYING	24/12/2018	9,984.09
EF117735	15850	ECOSCAPE ENVIRONMENTAL CONSULTANCY	24/12/2018	288.75
EF117736	15914	T-QUIP MOWING EQUIPMENT	24/12/2018	4,354.00
EF117737	15916	1SPATIAL AUSTRALIA ANNUAL SOFTWARE SUBSCRIPTION	24/12/2018	3,960.00
EF117738	16064	CMS ENGINEERING PTY LTD AIRCONDITIONING SERVICES	24/12/2018	22,292.98
EF117739	16107	WREN OIL WASTE DISPOSAL SERVICES	24/12/2018	16.50
EF117740	16396	MAYDAY EARTHMOVING ROAD CONSTRUCTION MACHINE HIRE	24/12/2018	12,596.10
EF117741	16510	LLOYD GEORGE ACOUSTICS PTY LTD CONSULTANCY SERVICES - ACOUSTIC	24/12/2018	2,733.50
EF117742	16846	ACTION GLASS & ALUMINIUM GLAZING SERVICES	24/12/2018	1,985.45
EF117743	16985	WA PREMIX CONCRETE SUPPLIES	24/12/2018	22,070.40
EF117744	17097	VALUE TISSUE PAPER PRODUCTS	24/12/2018	303.60
EF117745	17279	AUSSIE COOL SHADES SHADE SAILS & AWNINGS	24/12/2018	185.46
EF117746	17343	RAC BUSINESSWISE MEMBERSHIP SUBSCRIPTION	24/12/2018	239.00
EF117747	17471	PIRTEK (FREMANTLE) PTY LTD HOSES & FITTINGS	24/12/2018	1,871.34
EF117748	17553	ALTUS TRAFFIC PTY LTD TRAFFIC CONTROL SERVICES	24/12/2018	7,558.87
EF117749	17608	NU-TRAC RURAL CONTRACTING BEACH CLEANING/FIREBREAK CONSTRUCTION	24/12/2018	9,710.28
EF117750	17827	NILSEN (WA) PTY LTD ELECTRICAL SERVICES	24/12/2018	4,679.18
EF117751	17927	SHARYN EGAN ARTISTIC SERVICES	24/12/2018	1,000.00
EF117752	18203	NATSYNC ENVIRONMENTAL PEST CONTROL	24/12/2018	1,320.00
EF117753	18272	AUSTRACLEAR LIMITED INVESTMENT SERVICES	24/12/2018	943.90
EF117754	18533	FRIENDS OF THE COMMUNITY INC. DONATION	24/12/2018	3,760.00
EF117755	18695	MYAREE CRANE HIRE CRANE HIRE	24/12/2018	786.95
EF117756	18734	P & R EDWARDS ENTERTAINMENT SERVICES	24/12/2018	455.00
EF117757	18799	DOWN TO EARTH TRAINING & ASSESSING TRAINING SERVICES	24/12/2018	730.00
EF117758	18801	FREMANTLE BIN HIRE BIN HIRE - SKIP BINS	24/12/2018	420.00
EF117759	18962	SEALANES (1985) P/L CATERING SUPPLIES	24/12/2018	2,721.18
EF117760	19107	FOREVER SHINING MONUMENT	24/12/2018	544.50
EF117761	19446	ENVISIONWARE PTY LTD SOFTWARE	24/12/2018	10,444.50
EF117762	19533	WOOLWORTHS LTD GROCERIES	24/12/2018	2,958.73
EF117763	19541	TURF CARE WA PTY LTD TURF SERVICES	24/12/2018	1,529.00
EF117764	19649	TELSTRA NETWORK INTEGRITY SERVICES COMMUNICATION SERVICES	24/12/2018	3,593.16
EF117765	19673	WA INTERPRETERS PTY LTD TRANSLATION/INTERPRETING	24/12/2018	352.00
EF117766	19776	JOSH BYRNE & ASSOCIATES ENVIRONMENTAL CONSULTANT	24/12/2018	11,368.50
EF117767	19856	WESTERN TREE RECYCLERS SHREDDING SERVICES	24/12/2018	31,945.02
EF117768	19938	ECHELON AUSTRALIA PTY LTD INSURANCE SERVICES	24/12/2018	1,980.00
EF117769	20000	AUST WEST AUTO ELECTRICAL P/L	24/12/2018	18,019.78

EF117770	20236	AUTO ELECTRICAL SERVICES PROTECTION 1 PTY LTD	24/12/2018	8,796.15
EF117771	20321	SECURITY SYSTEMS/SERVICES RIVERJET P/L	24/12/2018	21,994.50
EF117772	20549	EDUCTING-CLEANING SERVICES A1 CARPET, TILE & GROUT CLEANING	24/12/2018	2,304.50
EF117773	20867	CLEANING SERVICES - TILES/CARPET FARM INFORMATION SERVICES	24/12/2018	5,750.00
EF117774	21010	TRAINING/INSTRUCTION REDMAN SOLUTIONS PTY LTD	24/12/2018	2,655.20
EF117775	21120	COMPUTER SOFTWARE SHOREWATER MARINE PTY LTD	24/12/2018	25,476.77
EF117776	21127	MARINE CONSTRUCTION SERVICES JOANNA AYCKBOURN (VOICES IN SINC)	24/12/2018	450.00
EF117777	21287	INSTRUCTION - SINGING T.J.DEPIAZZI & SONS	24/12/2018	4,077.48
EF117778	21294	SOIL & MULCH SUPPLIES CAT HAVEN	24/12/2018	660.00
EF117779	21371	ANIMAL SERVICES LD TOTAL SANPOINT PTY LTD	24/12/2018	140,626.20
EF117780	21469	LANDSCAPING WORKS/SERVICES JOHN HUGHES VOLKSWAGON	24/12/2018	13,945.15
EF117781	21627	PURCHASE OF NEW VEHICLE MANHEIM PTY LTD	24/12/2018	5,115.00
EF117782	21665	IMPOUNDED VEHICLES MMJ REAL ESTATE (WA) PTY LTD	24/12/2018	22,530.60
EF117783	21744	PROPERTY MANAGEMENT SERVICES JB HI FI - COMMERCIAL	24/12/2018	2,748.00
EF117784	21946	ELECTRONIC EQUIPMENT RYAN'S QUALITY MEATS	24/12/2018	1,120.08
EF117785	22119	MEAT SUPPLIES BINDI BINDI DREAMING MARISSA VERMA	24/12/2018	660.00
EF117786	22182	CONSULT - ABORIGINAL EDUCATION/ENT K-LINE FENCING GROUP	24/12/2018	1,298.00
EF117787	22192	FENCING SERVICES VANESSA PAGET - BUSH WISDOM SURVIVAL	24/12/2018	462.00
EF117788	22337	EDUCATION/ENTERTAINMENT SEGAFREDO ZANETTI AUSTRALIA PTY LTD	24/12/2018	1,002.78
EF117789	22553	COFFEE & COFFEE MACHINES BROWNES FOOD OPERATIONS	24/12/2018	607.89
EF117790	22569	CATERING SUPPLIES SONIC HEALTH PLUS PTY LTD	24/12/2018	4,602.96
EF117791	22619	MEDICAL SERVICES KSC TRAINING	24/12/2018	1,320.00
EF117792	22639	TRAINING SERVICES SHATISH CHAUHAN	24/12/2018	384.00
EF117793	22681	TRAINING SERVICES - YOGA ABBAY BLINDS PTY LTD	24/12/2018	957.00
EF117794	22682	BLINDS BEAVER TREE SERVICES PTY LTD	24/12/2018	88,916.80
EF117795	22752	TREE PRUNING SERVICES ELGAS LIMITED	24/12/2018	506.51
EF117796	22798	GAS SUPPLIES PUMPS AUSTRALIA PTY LTD	24/12/2018	1,859.83
EF117797	22806	PUMP EQUIPMENT PUMA ENERGY (AUSTRALIA) FUELS PTY LTD	24/12/2018	71,667.01
EF117798	22854	FUEL SUPPLIES LGISWA	24/12/2018	4,387.08
EF117799	22859	INSURANCE PREMIUMS TOP OF THE LADDER GUTTER CLEANING	24/12/2018	18,751.66
EF118000	22903	GUTTER CLEANING SERVICES UNIQUE INTERNATIONAL RECOVERIES LLC	24/12/2018	396.80
EF118001	23253	DEBT COLLECTORS KOTT GUNNING	24/12/2018	5,181.00
EF118002	23288	LEGAL SERVICES ARIANE ROEMMELE	24/12/2018	265.00
EF118003	23450	AMUSEMENT - CHILDREN'S ACTIVITIES CLEVER DESIGNS	24/12/2018	1,563.32
EF118004	23457	UNIFORMS TOTALLY WORK WEAR FREMANTLE	24/12/2018	4,206.46
EF118005	23570	CLOTHING - UNIFORMS A PROUD LANDMARK PTY LTD	24/12/2018	24,605.35
EF118006	23808	LANDSCAPE CONTRUCTION SERVICES QUIK CORP PTY LTD	24/12/2018	189.20
EF118007	23864	CONTROLLER BOOM KITS NATIONAL CENTRE FOR SUICIDE PREVENTION TRAINING (WA) INC.	24/12/2018	300.00
		TRAINING		

EF117808	24156	<b>MASTEC AUSTRALIA PTY LTD</b> PURCHASE OF NEW BINS	24/12/2018	631.40
EF117809	24275	<b>TRUCK CENTRE WA PTY LTD</b> PURCHASE OF NEW TRUCK	24/12/2018	375.54
EF117810	24506	<b>AMARANT'S PERSONAL TRAINING</b> PERSONAL TRAINING SERVICES	24/12/2018	600.00
EF117811	24610	<b>ALL FLAGS SIGNS &amp; BANNERS</b> SIGNS, FLAGS, BANNERS	24/12/2018	1,150.00
EF117812	24655	<b>AUTOMASTERS SPEARWOOD</b> VEHICLE SERVICING	24/12/2018	2,224.00
EF117813	24734	<b>MYRIAD IMAGES</b> PHOTOGRAPHY SERVICES	24/12/2018	825.00
EF117814	24736	<b>ZENIEN</b> CCTV CAMERA LICENCES	24/12/2018	26,405.28
EF117815	24748	<b>PEARMAN'S ELECTRICAL &amp; MECHANICAL SERVICES P/L</b> ELECTRICAL SERVICES	24/12/2018	14,339.92
EF117816	24812	<b>GARAGE SALE TRAIL FOUNDATION LTD</b> PARTICIPATION FEE	24/12/2018	7,075.53
EF117817	24864	<b>FREMANTLE FOOTBALL CLUB</b> MERCHANDISE STOCK FOR RETAIL SALE	24/12/2018	28,912.48
EF117818	25063	<b>SUPERIOR PAK PTY LTD</b> VEHICLE MAINTENANCE	24/12/2018	2,601.30
EF117819	25102	<b>FREMANTLE MOBILE WELDING</b> WELDING SERVICES	24/12/2018	18,407.40
EF117820	25115	<b>FIIG</b> INVESTMENT MANAGEMENT SERVICES	24/12/2018	2,750.00
EF117821	25121	<b>IMAGE SOURCE DIGITAL SOLUTIONS</b> BILLBOARDS	24/12/2018	4,223.49
EF117822	25128	<b>HORIZON WEST LANDSCAPE &amp; IRRIGATION P/L</b> LANDSCAPING SERVICES	24/12/2018	37,637.28
EF117823	25384	<b>RICHELLE RUSS</b> ENTERTAINMENT SERVICES	24/12/2018	700.00
EF117824	25415	<b>JANDAKOT STOCK &amp; PET SUPPLIES</b> PET SUPPLIES	24/12/2018	176.10
EF117825	25418	<b>CS LEGAL</b> LEGAL SERVICES	24/12/2018	4,278.40
EF117826	25586	<b>ENVIROVAP PTY LTD</b> HIRE OF LEACHATE UNITS	24/12/2018	3,932.50
EF117827	25645	<b>YELAKITJ MOORT NYUNGAR ASSOCIATION INC</b> WELCOME TO THE COUNTRY PERFORMANCES	24/12/2018	1,200.00
EF117828	25657	<b>LOCK JOINT AUSTRALIA THE TRUSTEE FOR THE GHERBAZ FAMILY TRUST</b> LOCKSMITH SERVICES	24/12/2018	2,057.00
EF117829	25713	<b>DISCUS ON DEMAND THE TRUSTEE FOR DISCUS ON DEMAND UNIT TRUST</b> PRINTING SERVICES	24/12/2018	800.80
EF117830	25733	<b>MIRACLE RECREATION EQUIPMENT</b> PLAYGROUND INSTALLATION / REPAIRS	24/12/2018	24,849.00
EF117831	25813	<b>LG CONNECT PTY LTD</b> ERP SYSTEMS DEVELOPMENT	24/12/2018	7,040.00
EF117832	25832	<b>EXTERIA</b> STREET AND PARK INFRASTRUCTURE	24/12/2018	11,254.10
EF117833	25940	<b>LEAF BEAN MACHINE</b> COFFEE BEAN SUPPLY	24/12/2018	400.00
EF117834	25962	<b>ALL LINES</b> LINEMARKING SERVICES	24/12/2018	4,180.00
EF117835	26029	<b>AUTOSWEEP WA</b> SWEEPING SERVICES	24/12/2018	5,467.00
EF117836	26067	<b>SPRAYKING WA PTY LTD</b> CHEMICAL WEED CONTROL SERVICES	24/12/2018	63,866.83
EF117837	26110	<b>DASH CIVIL CONTRACTING</b> CONCRETING SERVICES	24/12/2018	2,662.00
EF117838	26113	<b>BENJ BERNAL MUSIC</b> ENTERTAINMENT SERVICES	24/12/2018	950.00
EF117839	26114	<b>GRACE RECORDS MANAGEMENT</b> RECORDS MANAGEMENT SERVICES	24/12/2018	1,391.10
EF117840	26195	<b>PLAY CHECK</b> CONSULTING SERVICES	24/12/2018	990.00
EF117841	26211	<b>AMCOM PTY LTD</b> INTERNET/DATA SERVICES	24/12/2018	12,651.27
EF117842	26251	<b>HEALING INDIA CREATIVE ARTS</b> FACILITATION SERVICES - WORKSHOPS	24/12/2018	1,400.00
EF117843	26257	<b>PAPERBARK TECHNOLOGIES</b> ARBORICULTURAL CONSULTANCY SERVICES	24/12/2018	1,335.00
EF117844	26303	<b>GECKO CONTRACTING TURF &amp; LANDSCAPE MAINTENANCE</b> TURF & LANDSCAPE MAINTENANCE	24/12/2018	276,663.93
EF117845	26314	<b>CPE GROUP</b> TEMPORARY EMPLOYMENT SERVICES	24/12/2018	1,037.19
EF117846	26321	<b>SKATEBOARDING WA</b>	24/12/2018	1,650.00

EF117847	26330	SKATEBOARDING CLINICS KENNARDS HIRE - BIBRA LAKE EQUIPMENT HIRE	24/12/2018	1,680.00
EF117848	26399	PAPERSCOUT THE TRUSTEE FOR PETERS MORRISON FAMILY TRUST GRAPHIC DESIGN SERVICES	24/12/2018	990.00
EF117849	26418	INTEGRANET TECHNOLOGY GROUP PTY LTD ICT CONSULTANCY SERVICES	24/12/2018	2,299.20
EF117850	26442	BULLANT SECURITY PTY LTD KEY WEST LOCK SERVICE & SALES LOCKSMITH & SECURITV SERVICES	24/12/2018	5,223.57
EF117851	26449	ECO SHARK BARRIER PTY LTD LEASING FEE FOR SHARK BARRIER	24/12/2018	22,250.00
EF117852	26462	SOLARWINDS SOFTWARE EUROPE LIMITED ORACLE LICENSES	24/12/2018	3,867.40
EF117853	26465	HUMPY CAMELS KRAMER, KEVIN JON ENTERTAINMENT SERVICES	24/12/2018	2,500.00
EF117854	26470	SCP CONSERVATION FENCING SERVICES	24/12/2018	4,314.20
EF117855	26574	EVA BELLYDANCE ENTERTAINMENT - BELLY DANCING	24/12/2018	375.00
EF117856	26595	STATE 28 INTERIORS INTERIOR DESIGN	24/12/2018	4,042.50
EF117857	26606	ENVIRO INFRASTRUCTURE PTY LTD CONSTRUCTION& FABRICATION	24/12/2018	72,508.29
EF117858	26609	BASICS APPROVAL SERVICES BUILDING SURVEYING	24/12/2018	440.00
EF117859	26614	MARKETFORCE PTY LTD ADVERTISING	24/12/2018	16,757.76
EF117860	26620	GRA PARTNERS CONSULTING/ADVISORY	24/12/2018	16,500.00
EF117861	26625	ANDOVER DETAILERS CAR DETAILING SERVICES	24/12/2018	1,271.05
EF117862	26643	APOLLO FABRICATIONS FABRICATION SERVICES	24/12/2018	6,600.00
EF117863	26655	WORLDWIDE PRINTING SOLUTIONS EAST PERTH PRINTING SERVICES	24/12/2018	3,498.00
EF117864	26671	ASV SALES & SERVICE (WA) PTY LTD HIRE SERVICES - EARTHMOVING EQUIP	24/12/2018	4,752.00
EF117865	26673	PROJECT 3 PTY LTD EVENT AND MARKETING AGENCY	24/12/2018	20,130.00
EF117866	26707	A1 MARIO COTELLESA ENTERTAINMENT SERVICES	24/12/2018	600.00
EF117867	26709	TALIS CONSULTANTS PTY LTD WASTE CONSULTANCY	24/12/2018	18,777.00
EF117868	26715	AIR BORN AMUSEMENTS AMUSEMENT SERVICES	24/12/2018	5,150.00
EF117869	26721	QUAD SERVICES PTY LTD CLEANING SERVICES	24/12/2018	30,504.82
EF117870	26732	AMARE SAFETY CLOTHING UNIFORMS	24/12/2018	699.86
EF117871	26734	COPYRIGHT AGENCY LTD COPYRIGHT LICENSING	24/12/2018	9,855.73
EF117872	26735	SHANE MCMASTER SURVEYS SURVEY SERVICES	24/12/2018	8,382.00
EF117873	26739	KERB DOCTOR KERB MAINTENANCE	24/12/2018	12,204.95
EF117874	26743	STATEWIDE TURF SERVICES TURF RENOVATION	24/12/2018	4,543.00
EF117875	26745	EMBROIDME MYAREE EMBROIDERY	24/12/2018	356.40
EF117876	26747	BELL-VISTA FRUIT & VEG FRUIT AND VEGETABLES.	24/12/2018	536.52
EF117877	26750	KLEENIT PTY LTD GRAFFITTI REMOVAL	24/12/2018	2,585.00
EF117878	26754	INSIGHT CALL CENTRE SERVICES CALL CENTRE SERVICES	24/12/2018	6,418.45
EF117879	26756	TRENCHBUSTERS PTY LTD EARTHMOVING	24/12/2018	350.00
EF117880	26757	INCREDIBLE CREATURES MOBILE FARM BRINGING ANINALS TO SHOWS FOR PUBLIC INT	24/12/2018	655.00
EF117881	26761	THE SAND CARD COMPANY ENTERTAINMENT SERVICES	24/12/2018	825.00
EF117882	26766	JPW EARTHMOVING PTY LTD EARTHMOVING SERVICES	24/12/2018	6,900.00
EF117883	26774	NATURALISTE LAND SURVEYS SURVEYING SERVICES	24/12/2018	2,200.00
EF117884	26779	SAFEMASTER SAFETY PRODUCTS PTY LTD SAFETY PRODUCTS	24/12/2018	2,161.50

EF117885	26780	<b>METROPOLITAN OMNIBUS COMPANY</b> BUS HIRE	24/12/2018	792.00
EF117886	26782	<b>SOFT LANDING</b> RECYCLING SERVICES	24/12/2018	4,928.00
EF117887	26800	<b>THE GOODS</b> RETAIL	24/12/2018	192.15
EF117888	26824	<b>WEB KEY IT PTY LTD</b> WEBSITE CONSULTANCY	24/12/2018	4,301.00
EF117889	26839	<b>BOKASHI COMPOSTING AUSTRALIA PTY LTD</b> COMPOSTING SYSTEMS	24/12/2018	1,643.88
EF117890	26843	<b>ERGOLINK</b> ERGONOMIC OFFICE FURNITURE	24/12/2018	907.58
EF117891	26846	<b>VISABILITY LIMITED</b> DISABILIBTY SERVICES	24/12/2018	2,970.00
EF117892	26884	<b>PEOPLE ON BICYCLES</b> TRAINING - BICYCLE CLASSES	24/12/2018	1,780.00
EF117893	26888	<b>MEDIA ENGINE</b> GRAPHIC DESIGN, MARKETING, VIDEO PRODUCT	24/12/2018	1,435.00
EF117894	26901	<b>ALYKA PTY LTD</b> DIGITAL CONSULTANCY AND WEB DEVELOPMENT	24/12/2018	10,010.00
EF117895	26904	<b>GREEN SERVICES</b> SUSTAINABILITY EDUCATION FOR HOUSEHOLDS	24/12/2018	4,726.00
EF117896	26905	<b>ENWARE AUSTRALIA PTY LTD</b> PLUMBING, TAPWARE AND CARE SOLUTIONS	24/12/2018	580.62
EF117897	26909	<b>WEST COAST PROFILERS PTY LTD</b> ROAD PLANING COLD SERVICES	24/12/2018	14,566.55
EF117898	26913	<b>MIRANDA KISSELL CONTRACTING</b> CARPENTRY SERVICES	24/12/2018	979.00
EF117899	26915	<b>FOCUSED VISION CONSULTING PTY LTD</b> CONSULTING	24/12/2018	6,829.90
EF117900	26917	<b>CIRRUS NETWORKS PTY LTD</b> IT NETWORK & TELEPHONY SERVICES	24/12/2018	24,888.36
EF117901	26923	<b>WOODLANDS DISTRIBUTORS &amp; AGENCIES PTY LTD</b> RUBBISH COLLECTION EQUIPMENT	24/12/2018	7,466.80
EF117902	26929	<b>ELAN ENERGY MATRIX PTY LTD</b> RECYCLING SERVICES	24/12/2018	368.20
EF117903	26938	<b>MAJESTIC PLUMBING</b> PLUMBING SERVICES	24/12/2018	55,691.48
EF117904	26940	<b>FLOORWEST</b> FLOOR COVERINGS	24/12/2018	2,915.00
EF117905	26944	<b>MRKVI</b> MASTER CEREMONIES	24/12/2018	550.00
EF117906	26946	<b>AV TRUCK SERVICES PTY LTD</b> TRUCK DEALERSHIP	24/12/2018	2,776.85
EF117907	26950	<b>WALCON MARINE AUSTRALASIA PTY LTD</b> MARINE SERVICES	24/12/2018	14,290.10
EF117908	26967	<b>BUSHFIRE PRONE PLANNING</b> BUSHFIRE MANAGEMENT	24/12/2018	548.90
EF117909	26977	<b>THE YOUNG BOXING WOMAN PROJECT</b> TRAINING/MENTORING	24/12/2018	1,000.00
EF117910	26984	<b>COMMERCIAL AQUATICS AUSTRALIA PTY LTD</b> POOL EQUIPMENT	24/12/2018	2,640.00
EF117911	26987	<b>CTI RISK MANAGEMENT</b> SECURITY - CASH COLLECTION	24/12/2018	1,188.00
EF117912	26994	<b>KOMODO MUSIC</b> DJ & MC SERVICES	24/12/2018	770.00
EF117913	27002	<b>COCKBURN PARTY HIRE</b> HIRE SERVICES	24/12/2018	3,801.50
EF117914	27006	<b>BIBRA LAKE IGA XPRESS</b> LIQUOR SUPPLIES	24/12/2018	4,198.00
EF117915	27010	<b>QUANTUM BUILDING SERVICES PTY LTD</b> BUILDING MAINTENANCE	24/12/2018	17,136.08
EF117916	27011	<b>BAILEYS MARINE FUEL AUSTRALIA</b> FUEL	24/12/2018	3,247.45
EF117917	27015	<b>INTELLI TRAC</b> GPS TRACKING	24/12/2018	2,073.50
EF117918	27027	<b>FRIG TECH WA</b> REFRIDGERATION SERVICES	24/12/2018	3,674.98
EF117919	27031	<b>DOWNER EDI WORKS PTY LTD</b> ASPHALT SERVICES	24/12/2018	78,860.64
EF117920	27034	<b>ADELBY PTY LTD</b> FIREBREAK CONSTRUCTION	24/12/2018	341.00
EF117921	27035	<b>PHENOMENON CREATIVE EVENT SERVICES</b> EVENT MANAGEMENT	24/12/2018	2,420.00
EF117922	27044	<b>GRAFFITI SYSTEMS AUSTRALIA</b> GRAFFITI REMOVAL & ANTI-GRAFFITI COATING	24/12/2018	2,592.81
EF117923	27052	<b>EVENT MARQUEES</b>	24/12/2018	9,247.86

EF117924	27059	MARQUEE HIRE FRONTLINE FIRE AND RESCUE EQUIPMENT MANUFACTURE-FIRE VEHICLES/EQUIPMENT	24/12/2018	475.20
EF117925	27061	BON LEISURE CONSULTANCY	24/12/2018	6,416.66
EF117926	27065	WESTBOOKS BOOKS	24/12/2018	5,787.61
EF117927	27072	NORDIC FITNESS EQUIPMENT FITNESS EQUIPMENT	24/12/2018	457.00
EF117928	27082	KULBARDI PTY LTD STATIONERY SUPPLIES	24/12/2018	346.50
EF117929	27085	SAVILLS PROJECT MANAGEMENT PTY LTD PROJECT MANAGEMENT	24/12/2018	19,612.59
EF117930	27093	MAGNETIC AUTOMATION PTY LTD GATES/BARRIERS	24/12/2018	1,331.00
EF117931	27098	Q2 (Q-SQUARED) DIGITAL DATA SERVICE	24/12/2018	8,507.95
EF117932	27119	MONITORED SECURITY SYSTEMS PTY LTD SECURITY	24/12/2018	339.63
EF117933	27124	LYCOPDIUM INFRASTRUCTURE PTY LTD ENGINEERING SERVICES	24/12/2018	9,443.50
EF117934	27126	LINDSAY MILES EDUCATION (SUSTAINABILITY)	24/12/2018	1,000.00
EF117935	27131	WEST COAST COMMERCIAL INDUSTRIES LOCKERS	24/12/2018	6,838.70
EF117936	27132	WILMA SCENINI TRAINING & INSTRUCTOR	24/12/2018	450.00
EF117937	27143	EMBROIDME SUCCESS EMBROIDERY SERVICES	24/12/2018	916.30
EF117938	27152	THE KILPATRICK GDOWSKI TRUST ARCHITECTURE, DESIGN, MASTERPLANNING	24/12/2018	825.00
EF117939	27161	NEXT POWER SOLAR PANEL	24/12/2018	5,169.76
EF117940	27168	NIGHTLIFE MUSIC PTY LTD MUSIC MANAGEMENT	24/12/2018	515.61
EF117941	27177	INITIAL HYGIENE HYGIENE	24/12/2018	2,560.29
EF117942	27189	HEALTHSTRONG PTY LTD HOME CARE	24/12/2018	396.00
EF117943	27210	URBAN DESIGN LAB LANDSCAPE DESIGN	24/12/2018	600.00
EF117944	27215	METAL WORKS PERTH SIGNAGE	24/12/2018	2,942.50
EF117945	27217	CROTHERS CONSTRUCTION PTY LTD BUILDING CONSTRUCTION SERVICES	24/12/2018	210,105.36
EF117946	27227	SURVEY RESULTS SURVEY SERVICES	24/12/2018	1,555.40
EF117947	27234	GO2CUP REUSABLE CUPS	24/12/2018	195.00
EF117948	27235	COVE WATERWAYS MANAGEMENT AQUATIC WEED REMOVAL	24/12/2018	6,600.00
EF117949	27237	LOBEL EVENTS EVENT LIGHTING	24/12/2018	7,554.86
EF117950	27238	AUTO INGRESS PTY LTD SERVICE AUTO DOORS	24/12/2018	481.25
EF117951	27241	LANDSCAPE ELEMENTS PTY LTD LANDSCAPING SERVICES	24/12/2018	5,005.55
EF117952	27242	KP ELECTRIC (AUSTRALIA) PTY LTD ELECTRICAL SERVICES	24/12/2018	2,750.59
EF117953	27245	BEAUMONDE CATERING CATERING	24/12/2018	1,350.00
EF117954	27246	VEALE AUTO PARTS SPARE PARTS MECHANICAL	24/12/2018	1,651.20
EF117955	27257	BLACKWELL & ASSOCIATES LANDSCAPE ARCHITECTS	24/12/2018	10,329.00
EF117956	27261	TUDOR HOUSE FLAGS & BANNERS	24/12/2018	1,138.00
EF117957	27269	INTEGRAPAY PTY LTD PAYMENT PROCESSING	24/12/2018	18,716.73
EF117958	27280	FLOORWISE PTY LTD FLOORING SERVICES	24/12/2018	473.47
EF117959	27282	PERTH PLAYGROUND AND RUBBER PLAYGROUNF EQUIP	24/12/2018	1,595.00
EF117960	27289	FUELTECH CONSULTING PTY LTD CONSULTANCY	24/12/2018	5,874.00
EF117961	27299	C SIRO SOFTWARE DEVELOPMENT BUSHIFIRE RISK TOOL	24/12/2018	58,575.00

EF117962	27308	JATU CLOTHING & PPE PTY LTD CLOTHING PPE	24/12/2018	4,643.24
EF117963	27311	TOX FREE AUSTRALIA WASTE MANAGEMENT	24/12/2018	3,661.68
EF117964	27317	RAWURBAN CONSTRUCTIONS BUILDING CONSTRUCTION	24/12/2018	880.00
EF117965	27319	NATURE CALLS PORTABLE TOILETS HIRE - PORTABLE LOOS	24/12/2018	1,112.00
EF117966	27320	PRICHARD BOOKBINDERS THE TRUSTEE FOR PSCP INVESTMENT TRUST BOOKBINDING & PRINTING	24/12/2018	554.40
EF117967	27324	BEBCART PTY LTD CARTOGRAPHIC AND DRAFTING SERVICES	24/12/2018	924.00
EF117968	27334	WESTCARE PRINT PRINTING SERVICES	24/12/2018	1,684.10
EF117969	27338	KINGDOM PRODUCTIONS PTY LTD AUDIO VISUAL EQUIP	24/12/2018	9,526.38
EF117970	27344	RUCKUS SCOOTERS SCOOTER PROGRAMMES	24/12/2018	1,650.00
EF117971	27348	MESSAGE MEDIA TELECOMMUNICATIONS	24/12/2018	173.17
EF117972	27355	PLAYMASTER PLAYGROUND EQUIPMENT	24/12/2018	31,350.00
EF117973	27371	AFFIRMATIVE GROUP 3 PAVING SERVICES	24/12/2018	30,871.42
EF117974	27374	SOUTHERN CROSS CLEANING COMMERCIAL CLEANING	24/12/2018	21,913.38
EF117975	27384	SIFTING SANDS SAND CLEANING	24/12/2018	5,589.21
EF117976	27392	AXIS MAINTENANCE SERVICES PTY LTD MAINTENANCE	24/12/2018	1,870.00
EF117977	27396	ANKEET MEHTA SPEARWOOD NEWSPAPER ROUND DELIVERY NEWSPAPER DELIVERY	24/12/2018	328.62
EF117978	27402	MESSAGES ON HOLD AUSTRALIA PTY LTD TELEPHONE MARKETING	24/12/2018	478.00
EF117979	27403	FREEDOM FAIRIES PTY LTD AMUSEMENT	24/12/2018	2,248.13
EF117980	27405	COMBAT CLOTHING AUSTRALIA P/L CLOTHING - PROTECTIVE	24/12/2018	1,518.00
EF117981	27414	HANCOCK CREATIVE PTY LTD TRAINING	24/12/2018	165.00
EF117982	27416	INCLUSION SOLUTIONS LIMITED EDUCATION/CONSULTING	24/12/2018	966.37
EF117983	27423	MECHANICAL PROJECT SERVICES PTY LTD AIRCONDITIONING SERVICES	24/12/2018	27,857.50
EF117984	27431	UNITED DIAMOND TOOLS TOOLS	24/12/2018	2,720.00
EF117985	27437	PB RETICULATION & MAINTENANCE SERVICES PTY LTD IRRIGATION SERVICES	24/12/2018	337.15
EF117986	27449	ACO PTY LTD DRAINAGE PRODUCTS	24/12/2018	1,244.10
EF117987	27450	AAA PRODUCTION SERVICES HIRE PA/SATGE SYSTEMS	24/12/2018	21,252.55
EF117988	27455	SITE PROTECTIVE SERVICES CCTV PARTS	24/12/2018	14,319.80
EF117989	27456	SECUREPAY PTY LTD PAYMENT SOLUTIONS	24/12/2018	1,071.40
EF117990	27458	AUSSIE SHEDS GROUP SHEDS SUPPLY & INSTALL	24/12/2018	29,122.00
EF117991	27465	LEADING AGE SERVICES AUSTRALIA LTD TRAINING	24/12/2018	8,538.13
EF117992	27482	BILLI AUSTRALIA PTY LTD WATER FILTER TAPS	24/12/2018	2,233.40
EF117993	27483	WORLD UPHOLSTERY SERVICES UPOLSTERY SERVICES	24/12/2018	900.00
EF117994	27499	HODGE COLLARD PRESTON ARCHITECTS ARCHITECTS	24/12/2018	3,300.00
EF117995	27501	CHILD INCLUSIVE LEARNING AND DEVELOPMENT AUSTRALIA INC. LEARNING AND DEVELOPMENT	24/12/2018	332.64
EF117996	27502	FLOTH PTY LTD CONSULTANCY - HYDRAULIC ENGINEERING	24/12/2018	550.00
EF117997	27507	TJS SERVICES GROUP PTY LIMITED CLEANING SERVICES	24/12/2018	59,148.24
EF117998	27513	MICROPOWER PTY LTD SOFTWARE	24/12/2018	11,826.54
EF117999	27518	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD PHOTCOPYING MACHINES	24/12/2018	2,547.60
EF118000	27523	ROBERT LAWRENCE TOOHEY	24/12/2018	1,259.08

EF118001	27525	HIGH PRESSURE CLEANING CASTLEDINE GREGORY	24/12/2018	3,657.50
EF118002	27532	LAW AND MEDIATION NQPETRO WA PTY LTD	24/12/2018	3,768.49
EF118003	27539	FUEL EQUIPMENT SPECIALIST JASMIN CARPENTRY & MAINTENANCE	24/12/2018	13,435.88
EF118004	27544	CARPENTRY FORT LOCKS	24/12/2018	1,094.50
EF118005	27546	LOCKSMITH BPA ENGINEERING	24/12/2018	660.00
EF118006	27547	CONSULTANCY - ENGINEERING IMPRESSIONS CATERING	24/12/2018	7,572.35
EF118007	27548	CATERING STANDING FORK	24/12/2018	1,188.00
EF118008	27551	CATERING INCOGNITO CATERING	24/12/2018	10,650.13
EF118009	27567	CATERING CHORUS AUSTRALIA LIMITED	24/12/2018	2,448.00
EF118010	27570	HEALTH CARE SERVICES 2XM FINANCE PTY LTD	24/12/2018	6,125.64
EF118011	27575	RECRUITMENT SHRED X SECURE DESTRUCTION	24/12/2018	40.48
EF118012	27576	DOCUMENT DESTRUCTION ZUMBA FITNESS WITH TRACY	24/12/2018	720.00
EF118013	27579	ZUMBA FITNESS CLASSES TRAVIS HAYTO PHOTOGRAPHY	24/12/2018	550.00
EF118014	27580	PHOTOGRAPHY SERVICES DARRYL BELLOTTI	24/12/2018	1,250.00
EF118015	27589	GRAPHIC DESIGN THE GREEN HEART GROCER	24/12/2018	300.00
EF118016	27590	CONSULTANCY - ENVIROMENT ENGAGEMENT PLUS	24/12/2018	11,022.00
EF118017	27596	COMMUNITY ENGAGEMENT TRAINING ALLWEST PLANT HIRE AUSTRALIA PTY LTD	24/12/2018	38,282.20
EF118018	27597	PLANT HIRE AND CIVIL CONTRACTING WA DEFENCE REVIEW	24/12/2018	2,200.00
EF118019	27603	COMMUNICATION AND EVENTS IRENE OSBORNE DIP.FA	24/12/2018	5,000.00
EF118020	27607	ARTIST BLUEFIRE PLUS	24/12/2018	1,800.00
EF118021	27611	RISK EMERGENCY SERVICES CGC DREDGING	24/12/2018	225,897.10
EF118022	27616	CIVIL ENGINEERING - DREDGING CITY LIFTS	24/12/2018	300.00
EF118023	27617	LIFT MAINTENANCE GALAXY 42 PTY LTD	24/12/2018	4,224.00
EF118024	27619	CONSULTANCY - IT HARLEY DYKSTRA	24/12/2018	24,406.28
EF118025	27622	SURVEY SERVICES TRUGRADE MEDICAL SUPPLIES	24/12/2018	868.58
EF118026	27624	MEDICAL SUPPLIES LMW (WA) PTY LTD	24/12/2018	8,800.00
EF118027	27628	VALUATIONS FITNESS AUSTRALIA LIMITED	24/12/2018	750.00
EF118028	27635	REGISTRATION & ADVOCACY THREAT PROTECT	24/12/2018	132.00
EF118029	27641	SECURITY OFFICE OF THE AUDITOR GENERAL	24/12/2018	49,500.00
		AUDITOR GENERAL		
EF116925		LESS CANCELLED PAYMENTS: MARIA MANCINI	4/12/2018	-300.00
<b>PAYMENT LIST TOTAL</b>				<b>14,344,384.15</b>
<b>BANK FEES AND CREDIT CARD PAYMENTS:</b>				
BANK FEES				
MERCHANT FEES COC				
MERCHANT FEES SLLC				
MERCHANT FEES ARC				
MERCHANT FEES VARIOUS OUT CENTRES				
NATIONAL BPAY CHARGE				
RTGS/ACLR FEE				
NAB TRANSACT FEE				
MERCHANTISE / OTHER FEES				
CBA CREDIT CARD PAYMENT				
				4377.15
				670.84
				76679.18
				<b>81727.17</b>

**PAYROLL PAYMENTS:**

COC11/12/18 Pmt 000128939840 City of Cockburn	12/12/2018	1361245.35
COC30/11/18 Pmt 000128878782 City of Cockburn	12/12/2018	6298.14
COC13/12/18 Pmt 000129036066 City of Cockburn	13/12/2018	2899.84
COC14/12/18 Pmt 000129100498 City of Cockburn	14/12/2018	781.50
COC14/12/18 Pmt 000129428291 City of Cockburn	19/12/2018	3269.89
COC18/12/18 Pmt 000129754315 City of Cockburn	24/12/2018	1385320.34
		<b>2,759,815.06</b>
<b>TOTAL PAYMENTS</b>		<b>17,185,926.38</b>

## 15.2 STATEMENT OF FINANCIAL ACTIVITY AND ASSOCIATED REPORTS - DECEMBER 2018

**Author(s)** N Mauricio

**Attachments** 1. Statement of Financial Activity - December 2018



### RECOMMENDATION

That Council:

- (1) adopt the Statement of Financial Activity and associated reports for December 2018, as attached to the Agenda; and
- (2) amend the 2018/19 Municipal Budget in accordance with the detailed schedule attached as follows:

Revenue	Increase	85,977
Expenditure	Increase	99,000
Transfer from Reserve	Increase	13,000
Transfer to Reserve	Increase	85,977
Budget Contingency Account	Decrease	86,000
Net impact on Municipal budget surplus	No change	Nil

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

### Background

Local Government (Financial Management) Regulations prescribe that a local government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:–

1. Details of the composition of the closing net current assets (less restricted and committed assets).
2. Explanation for each material variance identified between YTD budgets and actuals.
3. Any other supporting information considered relevant by the local government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature and type, statutory program or business unit. The City chooses to report the information according to its organisational business structure, as well as by nature and type.

Local Government (Financial Management) Regulations - Regulation 34 (5) states "Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting and Council adopted at the July 2018 meeting to continue with a materiality threshold of \$200,000 for the 2018/19 financial year.

Detailed analysis of budget variances is an ongoing exercise, with necessary budget amendments either submitted to Council each month (via this report) or included in the City's mid-year budget review, as deemed appropriate.

### **Submission**

N/A

### **Report**

#### *Opening Funds*

The City brought forward \$11.97 million in opening funds from the previous year (confirmed by audit), which included \$9.56 million of municipal funding committed to carried forward works and projects. The remaining uncommitted \$2.41 million was \$410,382 above the \$2.0 million surplus estimate in the 2018/19 adopted budget. An additional \$112,271 will be sent to the Community Infrastructure Reserve (in line with Council policy) in order to fully account for this additional \$410,382.

#### *Closing Funds*

The City's actual closing funds position for the month of \$75.01 million was \$10.88 million higher than the YTD budget. This result includes the annual rates revenue raised in July and also reflects budget variances across the operating and capital programs as further detailed in this report.

The 2018/19 revised budget is showing a closing surplus of \$110,877 up from \$15,400 in the adopted budget. A reconciliation of the changes is included at note 3 to the financial report.

#### *Operating Revenue*

Operating revenue of \$128.62 million was ahead of YTD budget by \$2.25 million. A significant portion of the City's operating revenue is recognised in July upon the issue of annual rates and charges. The remaining revenue, largely comprising service fees, operating grants and contributions and interest earnings from investments, flows relatively uniformly over the remainder of the year.

The following table summarises the operating revenue budget performance by nature and type:

Nature or Type Classification	Actual Revenue \$M	Revised Budget YTD \$M	Variance to Budget \$M	FY Revised Budget \$M
Rates	101.40	100.85	0.55	103.70
Specified Area Rates	0.46	0.45	0.01	0.45
Fees & Charges	17.11	16.30	0.81	29.00
Operating Grants & Subsidies	5.90	5.41	0.49	10.42
Contributions, Donations, Reimbursements	0.63	0.57	0.07	1.25
Interest Earnings	3.12	2.79	0.33	4.99
<b>Total</b>	<b>128.62</b>	<b>126.37</b>	<b>2.25</b>	<b>149.82</b>

Material variance identified for the month included:

- Rates revenue was \$0.55 million ahead of YTD projections due to part year rating on new and improved properties.
- Fees and Charges:
  - A \$0.29 million variance against YTD budget for Port Coogee marina fees is caused by timing issues in revenue recognition (fees received in advance); and
  - Landfill fees were \$0.27 million ahead of the YTD budget.
- Operating Grants & Subsidies:
  - Aged care services funding was \$0.33m over YTD budget.
- Interest on invested funds \$0.25 million ahead of YTD budget.

*Operating Expenditure*

Operating expenditure (including asset depreciation) of \$71.41 million was under the YTD budget by \$5.17 million.

The following table shows the operating expenditure budget variance at the nature and type level. The internal recharging credits reflect the amount of internal costs capitalised against the City's assets:

Nature or Type Classification	Actual Expenses \$M	Revised Budget YTD \$M	Variance to Budget \$M	FY Revised Budget \$M
Employee Costs - Direct	27.00	27.70	0.70	55.28
Employee Costs - Indirect	0.42	0.52	0.11	1.57
Materials and Contracts	18.97	22.88	3.91	44.68
Utilities	2.51	2.76	0.26	5.46
Interest Expenses	0.37	0.35	(0.02)	0.71
Insurances	1.59	1.49	(0.10)	1.49
Other Expenses	4.78	5.22	0.44	9.14
Depreciation (non-cash)	16.08	15.57	(0.51)	31.12
Amortisation (non-cash)	0.55	0.57	0.02	1.14
Internal Recharging-CAPEX	(0.84)	(0.49)	0.35	(0.99)
<b>Total</b>	<b>71.41</b>	<b>76.58</b>	<b>5.17</b>	<b>149.60</b>

- Spending on Material and Contracts was collectively \$3.91 million under the YTD year budget with the identified significant variances (over \$0.20 million) being:
  - The Roe 8 rehabilitation project budget was underspent by \$0.50 million as various governance issues need to be resolved before spending can ramp up;
  - Cockburn ARC was showing a \$0.36 million underspend across their business for various service contracts and material costs; and

- Waste Collection contract spending was down \$0.64 million, mainly due to lower RRRC entry fees (\$0.40 million under YTD budget).
- Employee Costs – Direct:
  - Parks maintenance salaries were \$0.29 million (11.8%) under the YTD budget.
- Other Expenses:
  - The Grants and Donations budget was running \$0.52 million behind the YTD budget setting.
- Depreciation:
  - Depreciation on Parks Equipment assets is exceeding YTD budget by \$0.27 million, as \$12 million in new assets were capitalised at the end of the 2017/18 financial year. This will be rectified in the mid-year budget review.

#### *Capital Expenditure*

The City's adopted budget capital budget of \$40.92 million has increased to \$64.72 million primarily due to the addition of carried forward works and projects. To the end of the month, actual spending of \$15.64 million was \$5.43 million under the YTD budget setting.

The following table details this budget variance by asset class:

<b>Asset Class</b>	<b>YTD Actuals \$M</b>	<b>YTD Budget \$M</b>	<b>YTD Variance \$M</b>	<b>Revised Budget \$M</b>	<b>Commit Orders \$M</b>
Roads Infrastructure	6.63	7.03	0.41	21.36	4.91
Drainage	0.35	0.47	0.12	1.90	0.05
Footpaths	0.69	0.86	0.18	1.89	0.03
Parks Infrastructure	3.40	5.03	1.63	13.25	1.55
Landfill Infrastructure	0.11	0.17	0.06	0.54	0.17
Freehold Land	0.30	0.31	0.01	0.66	0.00
Buildings	2.98	4.06	1.09	16.99	6.92
Furniture & Equipment	0.01	0.03	0.02	0.05	0.00
Information Technology	0.40	1.14	0.74	2.22	0.18
Plant & Machinery	0.24	1.26	1.02	4.31	2.41
Marina Infrastructure	0.54	0.70	0.16	1.55	0.06
<b>Total</b>	<b>15.64</b>	<b>21.07</b>	<b>5.43</b>	<b>64.70</b>	<b>16.28</b>

Significant project budget variances recorded for the month are detailed below:

- Parks Infrastructure (under by \$1.63 million) – the spend variance is comprised of many projects with the only significant one being landscaping of lot 7 Cockburn Central at \$0.20 million (yet to occur);
- Buildings (under by \$1.09 million) – the only material variance was the Operations Centre upgrade (stage 2) at \$0.39 million under YTD budget;
- Information Technology (under by \$0.74 million) – IT related software and hardware project initiatives were collectively \$0.82 million below YTD budget; and
- Plant & Machinery (under by \$1.02 million) – light fleet replacement program was \$0.48 million under YTD budget and the heavy plant \$0.47 million under.

#### *Capital Funding*

Capital funding sources are highly correlated to capital spending, the sale of assets and the rate of development within the City (determining developer contributions received).

Material variances for the month included:

- Capital Grants & Subsidies (over YTD budget by \$2.47 million):
  - MRWA funding allocated to Jandakot Rd (Berrigan to Solomon) is \$2.53 million ahead of YTD budget; and
  - MRWA funding for the Spearwood Ave duplication was \$0.65 million ahead of YTD budget.
- Developer Contribution Plans (under YTD budget by \$0.44 million):
  - Revenue from the Community Infrastructure Scheme was \$0.61 million below the YTD budget of \$2.25 million; and
  - Contributions for the Success North DCA exceeded YTD budget by \$0.20 million.

#### *Reserve Transfers*

- Transfers from reserves of \$11.67 million were \$4.88 million below YTD budget. This mainly comprised funding for the capital program behind by \$4.18 million;

- Transfers to Reserve were down against YTD budget by \$0.36 million overall. This included developer contributions received (down \$0.44 million) and for land sales (down \$0.31 million). Offsetting these, transfers of interest revenue into reserves were \$0.36 million ahead of YTD budget.

#### *Cash & Investments*

The closing cash and financial investment holding at month's end totalled \$184.38 million, down from \$188.85 million the previous month.

\$124.65 million of this balance was held for the City's financial reserves, up slightly from \$123.33 million last month. The remaining \$59.73 million represented municipal funds available to meet the operational liquidity requirements for the remainder of the financial year.

#### *Investment Performance, Ratings and Maturity*

The City's investment portfolio yielded a weighted annualised return of 2.79 percent for the month, up slightly on the 2.77 percent reported the previous month. This exceeded the target rate of 2.60 percent (RBA cash rate of 1.50 percent plus 1.10 percent) by 0.19 percent. Interest earnings on the investment portfolio were \$2.47 million, \$0.25 million than the YTD budget of \$2.21 million. This was due to the high balance of financial reserves invested.

The cash rate was most recently reduced at the August 2016 meeting of the Reserve Bank of Australia (by 25bp to 1.50 percent). Financial markets are now starting to price in the possibility that the next move in interest rates could be down (as much as 0.50 percent). This could impact the City's revenue in 2019-20, but any change up or down is unlikely until late 2019 or early 2020.

The majority of investments are currently held in term deposit (TD) products placed with highly rated APRA (Australian Prudential Regulation Authority) regulated Australian and foreign owned banks. All current investments comply with the Council's Investment Policy, other than those made under previous statutory provisions (grandfathered by the updated legislation).

The City's TD investments fall within the following Standard and Poor's short term risk rating categories. During the month, the A-2 holding decreased slightly from 46.17 percent to 43.77 percent, comfortably below the policy limit of 60 percent. The investment portfolio met all Council policy compliance requirements at month end.

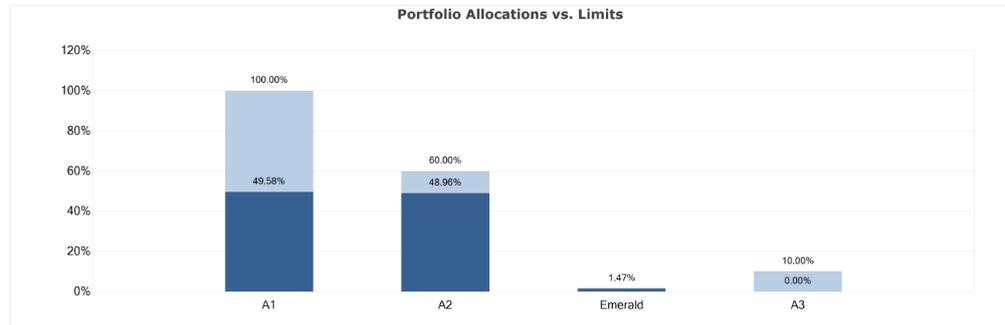


Figure 1: Portfolio allocations compared to Investment Policy limits

The current investment strategy seeks to secure the highest possible rate on offer (up to 12 months for term deposits), subject to cash flow planning and investment policy requirements. Best value is currently being derived within the six to nine month investment range.

The City’s TD investment portfolio had an average duration of 154 days or 5.0 months, slightly down from 161 days the previous month. The maturity profile of the City’s TD investments is graphically depicted below, showing sufficient maturities in the zero-90 days range to meet liquidity requirements:

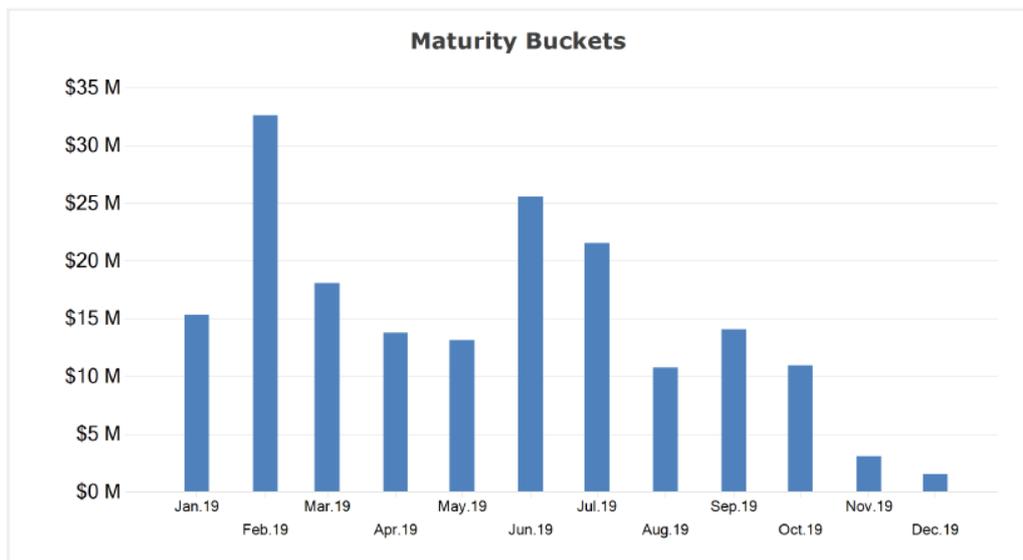


Figure 2: Council Investment Maturity Profile

**Investment in Fossil Fuel Free Banks**

At month end, the City held 49.6 percent (\$87.5 million) of its TD investment portfolio with banks deemed free from funding fossil fuel related industries. The amount invested with fossil fuel free banks will

fluctuate month to month in line with policy limits and the deposit rates available at time of placement.

#### *Rates Debt Recovery*

At month's end, the City had collected \$97.76 million (77.5 percent) of the \$126.18m levied (inclusive of prior year balances and YTD part year rating), with \$29.62 million still to collect from remaining instalments and *payment arrangements*.

#### *Budget Amendments*

There were a number of budget amendments identified during the month that require Council adoption. These items are:

- Adjustment to Financial Assistance grants income (FAGS) to reflect final declared funding amount – extra \$85,977 (to be transferred to the Roads & Drainage Reserve);
- Jandakot Bushfire Building & Carpark Upgrade – an extra \$50,000 to cover increased costs (funded from the budget contingency account);
- Spray Unit to be attached to truck PL485 - \$13,000 funded from the plant replacement reserve;
- Corporate Governance – Furniture and Equipment - \$20,000 (funded from the budget contingency account); and
- Demolition of 13 Kent St - \$16,000 (funded from the budget contingency account).

The financial report attached includes a detailed schedule of the proposed budget changes and the associated funding sources.

#### *Description of Graphs & Charts*

There is a bar graph tracking Business Unit operating expenditure against budget. This provides a quick view of how the different units are tracking and the comparative size of their budgets.

The Capital Expenditure graph tracks the YTD capital spends against the budget. It also includes an additional trend line for the total of YTD actual expenditure and committed orders. This gives a better indication of how the capital budget is being exhausted, rather than just purely actual cost alone.

A liquidity graph shows the level of Council's net current position (adjusted for restricted assets) and trends this against previous years. This gives a good indication of Council's capacity to meet its financial

commitments over the course of the year. Council's overall cash and investments position is provided in a line graph with a comparison against the YTD budget and the previous year's position at the same time.

Pie charts included show the break-up of actual operating income and expenditure by nature and type and the make-up of Council's current assets and liabilities (comprising the net current position).

#### *Trust Fund*

At month end, the City held \$11.48 million within its trust fund. \$6.20 million was related to POS cash in lieu and another \$5.28 million in various cash bonds and refundable deposits.

### **Strategic Plans/Policy Implications**

#### Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes

Listen to and engage with our residents, business community and ratepayers with greater use of social media

### **Budget/Financial Implications**

The 2018/19 revised budget surplus remains unchanged following the adoption of the budget amendments contained in this report.

### **Legal Implications**

N/A

### **Community Consultation**

N/A

### **Risk Management Implications**

Council's adopted budget for revenue, expenditure and closing financial position will be misrepresented if the recommendation amending the City's budget is not adopted.

### **Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

**STATEMENT OF FINANCIAL ACTIVITY**  
for the period ended 31 December 2018

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
<b>Operating Revenue</b>						
Financial Services	106,224,328	105,370,851	1%	853,477 ✓	111,499,815	113,414,800
Information Services	909	750	21%	159	1,500	1,500
Human Resource Management	135,067	145,996	-7%	(10,930)	292,000	292,000
Library Services	25,109	27,173	-8%	(2,064)	54,346	54,346
Recreation & Community Safety	6,453,951	6,574,009	-2%	(120,059)	13,225,760	13,184,010
Community Development & Services	4,852,097	4,585,864	6%	266,233 ✓	8,564,146	8,500,008
Corporate Communications	19,245	104,300	-82%	(85,055)	120,865	120,865
Governance & Risk	1,570	400	292%	1,170	800	800
Statutory Planning	511,842	456,000	12%	55,842	977,000	977,000
Strategic Planning	1,903,575	1,676,342	14%	227,233 ✓	3,096,944	3,087,944
Building Services	738,503	701,168	5%	37,335	1,263,000	1,263,000
Environmental Health	268,876	271,750	-1%	(2,874)	323,500	323,500
Waste Services	5,948,800	5,360,948	11%	587,852 ✓	8,130,049	8,130,049
Parks & Environmental Services	459,549	508,742	-10%	(49,193)	1,019,080	1,019,080
Engineering Services	114,233	103,354	11%	10,879	286,709	286,709
Infrastructure Services	815,361	482,439	69%	332,922 ✓	961,000	961,000
	128,621,185	126,370,087	2%	2,251,098	149,816,514	151,616,611
<b>Total Operating Revenue</b>	<b>128,621,185</b>	<b>126,370,087</b>	<b>2%</b>	<b>2,251,098</b>	<b>149,816,514</b>	<b>151,616,611</b>
<b>Operating Expenditure</b>						
Governance	(1,567,124)	(1,508,504)	4%	(58,620)	(3,445,201)	(3,660,479)
Strategy & Civic Support	(500,867)	(520,949)	-4%	20,082	(1,146,001)	(1,146,001)
Financial Services	(3,989,267)	(3,890,881)	3%	(98,386)	(6,165,893)	(6,082,779)
Information Services	(2,897,748)	(3,012,525)	-4%	114,777	(5,634,507)	(5,627,001)
Human Resource Management	(1,423,353)	(1,469,446)	-3%	46,093	(2,947,112)	(2,853,188)
Library Services	(1,841,984)	(2,014,763)	-9%	172,779	(3,918,933)	(3,896,274)
Recreation & Community Safety	(7,590,733)	(8,351,348)	-9%	760,615 ✓	(16,493,906)	(16,391,491)
Community Development & Services	(5,805,479)	(7,209,098)	-19%	1,403,620 ✓	(13,087,305)	(12,429,539)
Corporate Communications	(1,586,745)	(1,898,501)	-16%	311,755 ✓	(3,990,774)	(3,880,774)
Governance & Risk	(337,980)	(251,356)	34%	(86,623)	(479,330)	(479,330)
Statutory Planning	(614,107)	(684,892)	-10%	70,785	(1,435,141)	(1,435,141)
Strategic Planning	(1,049,419)	(1,052,608)	0%	3,188	(1,956,008)	(1,941,496)
Building Services	(802,655)	(791,130)	1%	(11,525)	(1,637,643)	(1,637,643)
Environmental Health	(865,875)	(984,017)	-12%	118,142	(1,929,160)	(1,923,740)
Waste Services	(9,553,938)	(10,112,528)	-6%	558,590 ✓	(19,941,355)	(19,593,906)
Parks & Environmental Services	(6,333,104)	(7,597,699)	-17%	1,264,595 ✓	(15,361,797)	(15,210,682)
Engineering Services	(3,938,929)	(3,948,243)	0%	9,314	(7,937,632)	(7,881,865)
Infrastructure Services	(4,930,088)	(5,631,721)	-12%	701,634 ✓	(10,794,778)	(10,664,608)
	(55,629,396)	(60,930,211)	-9%	5,300,815	(118,302,476)	(116,735,938)

**STATEMENT OF FINANCIAL ACTIVITY**

for the period ended 31 December 2018

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
<b>Less: Net Internal Recharging</b>	843,132	490,740	72%	352,392	986,570	986,570
<b>Add: Depreciation &amp; Amortisation on Non-Current Assets</b>						
Computer Equipment	(612,772)	(505,308)	21%	(107,464)	(1,010,616)	(1,010,616)
Furniture and Equipment	(186,070)	(189,882)	-2%	3,812	(379,764)	(379,764)
Plant & Machinery	(1,659,267)	(1,608,304)	3%	(50,963)	(3,197,550)	(3,197,550)
Buildings	(3,059,425)	(3,078,168)	-1%	18,743	(6,156,336)	(6,156,336)
Infrastructure - Roads	(5,797,025)	(5,684,610)	2%	(112,415)	(11,369,220)	(11,369,220)
Infrastructure - Drainage	(1,319,368)	(1,304,202)	1%	(15,166)	(2,608,404)	(2,608,404)
Infrastructure - Footpaths	(698,861)	(705,180)	-1%	6,319	(1,410,360)	(1,410,360)
Infrastructure - Parks Equipment	(2,268,029)	(1,998,180)	14%	(269,849)	(3,996,360)	(3,996,360)
Landfill Infrastructure	(548,751)	(569,640)	-4%	20,889	(1,139,280)	(1,139,280)
Marina Infrastructure	(476,794)	(496,554)	-4%	19,760	(993,108)	(993,108)
	<b>(16,626,364)</b>	<b>(16,140,028)</b>	<b>3%</b>	<b>(486,336)</b>	<b>(32,260,998)</b>	<b>(32,260,998)</b>
<b>Total Operating Expenditure</b>	<b>(71,412,628)</b>	<b>(76,579,499)</b>	<b>-7%</b>	<b>5,166,872</b>	<b>(149,576,904)</b>	<b>(148,010,366)</b>
<b>Change in Net Assets Resulting from Operations</b>	<b>57,208,558</b>	<b>49,790,588</b>	<b>15%</b>	<b>7,417,970</b>	<b>239,609</b>	<b>3,606,245</b>
<b>Non-Operating Activities</b>						
<b>Profit/(Loss) on Assets Disposal</b>						
Plant and Machinery	(10,782)	(320,136)	-97%	309,354	(376,772)	(410,272)
Freehold Land	1,651,724	1,794,400	-8%	(142,676)	10,496,400	2,170,000
Buildings	-	-	0%	-	-	-
	<b>1,640,942</b>	<b>1,474,264</b>	<b>11%</b>	<b>166,678</b>	<b>10,119,628</b>	<b>1,759,728</b>
<b>Capital Expenditure</b>						
Computer Equipment	(401,581)	(1,143,815)	-65%	742,234	(2,238,728)	(1,063,280)
Furniture and Equipment	(13,950)	(31,000)	-55%	17,050	(50,000)	(30,000)
Plant & Machinery	(240,257)	(1,261,447)	-81%	1,021,191	(4,305,000)	(4,161,000)
Land	(300,336)	(306,740)	-2%	6,404	(657,387)	-
Buildings	(2,976,847)	(4,063,459)	-27%	1,086,612	(16,985,020)	(9,362,800)
Infrastructure - Roads	(6,626,227)	(7,033,570)	-6%	407,343	(21,358,537)	(14,162,636)
Infrastructure - Drainage	(346,152)	(465,301)	-26%	119,149	(1,899,312)	(1,218,300)
Infrastructure - Footpaths	(686,942)	(864,896)	-21%	177,954	(1,893,461)	(1,187,072)
Infrastructure - Parks Equipment	(2,650,346)	(3,985,712)	-34%	1,335,366	(10,757,698)	(5,847,000)
Infrastructure - Parks Landscaping	(746,321)	(1,040,805)	-28%	294,484	(2,491,510)	(1,980,000)
Landfill Infrastructure	(109,148)	(168,206)	-35%	59,058	(538,083)	(360,000)
<b>Note 1.</b>	<b>(15,640,647)</b>	<b>(21,068,951)</b>	<b>-26%</b>	<b>5,428,304</b>	<b>(64,724,736)</b>	<b>(40,922,088)</b>

**STATEMENT OF FINANCIAL ACTIVITY**

for the period ended 31 December 2018

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
<b>Add: Land - Vested in Crown</b>	(65,000)	-	0%	(65,000)	-	-
<b>Add: Transfer to Reserves</b>	(17,293,606)	(17,653,952)	-2%	360,346	(49,710,530)	(31,528,907)
<b>Add Funding from</b>						
Non-Operating Grants and Subsidies	6,299,750	3,829,648	64%	2,470,102	10,162,419	7,341,695
Non-Government Contributions	735,582	460,000	60%	275,582	5,118,105	2,792,000
Developers Contributions Plans: Cash	2,155,715	2,594,966	-17%	(439,251)	5,910,000	5,910,000
Proceeds on Sale of Assets	2,319,132	2,877,900	-19%	(558,768)	12,246,900	3,887,000
Reserves	11,670,287	16,555,394	-30%	(4,885,107)	39,252,888	17,168,457
	<b>23,180,466</b>	<b>26,317,908</b>	<b>-12%</b>	<b>(3,137,442)</b>	<b>72,690,312</b>	<b>37,099,152</b>
<b>Non-Cash/Non-Current Item Adjustments</b>						
Depreciation on Assets	16,077,613	15,570,388	3%	507,225	31,121,718	31,121,718
Amortisation on Assets	548,751	569,640	-4%	(20,889)	1,139,280	1,139,280
Profit/(Loss) on Assets Disposal	(1,640,942)	(1,474,264)	11%	(166,678)	(10,119,628)	(1,759,728)
Loan Repayments	(1,250,000)	(1,250,000)	0%	-	(2,500,000)	(2,500,000)
Non-Current Leave Provisions	227,220	-	0%	227,220	-	-
Deferred Pensioners Adjustment	51,997	-	0%	51,997	-	-
	<b>14,014,638</b>	<b>13,415,764</b>	<b>4%</b>	<b>598,874</b>	<b>19,641,370</b>	<b>28,001,270</b>
Opening Funds	11,967,494	11,855,223	1%	112,271	11,855,223	2,000,000
<b>Closing Funds</b>	<b>75,012,844</b>	<b>64,130,843</b>	<b>17%</b>	<b>10,882,001</b>	<b>110,877</b>	<b>15,400</b>
	-	-	-	-	-	-

Note 2, 3.

**NOTES TO STATEMENT OF FINANCIAL ACTIVITY**

**Note 1.**

Additional information on the capital works program including committed orders at end of month:

Assets Classification	Actuals	Commitments at Month End	Commitments & Actuals YTD	YTD Revised Budget	Full Year Revised Budget	Uncommitted at Month End
	\$	\$			\$	\$
Computer Equipment	(401,581)	(131,518)	(533,099)	(1,143,815)	(2,238,728)	1,705,629
Furniture and Equipment	(13,950)	-	(13,950)	(31,000)	(50,000)	36,050
Plant & Machinery	(240,257)	(2,568,651)	(2,808,908)	(1,261,447)	(4,305,000)	1,496,092
Land	(300,336)	-	(300,336)	(306,740)	(657,387)	357,051
Buildings	(2,976,847)	(6,878,424)	(9,855,271)	(4,063,459)	(16,985,020)	7,129,749
Infrastructure - Roads	(6,626,227)	(5,784,710)	(12,410,936)	(7,033,570)	(21,358,537)	8,947,601
Infrastructure - Drainage	(346,152)	(53,638)	(399,791)	(465,301)	(1,899,312)	1,499,521
Infrastructure - Footpaths	(686,942)	(39,978)	(726,920)	(864,896)	(1,893,461)	1,166,541
Infrastructure - Parks Equipment	(2,650,346)	(1,117,281)	(3,767,627)	(3,985,712)	(10,757,698)	6,990,071
Infrastructure - Parks Landscaping	(746,321)	(364,952)	(1,111,273)	(1,040,805)	(2,491,510)	1,380,237
Landfill Infrastructure	(109,148)	(151,635)	(260,782)	(168,206)	(538,083)	277,301
Marina Infrastructure	(542,541)	(58,427)	(600,968)	(704,000)	(1,550,000)	949,032
	<b>(15,640,647)</b>	<b>(17,149,213)</b>	<b>(32,789,860)</b>	<b>(21,068,951)</b>	<b>(64,724,736)</b>	<b>31,934,876</b>

**Note 2.**

Closing Funds in the Financial Activity Statement are represented by:

	Actuals	YTD Revised Budget	Full Year Revised Budget	Adopted Budget
	\$	\$	\$	\$
<b>Current Assets</b>				
Cash & Investments	183,368,181	191,663,721	113,947,104	126,585,931
Rates Outstanding	31,608,806	3,500,000	3,500,000	3,500,000
Rubbish Charges Outstanding	139,391	-	-	-
Sundry Debtors	4,306,925	3,200,000	3,200,000	3,200,000
GST Receivable	642,602	-	-	-
Prepayments	182,355	-	-	-
Accrued Debtors	832,784	-	-	-
Stock on Hand	15,580	-	-	-
	<b>221,096,623</b>	<b>198,363,721</b>	<b>120,647,104</b>	<b>133,285,931</b>
<b>Current Liabilities</b>				
Creditors	(12,701,483)	(7,500,000)	(7,898,311)	(7,898,311)
Income Received in Advance	(1,194,185)	(1,400,000)	(1,400,000)	(1,400,000)
GST Payable	(1,775,484)	-	-	-
Withholding Tax Payable	-	-	-	-
Provision for Annual Leave	(4,168,750)	(4,000,000)	(4,000,000)	(4,000,000)
Provision for Long Service Leave	(2,609,004)	(2,400,000)	(2,400,000)	(2,400,000)
	<b>(22,448,907)</b>	<b>(15,300,000)</b>	<b>(15,698,311)</b>	<b>(15,698,311)</b>
<b>Net Current Assets</b>	<b>198,647,716</b>	<b>183,063,721</b>	<b>104,948,792</b>	<b>117,587,620</b>
<b>Add: Non Current Investments</b>	<b>1,013,051</b>	<b>1,100,000</b>	<b>1,100,000</b>	<b>1,100,000</b>
	<b>199,660,768</b>	<b>184,163,721</b>	<b>106,048,792</b>	<b>118,687,620</b>
<b>Less: Restricted/Committed Assets</b>				
Cash Backed Reserves #	(124,647,924)	(120,032,879)	(129,391,962)	(118,672,220)
Deposits & Bonds Liability *	-	-	-	-
	<b>75,012,844</b>	<b>64,130,843</b>	<b>(23,343,169)</b>	<b>15,400</b>
<b>Closing Funds (as per Financial Activity Statement)</b>	<b>75,012,844</b>	<b>64,130,843</b>	<b>(23,343,169)</b>	<b>15,400</b>

# See attached Reserve Fund Statement

\* See attached Restricted Funds Analysis

Note 3.  
Amendments to original budget since budget adoption. Surplus/(Deficit)

Ledger	Project/ Activity	Description	Council Resolution	Classification	Non Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended budget Running Balance
					\$	\$	\$	\$
		<b>Budget Adoption</b>		<b>Closing Funds Surplus(Deficit)</b>				<b>15,400</b>
GL	235 Cockburn Parenting Service - minor income		OCM13/9/18	Income		500		<u>15,900</u>
				<b>Closing Funds Surplus (Deficit)</b>	<u>0</u>	<u>500</u>	<u>0</u>	<u>15,900</u>

**Statement of Comprehensive Income by Nature and Type**  
for the period ended 31 December 2018

	Actual	Amended YTD Budget	\$ Variance to YTD Budget	Forecast	Amended Budget	Adopted Budget
	\$	\$	\$	\$	\$	\$
<b>OPERATING REVENUE</b>						
01 Rates	101,396,781	100,850,000	546,781	104,246,781	103,700,000	103,700,000
02 Specified Area Rates	456,078	450,000	6,078	456,078	450,000	450,000
05 Fees and Charges	Note 1 17,114,443	16,303,742	810,701	29,808,814	28,998,112	28,988,612
10 Grants and Subsidies	5,902,269	5,409,508	492,761	10,917,006	10,424,245	12,233,842
15 Contributions, Donations and Reimbursements	634,253	569,160	65,093	1,314,782	1,249,689	1,249,689
20 Interest Earnings	3,117,361	2,787,677	329,684	5,324,151	4,994,467	4,994,467
25 Other revenue and Income	-	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>128,621,185</b>	<b>126,370,087</b>	<b>2,251,098</b>	<b>152,067,612</b>	<b>149,816,514</b>	<b>151,616,611</b>
<b>OPERATING EXPENDITURE</b>						
50 Employee Costs - Salaries & Direct Oncosts	Note 2 (27,003,472)	(27,703,869)	700,397	(54,577,797)	(55,278,194)	(55,123,882)
51 Employee Costs - Indirect Oncosts	(415,746)	(521,447)	105,701	(1,468,446)	(1,574,147)	(1,571,447)
55 Materials and Contracts	Note 3 (18,972,644)	(22,884,093)	3,911,449	(40,744,568)	(44,656,017)	(43,245,692)
65 Utilities	(2,505,673)	(2,763,623)	257,950	(5,201,835)	(5,459,785)	(5,460,583)
70 Interest Expenses	(369,668)	(354,473)	(15,195)	(724,140)	(708,945)	(708,945)
75 Insurances	(1,585,729)	(1,485,000)	(100,729)	(1,585,729)	(1,485,000)	(1,485,000)
80 Other Expenses	(4,776,464)	(5,217,707)	441,243	(8,699,146)	(9,140,388)	(9,140,388)
85 Depreciation on Non Current Assets	(16,077,613)	(15,570,388)	(507,225)	(31,628,943)	(31,121,718)	(31,121,718)
86 Amortisation on Non Current Assets	(548,751)	(569,640)	20,889	(548,751)	(1,139,280)	(1,139,280)
<b>Add Back:</b> Indirect Costs Allocated to Capital Works	843,132	490,740	352,392	1,338,962	986,570	986,570
<b>Total Operating Expenditure</b>	<b>(71,412,628)</b>	<b>(76,579,499)</b>	<b>5,166,872</b>	<b>(143,840,393)</b>	<b>(149,576,904)</b>	<b>(148,010,366)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATING ACTIVITIES</b>						
	<b>57,208,558</b>	<b>49,790,588</b>	<b>7,417,970</b>	<b>8,227,219</b>	<b>239,609</b>	<b>3,606,245</b>
<b>NON-OPERATING ACTIVITIES</b>						
11, 16 Non-Operating Grants, Subsidies and Contributions	7,035,332	4,289,648	2,745,684	18,026,208	15,280,524	10,133,695
18 Developers Contributions Plans: Cash	2,155,715	2,594,966	(439,251)	5,470,749	5,910,000	5,910,000
95 Profit/(Loss) on Sale of Assets	1,640,942	1,474,264	166,678	1,640,942	10,119,628	1,759,728
<b>Total Non-Operating Activities</b>	<b>10,766,989</b>	<b>8,358,878</b>	<b>2,408,111</b>	<b>25,072,899</b>	<b>31,310,152</b>	<b>17,803,423</b>
<b>NET RESULT</b>	<b>67,975,547</b>	<b>58,149,466</b>	<b>9,826,081</b>	<b>33,300,118</b>	<b>31,549,761</b>	<b>21,409,668</b>

**Notes to Statement of Comprehensive Income**

**Note 1.**

Additional information on main sources of revenue in fees & charges.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
<b><u>Recreation &amp; Community Safety</u></b>				
Recreational Services	255,139	296,790	593,580	593,580
Law and Public Safety	367,929	313,975	465,596	465,596
Cockburn ARC	5,476,034	5,604,375	11,152,830	11,152,830
	6,099,102	6,215,140	12,212,006	12,212,006
<b><u>Waste Services:</u></b>				
Waste Collection Services	2,573,575	2,549,795	2,647,216	2,647,216
Waste Disposal Services	3,082,000	2,809,380	5,479,288	5,479,288
	5,655,575	5,359,175	8,126,504	8,126,504
<b><u>Infrastructure Services:</u></b>				
Port Coogee Marina	791,128	479,439	955,000	955,000
	791,128	479,439	955,000	955,000
	12,545,805	12,053,754	21,293,509	21,293,509

**Note 2.**

Additional information on Salaries and Direct On-Costs by each Division.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Services	(1,199,198)	(1,225,632)	(2,451,261)	(2,451,261)
Finance & Corporate Services Division	(3,909,851)	(3,865,786)	(7,631,029)	(7,437,105)
Governance & Community Services Division	(10,123,593)	(10,417,225)	(20,957,840)	(20,997,452)
Planning & Development Division	(2,766,466)	(2,952,008)	(5,754,016)	(5,754,016)
Engineering & Works Division	(9,004,364)	(9,243,217)	(18,484,048)	(18,484,048)
	(27,003,472)	(27,703,869)	(55,278,194)	(55,123,882)

**Note 3**

Additional information on Materials and Contracts by each Division.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Services	(759,106)	(710,905)	(1,861,055)	(2,076,333)
Finance & Corporate Services Division	(2,096,879)	(2,246,083)	(3,943,270)	(3,952,650)
Governance & Community Services Division	(5,517,994)	(7,099,622)	(13,589,470)	(12,658,920)
Planning & Development Division	(533,015)	(513,760)	(1,033,323)	(1,013,391)
Engineering & Works Division	(10,065,650)	(12,313,722)	(24,228,899)	(23,544,399)
Not Applicable	0	0	0	0
	(18,972,644)	(22,884,093)	(44,656,017)	(43,245,692)

## City of Cockburn - Reserve Funds

## Financial Statement for Period Ending 31 August 2018

Account Details	Opening Balance		Interest Received		t/f's from Municipal		t/f's to Municipal		Closing Balance	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>Council Funded</b>										
Bibra Lake Management Plan	601,791	601,791	11,324	2,287	-	-	(100,000)	-	513,115	604,078
Carry Forward Projects	3,618,392	3,618,392	-	-	9,557,112	-	(10,938,249)	(2,624,067)	2,237,255	994,326
Cockburn ARC Building Maintenance	2,010,608	2,010,608	53,573	7,643	-	-	-	-	2,064,181	2,018,251
Cockburn Coast SAR	897	897	-	3	-	-	-	-	897	901
Community Infrastructure	14,879,832	14,879,832	127,034	56,449	7,298,111	-	(5,525,836)	(165,229)	16,779,141	14,771,053
Community Surveillance	903,958	903,958	23,842	3,419	200,000	-	(359,238)	(50,739)	768,562	856,639
Environmental Offset	304,512	304,512	8,033	1,158	-	-	-	-	312,545	305,669
Greenhouse Action Fund	420,432	420,432	10,790	1,598	200,000	-	(60,000)	-	571,222	422,031
HWRP Post Closure Management & Contaminated	2,324,206	2,324,206	50,489	8,834	-	-	(135,000)	(307)	2,239,695	2,332,733
Information Technology	206,565	206,565	8,388	785	200,000	-	(121,250)	-	293,703	207,350
Insurance	1,246,137	1,262,819	8,801	4,789	550,000	-	(75,000)	16,682	1,729,938	1,284,290
Land Development and Investment Fund	3,756,615	3,756,615	256,447	14,341	7,394,201	94,578	(3,000,799)	(1,202)	8,406,464	3,864,332
Major Building Refurbishment	13,093,407	13,093,407	147,574	49,770	1,500,000	-	(175,000)	-	14,565,981	13,143,177
Municipal Elections	79,037	79,037	2,977	300	-	-	-	-	82,014	79,337
Naval Base Shacks	1,078,013	1,078,013	24,153	4,098	30,635	-	-	-	1,132,801	1,082,111
Plant & Vehicle Replacement	9,373,858	9,354,672	115,183	35,597	3,350,000	-	(3,526,500)	(77,154)	9,312,541	9,313,116
Port Coogee Marina Assets Replacement	285,423	285,423	-	1,085	1,000,000	-	-	-	1,285,423	286,508
Port Coogee Special Maintenance - SAR	1,629,721	1,418,130	28,417	5,793	380,000	-	(206,833)	(47,106)	1,831,305	1,376,817
Port Coogee Waterways - SAR	92,022	92,022	8,852	350	70,000	-	(50,000)	-	120,874	92,372
Port Coogee Waterways - WEMP	1,763,151	1,763,151	43,009	6,702	-	-	(593,533)	(3,565)	1,212,627	1,766,288
Roads & Drainage Infrastructure	15,446,223	15,446,223	81,300	58,713	2,000,000	-	(5,069,894)	(528,695)	12,457,629	14,976,242
Staff Payments & Entitlements	1,709,732	1,709,732	47,023	6,499	125,000	-	(190,000)	(134,000)	1,691,755	1,582,231
Waste & Recycling	14,136,202	14,136,202	363,713	53,527	1,100,000	-	(598,083)	(11,044)	15,001,832	14,178,685
Waste Collection	2,092,296	2,092,296	66,093	7,953	1,400,000	-	(91,207)	(8,201)	3,467,182	2,092,048
Welfare Redundancies	42,634	42,634	797	162	-	-	-	-	43,431	42,796
	<b>91,095,664</b>	<b>90,881,570</b>	<b>1,487,812</b>	<b>331,856</b>	<b>36,355,059</b>	<b>94,578</b>	<b>(30,816,422)</b>	<b>(3,634,625)</b>	<b>98,122,113</b>	<b>87,673,379</b>
<b>Grant Funded</b>										
Aged and Disabled Asset Replacement	191,003	191,003	8,628	726	-	-	-	-	199,631	191,729
CIHCF Building Maintenance	6,150,813	6,150,813	5,641	23,380	1,456,941	99,725	-	-	7,613,395	6,273,918
Family Day Care Accumulation Fund	30,674	30,675	-	72	-	-	-	-	30,674	30,746
Naval Base Shack Removal	528,000	528,000	10,822	2,007	56,000	-	-	-	594,822	530,007
Restricted Grants & Contributions	4,398,719	4,532,938	-	-	-	-	(3,907,730)	(3,860,200)	490,989	672,738
Welfare Projects Employee Entitlements	506,148	708,130	9,223	2,263	-	-	-	-	515,371	710,394
	<b>11,805,357</b>	<b>12,141,558</b>	<b>34,314</b>	<b>28,448</b>	<b>1,512,941</b>	<b>99,725</b>	<b>(3,907,730)</b>	<b>(3,860,200)</b>	<b>9,444,882</b>	<b>8,409,532</b>
<b>Development Cont. Plans</b>										
Cockburn Coast DCP14	(112,255)	(112,255)	-	(427)	-	-	(40,961)	-	(153,216)	(112,681)
Community Infrastructure DCP 13	5,714,253	5,714,253	231,370	22,739	4,500,000	893,081	(4,370,495)	-	6,075,128	6,630,073
Hammond Park DCP	2,742,378	2,742,378	24,032	10,440	500,000	9,073	(6,885)	-	3,259,525	2,761,892
Munster Development	1,260,069	1,260,069	21,830	4,790	80,000	-	(8,321)	-	1,353,578	1,264,859
Muriel Court Development Contribution	257,613	257,613	179	979	350,000	-	(11,738)	-	596,054	258,592
Packham North - DCP 12	15,021	15,021	1,146	57	100,000	-	(9,379)	-	106,788	15,078

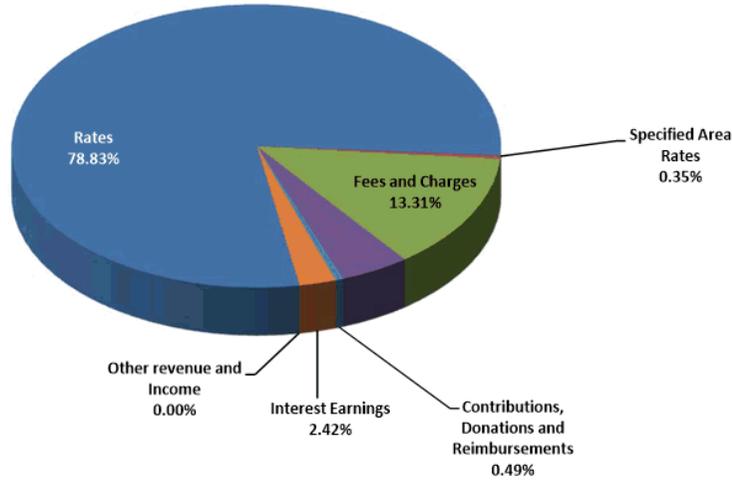
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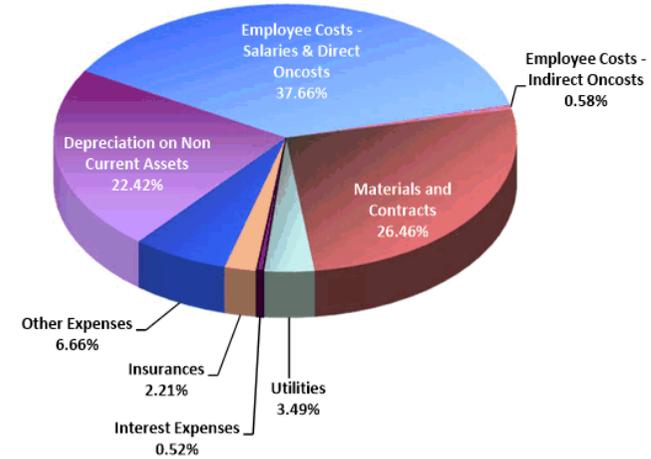
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Solomon Road DCP	639,757	639,757	16,500	2,432	-	-	(5,511)	-	650,746	642,188
Success Nth Development Cont. Plans	3,282,848	3,282,848	40,540	12,479	30,000	-	(3,776)	-	3,349,612	3,295,327
Thomas St Development Cont. Plans	13,262	13,262	294	50	-	-	-	-	13,556	13,312
Wattleup DCP 10	17,141	17,141	3,394	177	250,000	63,389	(6,885)	-	263,650	80,707
Yangebup East Development Cont. Plans	1,422,610	1,422,610	18,907	5,408	-	14,565	(3,656)	-	1,437,861	1,442,582
Yangebup West Development Cont. Plans	780,602	780,602	10,212	2,967	100,000	-	(3,376)	-	887,438	783,569
	<b>16,033,299</b>	<b>16,033,299</b>	<b>368,404</b>	<b>62,091</b>	<b>5,910,000</b>	<b>980,107</b>	<b>(4,470,986)</b>	<b>-</b>	<b>17,840,717</b>	<b>17,075,497</b>
<i>Total Reserves</i>	<b>118,934,320</b>	<b>119,056,427</b>	<b>1,890,530</b>	<b>422,396</b>	<b>43,778,000</b>	<b>1,174,410</b>	<b>(39,195,138)</b>	<b>(7,494,825)</b>	<b>125,407,712</b>	<b>113,158,408</b>

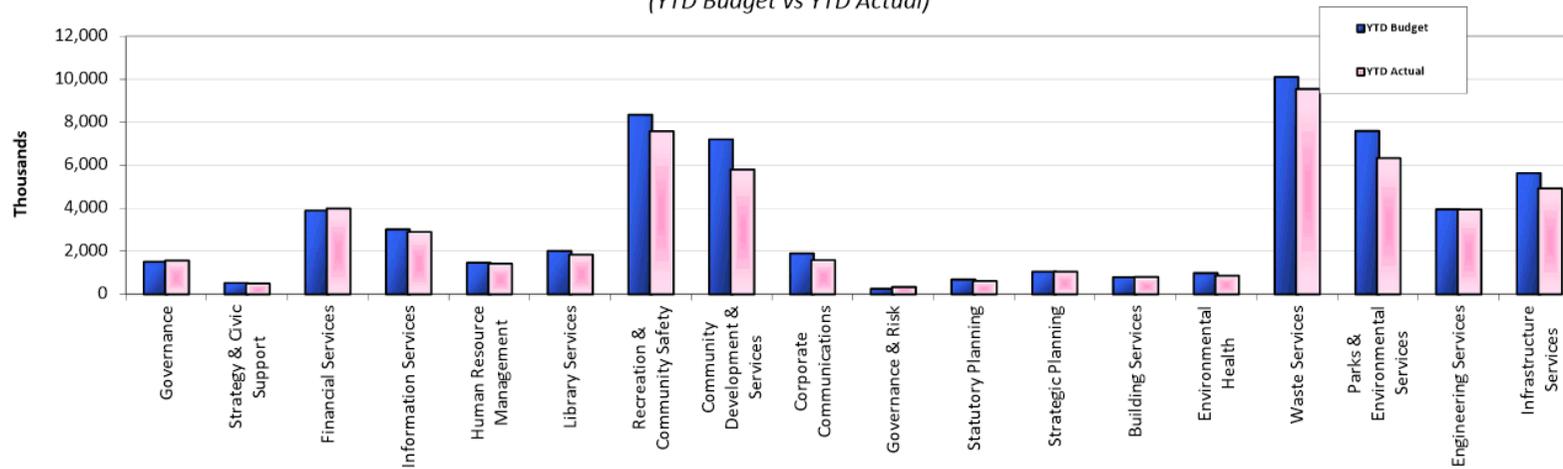
**Operating Income by Nature and Type**  
(YTD Actual)



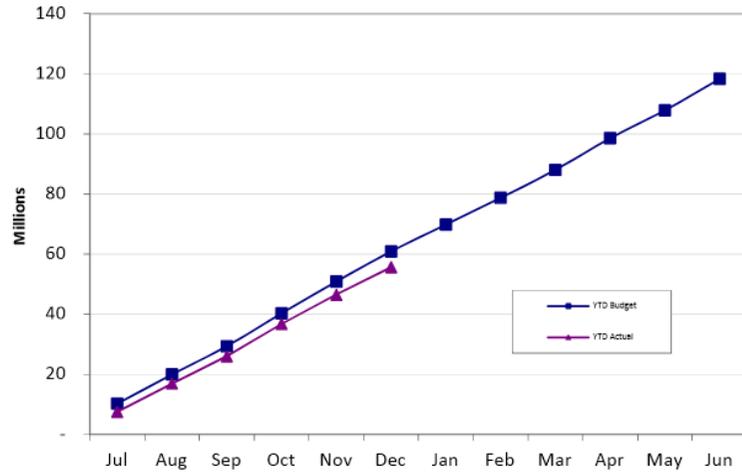
**Operating Expenditure by Nature and Type**  
(YTD Actual)



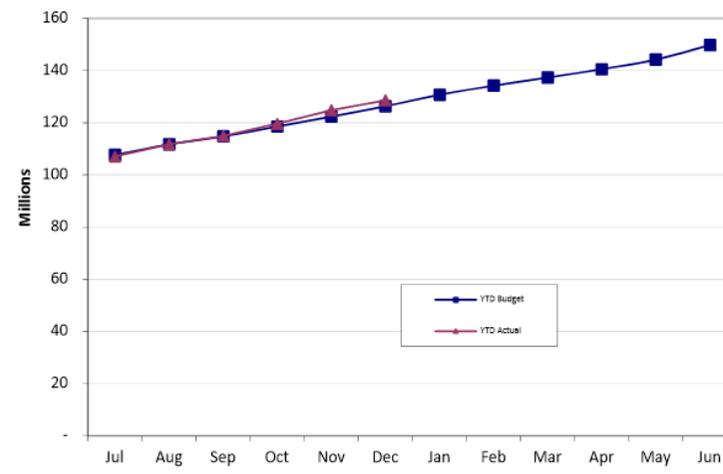
**Operating Expenditure by Business Unit**  
(YTD Budget vs YTD Actual)



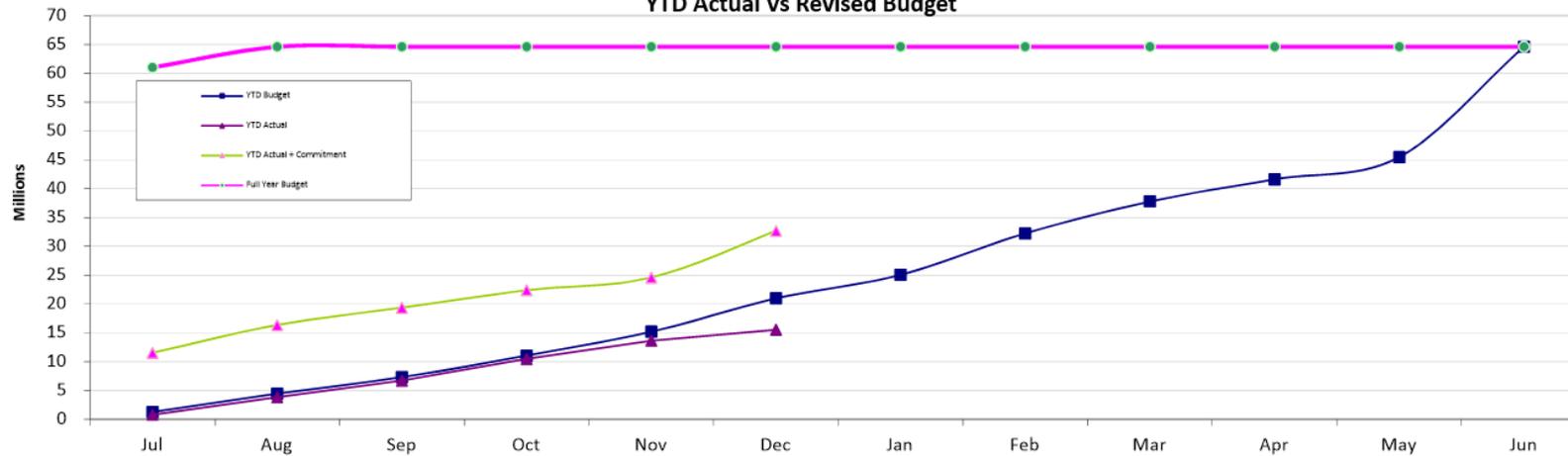
YTD Operating Expenditure Vs YTD Revised Budget



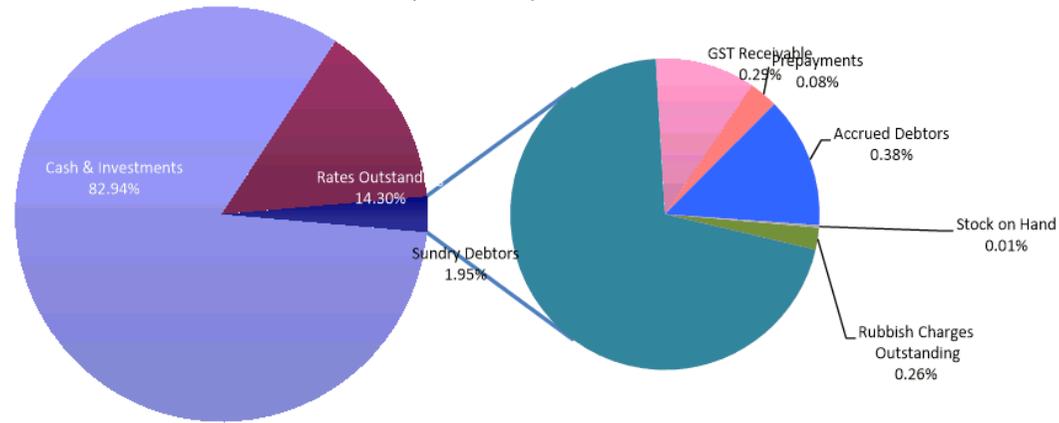
YTD Operating Income Vs YTD Revised Budget



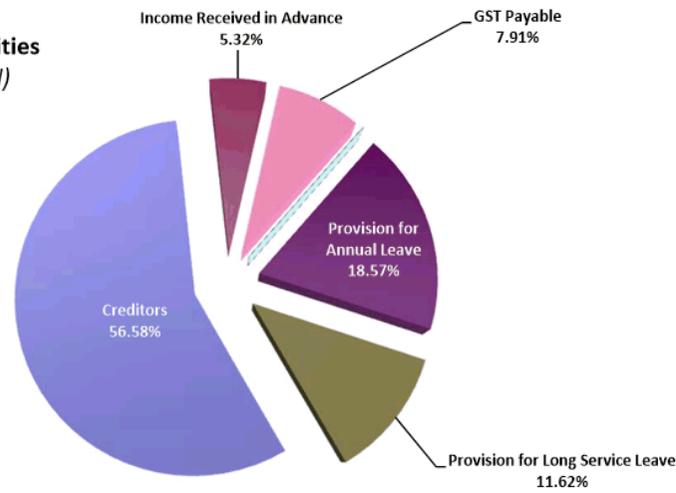
Capital Expenditure  
YTD Actual Vs Revised Budget

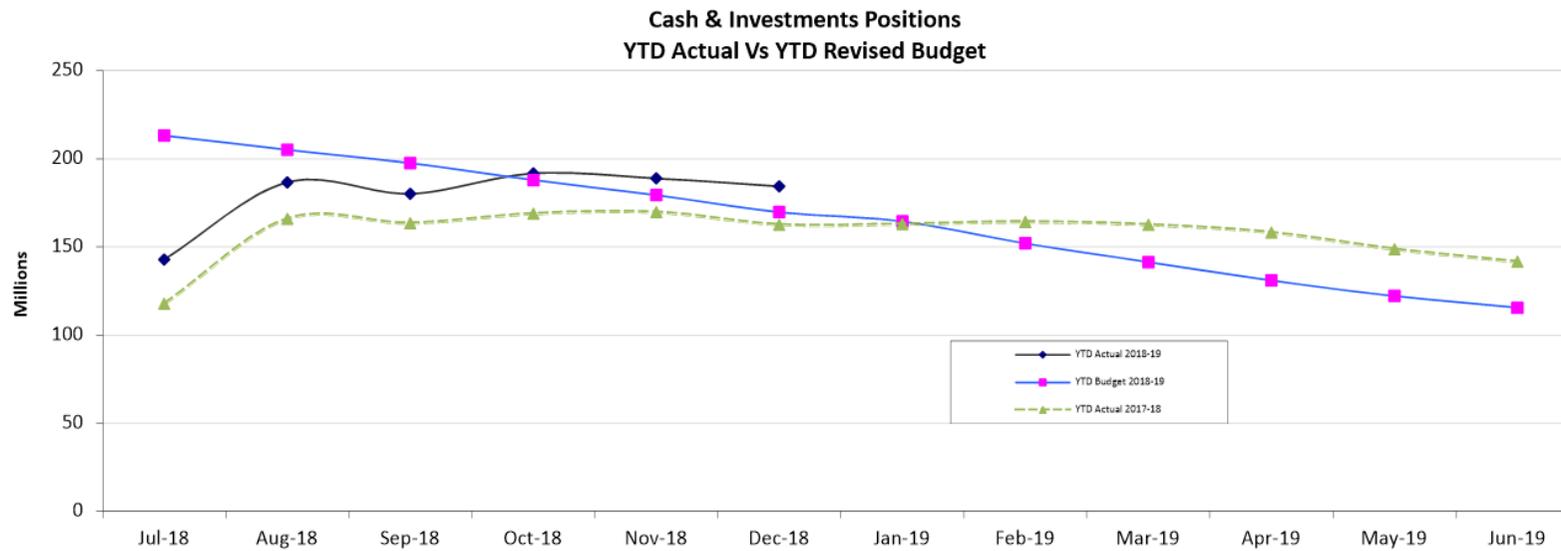
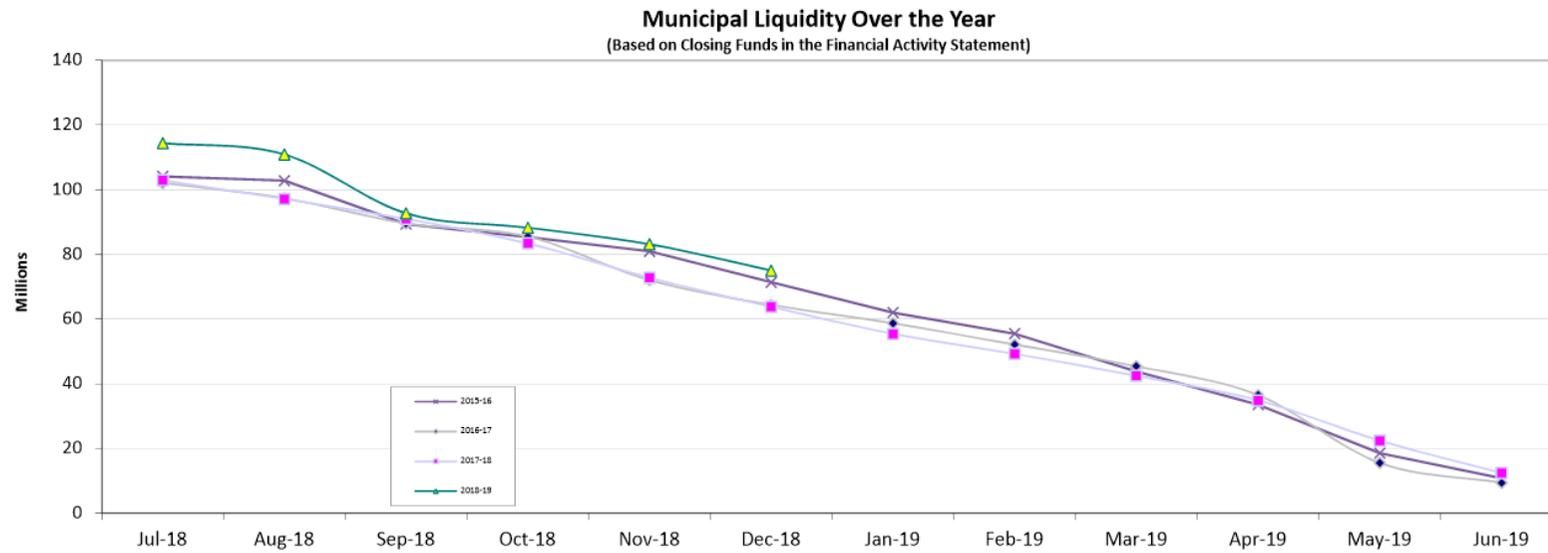


**Current Assets**  
(YTD Actual)



**Current Liabilities**  
(YTD Actual)





**DETAILED BUDGET AMENDMENTS REPORT**

for the period ended 31 December 2018

PROJECT/ACTIVITY LIST	DESCRIPTION	ADD/LESS	EXPENDITURE	TF TO RESERVE	FUNDING SOURCES				
					RESERVE	EXTERNAL	MUNICIPAL	NON-CASH	
GL 105	Other General Purpose Income	Adjustments to the FAGS income	ADD	85,977			(85,977)		
CW4698	Jandakot Bushfire Building & Carpark Upgrade	Variation to initial cost funded from Contingency	ADD	50,000				(50,000)	
OP8272	Contingency Funds	To fund Jandakot Bushfire Building & Carpark Upgrade	LESS	(50,000)				50,000	
CW7845	Spray Unit attached to PL485	Parachute project	ADD	13,000		(13,000)			
CW1098	Corporate Governance – Furniture and Equipment	General furniture & equipment funded from Contingency	ADD	20,000				(20,000)	
OP8272	Contingency Funds	To fund general furniture & equipment purchases	LESS	(20,000)				20,000	
OP6061	13 Kent Street	Demolition cost funded from Contingency	ADD	16,000				(16,000)	
OP8272	Contingency Funds	To fund demolition at 13 Kent St	LESS	(16,000)				16,000	
				<b>98,977</b>	<b>0</b>	<b>(13,000)</b>	<b>(85,977)</b>	<b>0</b>	<b>0</b>

**15.3 MID-YEAR 2018-2019 BUDGET REVIEW****Author(s)** S Downing and N Mauricio**Attachments** 1. 2018-19 mid-year budget review schedule [↓](#)**RECOMMENDATION**

That Council amend the Municipal Budget for 2018-19 as set out in the schedule of budget amendments attached to the Agenda and summarised below:

Operating Revenue	-\$115,320	Reduced operating revenue
Operating Expenditure	-\$726,486	Increased operating spending
Capital Revenue	\$1,431,973	Increased capital revenue
Capital Expenditure	-\$2,142,738	Increased capital spending
Asset sale proceeds	-\$5,935,877	Reduced asset sale proceeds
T/F from Reserves	\$867,302	Increased transfers from Reserves
T/F to Reserves	\$6,306,275	Reduced transfers to Reserves
Net mid-year budget review adjustment	-\$314,871	Decreased Surplus

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

**Background**

Council adopted its annual Municipal Budget at the Special Council Meeting held on 21 June 2018 and in accordance with statutory provisions, a formal report on the performance of the budget to the end of December is presented to the February 2019 Ordinary Council Meeting.

Section 33A (1) of the Local Government (Financial Management) Regulations 1996 requires Council to review the six monthly performance of its annual budget between 1 January and 31 March each year.

**Submission**

N/A

**Report**

The objective of the budget review exercise is to identify and address any significant variations to Council’s adopted budget. The City’s managers were required to assess financial requirements for their service areas and propose any changes with a supporting brief explanation as to why these are required. The detailed schedule attached to the Agenda consolidates the submissions made, after having been reviewed and assessed by Finance. It is worth noting that the recommended budget amendments to the municipal budget are in addition to those made through the monthly Council agenda items on the financial reports.

The results of the budget review undertaken and its impact on the City’s closing municipal budget position for 2018-2019 is demonstrated in the following summary table. This is showing a net decrease of \$314,871 in the closing budget surplus from \$434,777 to \$119,906

*Projected Budget Position for 2018-2019 following budget review:*

Adopted Closing Municipal Position for 2018-2019	\$15,400	Surplus
ADD net budget adjustments before statutory budget review	\$419,377	Reported in monthly Agendas
<b>Closing Municipal Position before mid-year review</b>	<b>\$434,777</b>	<b>Surplus</b>
<b>Mid-year budget review items:</b>		
Operating Revenue	-\$115,320	Reduced operating revenue
Operating Expenditure	-\$726,486	Increased operating spending
Capital Revenue	\$1,431,973	Increased capital revenue
Capital Expenditure	-\$2,142,738	Increased capital spending
Asset sale proceeds	-\$5,935,877	Reduced asset sale proceeds

T/F from Reserves	\$867,302	Increased transfer from Reserves
T/F to Reserves	\$6,306,275	Reduced transfer to Reserves
<b>Net mid-year budget review adjustment</b>	<b>-\$314,871</b>	<b>Decreased Surplus</b>
<b>Closing Municipal Position after mid-year review</b>	<b>\$119,906</b>	<b>Surplus</b>

### *Net Revenue*

The net increase to revenue (operating and capital) of \$1.32m includes the following significant items:

- Reclassification of the rates from Jandakot Airport, from commercial property rates to payments in lieu of rates (ex-gratia) - \$3.78m adjustment but no net impact to revenue;
- Additional interest income from Rates interest of \$12k and ESL interest of \$10k;
- Adjustments to Cockburn ARC Learning to Swim, Membership fees, Admission fees and Hire Fees – a net reduction of \$54,482; and
- Additional \$1.07m in roads funding allocated.

### *Sale of Assets*

Revenue from the sale of land assets, the proceeds of which are transferred to the Land Investment and Development Reserve:

- 30 Plantagenet Road Hamilton Hill, \$0.75m. Sale to Portugese Community Association, defer settlement to 2019-2020 as per contract;
- 1 Semple Court South Lake, \$2.59m. Sale deferred to 2019-2020 as per contract;
- Lot 33 Davilak Road Hamilton Hill, \$1.31m. Accounting for actual sale price achieved and now settled and proceeds transferred to Land Development and Investment Reserve; and
- 25 Imlah Court Jandakot, \$0.9m. Accounting for actual sale price achieved, now settled and proceeds transferred to Land Development and Investment Reserve.

### *Operating Expenditure*

- Cockburn ARC operating expenses will have been review with an overall reduction of \$93,919;
- Contracted Cyber Security officer (2 year contract) to deliver on the Cyber Security plan presented to the Strategic Finance and Audit Committee. 2018-2019 cost is \$70,538;
- Cockburn Soundings – Australia Post failed to bill the city for two editions in 2017-2018 \$34,370;
- Additional contracted swimming pool inspector to meet statutory inspection times \$65,000;
- Legal fees for Environmental Health Services, potentially recoverable through prosecutions and/or fines \$30,000;
- SMRC's RRRC Loan Repayment – population recalculation arising from the census pushing up Cockburn's official population above prior ABS estimates \$66,783;
- Plant operator for HWRP to offset the Greenwaste services, now ramping up as the City rolls out the final Third Bin program bins, \$73,000; and
- Fuel issues – after the fuel price has fallen over the last three years, 2018 saw the price of diesel increase requirement a top up to the current \$700,000 budget - \$200,611.

#### *Capital Expenditure*

The City's capital program is being changed and below highlights key changes required above \$50,000:

- Botany Park floodlights – installation of 4 LED lights rather than 2, providing greater use of playing surface - \$140,000;
- Treeby Oval – in-kind works to developer in accordance with agreement for the development of the oval \$87,906;
- Co-Safe vehicles – Invoiced post year end close \$50,175;
- Murdoch Chase Public Art work \$25,000;
- Purchase of Lot 203 Railway Parade land - \$125,470;
- HWRP Facility – Safety Wall to be installed after recent accident and Work Safe recommendations \$80,000;

- Lot 7 Cockburn Central Landscaping Works no longer required. Returning funds to the Land Development and Investment Reserve - \$198,000;
- Verde Drive Cockburn Central – additional road works costs to complete the project - \$255,529;
- Fawcett Road – additional costs associated with service relocations (Western Power) \$193,900;
- New works to prevent flooding in Britannia Way –\$147,800;
- New works on the Guidace Way Sump \$165,000;
- Additional cost for Lyon Road Aubin Grove Traffic Management \$47,072;
- MRRG Resurfacing program – matching contributions Beeliar Drive \$112,233 and North Lake Road \$77,533;
- New works for flooding on Wattleup Road \$170,750;
- Carpet replacement program for City administration centre no longer required (due to move within five years). Carpet will be replaced when building is refurbished as part of the Learning for Life Centre works. \$130,000;
- Work required on the plant room at the CBSC as per the audit report \$45,000; and
- Additional funds required for fit out of the Jandakot VBFB facility in Banjup. Cost arose due to prices obtained in tender and higher than expected costs associated with services establishment. \$371,037.

### **Strategic Plans/Policy Implications**

#### City Growth

Maintain service levels across all programs and areas.

#### Leading & Listening

Ensure sound long term financial management and deliver value for money.

Provide for community and civic infrastructure in a planned and sustainable manner, including administration, operations and waste management.

### **Budget/Financial Implications**

The Municipal Budget will be amended in accordance with the recommended changes as contained in the report attachment. The result is a decrease of \$314,871 in the municipal budget surplus to \$119,906.

### **Legal Implications**

N/A

### **Community Consultation**

N/A

### **Risk Management Implications**

The City is required to prepare and adopt a Mid-Year Budget Review as part of the financial reporting requirements of the Local Government Act. Failure to adopt the results of the review process in the attached report will make the City non-compliant with this legislative requirement. It could also impair the City's financial capacity to deliver the budgeted works and services.

### **Advice to Proponent(s)/Submitters**

N/A

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 February 2019 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

2018-19 Mid-Year Budget Review List.xlsx

Service Unit	Ledger	Account Number	Expenditure	To Reserve	Revenue	From Reserve	Sale Proceeds	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
131 - Civic Support	GL	147-6000 Salaries	20,000	0	0	0	0	20,000	Part funding of ETP paid in July as salary savings not sufficient to cover entire ETP. Employee # 1255 - VV. Total ETP was \$70K, requesting \$20K to balance 2018/19 budget.
131 - Civic Support	OP	OP9602 - Emergency Services Function	(10,000)	0	0	0	0	(10,000)	Savings made. Used to fund ETP paid under SU 131 - GL 147-6000
131 - Civic Support	OP	OP9605 - Cockburn Cocktail Party	(10,000)	0	0	0	0	(10,000)	Function not proceeding. Savings used to fund ETP paid under SU 131 - GL 147-6000
212 - Property_Rates_Revenue	GL	100-5014 Ex Gratia Rates	0	0	3,783,597	0	0	(3,783,597)	Recognition of Jandakot Airport rates (levied & part year) as ex-gratia
212 - Property_Rates_Revenue	GL	100-5020 Rate Interest	0	0	12,000	0	0	(12,000)	
212 - Property_Rates_Revenue	GL	100-5021 ESL Penalty	0	0	10,000	0	0	(10,000)	
212 - Property_Rates_Revenue	GL	100-5072 GRV - Commercial Rates	0	0	(3,731,909)	0	0	3,731,909	Classify Jandakot Airport rates levied as ex-gratia
212 - Property_Rates_Revenue	GL	145-5301 Administration Fees	0	0	(24,000)	0	0	24,000	More ratepayers on Smart Rates instead of instalment option therefore.
212 - Property_Rates_Revenue	GL	145-6215 Bank Charges	40,000	0	0	0	0	40,000	Additional budget required due to increase in online payments received for the City.
214 - Procurement Services	GL	122-6000 Salaries	18,000	0	0	0	0	18,000	Additional Casual support = TN backfill
214 - Procurement Services	GL	122-6249 Courier Expenses	(200)	0	0	0	0	(200)	
214 - Procurement Services	GL	122-6267 Legal Expenses	(1,000)	0	0	0	0	(1,000)	Review deferred
214 - Procurement Services	GL	122-6299 Software Support Expenses	(7,000)	0	0	0	0	(7,000)	
214 - Procurement Services	GL	122-6600 Telecommunication Expenses	200	0	0	0	0	200	
220 - Information_Services_Unit_Management	GL	124-6000 Salaries	60,538	0	0	0	0	60,538	6 months Cyber Security Officer @ \$120k per year
220 - Information_Services_Unit_Management	GL	124-6100 Superannuation	10,000	0	0	0	0	10,000	6 months Cyber Security Officer @ \$120k per year
221 - Information Communication and Technology	CW	CW1443 - Unified Communication System	(192,573)	0	0	(192,573)	0	0	Reserve funding transferred to CW1410 and GL125-6299
221 - Information Communication and Technology	GL	125-6000 Salaries	8,478	0	0	0	0	8,478	Request to reclassify Systems Support Officer (Level 5/6) to Senior Systems Support Officer (Level 6/7).
221 - Information Communication and Technology	GL	125-6100 Superannuation	501	0	0	0	0	501	Request to reclassify Systems Support Officer (Level 5/6) to Senior Systems Support Officer (Level 6/7).
221 - Information Communication and Technology	GL	125-6299 Software Support Expenses	105,573	0	0	105,573	0	0	New software purchases which require ongoing support and maintenance (Mimecast security, Adobe Upgrade/True-Up, Vmware 3 Year Enterprise License Agreement. Reserve funding transferred from CW1443
221 - Information Communication and Technology	OP	OP9042 - Leasing IT Network Infrastructure	10,494	0	0	0	0	10,494	New Cisco Switch Deployment, lease costs increased \$20k per year, so requesting 6 months increase
223 - GIS_Services	GL	873-6000 Salaries	4,854	0	0	0	0	4,854	50% of proposed changes salaries GL 4 pay increments
223 - GIS_Services	GL	873-6100 Superannuation	510	0	0	0	0	510	50% of proposed changes to salaries GL and oncost of super
224 - Business_Systems_Services	CW	CW1367 - GIS Integration with T1	(5,440)	0	0	(5,440)	0	0	Transfer total to CW1410 for integration costs

2018-19 Mid-Year Budget Review List.xlsx

Service Unit	Ledger	Account Number	Expenditure	To Reserve	Revenue	From Reserve	Sale Proceeds	Muni Cash Impact	Justification
			+/-	+/-	+/-	+/-	+/-		
224 - Business_Systems_Services	CW	CW1410 - T1 CiAnywhere Customer Requests	92,440	0	0	92,440	0	0	Transfer \$5440 from CW1367 Request increase of \$87k for salaries of 2 staff starting 21/1/19 (as per business case) Reserve funding transferred from CW1443
224 - Business_Systems_Services	CW	CW1432 - New software to payroll rostering	40,000	0	0	40,000	0	0	\$70k EmpLive rollout costs to Rangers/Library - Transfer \$20k from CW1451, \$20k from CW1454, 0 will still be short by \$30k on committed orders
224 - Business_Systems_Services	CW	CW1451 - Electronic Outcome Measurement & Reporting FWK	(20,000)	0	0	(20,000)	0	0	Project not going ahead this year, transfer funds to CW1432 (EmpLive) to meet committed orders
224 - Business_Systems_Services	CW	CW1452 - Environmental Health - BP Improvements	(43,140)	0	0	(43,140)	0	0	Transfer to GL128-6229 to meet contract costs for Galaxy42
224 - Business_Systems_Services	CW	CW1454 - Grant Funding Management	(20,000)	0	0	(20,000)	0	0	Project not going ahead this year, transfer funds to CW1432 (EmpLive) to meet committed orders
224 - Business_Systems_Services	CW	CW1477 - Building Services Digital Internal Referral project	(7,613)	0	0	(7,613)	0	0	Transfer to GL128-6229 to meet contract costs for Galaxy42
224 - Business_Systems_Services	CW	CW1481 - Intranet Improvements	(20,000)	0	0	0	0	(20,000)	Transfer to Salaries (\$18k) and Super (\$2k) to fund new web developer (as per business case)
224 - Business_Systems_Services	GL	128-6000 Salaries	18,000	0	0	0	0	18,000	Transfer \$18k from CW1481 (Intranet) for web developer (as per business case)
224 - Business_Systems_Services	GL	128-6100 Superannuation	2,000	0	0	0	0	2,000	Transfer \$2k from CW1481 (Intranet) for web developer (as per business case)
224 - Business_Systems_Services	GL	128-6229 Professional Services	50,753	0	0	50,753	0	0	Transfer \$43,140 from CW1452, \$7,613 from CW1477 for contract costs for Galaxy42
231 - Human_Resources	GL	140-6263 Employee Assistance Program	5,000	0	0	0	0	5,000	Price increase associated with new service provider
231 - Human_Resources	OP	OP9700 - Flu Vaccination	8,500	0	0	0	0	8,500	Offering vaccinations to casual employees
231 - Human_Resources	OP	OP9708 - Staff Wellness Program	30,000	0	0	0	0	30,000	This is for ARC membership. Would also suggest that the account title be changed to 'ARC Membership'
231 - Human_Resources	OP	OP9718 - Health Initiatives	10,000	0	0	0	0	10,000	Additional wellness initiatives for rest of year. Suggest change title to "Staff Wellness"
231 - Human_Resources	OP	OP9800 - Career Expo - Staff Recruitment Expense	10,000	0	0	0	0	10,000	Recruitment expenses associated with specific RAP/DAIP projects. Change title to "DAIP/RAP Projects"
311 - Management_Libraries	GL	605-6282 Photocopying Expenses	(8,500)	0	0	0	0	(8,500)	Management Services no longer has a leased photocopier.
313 - Coolbellup_Library	GL		0	0	0	0	0	0	6902 Depreciation Furniture has a charge of \$1171.56 but no budget allocation.
314 - Success_Library	GL	620-6266 Equipment Leasing Expenses	(11,000)	0	0	0	0	(11,000)	No leasing expenses expected as previously photocopier fees were being charged to this account. Hence the overspend in 6282.

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Service Unit	Ledger	Account Number	Expenditure	To Reserve	Revenue	From Reserve	Sale Proceeds	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
314 - Success_Library	GL	620-6282 Photocopying Expenses	3,500	0	0	0	0	3,500	Extra funding required calculated on current spend.
320 - Recreation_Community_Safety_Serv_U_Mgt	GL	515-6304 Sundry Minor Expenses	2,750	0	0	0	0	2,750	Purchase of Autocad licence for Leisure Planning Officer
323 - Recreation Services	CW	CW1484 - Major Capital Works Grants Program	10,417	0	0	10,417	0	0	Actuals to be \$10,417
323 - Recreation Services	CW	CW5247 - Sports Lighting Control Units	(12,000)	0	0	0	0	(12,000)	Actuals to be \$7,866
323 - Recreation Services	CW	CW5820 - Sporting Clubs Major Capital Works Program	(10,417)	0	0	(10,417)	0	0	Journal \$10,417 to CW1484 and deactivate CW5820
323 - Recreation Services	CW	CW5821 - Sports lighting control units	7,866	0	0	0	0	7,866	Journal \$7,866 to CW5821 and deactivate CW5247
323 - Recreation Services	CW	CW5904 - Calleya(Treeby) Floodlights	57,770	0	90,000	0	0	(32,230)	Received additional \$90k funding through Fed Govt. Surplus to be utilised for Atwell Netting and AFL Goals
323 - Recreation Services	CW	CW5981 - Botany Park Floodlighting	240,645	0	100,645	140,000	0	0	As per previous emails 26/09/18 (attached). \$60k from Club, \$30k CSRFF, \$20k Fed. Govt. \$50k CoC MCWG (CW5820/CW1484) and \$90k TBA (approved by D.Green and S.Downing - email attached)
323 - Recreation Services	GL	559-5324 Lease Revenue	0	0	(25,000)	0	0	25,000	To be made inactive as under SU423 and OP6829
323 - Recreation Services	OP	OP6221 - Malabar Reserve - BMX Toilet Block	14,965	0	0	0	0	14,965	17/18 project missed carry forward. Program externally funded and individual voucher amounts reduced. State Government has taken back payments to individuals post Nov 2018
323 - Recreation Services	OP	OP8173 - KidSport	(200,092)	0	(126,701)	(67,716)	0	(5,675)	
323 - Recreation Services	OP	OP8829 - Western Suburbs Sports Precinct Study	11,496	0	0	0	0	11,496	Approved by S.Downing
323 - Recreation Services	OP	OP8921 - Provide Bins for Sporting Clubs	(1,000)	0	0	0	0	(1,000)	Return as using OP9314
323 - Recreation Services	OP	OP9257 - Club Development	0	0	(5,000)	0	0	5,000	Only received \$25k from external grant
323 - Recreation Services	OP	OP9491 - Minor Recreational Infrastructure & Mtc	(9,623)	0	0	0	0	(9,623)	Journal \$9,623 to CW5982 - Hopbush Park Cricket Pitch
328 - Ranger and Community Safety	CW	CW1467 - CCTV Co Safe vehicles	50,175	0	0	50,175	0	0	Project was budgeted for within the 2017/18 budget but due to the delay in invoicing and approving completed works, the payment was made within the 2018/19 FY.
328 - Ranger and Community Safety	CW	CW1470 - CCTV Replacment upgrade for City Plant	6,918	0	0	6,918	0	0	Project was budgeted for within the 2017/18 budget but due to the delay in invoicing and approving completed works, the payment was made within the 2018/19 FY.
328 - Ranger and Community Safety	CW	CW1492 - CCTV Project - Atwell Community Centre	20,000	0	0	20,000	0	0	Increase in budget for project expansion to cover Atwell Clubrooms within the same installation project due to high number of incidents which have occurred at the site over past 12-18 months.
328 - Ranger and Community Safety	GL	160-6260 Grounds Maintenance	(6,500)	0	0	0	0	(6,500)	

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			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
328 - Ranger and Community Safety	GL	165-6267 Legal Expenses	4,000	0	0	0	0	4,000	Increase in proactive follow up of registration compliance, leading to further prosecutions
328 - Ranger and Community Safety	GL	170-6291 Prosecution Costs	8,000	0	0	0	0	8,000	Increase in prosecutions for local law matters
328 - Ranger and Community Safety	GL	171-6804 Contribution - Safety & Crime Prevention	2,000	0	0	0	0	2,000	Additional funding required to further promote community safety programmes in line with projects raised by the CCIPG Reference Group
328 - Ranger and Community Safety	GL	180-6000 Salaries	10,901	0	0	0	0	10,901	Additional funds required to backfill Michaela Vickery's operational Ranger position in the later stages of her pregnancy and cover the City's paid parental leave entitlement.
328 - Ranger and Community Safety	GL	180-6122 Protective Clothing	3,000	0	0	0	0	3,000	Empyment of new casual Rangers requiring PPE
328 - Ranger and Community Safety	OP	OP8178 - CCTV Annual Maintenance	35,000	0	0	35,000	0	0	<ul style="list-style-type: none"> <li>Network expansion requiring the need to update the topology of the network from a layer 2 to layer 3 network</li> <li>Significantly update the VMS milestone solution</li> <li>Create secure external access for WA Police and internal stakeholders</li> <li>Increased network demand from high use clients (ARC and Marina)</li> <li>Implementing a M2M network for remote CCTV assets</li> </ul>
329 - Cockburn ARC	GL	599-5750 Contributions Received	0	0	20,000	0	0	(20,000)	Reimbursement of expenditure for contract C100213 (tumbler lid removal) Multiplex
329 - Cockburn ARC	GL	599-6000 Salaries	103,484	0	0	0	0	103,484	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	599-6040 C ARC Salaries - Casual	(65,884)	0	0	0	0	(65,884)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	599-6110 Conferences & Seminars	3,000	0	0	0	0	3,000	
329 - Cockburn ARC	GL	599-6121 Uniforms	(14,950)	0	0	0	0	(14,950)	Savings identified
329 - Cockburn ARC	GL	599-6224 Catering	(4,500)	0	0	0	0	(4,500)	Savings identified
329 - Cockburn ARC	GL	599-6234 Consumables	15,000	0	0	0	0	15,000	
329 - Cockburn ARC	GL	599-6267 Legal Expenses	(2,500)	0	0	0	0	(2,500)	Savings identified
329 - Cockburn ARC	GL	599-6282 Photocopying Expenses	(5,000)	0	0	0	0	(5,000)	Savings identified
329 - Cockburn ARC	GL	599-6286 Postage Expenses	(1,500)	0	0	0	0	(1,500)	Savings identified
329 - Cockburn ARC	GL	599-6297 Services & Contracts	21,400	0	0	0	0	21,400	Increased to accommodate for additional contracts, offset with savings.
329 - Cockburn ARC	GL	599-6319 First Aid Supplies	(3,500)	0	0	0	0	(3,500)	Savings identified
329 - Cockburn ARC	GL	599-6600 Telecommunication Expenses	(2,300)	0	0	0	0	(2,300)	Savings identified

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			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
329 - Cockburn ARC	GL	599-6620 Gas Expenses	50,000	0	0	0	0	50,000	Gas consumption higher due to issues associated with geothermal bore, increased accordingly.
329 - Cockburn ARC	GL	600-5603 Admission Fee	0	0	(161,523)	0	0	161,523	Reduced admission fees, due to slide closures. Projections do not meet adopted budget
329 - Cockburn ARC	GL	600-5604 Membership Fee	0	0	33,558	0	0	(33,558)	Active membership and joining fees exceeding adopted budget, project favourable variance
329 - Cockburn ARC	GL	600-6000 Salaries	(11,955)	0	0	0	0	(11,955)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	600-6040 C ARC Salaries - Casual	25,973	0	0	0	0	25,973	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	600-6112 Training Expenses	(2,000)	0	0	0	0	(2,000)	Savings identified
329 - Cockburn ARC	GL	600-6234 Consumables	(6,000)	0	0	0	0	(6,000)	Savings identified
329 - Cockburn ARC	GL	600-6285 Pool Chemicals	(15,000)	0	0	0	0	(15,000)	Savings identified
329 - Cockburn ARC	GL	600-6297 Services & Contracts	(21,000)	0	0	0	0	(21,000)	Savings identified
329 - Cockburn ARC	GL	601-5605 Learn to Swim Revenue	0	0	(106,016)	0	0	106,016	Fewer enrolments received than adopted budget projections, income adjusted accordingly.
329 - Cockburn ARC	GL	601-6000 Salaries	(63,233)	0	0	0	0	(63,233)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	601-6040 C ARC Salaries - Casual	43,399	0	0	0	0	43,399	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	601-6121 Uniforms	(2,500)	0	0	0	0	(2,500)	Savings identified
329 - Cockburn ARC	GL	601-6257 Equipment Maintenance	(1,500)	0	0	0	0	(1,500)	Savings identified
329 - Cockburn ARC	GL	601-6278 Minor Furniture & Equipment	(2,000)	0	0	0	0	(2,000)	Savings identified
329 - Cockburn ARC	GL	603-5603 Admission Fee	0	0	12,029	0	0	(12,029)	Revenue increased due to stronger levels of casual admission received for group fitness than expected.
329 - Cockburn ARC	GL	603-5604 Membership Fee	0	0	47,154	0	0	(47,154)	Active membership and joining fees exceeding adopted budget, project favourable variance \$47K
329 - Cockburn ARC	GL	603-5617 Term Program Revenue	0	0	6,000	0	0	(6,000)	Term program group fitness class revenue, introduced post adopted budget, income adjusted accordingly.
329 - Cockburn ARC	GL	603-5618 Other Hire and Rental Charges	0	0	10,800	0	0	(10,800)	Hire income for group fitness studios, introduced post adopted budget, income adjusted accordingly.
329 - Cockburn ARC	GL	603-6000 Salaries	(21,092)	0	0	0	0	(21,092)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	603-6040 C ARC Salaries - Casual	(7,630)	0	0	0	0	(7,630)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	608-6000 Salaries	(64,628)	0	0	0	0	(64,628)	Savings identified in employee costs
329 - Cockburn ARC	GL	608-6040 C ARC Salaries - Casual	(19,763)	0	0	0	0	(19,763)	Savings identified in employee costs
329 - Cockburn ARC	GL	640-6112 Training Expenses	(2,500)	0	0	0	0	(2,500)	Expenditure reduced, training delivered in-house.
329 - Cockburn ARC	GL	640-6200 Contract Expenses	5,000	0	0	0	0	5,000	Increase contract expenditure to cover service improvement program implemented at Cockburn ARC
329 - Cockburn ARC	GL	641-5547 Birthday Parties	0	0	(9,848)	0	0	9,848	Revenue reduced slightly to accommodate for fewer birthday parties than projected, offset with savings.

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			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
329 - Cockburn ARC	GL	641-5617 Term Program Revenue	0	0	6,043	0	0	(6,043)	Revenue increased due to stronger enrolments received than projected for Play Active term programs.
329 - Cockburn ARC	GL	641-6000 Salaries	(18,806)	0	0	0	0	(18,806)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	641-6040 C ARC Salaries - Casual	(8,439)	0	0	0	0	(8,439)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	642-5324 Lease Revenue	0	0	8,129	0	0	(8,129)	Revenue increased due to turn over clause in lease
329 - Cockburn ARC	GL	643-5324 Lease Revenue	0	0	(7,459)	0	0	7,459	Revenue decreased due to rates and taxes being journalled internally following the budget being set inclusive of all rates
329 - Cockburn ARC	GL	645-5603 Admission Fee	0	0	21,914	0	0	(21,914)	Revenue increased due to higher casual admissions received, favourable variance to remain
329 - Cockburn ARC	GL	645-6000 Salaries	(25,379)	0	0	0	0	(25,379)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	645-6040 C ARC Salaries - Casual	71,213	0	0	0	0	71,213	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	645-6112 Training Expenses	(2,500)	0	0	0	0	(2,500)	Savings identified
329 - Cockburn ARC	GL	645-6278 Minor Furniture & Equipment	(3,340)	0	0	0	0	(3,340)	Savings identified
329 - Cockburn ARC	GL	645-6289 Promotion	(9,680)	0	0	0	0	(9,680)	Savings identified
329 - Cockburn ARC	GL	646-5619 Sale of Merchandise and Retail Items	0	0	(12,736)	0	0	12,736	Revenue projected slightly below adopted budget, adjusted accordingly, due to fewer sales in summer months than projected
329 - Cockburn ARC	GL	646-6210 Materials	(12,736)	0	0	0	0	(12,736)	Expenditure adjusted to accommodate reduced sales.
329 - Cockburn ARC	GL	648-5482 Personal Training	0	0	(30,740)	0	0	30,740	Contracted Personal Trainers far below original projection, budget reduced to reflect correct.
329 - Cockburn ARC	GL	648-5604 Membership Fee	0	0	127,849	0	0	(127,849)	Active membership and joining fees exceeding adopted budget, project favourable variance \$127K
329 - Cockburn ARC	GL	648-6000 Salaries	(5,790)	0	0	0	0	(5,790)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	648-6040 C ARC Salaries - Casual	(27,016)	0	0	0	0	(27,016)	Review of permanent and casual projected salaries, adjusted accordingly
329 - Cockburn ARC	GL	648-6112 Training Expenses	(3,500)	0	0	0	0	(3,500)	Training reduced, due to in-house training delivered.
329 - Cockburn ARC	GL	648-6257 Equipment Maintenance	(2,000)	0	0	0	0	(2,000)	Savings identified in maintenance due to cardio equipment lease, no major issues with other capital equipment from Technogym provider
329 - Cockburn ARC	OP	OP8924 - Health club extension	15,000	0	0	0	0	15,000	Increased to accommodate for concept plans and cost estimate, based on projected costs for architectural services.

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341 - Communications and Marketing	OP	OP9703 - Cockburn Soundings	34,370	0	0	0	0	34,370	Australia Post failed to charge the City for delivery of three editions of cockburn Soundings for the 2017-18 financial year until July 2018. Records and Corporate Communications were aware of the undercharging during the 17-18 financial year and chased Australia Post who unfortunately move at their own pace and were unable to fulfil our request to invoice the City ub 2017-18
342 - Events and Culture	CW	CW5822 - Public Art - Coolbellup Water Towers Project	(25,000)	0	0	(25,000)	0	0	project cannot go ahead - decision of watercrop
342 - Events and Culture	CW	<b>NEW - Murdoch Chase Entry Statement Artwork</b>	25,000	0	0	0	0	25,000	Community has been somewhat rocked by the major intersection being built and have shown interest in an entry statement artwork - recommend removing \$25k from water towers project to accommodate leaving \$55k for a possible other FORM project - but no other project would be as large the water towers
421 - Strategic Planning	CW	<b>NEW - Relay 4500 Folder/insert Machine</b>	13,950	0	0	13,950	0	0	New Relay 4500 Folder/insert Machine as per email from SD - funding Plant reserve
421 - Strategic Planning	GL	505-5421 Structure Plan Fees	0	0	(10,000)	0	0	10,000	Reduction in number of structure plans
421 - Strategic Planning	GL	505-6110 Conferences & Seminars	(1,000)	0	0	0	0	(1,000)	Reduction in requirement for attending these
421 - Strategic Planning	GL	505-6206 Advertising Expenses	10,000	0	0	0	0	10,000	Increased advertising costs associated with projects such as revitalisation, Rockingham Rd upgrade, Jandakot Rd etc
421 - Strategic Planning	GL	505-6267 Legal Expenses	(35,000)	0	0	0	0	(35,000)	Reduction in legal expenses for the financial year
421 - Strategic Planning	GL	505-6287 Printing & Stationery	(1,000)	0	0	0	0	(1,000)	Reduction in need for stationary and printing
421 - Strategic Planning	GL	505-6299 Software Support Expenses	(5,000)	0	0	0	0	(5,000)	Reduction to reflect costs
421 - Strategic Planning	GL	539-6645 Utilities Rates & Taxes	5,000	0	0	0	0	5,000	Allocation for utilities
421 - Strategic Planning	GL	544-6630 Power Expenses	5,000	0	0	0	0	5,000	To reflect charges covered by the City
421 - Strategic Planning	OP	OP9080 - Consultancy costs for DCA 1 - 12 review	51,495	0	0	0	0	51,495	To be funded via DCA reserves. Deals with the RBB independent QS contract engagement
423 - Leasing and Land Administration	CW	CW1493 - 30 Plantagenet Crescent Hamilton Hill (Goodchild Park)	0	(750,000)	0	0	(750,000)	0	Settlement expected in next fin year
423 - Leasing and Land Administration	CW	CW1553 - Subdivision - Lot 1300 Goldsmith Rd	(361,287)	0	0	(361,287)	0	0	Subdivision or sale unexpected to proceed at this time
423 - Leasing and Land Administration	CW	CW1587 - Lot 33 Davilak Ave sale	0	(1,313,636)	0	0	(1,313,636)	0	Reflects sale
423 - Leasing and Land Administration	CW	CW1611 - 25 Imlah Court	0	(900,000)	0	0	(900,000)	0	Reflects sale
423 - Leasing and Land Administration	CW	CW1613 - 75 Frederick St Hamilton hill	0	(600,000)	0	0	(600,000)	0	Sale unlikely this financial year
423 - Leasing and Land Administration	CW	CW1625 - Sale of Lot 1 Semple Court South Lake	0	(2,592,000)	0	0	(2,592,000)	0	Sale unlikely this financial year
423 - Leasing and Land Administration	CW	CW1626 - Purchase of Lot 203 Railway Parade Bibra Lake	0	125,470	0	0	125,470	0	Sale of land associated with Spearwood Avenue
423 - Leasing and Land Administration	GL	475-5345 Facility Hire Revenue	0	0	1,500	0	0	(1,500)	
423 - Leasing and Land Administration	OP	OP6806 - Lease-Starling/Hurford St	0	0	(15,450)	15,450	0	0	Leasing now to community group
423 - Leasing and Land Administration	OP	OP6826 - Lease-Reserve 50535 (Bistro 21 Café)	0	0	10,000	0	0	(10,000)	
423 - Leasing and Land Administration	OP	OP6831 - Lease- The Cooby Hotel Car Park	0	0	42,000	0	0	(42,000)	
423 - Leasing and Land Administration	OP	OP8942 - Licence income Coolbellup carpark adjoining new Woolworths	0	0	(46,000)	0	0	46,000	Double up of OP6831
423 - Leasing and Land Administration	OP	OP8943 - Licence income for Bistro 21 alfresco area	0	0	(10,000)	0	0	10,000	Double up of OP6826
424 - Developer Contributions	GL	904-6203 Administration	55,575	0	0	55,575	0	0	Balancing admin fees for DCA's

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431 - Building Services	GL	735-6000 Salaries	65,000	0	0	0	0	65,000	Problems have been experienced within the swimming pool inspection program, together with staff long term illness and staff resignation. In order to continue to strive for compliance with legislative inspection requirements more resources will be required before the end of the FY.
441 - Environmental Health Services	GL	200-6267 Legal Expenses	30,000	0	0	0	0	30,000	Objection against bottle shop liquor licence for Aldi Beeliar. We have to use a lawyer who specialises in liquor licencing.
511 - Waste_Collection_Services	CW	CW1983 - Waste Mobility	5,000	0	0	5,000	0	0	Cost to upgrade monitors in the waste trucks to tablets from waste collection reserve
511 - Waste_Collection_Services	GL	480-6392 RRRR Funding Payment	66,783	0	0	0	0	66,783	Adjusted for - Payout of Loan 3 - 33 RRRR
511 - Waste_Collection_Services	GL	480-7592 TF to Res - Waste Collection	0	(240,264)	0	0	0	(240,264)	Adjustment for OP \$173,481 & GL RRRR \$66783 Reducing transfer to reserve
511 - Waste_Collection_Services	OP	OP8259 - Waste Education & Promotion	40,000	0	6,989	0	0	33,011	Unscheduled changes to recycling communications
511 - Waste_Collection_Services	OP	OP8591 - Third Bin (Green Waste) Trial	35,000	0	0	0	0	35,000	2 Bin system red lid change (CEO request)
512 - Waste_Disposal_Services	CW	CW1920 - Waste Transfer Station Stage 1	(20,000)	0	0	(20,000)	0	0	Bin stocks in satisfactory condition.
512 - Waste_Disposal_Services	CW	CW1922 - Reseal to Internal Roads between gates 1-4	(20,269)	0	0	(20,269)	0	0	Project Complete
512 - Waste_Disposal_Services	GL	485-7142 TF to Res - Waste & Recycling	0	(79,935)	0	0	0	(79,935)	Adjustment for Plant Operator and Picking Staff Reducing transfer to reserve
512 - Waste_Disposal_Services	GL	805-6000 Salaries	73,000	0	0	0	0	73,000	1 New Plant Operator and pickers 8 Day fortnight.
512 - Waste_Disposal_Services	GL	805-6100 Superannuation	6,935	0	0	0	0	6,935	1 New Plant Operator and pickers 8 Day fortnight.
512 - Waste_Disposal_Services	GL	805-8755 Waste Disposal Recovery	(79,935)	0	0	0	0	(79,935)	GL805-8755 - Recovery to OP 8304 (-\$73000)
512 - Waste_Disposal_Services	CW	NEW - HWRP Worksafe Push Wall Upgrade	80,000	0	0	80,000	0	0	HWRP Worksafe Push wall upgrade
512 - Waste_Disposal_Services	OP	OP8304 - Henderson Landfill Site Operations	79,935	0	0	0	0	79,935	Labour recovery GL805-8755
521 - Parks_Construction_and_Maintenance	CW	CW5850 - Cockburn Central - Lot 7 - Landscaping	(198,000)	0	0	(198,000)	0	0	No Longer Required as were giving up land the land in a landscap
521 - Parks_Construction_and_Maintenance	CW	CW5945 - Orchard Road Playground Renewal, South Lake	(25,380)	0	0	0	0	(25,380)	Orchard Road playground has reached the end of it's servicable life, located on a road reserve, bordered by the railway line to the north, the decision was made not to replace the playground due to the location and limited patronage . Localised consultation revealed no objection to the removal of the existing playground.
521 - Parks_Construction_and_Maintenance	CW	CW5954 - Public Health Plan_Exercise Equipment Volley Ball court CY O	25,380	0	0	0	0	25,380	A proposal was received from Volleyball WA to partner with City in developing a beach volley ball site at a suitable location. The decision was made to allocate the \$20,000 from the Public Health plan budget. A further \$25,000 is required to complete the project.
531 - Road_Construction_and_Maintenance	CW	CW2375 - TRAFFIC SAFETY MANAGEMENT - Traffic calming & minor works	(47,000)	0	0	0	0	(47,000)	Additional fund of \$47,000 from CW2375 have to be reallocate to CW3805 Fawcett Road to cover WP cost
531 - Road_Construction_and_Maintenance	CW	CW2381 - Minor Drainage Improvements	(15,185)	0	0	0	0	(15,185)	Transfer \$15185 to New Project- King Store storage
531 - Road_Construction_and_Maintenance	CW	CW3653 - Boronia Park Brushfoot Blvd Install Lake overflow	(25,544)	0	0	(25,544)	0	0	Transfer \$25,544 from CW3653 (saving) to new project - Wattleup Road flooding

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Service Unit	Ledger	Account Number	Expenditure	To Reserve	Revenue	From Reserve	Sale Proceeds	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
531 - Road_Construction_and_Maintenance	CW	CW3654 - 292 Hamilton Road flooding	(37,780)	0	0	(37,780)	0	0	Transfer \$37,780 from CW3654 (saving) to new project - Wattleup Road flooding
531 - Road_Construction_and_Maintenance	CW	CW3656 - 257 Yangebup Road Flooding	(49,426)	0	0	(49,426)	0	0	Transfer \$49,426 from CW3656 (saving) to new project - Wattleup Road flooding
531 - Road_Construction_and_Maintenance	CW	CW3726 - Breaksea Drive design and construct	(127,815)	0	0	(127,815)	0	0	Because of the City of Fremantle objection to store a water on their land the project unable to proceed; fund of \$127,815 from CW3726 to be relocated to New Project - King Store storage to resolve flooding issues.
531 - Road_Construction_and_Maintenance	CW	CW3776 - Verde Drive (with roundabout) Jandakot	1,286,730	0	0	1,031,201	0	255,529	June OCM council decision 16.2 (2) additional \$1,031,201 from Road and Drainage Reserve; to secure requested fund of \$1,281,201 existing fund for CW3945 (250,000) have to be transferred to CW3776
531 - Road_Construction_and_Maintenance	CW	CW3791 - Hamilton Road Stage 2 works	(58,001)	0	0	(58,001)	0	0	Transfer \$58,001 from CW3791 (saving) to new project - Wattleup Road flooding
531 - Road_Construction_and_Maintenance	CW	CW3805 - Fawcett Road (West Churchill to Ingrilli)	313,000	0	119,100	0	0	193,900	Additional fund of \$238,000 required to fund a best estimated of the Western Power underground power cost, transferr \$40,000 from CW3883, \$23,900 from CW3881, \$25,000 from CW3884, \$530,000 from CW3955 and \$119,100 from CW2375 5131 direct grant; also an existing fund of \$75,000 for CW3893 have to be transferred to CW3805 and CW 3893 removed from program
531 - Road_Construction_and_Maintenance	CW	CW3878 - Spearwood Ave Bridge (Barrington - Yangebup)	(1,612,150)	0	0	(1,612,150)	0	0	Close project - (Consolidating CW3878 & CW3948)
531 - Road_Construction_and_Maintenance	CW	CW3881 - Rowley Road (Lyon To Freeway)	(23,900)	0	0	0	0	(23,900)	Project completed; \$23,900 from CW3881 have to be reallocate to CW3805 Fawcett Road to cover WP cost
531 - Road_Construction_and_Maintenance	CW	CW3883 - Hammond Road (branch to Wonnili)	(40,000)	0	0	0	0	(40,000)	Project completed; \$40,000 from CW3883 have to be reallocate to CW3805 Fawcett Road to cover WP cost
531 - Road_Construction_and_Maintenance	CW	CW3884 - Lyon Road Stage 1 (aubin Grove link to Bus Stop)	(25,000)	0	0	0	0	(25,000)	Project completed; \$25,000 from CW3884 have to be reallocate to CW3805 Fawcett Road to cover WP cost
531 - Road_Construction_and_Maintenance	CW	CW3893 - Fawcett Road West Churchill to Ingrilli	(75,000)	0	0	0	0	(75,000)	Existing fund of \$75,000 for CW3893 have to be transferred to CW945 and CW 3893to be removed from program
531 - Road_Construction_and_Maintenance	CW	CW3917 - Jandakot Road (Berrigan to Solomon stage 1)	546,666	0	546,666	0	0	0	Increase to match regional grant funds received
531 - Road_Construction_and_Maintenance	CW	CW3945 - Verde Drive (roundabout Solomon)	(250,000)	0	0	0	0	(250,000)	Existing fund of \$250,000 for CW3945 have to be transferred to CW3776 and CW 3945 removed from program
531 - Road_Construction_and_Maintenance	CW	CW3948 - Spearwood Avenue Bridge (Yangebup Rd to Barrington St)	1,612,150	0	0	1,612,150	0	0	Consolidating CW3878 with CW3948
531 - Road_Construction_and_Maintenance	CW	CW3949 - Verde Drive Solomon to Armadale	100,000	0	0	100,000	0	0	Additional \$100,000 required for outsourcing a final design and completion of an environmental
531 - Road_Construction_and_Maintenance	CW	CW3955 - Banksia Court cul de sac improvements	(30,000)	0	0	0	0	(30,000)	Project completed; \$30,000 from CW955 have to be reallocate to CW3805 Fawcett Road to cover WP cost

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			Expenditure	To Reserve	Revenue	From Reserve	Sale Proceeds		
Service Unit	Ledger	Account Number	+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)	Muni Cash Impact	Justification
531 - Road_Construction_and_Maintenance	CW	CW3962 - Tolley Court Sump	(165,000)	0	0	0	0	(165,000)	Current design proposal need to be reviewed and project will be bring back in 2020/21; \$165,000 from CW 3962 to be transferred to new project Guidice Way Sump.
531 - Road_Construction_and_Maintenance	CW	CW3967 - 114 Homes Road Flooding	(147,800)	0	0	0	0	(147,800)	Project completed;saving oh \$147,800 from CW3967 have to be reallocate to new drainage project 116 Britania Av flooding
531 - Road_Construction_and_Maintenance	CW	<b>NEW - 116 Britania Ave Flooding</b>	147,800	0	0	0	0	147,800	\$147,800 required to resolve drainage issues; transfer \$147,800 from CW3967
531 - Road_Construction_and_Maintenance	CW	<b>NEW - Guidice Way Sump</b>	165,000	0	0	0	0	165,000	Project is in Drainage Strategy for delivery in 2020/21, but because the propose drainage connection is under the Spearwood Av, which is currently under construction Guidice Way project has to be bring forward and delivered in this financial year; \$165,000 to be transferred from CW3962 to complete drainage and fill sump to create a residential Lot
531 - Road_Construction_and_Maintenance	CW	<b>NEW - King Store Storage</b>	143,000	0	0	143,000	0	0	King Store storage- to resolve flooding issues drainage will be redirected and stored on verge; relocate \$127,815 from CW3276 - Breaksea Dr and \$15,185 from CW2381 to the new King Store drainage project
531 - Road_Construction_and_Maintenance	CW	<b>NEW - Lyon Road Aubin Grove Traffic Management</b>	70,000	0	22,928	0	0	47,072	As per council decision additional fund of \$70K will be funded by \$22,928 from Direct grant and \$47,072 trasferred from CW2375 Traffic Management
531 - Road_Construction_and_Maintenance	CW	<b>NEW - MRRG Resurfacing Reserve [Beeliar Dr - EB (Leakeridge to 170E Poletti)]</b>	336,700	0	224,467	112,233	0	0	\$ 112,233 requested to fund 1/3 of total cost of project which is \$336,700
531 - Road_Construction_and_Maintenance	CW	<b>NEW - MRRG Resurfacing Reserve [North Lake Rd - NB (90m Bibra to Discovery)]</b>	232,600	0	155,067	77,533	0	0	\$ 77,533 requested to fund 1/3 of total cost of project which is \$232,600
531 - Road_Construction_and_Maintenance	CW	<b>NEW - Wattleup Road Flooding</b>	170,750	0	0	170,750	0	0	\$170,750 required to resolve drainage issues; transfer \$25,544 from CW3653, \$37,780 from CW3654, \$49,426 from CW3656 and \$58,000 from CW3791
542 - Asset_Services	CW	CW1474 - Asset Data Collection Initiatives	62,390	0	0	12,390	0	50,000	Transfer balance of funds from OP8263, OP8596 & 50K from OP8962, required to provide the full suite of asset condition surveys across Roads, paths, parks, buildings and maritime assets for the impending AMP's
542 - Asset_Services	OP	OP8263 - Road & Footpath Condition Audit	(3,989)	0	0	(3,989)	0	0	Transfer all funds to CW1474 to consolidate funds from various condition audits budgets
542 - Asset_Services	OP	OP8596 - Road & roadside furniture Asset Condition Survey	(8,401)	0	0	(8,401)	0	0	Transfer all funds to CW1474 to consolidate funds from various condition audits budgets
542 - Asset_Services	OP	OP8962 - Technolgy One: Strategic Asset Management	(50,000)	0	0	0	0	(50,000)	Transfer \$50K funds to CW1474 to accomodate anticipated funding requirements to carry out asset condition surveys prior to july 2019. Remaining funds deliver the SAM project planned.
543 - Facilities_Mtce_and_Management	CW	CW4004 - Administration Building - Chair Replacement	(40,000)	0	0	(40,000)	0	0	Project almost completed under budget. Awaiting Exec chair replacement. Surplus to be re-allocated.

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543 - Facilities_Mtce_and_Management	CW	CW4019 - Cockburn CVES Building Water Tank	(10,000)	0	0	0	0	(10,000)	Cost of required works less than budgeted for and covered under OP, funds available for re-allocation.
543 - Facilities_Mtce_and_Management	CW	CW4081 - Administration Building - Floor Covering Replacement	(130,000)	0	0	0	0	(130,000)	Reduced funding need based on changed scope of work
543 - Facilities_Mtce_and_Management	CW	CW4086 - Coogee Beach SLSC Building - Repairs	45,000	0	0	0	0	45,000	Additional funds needed to address compliance audit findings, tiling, plant room mods and fencing.
543 - Facilities_Mtce_and_Management	CW	CW4095 - Coleville Crescent Administration Building & Lower Carpark S	40,000	0	0	18,682	0	21,318	\$120k total cost (excluding PM charges) additional to current spend to allow for further handrail treatment to address fall hazard concerns, propose balance of reserve funds from CW4670 used to cover part of the addn'l cost.
543 - Facilities_Mtce_and_Management	CW	CW4107 - Bibra Lake Reserve Toilets - Lighting Modifications	(8,000)	0	0	0	0	(8,000)	Reduced funding need based on changed scope of work
543 - Facilities_Mtce_and_Management	CW	CW4109 - Civic & Community Buildings - Signage Replacement/Upgrade	(50,000)	0	0	0	0	(50,000)	Cost of required works less than budgeted for, surplus funds available for re-allocation. To cover JVFB cost over run
543 - Facilities_Mtce_and_Management	CW	CW4149 - Operations Centre Stage 2	(225,000)	0	0	(225,000)	0	0	Reduced to \$1.6M as per emails SD - Funding CW4698 V8FB
543 - Facilities_Mtce_and_Management	CW	CW4174 - Beale Park Clubrooms Minor Refurbishment	(10,000)	0	0	0	0	(10,000)	Cost of required works less than budgeted for, surplus funds available for re-allocation.
543 - Facilities_Mtce_and_Management	CW	CW4567 - Civic & Community Buildings Various - Floor Covering Replace	(10,000)	0	0	0	0	(10,000)	Cost of required works less than budgeted for, surplus funds available for re-allocation.
543 - Facilities_Mtce_and_Management	CW	CW4630 - Cockburn Bowling & Recreation Facility Construction	179,686	0	179,686	0	0	0	Additional fund source from external as identified by Gail Bowman (check SD and Aaron for external funding source)
543 - Facilities_Mtce_and_Management	CW	CW4639 - Civic and Community Buildings - Asbestos Removal	(20,000)	0	0	0	0	(20,000)	To cover JVFB building cost - SD
543 - Facilities_Mtce_and_Management	CW	CW4647 - Civic and Community Buildings - Exterior and Interior Paint	(20,000)	0	0	0	0	(20,000)	To cover JVFB building cost - SD
543 - Facilities_Mtce_and_Management	CW	CW4670 - Main Admin Front Stairs emergency access/egress upgrade to a	(18,682)	0	0	(18,682)	0	0	Unspent funds to be allocated to CW4095
543 - Facilities_Mtce_and_Management	CW	CW4679 - Refurbish Old Engineering Area	20,000	0	0	0	0	20,000	Funds sought to cover c'over expense (\$13,698) plus allowance for additional fitout works in that area
543 - Facilities_Mtce_and_Management	CW	CW4686 - Civic and Community Buildings - Furniture Replacement	(20,000)	0	0	0	0	(20,000)	To cover JVFB building cost - SD
543 - Facilities_Mtce_and_Management	CW	CW4694 - Goodchild Changerooms	8,009	0	0	8,009	0	0	Increased funding required to cover additional storage requirements identified.
543 - Facilities_Mtce_and_Management	CW	CW4698 - Jandakot V8FB Constructions	371,038	0	0	225,000	0	146,038	Additional funds required to cover anticipated fitout (Project Stage 2) contract cost and addn'l completion works for carpark and security fencing. \$225K funding from CW4149
543 - Facilities_Mtce_and_Management	CW	CW4713 - Wattleup Hall demolition	(20,584)	0	0	(20,584)	0	0	To cover JVFB building cost - SD
543 - Facilities_Mtce_and_Management	CW	CW4719 - Howson Way Site	(30,000)	0	0	0	0	(30,000)	To cover JVFB building cost - SD
543 - Facilities_Mtce_and_Management	CW	CW4737 - Hot Water Shower - Coogee Beach	(8,900)	0	0	0	0	(8,900)	\$18k budget, \$9,100 required to complete the project, balance of \$8,900 available for return.

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			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
543 - Facilities_Mtce_and_Management	CW	NEW - Fit Security Screen to Azelia Ley Museum Windows	12,000	0	0	0	0	12,000	To address security and vandalism concerns
543 - Facilities_Mtce_and_Management	OP	OP6045 - Yangebup Community Centre	12,511	0	0	0	0	12,511	Adjusted funding to reflect anticipated final cost
543 - Facilities_Mtce_and_Management	OP	OP6055 - Wetlands Education Centre	18,250	0	0	0	0	18,250	Adjusted funding to reflect anticipated final cost
543 - Facilities_Mtce_and_Management	OP	OP6095 - NAVAL BASE TOILETS South Block	(35,697)	0	0	0	0	(35,697)	Adjusted funding to reflect anticipated final cost
544 - Plant Maintenance	GL	801-6885 Fuel Issues	200,611	0	0	0	0	200,611	Increasing Fuel Budget - Price per litre well exceed 18/19 annual budget increase
544 - Plant Maintenance	CW	CW5199 - Mower Deck Plates x 2 to extend life of Kubota Mower	(10,200)	0	0	(10,200)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7247 - Light Fleet PL247 Commercial Waste Recovery Ute	(10,764)	0	0	(9,582)	(1,182)	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7263 - Hilux C/Chassis - Building Maintenance Plumber	(11,000)	0	0	(11,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7289 - PL289 DFES Mark McQueen	(20,000)	0	0	5,000	(25,000)	0	Replacement less than forecast budget. PL728 not disposed but transferred within FESA Cockburn fleet to replace PL251.
544 - Plant Maintenance	CW	CW7671 - Marina Trailer	(24,500)	0	0	(24,500)	0	0	Trailer cost separated out, balance of budget reserve funds go to CW7791 toward marina boat cost
544 - Plant Maintenance	CW	CW7704 - Mitsubishi Flocon Roads	(33,000)	0	0	(33,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7706 - Heavy Fleet Parks 3T Truck PL706	(10,000)	0	0	(10,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7706 - Heavy Fleet Parks 3T Truck PL706	0	0	0	(12,300)	12,300	0	Higher than forecast proceeds
544 - Plant Maintenance	CW	CW7707 - Heavy Fleet Parks 3T Truck PL707	(10,000)	0	0	(10,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7707 - Heavy Fleet Parks 3T Truck PL707	0	0	0	(12,300)	12,300	0	Higher than forecast proceeds
544 - Plant Maintenance	CW	CW7719 - Heavy Fleet Parks 3T Truck PL719	(10,000)	0	0	(10,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7719 - Heavy Fleet Parks 3T Truck PL719	0	0	0	(12,300)	12,300	0	Higher than forecast proceeds
544 - Plant Maintenance	CW	CW7730 - Isuzu NPR300 D/C Truck - Parks	(10,000)	0	0	(10,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7730 - Isuzu NPR300 D/C Truck - Parks	0	0	0	(12,300)	12,300	0	Higher than forecast proceeds
544 - Plant Maintenance	CW	CW7734 - Ride on Sweeper Dulevo 120DK	30,000	0	0	30,000	0	0	Upgrade requested by Col M
544 - Plant Maintenance	CW	CW7755 - Heavy Fleet-Waste Iveco F2350G/260 Rubbish Truck PL7551	(19,000)	0	0	(19,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7755 - Heavy Fleet-Waste Iveco F2350G/260 Rubbish Truck PL7551	0	0	0	(27,181)	27,181	0	Higher than forecast proceeds
544 - Plant Maintenance	CW	CW7756 - Waste Collection Truck	(10,000)	0	0	(10,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7758 - Inter2350E Compactor Waste Collection	0	14,545	0	0	14,545	0	Higher than forecast proceeds
544 - Plant Maintenance	CW	CW7769 - Heavy Fleet Waste Truck Side Loader PL NEW	0	14,545	0	0	14,545	0	Higher than forecast proceeds
544 - Plant Maintenance	CW	CW7783 - Heavy Fleet Side Loader Recycling Waste Truck	(10,000)	0	0	(10,000)	0	0	Replacement less than forecast budget
544 - Plant Maintenance	CW	CW7791 - Marina Boat	32,000	0	0	32,000	0	0	Additional MUNI (or Reserve) funds required to cover cost additional to balance of reserve funds from CW7671
544 - Plant Maintenance	CW	CW7801 - Green Waste Decontamination Plant	15,000	0	0	15,000	0	0	Smaller Trommel screen - To reduce the green waste fine loss. (CW7801)
544 - Plant Maintenance	CW	NEW - Disposal of PL251	0	15,000	0	0	15,000	0	PL251 disposed instead of PL289
545 - Port Coogee Marina	CW	CW4707 - Port Coogee Marina Precinct carpark, bin store and path ace	15,593	0	0	15,593	0	0	Additional funds to cover signing and other treatments on the Chieftain Esp carpark now proposed to come under CoC Lease area

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545 - Port Coogee Marina	CW	CW4725 - Marina Fuel Facility Remediation & Commissioning	53,415	0	53,414	0	0	0	The external funding amount adjusted to reflect payment received from FPA for the rectification contractor and consultant costs, and the MUNI allocation utilised for complimentary works associated with the fuel dispensing hoses, service jetty shading and minor reconfiguration.
546 - Coastal Engineering Services	CW	CW4730 - C Y O'Connor Beach Heavy Plant Access Treatment	(15,000)	0	0	0	0	(15,000)	Savings achieved, final cost anticipated to be less than current budget.
546 - Coastal Engineering Services	CW	CW4731 - Coogee Beach Jetty South Side Pontoon Refurbishment/Replacem	9,000	0	0	0	0	9,000	Additional funds required to cover overspend arising from an additional slide being installed in response to community feedback.
546 - Coastal Engineering Services	CW	CW4732 - C Y O'Connor Protection Modelling & Design	(30,000)	0	(60,000)	0	0	30,000	Grant funding not obtained (went to OP8597 sand nourishment project instead) so scope will be scaled back to meet a proposed reduced budget that reflects surplus funding coming back to MUNI from OP8597.
546 - Coastal Engineering Services	CW	CW4733 - Ngarkal Beach storage area & surf club lookout	10,000	0	0	0	0	10,000	Additional funding provision sought to cover anticipated costs for relocating electrical service and modifying roof line to achieve more aesthetic design.
546 - Coastal Engineering Services	CW	CW4735 - Ngarkal Beach Wave Attenuation Infrastructure	5,000	0	0	0	0	5,000	Based on quotes received an additional \$5K will be required to achieve required treatment.
546 - Coastal Engineering Services	OP	OP8597 - C Y O'Connor Beach Nourishment Works	19,599	0	47,500	0	0	(27,901)	Contract value greater than project budget, however grant funding received that more than offsets, leaving a balance of MUNI funding available for return (& reallocation to CW4732).
			2,869,224	(6,306,275)	1,316,653	867,302	(5,935,877)	314,871	

**15.4 RFP14/2018 - GIS MAPPING SYSTEM SOFTWARE**

**Author(s)** B Fellows  
**Attachments** 1. RFP14/2018 - GIS Mapping System Software  
**(CONFIDENTIAL)**

**RECOMMENDATION**

That Council

- (1) accept the Request for Proposal submission from ESRI Australia Pty Ltd for RFP 14/2018 – GIS Mapping System Software, for an indicative contract value of \$430,700 Ex GST, to replace the existing Geographic Information System (GIS). The contract period will be an open ended arrangement.
- (2) amend the 2018/2019 Municipal Budget to fund
  1. Year 1 Licencing \$107,000
  2. Year 1 Design, Stakeholder Engagement and Architecture \$28,500
  3. Year 1 Implementation and Support of a new GIS Mapping System \$81,700
- (3) transfer \$217,200 from the contingency account to fund the Design and Implementation of RFP14/2018 – GIS Mapping System Software

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

**Background**

The City of Cockburn (the Principal) is seeking a suitably qualified and experienced provider to supply and implement services and software to upgrade or replace the Principal's existing Geographic Information System (GIS). It is anticipated that a phased approach to project delivery would be undertaken followed by the establishment of an ongoing contract to cover product maintenance, support and professional services. The current GIS system contains multiple systems which does not meet the Principal's current and future requirements as determined by a project working group.

The Principal is seeking a collaborative platform that will allow staff and the community to organise, create, share, access maps and applications. The GIS system will improve user experience and enrich the decision making process with the ability for users to create their own maps that are accessible to our internal staff on any device.

Request Number RFP 14/2018 GIS Mapping System Software, was advertised on Wednesday 26 September 2018 in the Local

Government Tenders section of “The West Australian” newspaper. It was also displayed on the City’s E-Tendering website between the Wednesday 26 September 2018 and Tuesday 16 October 2018.

### Submission

Requests closed at 2:00pm (AWST) Tuesday 16 October 2018 and five (5) submissions were received from the following companies:

<b>Tenderer’s Name</b>
AAM Pty Ltd (AAM)
Amristar Solutions Pty Ltd (Amristar)
Esri Australia Pty Ltd (ESRI)
NGIS Australia Pty Ltd (NGIS)
TechnologyOne Pty Ltd (Technology One)

### Report

#### Compliance Criteria

The following index was used to determine whether the submissions received were compliant.

	<b>Compliance Criteria</b>
A	Compliance with A02 – RFP14/2018 – Request Document
B	Compliance with the Conditions of Responding and Tendering
C	Compliance with the General Conditions of Contract
D	Compliance with and completion of the Price Schedule in the format provided.
E	Completion of Qualitative Criteria
F	Compliance with ACCC Requirements and completion of Certificate of Warranty.
G	Acknowledgment of any Addenda Issued

#### Compliant Tenderers

Procurement Services undertook the initial compliance assessment and four (4) Respondents were deemed compliant and released for evaluation. Technology One was deemed non-compliant and not evaluated in accordance with the Conditions of Responding and Tendering due to submitting a non-conforming tender response.

### Evaluation Criteria

Responses were assessed against the following criteria:

Evaluation Criteria	Weighting Percentage
Functional Requirements	50%
Sustainability	10%
Price Components	40%
<b>TOTAL</b>	<b>100%</b>

### Tender Intent/Requirements

The intent of this Request is to seek proposals from suitably qualified and experienced providers to supply and implement services and software to upgrade or replace the Principal's existing Geographic Information System (GIS).

### Evaluation Panel

Submissions were evaluated by the following:

Name	Position
Nathan Sharp	GIS Coordinator (Chairperson)
Brett Fellows	Manager Information Services
Geoff Amos	Senior Cartographic GIS Officer
Andrew Lefort	Manager Statutory Planning (SMT)
<b>Probity Role:</b>	
Tammey Chappel	Contracts Performance Officer

### Scoring Table

Tenderer's Name	Percentage Scores		
	Cost Evaluation	Non - Cost Evaluation	Total
	40%	60%	100%
<b>**ESRI Australia Pty Ltd</b>	29.95%	50.00%	79.95%
AAM Pty Ltd	27.96%	49.25%	77.21%
Amristar Solutions Pty Ltd	40.00%	35.25%	75.25%
NGIS Australia Pty Ltd	30.45%	44.00%	74.45%

**\*\*Recommended Submission**

### Evaluation Criteria Assessment

#### Functional Requirements

ESRI, AAM and NGIS all have demonstrated their ability to deliver similar projects and meet the Principals requirements. The ESRI system demonstrated the Principal's functional requirements as identified by the internal stakeholder engagement group. Both AAM and NGIS will also require a separate ESRI enterprise system to meet our requirements including a separate Licence agreement, maintenance and support contract. Amristar did not offer a 3D visualisation tool and has no current integration with Technology One.

#### Sustainability Experience

ESRI support the community by donating software to school and university students as well as offering services and GIS experience to State Government agencies during emergencies. ESRI also demonstrated a commitment to environmental monitoring and climate change. AAM and NGIS performed well within this criterion while Amristar score reflected their lower social contribution to the community. ESRI scored the highest in this criterion by demonstrating sustainability practices over a longer period of time.

#### Summation

The Evaluation panel considers ESRI Australia Pty Ltd has the capacity and functionality to deliver the City requirements. They ranked first overall demonstrating their knowledge, skills and experience in delivering a full GIS enterprise solution to other Local Governments.

The recommendation is based on:

- Well demonstrated experience in performing similar work at other local authorities;
- The functionality and flexibility to delivery and support the City's requirements; and
- Provided the most advantageous value for money considering the ongoing costs and associated licence charges.

### **Strategic Plans/Policy Implications**

#### City Growth

Ensure growing high density living is balanced with the provision of open space and social spaces.

#### Moving Around

Identify gaps and take action to extend the coverage of the cycle way, footpath and trail networks.

#### Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes.

Ensure sound long term financial management and deliver value for money.

### **Budget/Financial Implications**

The implementation plan (Stage 2) will reviewed post final design approval where final costs will be determined. ESRI Australia Pty Ltd has outlined an extensive Stage 2 which includes 43 days of consultation. The GIS Team has the experience in software upgrades and positioned to potentially reduce the amount of consultation required in Stage 2.

The GIS Team will expedite the above process with a transitional strategy by retaining the current IntraMaps mapping system for 12 months to mitigate the risk and costs associated with Stage 2 delivery.

The proposed Contract will be budgeted from:

- Stage One – design, maintenance and support for 3 years at a fixed cost of \$349,000 Ex GST with funding to be derived from the Contingency Fund. This cost comprises an annual Licencing, maintenance and support fee plus additional project support cost;
- Stage Two – Implementation of design works from Stage 1 costing will be dependent on the amount of consultant days used; and

- Ongoing Annual License maintenance and support of \$107,000 (Ex GST) is required.

The current GIS mapping system cost \$72,656 Ex GST per year and will be replaced by the proposed new system with additional and improved functionality. The current systems include:

- Mapinfo (Desktop GIS);
- Intramaps Mapping; and
- IntraMaps ROAM.

### **Legal Implications**

Section 3.57 of the Local Government Act 1995 and Part 4 of the Local Government (Functions and General) Regulations 1996 refers

### **Community Consultation**

N/A

### **Risk Management Implications**

The main risk associated with this project is for the City to innovate, enhance operations and connect with the community. The current GIS system requires additional functionality to meet these needs. The City holds an immense amount of data, which is continually growing. The risk in not being able to perform analytics on that data and visually portray data, will limit the service delivery by the City.

### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 February 2019 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

## 16. ENGINEERING & WORKS DIVISION ISSUES

### 16.1 BARTRAM ROAD BRIDGE

<b>Author(s)</b>	C Sullivan
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Petition Cover Letter <a href="#">↓</a></li><li>2. Extract of Report - OCM -11 August 2016 <a href="#">↓</a></li><li>3. Pedestrian/cyclist bridge assessment by Cardno <a href="#">↓</a></li></ol>

#### RECOMMENDATION

That Council

- (1) receive the report;
- (2) continue to advocate to the State for the construction of a vehicle/pedestrian bridge as early as possible; and
- (3) advise the petitioners and the Success Residents Association of the outcome

#### Background

At the Ordinary Council Meeting of 14 June 2018, Deputy Mayor Smith under Item 22 Matters for Investigation Without Debate requested that

*A report be presented to a future Council Meeting on the Bartram Road Bridge project and opportunities to bring this project forward from the current 2031 planning time frame.*

A petition was received dated 23 July 2018 entitled Bartram Bridge for Cockburn Community which requested Council to consider the construction of a bridge over the Kwinana Freeway at Bartram Road for pedestrians and cyclists. A copy of the petition is attached (Attachment 1) for reference.

A proposed vehicle and pedestrian bridge had been the subject of a previous report to Council at the 11 August 2016 Ordinary Meeting of Council - a copy of which is provided as Attachment 2 for reference. This report among other things examined the responsibility for construction of a vehicle bridge at this location and the timing of the works. A vehicle bridge would be the responsibility of the Main Roads WA (MRWA) and a pedestrian/cyclist bridge only would be the responsibility of the City.

This report addresses the petition and the request for a report.

#### Submission

Refer to Attachment 1.

## **Report**

City officers over an extended time frame consulted with MRWA on the current planning horizon for the bridge project and received notification on 1 October 2018 that the bridge crossing at Bartram Road was not in the 2031 traffic network model. MRWA had received further land use planning data from the Department of Planning, Land and Heritage and undertook to advise if the bridge was in the 2041 traffic network model. Confirmation was received by the City from MRWA on 29 January 2019.

In terms of the City Regional and Major Roadworks Plan 2018-2031, it is now clear that the State will not be constructing the bridge crossing in this time frame. Should Council wish to do so, the entire cost would need to be funded by Council.

In consideration of the petition, City officers took independent advice from consulting engineering company Cardno as City officers do not have bridge design expertise. A pedestrian cycle bridge has been estimated at \$5.5M (construction cost only) so it would be prudent to allow a total project cost of \$6.0M. Details of the Cardno assessment and cost estimate have been included as Attachment 3 for reference. As noted above, should Council wish to proceed with this option, the entire cost would have to be funded by the City.

City officers are of the opinion that a pedestrian/cycle bridge only is a partial solution and does not justify the expenditure of \$6.0M of municipal funds when viewed against all the other road and transport priorities across the City in the Regional and Major Roadworks Plan.

The recently completed District Traffic Study has identified benefits to the local road network on the west side of the freeway if a vehicle link is in place along Bartram Road Reserve.

## **Strategic Plans/Policy Implications**

### Moving Around

Improve connectivity of transport infrastructure.

Identify gaps and take action to extend the coverage of the cycle way, footpath and trail networks.

### Community, Lifestyle & Security

Provide for community facilities and infrastructure in a planned and sustainable manner.

### **Budget/Financial Implications**

Currently the bridge project is shown on the City Regional and Major Roadworks Plan 2018-2031 as a vehicle/pedestrian bridge in 2030/31 as a State project (\$30.0M). The State budget does not allow for this project in the 2031 planning horizon so if Council wished to advance the project the entire cost would be funded by the City. MRWA have confirmed the bridge is not in any State budget or in the MRWA long term financial plan.

Should Council decide to progress with the construction of a pedestrian/cyclist bridge only, Council would have to allocate \$6.0M into the Long Term Finance Plan as there is currently no budget allocation for this project.

### **Legal Implications**

N/A

### **Community Consultation**

The results of this report will be discussed with the Success Residents Association and the convenor of the petition.

### **Risk Management Implications**

If Council resolves to proceed with the pedestrian/cyclist bridge only, this would be significant budget expenditure for Council with no funding from the State. If Council wishes to wait until the MRWA constructs a vehicle/pedestrian bridge this could be at least 2041 before the bridge is constructed, unless the MRWA program changes in the interim.

### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 February 2019 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

The CEO/Cockburn Councilors/Mayor  
Cockburn Council

23 July 2018

Gentlefolk,

Attention: Charles Sullivan

**Re: Bartram Road Footbridge**

I would like to share the views of our community in relation to the above bridge. Over the last few months I have met with many residents and share some of the many views of the residents.

**Quote**

1. " We have been let down by the council as they promised many years ago that we will have a bridge"
2. " I moved to Cockburn so that my kids can walk to the High School ,using the bridge"
3. " We have been let down by the politicians"
4. "Our kids will safely cross the bridge and this will keep the vehicles off the road"

**Unquote**

I have been engaging with the Community to understand the extent of the expectations and concerns. A petition was started by the Signor. I also engaged with the community through a website [www.Change.org](http://www.Change.org) which allows residents to sign the petition electronically.

I am writing to share the Community concerns on slow pace of decision making in relation to the subject. The community is overwhelmingly in favor of bringing the footbridge forward in view of the changing vehicle population

and the growing number of youth and children demographics of the city. The advantages of bringing the footbridge forward will as below:

1. Reduce the number of vehicles during peak time when parents are driving the children to Atwell High School. Armadale Road and Russel Road are not suitable for Children walking or riding their bikes through.
2. It will promote healthy living and promote people to use push bikes. This will ultimately provide the exercise and reduce the state medical costs.
3. The bridge will inculcate inclusivity between the East and the West in a big way. Residents can walk to Gateways and the Library through this bridge and keep their cars at home. This will save fuel and also prevent environment pollution
4. Residents can also use the bridge to meet with their friends on the west side and can travel to Cockburn Arc if they want to use the recreation center. This will become a key driver for a connected Cockburn

Please refer to page 16 of the Annual report. Community Scorecard .Only 51 % of the population is satisfied with the traffic Management. 36% residents cite Traffic and their priority issue.

Therefore the rate payers concerns need to be addressed. Copy of petitions is attached. Please also note that the Change.org has an additional 262 petitions signed electronically.

I would like to discuss with you first and then we move as a team with the local government assistance , swiftly thereafter. Please advise me your best date and time to take this forward.

Kind Regards

Tarun Dewan  
Diabetes Chairperson  
Lions Clubs International District 201W2



**16.2 (MINUTE 5871) (OCM 11/8/2016) - BARTRAM ROAD BRIDGE  
(159/020) (C SULLIVAN) (ATTACH)**

**RECOMMENDATION**

That Council

- (1) note the report; and
- (2) provide information to the local resident associations on the content of the report.



OCM 11/08/2016

**COUNCIL DECISION**

MOVED Clr S Pratt SECONDED:

- (1) note the report;
- (2) amend the current Regional and Major Roadworks 2016-2030 included in the Corporate Business Plan adopted by Council at the Ordinary Council Meeting of June 2016 to show project 48 Bartram Road as a vehicle bridge in 2030/31 at an estimated cost of \$30M; and
- (3) inform the local resident associations on the content of the report.

**MOTION LAPSED FOR WANT OF A SECONDER**

MOVED Clr L Smith SECONDED Clr K Allen that Council defer the decision for consideration at the September 2016 Ordinary Council Meeting.

**CARRIED 9/0****Reason for Decision**

To allow further information be provided to be considered on the matter.

**Background**

At the July 2016 Ordinary Meeting of Council, Cr Portelli provided the following Notice of Motion:

*“Receive a report for the August 2016 Ordinary Meeting of Council on the reasoning for the administrative recommendation adopted by Council at the Special Council meeting held on 23 June 2016 where the 2016/2017 budget was adopted whereby the proposed Bartram Road bridge be downgraded from a vehicular bridge to a pedestrian/cyclist bridge.*

*The report to include:*

1. *The extent of consultation with Main Roads WA and who is ultimately responsible for delivering the bridge in whatever format.*



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OCM 11/08/2016

2. *The indicative costs involved (for both options) and the community engagement process that will be adopted with ratepayers/residents in Atwell and Success to explain the change."*

#### **Submission**

N/A

#### **Report**

##### Background

As part of the revision of the Strategic Community Plan 2016-2026, the Corporate Business Plan 2016/17-2019/20 and the Long Term Financial Plan 2016/17-2025/26, City officers reviewed and updated the Regional and Major Road Works Plan 2016-2030. A copy is provided for reference as Attachment 1.

The section of Bartram Road Reserve extending over and covering either side of the Kwinana Freeway is designated under the MRS as a Primary Regional Road and hence the responsibility of the State through Main Roads Western Australia (MRWA). A Location Map is provided as Attachment 2.

Historically, the original planning for Atwell included a road connection across the Kwinana Freeway at Bartram Road. This was intended to provide for bus, car and pedestrian use. Correspondence from the Departments of Planning in 1995 (Attachment 3) shows an indicative structure plan for this area. However, when this planning was undertaken there was no contemplation of there being bus/train interchanges at Russell Road, or of the road connectivity required to service that station. As can be seen, there has been a considerable change to this area from what was first envisaged as the probable landscape.

Correspondence from the MRWA received October and November 1999 and Minister for Transport received May 2000 (Attachment 4),, also demonstrates how the State continues to review its network and reschedule (defer) projects to future timescales. In this case the advice received showed the earliest the bridge would be considered was a decade later in 2011.

The South Western Metropolitan Railway Master plan (released April 2000) showed an indicative station at Aubin Grove (Success), however, it wasn't until 2012 that the then Minister for Transport announced \$80M in funding for the project. At that time, this did not include the duplication of Russell Road, something that the City had advised was critical if congestion problems, similar to Cockburn



OCM 11/08/2016

Station, were to be avoided. Successful lobbying by the City saw an additional \$38M allocated for that part of the project announced in the 2015 State Budget.

With the duplication of Russell Road and the City also advocating for construction of the North Lake / Armadale Road Bridge, as part of its *Community Connect South* initiative; the need for another bridge at Bartram road did not feature in MRWA's network planning.

The City's staff look for guidance on what projects MRWA is proposing in documents, such as Directions 2031, however, the specific details for which projects are to be delivered can only be found in their four year plan, Infrastructure Delivery Plan (last published February 2016). The Bartram Road bridge does not appear in either of these documents.

Until the release of the Perth and Peel @3.5 Million Transport Plan, there has not been a published long-term asset plan from MRWA. This document has time horizons of 2031 and 2050, but within these horizons there are no specific dates for any of the individual projects listed.

#### MRWA Network Planning

With the duplication of the Russell Road Bridge and planning for of the North Lake / Armadale Road bridge, the MRWA network planning does not foresee a need for the Bartram Road bridge. MRWA wants to see how the traffic flows develop in the years to come around the Cockburn Central area including the proposals for connector/distributor roads along the Freeway.

On 22 July 2016, City officers met with MRWA staff and made representation that the project should be included in the Perth and Peel @3.5 Million Plan, at the least within the 2050 planning horizon; with traffic modelling of the link included. Advice at that time was that the bridge was not contemplated by MRWA, with this being formally confirmed in the release of that plan on 29 July 2016. MRWA do not foresee this connection is needed up to 2050 and possibly beyond that date.

In terms of project delivery, the extent of the MRS Primary Regional Road boundary is such that the proposed bridge and its immediate environs (that is, the section of road either side of the bridge to link to the local road network) would be the responsibility of the Main Roads WA to deliver and fund. However, MRWA does not usually object if local governments want to fund this infrastructure without the State having to contribute.



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The approximate cost of a single lane bridge and associated road sections would be of the order of \$25M - \$30M, based on recent works being carried out for bridge projects managed by the Main Roads WA at Beeliar Drive (Armadale Road) and Russell Road. This order of magnitude of funding is beyond the City's means and external funding from either State or Federal funds would be required to construct the bridge.

The City's Regional and Major Road works Plan has a 2030 horizon (i.e. medium term). Rather than remove the project from the plan entirely, City officers included the pedestrian/cyclist bridge as a link between the communities on either side of the Freeway, similar to the pedestrian/cyclist bridges over the Leach Highway and the Tonkin Highway. External funding would still be required to deliver such an option from either State or Federal programs.

The cost of the pedestrian link has been estimated at \$8M; this estimate is based on similar structures and is not derived from a detailed design. MRWA have indicated that they would potentially allow the pedestrian bridge to be constructed, though entirely at the City's cost.

#### Advice to Community

As the road reservation is not impacted, the City can resurrect the Bartram Road bridge concept at a future date. However, along with many projects shown as potential future roads, such as the Cockburn Coastal Highway, the reality is that they may never be needed or constructed.

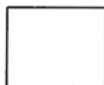
The primary focus for the City has been about creating the strategic road links at Russell Road and North Lake / Armadale Roads. With the former project being delivered now, lobbying for the other project will continue through the forthcoming State election.

The best advice that could be given to the community would be to present on the City's road projects to the local resident groups. As the primary beneficiary of a connection is the community of Atwell, this group should be approached first.

#### **Strategic Plan/Policy Implications**

##### **Moving Around**

- Reduce traffic congestion, particularly around Cockburn Central and other activity centres
- Identify gaps and take action toward extending the coverage of the cycle way, footpath and trails network



OCM 11/08/2016

- Improve connectivity of transport infrastructure
- Advocate for improvements to public transport, especially bus transport

**Budget/Financial Implications**

The indicative cost estimates in this report of the two bridge options are based on the unit rates per square metre currently used by the Main Roads WA and current MRWA construction projects. It is not proposed that the City fund either bridge option.

**Legal Implications**

N/A

**Community Consultation**

In accordance with the City's community engagement framework, details of known projects are communicated to resident's groups and the community at large. There is no specific project to be communicated, so broad scale advertising is not recommended. It would be better to present on the traffic network issue at a future meeting of the Atwell and Success Resident Associations, starting with the former.

**Risk Management Implications**

There are no specific risks associated with this item.

**Attachment(s)**

1. Regional and Major Road Works Plan 2016-2030
2. Location Map
3. Letter from Department of Planning received 27 Nov 95
4. Letters from MRWA Oct and Nov 99 and Minister for Transport May 2000

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.



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**Subject:** FW: Bridge over the Kwinana

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**From:** Charles Sullivan  
**Sent:** Wednesday, 30 January 2019 10:22 AM  
**To:** Vanessa Frankson  
**Subject:** FW: Bridge over the Kwinana

**Attachment 3 - CARDNO**

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**Charles Sullivan**  
Director, Engineering and Works  
P 08 9411 3444  
E [csullivan@cockburn.wa.gov.au](mailto:csullivan@cockburn.wa.gov.au)



---

**From:** Andrew Barry [mailto:[andrew.barry@cardno.com.au](mailto:andrew.barry@cardno.com.au)]  
**Sent:** Friday, 26 October 2018 2:37 PM  
**To:** Charles Sullivan  
**Subject:** FW: Bridge over the Kwinana

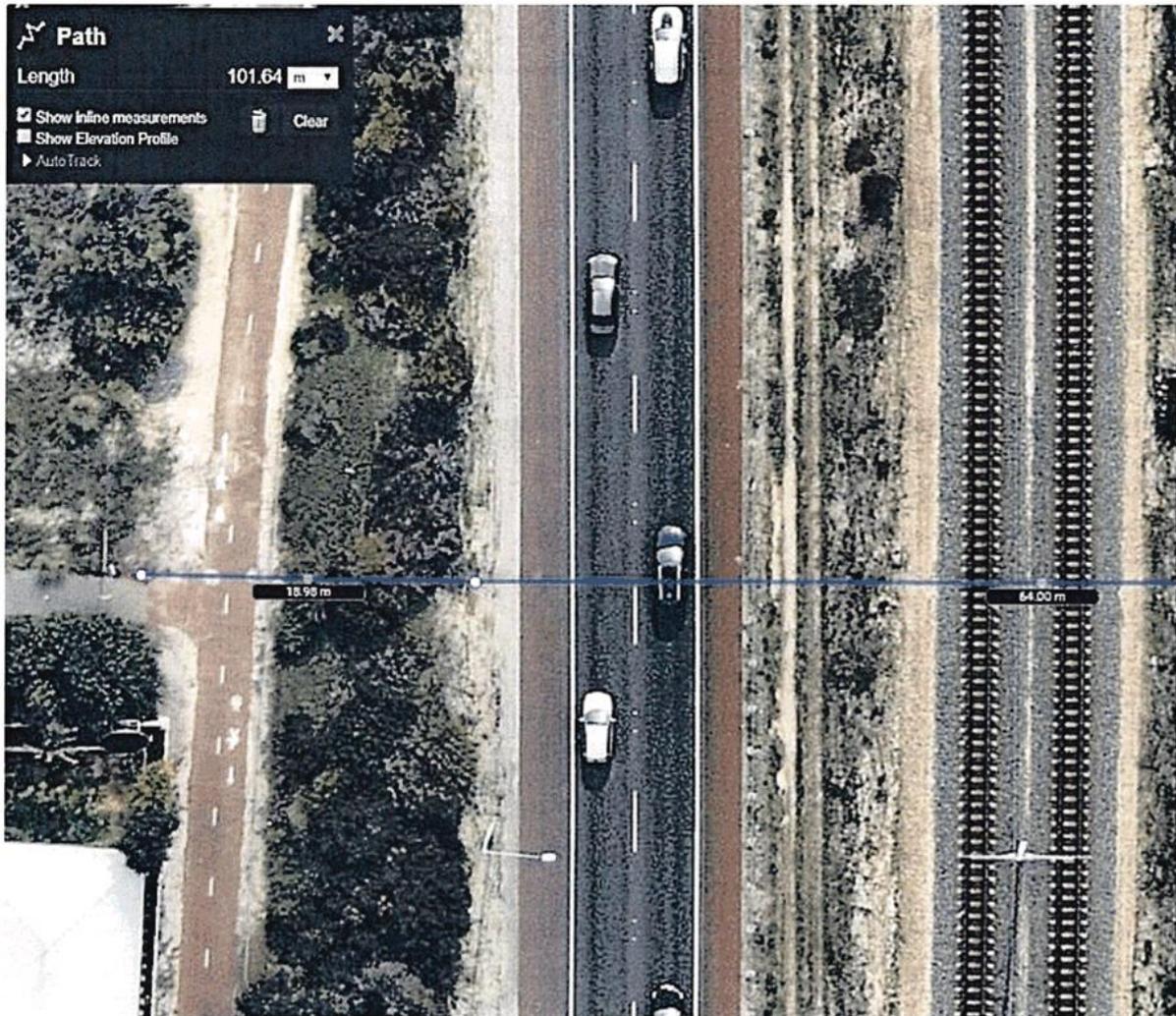
Hi Charles,

We have contacted our Bridge Team in Sydney to get an order of cost for you. Based on their advice the bridge could cost up to \$5.5M.

The assumptions are detailed below.

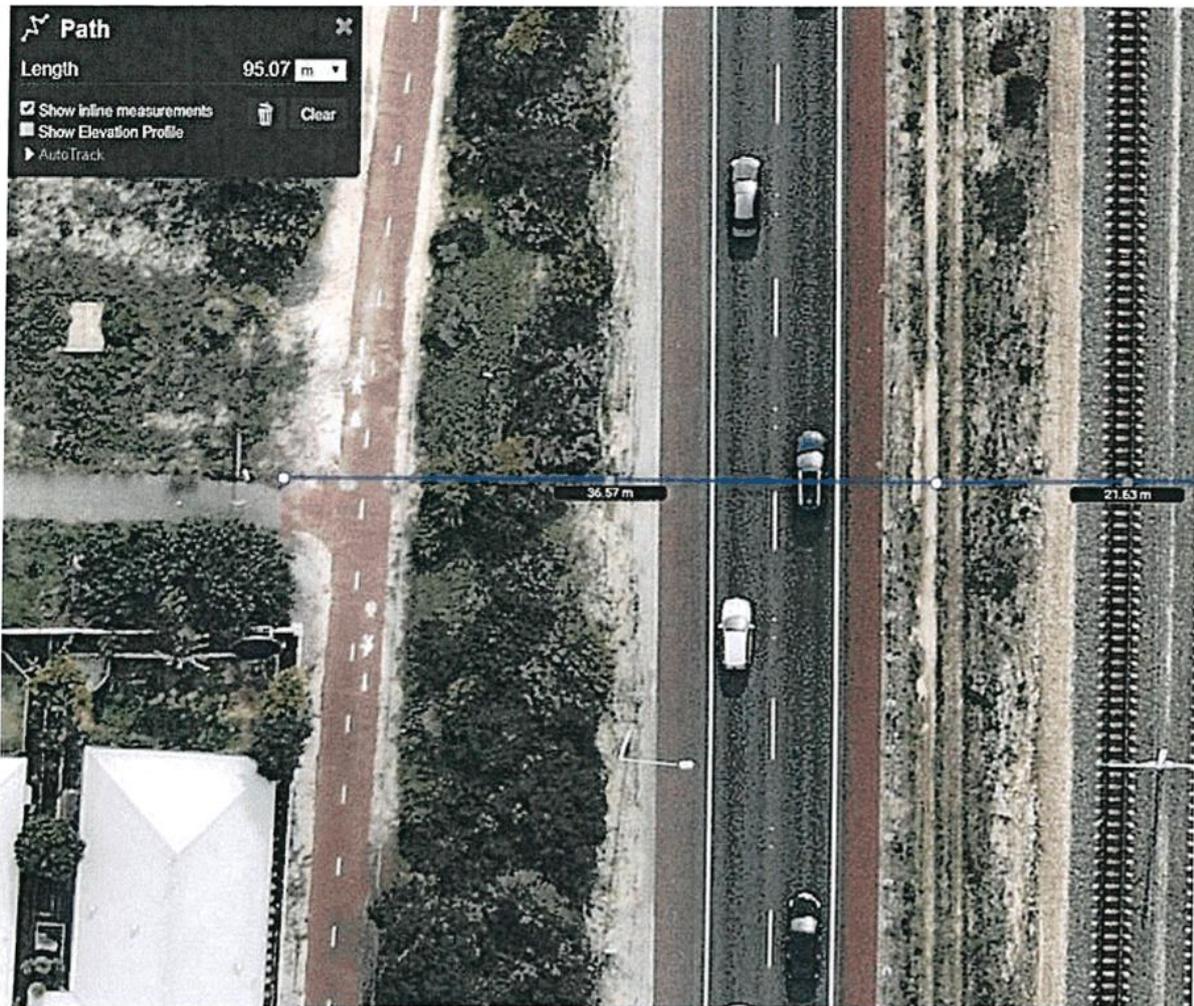
Option 1

- Clear span over road carriageways and rail corridor (approx. 65m) with approach spans (approx. 20m each) as per the below screenshot.
- The main span can be achieved using steel box girder (assume 1.5-1.8m deep) or steel truss (assume 3.5m deep).
- High-level cost estimate - \$4.0 – 5.5 million, i.e. \$10,000 to \$15,000 per m<sup>2</sup>.



### Option 2

- Three-span structure, with piers located between the road carriageways and the rail corridor. Span arrangement (37m – 22m – 37m) for a total length of 96m. Refer below screenshot for details.
- We believe this arrangement provides a safer solution than placing a pier directly between the two rail tracks, simplifies construction and will have a greater chance of approval from PTA.
- Spans can be constructed using Super-T girders (up to 1.8m deep).
- High-level cost estimate - \$3.0 – 3.7 million, i.e. \$8,000 to \$10,000 per m<sup>2</sup>.



Do the City require anything formal on the matter, for example a plan profile of this bridge and a formal cost estimate?

Regards

Andrew Barry  
SENIOR CIVIL ENGINEER  
CARDNO



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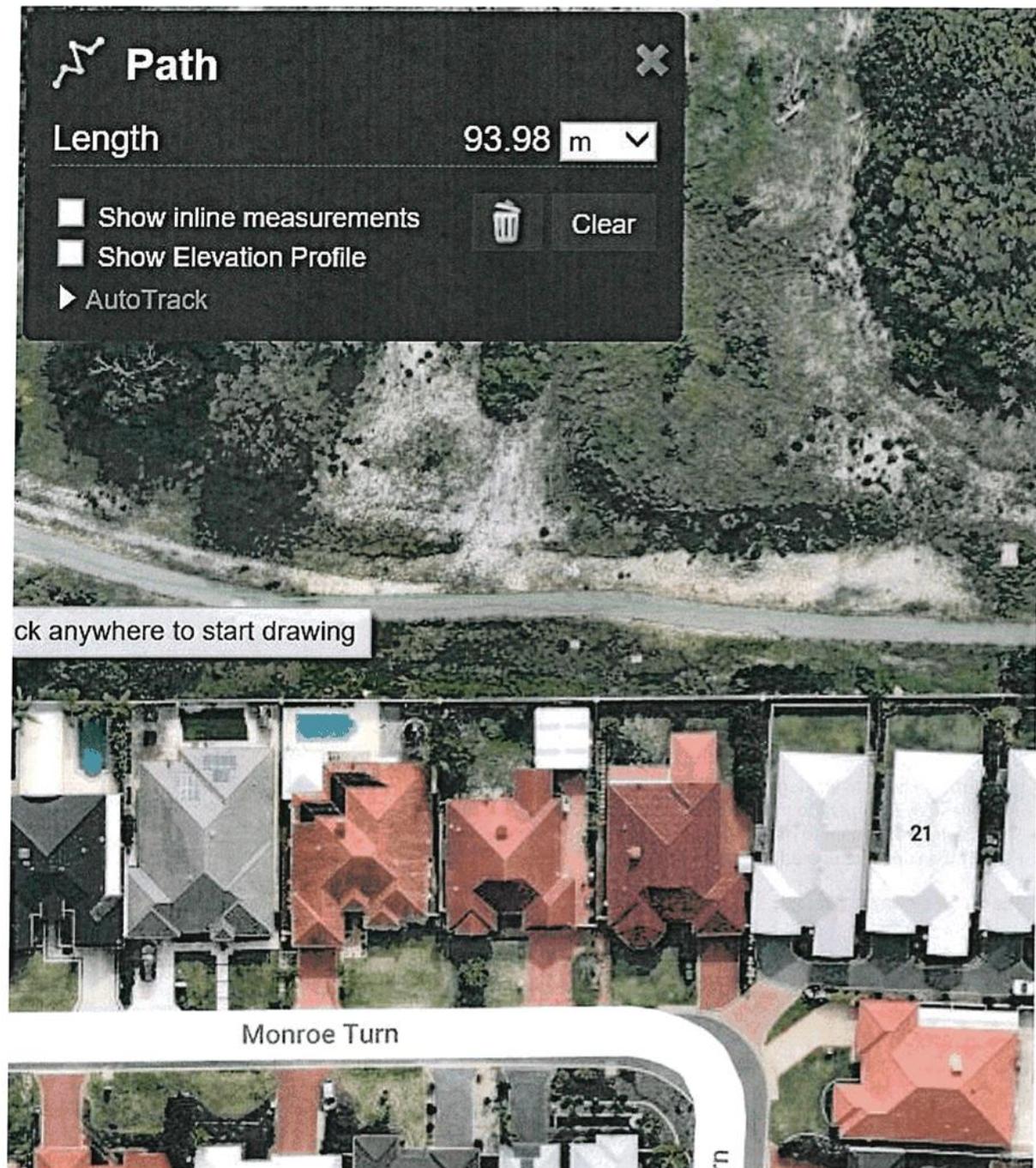
**From:** Andrew Barry <[andrew.barry@cardno.com.au](mailto:andrew.barry@cardno.com.au)>  
**Sent:** Thursday, 25 October 2018 11:05 AM  
**To:** Anisha Vytla <[Anisha.Vytla@cardno.com.au](mailto:Anisha.Vytla@cardno.com.au)>  
**Cc:** Geoff Pereira <[Geoff.Pereira@cardno.com.au](mailto:Geoff.Pereira@cardno.com.au)>  
**Subject:** Bridge over the Kwinana

Hi Anisha,

Charles Sullivan (CoC) contacted me to understand costings for the provision of a pedestrian bridge over the Kwinana. Ultimately he was seeking a proposal for us to provide order of costings as it is likely that the CoC would have to fund these works.

Discussing with Charles I had said that if we had costings and details of similar (based on a completed project from the bridges group over east) and this was some that was comparable and easily accessible we could provide him indicative costings without cost to the City.

Here is the bridge location at Bartram Road in the City of Cockburn:



There are two configurations that are likely workable:

**1. PTA prohibiting midspan (most likely):**

Based on other pedestrian bridges on the Freeway the maximum spans are in the region of 45-55m. The configuration of the 90m bridge would be:

- Embankment to westerly abutment = 20m
- Westerly abutment to easterly abutment = 50m
- Embankment to easterly abutment = 20m



**2. PTA allowing for midspan (unlikely to be approved):**

Based on the nearest road bridge the maximum span would be in the order of 35m. The configuration of the 90m bridge would be:

- Embankment to westerly abutment = 15m
- Westerly abutment to mid span (located in rail corridor) = 35m
- Easterly abutment to mid span (located in rail corridor) = 35m
- Embankment to eesterly abutment = 15m

See below by way of example:



It is noted that the CoC were considering a configuration aligning with the Pedestrian Bridge over the Tonkin Highway. The key difference is that the Tonkin Highway bridge does not have to interact with rail. There would be a significant cost uplift associated with regards a structure that would have to accommodate for loading as a function of derailing and or the resulting 'caterpillar' action:

The below is the concept that the CoC were considering, a much lighter bridge than the above. I expect that this is not workable:



If we could get a an estimate of capital costs.

Regards

Andrew Barry  
SENIOR CIVIL ENGINEER  
CARDNO



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## 17. COMMUNITY SERVICES DIVISION ISSUES

### 17.1 ENCLOSED DOG PARK - LOT 30 BALER COURT, HAMMOND PARK

**Author(s)** T Moore  
**Attachments** N/A

#### RECOMMENDATION

That Council:

- (1) does not proceed with the development of a fenced dog park at Durango Park, Aubin Grove and advise local residents accordingly;
- (2) proceeds with the development of a fenced dog park at Lot 30 Baler Court, Hammond Park;
- (3) in accordance with Section 31 of the Dog Act 1976 advertise for public comment, for a period of no less than 28 days, in relation to the proposed new dog exercise area at Lot 30 Baler Court, Hammond Park; and
- (4) reallocate funds from CW 5895 – Durango Park, Aubin Grove, to the development of Lot 30 Baler Court, Hammond Park, for the construction of a fenced Dog Park.

#### Background

In mid-2017, the City received \$80,000 in State funding to go towards the development of fenced dog parks in the Aubin Grove locality.

Following the completion of a site analysis, in December 2017, Council passed the following resolution:

*Proceeds with the development of a fenced dog park at Durango Park, Aubin Grove, consisting of the following design considerations:*

- *Small fenced dog park 500sqm;*
- *Large amount of mature planting;*
- *Operation hours to be 7am to 7pm; and*
- *5 additional car parking bays.*

Staff subsequently completed a consultation process with nearby residents as part of the design of the fenced dog park at Durango Park. This included the provision of two potential design options. However, neither of the options was favourably received by residents and as

such, staff have investigated alternative options to complete the development.

As such, the outcomes of the consultation process and proposed alternative location for the fenced dog park are now presented to Council for consideration.

### **Submission**

N/A

### **Report**

The layout and size of the parks within the suburb of Aubin Grove significantly limits potential locations for the development of a fenced dog park due to constraints such as:

- Close proximity to nearby residents;
- Lack of parking availability; and
- Insufficient space due to primarily being local parks.

As such, staff have considered alternative locations nearby Aubin Grove and still within the State electorate of Kwinana, with the City of Cockburn.

The site deemed to be most suitable for consideration was Lot 30 Baler Court, Hammond Park.

The Lot is owned by the City of Cockburn and located adjacent to power lines. The site provides a large amount of space to ensure a suitable buffer to nearby residents and would be considered to be a good use of a space which is currently not utilised.

A location map and site photos are provided below:





The proposed development is to be similar to the Briggs St, South Lake, fenced dog park shown below:



The key elements of the proposed development include the following:

- Site clearing;
- Fencing ( 2 areas, large dogs 1570m2 and small dogs 1160m2);
- Water fountain;
- Park furniture;
- Dog agility equipment; and
- Mulching.

The project scope for the initial development does not include reticulation, however the inclusion of a bore will be submitted for Council consideration in the 2019/20 budget process.

In terms of parking, Baler Court has 13 on street parking bays available, which is considered to be sufficient for a local level development.

In summary, the development of a fenced dog park at this location would assist in improving the overall aesthetics of the area and it is considered that Lot 30 Baler Court is a most appropriate location for a fenced dog park.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

Provide safe places and activities for residents and visitors to relax and socialise.

#### Economic, Social & Environmental Responsibility

Sustainably manage our environment by protecting managing and enhancing our unique natural resources and minimising risks to human health.

### **Budget/Financial Implications**

The State Government has confirmed approval for the \$80k grant allocated to the proposed Durango Park project to be reallocated to the Baler Court location.

Should Council be supportive of the new location, it is recommended that the funds budgeted in CW 5895 for the Durango Park fenced dog park, be reallocated to the Lot 30 Baler Court fenced dog park.

The scope of the project does not include reticulation, however, a budget item of up to \$80,000 will be presented to Council as part of the 2019/20 budget process to install a bore and provide reticulation.

### **Legal Implications**

N/A

### **Community Consultation**

Consultation has occurred with the Hammond Park Community Association and nearby residents of the proposed site. The feedback received indicated 10 in support of the proposal and 3 against. This is considered a high level of approval rating for this type of development. The location of the fenced area will be a minimum of 50m from any nearby properties which should resolve any concerns related to noise.

If this site is approved by Council, the City will conduct a further 28 days of statutory consultation, as required by the Dog Act. In addition, the community will have further input as part of the design process.

### **Risk Management Implications**

The City has received a grant from the State Government to complete the development of a fenced dog park within the Kwinana electorate, located in the City of Cockburn. The grant must be acquitted by 30 June 2019 and should Council not be supportive of the proposed Baler Court location it will leave limited time to identify an alternative location and complete the development within the funding timeframes.

### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the February 2019 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

**18. EXECUTIVE DIVISION ISSUES**

Nil

**19. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**20. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING****21. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY MEMBERS OR OFFICERS****22. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE****22.1 FEASIBILITY OF DEVELOPING AN ADDITIONAL HERITAGE MACHINERY SHED AT AZELIA LEY MUSEUM**

**Author(s)** C Sullivan

Councillor Michael Separovich requested a report be prepared for a future Council meeting on the feasibility of developing an additional heritage machinery shed at the Azelia Ley Museum

**22.2 CAPACITY TO ADD HISTORIAL DATA INCLUDING PHOTOGRAPHIC MATERIAL TO THE CITY'S SIGNAGE**

**Author(s)** D Green

Councillor Michael Separovich requested a report be prepared to a future Council meeting on the capacity to add historical data including photographic material to the City's signage

**22.3 WORKING AREA OF LAND TO SHOWCASE MARKET GARDEN, FLOWER GARDEN, ORCHARD AND VINEYARD HISTORY OF COCKBURN**

**Author(s)** A Trosic

**Attachments** N/A

**RECOMMENDATION**

That Council

- (1) receives the officer's report;
- (2) requests the City undertake an initial expression of interest program with local professional market gardeners, to ascertain their willingness to host a series of community events that will educate the community on market gardening techniques; and
- (3) seek a report back on the outcomes of the expressions of interest, in order to consider allocating an appropriate budget in order to undertake these initial community events.

**Background**

At the Ordinary Council Meeting held on 14 September 2017, it was requested that the following item be brought to a future Council Meeting:

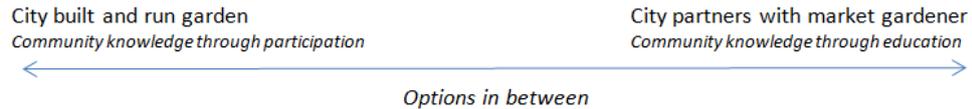
*Working area of land to showcase market garden, flower garden, orchard and vineyard history of Cockburn.*

*Provide a report to a future Council meeting that identifies a 'working' area of land that could be purchased to enable the extensive market garden, flower garden, orchard and vineyard history of Cockburn to be showcased.*

An internal working group was formed to undertake this investigation, with representatives from Strategic Planning, Land and Lease Administration and Parks & Environment. The working group focussed on understanding the full scope of a potential community memorial market garden, and what options would be most viable in terms of securing a successful operational approach.

This revealed a spectrum of potential options. At one end, was the notion of a City built and operated market garden, with the full suite of capital works, operational funding and human resources to ensure it functioned successfully. Whereby the community would learn by being a participant in this model.

At the other end of the spectrum was the notion of the City partnering with a private market garden operator, effectively paying (on a fee for service basis) a private market gardener to run a series of events to help educate the community on market gardening practices. The community would learn by attending events timed throughout the growing season, and would be encouraged to apply this learning to their own gardening endeavours.



There are various options between either ends of this spectrum.

This report recommends a preferred approach that manages potential risk; maximises potential value; and encourages an incremental approach to this project.

### Submission

N/A

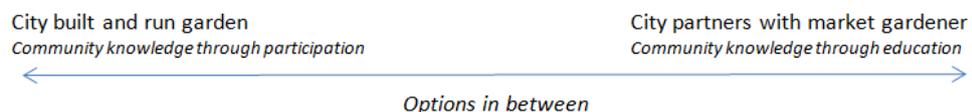
### Report

The internal working group formed some initial objectives to define the scope that the notice of motion created the opportunity for. The objective initially included to identify suitable parcels of land which had the potential to be acquired, managed, or utilised by the City of Cockburn to showcase to the Cockburn community:

- the history of market gardens;
- to call on the experiences from market gardeners; and
- highlight the use of traditional machinery, equipment and processes.

This objective then evolved as the working group proceeded, as it became clear that many options from a site perspective were available, and indeed many options existed in respect of how we approach operations and ongoing management.

This created the idea of a spectrum, by which the City needed to consider where it felt the most appropriate placement on the spectrum an initial community market garden would be. This is shown following:



This spectrum formed the basis of shaping the work of the group to consider some high level options, as part of a more specific recommendation that Council needed to consider going forward. Underpinning this also understood what, within the expertise of staff, were the likely technical matters that needed consideration including environmental considerations, site conditions, risk management, water availability, operational models and cost benefit analysis of the proposal.

### Assumptions/Unknowns

As mentioned, as these investigations evolved, a number of factors revealed themselves as initial approaches for an operational model, and depending on which approach was to be considered, various other associated factors. These are all discussed following:

### Management models - operational options

1. Cockburn Operated - the City of Cockburn could have a team of market gardeners employed by the City to manage the site, provide community education and focus on achieving a successful garden to reflect the prosperous market times of the community.
2. Lease - the City could lease a portion of the land it controls to a third party to develop and operate a garden, including educational events e.g. community group or small business.
3. Partnership - the City could seek to find a not for profit organisation or community group interested in achieving a similar outcome in Cockburn, and the City could look into entering a partnership or joint venture to undertake the project.
4. Existing Market Garden - the City could engage a local skilled market gardener and, on a fee for service basis, pay the gardener to enable them to operate workshops and other educational activities timed throughout the growing season. It would be beneficial for interested members of the community to learn about the costs, labour and skills involved in managing a market garden site no matter what the scale.

### Operational issues - technical matters

1. Land size - It is difficult to determine what would be the required land size for a 'viable' market garden? The size of land would vary depending on the size of any facilities/sheds/buildings constructed on the site, and the proposed use/purpose of the space. For example, the Treeby community garden being constructed by Stockland WA Development Pty Ltd is being developed within an area of 1,500sqm, versus a fully operating market garden which requires a minimum of 5,000sqm, generally needing up to 5-10ha.
2. Project costs - It is difficult to determine what budget would be considered reasonable to set up and operate a viable community based market garden. For example:

- (a) initial start-up costs e.g. acquiring land, developing site, purchasing equipment and vegetation;
  - (b) ongoing project costs e.g. garden maintenance, utility bills (water and electricity), labour; and
  - (c) production costs and revenues.
3. Soil type and services - Soil conditions would be vital to securing a viable garden. Likewise, water availability, nutrient input conditions, environmental management and the like. This was considered one of the most important issues, as it would be expected detailed knowledge of market garden operations and performance would be needed to ensure a site was selected that could prove successful.

With these assumptions and unknowns defined, the group embarked on attempting to consider some options. It became clear however that such was based on a lack of technical analysis in the field of market gardening. In identifying sites, the group also considered the operational models and that the option of specifically seeking a locally skilled market gardener on a fee for service basis to run workshops, would overcome a lot of these technical concerns.

The level of analysis that the working group was able to provide is not wasted however, as it points to some options which have had a high level analysis performed.

It should be noted that the following identified locations are only potential options and no detailed consultation/assessment has been undertaken.

#### Site 1 - Manning Park

Site:



Address: Azelia Road, Spearwood

Owner: Western Australian Planning Commission (WAPC) and State of WA (Mgt Order: City of Cockburn)

Description: The southern entry into Manning Park via Azelia Rd has a long stretch of open grass areas, often used for overflowing car parking.

- Pros:
- There would no costs involved for land acquisition as the City already has management of Manning Park.
  - Highly activated community space, attracts a large number of visitors per year, well-known location to the public, good public transport and bike/footpath network
  - Each year, Manning Park hosts the Vintage Vehicle and Market Garden Machinery Day, which has proven to be a successful event, demonstrating the interest of the community in historical market gardens.
  - Reserved Parks & Recreation under the MRS
- Cons:
- A community memorial garden is not proposed or supported by the City's current proposed Manning Park Master Plan
  - The current Manning Park Master Plan identifies this area as the Davilak Ruins Precinct and overflow parking - therefore has a number of heritage restrictions and could cause damage/interference to

the historic site

- Manning Park already has a variety of intensive uses and is already considered very busy and well-utilised. The park would not be able to accommodate another intensive use.
- Lack of availability of ground water, area not irrigated
- Lack of power to the site, and would require either generators or installation of new electricity meters which would be a significant cost.

### Site 2 - South Coogee Agricultural Hall

Site:



Address: 739 Rockingham Rd, Munster

Owner: City of Cockburn

Description: Located near the corner of Rockingham Rd and Russell Rd, the Hall is leased to the Jervoise Bay Sea Scouts group who have advised the City that the hall/space is underutilised and has the potential to be subleased or hired by other groups.

- Pros:
- The South Coogee Agricultural Hall holds significant heritage value
  - The car parking is already built/established, and the remaining vacant parts of the land can be developed
  - The site is located adjacent to South Coogee Reserve - and the City can look to combine and invigorate the recreation and community activities on this one site
  - There are existing services on site

- Cons:
- No cost component for land acquisition, as the land is owned by the City of Cockburn in freehold
  - Location is relatively isolated, limited public transport, not close to residential
  - Potential limitations due to zoning and structure plan

### Site 3 - Cockburn Community Men's Shed

Site:



- Address: 2 Sullivan Street, Cockburn Central
- Owner: State of WA (Mgt Order: City of Cockburn)
- Description: The southern portion of the Men's Shed site is currently vacant space
- Pros:
- If the City was interested in a smaller scale community garden, this parcel may be suited
  - The Men's Shed have previously shown interest in setting up and managing a community garden, which would assist with the administrative and labour costs associated with the project
  - It would increase the community activation and community involvement with the site
  - Located close to major roads such as North Lake Rd

and Beeliar Drive

- Cons:
- The land doesn't hold any significant heritage value and was not a previous market garden
  - Parcel size is probably too small for a community market garden ~2,150m<sup>2</sup>
  - It is unfavourably located within an industrial area, with potential contamination and pollution problems, and may not be suitable for growing edible vegetables and fruits

#### Site 4 - Randwick Stables / Dixon Park

Site:



Address: Rockingham Road, Hamilton Hill

Owner: Main Roads WA

Description: Randwick Stables is already an existing community garden on private/Main Roads land, run by volunteers.

- Pros:
- A community memorial garden would be compatible with the history of the area/site
  - There are potential partnerships with the current volunteers of Randwick Stables and the Hamilton Hill Community Group that have recently moved into the small ex-clinic facility at the south-east corner of Dixon Park.

- Cons:
- The land is located within the Roe 9 Road Reservation land, and therefore there still is a high degree of uncertainty in regards to future ownership

and plans for this site.

- The City internally has been reviewing a Dixon Park Master Plan, in consultation with the Hamilton Hill Community Group, and this has not identified or included the community memorial garden on the site
- It is unknown about what services (e.g. water, electricity) are available to the site. It is likely that there would be a relatively large capital works component for installation of sewerage and utilities.

The staff working group have considered various options, and considered various technical issues in respect of a solution for this notice of motion. In order for the City to make an informed decision and determine the viability of this project, a detailed study/needs-analysis would need to be prepared by an expert consultant investigating:

- Size and scale of land required;
- Cost of upgrading services to a site;
- Soil type for market gardens;
- Cost of insurances and licences to operate farming machinery;
- Costs of a shed/infrastructure/toilets on the site;
- Availability for bore and groundwater;
- The resource burden and ongoing costs; and
- Risks and benefit.

For this reason, the working group have considered more closely the notion that as a new initiative, it would be prudent for the City to consider what may be an initial incremental step that could be taken to gauge the level of interest in a garden.

To this end, the City has approached an established operating market garden within Spearwood, on an informal basis, to consider whether a fee for service type model of them running community workshops would be of interest. It was discussed this is a growing phenomenon, with the open house and open garden initiatives that service to educate the community on gardening and built design. In the case of this market garden, it would be to provide education on the art and science of market gardening.

Council therefore has the choice between:

- An initial incremental step, that limits risk to the City and provides an opportunity to gauge community interest in a more permanent garden and;
- The City engaging a technical expert to research a fully robust project to understand how to embark on a garden and under what model of operation.

It was apparent to the working group that a number of potential sites exist, but these sites and intended operational model choices needed significant expert analysis to determine the feasibility of a community based operational market garden. This analysis needed to comprehensively deal with questions such as environmental considerations, site conditions, risk management, water availability, operational models and cost benefit analysis of the proposal overall.

This report broadly summarises the work of the group, and recommends that Council seek an initial option of a fee for service community education type arrangement, in order to ascertain what degree of interest there exists to protect and interpret market gardening for future generations. Should Council support this approach, the program will need to be designed, budgeted and implemented as a joint project between the City's Community Development and Parks Service Units. While preliminary discussions have occurred, the whole program is not yet designed and it will naturally take some time to be able to program the timing and pattern of events. At this stage, it would be expected that a realistic target would be the 2019/20 financial year.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

Provide safe places and activities for residents and visitors to relax and socialise.

Create and maintain recreational, social and sports facilities and regional open space.

#### Economic, Social & Environmental Responsibility

Continue to recognise and celebrate the significance of cultural, social and built heritage including local indigenous and multicultural groups.

### **Budget/Financial Implications**

It would be anticipated that an expert consultant analysis to investigate the project would cost in the vicinity of \$100,000. The alternative option, being a fee for service 'open market garden' series of events, would be considered a nominal cost, but is dependent on there being a willing

local market garden professional who would like to run the events. Budget is not possible to determine at this stage, but could be up to \$5,000 for possibly four events across a twelve month period.

#### **Legal Implications**

N/A

#### **Community Consultation**

An expert consultant analysis would need to obtain detailed community input and engagement, if a formal garden was wanted by the Council. The alternative approach is considered more appropriate at this early stage.

#### **Risk Management Implications**

There are substantial financial risks to Council in committing to a full-scale operating market garden without firstly determining the benefits and level of community interest in such a proposal.

#### **Advice to Proponent(s)/Submitters**

N/A

#### **Implications of Section 3.18(3) *Local Government Act, 1995***

Nil

### **23. CONFIDENTIAL BUSINESS**

Nil

### **24. RESOLUTION OF COMPLIANCE**

#### **RECOMMENDATION**

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

**25. CLOSURE OF MEETING**