

<b>DA</b>	<b>CITY OF COCKBURN (LOCAL GOVERNMENT ACT) LOCAL LAWS – USE OF RESERVES</b>	<b>LGACS5</b>
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<b>DELEGATED AUTHORITY CODE:</b>	LGACS5
<b>DIRECTORATE:</b>	Governance & Community Services
<b>BUSINESS UNIT:</b>	Recreation & Community Safety
<b>SERVICE UNIT:</b>	Recreation Services
<b>RESPONSIBLE OFFICER:</b>	Manager, Community Services
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	13 June 2019
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	9

<b>Dates of Amendments / Reviews:</b>		
DAPPS Meeting:	24 May 2012	26 May 2016
	23 May 2013	18 May 2017
	22 May 2014	24 May 2018
	2 June 2015	23 May 2019
OCM:	9 June 2011	11 June 2015
	14 June 2012	9 June 2016
	13 June 2013	8 June 2017
	12 June 2014	14 June 2018

**FUNCTION DELEGATED:**

The authority to approve applications for Use of Reserves by individuals / organisations

**CONDITIONS/GUIDELINES:**

- (1) Events must be for not for profit activities.
- (2) Minimum bond of \$100.00 to be paid prior to approval being confirmed.
- (3) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

**AUTONOMY OF DISCRETION:**

In accordance with conditions (1) and (2) above.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

City of Cockburn (Local Government Act) Local Laws (Part IV)  
Local Government Act, 1995, s3.5, s5.42 and s5.44

**DELEGATE:**

Chief Executive Officer

Note: The Chief Executive Officer will sub delegate this authority to:

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**SUB-DELEGATE/S:**

Manager, Recreation & Community Safety  
Co-ordinator, Recreation Services