

DA	BUILDING ACT 2011 – APPOINT AUTHORISED PERSONS
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DIVISION:	Built and Natural Environment
BUSINESS UNIT:	Development Assessment and Compliance
SERVICE UNIT:	Building Services
RESPONSIBLE OFFICER:	CEO & Manager Building Services
FILE NO.:	086/003; 021/005
DATE FIRST ADOPTED:	14 February 2013
DATE LAST REVIEWED:	10 September 2020
ATTACHMENTS:	N/A
VERSION NO.	8

Dates of Amendments / Reviews:		
DAPPS Meeting:	31 January 2013	18 May 2017
	23 May 2013	24 May 2018
	22 May 2014	23 May 2019
	2 June 2015	27 August 2020
	26 May 2016	
OCM:	13 June 2013	8 June 2017
	12 June 2014	14 June 2018
	11 June 2015	13 June 2019
	9 June 2016	

FUNCTION DELEGATED:

To designate an employee as an authorised person under Part 8, Division 2 of the Building Act 2011.

CONDITIONS/GUIDELINES:

All transactions utilising this delegation are to be recorded in the City's Record Keeping system (ECM) by the delegated officer or by another officer directed by the delegated officer.

AUTONOMY OF DISCRETION:

As provided under legislation.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Building Act 2011, s96(3) and s127(6)(A)

DELEGATE:

CEO

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SUB-DELEGATE/S:

Manager, Building Services