

DA	LOCAL GOVERNMENT ACT, 1995 – FUNDING ASSISTANCE – COMMUNITY ASSOCIATIONS – PUBLICATION & DISTRIBUTION OF NEWSLETTERS	LGACS7
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DELEGATED AUTHORITY CODE:	LGACS7
DIRECTORATE:	Governance & Community Services
BUSINESS UNIT:	Community Development
SERVICE UNIT:	Family & Community Development
RESPONSIBLE OFFICER:	Manager, Community Development
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	8 June 2017
ATTACHMENTS:	N/A
VERSION NO.	7

Dates of Amendments / Reviews:		
DAPPS Meeting:	24 May 2012	2 June 2015
	23 May 2013	26 May 2016
	22 May 2014	18 May 2017
OCM:	9 June 2011	12 June 2014
	14 June 2012	11 June 2015
	13 June 2013	9 June 2016

FUNCTION DELEGATED:

To authorise payment of funding available in Council's Municipal Budget to incorporated Progress and Community Associations to assist in the publication and distribution of newsletters for their locality or suburb.

CONDITIONS/GUIDELINES:

- (1) A draft copy of the publication with quotes for the cost of the production and where applicable, the distribution of the newsletter is provided with the funds requested from Council clearly identified;
- (2) The newsletter must be widely available and free of charge to those who live in the area;
- (3) The newsletter must not promote the individual interests or platform of a Councillor or an individual who is seeking election to Council;
- (4) Articles must be accurate and factual and provide a balanced view of the issue considered.
- (5) No single publication including distribution will be subsidised by an amount greater than \$600 on more than six occasions per annum.

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- (6) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

AUTONOMY OF DISCRETION:

As provided in conditions.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Local Government Act, 1995, Section 5.42 and 5.44.

DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub delegate this authority to:-

SUB-DELEGATE/S:

Manager, Community Development
Community Development Co-ordinator