

CITY OF COCKBURN

SUMMARY OF MINUTES OF SPECIAL COUNCIL MEETING MEETING HELD ON THURSDAY, 7 JUNE 2012 AT 7:00 PM

	Page
1. DECLARATION OF MEETING.....	1
2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)	1
3. DISCLAIMER (TO BE READ ALOUD BY PRESIDING MEMBER).....	1
4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER).....	2
5. APOLOGIES & LEAVE OF ABSENCE.....	2
6. PUBLIC QUESTION TIME	2
7. DECLARATION BY COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS	2
8 (SCM 07/06/2012) - PURPOSE OF MEETING	2
9. COUNCIL MATTERS.....	2
9.1 <u>(MINUTE NO 4777)</u> (SCM 07/06/2012) - PROPOSED NEW POLICY SC49 'DEATH OF LOCAL NOTABLE CITIZENS' (CC/P/003) (D GREEN) (ATTACH).....	2
10. <u>(MINUTE NO 4778)</u> (SCM 07/06/2012) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995).....	4
11 (SCM 07/06/2012) - CLOSURE OF MEETING.....	4

CITY OF COCKBURN

MINUTES OF SPECIAL COUNCIL MEETING MEETING HELD ON THURSDAY, 7 JUNE 2012 AT 7:00 PM

PRESENT:

ELECTED MEMBERS

Mr L Howlett	-	Mayor (Presiding Member)
Mr K Allen	-	Deputy Mayor
Mr Y Mubarakai	-	Councillor
Mr S Portelli	-	Councillor
Ms L Smith	-	Councillor
Mrs C Reeve-Fowkes	-	Councillor
Mr S Pratt	-	Councillor
Mrs V Oliver	-	Councillor
Mr B Houwen	-	Councillor

IN ATTENDANCE

Mr S. Cain	-	Chief Executive Officer
Mr D. Green	-	Director, Administration & Community Services
Mr S. Downing	-	Director, Finance & Corporate Services
Mr M. Littleton	-	Director, Engineering & Works
Mr D. Arndt	-	Director, Planning & Development
Ms S. Seymour-Eyles-	-	Manager Corporate Communications
Ms V. Viljoen	-	PA to Chief Executive Officer

1. DECLARATION OF MEETING

The Presiding Member declared the meeting open at 7.01pm.

2. APPOINTMENT OF PRESIDING MEMBER (If required)

Not applicable.

3. DISCLAIMER (To be read aloud by Presiding Member)

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written



advice from the Council prior to taking action on any matter that they may have before Council.

4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (by Presiding Member)

Nil

5. APOLOGIES & LEAVE OF ABSENCE

Nil

6. PUBLIC QUESTION TIME

Nil

7. DECLARATION BY COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS

Nil

8 (SCM 07/06/2012) - PURPOSE OF MEETING

The purpose of the meeting is to consider adoption of a new Policy SC49 'Death of Local Notable Citizens'.

9. COUNCIL MATTERS

9.1 (MINUTE NO 4777) (SCM 07/06/2012) - PROPOSED NEW POLICY SC49 'DEATH OF LOCAL NOTABLE CITIZENS' (CC/P/003) (D GREEN) (ATTACH)

RECOMMENDATION

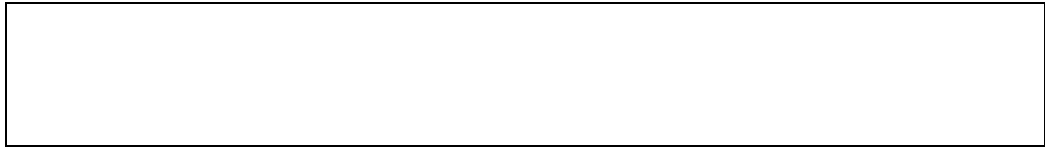
That Council adopt Policy SC49 'Death of Local Notable Citizens', as shown in the attachment to the Agenda.

COUNCIL DECISION

MOVED Mayor L Howlett SECONDED Cllr S Portelli that the recommendation be adopted.

CARRIED 9/0





Background

Council has a Policy which enables the flying of flags at the Administration Building to be at half mast, on being notified on the death of notable local citizens (Policy SC45). However, there is no supplementary authority which approves the placement of a death notice in the newspaper on such occasions.

Submission

N/A

Report

Mayor Howlett has requested that a Policy be adopted which authorises the administration to arrange for the placement of a Death Notice in the 'West Australian' newspaper, upon notification of the passing of significant and long term residents of the District, as defined by the attached Policy. Such authority would complement the marking of such occasions as demonstrated in Policy SC45 'Flying of Flags – City of Cockburn Administration Building', Clauses (7) and (8).

Strategic Plan/Policy Implications

Governance Excellence

- To conduct Council business in open public forums and to manage Council affairs by employing publicly accountable practices.

Budget/Financial Implications

Advertising costs associated with inserting Death Notices in the West Australian newspaper will be provided in the Elected Members Governance Budget.

Legal Implications

N/A

Community Consultation

N/A



Attachment(s)

Proposed new Policy SC49 'Death of Local Notable Citizens'.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

10. (MINUTE NO 4778) (SCM 07/06/2012) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995)

RECOMMENDATION

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

COUNCIL DECISION

MOVED Cllr C Reeve-Fowkes SECONDED Cllr V Oliver that the recommendation be adopted.

CARRIED 9/0

11 (SCM 07/06/2012) - CLOSURE OF MEETING

7.08 PM



CONFIRMATION OF MINUTES

I, (Presiding Member) declare that these minutes have been confirmed as a true and accurate record of the meeting.

Signed: Date:/...../.....

