

Inspirational Volunteer Awards 2017

Nomination Guidelines

Nomination Guidelines

Thank you for your interest in the Inspirational Volunteer Award.

- We are looking for inspirational volunteers from the categories of:
 - Arts and culture
 - Aboriginal volunteers
 - Community
 - Environmental and animal protection
 - Sports & recreation
 - Youth
- Please refer to the [Cockburn Volunteer Resource Centre webpage](#) to access the nomination form.
- Applications can be submitted to the Cockburn Volunteer Resource Centre via
 - Email (preferred) volunteering@cockburn.wa.gov.au
 - Post PO Box 1215, Bibra Lake DC, WA 6965
- All applications will be acknowledged via email within 5 business days. Should you not receive an acknowledgement, please contact the Cockburn Volunteer Resource Centre by telephone or email to confirm that your application has been received
- To be considered all applications must be received by the Cockburn Volunteer Resource Centre by mail or email by the closing date.
- Closing Date: **5pm, Thursday 31 August 2017**

Prizes

Category winners receive a \$250 voucher and certificate.

Inspirational Volunteer of the Year winner receives a trophy, another \$250 voucher and certificate.

Entry Conditions

The following conditions of entry apply for all awards categories:

1. Nominations for individual awards may be put forward by community organisations, local and state government agencies, who are based in, or servicing Cockburn.
2. Nominator must be either a committee member or the volunteer coordinator of the place where the nominee volunteers.
3. Nominator must not be related to the nominee.
4. Nominator may nominate more than one nominee.
5. Nominee must reside in or volunteer within the physical boundaries of the City of Cockburn.
6. Nominees for the Youth Volunteer category must be aged between 10 and 24 years on 3 December 2017.
7. The nominee must not be an elected member of the City of Cockburn.
8. The nominee must not be a staff member or related to a staff member of the City of Cockburn.
9. The nominee must be aware of and agree to the nomination and accept that the judges' decision is final, with no correspondence being entered into.
10. An individual may be nominated in more than one category, if eligible.
11. A separate nomination form must be submitted for each category, addressing the criteria for that category.
12. Hard copies of the nomination form can be obtained by calling Cockburn Volunteer Resource Centre on 9411 3444 for those who are unable to complete an online form.

Responding to Selection Criteria

When responding to the selection criteria, please consider these tips:

Positive Impact on the Community

Describe who has benefited from the nominee's volunteering activities, and the nature and extent of the impact of the nominee's work. Provide examples of how the nominee's work has impacted on others, individuals or groups, and how far reaching the benefit and impact is felt and whether it will have long term impact.

Contribution

Describe the type, range, depth, consistency and duration of the nominee's voluntary activities and how they have contributed as a volunteer. Explain the activities undertaken and the individuals, groups, organisations, communities, and causes supported. Identify what is unique or outstanding about the nominee, their best attributes and how are these demonstrated. Provide examples of achievements and successes.

Leadership

Describe how the nominee has shown initiative and provide examples. Describe the leadership and visionary qualities of the nominee and provide examples of how this is demonstrated. Describe how the nominee has inspired and encouraged others. Describe, with examples, how the nominee has contributed to capacity building e.g. developed resources, skills, knowledge that will sustain and grow the volunteering activity.

Creativity

Describe any innovative approaches nominee undertook that contributes to significant achievement and lasting solutions. Provide examples of barriers and difficulties and how they have been overcome.

Judging and Results

Judging

A judging panel drawn from a range of departments within the City of Cockburn council will consider all nominations and select one or a maximum of two winners for each award category, in arts & culture, aboriginal, community, environmental & animal protection, sports & recreation and youth.

Selections will be based on the response to the selection criteria.

The Inspirational Volunteer of the Year will be selected from the category winners.

Presentation of the Awards

Award winners will be announced at the Inspirational Volunteer Awards Ceremony at Manning Park, Hamilton Hill on Sunday 3 December 2017. All nominees and nominators will be offered complimentary tickets to attend.

Any Questions

Ada Wong, Cockburn Volunteer Resource Centre Coordinator, City of Cockburn

Ph: (08) 9411 3444 / E: volunteering@cockburn.wa.gov.au