

DA	<b>FUNDING ASSISTANCE FOR COMMUNITY ORGANISATIONS AND INDIVIDUALS</b>
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<b>DIVISION:</b>	Community Services
<b>BUSINESS UNIT:</b>	Community Development
<b>SERVICE UNIT:</b>	Community Grants
<b>RESPONSIBLE OFFICER:</b>	Head of Community Development
<b>FILE NO.:</b>	162/003; 086/003
<b>DATE FIRST ADOPTED:</b>	14 March 2019
<b>DATE LAST REVIEWED:</b>	10 December 2020
<b>POLICY REF.:</b>	
<b>VERSION NO.</b>	3

<b>Dates of Amendments / Reviews:</b>	
DAP Meeting:	28 February 2019 23 May 2019 26 November 2020
OCM:	13 June 2019

**FUNCTION DELEGATED:**

The authority to allocate funds to projects, events or activities that best meet the Community Innovation and Participatory Budgeting, Grants, Small Events or Individual Sponsorships Program Criteria.

**CONDITIONS/GUIDELINES:**

The following categories are to be used to prioritise the projects to be funded or considered for funding under the below Council funded programs:-

- (1) As provided for in Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)' for:
  1. Community Grants (Category A)
  2. Cultural Grants (Category B)
  3. Sustainability Grants (Category C)
  4. Small Events Sponsorship (Category D)
  5. Sponsorship Program (Individuals – Category F)
  6. Community Innovation and Participatory Budgeting (Category G)
- (2) Elected Members are to be informed of the outcome of applications.
- (3) All transactions utilising this delegation are to be recorded in the City's Record Keeping system (ECM) by the delegated officer or by another officer directed by the delegated officer.

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**AUTONOMY OF DISCRETION:**

As provided in the Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)' and associated Guidelines.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Local Government Act, 1995, s3.5, s5.42 and s5.44  
Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)'

**DELEGATE:**

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

**DELEGATE/S AUTHORISED:**

Head of Community Development  
Community Development Coordinator (Category D only)