

City of Cockburn

Application Guidelines for 2023-24

Recreation and Leisure Traders Licence



Introduction

The City of Cockburn (The City) is one of the major coastal cities in the state of Western Australia. With a current population of 116,000, The City is a dynamic, rapidly growing and exciting place. Situated just 22kms south of Perth CBD it boasts an amazing coast line with beautiful beaches and parks.

The City is responsible for the management of 15km of scenic coastline. The coastline is a significant natural asset and is considered highly important to the health and wellbeing of residents as well as being an attractive location for recreational activities on a regional basis.

The City is seeking applications from suitably qualified recreation and leisure traders wishing to operate along the City's coastline and adjacent reserves. Applicants should be highly motivated to contribute to the City's vision which is to ensure that the Cockburn of the future will be the most attractive place to live, work, visit and invest in, within the Perth metropolitan area.

Some examples of the types of operators which the City would consider include:

- Kite Surfing Lessons
- Stand Up Paddling Lessons
- Inflatable Playground
- Snorkel Hire
- Dog Washing
- Stand Up Paddle Board/Canoe Hire.

The City requires successful applicants to operate with safety as a priority at all times for participants and users of the foreshore. The City is seeking operators that will maximize the sites potential as a destination that will not only attract our residents but as well as those living outside of Cockburn.

Please be aware that this process excludes personal trainers and food vans. Personal trainers seeking approval to use the beach should contact the Recreation Services Department and food van operators should contact the Environmental Health Services Department.

Location

The enclosed map titled 'Coastal Activities Guide' on page six outlines where trading is permitted along the City's coastline. Passive Reserves namely, Coogee Beach Reserve and C.Y. O'Connor Reserve, are also considered part of the City's Coastline and are included as part of this process.

Applicants should outline in their application the area of beach and/or reserve that they would like to operate on.

Application Requirements

Applicants are required to complete the Recreation and Leisure Traders Application Form along with providing all required documentation as listed in section four (4) of the Recreation and Leisure Traders Licence Application Form.

Licence Period

Successful applicants will receive a licence to operate from August or December pending which round their application was submitted. Options to extend the licence for a further twelve months maybe available if the City and operator agree to terms.

Fees and Charges

Applicable fees and charges are:

Non Refundable Application	\$50	Monthly	\$216
Six Monthly	\$750	Annual	\$1,500

Beach Management

The beaches along the coastline all have different conditions and supporting infrastructure that influence how casual users and operators use them. Beach management arrangements for each operating site will be negotiated with successful applicants.

Woodman Point Kite Surfing Schools

Woodman Point is a designated kite surfing school area. Schools operating at this location will be subject to the following conditions:

Operating Area:	Schools to operate in the same teaching zone
Instructor Numbers:	No more than five instructors operating at the one time
Participants:	Kite Surfing (Water Based) – No more than two participants per instructor with one kite. Participants must use a water re launch able kite Kite Surfing (Land Based) – No more than four participants per instructor with two kites.
Instructor Accreditation:	Instructors to have International Kiteboarding Organization (IKO) Level 1 or British Kite Surfing Association (BKSA) Level 1 accreditation. Member of staff must have IKO or BKSA Level 2 accreditation.
Affiliation:	School must be affiliated to Kiteboarding Australia during the licence period

Note: Kitesurfing schools operating in other locations along the coast may also be subjected to these conditions pending advice from Kiteboarding Australia.

How to Apply

Submit the application form and all supporting documentation to this email address: communityvenues@cockburn.wa.gov.au

Applications that do not provide all documentation will not be considered.

Applications to Close

Applications close: 4pm (AWST) Monday 21 August 2023. The assessment process will take approximately two weeks from the close of applications. Successful and unsuccessful applicants will be notified.

Enquiries

If you have any enquiries please contact:

Nathan Johnston


Lead Community Venues


Phone: 08 9411 3654


Email:


recreation@cockburn.wa.gov.au


Coastal Activities Guide


-  Horse exercise area – horses permitted 4am to 8am


-  Kite surfing permitted zone


-  8 knot speed restricted area


-  5 knot speed restricted area


-  Water ski area (DOT designated area)


-  Closed waters – all vessels


-  Closed waters motorised vessels


-  No fishing

-  Kite surfing not permitted zone

-  Recreation traders permit zone

-  Recreational swimming and diving prohibited

-  Dogs off-leash exercise area

-  Dogs prohibited

