



## SPORTING CLUB COVID-19 FINANCIAL ASSISTANCE GRANTS

### PURPOSE

Sporting clubs who financially affected by cancellation or suspension of sport due to the COVID-19 situation can apply to the City for a one-off grant for financial support to help cover urgent expenses.

### ELIGIBILITY

- Must be incorporated and not for profit.
- Based or operating within the municipal boundaries of the City of Cockburn.
- Demonstrate financial loss of 20% or more year to date (YTD) as of 30 April 2020 due to sport being postponed or cancelled due to the COVID-19 outbreak and subsequent social distancing measures required to implemented by the community.
- Be in urgent and genuine need of financial assistance.
- Schools/playgroups/community groups are not included in these guidelines.

### TIMEFRAMES

Grant applications will open on 1 May 2020 and close 22 May 2020.

Recreation Services will endeavor to advise clubs of the outcome of their application by 5pm 29 May 2020. Funds will be electronically deposited into the clubs nominated account within 30 days of a club invoice for the approved amount being received.

### FUNDING AMOUNTS

All sporting clubs that meet the eligibility criteria may apply for up to \$750.00 (ex GST). Clubs that are on a lease agreement with the City are eligible for up to \$2,000.00 (ex GST).

Each application will be assessed separately. Priority will be given to sporting clubs where revenue activities are affected by Covid-19. Considerations could include but is not limited to annual turnover, current liquidity of assets, demonstrated financial impact/loss.

Given the Covid-19 situation is shifting; the City will consider further relief for sporting organisations who are experiencing financial hardship. This will be dependent upon (but not limited to) available funds, other available grants/relief packages within industry and the overall impact on the Covid-19 pandemic.

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## **FUNDING EXAMPLES**

May include but not limited to:

- Utility bills – where applicable
- Insurance premiums
- Other incoming invoices that cannot be met due to income streams being affected

Funding will not be provided for:

- Employee, coach or player wages and superannuation.
- Honorariums.
- Credit card or loan repayments.
- City of Cockburn charges (please discuss these with the City in the first instance).
- Discretionary expenses (expenses that can be cancelled, put on hold or are not deemed necessary to conduct the business of the organisation).

## **CONDITIONS**

No additional funding will be provided over the approved application.

Additional information must be included or attached to the application form where requested (i.e. club accounts, invoices & reasons for needing funding).

Funds are not to be used for an individual purpose.

Grant must be acquitted within one month of receiving the funds. Clubs who fail to acquit funds will not be eligible for future grants.

Clubs may only apply for this financial assistance grant once

## **ASSESSMENT OF APPLICATIONS**

All applications will be viewed and assessed by Recreation Services who will discuss applications and allocate funding with final approvals being made by the Manager Recreation and Community Safety.

All funds are to be expended as per items approved in the funding application within one (1) month from the approval date with any unspent funds returned to the City along with the Acquittal report.

Successful/unsuccessful applicants will be notified by email. The process will take approximately one week from the application closing date to notification. Funds will be provided through electronic funds transfer (EFT) within 30 days from invoice. Please note incomplete applications will be returned to the applicant and only be considered once complete.

## **HOW TO APPLY**

An application form can be downloaded from the City's website [www.cockburn.wa.gov.au](http://www.cockburn.wa.gov.au) or by contacting Recreation Services on 9411 3676 or by emailing [recreation@cockburn.wa.gov.au](mailto:recreation@cockburn.wa.gov.au)

## **PAYMENTS**

Payment to the nominated bank account will be made to the club within 30 days of receiving an invoice for the funding amount.