City of Cockburn

Ordinary Council Meeting

Minutes

For Tuesday, 10 March 2026

These Minutes are confirmed

Presiding Member's signature

Date: 14 April 2026

Ordinary Council Meeting, Tuesday, 10 March 2026

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Ordinary Council Meeting, Tuesday, 10 March 2026

Minutes

Elected Members

Mayor L Howlett	Presiding Member
Deputy Mayor P Corke	West Ward
Cr P Eva	Central Ward
Cr C Stone	Central Ward
Cr T Widenbar	Central Ward (Arrive 7.01pm)
Cr T Dewan	East Ward
Cr C Reeve-Fowkes	East Ward
Cr C Zhang	East Ward
Cr K Allen	West Ward
Cr H Srhoy	West Ward (electronic attendance)

Staff

Mr Daniel Simms	Chief Executive Officer
Mr Daniel Arndt	Director Sustainable Development and Safety
Ms Carissa Bywater	Director Corporate and System Services
Mr Anton Lees	Director Infrastructure Services
Ms Kylie Johnson	Director Community and Place
Mr Jamie Blanchard	General Counsel
Mr Ben Moore	Group Manager Assets and Projects
Ms Tara Hardmeier	Service Lead Governance and Council Support
Ms Ciara Lindgren	Courts and Legal Process Coordinator
Mr M Lee	System Support Analysist (IT Support)
Ms A Schutz	Assistant Governance Officer

1. Declaration of Meeting

The Presiding Member declared the meeting open at 7.00pm.

Acknowledgement of Country
The Presiding Member acknowledged the Whadjuk Nyungar people of Beeliar Boodjar. Long ago, now and in the future they care for Country. The Presiding Member acknowledged their continuing connection to Land, Waters and Culture and paid respect to Elders, past and present.

7.01pm Cr Widenbar entered the meeting.

2. Appointment of Presiding Member

N/A

3. Disclaimer

The Presiding Member read the Disclaimer:

> Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position.
>
> Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

7.02pm The Courts and Legal Process Coordinator departed the meeting.

4. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)

Item	Name	Type of Interest
13.1 Annual Electors' Meeting 29 January 2026	Cr Hilda Srhoy	**Impartiality Interest** I am an owner of Shack 515 and the Secretary of the Naval Base Holiday Association
14.2.4 Mid-Year Budget Review 2025-26	Mayor Logan Howlett	**Impartiality Interest** My wife and I are members of the Historical Society of Cockburn, which is referenced in this agenda item
21.1 Confidential Project Update	Cr Hilda Srhoy	**Financial Interest** I am the beneficiary of a trust that owns shares in a company who owns property along Rockingham Road

7.04pm The Courts and Legal Process Coordinator returned to the meeting.

5. Apologies and Leave of Absence

Apologies
Nil

Leaves of Absence
Nil

6. Response to Previous Public Questions Taken on Notice

Corinne Franklin, Banjup
Subject: Offset Agreement – Rose Shanks Reserve

Question taken on notice
Why are the miners not picking up the cost of rehabilitation?

Response
Rose Shanks Reserve was previously used by Rocla Quarry Products (later becoming Hanson Construction) for sand extraction activities, which ceased in 2006. Rehabilitation works were undertaken to meet the requirements applicable at the time of the original approvals, which were issued by the Department of Industry and Resources and the EPA. Noting that the clearing approval was issued many years before the clearing commenced. As the approval included no quantifiable completion criteria, the City accepted handover of the site from Hanson Construction at the end of their agreed management period in November 2024.

The cost of rehabilitating bushland varies considerably depending on condition and vegetation type. As outlined in the City's Natural Area Management Strategy, it costs approximately $209,000 to revegetate one hectare of land over a five-year period. Applying this rate, the estimated cost of rehabilitate the disturbed areas of Rose Shanks Reserve exceeds $2.7 million (around $540,000 per year). This represents more than 15% of the City's annual bushland maintenance budget and is inconsistent with bushland management principles, which prioritise maintaining and enhancing areas of higher ecological value over degraded sites.

In 2021 approval was granted by the EPA, under the Environmental Protection Act 1986, and the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 for vegetation clearing at Lot 11 Beenyup Road, Banjup. Under the 2021 approval, the environmental offset was to be delivered in Beermullah, approximately 125 km from Banjup. The EPBC approval was modified in 2024, at which point the City worked with the proponent to identify an offset site within the Cockburn Local Government Area to ensure any clearing would be offset locally. As no suitable offset sites were identified in Banjup, Rose Shanks Reserve was considered the closest and most suitable alternative offset site, and a significantly better outcome for the City in comparison to the original site in Beermullah. Noting that there is no statutory requirement for the City to consult on any environmental offset arrangements.

In the future to avoid confusion on issues such as this I would strongly recommend that the Association submits the questions in writing prior to the meeting (i.e. by 5pm on the day before the meeting), in accordance with the procedures as outlined on the City's webpage.

7. Written Requests for Leave of Absence

(2026/MINUTE NO 0018) Leave of Absence - Cr Eva - 16 March 2026 to 14 April 2026

Council Decision
MOVED Cr C Reeve-Fowkes SECONDED Deputy Mayor P Corke

That Council approves Cr Philip Eva's request for a Leave of Absence from 16 March 2026 to 14 April 2026 inclusive.

CARRIED 10/0

8. Public Question Time

Rina Burrows, Bibra Lake
Item 13.1 Annual Electors' Meeting – 29 January 2026

My question relates to the Annual Electors' Meeting Motion 5 requesting rehabilitation and protection of the Progress Drive foreshore, which carries around half of all turtle nests at Bibra Lake.

The City has deferred all decisions until September 2026 and did not commit to rehabilitation, revegetation, signage, exclusion fencing, monitoring, budget transparency or community involvement.

With the 2026 nesting season occurring before the September report, no interim protection measures have been identified.

My questions are:

Q1. What interim actions will the City take in 2026 to protect the Progress Drive foreshore?

A1. The Director Sustainable Development and Safety advised that this query relates to a motion passed at the City of Cockburn Annual Meeting of Electors. As Council has not yet considered the response to this motion, it is difficult to provide a definitive reply at this time, as the query presumes the officer's recommendation will be endorsed without change at tonight's meeting. Nonetheless, the following information is provided:

Bibra Lake Reserve is a high priority reserve in the City's Natural Area Management Strategy and is subject to a higher standard of natural area management. As outlined in the City's response to Motion 5, the western bank of Bibra Lake has recently undergone revegetation and associated management works.

The area where the nesting cages were removed is being managed through assisted regeneration. The City's interim focus is targeted on weed control to reduce competition and encourage native vegetation to re-establish in the area.

Q2. Will the City install temporary signage and trial low-cost exclusion fencing while awaiting the Murdoch report?

A2. The Director Sustainable Development and Safety advised City officers do not recommend trialling interim exclusion fencing without proper investigation being undertaken, as outlined in the City's response to Motion 4 of the Annual Elector's Meeting.

The City will continue to use turtle related signage to help mitigate impacts in the interim, including temporary signs placed during the nesting season. Any additional signage will be considered in the report proposed for Council at the September Ordinary Council Meeting.

Q3. Will the Murdoch report include an assessment of rehabilitation needs for this foreshore?

A3. The Director Sustainable Development and Safety advised the report may include comments relating to foreshore rehabilitation; however, detailed rehabilitation assessment and/or design is outside the report author's scope and expertise.

Q4. Is this assessment included in Save Our Snake Necked Turtles's contracted deliverables, similar to the road mitigation assessment?

A4. The Director Sustainable Development and Safety advised no, this assessment is not included in the scope per the above comment. If undertaken, rehabilitation needs for the foreshore would need to be developed inhouse and/or by a suitably qualified contractor.

Joshua Last, Banjup

Item 13.1 Annual Electors' Meeting – 29 January 2026

Q1. In June 1980, the Council took principled, concrete action on behalf of residents, notifying and declaring to the Western Australian Premier that Cockburn was a "Nuclear Free Zone".

On 14 May 2024, the Cockburn Council passed a motion in support of AUKUS, both outside Council's jurisdiction.

The Council does and should advocate for issues of concern outside the jurisdiction of the Council. Why does the Council continue to advocate on behalf of International Nuclear Arms dealers and not as we suggested, in favour for Cockburn Electors?

A1. The Director Sustainable Development and Safety advised the City does not and has not advocated on behalf of International Nuclear Arms dealers.

Since Council's resolution in June 1980 there have been a number of decisions, over a period of 46 years, that indicate the Council have moved past that resolution. The City is aware that issues related to the defence of Australia, including the AUKUS arrangement, fall under federal government jurisdiction.

The Council's decision in May 2024 was in relation to the Economic Framework Development Action Plan, specifically development of Blue Economy and Innovation support, of which Defence is only one aspect.

7.12pm The Group Manager Assets and Projects departed and returned to the meeting.

Q2. The Council's response lists AUKUS so-called benefits as their reasoning for inaction on Motion 6. Has the Council fully considered the terrible impact on local housing, roads, becoming a nuclear target, cementing of the military complex foothold in our communities, near our schools, making our children complicit in illegal war as we have seen in the last 24 hours, with the jobs that they create here, community safety from importing arms dealers and war criminals?

A2. The Director Sustainable Development and Safety advised these questions should be directed to the Commonwealth Government and not the City of Cockburn. Council has considered the impact of defence activities to the local economy and community and will continue to do so.

Q3. Given the lack of transparency to date, what specific actions will the Council take to advocate for Defence and ASA transparency as suggested in the Motion?

A3. The Director Sustainable Development and Safety advised that the City will continue to engage with relevant defence agencies including ASA to advocate for public disclosure of information relevant to our community. This will include in-person discussions, letters and other correspondence relevant to the matter in question.

Felicity Bairstow, Bibra Lake
Item 13.1 Annual Electors' Meeting – 29 January 2026

Q1. We appreciate the work the City undertook to have the speed limit on Hope Road reduced from 70km/hr to 60 km/hr. This change took many years of advocacy from local residents and local environment groups.

Our wildlife, and turtle populations in particular, do not have the luxury of many more years of decision making before roads are made safer for them.

My question relates to Motion 4 from the 2026 Annual Electors' Meeting, which addressed options for safer roads for turtles. The answer to this Motion does not include any form of improved safety for our local turtles and deferred decisions on this until December 2026, when an entire nesting season will have occurred and more turtles killed on the roads. Will the City request temporary speed limit reductions from Main Roads WA for the 2026 nesting season, including implementing a trial of guided fencing in one fatality hot spot and integrate the TurtleRT alerts into operation responses for the 2026 seasons?

A1. The Director Sustainable Development and Safety advised this query relates to a motion passed at the City of Cockburn Annual Electors' Meeting. As Council has not yet considered the response to this motion, it is difficult to provide a definitive reply at this time, as the query presumes the officer's recommendation will be endorsed without change at tonight's meeting. Nonetheless, the following information is provided:

As outlined in the City's response to Motion 4, speed limits on public roads are determined by Main Roads WA, which applies set criteria that do not consider wildlife protection, and local governments have no authority to impose temporary or permanent speed limit changes. The City will however be installing road safety treatments in Bibra Lake as part of the Urban Road Safety Improvements – Bibra Lake Project, which is currently open for feedback on Comment on Cockburn. This includes traffic calming measures such as raised platforms and additional LED speed signs, and the City has also made an enquiry to MRWA regarding a potential speed reduction on Bibra Drive to complement these improvements.

Regarding exclusion fencing, the City does not recommend trialling interim fencing without a thorough and proper investigation being undertaken. Further detail is provided in the response to Item 13.1 and in the earlier response to Motion 4.

In relation to TurtleRT, the City has accepted an offer from Western Sydney University for a demonstration of the application and its use to identify turtle movement hotspots ahead of the 2026 season.

7.19pm The Director Community and Place departed the meeting.

Michael Separovich, Spearwood
Item 14.1.1 International Business Delegation – Vietnam and Indonesia (17-29 May 2026)

Q1. While I was on Council two years ago, I attended the Indian Ocean Defence Summit. Can I clarify that that event was the first time the City had heard of the Henderson Consolidation Project?

A1. The Director Sustainable Development and Safety advised that the question would be taken on notice.

Q2. Considering the importance of the blue economy to the City's economy and general economic framework, why did the City consider it was appropriate to schedule a trip to Indonesia, Singapore and Vietnam from the 17 to 29 May 2026 when the Indian Ocean Defence Summit is being held on the 27 to 29 May?

A2. The Director Sustainable Development and Safety advised the proposed dates were set in consultation with relevant government agencies and officials in both Vietnam and Indonesia, as to what were the most opportune times for a trade delegation to attend both of those countries. It should be noted that the purpose of the trade delegation does not relate to defence. It relates to maritime and the blue economy.

Q3. Is it considered that maritime defence and blue economy are so different that there isn't any clash between both of those events being held at the same time?

A3. The Director Sustainable Development and Safety reiterated the purpose of the trade delegation is not related to defence.

Steve Shaw, Bibra Lake
Illegal Dumping and Removal, Antisocial Behaviour, CoSafe Patrols

Q1. My question relates to ongoing antisocial behaviour at Bibra Lake (the dirt carpark exercise area, opposite the ice arena), including drug dealing, littering, dirt bikes and illegal dumping. Also, we have had ladies being accosted by a predator that has been reported to the police.

What was the total cost in the past 12 months for illegal dumping removal, antisocial behaviour responses, and CoSafe patrols in this area?

7.22pm The Director Community and Place returned to the meeting.

A1. The Director Sustainable Development and Safety advised The City's Waste team have attended approximately 22 collection tasks in the last 12 months in the Bibra Lake area. It costs approximately $300 per job which would cost an estimated $6,600 per year.

CoSafe have conducted a total of 38 tasks in this area for the last 12 months. 37 of these were proactive patrols, meaning they conducted a patrol of the area without a specific complaint. Eight of these proactive tasks, the CoSafe officer located and disposed of drug related paraphernalia.

There has been one reactive CoSafe task which was for illegal dumping.

Q2. Has the City compared these ongoing costs with the one-off cost of installing permanent solar powered CCTV and lighting? If not, will the City commit to undertake such an analysis?

A1. The Director Sustainable Development and Safety advised the City has not undertaken a comparison between the cost of installing permanent CCTV and lighting infrastructure in comparison with the costs associated with illegal dumping and CoSafe officer time at this specific location. These impacts have not been measured or quantified in respect to this answer.

At present, the most practical approach is the continued proactive CoSafe officer patrols as they not only cover this area, but many other carparks and areas of concern which could not be covered by a static CCTV camera. Our current CCTV trailers have been previously allocated to this area and allow the City to respond and prevent emerging issues. They can also be rotated between locations based on community concerns, CoSafe information and requests from WA Police.

Q3. What is the City's policy on staff assisting with rubbish removal when already on site?

A3. The Director Sustainable Development and Safety advised the approach is that staff may assist with the removal of small amounts of rubbish when they are already on site, provided it is safe for them to do so and they have the appropriate equipment available.

If the rubbish cannot be safely collected by staff at the time, the matter is referred to the Waste team for collection. This ensures that larger or potentially hazardous items are managed safely and through the appropriate service area.

Joyce Gadalon, North Lake
WA Wildlife's role in assessing turtle remains

Q1. My question relates to statements made at the 9 December 2025 Ordinary Council Meeting and in media reports, including PerthNow on 18 December 2025, and the Fremantle Herald on 28 February 2025, regarding WA Wildlife's role in assessing turtle remains.

WA Wildlife has since confirmed they did not determine cause or time of death of the turtles referred to in either article, where it was stated the turtles had died of natural causes and that many of the 502 deceased turtle carcases were likely to have been dead for numerous years. In addition, the first lakebed survey was conducted in 2024 and not in 2023, by volunteers, and we recorded we had found over 100 turtles predated by foxes in May 2024. These carcases were then assessed and confirmed by WA Wildlife and the Save Our Snake Necked Turtles team as recent deaths, and the cause of the deaths was due to foxes digging up estivating turtles and killing them. The mass deaths were widely reported in the media in May 2024

In light of this, can the City clarify the basis for the statements attributing assessments or conclusions to WA Wildlife, and will the City correct the public record to accurately reflect WA Wildlife's stated role and the timing of the first lakebed survey as 2024 and not 2023?

A1. The Director Sustainable Development and Safety advised confirmed that the first formal lakebed survey was only conducted in early 2025, in partnership with WA Wildlife. The City acknowledges that volunteers collected the bulk of turtle carcasses prior to this through informal surveys. Although WA Wildlife could not complete formal post-mortems on all deceased turtle remains recovered through the various informal lakebed surveys, they confirmed that, in most cases, the conditions of the remains indicated that turtles had died some time prior to being collected and therefore it is not possible to determine cause of death or the year of death. This is a process that the City has undertaken in close collaboration with WA Wildlife and the responses the City has provided have been in conjunction with WA Wildlife.

Melissa Woollam, Yangebup
Councillor responsibilities and complaints

Q1. Can Council please confirm whether all current councillors physically reside within the City of Cockburn, as the City's previous experience, circa 2021, with Councillors which did not reside within the District being publicly criticised by fellow Councillors for undermining local representation. If any current Councillors do not currently reside within Cockburn, could Council please explain how this is permitted under Local Government Act 1995 WA, and how those Councillors meet their responsibilities to represent and be accountable to the community whilst not actually residing within it. What process does Council follow to verify a Councillor's residency and ensure compliance with the Act?

A1. The General Counsel advised elections for local government are conducted by the Western Australian Electoral Commission (WAEC), who are required to

verify the eligibility of every Elected Member to stand for Council as a candidate prior to their election, and that the City is confident that the Returning Officers at each election do that job appropriately. The General Counsel further advised that every Elected Member is required to maintain their status as an eligible elector of the City of Cockburn for the entirety of their term, and that there has been no suggestion that any Councillor is not eligible as being on the electoral roll for the City of Cockburn.

As to the status of the residency of an Elected Member, the General Counsel advised the City will not be commenting on those personal details at a public meeting.

Q2. How does the Council govern that these Councillors are meeting their responsibilities to represent and be accountable to the community if they are not residing in the City of Cockburn?

A2. The General Counsel advised the question was hypothetical, however it is up to the community to decide whether Elected Members are meeting their responsibilities and duties at the ballot box every time they are asked to elect their Council. It is not for the administration of the City to decide whether those duties are being adequately met.

Q3. During the 2025 local government election period, complaints were submitted to the Council regarding Councillor conduct and campaign activities. The complainants were advised at the time that these matters could not be addressed until after the election. To the best of my knowledge, some complaints have not received any post-election update or indication that their matters are now being assessed. Will Council be progressing their complaints or has Council determined that either it does not intend to do so, or does not have the capacity to assess them in a timely manner? In either case, would Council consider it appropriate for those complaints to be referred to the newly appointed local government inspector, to ensure independent review and maintain public confidence in the City’s complaint process?

A3. The Director Corporate and System Services advised all complaints that are submitted under the clauses of the Code of Conduct are confidential so matters in that respect cannot be divulged. Any complaints will be assessed in accordance with the relevant legislative requirements.

Q4. For those who haven’t heard back, and said that they were going to be assessed post-election, are those complaints now being assessed or are they just being put by the wayside?

A4. The Director Corporate and System Services advised these matters are confidential, so responses will be sent as relevant to the appropriate parties.

9. Confirmation of Minutes

9.1 (2026/MINUTE NO 0019) Minutes of the Ordinary Council Meeting - 10/02/2026

MOVED Cr T Dewan SECONDED Cr P Eva
That Council confirms the Minutes of the Ordinary Council Meeting held on Tuesday, 10 February 2026 as a true and accurate record.

CARRIED 10/0

10. Deputations

Nil

11. Business Left Over from Previous Meeting (if adjourned)

Nil

12. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting

Nil

En Bloc Resolution

The Chief Executive Officer advised Elected Members of the following prior to the En Bloc vote:

Item 15.1.5 – Policy Review – Elected Members Professional Development and Attendance at Events Policies – it has been brought to our attention there are errors in some of the clause numbering. The City's administration will amend these errors administratively as part of the creation of the Minutes.

7.38pm The following items were carried En Bloc:

14.2.1	15.1.1
14.2.2	15.1.2
14.2.3	15.1.3
14.2.4	15.1.4
14.2.5	15.1.5
14.2.6	16.1
14.2.7	16.2
14.3.1	20.1
14.3.2	
14.4.1	
14.4.2	

13. Decisions Made at Electors Meeting

Type of Interest	Nature of Interest
Cr Hilda Srhoy declared an Impartiality Interest, pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021	I am an owner of Shack 515 and the Secretary of the Naval Base Holiday Association.

13.1 (2026/MINUTE NO 0020) Annual Electors' Meeting - 29 January 2026

Executive Chief Executive Officer
Author General Counsel
Attachments N/A

Officer Recommendation
That Council, having considered the motions raised at the Annual Meeting of Electors held on 29 January 2026, RESOLVES as follows:

(1) In respect of Motion 1 – REQUESTS the Chief Executive Officer to write to the Deputy Premier and Minister of Transport to advocate for Government commitment to:
1. the implementation of noise mitigation measures along both sides of the freight rail corridor between North Lake Road and Kwinana Freeway;
2. the implementation of noise mitigation measures throughout all areas within Cockburn that will be impacted by rail works relative to the Westport Project, including areas subject to track duplication within Beeliar and Yangebup; and
3. prioritising safe pedestrian access across the rail tracks;

(2) In respect of Motion 2 –
1. NOTES the request for a second emergency access;
2. REQUESTS the Chief Executive Officer to undertake a bushfire risk assessment, consultation with the Department of Fire and Emergency Services, and a costed options analysis, with a report to be presented to an Ordinary Council Meeting prior to December 2026;

(3) In respect of Motion 3 – REQUESTS a report be presented to Council by June 2028 on the potential release of vacant sites at the Naval Base Shacks, following completion of the geotechnical and coastal studies and suitable engagement with the Naval Base Shacks Association;

(4) In respect of Motion 4 – TAKES NO ACTION to temporarily reduce speed limits but REQUESTS a report on safe-passage infrastructure for turtles, to be presented to the December 2026 Ordinary Council Meeting;

(5) In respect of Motion 5 – REQUESTS a report be presented to the September 2026 Ordinary Council Meeting;

(6) In respect of Motion 6 –
1. NOTES community concern about nuclear technology and lack of detailed information provided to the community by the relevant Commonwealth agencies; and

2. ADVOCATES for Defence and the Australian Submarine Agency to be transparent and accountable about plans to implement any nuclear facility in Henderson;

(7) In respect of Motion 8 – REQUESTS the Chief Executive Officer to invite Imagined Futures to an Elected Member Briefing Forum to discuss the South Metropolitan Regional Homelessness and Housing Plan, developed in conjunction with the Department of Communities.

Council Decision
MOVED Cr C Stone SECONDED Deputy Mayor P Corke

That Council, having considered the motions raised at the Annual Meeting of Electors held on 29 January 2026, RESOLVES as follows:

(1) In respect of Motion 1 – REQUESTS the Chief Executive Officer to write to the Deputy Premier and Minister of Transport to advocate for Government commitment to:
1. the implementation of noise mitigation measures along both sides of the freight rail corridor between North Lake Road and Kwinana Freeway;
2. the implementation of noise mitigation measures throughout all areas within Cockburn that will be impacted by rail works relative to the Westport Project, including areas subject to track duplication within Beeliar and Yangebup; and
3. prioritising safe pedestrian access across the rail tracks;

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(4) In respect of Motion 5 – REQUESTS a report be presented to the September 2026 Ordinary Council Meeting;

(5) In respect of Motion 6 –
1. NOTES community concern about nuclear technology and lack of detailed information provided to the community by the relevant Commonwealth agencies; and
2. ADVOCATES for Defence and the Australian Submarine Agency to be transparent and accountable about plans to implement any nuclear facility in Henderson;

(6) In respect of Motion 8 – REQUESTS the Chief Executive Officer to invite Imagined Futures to an Elected Member Briefing Forum to discuss the South Metropolitan Regional Homelessness and Housing Plan, developed in conjunction with the Department of Communities.

CARRIED 10/0

(2026/MINUTE NO 0021) Council Decision
MOVED Deputy Mayor P Corke SECONDED Cr C Reeve-Fowkes

That Council, having considered the motions raised at the Annual Meeting of Electors held on 29 January 2026, RESOLVES as follows:

(1) In respect of Motion 4 –
1. ADVOCATES to Main Roads WA and the member for Bibra Lake, for temporary reductions of speed limits around Bibra Lake on roads during the 2026 turtle nesting season; and
2. REQUESTS a report on safe passage infrastructure for turtles to be presented, at the latest, to the December 2026 Ordinary Council Meeting.

CARRIED 10/0

Background

The City of Cockburn held its Annual Meeting of Electors on 29 January 2026. Approximately 29 electors attended the meeting.

Eight motions were moved at the meeting and SEVEN were passed by the electors. These are summarised in the below table:

Motion Number	Mover and Seconder	Text of Motion	Vote
1	Bradley Zarins/ Felicity Bairstow	That Council: (1) REQUESTS the Chief Executive Officer to write to the Deputy Premier and Minister for Transport to advocate for Government commitment to the implementation of suitable noise mitigation measures along both sides of the rail freight corridor between North Lake Road and Kwinana Freeway; (2) REQUESTS that the Chief Executive Officer further ADVOCATES for the Government to commit to ensuring that suitable noise mitigation measures are applied throughout all areas within Cockburn that will be impacted by rail works relating to the Westport project, including areas subject to track duplication within Beeliar and Yangebup; and (3) REQUESTS that the Chief Executive Officer further ADVOCATES for the Government to commit to prioritising maintaining pedestrian access and safe pedestrian crossings across the rail tracks.	Carried 26/0

2	Felicity Bairstow/ Bradley Zarins	That Council acts with urgency to establish an emergency road exit from the eastern section of the suburb of Bibra Lake.	Carried 22/0
3	Donna Buckley/ Judy Srhoy	That Council requests the City of Cockburn consider options relating to releasing of vacant sites at the Naval Base Shacks and present a report back to Council.	Carried 23/0
4	Stephen Shaw/ Joyce Gadalon	That Council requests the City of Cockburn take action by implementing temporary speed reductions in hotspots, investigating safe-passage infrastructure such as guided barrier fencing (see Turtle-Safe Roads Project, Transport for NSW), and using TurtleSAT/TurtleRT to guide hotspot response during nesting season.	Carried 27/0
5	Yeok Burrows/ Stephen Shaw	That Council requests the City develops a rehabilitation plan including permanent signage to alert visitors to the environmental sensitivities of the area, exclusion fencing to minimise disturbance to turtles nesting, provide transparent information on works and budgets, establish a monitoring framework, and actively involve community groups in planning and implementation.	Carried 26/0
6	Joshua Lamp/ Amy Warne	That Council (1) DECLARES the City of Cockburn to be a Nuclear Power Free Zone; (2) OBJECTS to uranium, nuclear reactors, nuclear waste or other radiological material connected with the nuclear power industry or nuclear powered submarines being stored or transported in or through the municipality; and (3) ADVOCATES for Defence and the ASA to be transparent and accountable about plans to implement any nuclear facility on Defence land at Henderson.	Carried 16/4

7	Michael Separovich	Lapsed for want of a seconder That Council: (1) REQUESTS the City create a report into the potential cost/time ramifications of mandatory voting, with specific details on the current and projected future costs for postage, reply paid envelopes, and staffing costs for counting ballots in a timely manner, (2) REQUESTS the City to adopt a position opposing the introduction of mandatory voting for local government elections, (3) INTRODUCES a motion to the south metro zone and state council to adopt a position opposing the introduction of mandatory voting for WA Local government elections.	Lapsed
8	Marcus Burnett/ Felicity Bairstow	That Council develops an Action Plan that works in partnership with those stakeholders who can have an impact in responding to homelessness in the City of Cockburn.	Carried 24/0

Submission

N/A

Report

The following is a summary of the City's response and recommendation in relation to each motion.

Motion 1

That Council:

(1) REQUESTS the Chief Executive Officer to write to the Deputy Premier and Minister for Transport to advocate for Government commitment to the implementation of suitable noise mitigation measures along both sides of the rail freight corridor between North Lake Road and Kwinana Freeway,

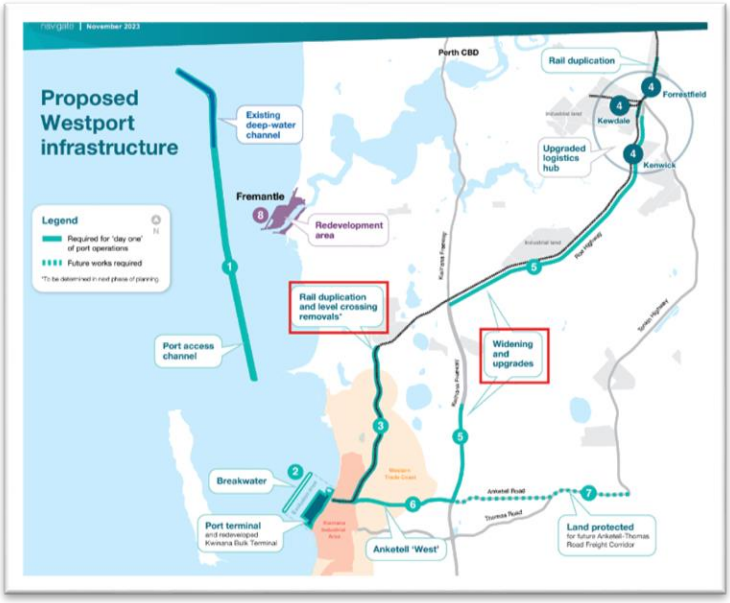
(2) REQUESTS that the Chief Executive Officer further ADVOCATES for the Government to commit to ensuring that suitable noise mitigation measures are applied throughout all areas within Cockburn that will be impacted by rail works relating to the Westport project, including areas subject to track duplication within Beeliar and Yangebup,

(3) REQUESTS that the Chief Executive Officer further ADVOCATES for the Government to commit to prioritising maintaining pedestrian access and safe pedestrian crossings across the rail tracks.

Officer Comment

The Westport Project is the WA Government's long-term plan to relocate container trade from Fremantle to a new, modern container port in the Kwinana Outer Harbour. The move addresses growing constraints at Fremantle and aims to deliver a sustainable, efficient port and supply chain designed to support Western Australia's trade needs for the next 100 years.
To support the new port, Perth will require major road and rail upgrades, as shown in the image below (red boxes inserted for added emphasis) These include:

- a new rail connection along the port precinct
- duplication of freight rail between Kwinana and the Cockburn Triangle
- removal of level crossings
- grade separated intersections such as at North Lake Road.



Key freight roads including Roe Highway and the Kwinana Freeway will be upgraded to provide safer, higher capacity links between the port and logistics hubs.

Together, these improvements will enable a more efficient, higher volume freight network essential for future port operations.

On these types of projects, State Agencies often interpret State Planning Policy 5.4 Road and Rail Noise to require noise amelioration only adjacent to where they are building new infrastructure.

Where infrastructure does not require upgrading or duplication, no such protection is mandated.

Nearby residents may be concerned about the potential greater noise (and possible vibration) due to increased road and rail movements where noise amelioration is not implemented.

The City has been active in raising this issue with Westport.

Officers support the proposed motion to advocate via letter to the Deputy Premier and Minister for Transport to undertake noise mitigation measures along the proposed freight corridor, and to prioritise safe pedestrian access across the rail tracks.

Recommendation

That Council REQUESTS the Chief Executive Officer to write to the Deputy Premier and Minister of Transport to advocate for Government commitment to:

(1) the implementation of noise mitigation measures along both sides of the freight rail corridor between North Lake Road and Kwinana Freeway;

(2) the implementation of noise mitigation measures throughout all areas within Cockburn that will be impacted by rail works relative to the Westport Project, including areas subject to track duplication within Beeliar and Yangebup; and

(3) prioritising safe pedestrian access across the rail tracks.

Motion 2

That Council acts with urgency to establish an emergency road exit from the eastern section of the suburb of Bibra Lake.

Officer Comment
The City will assess the request for a bushfire emergency exit using a risk and prioritisation framework.

This will include consideration of legislative and policy compliance, a bushfire risk assessment (covering hazard exposure, access constraints, evacuation capacity, and resident vulnerability), and whether the current level of risk is acceptable, tolerable or intolerable.

Options to be evaluated may include vegetation management, road upgrades, or construction of an emergency access. Financial implications, environmental constraints, liability exposure, land tenure and equity across other single-access estates will also be considered to ensure appropriate prioritisation of limited resources.

Officers will write to the Department of Fire and Emergency Services to seek technical input regarding the level of bushfire risk and advice on any potential funding opportunities.

The key consideration for Council will be whether the current life-safety risk justifies the cost of infrastructure intervention and whether an emergency access represents the most proportionate and effective mitigation measure.

Recommendation

That Council:

(1) NOTES the request for a second emergency access; and

(2) REQUESTS the Chief Executive Officer to undertake a bushfire risk assessment, consultation with the Department of Fire and Emergency Services, and a costed options analysis, with a report to be presented to the an Ordinary Meeting of Council prior to December 2026 for Council consideration.

Motion 3

That Council requests the City of Cockburn consider options relating to releasing of vacant sites at the Naval Base Shacks and present a report back to Council.

Officer Comment

The decision to keep the sites vacant has been made for the following reasons:

- The City is awaiting the outcome of geotechnical and coastal studies of the cliff face within the reserve, including coastal erosion hazard mapping, to confirm the level of erosion risk and whether a managed retreat strategy is required for the Naval Base Shacks. Once this work is complete, the City, in consultation with the Naval Base Shacks Association and an independent planner, will determine the most appropriate use of vacant sites. This may include options such as communal open space, continued vacancy, or potential re-leasing, having regard to the identified coastal erosion risks

- New construction has the potential to erode the cultural significance and character valued at the site. For example, the re-construction of a shack in 2020 following its destruction raised concerns due to its more contemporary design, which was perceived as inconsistent with the traditional character of the area.

Recommendation

That Council REQUESTS a report be presented to Council by June 2028 on the potential release of vacant sites at the Naval Base Shacks, following completion of the geotechnical and coastal studies and suitable engagement with the Naval Base Shacks Association.

Motion 4

That Council requests the City of Cockburn take action by implementing temporary speed reductions in hotspots, investigating safe-passage infrastructure such as guided barrier fencing (see Turtle-Safe Roads Project, Transport for NSW), and using TurtleSAT/TurtleRT to guide hotspot response during nesting season.

Officer Comment

Temporary Speed Reductions in Hotspots

Speed limits on public roads are set and administered by Main Roads Western Australia (MRWA). Local governments do not have authority to impose temporary or permanent speed limit reductions. MRWA applies defined criteria when assessing speed limit changes, and wildlife protection is not included as a consideration. On this basis, the City cannot implement temporary speed limit reductions at turtle mortality hotspots as requested in this component of Motion 4.

Notwithstanding this, sustained advocacy by the City resulted in MRWA reducing the speed limit on Hope Road from 70 km/h to 60 km/h in January 2026 following the adoption of the Urban Road Safety Improvements Project - Bibra Lake and community pressure. The City is advocating for a similar reduction on Bibra Drive in response to road safety and environmental concerns.

In addition to speed limit reductions, traffic calming measures, including LED speed radar signs and raised platforms, will be installed on roads surrounding Bibra Lake, including Bibra Drive, Hope Road, Gwilliam Drive, and Progress Drive as part of this project.

Each year, the City implements turtle traffic control measures, including seasonal ‘Turtle Crossing’ signage and trailer mounted digital message boards, at known mortality hotspots. These locations are identified through long term operational knowledge, reports from the community and City staff, and TurtleSAT data.

Safe-passage infrastructure

The City acknowledges the intent of reducing turtle mortality using safe passage infrastructure such as barrier fencing. The City is however aware that in some situations standalone barriers may unintentionally increase predation risk by delaying turtle movement and creating points of congregation, making turtles more vulnerable to fox predation. This is particularly relevant in nesting season when turtles are unable to move beyond the base of the barrier fence to lay eggs. This results in a thin corridor of nests, which can be easily predated on by foxes. This problem remains a key design consideration and reinforces the importance of using an integrated, site-based approach rather than standalone structures.

The City is anticipating the receipt of the latest annual Turtle Population Monitoring Report from Murdoch University. Given that this report may include expert recommendations for safe passage infrastructure, some time will be required to review the survey report and assess the feasibility of the recommendations and how they relate to this motion.

Accordingly, it is recommended that Council REQUEST a report be presented at the September 2026 Ordinary Council Meeting. This will allow time for the City to:

- Review the draft and final Turtle Monitoring Report
- Assess any recommendations relating to safe passage infrastructure
- Refer the matter to the Sustainability and Environment Reference Group ('SERG') at its July 9 meeting for input ahead of preparing Council advice
- Receive feedback from SERG before its July 23 deadline
- Consider the SERG feedback in preparing a report to Council for the September 2026 Ordinary Council Meeting.

Recommendation

That Council TAKES NO ACTION to temporarily reduce speed limits but REQUESTS a report on safe-passage infrastructure for turtles, to be presented to the December 2026 Ordinary Council Meeting.

Motion 5

That Council requests the City develops a rehabilitation plan including permanent signage to alert visitors to the environmental sensitivities of the area, exclusion fencing to minimise disturbance to turtles nesting, provide transparent information on works and budgets, establish a monitoring framework, and actively involve community groups in planning and implementation.

Officer Comment

Bibra Lake's western foreshore has received regular revegetation planting, most recently in 2022. Removal of the defunct turtle cages has allowed for improved weed control of the area in the short term.

The City is anticipating the receipt of the latest annual Turtle Population Monitoring Report from Murdoch University. Given that this Report may include expert recommendations for managing the western side of Bibra Lake, some time will be required to review the survey report and assess the feasibility of the recommendations and how they relate to this motion.

Accordingly, it is recommended that Council REQUESTS a report be presented at the September 2026 Ordinary Council Meeting. This will allow time for the City to:

- Review the draft and final Turtle Monitoring Report
- Assess any recommendations relating to safe passage infrastructure
- Refer the matter to the Sustainability and Environment Reference Group (SERG) at its 9 July 2026 meeting for input ahead of preparing Council advice
- Receive feedback from SERG before its 23 July 2026 deadline
- Consider the SERG feedback in preparing a report to Council for the September 2026 Ordinary Council Meeting.

Recommendation

That Council REQUESTS a report be presented to the September 2026 Ordinary Council Meeting.

Motion 6

That Council:

(1) DECLARES the City of Cockburn to be a Nuclear Power Free Zone;

(2) OBJECTS to uranium, nuclear reactors, nuclear waste or other radiological material connected with the nuclear power industry or nuclear-powered submarines being stored or transported in or through the municipality; and

(3) ADVOCATES for Defence and the ASA to be transparent and accountable about plans to implement any nuclear facility on Defence land at Henderson.

Officer Comment

The City acknowledges the intent of this Electors' Motion however any response must be considered in the context of the limited authority of local government.

Any declaration by a local government to ban nuclear power or proclaim a "Nuclear Free Zone" carries no statutory force and has no effect on state or commonwealth regulatory frameworks or decision-making processes.

The City of Cockburn previously held a position of being a Nuclear-Free Area. The Council minutes of June 1980 reflect a motion "that the City of Cockburn be declared a nuclear-free area and that the Premier of Western Australia be notified accordingly." was carried.

Council, giving due regard to the previous decisions of the Council, later carried a resolution at the 14 May 2024 Ordinary Council Meeting to "Support AUKUS and the benefits it brings to Cockburn, including jobs, infrastructure, investment, and growth".

The handling, transport, storage, and regulation of nuclear materials is wholly governed by state and federal legislation. This includes but is not limited to the *Western Australian Nuclear Waste Storage and Transportation (Prohibition) Act 1999* and the *Australian Radiation Protection and Nuclear Safety Act 1998.*

Local governments do not possess regulatory powers in this field and therefore cannot authorise, restrict, prohibit, or oversee nuclear related activity.

Given the economic importance of the Defence sector, the lack of local government authority regarding nuclear regulation, it is recommended that Council does not support proposed items one or two.

The City will continue to advocate for transparent engagement processes under state and federal legislation and therefore the Council should support proposed item three.

Recommendation

That Council:

(1) NOTES community concern about nuclear technology and lack of detailed information provided to the community by the relevant commonwealth agencies; and

(2) ADVOCATES for Defence and the Australian Submarine Agency to be transparent and accountable about plans to implement any nuclear facility in Henderson.

Motion 8

That Council develops an Action Plan that works in partnership with those stakeholders who can have an impact in responding to homelessness in the City of Cockburn.

Officer Comment

The City of Cockburn works proactively in partnership with Imagined Futures (auspiced by St Patrick's Community Support Centre) to support a regional collaborative approach to the issue of homelessness. Imagined Futures is a long-standing collective impact that has operated for more than 10 years across the Southwest Metropolitan Region, including local government areas of Cockburn, Fremantle, and Melville. The initiative brings together more than 75 organisations across government, not-for-profit and philanthropic sectors to address complex social issues affecting the region.

Through the Imagined Futures Housing and Homelessness Working Group of which the Cities of Cockburn, Melville and Fremantle are active members; the **South Metropolitan Regional Homelessness and Housing Plan** (2023) was jointly developed. This Plan provides a coordinated, whole-of-community framework for improving outcomes for people experiencing, or at-risk of experiencing homelessness across the region.

Several collaborative initiatives have been delivered through this partnership. A key example is the comprehensive Where Is The Door? Program developed over the last two years.

This initiative offers accessible pathways to support through face to face engagement, phone assistance, online resources, and practical guidance.

The City has sponsored the Program and promotes it through communications at key City locations and on the City's website which profiles a range of services that support individuals experiencing, or at risk of experiencing, homelessness.

A dedicated Where Is The Door? guide for young people has also been developed to help young people across Cockburn, Fremantle and Melville connect with the right services at the right time.

Recommendation

That Council REQUESTS the Chief Executive Officer to invite Imagined Futures to an Elected Member Briefing Forum to discuss the South Metropolitan Regional Homelessness and Housing Plan, developed in conjunction with Department of Communities.

Strategic Plans/Policy Implications

Our Governance
Transparent leadership that listens, communicates openly and plans for a sustainable future.
• Facilitate transparent and accountable governance for today and tomorrow.

Budget/Financial Implications

There are no significant budget or financial implications arising from the recommendations of this report. Any additional budget required to respond to an elector's motion will be detailed in the relevant subsequent report to Council.

Legal Implications

Section 5.33 of the Local Government Act 1995 requires Council to consider electors' motions at the next Ordinary Council Meeting, or if that is not practicable, the first Ordinary Council Meeting after that meeting. The reasons for Council's decision on an elector's motion must also be recorded in the minutes of the meeting.

Community Consultation
N/A

Risk Management Implications

There is a low level of risk associated with adopting the officer recommendations as presented to Council.

Advice to Proponent(s)/Submitters

Those who attended the Annual Electors Meeting were advised that Council would consider electors motions at the 10 March 2026 Ordinary Council Meeting.

Implications of Section 3.18(3) Local Government Act 1995

Nil

14 Reports - CEO (and Delegates)

14.1 Sustainable Development and Safety

14.1.1 (2026/MINUTE NO 0022) International Business Delegation - Vietnam and Indonesia (17-29 May 2026)

Executive	Director Sustainable Development and Safety
Author	Economic Development Officer
Attachments	1. Economic Exchange Agreement Hai Phong and City of Cockburn 2026 ⇩ 2. Economic Exchange Memorandum Surabaya and City of Cockburn ⇩

Officer Recommendation
That Council:

(1) APPROVES and AUTHORISES the Mayor and Chief Executive Officer (or their nominee's) to sign the Economic Exchange Memorandum with the City of Hai Phong in Vietnam;

(2) APPROVES the Director Sustainable Development and Safety, Principal Economic Development, and Economic Development Officer, to undertake international travel to Vietnam, Surabaya and Singapore, from 17 May 2026 to 29 May 2026 inclusive; and

(3) APPROVES and AUTHORISES the Mayor and one Elected Member to participate in an international delegation to Vietnam, Surabaya, across focused areas including the Blue Economy (Maritime/ Shipbuilding) and Education and Health.

Council Decision
MOVED Cr C Stone SECONDED Deputy Mayor P Corke

That Council DEFERS the International Business Delegation with a further report to be presented to Council.

CARRIED ON CASTING VOTE OF THE PRESIDING MEMBER 5/5

For: Mayor L Howlett, Deputy Mayor P Corke, Cr C Stone, Cr T Widenbar and Cr C Reeve-Fowkes
Against: Cr P Eva, Cr T Dewan, Cr C Zhang, Cr K Allen and Cr H Srhoy.

Reason
Now is not the right time for travel.

Background

In March 2023, the City led a successful seven-day trade delegation to Surabaya, Indonesia (endorsed by Council at the 8 December 2022 Ordinary Council Meeting. The trade delegation comprised the Mayor, three Elected Members, four staff, and twelve local businesses, of which six businesses are now directly engaged in bilateral trade projects with Indonesian counterparts.

In September 2024, the City's Principal Economic Development (PED) Officer visited Vietnam, Singapore and Surabaya in alignment with the City's Economic Development Framework (EDF), Pillar 4 – International Engagement, and the Corporate Business Plan 2025–2029 (1C.01). The purpose of the visit was to identify potential bilateral opportunities for local businesses within the key industry sectors outlined in the EDF.

As part of the Corporate Business Plan 2025–2026 to 2028–2029 and the Strategic Community Plan 2025–2035 (adopted at the 19 June 2025 Special Council Meeting), international engagement was identified as one of the five (5) key deliverables under the City's economic strategic projects.

At the 16 February 2026 Elected Members Special Briefing Forum, the City proposed a business delegation to revisit the key industries and targeted sectors in Vietnam and Surabaya and Singapore, aimed at strengthening bilateral trade opportunities and building on the successful 2023 trade delegation.

Submission

The proposed trade delegation visit is strategically designed to cultivate stronger economic partnerships, facilitate crucial knowledge exchange, and identify tangible export opportunities for Cockburn businesses within these rapidly evolving Southeast Asian markets.

The delegation is proposed to comprise a maximum of 20 delegates including the Mayor, one Elected Member, three City officers, and 15 business representatives, to undertake the program between 17 May to 29 May 2026.

The program will be delivered in two separate components:

1. Full delegation visits to Vietnam (nine days) and Surabaya (2.5 days) and;
2. City of Cockburn officers (3) visit to Singapore (1.5 days) to deliver to an investment stakeholder presentation and attend a pre-arranged networking event.

The 13-day program will focus on two economically targeted streams, allowing for focused engagement within specific sectors:

Stream 1: Blue Economy and Shipbuilding This stream will delve into the burgeoning opportunities within the maritime sector, including advanced shipbuilding technologies, innovative marine technology and related aspects of the blue economy and workforce development.

Stream 2: Education and Health This stream will concentrate on establishing collaborative partnerships and identifying potential within the education and health sectors.

The itinerary for this delegation is designed to maximise engagement across key economic regions. Delegates will spend eight days in Vietnam, with planned visits to major industrial and commercial hubs including Ho Chi Minh City, Hanoi, Ba Ria–Vung Tau, and Hai Phong, with a brief stop in Surabaya to further develop relationships already connected and sign the Economic Exchange Memorandum (EEM) with Surabaya (as approved by Council at the 9 February 2023 OCM).

Following the visit to Surabaya, the Director Sustainable Development and Safety (SDS), and PED will continue investment attraction discussions in Singapore for two days from 29 to 30 May. It is proposed that a formal investment attraction presentation be presented by the City to up to 100 strong members of the Real Estate Developers Association of Singapore (REDAS) followed by a key stakeholder networking event, before returning to Perth.

Vietnam is Western Australia's (WA) 13th largest trading partner. In 2021–22, WA exported $2.2 billion worth of goods to Vietnam, almost double the annual average of $1.2 billion over the past decade. This reflects the increasing economic opportunities between the two regions.

With Vietnam aiming to become a fully industrialised economy by 2030, and given its strong projected growth rate, there are significant opportunities for trade and investment cooperation between Vietnam and WA, particularly in the resources sector, advanced manufacturing, education, healthcare, and professional and technical services.

The proposed delegation has already attracted interest from over ten local businesses wishing to participate in the bi-lateral trade delegation to Vietnam and Surabaya, Indonesia. These businesses include, but are not limited to: ForBlue, RCR Mining Technologies, RM Surveys, Babcock, Henderson Alliance, Over3Oceans, South Metropolitan TAFE, Business Stations, SSI, Curtin University, and Hyperion.

Insurance Cover

The City will monitor Australian Government travel advisories (DFAT). The CEO can make decisions to cancel or change travel plans to ensure the safety of employees and Elected Members.

Strategic Plans/Policy Implications

Our Economy

Attracting investment, supporting business and visitor growth and boosting local jobs through vibrant hubs.

Strategic Plans/Policy Implications

Our Economy
Attracting investment, supporting business and visitor growth and boosting local jobs through vibrant hubs.

1. **Corporate Business Plan 2025-2029 to 2028-2029 (1C.01 & 1.1.2e):** Supports local businesses to expand globally by facilitating international trade delegations that promote market access, strategic partnerships, and investment opportunities to drive economic growth in Cockburn.
2. **ED Framework (pillar 4): International Engagement:** USA/UK/Indonesia/Vietnam/Singapore.
3. **Strategic Community Plan 2025-2035**
   1A. Empower and support local businesses.
   1B. Facilitate economic growth and employment opportunities.
   1C. Attract investment to the city by promoting innovation and economic opportunity.

Budget/Financial Implications

City Officers (Director SDS and PED) covered under current ED Budget allocation. Economic Development Officer (coordination of all travel logistics, business management, itinerary planning and meeting facilitation) covered by attending delegate contribution. Approximate cost for Council staff is $7,500 per representative.
The Elected Members who wish to participate in the program will be required to cover their share of the costs from their allocated Elected Members Personal and Professional Development budget.

Legal Implications

The proposed delegation visit is strategically designed to cultivate stronger economic partnerships, facilitate crucial knowledge exchange, and identify tangible export opportunities for Cockburn businesses within these rapidly evolving Southeast Asian markets. All of which will be formalised under the proposed EEM's with Hai Phong and Surabaya.

1. F - Economic Exchange Memorandum - HAI PHONG - Cockburn - May 2026
2. G - Economic Exchange Memorandum - SURABAYA - Cockburn - May 2026

Under the Department of Foreign Affairs and Trade's (DFAT) Australian Foreign Relations (State and Territory Arrangements) Act 2020, local governments are considered non-core State/Territory entities. Consequently, all foreign arrangements entered into by a local government are classified as non-core foreign arrangements and does not require the involvement of DFAT in the City's proposed Economic Exchange Agreements.

Advice to Proponent(s)/Submitters

N/A

Three-year Cooperation and Economic Exchange Agreement between Hai Phong and Cockburn 2026

MAY 2026

The Honourable Logan Howlett, Mayor, City of Cockburn, visited Hai Phong, Viet Nam in May 2026 to explore and deepen economic exchanges and cooperation between the two cities.

Hanoi and Cockburn agreed to further strengthen cooperation in business engagement and exchange opportunities in education, cyber/digital, blue economy and shipbuilding and reached consensus as follows:

Clause One: Educational and Talent Cooperation

- It is recommended to actively strengthen exchanges and visits between students and scholars in the two regional universities.
- It is recommended to actively promote the communication and exchanges between XXXXXX (University) and XXXXXX (University), strengthen mutual visits between students and scholars, work toward the establishment of student exchange programs, and help build a long-term, mutually beneficial cooperation framework.
- It is recommended to actively help promote project cooperation for online education between our corresponding primary and middle schools from Cockburn and Hanoi and promote mutual exchange for teachers and students.

Clause Two: Vocational Education-Training Cooperation

- It is recommended to actively promote communication and exchanges in the fields of medical, Allied health, Industrial trades and Shipbuilding construction within the VET sector and local commercial business sector.
- Both parties will meet every six months to discuss the progress of these exchanges and consider how to further build and develop this important education/construction sector. by way of mutual agreement.

Clause Three: Culture and Tourism Cooperation

- It is recommended to actively provide necessary assistance in developing Tourism activities and access to each city.

- It is recommended to strengthen exchanges, cultural organisation and tourists visits and promotion between tourism and culture in both sides and send delegations to participate in cultural and tourism activities and exchanges.

Clause Four: Cyber/Digital Cooperation

- It is actively recommended to further explore and develop activities associated in the development of Cyber security and digitisation for the benefit of both parties.

Clause five: Blue Economy

- It is recommended to actively engage businesses in the development of the Blue Economy by exploring collaborative opportunities that are of mutual benefit.

Clause Six: Collaboration on a Bi-annual International Forum – Cockburn Global

- It is recommended for Surabaya - Cockburn to collaborate on a bi-annual International Economic event to further assist in the development of mutually beneficial business engagement and economic development outcomes.

This memorandum is written in duplicate in the Vietnamese and English languages, both texts being equally authentic.

Representative of Hai Phong

Representative of Cockburn

Economic Exchange Memorandum

Between:

The City of Cockburn, in Western Australia, Australia;

and

The City of Surabaya, Republic of Indonesia

The Parties:

1. The City of 'Cockburn', a Local Government authority established under the laws of Western Australia, Australia ("Cockburn"); and

2. The City of 'Surabaya', a Municipal Government established under the laws of the Republic of Indonesia ("Surabaya").

"Cockburn" and "Surabaya" are hereinafter referred to collectively as the **"Parties".**

BACKGROUND:

A. The Honourable Logan Howlett, Mayor, City of Cockburn, visited Surabaya, Indonesia in March 2023 to explore opportunities to deepen economic exchanges and cooperation between the two cities.

B. Cockburn returns to Surabaya in May 2026 to strengthen collaboration with Surabaya in business engagement, and economic exchange opportunities particularly in shipbuilding and blue economy, as well as in education, cyber security and digital, and culture and tourism.

C. Having regard to their mutual interests, Cockburn and Surabaya would like to reach a consensus on shared cooperation in the development of economic exchange activities.

PURPOSE:

This Memorandum is to establish a framework for friendly cooperation in economic exchange between the Parties, setting out shared aims to build long-term relationships, strengthen understanding, and promote collaboration across key shared priority areas of mutual interest, including fostering engagement between relevant business, industry, and institutions.

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TERM:

This Memorandum will commence upon execution in **2026** and remain in effect for a period of three (3) calendar years, ending in **2029**.

GENERAL PROVOSIONS:

1. This Memorandum reflects the mutual intent of the Parties to cooperate in good faith through open and constructive communication and does not create legally binding obligations.
2. Nothing in this Memorandum is intended to create any financial obligation or commitment on either Party.
3. Activities under this Memorandum are intended to be undertaken in accordance with the laws and jurisdiction of each respective region.
4. Any activities undertaken under this Memorandum are subject to each Party's internal approvals, policies, procedures and resourcing.
5. Any information shared in the course of activities under this Memorandum will be handled in a respectful manner, and where relevant, in accordance with each Party's usual practices, with any sensitivities noted as appropriate.
6. This Memorandum does not not limit either Party from entering into separate arrangements, with the other Party in relation to specific projects or initiatives.

AIMS OF THE CO-OPERATION ON ECONOMIC EXCHANGE: Clause

One: Education

1. Both Parties seek to strengthen exchanges and visits between students and scholars in higher educational institutions.
2. Both Parties intend to actively promote communication and exchanges between local universities/ higher institutions, strengthen mutual visits between students and scholars by working towards the establishment of student exchange programs, and help build a long-term framework for mutually beneficial cooperation.
3. Both Parties intend to actively promote projects for online education between corresponding primary and middle schools from Cockburn and Surabaya and promote mutual exchange for teachers and students.

Clause Two: Vocational Education and Training

1. Both Parties intend to actively promote communication and exchanges in the fields of Medical, Allied health, Industrial trades and Shipbuilding construction within the VET sector and local commercial business sector.

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2. The Parties intend to meet every six (6) months to discuss the progress of these exchanges and consider how to further build and develop this important vocation education and training sector, subject to mutual consideration around benefits.

Clause Three: Cultural Exchange and Tourism

1. Both parties intend to actively provide necessary assistance in developing tourism activities and access to each city.
2. Both parties seek to strengthen cultural exchange and tourism, by way of facilitating collaboration between cultural organisations, tourism promotion and explore opportunities for delegations to participate in cultural and tourism activities and exchanges.

Clause Four: Cyber Security and Digital Development

1. Both parties intend to actively further explore and develop activities associated in the development of cyber security and digitisation, in areas of interest to the Parties.

Clause Five: Blue Economy

1. Both parties intend to actively engage businesses in the development of the Blue Economy by exploring collaborative opportunities, in particular the Shipbuilding industry, that may deliver mutual benefits over time.

Clause Six: Collaboration on a Biennale International Forum

1. Cockburn and Surabaya intend to collaborate on a Biennale International Economic event to further assist in the development of mutually beneficial business engagement and economic development outcomes.

Clause Seven: Designating Point of Contact

1. Each Party should designate a point of contact to support this framework for friendly cooperation and to work towards the aims of economic exchange.
2. Where a point of contact changes, the Parties are encouraged to advise each other accordingly.

This Memorandum is written in duplicate in the Indonesian and English languages, both texts being equally authentic.

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Authorised Representative of Cockburn

Signature

_____

Name and Title of Authorised Representative

_____

_____

(Date)

Authorised Representative of Surabaya

Signature

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Name and Title of Authorised Representative

_____

_____

(Date)

DRAFT



DRAFT

Confidential – not for distribution

14.2 Corporate and System Services

14.2.1 (2026/MINUTE NO 0023) Quarterly Organisational Performance Report

Executive	Chief Executive Officer
Author	General Counsel and Business Planning Specialist
Attachments	1. Quarterly Organisation Performance Report - 1 October 2025 to 31 December 2025 ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen

That Council NOTES the Quarterly Organisational Performance Report (attached) for the period 1 October 2025 to 31 December 2025.

CARRIED 10/0

Background

The purpose of quarterly organisational performance reporting is to provide a comprehensive overview of service-based business activities and outcomes that are not captured within the Corporate Business Plan reporting framework.

The Quarterly Organisational Performance Report is structured around the strategic pillars of the Strategic Community Plan 2025-2035, ensuring that service delivery remains consistently aligned with the City's long-term strategic objectives.

Submission

N/A

Report

This Quarterly Organisational Performance Report (attached) covers the period from 1 October 2025 to 31 December 2025. It presents a summary of services provided during the quarter beyond the outcomes specified in the Corporate Business Plan.

Quarterly reporting is essential for tracking progress towards critical milestones and ensuring accountability throughout the organisation.

It functions as a decision-making tool by identifying potential areas for improvement, supporting ongoing development efforts, and facilitating collaboration across different functions. This approach helps maintain consistent alignment of services with compliance, operational, and strategic requirements.

Strategic Plans/Policy Implications

Listening and Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.
• High quality and effective community engagement and customer service experiences.

Budget/Financial Implications

All service and business activities outlined in the Quarterly Organisation Performance Report are accounted for within the approved budget. No further financial impact requires Council review.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

The Quarterly Organisational Performance Report presents no direct risks, but the strategic and operational risks linked to the City's services and functions still apply.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

Quarterly Organisational Performance Report

1 October 2025 to 31 December 2025

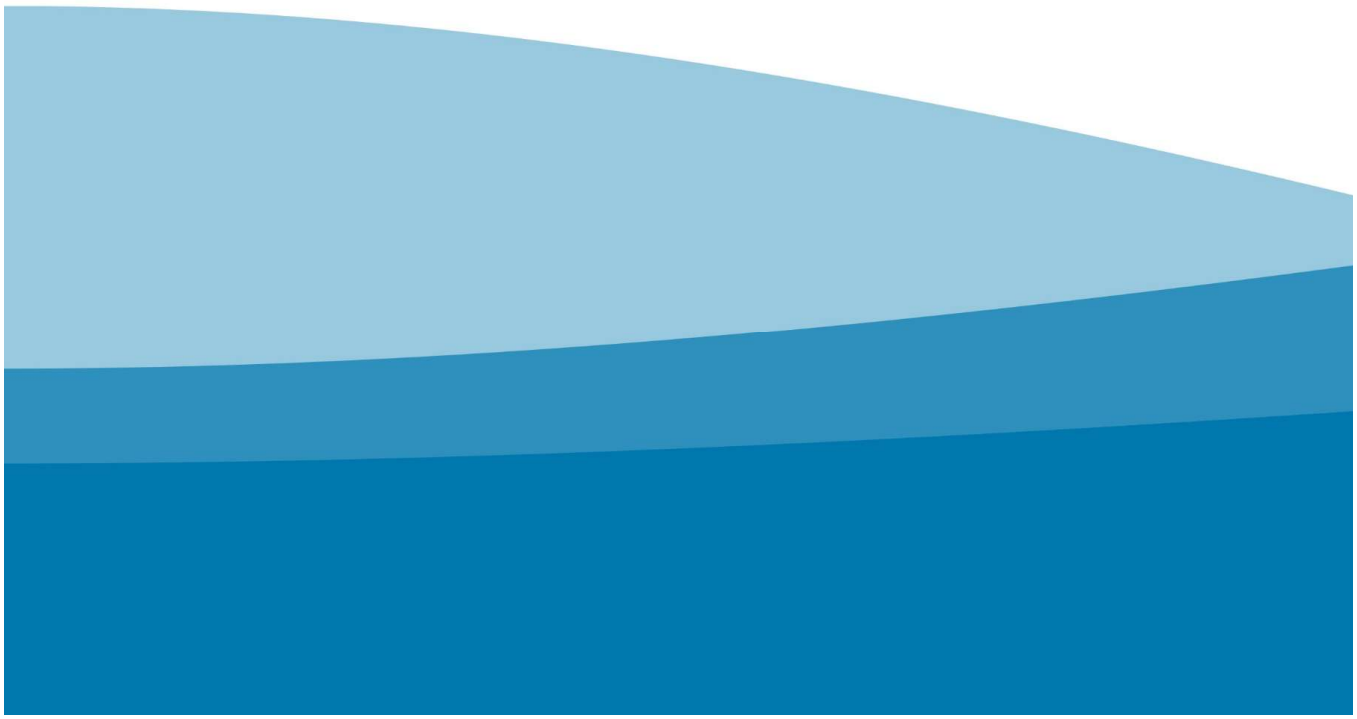


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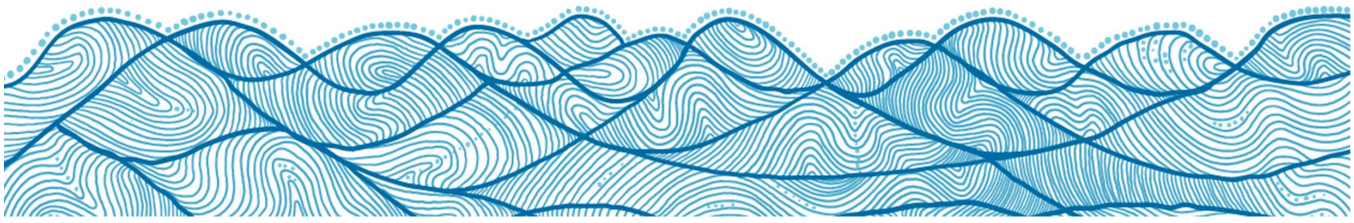
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Acknowledgement of Country

The City of Cockburn acknowledges the Nyungar people of Beeliar Boodjar. Long ago, now and in the future, they care for Country. We acknowledge a continuing connection to Land, Waters and Culture and pay our respects to Elders, past and present.





Our Economy

1A. Empower and support local businesses

Economic Development

Attendance to major events coordinated by Economic Development	
Vietnamese Spring Festival (cosponsor)	Nov 25
Co-hosted Vietnamese ministerial and government officials with Austal (39)	Nov 25

Key Advocacy		
October 2025	**November 2025**	**December 2025**
International delegation facilitation with Vietnamese Consulate	Cockburn Destination Advisory Group (CDAG)*	HRIH meeting with Minister Papalia

Cockburn Destination Advisory Group (CDAG) is a group of Cockburn-based businesses assembled to foster collaboration, leverage partnerships and encourage participation by relevant stakeholders to recruit skills and talent to attract tourism customers and investment in Cockburn.

Measure	October 2025	November 2025	December 2025
Total business engagement	45	115	N/A
Attendance - Microbusiness Networking	34	76*	N/A

- Combined speed networking event with Melville Cockburn Chamber of Commerce

Our Environment

2A. Protect and enhance our natural areas and streetscapes

Parks, Waste and Fleet – Parks Services

Number of customer requests for Parks Services			
Customer request type	**October 2025**	**November 2025**	**December 2025**
Trees and streetscapes	318	277	442
Parks maintenance	472	382	189
Irrigation	68	71	75
Total	852	730	706

Due to grass growing season, and a delay in contract mowing and spraying, parks maintenance requests in October were higher. Irrigation requests increase with the onset of sprinkler season.

Number of customer requests closed for Parks Services			
Customer request type	**October 2025**	**November 2025**	**December 2025**
Total	439	432	445

The number of closed requests for the month of August is significantly higher due to street tree requests being closed out.

2B. Facilitate sustainable waste management and resource conservation

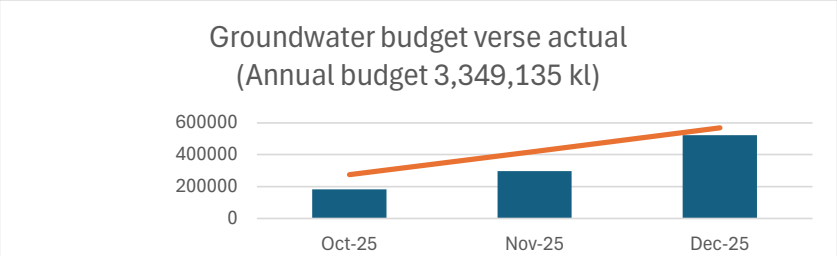
Parks, Waste and Fleet – Waste Services

Number of customer requests for Waste Services		
October 2025	**November 2025**	**December 2025**
The top three categories of customer requests were 1. Damaged bins (417) 2. Lost / stolen bins (218) 3. Illegal dumping (163)	The top three categories of customer requests were 1. Damaged bins (351) 2. Lost / stolen bins (173) 3. Illegal dumping (82)	The top three categories of customer requests were 1. Damaged bins (480) 2. Lost / stolen bins (375) 3. Illegal dumping (174)

The average time taken to close customer requests for Waste Services was between 4 and 5 days.

Measure	October 2025	November 2025	December 2025
Percentage of Customer Requests (CR) received for Waste through online form	19%	18%	15%

Parks, Waste and Fleet – Parks Services

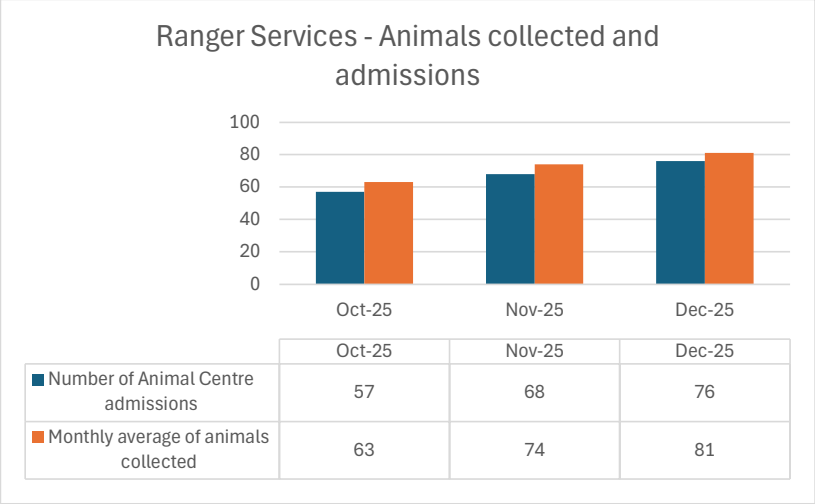


	Oct-25	Nov-25	Dec-25
Annual Groundwater Monthly Usage	182932	297032	522148
Annual Groundwater Monthly Budget	274629	418641	569352

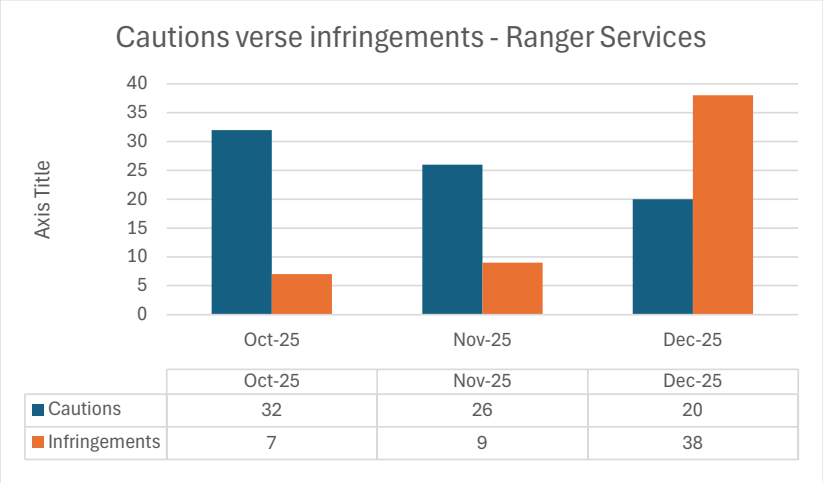
Our Community

3A. Strengthen and facilitate a safe and secure Cockburn

Development and Safety – Rangers and Community Safety

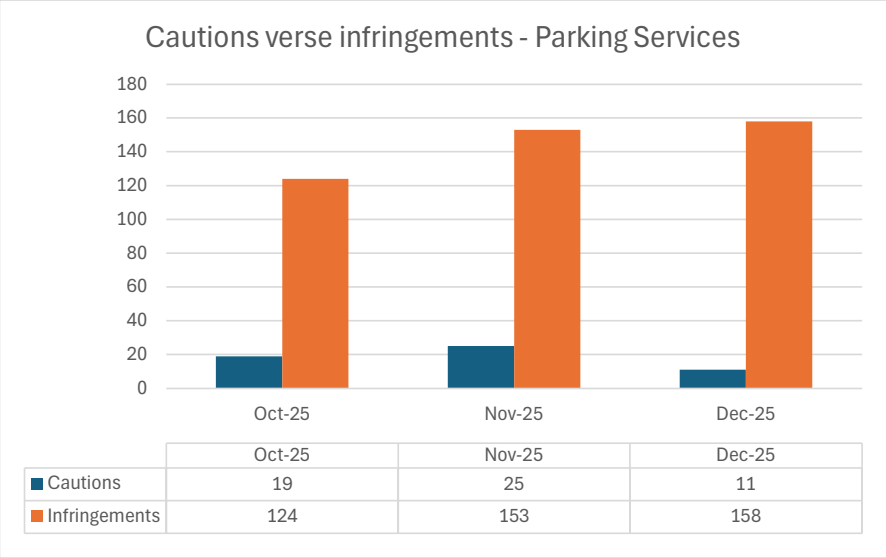


	Oct-25	Nov-25	Dec-25
Number of Animal Centre admissions	57	68	76
Monthly average of animals collected	63	74	81



	Oct-25	Nov-25	Dec-25
Cautions	32	26	20
Infringements	7	9	38

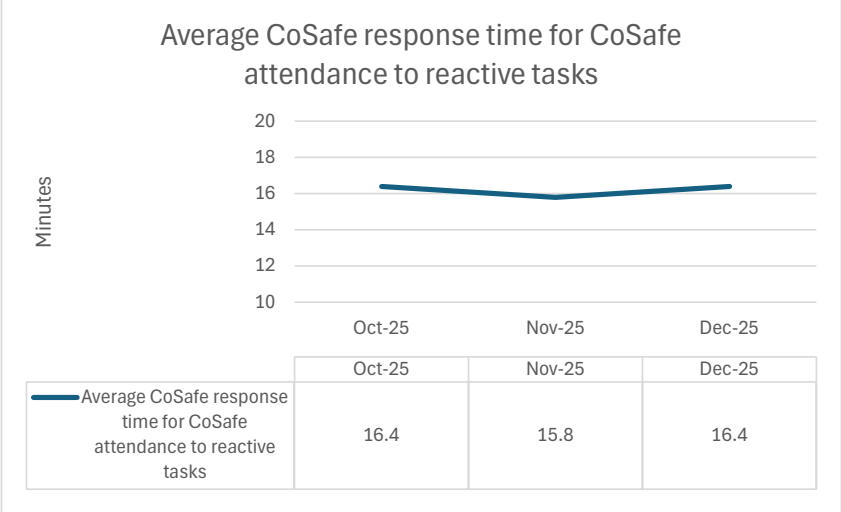
Rangers issued 12 infringements in December. The total of 38 includes infringements issued by the Fire Break Inspectors. This has resulted in the increase of infringements.



	Oct-25	Nov-25	Dec-25
Cautions	19	25	11
Infringements	124	153	158

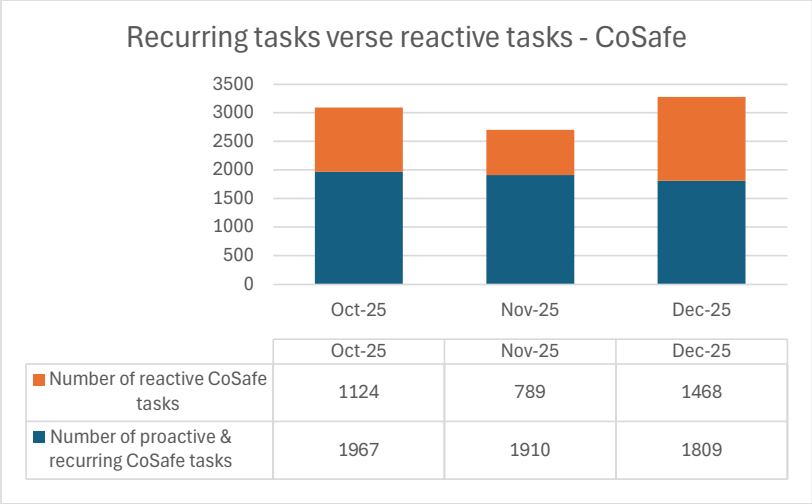
Parking cautions and infringements fluctuate due to seasonal peaks and the exercise of discretion in regulatory action.

Measure	October 2025	November 2025	December 2025
Number of City facility alarms attended by CoSafe	209	158	177



	Oct-25	Nov-25	Dec-25
Average CoSafe response time for CoSafe attendance to reactive tasks	16.4	15.8	16.4

The performance target for response time for CoSafe attendance to reactive tasks is 30 minutes.



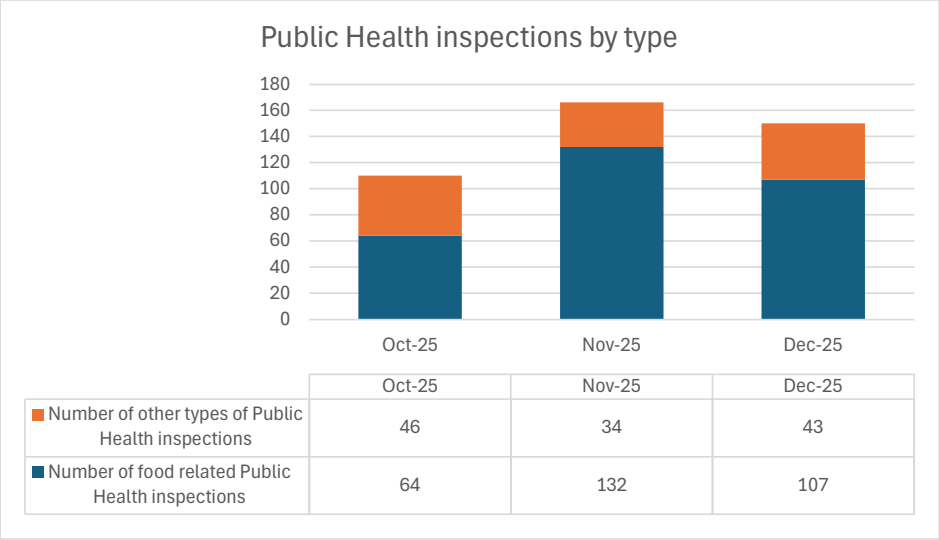
	Oct-25	Nov-25	Dec-25
Number of reactive CoSafe tasks	1124	789	1468
Number of proactive & recurring CoSafe tasks	1967	1910	1809

Recurring / Proactive	Recurring or proactive tasks include facility unlocks, holiday watch and planned patrols.
Reactive	Reactive tasks are not planned tasks and include requests from residents or staff for patrols, alarm response, suspicious persons, anti-social behaviour, noise complaints, illegal camping, or anything requested of CoSafe at the time of the call.

Measure	**October 2025**	**November 2025**	**December 2025**
Number of turn outs by City-managed Volunteer Bush Fire Brigades (does not include relief shifts and stand downs)	3	17	38

Development and Safety – Public Health

Number of Customer Requests (CR) for Public Health		
October 2025	**November 2025**	**December 2025**
153	146	164
The 3 most common requests related to: • Cosafe Noise 76 • EHO Noise 32 • Odour 12	The 3 most common requests related to: • Cosafe Noise 68 • EHO Noise 22 • Dust 13	The 3 most common requests related to: • Cosafe Noise 75 • EHO Noise 32 • Odour 12



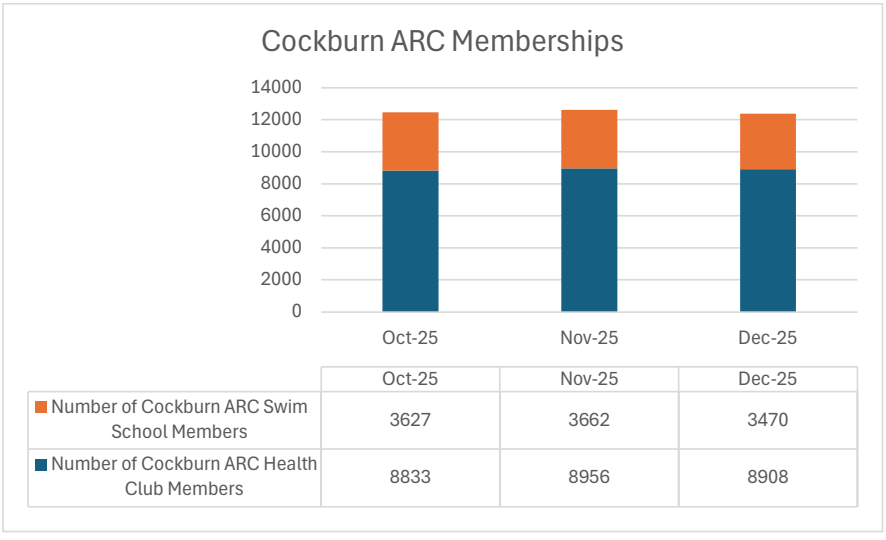
	Oct-25	Nov-25	Dec-25
Number of other types of Public Health inspections	46	34	43
Number of food related Public Health inspections	64	132	107

3B. Promote and support active, healthy lifestyles through recreation and wellness

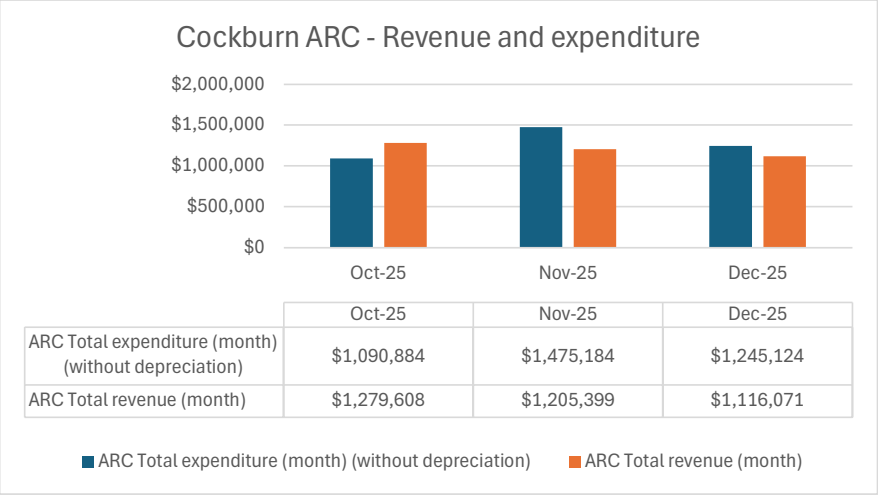
Recreation and Place – Cockburn ARC

Measure	October 2025	November 2025	December 2025
Number of visitors to Cockburn ARC	124,355	140,086	100,843
Number of Cockburn ARC Social Sport Teams	324	325	322

Fluctuation in attendance at Cockburn ARC is due to seasonal variations.



	Oct-25	Nov-25	Dec-25
Number of Cockburn ARC Swim School Members	3627	3662	3470
Number of Cockburn ARC Health Club Members	8833	8956	8908



	Oct-25	Nov-25	Dec-25
ARC Total expenditure (month) (without depreciation)	$1,090,884	$1,475,184	$1,245,124
ARC Total revenue (month)	$1,279,608	$1,205,399	$1,116,071

3D. Foster connected, accessible communities and services

Community Services – Youth Services

Measure	October 2025	November 2025	December 2025
Number of young people attending drop-in services	1712	1455	1206
Number of young people attending programs	473	369	232
Number of attendees at private activity sessions	2334	3009	2040

Community Services – Cockburn Care

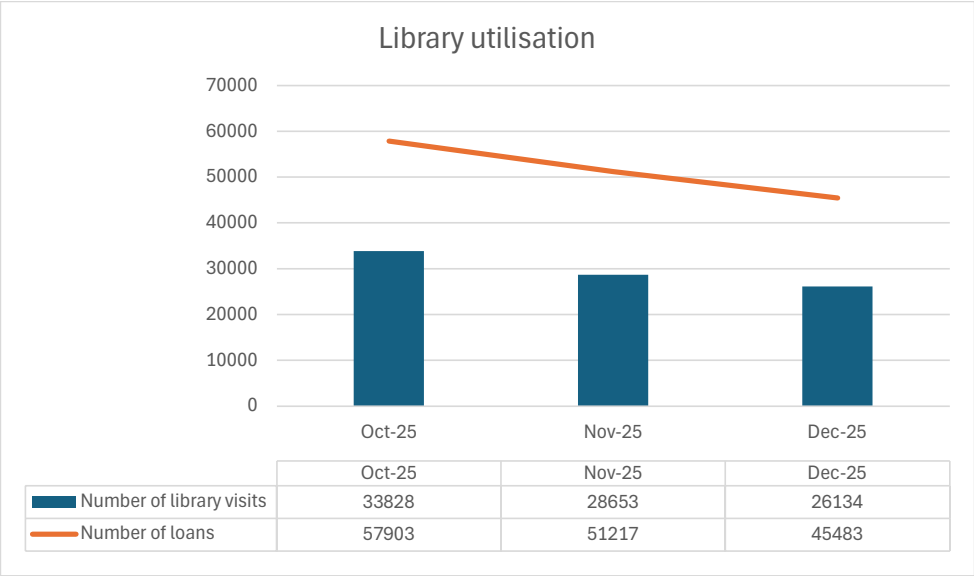
Measure	October 2025	November 2025	December 2025
Number of hours of service delivered to participants Service provided within these hours include transport to medical appointments and social connection activities, support with cleaning and meal preparation, activities in the community including shopping and attendance at Cockburn Care Social Club.	2518	2279	1933

Community Services – Senior Centre

Measure	October 2025	November 2025	December 2025
Number of visitors	5658	4826	3008

New activities at the Senior Centre have increased utilisation and centre has reached its 1100 capacity.

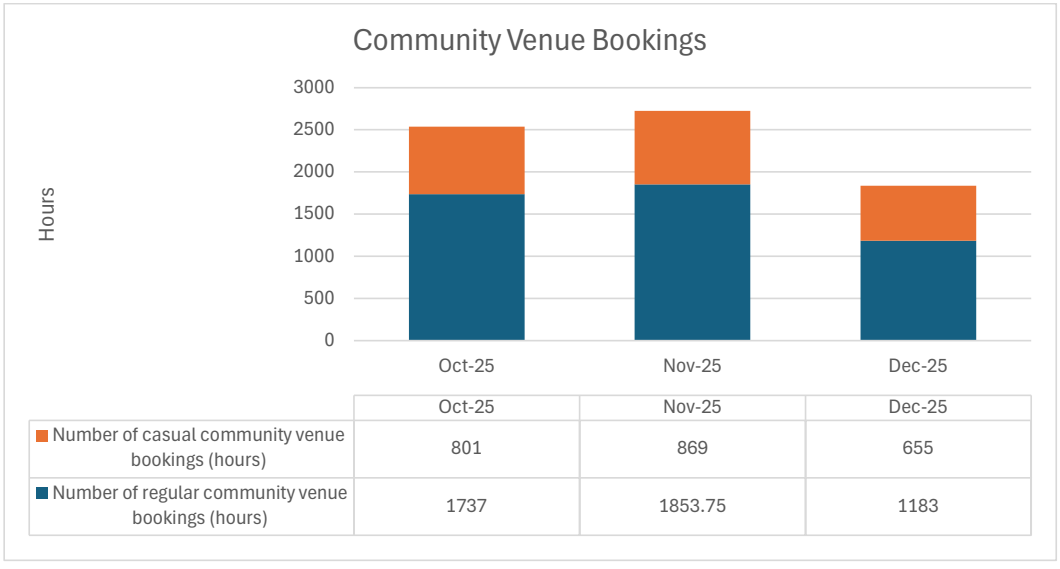
Recreation and Place – Libraries, Culture and Place



Measure	October 2025	November 2025	December 2025
Number of new library memberships	465	333	340
Program and activity attendance	3721	3648	2971

Measure	October 2025	November 2025	December 2025
Azelia Ley visitors	353	89	118
Citizenship Conferees	87	108	0

Recreation and Place – Recreation Services



Our Places

4A. Plan for growth and sustainable development

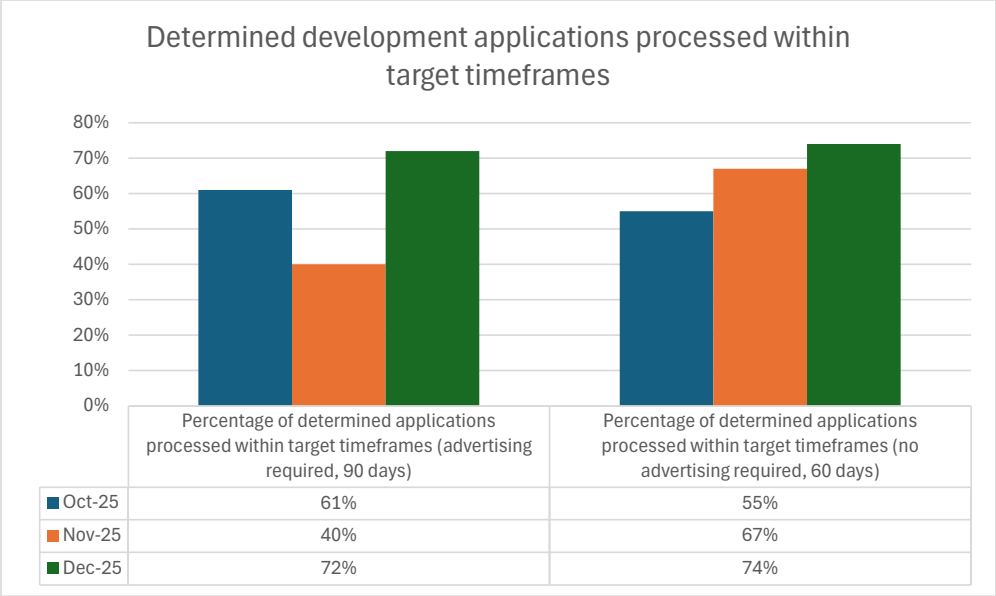
Development and Safety – Development Services

Measure	October 2025	November 2025	December 2025
Number of development applications received	86	78	57
Total value of development applications determined	$54.9 million	$90.1 million	$28.5 milion

The report does not include Development Assessment Panel Applications, as these are subject to State Government determination, are subject to separate KPIs and are beyond the scope of this report. It should be noted DAPs are limited in number and significant in development value.

In November 2025 high value-Development Approvals were determined for

- A Warehouse and Workshop in Hope Valley Wattleup Industrial Area ($24.85 million)
- Coogee Beach Caravan Park ($13.5 million)

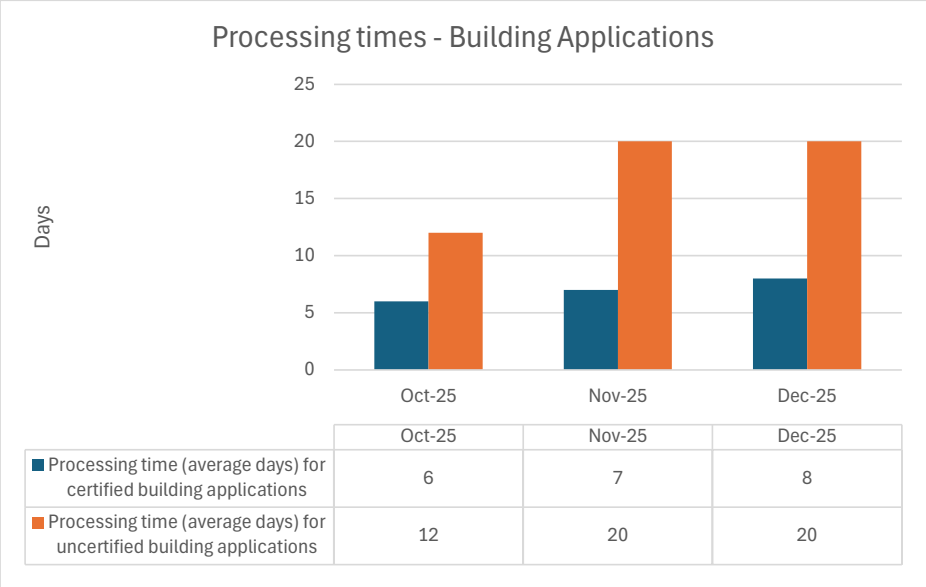


With relatively few applications in the 90-day category, just a few going over key performance indicator (KPI) can have a large impact on the overall percentage.

Development and Safety – Building Services

Measure	October 2025	November 2025	December 2025

Number of building applications received	258	230	165
Total value of building works	$77.8 million	$101.7 million	$136.5 million
Percentage of certified building applications processed within required time (10 working days)	100%	99%	85%
Percentage of uncertified building applications processed within required time (25 working days)	100%	100%	100%



	Oct-25	Nov-25	Dec-25
Processing time (average days) for certified building applications	6	7	8
Processing time (average days) for uncertified building applications	12	20	20

4B. Strength unique, livable and adaptive places

Assets and Projects – Facility Maintenance

Number of Customer Requests (CR) for Facility Maintenance		
October 2025	**November 2025**	**December 2025**
482	441	553
Across the quarter there was an increase in building maintenance requests as a result of storm and water damage. There was also an increase in street sign requests resulting from storm damage.		

Assets and Projects – Civil Infrastructure

4C. Enhance connectivity and mobility through integrated transport networks

Asset and Projects – Civil Infrastructure

Civil Infrastructure planned maintenance program completed (internal)		
October 2025	**November 2025**	**December 2025**
199	173	114

Asset and Projects – Traffic and Transport

Number of Customer Requests (CR) for Traffic and Transport		
October 2025	**November 2025**	**December 2025**
167	157	132



Our Governance

5A. Facilitate transparent and accountable Governance for today and tomorrow

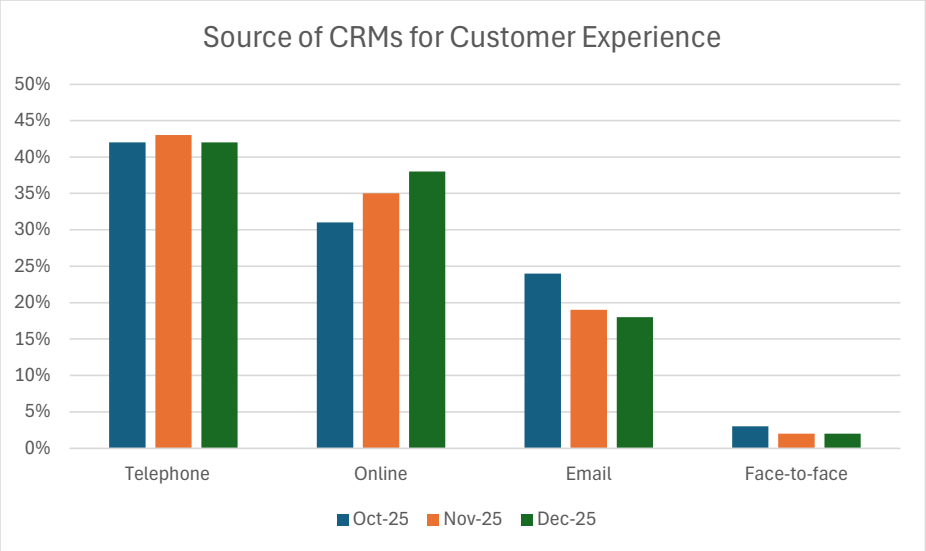
Office of the CEO – Governance and Council Support

Number of Freedom of Information applications resolved		
October 2025	**November 2025**	**December 2025**
5	2	2
1 application required internal or external review during the quarter.		

5B. Strengthen engagement, communication and enhance customer experience

Information Services – Customer Experience

Number of Customer Requests received through Customer Experience		
October 2025	**November 2025**	**December 2025**
2700	2350	2081
Parking = 226 Trees (pruning/new) =215 Damaged bins = 232 Missed Bins = 204 Turf (unkempt verges/maintenance) = 164	Parking =201 Damaged bins = 202 Missed Bins = 171 Turf (unkempt verges/ maintenance) = 133	Trees = 220 Missed bins = 179 Damaged bins = 151 Illegal dumping - 101 Turf = 94



Number of Elected Member requests		
October 2025	**November 2025**	**December 2025**
86	72	88
1. Streetscapes = 15 2. Parking = 5 3. Park Suggestions = 5 4. Litter = 4 5. Signs Ranger = 4	1. Streetscapes = 15 2. Plumbing = 6 3. Irrigtion = 6 4. Trees = 6 5. Parks Suggestion = 4	1. Streetscapes = 18 2. Tree = 7 3. Litter = 7 4. Street Signs = 5 5. Parking & Traffic = 4

5D. Strive for financial sustainability and operational excellence

People and Organisational Performance – Capability and Organisational Performance

Measure	October 2025	November 2025	December 2025
Number of compliance-based training courses coordinated	66	19	16
Attendance to compliance-based training courses	782	137	135

Compliance based training includes all training and accreditation that is required for the City to operate in a compliant manner. (i.e.: working at heights, confined spaces, traffic management).

Measure	October 2025	November 2025	December 2025
Number of professional development opportunities provided	35	26	9

Attendance to professional development	124	175	78

People and Organisational Performance – People Experience

Measure	October 2025	November 2025	December 2025
Turnover rate (rolling 12 month average)	22.57%	21.67%	21.87%

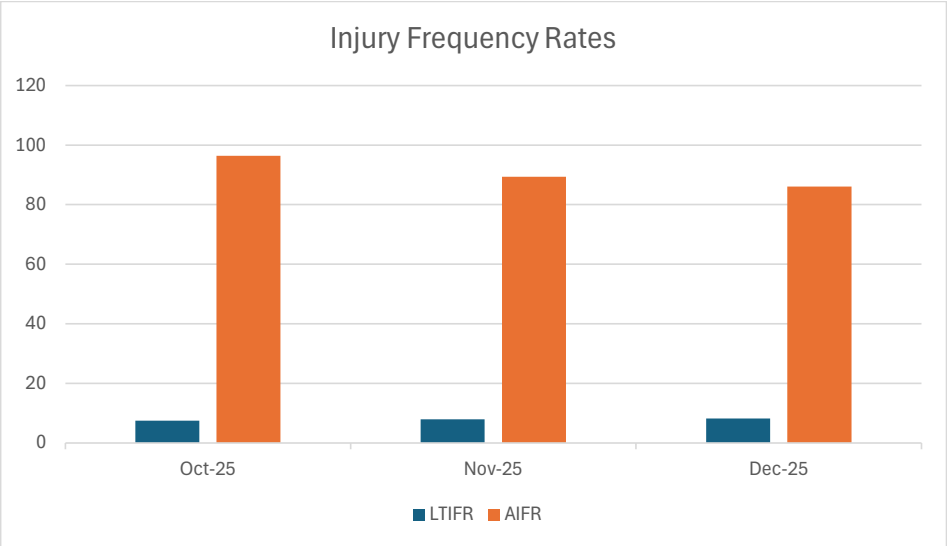
The turnover rate has been relatively stable for the quarter and in comparison, to the Local Government industry average of 25%, reported in the WALGA Workforce and Remuneration Survey 2024, is significantly under others in the sector.

Number of hazard reports		
October 2025	**November 2025**	**December 2025**
13	14	22
Total = 13 Physical hazards (5) Vehicle and Traffic hazards (4) Chemical hazards (2)	Total = 14 Vehicle and Traffic hazards (6) Biological hazards (4) Physical hazards (3)	Total = 22 Physical hazards (9) Mechanical / Equipment hazards (4) Biological hazards (3)

Number of incidents		
October 2025	**November 2025**	**December 2025**
56	63	40
Motor Vehicle and Plant (18) Injury or Illness (16) Security / Public Interaction (10)	Motor Vehicle and Plant (24) Injury or Illness (18) Security / Public Interaction (7)	Motor Vehicle and Plant (20) Injury or Illness (7) Near Miss (4)

The implementation and training of staff in the new Skefto BeSafe system has resulted in a change in the number and type of hazards and incidents being reported. This improvement in reporting capability will underpin improved safety response.

People and Organisational Performance – Work Health and Safety



The City is shifting from Lost Time Injury Frequency Rate (LTIFR) to All Injury Frequency Rate (AIFR). LTIFR (Lost Time Injury Frequency Rate) only tracks severe injuries that cause a worker to miss at least one full shift, AIFR (All Injury Frequency Rate) provides a broader "helicopter view" by counting every reported injury regardless of severity, including those requiring only basic first aid.

Financial Services – Strategic and Financial Performance

Measure	October 2025	November 2025	December 2025
Expenditure budget (+ or – 2%)	-8.41%	-5.04%	-4.3%
Operating revenue (+ or – 2%)	0.11%	0.6%	0.71%

Financial Services – Procurement Services

Measure	October 2025	November 2025	December 2025
Value of major contract variations and adjustments	$50,575.00	$6,531,473	$3,855,562
Number of vendors relating to major contract variations and adjustments	2	15	5

The mandatory local government elections caretaker period placed restrictions on a local government's ability to undertake significant procurement activities. This resulted in limited procurement activity in October 2025 with value of activity flowing through to subsequent months.

14.2.2 (2026/MINUTE NO 0024) Corporate Business Plan Key Performance Indicator - Quarter 2 Update Report and Mid-Year Review

Executive Director Corporate and System Services
Author Business Planning Specialist
Attachments
1. FY26 CBP KPI Q2 Milestones ⇩
2. FY26 CBP Mid-Year Review Changes ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) NOTES the Corporate Business Plan Key Performance Indicators Quarter 2 and Mid-Year Review Update; and

(2) AMENDS the FY26 Corporate Business Plan Key Performance Indicators as per the Corporate Business Plan Mid-Year Review.

CARRIED 10/0

Background



Figure 1: City of Cockburn Strategic Framework

The Corporate Business Plan 2025–2029 (CBP) turns the Council's Strategic Community Plan 2025–2035 (SCP) priorities into practical actions, based on the City's available resources.

The City of Cockburn Corporate Business Plan (CBP) outlines various strategic projects, service areas, and financial summaries, ensuring that the City's operations are aligned with the community's needs and expectations.

The CBP is a rolling four-year plan that informs the annual budget and is reviewed and updated annually to ensure it aligns with the City's Long-Term Financial Plan (LTFP). It also lists KPIs to assess project success.

The Council adopted the CBP Key Performance Indicators (KPIs) on 19 June 2025 at the Special Council Meeting, and quarterly progress is reported via the Quarterly Planning and Performance Update.

This report presents the FY26 Quarter 2 (Q2) CBP KPI progress and Mid-Year Review changes.

Submission

N/A

Report

Overall CBP KPI Progress

CBP KPIs track item delivery. The Director is responsible, with accountability moving to an SLT member reporting directly to the Director.

The Q2 status report on the progress of the CBP KPIs for FY26 (1 October 2025 to 31 December 2025) has been provided (refer Attachment 1).

The overall annual progress of the CBP KPIs progress is in Table 1 and the Q2 milestones in Table 2.

In summary:

- The majority of CBP KPIs (60%) are on track
- 2% (1) CBP KPI is complete for the financial year
- 2% (1) CBP KPI has not commenced
- 18% are at risk of running behind schedule
- 7% are off track when looking at overall progress
- 9% of CBP KPIs are recommended for reforecasting to better align with delivery timeframes
- 1 CBP KPI is recommended to be "removed".

Strategic Outcome Analysis:

Across the board, performance is strongest in Our Community and Our Environment, with a clear majority of initiatives On Track. Our Economy is generally tracking well but has a small number of initiatives requiring Executive attention. The key area of focus is Our Places, which has the lowest “On Track” share and the highest proportion of items that have been Reforecast or Removed, indicating scope/timeframe changes and delivery reprioritisation.

1. **Local Economy (5 KPIs)**:

Progress is largely On Track (60%), supported by completed early-quarter milestones and continued stakeholder collaboration. However, 40% of items are At Risk/Off Track, reflecting resourcing constraints and dependencies on external approvals/land/site outcomes. This outcome has a small number of initiatives driving the risk profile, so targeted intervention (resourcing, scheduling reset, or decision points) is likely to shift the overall result quickly.

2. **Environmental Responsibility (3 KPIs)**:

Two-thirds of initiatives are On Track (66.7%), with one item At Risk (33.3%). The outcome appears to be progressing steadily with clear milestone movement (e.g., design and planning progress), and risks are concentrated rather than widespread, suggesting that proactive management of the single constrained project should protect overall delivery for the outcome.

3. **Community, Lifestyle & Security (21 KPIs)**:

This is the strongest outcome overall, with 71.4% On Track and only one Off Track item (4.8%). While there are a handful of At Risk projects (14.3%) and one Not Commenced item, the portfolio shows consistent forward movement (contracts/designs/consultation actions progressing). The breadth of this outcome means maintaining momentum will depend on continued sequencing, resourcing stability, and early mitigation on the few “At Risk” projects to avoid slippage into Q3/Q4.

4. **City Growth & Moving Around (11 KPIs)**:

This outcome requires the most attention. Only 36.4% are On Track, while 27.3% are Reforecast and 9.1% Removed, together meaning over a third of items have had material changes to scope/timing. In addition, there is still At Risk (18.2%) and Off Track (9.1%) performance items. Re-baselining, revised milestones and clear decision points will be essential to stabilising delivery and demonstrating that the revised program still delivers the intended strategic outcomes.

5. **Listening and Leading (5 KPIs)**:

With 60% of initiatives On Track, this outcome remains stable, supported by ongoing progress across core enabling programs. While a small proportion of items are At

Risk or Reforecast, these are being actively managed, with changes to timeframes clearly communicated through formal reforecasting processes.

For specific details refer Q2 update comments in Attachment 1.

Table 1: CBP KPI Annual Progress

CBP KPIs - Overall Annual Progress			
OVERALL PROGRESS		**NUMBER**	**PERCENTAGE**
COMPLETE	Annual KPI achieved	**1**	**2%**
ON TRACK	Annual KPI is currently meeting or exceeding its target goals.	**27**	**60%**
NOT COMMENCED	Annual KPI has not yet started, and no progress has been made towards its delivery.	**1**	**2%**
AT RISK	A risk(s) has been identified that may delay or impact delivery of the annual KPI.	**8**	**18%**
OFF TRACK	Needs Attention. There are issues that have or will impact achievement of the annual KPI.	**3**	**7%**
REFORECAST	Timeframe of the annual KPI has been reforecast to the following financial year.	**4**	**9%**
REMOVED	KPI no longer being delivered.	**1**	**2%**
TOTAL		**45**	**100%**

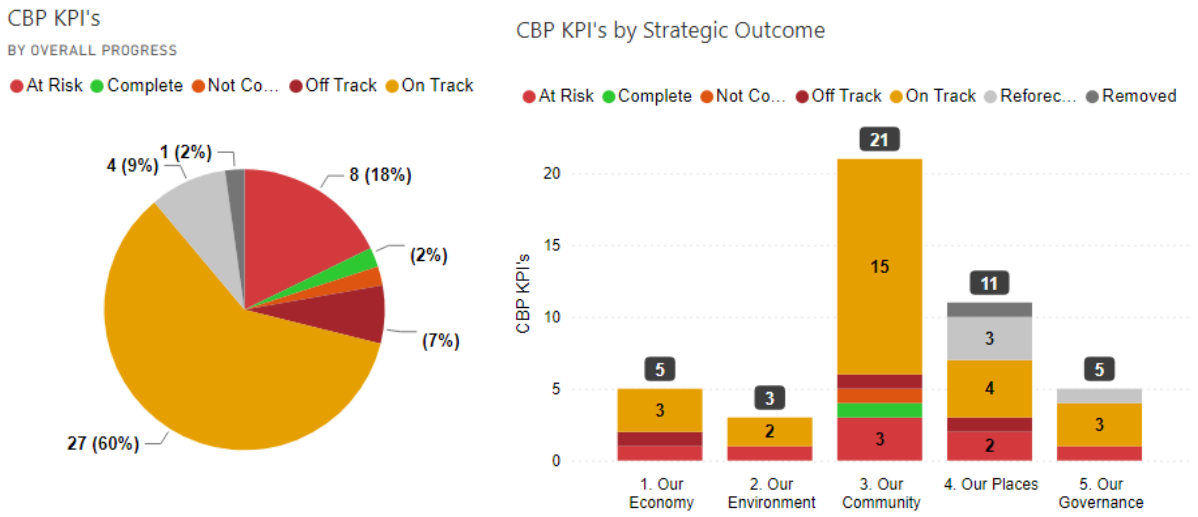


Figure 1: CBP KPI Overall Annual Progress by Strategic Community Plan

Quarter 2 CBP KPI Milestone summary

The Q2 CBP KPIs (refer Table 2) are representative of current KPI delivery. In summary:

- The majority (67%) of Q2 milestones are complete
- 33% of Q2 milestones are off track.

Table 2: CBP Q2 Milestone Summary

CBP KPIs – Q2 Milestones			
Q2 MILESTONES		**NUMBER**	**PERCENTAGE**
COMPLETE	Milestone complete	**30**	**67%**
OFF TRACK	Milestone not complete	**15**	**33%**
TOTAL		**45**	**100%**

Q2 progress is presented by Strategic Community Plan (SCP) in Figure 2.

- Strong Quarter 2 delivery was achieved across the Our Community and Our Governance outcomes, with the majority of milestones completed as planned, reflecting sustained momentum across large and diverse portfolios.
- Environmental initiatives also progressed well overall, with most milestones delivered and a small number requiring further attention.
- Delivery pressures were most evident in the Our Economy and Our Places outcomes, where a higher proportion of Quarter 2 milestones were Off Track due to resourcing constraints, procurement complexity and external approvals.
- KPIs with incomplete Q2 milestones will be monitored to ensure on time delivery of the annual KPI.

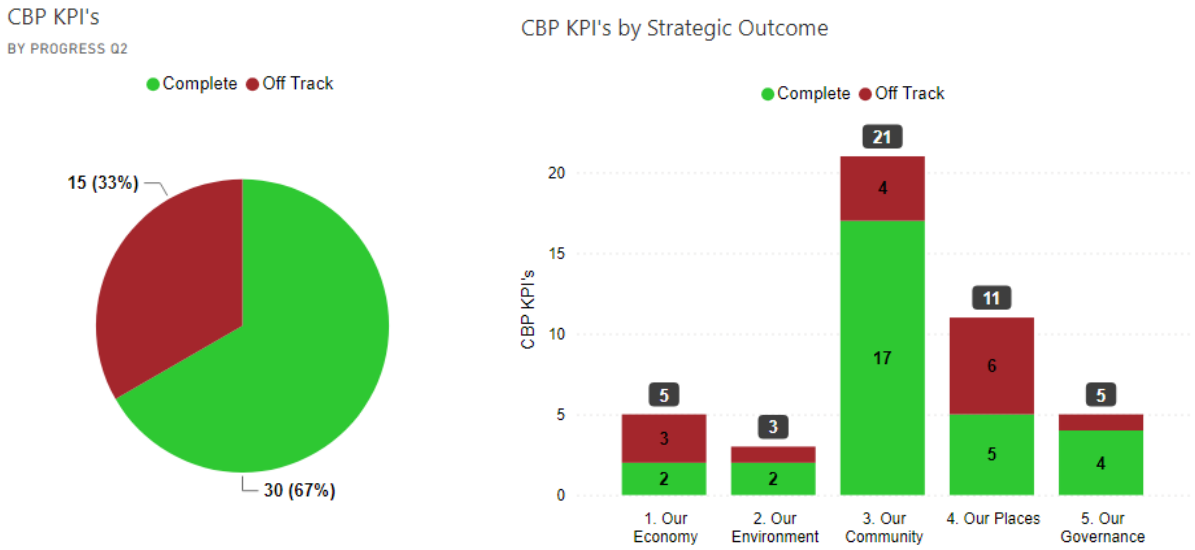


Figure 2: CBP KPI Q2 Milestone Progress by Strategic Community Plan

Full details of KPI and milestone progress is presented at Attachment 1 which is colour-coded to indicate the progress and status of the CBP KPIs:

- Green indicates the KPI is complete
- Orange indicates the KPI is on track or has not commenced
- Red indicates the KPI is at risk or off track
- Grey indicates the KPI is reforecast or removed.

CBP MID-YEAR REVIEW

At the end of each year's second quarter, a mid-year review is conducted to align Corporate Business Plan (CBP) KPI timelines with the organisation's delivery capability, the Council's strategic direction, and the economic climate.

The review includes an examination of CBP KPIs and the milestones set for quarters 3 and 4, ensuring the efficient delivery of CBP KPIs by the end of the financial year.

Below is a summary of potential changes to KPIs, accompanied by brief definitions of each option:

- No Change: KPI/Milestone unchanged
- Program Change: Overall outcome unchanged, delivery program updated.
- Reforecast: The CBP KPI and/or milestone will be revised to reflect scope, timeline, or budget changes. This is done to provide a more accurate projection of future outcomes
- Removed: KPI/Milestone has been eliminated or removed from CBP KPI scope, indicating that it is no longer part of the requirements or deliverables.

A summary of the quantity and nature of changes is provided in the table below, while a comprehensive breakdown is available in Attachment 2.

Table 3: CBP Mid-Year Review Proposed Changes

CBP KPIs	No Change		Program Change		Reforecast		Removed		TOTAL
Mid-Year Review	**29**	**64%**	**11**	**24%**	**4**	**9%**	**1**	**2%**	**45**

Overall Progress indicates the current level of confidence in delivering each project or initiative against its intended outcome, while the Change Summary highlights where there have been material adjustments since the previous reporting period. A change does not necessarily indicate underperformance; rather, it provides transparency where scope, sequencing, governance pathways, resourcing, or external requirements have shifted, and milestones have been updated to reflect a more accurate delivery pathway.

Several projects remain On Track but have recorded Program Changes to align milestones with revised decision points, dependencies, or updated delivery sequencing, including Council and OCM considerations. Projects that have been reforecast reflect timing adjustments rather than changes in delivery intent, while items identified as At Risk or Off Track are generally influenced by capacity constraints, external policy alignment, or inter-project dependencies. Where projects have been removed, this reflects formal governance decisions rather than delivery failure.

More details about the proposed KPI changes can be found in Attachment 2.

Progress against the Corporate Business Plan is tracking slightly behind the same point last financial year, reflecting a higher level of program change and milestone realignment across several initiatives. While this has moderated delivery to date, the overall direction of the program remains sound. Maintaining strong focus, organisational energy, and disciplined management through the remainder of the year will be critical to completing a successful FY26.

Strategic Plans/Policy Implications
Corporate Business Plan 2025 - 2029

Listening and Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

The budget implications of changes made to the CBP KPIs are captured in the Mid-Year Budget Review. This will be provided to Council as a separate report.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

A Low level of Compliance risk associated with this item.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	OVERALL PROGRESS	EXECUTIVE (Accountable)	QUARTER 1 PROGRESS	QUARTER 2 PROGRESS	QUARTER 2 MILESTONE	QUARTER 2 UPDATE
1. Our Economy	1A.01	Business Engagement Plan	On Track	Daniel Arndt	Complete	Complete	Report on Business Grants delivery round one. Develop defence industry readiness upskilling program for SMEs in partnership with key stakeholders.	Report on Business Grants completed - funding deposited into all 31 applicants' accounts. Ongoing collaboration and planning with Henderson Alliance to develop defence industry upskilling programs under the workforce development MoU.
1. Our Economy	1C.01	International Engagement	On Track	Daniel Arndt	Complete	Off Track	Plan approval. Ongoing network development.	Draft itinerary for delegation is with CEO for approval. Ongoing planning with the three consulates (Vietnam, Indonesia and Singapore) and finalising the list of potential delegates/businesses.
1. Our Economy	1C.02	Investment Attraction Plan	Off Track	Daniel Arndt	Off Track	Off Track	Finalised Investment forum and first Investment familiarisation visit.	Investment forum and familiarisation visit postponed indefinitely due to under resourced team.
1. Our Economy	1C.03	Blue Economy and Defence	At Risk	Daniel Arndt	Off Track	Off Track	Finalise lease or purchase agreement of site. Appoint a Facilities Management Operator.	Property negotiations for new site ongoing with DevWA and State government. Meeting on 20 Jan to see whether we can finalise land specifics. Tender documents for a Facilities Management Operator are with the Procurement Team but will not proceed unless a site is formally secured.
1. Our Economy	1D.01	Destination Plan	On Track	Daniel Arndt	Complete	Complete	Host Industry Destination Advisory Group: Hospitality Training workshop	Successfully hosted Destination Advisory Group workshop. Ongoing collaboration with the Advisory Group.
2. Our Environment	2A.01	Increase appearance of major road streetscapes within the city	At Risk	Anton Lees	Complete	Off Track	Traffic management approvals, commence landscaping works	Tender scheduled to be advertised 24/1/26. Once awarded and TMP completed, completion of works will rely on contractor scheduling. Tender has been split into separable portions to allow for budget adjustment or reduction if required.
2. Our Environment	2A.02	Natural Area Management Strategy - Tramway Trail Stage 1 & 2	On Track	Anton Lees	Complete	Complete	Design 50%	Design has progressed to 50% gateway. Discussions are underway for funding partner opportunities to deliver these upgrades. Staging of works will be required to align with the segment adjoining the Hammond Rd Upgrade.
2. Our Environment	2B.01	Adoption of Henderson Waste Recovery Park Master Plan	On Track	Anton Lees	Complete	Complete	Document review, internal stakeholder engagement, EM Workshop, draft plan.	EM & ELT workshop completed. Consultant preparing draft plan
3. Our Community	3B.01	Manning Park Playground Upgrade	At Risk	Anton Lees	Off Track	Off Track	Market engagement / tender advertising	Market engagement for detailed design concluded 14/01/2026 . Design is already considered to be at an advanced (schematic stage). Schedule for detailed design requires market engagement for Construction to occur for Q4 enabling construction to be in alignment with Council timeline.
3. Our Community	3B.02	Atwell Reserve – Building Improvements	On Track	Kylie Johnson	Complete	Complete	Market engagement for consultants	Design consultants appointed.
3. Our Community	3B.03	Aubin Grove Reserve Floodlight Improvements	On Track	Kylie Johnson	Off Track	Complete	Contract awarded	Contract awarded and detailed design being developed.

STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	OVERALL PROGRESS	EXECUTIVE (Accountable)	QUARTER 1 PROGRESS	QUARTER 2 PROGRESS	QUARTER 2 MILESTONE	QUARTER 2 UPDATE
3. Our Community	3B.04	Beeliar Reserve - Beeliar Reserve Clubroom Upgrade	On Track	Kylie Johnson	Complete	Complete	Report to Council	Report to Council 9 December 2025. Community consultation report went to Council December 2025, final concept plan for endorsement will be presented to Council this financial year. This will not delay the project as next phase of design is not scheduled until FY27.
3. Our Community	3B.05	Cockburn Coast Clubroom and Oval	Not Commenced	Carissa Bywater	Complete	Complete		Actions for completion this financial year will be finalising purchase of land in Q4. This will commence in Q3.
3. Our Community	3B.06	Coogee Golf Complex	On Track	Kylie Johnson	Off Track	Complete	Heritage and environmental assessment complete, report drafting for council commenced	Heritage and environmental assessment draft has been finalised. Further consultation with ARG is scheduled this FY to action feedback from the group.
3. Our Community	3B.07	Legacy Park Floodlighting	On Track	Kylie Johnson	Complete	Complete	Contract Awarded	Consultants appointed for detailed design.
3. Our Community	3B.08	Success Regional Reserve Masterplan – Playing Field Floodlights	At Risk	Kylie Johnson	Complete	Off Track	Request for quote	Project not yet commenced due to adjustment of resource priorities. Q4 milestone is still expected to be achieved.
3. Our Community	3B.09	Success Regional Reserve Masterplan – Netball Floodlights	On Track	Anton Lees	Complete	Complete	Contract Awarded	Contract awarded for flood lighting and construction commenced.
3. Our Community	3B.10	Beale Park Redevelopment	On Track	Anton Lees	Complete	Complete	Demolition works (existing Buildings) Commenced	Project is ahead of schedule with demolition complete and construction underway. Testing for footings of sports lighting completed to support installation from January to March 2026.
3. Our Community	3B.11	Beeliar Reserve - Floodlighting	Off Track	Kylie Johnson	Off Track	Off Track	Contract Awarded	Landscape architects appointed to prepare concept plan to finalise location of cricket nets and sports fields. This step is required to identify location for sports field lighting prior to commencing design.
3. Our Community	3B.12	Davilak Reserve Redevelopment	On Track	Kylie Johnson	Complete	Complete	Report to Council	Council endorsed concept plan at December OCM.
3. Our Community	3B.13	Wally Hagan Redevelopment	On Track	Kylie Johnson	Off Track	Complete	Report to Council	Budget amendment endorsed at December OCM to revise Feasibility Study.
3. Our Community	3B.14	Tempest Park Redevelopment	At Risk	Kylie Johnson	Off Track	Off Track	Report to Council	A landscape architect has been appointed to prepare a concept plan that confirms the proposed expanded footprint and provides the basis for community and stakeholder engagement on the building redevelopment and Reserve improvements.
3. Our Community	3B.15	Port Coogee Marina Expansion Stage 4 - Business Case	On Track	Kylie Johnson	Complete	Complete	TBD	Community engagement on business case complete.
3. Our Community	3C.01	Next RAP Development 2026 - 2029	On Track	Kylie Johnson	Complete	Complete	Commence consolidation of RAP actions and develop engagement plan	Consolidation of RAP actions commenced, and the community engagement plan is finalised, with community consultation completed in December.
3. Our Community	3C.02	Aboriginal Cultural and Visitors Centre (Advocacy Funding)	On Track	Daniel Simms	Complete	Complete	Continue advocacy	Advocacy is continuing and market research has been undertaken to strengthen messaging and lobbying approach. Report to Council to update on advocacy status will occur February 2026.
3. Our Community	3D.01	Port Coogee Community Space	On Track	Kylie Johnson	Complete	Complete	Concept Design	Concept design developed. Discussions continuing with developer.
3. Our Community	3D.02	Hosting ROYALS State Conference	Complete	Kylie Johnson	Complete	Complete	Minimum 100 attendees confirmed	Conference successfully hosted; well attended, with registrations at capacity.

STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	OVERALL PROGRESS	EXECUTIVE (Accountable)	QUARTER 1 PROGRESS	QUARTER 2 PROGRESS	QUARTER 2 MILESTONE	QUARTER 2 UPDATE
3. Our Community	3D.03	Arts and Culture City Wide Needs Assessment	On Track	Kylie Johnson	Complete	Complete		Three key draft guiding documents and City-Wide approach overview submitted for review prior to presentation to EMs in Q3
3. Our Community	3D.04	Develop a Town Teams approach to activate Cockburn Central	On Track	Kylie Johnson	Complete	Complete	Deliver engagement activities with stakeholders including residents, community groups and local business.	Engagement activities commenced and included a Community Conversation at Café Royal in November 2025, to discuss establishing the Cockburn Central Collective, devise a plan to ensure group remains sustainable and discuss potential future activations. Follow up conversation scheduled for January 2026.
4. Our Places	4B.01	Public Open Space Strategy Review	At Risk	Daniel Arndt	Complete	Off Track	Complete document development (working draft)	Working draft had been completed, however the Department of Planning, Lands and Heritage released (without notice) new guidance on POS strategies late Dec 2025. This is being reviewed and may have implications for the working draft recently finalised without the benefit of this guidance. To ensure what the City progresses appropriately aligns what the State has released there will be a delay in seeking Council's endorsement to progress to the next milestone (Phase 2 Community Engagement).
4. Our Places	4C.01	Banjup Local Area Traffic Management (LATM)	Off Track	Anton Lees	Off Track	Off Track		Site construction works are scheduled for commencement in late January 2026 following completion of all approvals. Speed reduction has now been in place for some months and early indications from residents group has shown positive early signs for the effectiveness of the speed reduction strategy.
4. Our Places	4C.02	Cycling and Walking Plan Implementation	On Track	Anton Lees	Complete	Complete	Project 50% complete	Project is tracking well for completion in alignment with established KPIs. Key stakeholder meetings have occurred late 2025. Saddle Surveys scheduled for Q1 of this year guiding route improvement planning, prioritisation and in consideration of community engagement feedback.
4. Our Places	4C.03	Elderberry Drive, Semple Court and Berrigan Drive Intersection - Semple Berrigan Roundabout	Reforecast	Anton Lees	Off Track	Off Track	Design 50% Complete	STATUS Project is tracking behind originally established KPIs. To achieve design Completion by Q3 CAUSE : Comprehensive procurement package was developed to ensure all subconsultants for project site were included within umbrella type contract. This process has produced a result requiring additional work to comply with City Procurement Policy as Market Offers have exceeded anticipated Procurement Value of the works and will now require a reapproach to market. SOLUTION: Sufficient time exists to adjust Q3 Milestone to Design 50% Complete With Q4 being for Design Complete and Market Engagement Package Complete for FY27 in alignment with Grant Agreements it
4. Our Places	4C.04	Mid Term review of Integrated Transport Strategy	On Track	Anton Lees	Complete	Complete	Review 50% complete	Project is on track. 50% review has concluded and is being updated back with appointed consultants for incorporation to final report.

STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	OVERALL PROGRESS	EXECUTIVE (Accountable)	QUARTER 1 PROGRESS	QUARTER 2 PROGRESS	QUARTER 2 MILESTONE	QUARTER 2 UPDATE
4. Our Places	4C.05	Orsino Boulevard and Pantheon Avenue Intersection	Reforecast	Anton Lees	Off Track	Off Track	Design 50% Complete	STATUS Project is tracking behind originally established KPIs. To achieve design Completion by Q3. CAUSE : A comprehensive procurement package was developed including all required sub consultants to mitigate risks associated with multiple engagements. That strategy has not worked with costs coming in above Estimated values and current project budget as approved in the Blackspot. A variation request has been lodged with the State Blackspot team to adjust budget as required to deliver project. SOLUTION : Sufficient time exists to adjust Q3 Milestone to Design 50% Complete With Q4 being for Design Complete and Market Engagement Package Complete for FY27 in alignment with Grant Agreement.
4. Our Places	4C.06	Rowley Road, De Haer Road and Liddelow Road Intersection	Reforecast	Anton Lees	Off Track	Off Track	Design 50% Complete	STATUS Project is tracking behind originally established KPIs. To achieve design Completion by Q3. CAUSE: More time taken to develop a comprehensive procurement strategy mitigating risk of multiple sub consultants needing to be engaged required additional time to develop. This has now occurred and produced a result for this project which will allow for engagement in January. SOLUTION : Sufficient time exists to adjust Q3 Milestone to Design 50% Complete With Q4 being for Design Complete and Market Engagement Package Complete for FY27 in alignment with Grant Agreement.
4. Our Places	4C.07	Hammond Rd Duplication Russell Rd to Rowley - Upgrade & Extension Stage 1 - Russell to Frankland	At Risk	Anton Lees	Complete	Off Track	Design 50% Complete	Design is just short of 50% issue at Q2 but on track to reach Q3 milestone. Problems identified at start of Detailed Design have been addressed and will be referred to council for awareness and determination of path forward.
4. Our Places	4C.08	Beeliar Drive and Dunraven Drive Intersection (Blackspot Project)	On Track	Anton Lees	Complete	Complete	Detailed Design Concluded (MRWA approvals will determine future project milestones)	Issues identified at Q1 review have been addressed with support from MRWA. This will see rescoping of the design to remove the need for substantial widening of the road and ensure project may be delivered within the funding allocated to the Blackspot whilst retaining core objectives to improve safety and meet congestion targets.
4. Our Places	4C.09	Rockingham/Phoenix Road Roundabout	Removed	Anton Lees	Complete	Complete	Construction commenced	Project cancelled by Council with resolution to Update KPIs to reflect decision
4. Our Places	4C.10	Rockingham Road Improvement – Coleville Crescent to Phoenix Road	On Track	Anton Lees	Complete	Complete	Planned service relocations commenced	Delivery strategy has not required major service relocations in advance of Civil works. Service authority requests are all in place and will be scheduled in alignment with works.
5. Our Governance	5A.01	Develop Project Management Governance Framework	Reforecast	Carissa Bywater	Complete	Complete	Finalise development of draft Project Management Governance Framework	The draft Project Management Governance Framework has been completed. The delivery of the final version may need to be reforecast for delivery in July due to staffing changes.

STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	OVERALL PROGRESS	EXECUTIVE (Accountable)	QUARTER 1 PROGRESS	QUARTER 2 PROGRESS	QUARTER 2 MILESTONE	QUARTER 2 UPDATE
5. Our Governance	5D.01	Civic Facility Masterplan - Administration Building - HVAC & Roof	At Risk	Anton Lees	Off Track	Off Track	Approval	Works have been slowed to consider broader implications of the site with presentation to a Strategic Briefing Forum and determination of council in advance of decisions relating to this building renewal and expenditure on Design and Construction preparedness for the works.
5. Our Governance	5D.02	Migrate GIS Systems to hosted Cloud	On Track	Carissa Bywater	Complete	Complete	Migration in process. 50% completed.	APAC (Australia Pacific Region) instance of AGOL (the City's spatial data platform) is online, completing authentication and other associated configuration before finalising migration.
5. Our Governance	5D.03	TechOne CiAnywhere Project	On Track	Carissa Bywater	Complete	Complete	Migration of modules.	Trainer has been appointed. Configuration design document has been completed, and a development instance of TechOne has been made available. Review of the environment and re-integration with AGOL (the City's spatial data online platform), for ESRI (spatial data software) applications such as CoSafe, will commence. This will be followed by user acceptance testing and training.
5. Our Governance	5D.04	Service Review Program	On Track	Carissa Bywater	Complete	Complete	Delivery against methodology outputs; readiness for change process	ELT review of elected member options papers and approach for consultation in progress. Both the Parks and Waste service reviews are now complete and awaiting endorsement from Council in March 2026. Customer experience analysis and recommendations paper now in draft for stakeholder review.

STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	OVERALL PROGRESS	CHANGE SUMMARY	Q3 MILESTONE	PROPOSED Q3 MILESTONE	Q4 MILESTONE	PROPOSED Q4 MILESTONE	NOTES
1. Our Economy	1A.01	Business Engagement Plan	On Track	No Change	Deliver targeted events for SME's. Progress report on business centre activations.		Report on Business Grants delivery round two. Deliver key event to celebrate and recognise Cockburn businesses.		
1. Our Economy	1C.01	International Engagement	On Track	No Change	Plan implementation. Report on outcomes of delegation visit to council.		Follow up outcomes of delegation visit with stakeholders. Ongoing network development.		
1. Our Economy	1C.02	Investment Attraction Plan	Off Track	Program Change	Identified professional development for investment facilitation.	Investment Attraction Plan completed and published on City website	Completed first round of professional development for investment facilitation.	Ongoing promotion of Investment Attraction Plan	Updated project scope and resourcing constraints have shaped the direction of this initiative.
1. Our Economy	1C.03	Blue Economy and Defence	At Risk	Program Change	Complete fit-out and installation of infrastructure. Commence onboarding of anchor tenants and pilot activities. Operationalise hub management systems and protocols.	Preparation and endorsement of Business Plan for public advertising	Host official opening event. Activate full operations.	Adoption of Business Plan and finalisation of lease arrangements	Milestones adjusted to reflect problems with selection of a suitable site
1. Our Economy	1D.01	Destination Plan	On Track	No Change	Host Industry Destination Advisory Group: Supported F18 Yacht Championship		Host Industry Destination Advisory Group: Cross promotion initiative between leading Cockburn visitor attractions		
2. Our Environment	2A.01	Increase appearance of major road streetscapes within the city	At Risk	No Change	Landscaping works continue		Landscaping works continue		
2. Our Environment	2A.02	Natural Area Management Strategy - Tramway Trail Stage 1 & 2	On Track	No Change	Design complete				
2. Our Environment	2B.01	Adoption of Henderson Waste Recovery Park Master Plan	On Track	No Change	Council report and adoption.				
3. Our Community	3B.01	Manning Park Playground Upgrade	At Risk	No Change	Contract award	Design and Market Engagement Package 50% complete	Construction	Design and Market Engagement complete for FY27 Construction commencement	Updated to better clarify intent.
3. Our Community	3B.02	Atwell Reserve – Building Improvements	On Track	No Change	Contract Award		Detailed Design		
3. Our Community	3B.03	Aubin Grove Reserve Floodlight Improvements	On Track	No Change	Detailed Design		Detailed design complete		
3. Our Community	3B.04	Beeliar Reserve - Beeliar Reserve Clubroom Upgrade	On Track	Program Change	TBD	Landscape concept plan drafted	TBD	Report to Council for endorsement to progress to design	Milestones updated to reflect recent OCM report
3. Our Community	3B.05	Cockburn Coast Clubroom and Oval	Not Commenced	No Change			Complete Land Purchase		
3. Our Community	3B.06	Coogee Golf Complex	On Track	Program Change	Report to Council	Prepare information for consideration of Council	TBD	Report to Council	Milestones adjusted to accurately reflect the program/project delivery, accounting for feedback in relation to the Heritage Assessment
3. Our Community	3B.07	Legacy Park Floodlighting	On Track	No Change	Detailed Design		Detailed Design Complete		

STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	OVERALL PROGRESS	CHANGE SUMMARY	Q3 MILESTONE	PROPOSED Q3 MILESTONE	Q4 MILESTONE	PROPOSED Q4 MILESTONE	NOTES
3. Our Community	3B.08	Success Regional Reserve Masterplan – Playing Field Floodlights	At Risk	No Change	Request for quoteContractor award		Concept design complete		
3. Our Community	3B.09	Success Regional Reserve Masterplan – Netball Floodlights	On Track	No Change	Construction		Project Completion		
3. Our Community	3B.10	Beale Park Redevelopment	On Track	No Change			Project on Track to FY26 Approved works Schedule and Budget		
3. Our Community	3B.11	Beeliar Reserve - Floodlighting	Off Track	Program Change	Detailed Design	Market engagement commenced	Detailed Design Complete	Contract awarded	Project dependent on item 3B.04
3. Our Community	3B.12	Davilak Reserve Redevelopment	On Track	Program Change	TBD	Remove "TBD"	TBD	Remove "TBD"	Project to enter design in FY27
3. Our Community	3B.13	Wally Hagan Redevelopment	On Track	Program Change	TBD	Elected Member project update briefing	TBD	Report to Council	Milestones updated due to outcomes of advocacy campaign
3. Our Community	3B.14	Tempest Park Redevelopment	At Risk	Program Change	TBD	Landscape concept plan drafted and community engagement underway	TBD	Report to Council for endorsement to progress to design.	Milestones updated to reflect recent OCM decisions
3. Our Community	3B.15	Port Coogee Marina Expansion Stage 4 - Business Case	On Track	Program Change	TBD	Review of community consultation feedback	TBD	Report to Council	Milestones updated to reflect recent OCM decisions
3. Our Community	3C.01	Next RAP Development 2026 - 2029	On Track	No Change	Commence engagement on consolidated RAP actions		Develop draft innovate RAP to submit to Reconciliation Australia.		
3. Our Community	3C.02	Aboriginal Cultural and Visitors Centre (Advocacy Funding)	On Track	No Change	Review advocacy funding commitments by Council		TBD		
3. Our Community	3D.01	Port Coogee Community Space	On Track	Program Change		Progress discussions with Developer on community space.	Business Case	Developer obligations finalised with the City.	Milestones adjusted to accurately reflect the program/project delivery.
3. Our Community	3D.02	Hosting ROYALS State Conference	Complete	No Change	All functions and tours booked		Conference delivered		
3. Our Community	3D.03	Arts and Culture City Wide Needs Assessment	On Track	No Change	Elected Member Strategic Briefing on Approach				
3. Our Community	3D.04	Develop a Town Teams approach to activate Cockburn Central	On Track	No Change	Support group to understand and participate in towns team approach.		Trial delivery of identified activation activities.		
4. Our Places	4B.01	Public Open Space Strategy Review	At Risk	Program Change	Commence community engagement planning (Phase 2)	Present Draft POS Strategy to Council for Consent to Advertise	Complete community engagement planning (Phase 2) and present for Council consideration	Undertake Community Engagement (Phase 2)	Milestones adjusted to reflect release of new State position statement (working draft will need adjustment to align)
4. Our Places	4C.01	Banjup Local Area Traffic Management (LATM)	Off Track	No Change		Works Complete			
4. Our Places	4C.02	Cycling and Walking Plan Implementation	On Track	No Change	Project 85% complete		Plan presented to council for endorsement		
4. Our Places	4C.03	Elderberry Drive, Semple Court and Berrigan Drive Intersection - Semple Berrigan Roundabout	Reforecast	Program Change	Design Complete	Design Commenced	Market Engagement Package Complete for FY27	Detailed Design 50% Complete	Required adjustment to milestones to reflect delayed start to works.
4. Our Places	4C.04	Mid Term review of Integrated Transport Strategy	On Track	No Change	Review 100% complete		Report to Council (Review concluded)		
4. Our Places	4C.05	Orsino Boulevard and Pantheon Avenue Intersection	Reforecast	Program Change	Design Complete	Design Commenced	Market Engagement Works Package Complete for FY27	Detailed Design 50% Complete	Required adjustment to milestones to reflect delayed start to works.
4. Our Places	4C.06	Rowley Road, De Haer Road and Liddelow Road Intersection	Reforecast	Program Change	Design Complete	Design Commenced	Market Engagement Works Package Complete for FY27	Detailed Design 50% Complete	Required adjustment to milestones to reflect delayed start to works.
4. Our Places	4C.07	Hammond Rd Duplication Russell Rd to Rowley - Upgrade & Extension Stage 1 - Russell to Frankland	At Risk	No Change	Design 85% Complete		Design Complete		

STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	OVERALL PROGRESS	CHANGE SUMMARY	Q3 MILESTONE	PROPOSED Q3 MILESTONE	Q4 MILESTONE	PROPOSED Q4 MILESTONE	NOTES
4. Our Places	4C.08	Beeliar Drive and Dunraven Drive Intersection (Blackspot Project)	On Track	No Change	Market Engagement Complete		Construction Commenced		
4. Our Places	4C.09	Rockingham/Phoenix Road Roundabout	Removed	Removed	Construction on track for EOFY completion	Removed	Construction finished	Removed	Project Cancelled via OCM resolution.
4. Our Places	4C.10	Rockingham Road Improvement – Coleville Crescent to Phoenix Road	On Track	No Change	Planned service relocations finished		Market Engagement Package Complete for FY27		
5. Our Governance	5A.01	Develop Project Management Governance Framework	Reforecast	Program Change	Delivery of final version		Completed		The delivery of the final version may need to be reforecast for delivery in July due to staffing changes.
5. Our Governance	5D.01	Civic Facility Masterplan - Administration Building - HVAC & Roof	At Risk	No Change	Market Engagement for Detailed Design	Civic Facility Masterplan Council Strategic Briefing.	TBD	Market Engagement for Detailed Design	Will require decision of Council For Civic Facility prior to progression of Roof and HVAC design - This is to determine the extent of design life required in scope for consulting team
5. Our Governance	5D.02	Migrate GIS Systems to hosted Cloud	On Track	No Change	Complete migration, uplifting 100% of services to cloud.				
5. Our Governance	5D.03	TechOne CiAnywhere Project	On Track	No Change	Migration of modules.		Migration of modules.		
5. Our Governance	5D.04	Service Review Program	On Track	No Change	Delivery against methodology outputs; readiness for change process; benchmarking and KPIs		Delivery against methodology outputs; readiness for change process; benchmarking and KPIs; Implement change		

14.2.3 (2026/MINUTE NO 0025) Dedication as Public Road - 811L Beeliar Drive, Beeliar

Executive	Director Corporate and System Services
Author	Senior Property Services Officer
Attachments	N/A

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) RESOLVES to request the Minister for Lands, pursuant to section 56 of the *Land Administration Act 1997 (WA),* to dedicate Lot 811 on Deposited Plan DP61924 as road reserve;

(2) AUTHORISES the Chief Executive Officer to submit to the Minister for Lands the request to dedicate Lot 811 on Deposited Plan 61924 as road, with supporting documentation as required by regulation 8 of the *Land Administration Regulations 1998* (WA); and

(3) INDEMNIFIES the Minister for Lands against any reasonable cost incurred in considering and granting this request.

CARRIED 10/0

Background

Lot 811 on Deposited Plan 61924, being 811L Beeliar Drive, Beeliar (subject lot) is owned by the City of Cockburn in freehold. This land parcel forms part of the constructed road of Beeliar Drive and has been used by the public as road under the City's care, control and management since 2009.

On 17 April 2009, the Western Australian Planning Commission transferred the subject lot to the City. The purchase was funded through Developer Contribution Funds from DCA4 and DCA5, amounting to $1,544,575 plus GST. There are no unresolved issues regarding the Developer Contribution compensation.

The Minister for Lands, under section 56 of the Land Administration Act 1997 (WA), requires a Council resolution to dedicate the subject lot as road reserve.

Submission

N/A

Report

The City owns Lot 811 on Deposited Plan 61924 in freehold. It is zoned 'Primary Regional Road' and has a road constructed on it. Please see below aerial for a visual representation of the subject lot.



The City acquired the lot for Beeliar Drive, planning to dedicate it as road reserve. Although the transfer occurred in April 2009, the land was never formally designated as a road.

The Department of Planning, Lands and Heritage (DPLH) oversees the dedication of freehold land as road reserve, in accordance with the Land Administration Act 1997 (WA), when such land is used by the public as a road.

The Minister for Lands (DPLH) needs a Council resolution to proceed with the land dedication. The City must also publicly advertise as required by section 3.58 of the Local Government Act 1995 (WA) and regulation 8 of the Land Administration Regulations 1998 (WA).

The City advertised in the West Australian newspaper and on its website for at least 35 days, with submissions open until 9 February 2026. No submissions were received.

Strategic Plans/Policy Implications

Our Places
Enhancing distinctive, liveable areas with well-connected, safe transport options.
• Enhance connectivity and mobility through integrated transport networks.

Budget/Financial Implications

There are no significant budget implications anticipated. There is a potential for the Department of Planning, Lands and Heritage to request small administrative fees relating to processing the request, noting that these can be absorbed within the existing Property Services' operating budget.

Legal Implications

Land Administration Act 1997 (WA) section 56
Land Administration Regulations 1998 (WA) regulation 8
Landgate Policy and Procedure Guide ROA – 02 – Creation of Public Roads
Local Government Act 1996 (WA) section 3.58

Community Consultation

The City undertook public advertising on 15 December 2025 in the West Australian Newspaper and the City of Cockburn's website, with submissions invited until 9 February 2026.

No submissions were received.

Risk Management Implications

If Council does not support the recommendation, the City will retain a land parcel in freehold currently used as a public road.

Although the City manages roads under the Local Government Act 1995, holding roads in freehold is unsuitable. They should be dedicated as roads under the Land Administration Act 1997 (WA).

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

Type of Interest	Nature of Interest
Mayor Logan Howlett declared an Impartiality Interest, pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021	My wife and I are member so the Historical Society of Cockburn which is referenced in this agenda item

14.2.4 (2026/MINUTE NO 0026) Mid-Year Budget Review 2025-26

Author Chief Financial Officer and Service Manager Strategic Finance

Attachments
1. Statement of Financial Activity - Mid-Year Review ⇩
2. Mid-Year Budget Review 2025-26 ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) AMEND the 2025-26 Municipal Budget as set out in the Schedule of Budget Amendments attached and summarised below:

Financial Activity Nature	Review Result	Budget Surplus Impact $
Operating Revenue	Increase	+392,149
Operating Expenditure	Increase	-1,988,054
Capital Revenue	Decrease	-12,673,443
Capital Expenditure	Decrease	+12,930,703
Asset sale proceeds	Decrease	-358,255
Transfer from Reserves	Increase	+2,605,438
Transfer to Reserves	Increase	-534,243
Net mid-year budget review adjustment	**Increase**	**374,295**

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 10/0

Background

Council adopted the Municipal Budget at its Special Council Meeting on 19 June 2025. In accordance with statutory requirements, this report serves as the formal review of the budget's performance to the end of January 2026 and will be presented at the March 2026 Ordinary Council Meeting.

As required under Section 33A (1) of the *Local Government (Financial Management) Regulations 1996,* Council must undertake a review of the six-monthly performance of its annual budget between 1 January and 31 March each year.

Submission

N/A

Report

The purpose of the budget review is to identify and address any significant variations from Council's adopted budget, supporting sound financial management and informed decision-making.

To support this process, the City's budget managers have reviewed their financial performance to 31 January and submitted adjustments based on anticipated requirements for the remainder of the financial year.

The attached schedule consolidates the submissions and provides a brief explanation for each proposed change. All submissions have been reviewed by both the Finance and Executive teams.

While the mid-year budget review is a statutory requirement, it is worth noting that Council also considers and approves budget amendments throughout the year, through the monthly budget amendment process.

The results of this review, including the projected impact on the City's closing net current assets (budget surplus) for 2025-26, are summarised in the table below:

Description	**$**	
Adopted closing net current assets FY26	300,000	Budget Surplus
LESS net budget adjustments before statutory budget review	-374,295	Reported in monthly Agendas
Closing net current assets prior to mid-year review	**-74,295**	**Budget Deficit**
Mid-year budget review items:		
Operating Revenue	+392,149	
Operating Expenditure	-1,988,054	
Capital Revenue	-12,673,443	
Capital Expenditure	+12,930,703	
Asset sale proceeds	-358,255	
T/F from Reserves	+2,605,438	
T/F to Reserves	-534,243	
Net mid-year budget review adjustment	**374,295**	
Closing Municipal Position after mid-year review	**300,000**	**Budget Surplus**

The current budget deficit of $74,295, as reported in the December 2025 Financial Report, is projected to return to the originally adopted surplus position of $300,000.

While the budget review process initially identified net savings of $717,571, it is proposed that $343,276 be transferred to the City's Building Infrastructure Reserve, in line with Council's budget management policy. The remaining $374,295 will be applied to restore the budget to its original surplus position.

The following table, presents the mid-year review results:

Category/Nature	$	Budget Surplus Impact $
Operating Revenue		
Rates	427,338	
Specified Area Rates	25,000	
Fees & Charges	28,011	
Service Charges	50,000	
Operating Grants & Subsidies	-1,319,499	
Contributions, Donations & Reimbursements	200,299	
Interest Earnings	6,000	
Other Revenue	975,000	
Net operating revenue (increase)	**392,149**	**392,149**
Operating Expenditure		
Materials & contracts	-1,539,907	
Employee costs	242,520	
Utilities	-151,406	
Insurance	100,455	
Other Expenses	839,012	
Finance Costs	-1,478,728	
Net operating expenditure (increase)	**-1,988,054**	**-1,988,054**
Net capital program reduction	**-12,930,703**	**12,930,703**
Capital Income		
Capital Grants, Subsidies & Contributions	12,673,443	
Proceeds from Sale of Assets	358,255	
Net additional capital income	**13,031,698**	**-13,031,698**
Net Increase transfers from Reserves	**-2,605,438**	**2,605,438**
Net additional transfers to Reserves	**534,243**	**-534,243**
Net Budget Surplus Impact		**374,295**

Operating Revenue

The net increase in Operating Revenue of -$0.39 m includes the following significant items:

- Net reduction in Operating Grants and Contributions $1.32m comprising a combination of the Home Care Package (-$2.084m), NDIS (-$0.12m) services and $0.71m in Main Roads Direct Grant
- “Traffic management Plan Review” fee income from fees and charges removed due to Automated Charge System not commencing due to the prioritisation of the CiA Project (-$0.20m)
- Increase in Other Revenue of $0.98 million, recognised from a one-off payment which was part of previously approved confidential agenda item
- Net increase in overall rating income with higher forecasted interim and part-year rating revenue $0.46 million
- Net increase in Fee and Charges income at Cockburn ARC of $0.47 million
- Additional revenue of $0.09 million from the hire of community facilities and a further $0.05 million increase in Development Applications fee revenue
- Reduction in income from parking infringements of -$0.25 million.

Operating Expenditure

The net increase to operating expenditure of $1.98m includes the following significant items:

- Materials and Contracts expenditure increased by $1.54 million. This movement is primarily attributable to the reclassification of $2.54 million in Parks softscaping works from the capital works program to operating expenditure, to better reflect the nature and timing of the works
- Budget funds allocated for server leasing were returned, as they are not required at this time ($0.28 million)
- An increase in landfill amortisation of $5.63 million and accretion expense of $1.48 million was recognised as part of the end-of-year accounting treatment for the Henderson Landfill, together with an increase of $0.69 million in depreciation expenses across citywide assets. These adjustments are non-cash in nature and do not impact the City’s cash position
- Overall, Salary and Wages expenditure across the City decreased during the review period, largely reflecting the removal of Home Care services. While staffing costs reduced in some areas, there were increases in waste-related services to support operational requirements.
  This included additional overtime and allowances within Waste Disposal Services ($0.46 million) which were not included in the adopted FY26 Annual Budget, and increased overtime in Waste Collection services ($0.21 million) due to increased volumes of waste requiring collection
- Additional agency labour hire costs of $0.75 million were incurred within the Waste Disposal Service to provide continued service delivery and operational support
- Waste Collection Entry Fee for Recyclables reduction (-$0.6m), result of lower than forecast rate

- At Cockburn ARC, the mid-year review identified net savings of $0.26 million in Salary and Wages, along with a further $0.11 million reduction in contract costs. These savings were partly offset by an increase of $0.13 million in utility costs, due to an increase in energy unit costs
- Insurance costs have been revised downward, primarily due to a $0.95 million reduction in plant insurance costs
- Funding allocated to the Port Coogee fit-out project has been returned, as it is not required in the financial year (+$0.11 million).

Capital Revenue

Capital related revenue will decrease by a net $13.03m and includes the following significant items:

- Proceeds from asset disposals have decreased due to delays in the replacement of several heavy plant and light fleet items (-$0.52m)
- The $9.2m Developer Contribution Budget for DCP 13 associated with the purchase of Cockburn Coast land has been removed and re-budgeted as a drawdown from the Land Management Reserve, due to insufficient funds currently available in the DCP 13 Reserve
- Grant funding totalling $3.14 million for the Rockingham Road Revitalisation ($1.94 million) and the Rockingham Road/Phoenix Road Intersection Upgrade ($1.20 million) have been returned at this time. These amounts will be re-budgeted in future years should the projects proceed or funding be required.

Capital Expenditure

The City's capital program will be reduced by a net $12.93 million across 76 projects. Those with significant (material) adjustment requirements have been highlighted below.

Additional budget required:

- Port Coogee Revetment Renewals – $150K increase required as funding inadvertently not carried forward from prior year and additional funds were required for the completion of landscaping restoration works.

Surplus budget returned:

- Beeliar Boardwalk Renewal – A reduction of $233,000 has been applied due to the deferral of renewal works, arising from conflicting site use associated with adjacent private development. Essential maintenance will continue while renewal works are reprogrammed.
- Rockingham Road and Phoenix Road intersection upgrade (roundabout) – A return of $1.79 million in allocated project funding following Council's decision to cancel the Project via Ordinary Council Meeting resolution. As a result, associated grant funding will be returned to MRWA as previously reported to Council.
- Rockingham Road Revitalisation – A reduction of $2.41 million has been applied following a project cashflow adjustment. The budget has been carried forward to meet the requirements of the state government's MRRG grant, with works

scheduled to commence in FY27 in line with the Corporate Business Plan and an anticipated completion date of June 2027.

- Manning Park Playground and Shade sail upgrade – a return of $2.00 million has been applied following a cashflow adjustment. The Project is progressing towards contract preparedness and market engagement in Q4 of FY26, with an intended completion in December 2026, subject to market engagement outcomes and contractor availability. Funding will be sought through a Council resolution at the time of tender award or via FY27 budget process.
- Heavy plant and Light Fleet replacements - Resulted in adjustments to 27 projects, delivering a net expenditure reduction of $3.11 million. Due to extended lead times, 22 projects have been deferred and will be re-budgeted in the new financial year. 2 park tractors are being sold, and additional funds have been requested to meet increased costs for the procurement of a waste truck, skid steer, and trailer for the skid steer.
- Additionally, the Capital program has reduced expenditure due to the reclassification of $2.54 million in Parks soft-scaping works from the capital works program to operating expenditure

Transfers from Reserve (to Municipal)

Reserve funding required for the FY26 budget has increased by $2.36 million, primarily due to the following adjustments:

- A increase of $131,388 associated with the Capital Program Budget
- An increase of $9.2 million transferred from the Land Management Reserve to fund the acquisition of Cockburn Coast land from Department of Planning, Lands and Heritage
- A reduction of $2.72 million from the Plant and Equipment Reserve, reflecting a decrease in heavy and light fleet purchases in the current financial year
- An increase of $150K transferred from the Waste Management Reserve to fund the purchase of a waste sideloader
- Open Space Infrastructure Reserve including a $2.43 million reduction relating mainly to the Manning Park Playground and Shade Sail Project
- Reduction of 836K in transfers from the Road Infrastructure Reserve
- Reduction of $924K from the Building Infrastructure Reserve
- Funding of $150,000 transferred from the Port Coogee Waterways WEMP, together with a further $442K transferred from the Restricted Reserve.

Transfers to Reserve (from Municipal)

Budgeted transfers to reserves will increase by a net $534,243 and comprise the following main adjustments:

- Net profit from Waste Collections services of $434,053 to be allocated to the Waste Management Reserve.
- Receipt of $975,000 damages received to be transferred to the Building Infrastructure reserve.

- Net Profit reduction of $1.515 million forecasted at the Henderson Waste Recovery Park, predominantly due to overtime and increased agency labour costs. This will result in a reduction in the end of year transfer to the Commercial Landfill Reserve
- The mid-year budget review identified a net savings of $717,572, from which $343,276 will be transferred to the City's Building Infrastructure Reserve to return to the original budgeted surplus of $300k.

Strategic Plans/Policy Implications

Listening and Leading
A community focused, sustainable, accountable and progressive organisation
- Best practice Governance, partnerships and value for money.

Budget/Financial Implications

The City's Municipal Budget will be amended in accordance with the recommended line-item adjustments detailed in the attached report. The proposed increase of $374,295 will restore the budget to the original opening surplus of $300,000. All remaining net savings identified through the budget review will be transferred to the City's reserves in accordance with the City's Corporate Strategic Planning and Budget Policy.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

The City is required to prepare and adopt a Mid-Year Budget Review by 31 March each year as part of the financial reporting requirements of the *Local Government Act 1995* and the associated *Local Government (Financial Management) Regulations 1996*.

Failure to adopt the mid-year budget review will result in the City being non-compliant with legislative requirements. This non-compliance would also hinder the City's financial ability to deliver budgeted works and services.

Advice to Proponents/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

BY NATURE OR TYPE

	Adopted Budget (a)	Amended Budget (b)	Proposed Budget (c)	YTD Budget (a)	YTD Actual (d)	Var. $ (c)-(b)	Var. % (c)-(b)/(b)	Var.
		$		$	$	$	%	
Opening funding surplus / (deficit)	1,000,000	10,364,243	10,364,243	10,364,243	**10,364,243**	0	0.00%	
Revenue from operating activities								
Rates	140,800,000	141,358,739	141,786,077	140,991,485	**140,702,170**	427,338	0.30%	▲
Specified area rates	660,000	660,000	685,000	652,948	**684,896**	25,000	3.79%	▲
Operating grants, subsidies and contributions	15,884,335	16,085,064	14,965,864	6,269,173	**6,412,066**	(1,119,200)	(6.96%)	▼
Fees and charges	43,832,904	43,848,335	43,876,346	25,843,523	**25,717,002**	28,011	0.06%	▲
Service charges	200,000	200,000	250,000	201,958	**246,601**	50,000	25.00%	▲
Interest earnings	13,135,800	13,135,800	13,141,800	7,175,860	**7,868,307**	6,000	0.05%	▲
Other revenue	0	0	975,000	0	**975,000**	975,000	0.00%	▲
	214,513,039	**215,287,938**	**215,680,087**	**181,134,947**	**182,606,042**	392,149	0.18%	
Expenditure from operating activities								
Employee costs	(85,494,535)	(86,459,088)	(86,216,568)	(49,339,038)	**(47,423,665)**	242,520	0.28%	▲
Materials and contracts	(59,467,942)	(61,615,693)	(63,155,601)	(32,739,343)	**(27,417,165)**	(1,539,908)	(2.50%)	▼
Utility charges	(6,768,187)	(6,768,187)	(6,919,593)	(2,912,754)	**(3,886,211)**	(151,406)	(2.24%)	▼
Depreciation on non-current assets	(47,678,961)	(47,678,961)	(54,001,301)	(27,040,324)	**(27,585,489)**	(6,322,340)	(13.26%)	▼
Finance expenses	(170,229)	(170,229)	(1,648,957)	(41,919)	**(58,671)**	(1,478,728)	(868.67%)	▼
Insurance expenses	(2,804,500)	(2,804,500)	(2,704,045)	(2,622,908)	**(2,652,558)**	100,455	3.58%	▲
Other expenditure	(14,916,773)	(14,926,773)	(14,087,760)	(7,513,602)	**(6,771,328)**	839,013	5.62%	▲
	(217,301,127)	**(220,423,431)**	**(228,733,825)**	**(122,209,888)**	**(115,795,087)**	(8,310,394)	(3.77%)	
Non-cash amounts excluded from operating activities	47,678,961	47,678,961	54,001,301	15,862,272	**38,504,253**	6,322,340	13.26%	▲
Amount attributable to operating activities	**44,890,873**	**42,543,468**	**40,947,563**	**74,787,331**	**105,315,208**	(1,595,905)		
Investing activities								
Proceeds from non-operating grants, subsidies and contributions	24,687,971	27,026,575	14,353,132	3,020,195	**1,788,526**	(12,673,443)	(46.89%)	▼
Proceeds from disposal of assets	1,492,938	1,817,046	1,458,791	905,809	**798,237**	(358,255)	(19.72%)	▼
Payments for property, plant and equipment and infrastructure	(65,374,352)	(81,007,404)	(68,076,701)	(26,625,935)	**(17,971,451)**	12,930,703	15.96%	▲
Amount attributable to investing activities	**(39,193,443)**	**(52,163,783)**	**(52,264,778)**	**(22,699,931)**	**(15,384,688)**	(100,995)		
Financing Activities								
Transfer from reserves	44,086,903	58,955,747	61,561,186	58,955,747	**19,455,803**	2,605,439	4.42%	▲
Repayment of debentures	(2,500,000)	(2,500,000)	(2,500,000)	(2,500,000)	**(1,250,000)**	0	0.00%	
Transfer to reserves	(47,984,332)	(57,273,971)	(57,808,214)	(57,273,971)	**(11,603,730)**	(534,243)	0.93%	▼
Amount attributable to financing activities	**(6,397,429)**	**(818,224)**	**1,252,972**	**(818,224)**	**6,602,073**	2,071,196		
Closing funding surplus / (deficit)	**300,000**	**(74,295)**	**300,000**	**61,633,420**	**106,896,836**	374,296		

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	211 - Strategic Finance	1005014 - Ex Gratia Rates	0	0	-37,057	0	0	37,057	Revenue adjusted to align with actual performance.
GL	211 - Strategic Finance	1005019 - Rate Penalty	0	0	-10,000	0	0	10,000	Budget adjusted to align with expected YTD Actuals
GL	211 - Strategic Finance	1005030 - Specified Area Rate Port Coogee	0	0	20,000	0	0	-20,000	Budget adjusted to align with expected YTD Actuals
GL	211 - Strategic Finance	1005037 - Specified Area Cockburn Coast	0	0	5,000	0	0	-5,000	Budget adjusted to align with expected YTD Actuals
GL	211 - Strategic Finance	1005077 - Part Year Rates	0	0	300,000	0	0	-300,000	Interim costs increased in line with anticipated rating levels in prior years.
GL	211 - Strategic Finance	1005078 - Part Year Rates – Ex Gratia	0	0	164,395	0	0	-164,395	Original budget entered as a debit for 25/26 budget.
GL	211 - Strategic Finance	1005991 - Interest Earnings - Pensioner Rates Defe	0	0	16,000	0	0	-16,000	Budget adjusted to align with expected YTD Actuals
GL	211 - Strategic Finance	1007402 - Port Coogee Special Maintenance - SAR	0	20,000	0	0	0	20,000	Budget adjusted to align with expected YTD Actuals
GL	211 - Strategic Finance	1007922 - Cockburn Coast - SAR	0	5,000	0	0	0	5,000	Budget adjusted to align with expected YTD Actuals
GL	211 - Strategic Finance	1055036 - Underground Power Service Charges	0	0	50,000	0	0	-50,000	Revenue reflects collection of UGP charges in Year 3.
GL	211 - Strategic Finance	1055915 - Forfeited Deposits - Capital	0	0	1,000	0	0	-1,000	Budget adjusted to align with expected YTD Actuals
GL	131 - Governance and Council Support	1106000 - Salaries	33,205	0	0	0	0	33,205	Election and postal voting costs have been transferred to salaries to support casual vote-counting staff.
GL	131 - Governance and Council Support	1106206 - Advertising Expenses	-4,000	0	0	0	0	-4,000	Budget reduced to reflect expected expenditure.
GL	131 - Governance and Council Support	1106246 - Elected Member ICT Allowance	-2,500	0	0	0	0	-2,500	Budget reduced to realign to correct SAT determinations.
GL	131 - Governance and Council Support	1106247 - Councillor Meeting Allowances	-12,576	0	0	0	0	-12,576	Budget reduced to realign to correct SAT determinations.
GL	131 - Governance and Council Support	1106253 - Election/Postal Voting Expenses	-200,000	0	0	0	0	-200,000	Budget moved to salaries for vote counting at the local government elections.
GL	131 - Governance and Council Support	1106287 - Printing & Stationery	-1,500	0	0	0	0	-1,500	Budget reduced to reflect expected expenditure.
GL	131 - Governance and Council Support	1106303 - Subscriptions	-1,000	0	0	0	0	-1,000	Budget reduced to reflect expected expenditure.
GL	131 - Governance and Council Support	1106304 - Sundry Minor Expenses	-15,000	0	0	0	0	-15,000	Budget reduced to reflect expected expenditure.
GL	131 - Governance and Council Support	1106349 - Elected Member Attendance at Events	-10,000	0	0	0	0	-10,000	Budget reduced to reflect expected expenditure.
GL	131 - Governance and Council Support	1106387 - Independent Committee Member – Fees and Expenses	-8,500	0	0	0	0	-8,500	Budget to be moved to 112 6387. Costs incurred to date will be transferred.
GL	131 - Governance and Council Support	1106395 - Elected Member Superannuation	-219	0	0	0	0	-219	Budget reduced to reflect correct superannuation calculation.
GL	131 - Governance and Council Support	1106812 - Mayoral Allowance	-3,399	0	0	0	0	-3,399	Budget reduced to realign to correct SAT determinations.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	131 - Governance and Council Support	1106822 - Deputy Mayoral Allowance	-850	0	0	0	0	-850	Budget reduced to realign to correct SAT determinations.
GL	131 - Governance and Council Support	1106826 - Insurance Excess	5,000	0	0	0	0	5,000	Budget amended to reflect actual expenditure.
GL	339 - Communitry Development	3245777 - Reimbursement - Utilities	0	0	-34,000	0	0	34,000	Removed as budgeted incorrectly in GL chart.
GL	131 - Governance and Council Support	1125901 - Sundry Minor Revenue	0	0	40	0	0	-40	Budget adjusted to align with expected YTD Actuals
GL	131 - Governance and Council Support	1126000 - Salaries	137,870	0	0	0	0	137,870	Budget increased to account for position transferred as part of the restructure plus overtime for staff to attend out-of-hours meetings and briefings as required by their roles inadvertantly not included in the original budget submission.
GL	131 - Governance and Council Support	1126100 - Superannuation	16,544	0	0	0	0	16,544	Budget increased for position transferred as part of the restructure.
GL	131 - Governance and Council Support	1126101 - Superannuations - Contractors	94	0	0	0	0	94	Budget will need to be increased to account for superannuation paid to independent members.
GL	131 - Governance and Council Support	1126267 - Legal Expenses	20,000	0	0	0	0	20,000	Budget increase to reflect expected expenditure.
GL	131 - Governance and Council Support	1126299 - Software Support Expenses	-71,000	0	0	0	0	-71,000	Budget increase to reflect expected expenditure.
GL	131 - Governance and Council Support	1126387 - Independent Committee Member – Fees and Expenses	8,500	0	0	0	0	8,500	Budget transferred from 110 6387.
GL	231 - Procurement and Contracts Services	1226000 - Salaries	86,832	0	0	0	0	86,832	Temporary support required for remainder of financial year.
GL	231 - Procurement and Contracts Services	1226100 - Superannuation	15,241	0	0	0	0	15,241	Temporary support required for remainder of financial year.
GL	231 - Procurement and Contracts Services	1226299 - Software Support Expenses	-15,000	0	0	0	0	-15,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	210 - Financial Service Management	1236229 - Consulting & Professional Services	45,000	0	0	0	0	45,000	Transfer from Rates GL 145 Salaries to cover the cost of a Temporary support with budget preparation.
GL	221 - Information Technology and Customer	1256000 - Salaries	5,000	0	0	0	0	5,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	221 - Information Technology and Customer	1256299 - Software Support Expenses	100,000	0	0	0	0	100,000	Software licensing costs have increased beyond CPI, requiring additional funding to maintain critical systems.
GL	221 - Information Technology and Customer	1256341 - Minor Computer Hardware	20,000	0	0	0	0	20,000	Amended budget to make provisions for remaining of the year.
GL	224 - Business and Spatial Systems	1286000 - Salaries	-85,316	0	0	0	0	-85,316	Salary costs reduced due to an incorrect contract increment, with a further reduction reflecting the removal of a position that will not be filled this financial year.
GL	224 - Business and Spatial Systems	1286100 - Superannuation	-12,067	0	0	0	0	-12,067	Superannuation reduced in line with salary reductions.
GL	224 - Business and Spatial Systems	1286229 - Consulting & Professional Services	-12,500	0	0	0	0	-12,500	Reduced to approximately 10 consulting days for the remainder of the financial year.
GL	224 - Business and Spatial Systems	1286299 - Software Support Expenses	-185,399	0	0	0	0	-185,399	Some TechOne costs reevaluated

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	224 - Business and Spatial Systems	1286304 - Sundry Minor Expenses	250	0	0	0	0	250	Adjusted to reflect requirements through to year end.
GL	222 - Information Management	1306286 - Postage Expenses	5,000	0	0	0	0	5,000	Postage budgets have been increased due to higher service costs.
GL	221 - Information Technology and Customer	1318530 - Corporate Photocopying Recovered	45	0	0	0	0	45	Revised in line with Home Care Package adjustment.
GL	1 - Office of the CEO	1356000 - Salaries	79,192	0	0	0	0	79,192	Salary budgets have been increased to fund approved administrative roles through internal budget transfers.
GL	1 - Office of the CEO	1356100 - Superannuation	10,940	0	0	0	0	10,940	Superannuation budgets have been increased to fund approved administrative roles through internal budget transfers.
GL	621 - Communications and Engagement	1366000 - Salaries	43,131	0	0	0	0	43,131	Salary budgets have been increased to support on-call arrangements and approved positions within communications and marketing.
GL	621 - Communications and Engagement	1366100 - Superannuation	3,015	0	0	0	0	3,015	Superannuation budgets have been increased to support approved positions within communications and marketing.
GL	221 - Information Technology and Customer	1376000 - Salaries	-24,206	0	0	0	0	-24,206	Labour hire costs have been reclassified from salaries to contract salaries to improve cost transparency.
GL	221 - Information Technology and Customer	1376160 - Contract Salaries	24,206	0	0	0	0	24,206	Labour hire costs have been reclassified from salaries to contract salaries to improve cost transparency.
GL	221 - Information Technology and Customer	1376601 - Telecommunication Expenses - Answering Svc	7,000	0	0	0	0	7,000	Telecommunications budgets have been retained to allow for service variability and additional operational requirements.
GL	310 - Library Place and Culture	1386000 - Salaries	142,344	0	0	0	0	142,344	Salary budgets have been increased to address higher duties, parental leave, labour hire, and other employee-related costs, partially offset by savings elsewhere.
GL	310 - Library Place and Culture	1386100 - Superannuation	17,098	0	0	0	0	17,098	Superannuation budgets have been increased to address higher duties, parental leave, labour hire, and other employee-related costs.
GL	310 - Library Place and Culture	1386326 - Website Development	-16,959	0	0	0	0	-16,959	Budget incorrectly allocated as external consulant expense.
GL	711 - People Experience	1406000 - Salaries	83,542	0	0	0	0	83,542	Salary budgets have been increased to address higher duties, parental leave, labour hire, and other employee-related costs, partially offset by savings elsewhere.
GL	711 - People Experience	1406100 - Superannuation	12,619	0	0	0	0	12,619	Superannuation budgets have been increased to address higher duties, parental leave, labour hire, and other employee-related costs.
GL	711 - People Experience	1406303 - Subscriptions	31,977	0	0	0	0	31,977	Subscription budgets reflect annual commitments to key systems and professional associations.
GL	711 - People Experience	1406600 - Telecommunication Expenses	3,800	0	0	0	0	3,800	Telecommunications budgets include provision for operational mobile devices.
GL	711 - People Experience	1406809 - Study Fees Contributed	-90,000	0	0	0	0	-90,000	Study assistance budgets were removed where duplicate funding existed.
GL	211 - Strategic Finance	1455581 - Admin Fee - ESL	0	0	-2,000	0	0	2,000	The only payment from DFES has now been received.

MIDYEAR BUDGET REVIEW 2025-26			EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	211 - Strategic Finance	1456000 - Salaries	-131,832	0	0	0	0	-131,832	Salary budgets have been reduced due to unfilled positions and higher-duty arrangements, with savings transferred to Procurement to support service delivery.
GL	211 - Strategic Finance	1456100 - Superannuation	-15,241	0	0	0	0	-15,241	Superannuation budgets have been reduced in line with salary savings transferred to Procurement.
GL	211 - Strategic Finance	1456215 - Bank Charges	50,000	0	0	0	0	50,000	Bank charge budgets have been increased due to increased usage of online services.
GL	211 - Strategic Finance	1456286 - Postage Expenses	47,000	0	0	0	0	47,000	Postage budgets have been increased due to higher service costs.
GL	211 - Strategic Finance	1456287 - Printing & Stationery	3,000	0	0	0	0	3,000	Printing and stationery budgets have been increased to support additional correspondence requirements.
GL	211 - Strategic Finance	1456299 - Software Support Expenses	-13,000	0	0	0	0	-13,000	Software support budgets have been reduced as the related project will not proceed until FY27.
GL	211 - Strategic Finance	1456314 - Valuations	25,000	0	0	0	0	25,000	Valuation budgets have been increased to reflect the anticipated cost of a three-yearly revaluation cycle.
GL	121 - Organisational Capability and Performance	1466229 - Consulting & Professional Services	-10,000	0	0	0	0	-10,000	Consulting and professional services budgets have been reduced where expenditure is unlikely to occur in the remaining six months of the financial year.
GL	121 - Organisational Capability and Performance	1466278 - Minor Furniture & Equipment	-500	0	0	0	0	-500	Minor furniture and equipment budgets have been reduced where expenditure is unlikely to occur in the remaining six months of the financial year.
GL	121 - Organisational Capability and Performance	1466287 - Printing & Stationery	-1,248	0	0	0	0	-1,248	Printing and stationery budgets have been reduced where expenditure is unlikely to occur in the remaining six months of the financial year.
GL	121 - Organisational Capability and Performance	1466304 - Sundry Minor Expenses	-464	0	0	0	0	-464	Sundry minor expense budgets have been reduced where expenditure is unlikely to occur in the remaining six months of the financial year.
GL	310 - Library Place and Culture	1476000 - Salaries	78,400	0	0	0	0	78,400	Salary budgets have been increased to support security services and overtime associated with Council meetings.
GL	310 - Library Place and Culture	1476278 - Minor Furniture & Equipment	-400	0	0	0	0	-400	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	310 - Library Place and Culture	1476287 - Printing & Stationery	-400	0	0	0	0	-400	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	711 - People Experience	1546287 - Printing & Stationery	2,000	0	0	0	0	2,000	Workplace health and safety budgets include provision for operational supplies and employee welfare initiatives.
GL	711 - People Experience	1546304 - Sundry Minor Expenses	-2,000	0	0	0	0	-2,000	Workplace health and safety sundry budgets have been reduced where expenditure is not anticipated.
GL	121 - Organisational Capability and Performance	1556000 - Salaries	-29,025	0	0	0	0	-29,025	Salary budgets have been adjusted to reflect year-to-date variance, unfilled positions, and approved classification uplifts.
GL	121 - Organisational Capability and Performance	1556100 - Superannuation	-6,077	0	0	0	0	-6,077	Superannuation budgets have been adjusted to reflect year-to-date variance, unfilled positions, and approved classification uplifts.

	MIDYEAR BUDGET REVIEW 2025-26		EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	340 - Rangers and Community Safety	1606304 - Sundry Minor Expenses	3,400	0	0	0	0	3,400	Fire prevention budgets have been increased to cover catering and support costs associated with meetings, training, and emergency events.
GL	340 - Rangers and Community Safety	1615116 - ESL Operational Grant	0	0	-6,418	0	0	6,418	Grant revenue recognised in accordance with funding conditions.
GL	340 - Rangers and Community Safety	1616122 - Protective Clothing	10,550	0	0	0	0	10,550	Local Government Grants Scheme funded - allocated budgets are estimates.
GL	340 - Rangers and Community Safety	1616250 - Other Goods & Services	-7,000	0	0	0	0	-7,000	Local Government Grants Scheme funded - allocated budgets are estimates.
GL	340 - Rangers and Community Safety	1616257 - Equipment Maintenance	3,750	0	0	0	0	3,750	Local Government Grants Scheme funded - allocated budgets are estimates.
GL	340 - Rangers and Community Safety	1616278 - Minor Furniture & Equipment	-7,300	0	0	0	0	-7,300	Local Government Grants Scheme funded - allocated budgets are estimates.
GL	340 - Rangers and Community Safety	1625116 - ESL Operational Grant	0	0	-6,418	0	0	6,418	Grant revenue recognised in accordance with funding conditions.
GL	340 - Rangers and Community Safety	1626122 - Protective Clothing	14,450	0	0	0	0	14,450	Updated - no funds originally allocated.
GL	340 - Rangers and Community Safety	1626250 - Other Goods & Services	12,409	0	0	0	0	12,409	Updated - no funds originally allocated.
GL	340 - Rangers and Community Safety	1626257 - Equipment Maintenance	6,250	0	0	0	0	6,250	Updated - no funds originally allocated.
GL	340 - Rangers and Community Safety	1626278 - Minor Furniture & Equipment	3,000	0	0	0	0	3,000	Updated - no funds originally allocated.
GL	340 - Rangers and Community Safety	1626645 - Utilities Rates & Taxes	12,000	0	0	0	0	12,000	Budget adjusted to align with expected YTD Actuals
GL	340 - Rangers and Community Safety	1655323 - Fines & Penalties	0	0	-25,000	0	0	25,000	Fine and penalty revenue has been reduced following a shift to an education-first compliance approach.
GL	340 - Rangers and Community Safety	1776000 - Salaries	-23,000	0	0	0	0	-23,000	Salary budgets have been reduced due to funds being transferred to support casual firebreak inspections.
GL	340 - Rangers and Community Safety	1776100 - Superannuation	-2,760	0	0	0	0	-2,760	Superannuation adjusted to align with revised salary costs.
GL	340 - Rangers and Community Safety	1776122 - Protective Clothing	-4,996	0	0	0	0	-4,996	Protective clothing budgets have been reduced as only replacement items are expected to be required.
GL	340 - Rangers and Community Safety	1806600 - Telecommunication Expenses	2,792	0	0	0	0	2,792	Telecommunications budgets remain under review to ensure charges align with current equipment and services.
GL	340 - Rangers and Community Safety	1845396 - Parking Infringements & Penalties	0	0	-250,000	0	0	250,000	Tennder yet to be issued to realise the full benefits of Licence Plate Recognition (LPR); currently operating out of contract. Budget amended to reflect projected in-field compliance outcomes.
GL	340 - Rangers and Community Safety	1846313 - Transport Expenses	-4	0	0	0	0	-4	Required for dot checks. invoices to still be completed. on track to spend.
GL	340 - Rangers and Community Safety	1886000 - Salaries	23,000	0	0	0	0	23,000	Budget increased for allowance of casual fire break inspectors are used each year to conduct legislated inspections to ensure fire mitigation around the city. as per attached elt approval, funds transferred from GL 177.
GL	340 - Rangers and Community Safety	1886100 - Superannuation	2,760	0	0	0	0	2,760	Budget increased for allowance of casual fire break inspectors are used each year to conduct legislated inspections to ensure fire mitigation around the city. as per attached elt approval, funds transferred from GL 177.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	416 - Health and Building Services	2006267 - Legal Expenses	-5,000	0	0	0	0	-5,000	Legal expense budgets reflect a small number of outstanding compliance matters that may require court action.
GL	416 - Health and Building Services	2006287 - Printing & Stationery	-500	0	0	0	0	-500	Printing and stationery budgets have been reduced, with provision retained for statutory and public health communications.
GL	416 - Health and Building Services	2006292 - Publications	-1,000	0	0	0	0	-1,000	Publication budgets have been reduced due to increased reliance on electronic access to standards.
GL	416 - Health and Building Services	2025519 - Program & Event Fees	0	0	5,000	0	0	-5,000	Program and event revenue has been adjusted following the introduction of e-ticketing and uncertainty in demand forecasting.
GL	416 - Health and Building Services	2026191 - Accrued LSL	4,400	0	0	0	0	4,400	Accrued long service leave budgets have been set to cover approved leave arrangements, with full utilisation expected by year-end.
GL	416 - Health and Building Services	2026364 - Events	-2,000	0	0	0	0	-2,000	Event budgets remain in place as the season is underway and vacancies are progressively being filled.
GL	416 - Health and Building Services	2106287 - Printing & Stationery	2,000	0	0	0	0	2,000	Printing and stationery budgets reflect the continued use of paper-based food assessments.
GL	416 - Health and Building Services	2106322 - Foodsafe & Other Marketing Expenses	-4,000	0	0	0	0	-4,000	Food assessment budgets cover assessment materials, consumables, and postage of annual fees.
GL	330 - Community Services	2355101 - Grant - Operating State	0	0	-6,000	0	0	6,000	Updated to reflect correct revenue classification (credit instead of debit).
GL	339 - Community Development	2555307 - Client Fees	0	0	27,000	0	0	-27,000	Recognition of expected income.
GL	339 - Community Development	2556000 - Salaries	54,077	0	0	0	0	54,077	No original budget allocation.
GL	339 - Community Development	2556100 - Superannuation	1,195	0	0	0	0	1,195	No original budget allocation.
GL	330 - Community Services	3105101 - Grant - Operating State	0	0	2,131	0	0	-2,131	Updated to reflect correct revenue classification (credit instead of debit).
GL	339 - Community Development	3296000 - Salaries	45,501	0	0	0	0	45,501	No budget was allowed for.
GL	339 - Community Development	3296100 - Superannuation	5,005	0	0	0	0	5,005	No budget was allowed for.
GL	611 - Advocacy and Public Policy	3546287 - Printing & Stationery	-200	0	0	0	0	-200	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	611 - Advocacy and Public Policy	3546303 - Subscriptions	-400	0	0	0	0	-400	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	611 - Advocacy and Public Policy	3546304 - Sundry Minor Expenses	-100	0	0	0	0	-100	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	330 - Community Services	3558560 - Accommodation Recovered - Council	360	0	0	0	0	360	Adjusted to correct a prior accounty Type 8 transposition error.
GL	330 - Community Services	4104733 - Restricted Funding	0	0	0	203,164	0	-203,164	Recognition of unspent grant funds from FY24/25.
GL	330 - Community Services	4106000 - Salaries	58,318	0	0	0	0	58,318	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.
GL	330 - Community Services	4106001 - Salaries - Management & Administration	345,058	0	0	0	0	345,058	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	330 - Community Services	4106002 - Salaries - Activities Staff	67,873	0	0	0	0	67,873	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.
GL	330 - Community Services	4106004 - Salaries - Support Workers	-58,318	0	0	0	0	-58,318	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.
GL	330 - Community Services	4106100 - Superannuation	9,616	0	0	0	0	9,616	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.
GL	330 - Community Services	4106122 - Protective Clothing	-1,000	0	0	0	0	-1,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	330 - Community Services	4106202 - Activities	-5,000	0	0	0	0	-5,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	330 - Community Services	4106206 - Advertising Expenses	-1,000	0	0	0	0	-1,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	330 - Community Services	4106277 - Medical Supplies - First Aid	-3,000	0	0	0	0	-3,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	330 - Community Services	4106278 - Minor Furniture & Equipment	-5,000	0	0	0	0	-5,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	330 - Community Services	4106303 - Subscriptions	2,500	0	0	0	0	2,500	Budget adjusted to align with expected YTD Actuals
GL	330 - Community Services	4106600 - Telecommunication Expenses	-6,000	0	0	0	0	-6,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	330 - Community Services	4108040 - Administration Charge - Council	69,816	0	0	0	0	69,816	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.
GL	330 - Community Services	4108060 - Accommodation Allocated - Council	25,965	0	0	0	0	25,965	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.
GL	330 - Community Services	4108081 - Insurance Allocation - Workers Comp	20,476	0	0	0	0	20,476	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.
GL	330 - Community Services	4108100 - Fleet Operating Costs	8,729	0	0	0	0	8,729	Grant-funded service budgets have been adjusted following service cessation, with costs and income transferred to appropriate accounts.
GL	330 - Community Services	4145101 - Grant - Operating State	0	0	-115,157	0	0	115,157	Grant funded service no longer in operation.
GL	330 - Community Services	4145307 - Client Fees	0	0	-7,200	0	0	7,200	Grant funded service no longer in operation.
GL	330 - Community Services	4146000 - Salaries	-43,902	0	0	0	0	-43,902	Grant funded service no longer in operation.
GL	330 - Community Services	4146001 - Salaries - Management & Administration	-10,001	0	0	0	0	-10,001	Grant funded service no longer in operation.
GL	330 - Community Services	4146002 - Salaries - Activities Staff	-74,978	0	0	0	0	-74,978	Grant funded service no longer in operation.
GL	330 - Community Services	4146100 - Superannuation	-10,457	0	0	0	0	-10,457	Grant funded service no longer in operation.
GL	330 - Community Services	4146202 - Activities	-2,000	0	0	0	0	-2,000	Grant funded service no longer in operation.
GL	330 - Community Services	4146303 - Subscriptions	-4,000	0	0	0	0	-4,000	Grant funded service no longer in operation.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	330 - Community Services	4146358 - Consumables - CBR	-500	0	0	0	0	-500	Grant funded service no longer in operation.
GL	330 - Community Services	4148040 - Administration Charge - Council	-20,000	0	0	0	0	-20,000	Grant funded service no longer in operation.
GL	330 - Community Services	4148081 - Insurance Allocation - Workers Comp	-1,367	0	0	0	0	-1,367	Grant funded service no longer in operation.
GL	330 - Community Services	4206000 - Salaries	15,543	0	0	0	0	15,543	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	330 - Community Services	4455119 - Grant - Operational (Federal)	0	0	-2,019,660	0	0	2,019,660	Grant funded service no longer in operation.
GL	330 - Community Services	4455307 - Client Fees	0	0	-63,918	0	0	63,918	Grant funded service no longer in operation.
GL	330 - Community Services	4456000 - Salaries	-40,397	0	0	0	0	-40,397	Grant funded service no longer in operation.
GL	330 - Community Services	4456001 - Salaries - Management & Administration	-556,464	0	0	0	0	-556,464	Grant funded service no longer in operation.
GL	330 - Community Services	4456006 - Salaries - Support Workers	-748,066	0	0	0	0	-748,066	Grant funded service no longer in operation.
GL	330 - Community Services	4456100 - Superannuation	-151,983	0	0	0	0	-151,983	Grant funded service no longer in operation.
GL	330 - Community Services	4456121 - Uniforms	-1,200	0	0	0	0	-1,200	Grant funded service no longer in operation.
GL	330 - Community Services	4456122 - Protective Clothing	-1,000	0	0	0	0	-1,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456221 - Careworker Expenses	-500	0	0	0	0	-500	Grant funded service no longer in operation.
GL	330 - Community Services	4456277 - Medical Supplies - First Aid	-2,000	0	0	0	0	-2,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456278 - Minor Furniture & Equipment	-2,000	0	0	0	0	-2,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456280 - Office Expenses	-2,000	0	0	0	0	-2,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456282 - Photocopying Expenses	-2,000	0	0	0	0	-2,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456287 - Printing & Stationery	-4,000	0	0	0	0	-4,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456297 - Services & Contracts	-50,000	0	0	0	0	-50,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456304 - Sundry Minor Expenses	-1,000	0	0	0	0	-1,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456319 - First Aid Supplies	-500	0	0	0	0	-500	Grant funded service no longer in operation.
GL	330 - Community Services	4456600 - Telecommunication Expenses	-5,000	0	0	0	0	-5,000	Grant funded service no longer in operation.
GL	330 - Community Services	4456813 - External Goods & Services	-734,469	0	0	0	0	-734,469	Grant funded service no longer in operation.

MIDYEAR BUDGET REVIEW 2025-26			EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	330 - Community Services	4458030 - Corporate Photocopying Allocated	-45	0	0	0	0	-45	Grant funded service no longer in operation.
GL	330 - Community Services	4458040 - Administration Charge - Council	-49,816	0	0	0	0	-49,816	Grant funded service no longer in operation.
GL	330 - Community Services	4458060 - Accommodation Allocated - Council	-25,965	0	0	0	0	-25,965	Grant funded service no longer in operation.
GL	330 - Community Services	4458081 - Insurance Allocation - Workers Comp	-19,109	0	0	0	0	-19,109	Grant funded service no longer in operation.
GL	330 - Community Services	4458100 - Fleet Operating Costs	-8,729	0	0	0	0	-8,729	Grant funded service no longer in operation.
GL	531 - Property Services	4755345 - Facility Hire Revenue	0	0	10,000	0	0	-10,000	Income adjusted in line with current run rate.
GL	531 - Property Services	4756297 - Services & Contracts	850	0	0	0	0	850	Provision set at 8.5% of revenue.
GL	513 - Waste and Fleet Services	4808765 - Council property bin levy Recovery	-83,687	0	0	0	0	-83,687	Council bin facility recharge for FY26 based on FY25 actuals.
GL	513 - Waste and Fleet Services	4856912 - Accretion Expense	1,478,728	0	0	0	0	1,478,728	Expense forecast to be recognised at 30 June in line with the LTFP.
GL	513 - Waste and Fleet Services	4886000 - Salaries	-91,355	0	0	0	0	-91,355	Salary reduced due to a redundant position following organisational restructure.
GL	513 - Waste and Fleet Services	4886100 - Superannuation	-14,423	0	0	0	0	-14,423	Salary reduced due to a redundant position following organisational restructure.
GL	423 - Strategic Planning	5055421 - Structure Plan Fees	0	0	-16,000	0	0	16,000	Reduced due to no applications being invoiced in the first half of the financial year.
GL	423 - Strategic Planning	5055425 - Zoning Amendment Fees	0	0	-6,000	0	0	6,000	Reduced due to no applications being invoiced in the first half of the financial year.
GL	423 - Strategic Planning	5056206 - Advertising Expenses	-22,312	0	0	0	0	-22,312	Timing for Draft TPS#13 and Phase 2 POS engagement has been revised, with delivery now expected in FY26/27 following State Government decisions.
GL	423 - Strategic Planning	5056267 - Legal Expenses	-5,710	0	0	0	0	-5,710	eferred due to delays in the WAPC progressing Draft TPS#13.
GL	423 - Strategic Planning	5056287 - Printing & Stationery	-461	0	0	0	0	-461	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	423 - Strategic Planning	5056299 - Software Support Expenses	-4,650	0	0	0	0	-4,650	Adjustment for Forecast ID indicative contract value.
GL	423 - Strategic Planning	5056304 - Sundry Minor Expenses	-250	0	0	0	0	-250	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	423 - Strategic Planning	5056305 - Title Searches	1,500	0	0	0	0	1,500	Increased to reflect first half of year already exceeded existing budget.
GL	420 - Growth and Sustainability Management	5086304 - Sundry Minor Expenses	-100	0	0	0	0	-100	Reduced forecast due to lower expected usage, particularly for parking fees, reflecting increased uptake of online meeting options.
GL	320 - Recreation and Place Management	5156229 - Consulting & Professional Services	-1,000	0	0	0	0	-1,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	320 - Recreation and Place Management	5156267 - Legal Expenses	1,000	0	0	0	0	1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	611 - Advocacy and Public Policy	5186278 - Minor Furniture & Equipment	-1,000	0	0	0	0	-1,000	No further expenditure planned for 25/26.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	611 - Advocacy and Public Policy	5186304 - Sundry Minor Expenses	-100	0	0	0	0	-100	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	611 - Advocacy and Public Policy	5186600 - Telecommunication Expenses	-100	0	0	0	0	-100	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	5206297 - Services & Contracts	5,950	0	0	0	0	5,950	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5215345 - Facility Hire Revenue	0	0	3,000	0	0	-3,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5216297 - Services & Contracts	2,720	0	0	0	0	2,720	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	321 - Recreation Services	5226297 - Services & Contracts	3,825	0	0	0	0	3,825	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5245345 - Facility Hire Revenue	0	0	5,000	0	0	-5,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5246297 - Services & Contracts	4,250	0	0	0	0	4,250	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5255345 - Facility Hire Revenue	0	0	8,000	0	0	-8,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5256297 - Services & Contracts	1,020	0	0	0	0	1,020	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5266297 - Services & Contracts	3,655	0	0	0	0	3,655	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5275345 - Facility Hire Revenue	0	0	5,000	0	0	-5,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5276297 - Services & Contracts	2,550	0	0	0	0	2,550	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5305350 - Hall Hire Revenue - Bibra Lake Community	0	0	2,000	0	0	-2,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5305351 - Hall Hire Revenue - Coogee Community Cen	0	0	6,000	0	0	-6,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5305512 - Hall Hire Revenue - Len Packham Clubrooms	0	0	17,500	0	0	-17,500	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5306297 - Services & Contracts	5,737	0	0	0	0	5,737	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5355345 - Facility Hire Revenue	0	0	10,000	0	0	-10,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5356297 - Services & Contracts	5,100	0	0	0	0	5,100	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5375345 - Facility Hire Revenue	0	0	10,000	0	0	-10,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5376297 - Services & Contracts	4,250	0	0	0	0	4,250	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5385345 - Facility Hire Revenue	0	0	25,000	0	0	-25,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5386297 - Services & Contracts	10,625	0	0	0	0	10,625	Commission set at 8.5% (SpacetoCo).

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	321 - Recreation Services	5556257 - Equipment Maintenance	-1,000	0	0	0	0	-1,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	5556304 - Sundry Minor Expenses	1,000	0	0	0	0	1,000	Budget reallocated from Equipment Maintenance.
GL	321 - Recreation Services	5645332 - Hire Goodchild Reserve	0	0	2,000	0	0	-2,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5645333 - Hire Watsons Reserve	0	0	1,000	0	0	-1,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5645334 - Hire South Coogee Reserve	0	0	2,000	0	0	-2,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5645342 - Hire Bakers Square	0	0	1,000	0	0	-1,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5645344 - Hire Santich Park	0	0	2,000	0	0	-2,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5645503 - Hire Hopbush Park	0	0	1,000	0	0	-1,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5645574 - Hire Frankland Park	0	0	-10,000	0	0	10,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5645577 - Hire Malabar Park	0	0	2,000	0	0	-2,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5646297 - Services & Contracts	39,398	0	0	0	0	39,398	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	321 - Recreation Services	5646630 - Power Expenses	3,000	0	0	0	0	3,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	321 - Recreation Services	5725345 - Facility Hire Revenue	0	0	500	0	0	-500	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5745326 - Hire Parks & Playgrounds	0	0	1,000	0	0	-1,000	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5745570 - Hire Manning Reserve	0	0	-500	0	0	500	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	5746297 - Services & Contracts	255	0	0	0	0	255	Commission set at 8.5% (SpacetoCo).
GL	321 - Recreation Services	5996226 - Cleaning Expenses - Contract	-35,004	0	0	0	0	-35,004	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	5996227 - Cleaning Expenses - Materials	-506	0	0	0	0	-506	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	5996229 - Consulting & Professional Services	1,950	0	0	0	0	1,950	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	321 - Recreation Services	5996319 - First Aid Supplies	-4,109	0	0	0	0	-4,109	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	5996326 - Website Development	-16,766	0	0	0	0	-16,766	Expenditure is tracking below budget and is not expected to be fully utilised this financial year.
GL	321 - Recreation Services	5996354 - Functions	148	0	0	0	0	148	Budget amendment reflects an accounting realignment identified.
GL	321 - Recreation Services	5996620 - Gas Expenses	-18,230	0	0	0	0	-18,230	Expenditure is tracking below budget and is not expected to be fully utilised this financial year.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	321 - Recreation Services	5996630 - Power Expenses	149,112	0	0	0	0	149,112	New LGA WALGA agreement increased energy costs significantly
GL	321 - Recreation Services	5996831 - Security Services	-45,596	0	0	0	0	-45,596	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	6005603 - Admission Fee	0	0	-13,799	0	0	13,799	Budget adjusted to reflect year-to-date actual revenue.
GL	321 - Recreation Services	6005604 - Membership Fee	0	0	300,740	0	0	-300,740	Acquatic Membership Increase
GL	321 - Recreation Services	6005618 - Other Hire and Rental Charges	0	0	-1,563	0	0	1,563	Budget adjusted to reflect year-to-date actual revenue.
GL	321 - Recreation Services	6006000 - Salaries	48,006	0	0	0	0	48,006	Budget increased to realign staffing costs in line with organisational restructure, with funds transferred within the Service Unit.
GL	321 - Recreation Services	6006040 - C ARC Salaries - Casual	-41,058	0	0	0	0	-41,058	Casual staff engaged to cover permanent employees on annual leave, long service leave and secondment arrangements.
GL	321 - Recreation Services	6006229 - Consulting & Professional Services	3,857	0	0	0	0	3,857	Budget increased to meet identified operational requirements.
GL	321 - Recreation Services	6006234 - Consumables	-841	0	0	0	0	-841	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	6006257 - Equipment Maintenance	47,351	0	0	0	0	47,351	Budget increased to meet identified operational requirements.
GL	321 - Recreation Services	6006278 - Minor Furniture & Equipment	-936	0	0	0	0	-936	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	6006289 - Promotion	-1,120	0	0	0	0	-1,120	Savings achieved as the Open Day event has been scaled down.
GL	321 - Recreation Services	6006297 - Services & Contracts	-1,100	0	0	0	0	-1,100	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	6006303 - Subscriptions	1,111	0	0	0	0	1,111	Budget increased to meet identified operational requirements.
GL	321 - Recreation Services	6035603 - Admission Fee	0	0	10,332	0	0	-10,332	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	321 - Recreation Services	6035604 - Membership Fee	0	0	76,849	0	0	-76,849	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	321 - Recreation Services	6035628 - Membership Add ons	0	0	-74,365	0	0	74,365	Budget adjusted to reflect year-to-date actual revenue.
GL	321 - Recreation Services	6036000 - Salaries	5,915	0	0	0	0	5,915	Budget adjusted to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	321 - Recreation Services	6036040 - C ARC Salaries - Casual	-51,269	0	0	0	0	-51,269	Budget adjusted to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	310 - Library Place and Culture	6056289 - Promotion	-6,000	0	0	0	0	-6,000	Budget transferred to correct account.
GL	310 - Library Place and Culture	6056303 - Subscriptions	6,000	0	0	0	0	6,000	Budget transferred to correct account.
GL	310 - Library Place and Culture	6056313 - Transport Expenses	-600	0	0	0	0	-600	Adjusted to reflect current expenditure levels.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	310 - Library Place and Culture	6106000 - Salaries	-58,244	0	0	0	0	-58,244	Excess budget transferred to cover unexpected increase in other service costs.
GL	310 - Library Place and Culture	6106100 - Superannuation	-6,896	0	0	0	0	-6,896	Superannuation budgets have been reduced in line with salary savings.
GL	310 - Library Place and Culture	6156304 - Sundry Minor Expenses	-2,000	0	0	0	0	-2,000	Adjusted to reflect current expenditure levels.
GL	310 - Library Place and Culture	6206297 - Services & Contracts	2,295	0	0	0	0	2,295	Annual budget provision for the 8.5% SpacetoCo commission cost.
GL	310 - Library Place and Culture	6256000 - Salaries	12,743	0	0	0	0	12,743	Salary budgets have been increased to address higher duties, parental leave, labour hire, and other employee-related costs, partially offset by savings elsewhere.
GL	321 - Recreation Services	6406045 - C ARC Overtime Penalty Rates Casual	-47,354	0	0	0	0	-47,354	Salary and superannuation savings are recommended to be returned.
GL	321 - Recreation Services	6415547 - Birthday Parties	0	0	-9,706	0	0	9,706	Budget adjusted to reflect year-to-date actual revenue.
GL	321 - Recreation Services	6455606 - Netball Revenue	0	0	-16,039	0	0	16,039	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
GL	321 - Recreation Services	6455607 - Soccer Revenue	0	0	-11,059	0	0	11,059	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
GL	321 - Recreation Services	6455613 - Pickleball Revenue	0	0	10,909	0	0	-10,909	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
GL	321 - Recreation Services	6455617 - Term Program Revenue	0	0	2,935	0	0	-2,935	Revenue forecast updated to reflect current performance.
GL	321 - Recreation Services	6455618 - Other Hire and Rental Charges	0	0	30,000	0	0	-30,000	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
GL	321 - Recreation Services	6456000 - Salaries	-9,241	0	0	0	0	-9,241	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
GL	321 - Recreation Services	6456040 - C ARC Salaries - Casual	-18,961	0	0	0	0	-18,961	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
GL	321 - Recreation Services	6456229 - Consulting & Professional Services	-3,845	0	0	0	0	-3,845	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	6456289 - Promotion	-8,123	0	0	0	0	-8,123	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	6485482 - Personal Training	0	0	-77,297	0	0	77,297	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
GL	321 - Recreation Services	6485604 - Membership Fee	0	0	263,417	0	0	-263,417	Budget adjusted to align with increased memberships sales and total members
GL	321 - Recreation Services	6485617 - Term Program Revenue	0	0	-28,758	0	0	28,758	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
OP	310 - Library Place and Culture	9470 - Coogee Live	-37,483	0	-5,000	0	0	-32,483	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	321 - Recreation Services	6486000 - Salaries	-74,133	0	0	0	0	-74,133	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.

	MIDYEAR BUDGET REVIEW 2025-26		EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	321 - Recreation Services	6486040 - C ARC Salaries - Casual	-72,766	0	0	0	0	-72,766	Budget adjusted to reflect current year-to-date actuals and is expected to remain on budget for the remainder of the financial year.
GL	321 - Recreation Services	6486229 - Consulting & Professional Services	-27,664	0	0	0	0	-27,664	Funding returned as the program will not proceed.
GL	531 - Property Services	7255324 - Lease Revenue	0	0	12,500	0	0	-12,500	Revenue forecast updated to reflect current performance.
GL	416 - Health and Building Services	7305323 - Fines & Penalties	0	0	-5,000	0	0	5,000	Budget adjusted to reflect year-to-date actual revenue.
GL	416 - Health and Building Services	7306000 - Salaries	-65,000	0	0	0	0	-65,000	Salary and superannuation savings are recommended to be returned.
GL	416 - Health and Building Services	7306100 - Superannuation	-7,000	0	0	0	0	-7,000	Salary and superannuation savings are recommended to be returned.
GL	416 - Health and Building Services	7306267 - Legal Expenses	-10,000	0	0	0	0	-10,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	416 - Health and Building Services	7306278 - Minor Furniture & Equipment	-2,000	0	0	0	0	-2,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	416 - Health and Building Services	7306287 - Printing & Stationery	-500	0	0	0	0	-500	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	416 - Health and Building Services	7355323 - Fines & Penalties	0	0	-10,000	0	0	10,000	Revenue adjusted to align with actual performance.
GL	416 - Health and Building Services	7355510 - Rated Levies	0	0	21,717	0	0	-21,717	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	416 - Health and Building Services	7356304 - Sundry Minor Expenses	1,500	0	0	0	0	1,500	Budget increased to meet increased safety and compliance requirements.
GL	416 - Health and Building Services	7356600 - Telecommunication Expenses	1,000	0	0	0	0	1,000	Budget increased to support approved technology upgrades.
GL	415 - Development Services	7405320 - Development Application Fees	0	0	50,000	0	0	-50,000	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	415 - Development Services	7405423 - Supervision Fees	0	0	30,000	0	0	-30,000	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	415 - Development Services	7405756 - Developer Contributions - Asset Dev	0	0	-5,000	0	0	5,000	No further revenue is anticipated for the remainder of the financial year.
OP	531 - Property Services	6823 - Lease – Cockburn Integrated Health Facility	0	0	-1,085	0	0	1,085	Originally budgeted for insurance, now reallocated to natural account 5789, with revenue updated to reflect year-to-date actuals.
GL	415 - Development Services	7406206 - Advertising Expenses	1,000	0	0	0	0	1,000	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	415 - Development Services	7406298 - Software Purchase	-1,000	0	0	0	0	-1,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	415 - Development Services	7426140 - Professional Memberships	-200	0	0	0	0	-200	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	415 - Development Services	7426304 - Sundry Minor Expenses	200	0	0	0	0	200	Budget adjusted to reflect the transition from labour hire to permanent staffing.
GL	511 - Parks and Environment	7808201 - Meetings - Parks	-258	0	0	0	0	-258	Budget adjustments made to align forecasts with current trends.
GL	512 - Infrastructure Assets	7906337 - Minor Plant & Machinery	6,500	0	0	0	0	6,500	Budget increased to meet identified operational requirements.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	512 - Infrastructure Assets	7908232 - Training - Facilities	-12,470	0	0	0	0	-12,470	Budget adjustments made to align forecasts with current trends.
GL	513 - Waste and Fleet Services	8006000 - Salaries	-143,100	0	0	0	0	-143,100	Salary budgets have been amended inline with the organisational restrcuture.
GL	513 - Waste and Fleet Services	8006100 - Superannuation	-22,592	0	0	0	0	-22,592	Superannuation budgets have been amended inline with the organisational restrcuture.
GL	513 - Waste and Fleet Services	8006160 - Contract Salaries	-117,401	0	0	0	0	-117,401	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	513 - Waste and Fleet Services	8008221 - Meetings - Workshop	21	0	0	0	0	21	Budget adjustments made to align forecasts with current trends.
GL	513 - Waste and Fleet Services	8036000 - Salaries	35,387	0	0	0	0	35,387	Salary budgets have been increased to address higher duties, parental leave, labour hire, and other employee-related costs, partially offset by savings elsewhere.
GL	513 - Waste and Fleet Services	8036100 - Superannuation	4,246	0	0	0	0	4,246	Superannuation budgets have been increased to address higher duties, parental leave, labour hire, and other employee-related costs, partially offset by savings elsewhere.
GL	513 - Waste and Fleet Services	8056000 - Salaries	416,862	0	0	0	0	416,862	Salary budgets have been increased to fund approved administrative roles through internal budget transfers.
GL	513 - Waste and Fleet Services	8056100 - Superannuation	44,319	0	0	0	0	44,319	Superannuation budgets have been adjusted to reflect correct calculations.
GL	513 - Waste and Fleet Services	8056160 - Contract Salaries	750,000	0	0	0	0	750,000	No allowance has been made for labour hire positions in FY26. Three labour hire roles have transitioned to FTE, resulting in a lower projected full-year cost compared to current cost projections.
GL	513 - Waste and Fleet Services	8056234 - Consumables	-6,000	0	0	0	0	-6,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	513 - Waste and Fleet Services	8056278 - Minor Furniture & Equipment	-2,000	0	0	0	0	-2,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	513 - Waste and Fleet Services	8106000 - Salaries	196,396	0	0	0	0	196,396	Salary budgets have been increased to address higher duties, parental leave, labour hire, and other employee-related costs, partially offset by savings elsewhere.
GL	513 - Waste and Fleet Services	8106100 - Superannuation	11,567	0	0	0	0	11,567	Casual salaries transferred from the Bin Collection OP.
GL	513 - Waste and Fleet Services	8106304 - Sundry Minor Expenses	-3,000	0	0	0	0	-3,000	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	513 - Waste and Fleet Services	8108248 - Light Duties - Waste Collection	-5	0	0	0	0	-5	Budget adjustments made to align forecasts with current trends.
GL	512 - Infrastructure Assets	8206000 - Salaries	-30,998	0	0	0	0	-30,998	Transfer salaries to GL 836 as per ELT decision.
GL	512 - Infrastructure Assets	8206100 - Superannuation	-3,719	0	0	0	0	-3,719	Transfer super to GL 836 as per ELT decision.
GL	512 - Infrastructure Assets	8206287 - Printing & Stationery	520	0	0	0	0	520	Budget adjustments made to align forecasts with current trends.
GL	512 - Infrastructure Assets	8206304 - Sundry Minor Expenses	-520	0	0	0	0	-520	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	512 - Infrastructure Assets	8256000 - Salaries	-96,012	0	0	0	0	-96,012	Reflects three vacant roles and two occupied roles; transfer processed to the correct budget pack.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	512 - Infrastructure Assets	8256100 - Superannuation	-11,368	0	0	0	0	-11,368	Budget amended to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	321 - Recreation Services	8365599 - Marina Pen Fees - Direct	0	0	35,393	0	0	-35,393	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	321 - Recreation Services	8365901 - Sundry Minor Revenue	0	0	10,000	0	0	-10,000	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	321 - Recreation Services	8366000 - Salaries	31,524	0	0	0	0	31,524	Budget amended to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	321 - Recreation Services	8366100 - Superannuation	3,719	0	0	0	0	3,719	Budget amended to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	430 - Sustainability	8416000 - Salaries	-10,811	0	0	0	0	-10,811	Budget amended to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	430 - Sustainability	8416100 - Superannuation	-1,730	0	0	0	0	-1,730	Budget amended to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	423 - Strategic Planning	8535741 - Distributed - DCP1 Developer Contributions	0	0	-6,430	0	0	6,430	Budget amended to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	423 - Strategic Planning	8535746 - Distributed - DCP6 Developer Contributions	0	0	-18,930	0	0	18,930	Budget amended to realign staffing costs as per org restructure, funds have been transferred within the Service Unit.
GL	423 - Strategic Planning	8535748 - Distributed - DCP 9 Developer Contributions	0	0	-18,930	0	0	18,930	Revenue forecast updated to reflect current performance.
GL	423 - Strategic Planning	8535749 - Distributed - DCP 10 Developer Contributions	0	0	-18,930	0	0	18,930	Revenue forecast updated to reflect current performance.
GL	423 - Strategic Planning	8535801 - Distributed - DCP 11 Developer Contributions	0	0	-5,430	0	0	5,430	Revenue forecast updated to reflect current performance.
GL	423 - Strategic Planning	8535802 - Distributed - DCP 12 Developer Contributions	0	0	-430	0	0	430	Revenue forecast updated to reflect current performance.
GL	423 - Strategic Planning	8535803 - Distributed - DCP 13 Developer Contributions	0	0	-46,074	0	0	46,074	Revenue forecast updated to reflect current performance.
GL	423 - Strategic Planning	8535804 - Distributed - DCP 8 Developer Contributions	0	0	-11,430	0	0	11,430	Revenue forecast updated to reflect current performance.
GL	423 - Strategic Planning	8535805 - Distributed - DCP 14 Developer Contributions	0	0	-49,164	0	0	49,164	Revenue forecast updated to reflect current performance.
GL	423 - Strategic Planning	8535806 - Distributed - DCP 15 Developer Contributions	0	0	-14,451	0	0	14,451	Revenue forecast updated to reflect current performance.
GL	211 - Strategic Finance	8556703 - Insurance - Property	-12,000	0	0	0	0	-12,000	No further invoices anticipated for 2026/27.
GL	211 - Strategic Finance	8556704 - Insurance - Public Liability	-5,000	0	0	0	0	-5,000	No further invoices anticipated for 2026/27.
GL	211 - Strategic Finance	8556706 - Insurance - Travel	-200	0	0	0	0	-200	No further invoices anticipated for 2026/27.
GL	211 - Strategic Finance	8556708 - Insurance - Bushfire	-1,800	0	0	0	0	-1,800	No further invoices anticipated for 2026/27.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	211 - Strategic Finance	8556711 - Insurance - Plant	-94,500	0	0	0	0	-94,500	No further invoices anticipated for 2026/27.
GL	211 - Strategic Finance	8556712 - Insurance-Councillors & Officers Liabili	-5,200	0	0	0	0	-5,200	No further invoices anticipated for 2026/27.
GL	211 - Strategic Finance	8556714 - Insurance - Multi-Risks	-2,000	0	0	0	0	-2,000	No further invoices anticipated for 2026/27.
GL	211 - Strategic Finance	8556715 - Insurance - Environmental Impairment Liability	-1,900	0	0	0	0	-1,900	No further invoices anticipated for 2026/27.
GL	211 - Strategic Finance	8556717 - Insurance - Personal Accident & Sickness	22,145	0	0	0	0	22,145	No further invoices anticipated for 2026/27.
GL	211 - Strategic Finance	8557222 - Risk	0	90,111	0	0	0	90,111	Funds are proposed to be transferred to reserve in line with Council policy.
GL	211 - Strategic Finance	8558577 - Plant Insurance Recovered	12,149	0	0	0	0	12,149	Budget adjustments made to align forecasts with current trends.
GL	211 - Strategic Finance	8558581 - Workers Compensation Insurance Recovered	5,695	0	0	0	0	5,695	Budget adjustments made to align forecasts with current trends.
GL	211 - Strategic Finance	8558583 - Bushfire Insurance Recovered	-7,500	0	0	0	0	-7,500	Budget adjustments made to align forecasts with current trends.
GL	520 - Traffic and Major Projects	8635300 - Fees & Charges	0	0	-200,000	0	0	200,000	No further revenue is anticipated for the remainder of the financial year.
GL	520 - Traffic and Major Projects	8696000 - Salaries	-54,516	0	0	0	0	-54,516	Amended to reflect staffing realignment following organisational restructure; funds transferred within the Service Unit.
GL	520 - Traffic and Major Projects	8696100 - Superannuation	-6,542	0	0	0	0	-6,542	Amended to reflect staffing realignment following organisational restructure; funds transferred within the Service Unit.
GL	531 - Property Services	87260000 - Salaries	40,000					40,000	Addition funding required to support and meeting current work requirements
GL	531 - Property Services	8726287 - Printing & Stationery	750	0	0	0	0	750	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	531 - Property Services	8726303 - Subscriptions	-1,750	0	0	0	0	-1,750	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	531 - Property Services	8726600 - Telecommunication Expenses	1,000	0	0	0	0	1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	224 - Business and Spatial Systems	8736000 - Salaries	48,006	0	0	0	0	48,006	Amended to reflect staffing realignment following organisational restructure; funds transferred within the Service Unit.
GL	224 - Business and Spatial Systems	8736100 - Superannuation	5,684	0	0	0	0	5,684	Amended to reflect staffing realignment following organisational restructure; funds transferred within the Service Unit.
GL	423 - Strategic Planning	9005757 - DCA Contributions TF to Liability	0	0	-40,000	0	0	40,000	Balancing entry.
GL	423 - Strategic Planning	9005762 - DCP Contributions	0	0	40,000	0	0	-40,000	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	423 - Strategic Planning	9015757 - DCA Contributions TF to Liability	0	0	-650,000	0	0	650,000	Balancing entry.
GL	423 - Strategic Planning	9015762 - DCP Contributions	0	0	650,000	0	0	-650,000	The increase reflects the clearance of Kinsale Stage 12A and 12B within the DCA.
GL	423 - Strategic Planning	9025757 - DCA Contributions TF to Liability	0	0	-3,300,000	0	0	3,300,000	Balancing entry.

MIDYEAR BUDGET REVIEW 2025-26			EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
GL	423 - Strategic Planning	9025762 - DCP Contributions	0	0	3,300,000	0	0	-3,300,000	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	423 - Strategic Planning	9035802 - Distributed - DCP 12 Developer Contributions	0	0	-8,000	0	0	8,000	DCA is now complete, final balance to be processed.
GL	423 - Strategic Planning	9036203 - Administration	-8,000	0	0	0	0	-8,000	DCA is now complete, final balance to be processed.
GL	423 - Strategic Planning	9045757 - DCA Contributions TF to Liability	0	0	-1,000,000	0	0	1,000,000	Balancing entry.
GL	423 - Strategic Planning	9045762 - DCP Contributions	0	0	1,000,000	0	0	-1,000,000	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	423 - Strategic Planning	9046203 - Administration	-3,090	0	0	0	0	-3,090	Expenditure is tracking below budget and is not expected to be fully utilised.
GL	423 - Strategic Planning	9046267 - Legal Expenses	3,090	0	0	0	0	3,090	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	423 - Strategic Planning	9075757 - DCA Contributions TF to Liability	0	0	-3,100,000	0	0	3,100,000	Balancing entry.
GL	423 - Strategic Planning	9075762 - DCP Contributions	0	0	3,100,000	0	0	-3,100,000	Revenue is higher than anticipated due to increased activity and has been adjusted accordingly.
GL	513 - Waste and Fleet Services	4807592 - Waste Management	0	434,053	0	0	0	434,053	Reduce transfer to reserve.
GL	513 - Waste and Fleet Services	4857142 - Commercial Landfill	0	-1,515,143	0	0	0	-1,515,143	Transfer to reserve.
GL	001 - Office of the CEO	1165212 - Damages Contractor	0	0	975,000	0	0	-975,000	Damages payment receipt recognition.
GL	001 - Office of the CEO	1167132 - Building Infrastructure	0	975,000	0	0	0	975,000	Transfer damages to building infrastructure reserve.
GL	339 - Communitry Development	3245324 - Lease Revenue	0	0	-208,000	0	0	208,000	Removed as budgeted incorrectly in GL chart.
GL	415 - Development Services	7405765 - Sundry Reimbursements	0	0	-500	0	0	500	Originally budgeted for insurance, now reallocated to natural account 5789, with revenue updated to reflect year-to-date actuals.
OP	106 - Organisational Capability and Performance	0005 - Leadership Capability Development and Coaching	-63,491	0	0	0	0	-63,491	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	496 - Parks and Environment	0025 - Veldt Grass Control Program	-62,846	0	0	0	0	-62,846	Transfer budget in line with organisation restructure and operational duties.
OP	472 - Sustainability	0027 - Midge Program	-8,000	0	0	0	0	-8,000	No further expenditure is anticipated in this period.
OP	472 - Sustainability	0031 - Erosion Control Material	-10,500	0	0	0	0	-10,500	No further expenditure is anticipated in this period.
OP	472 - Sustainability	0035 - Contract Contributions	-20,546	0	0	0	0	-20,546	No further expenditure is anticipated in this period.
OP	496 - Parks and Environment	0036 - Clementine Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	0037 - Natural area fire management	39,501	0	0	0	0	39,501	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	0039 - Powerline easement Bartram/Baler	12,000	0	0	0	0	12,000	Transfer budget to support unexpected increase in operational costs within Service Unit.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	496 - Parks and Environment	0041 - Bindjar Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	0042 - Aquamarine Reserve	-4,001	0	0	0	0	-4,001	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	0048 - Yandi Park - Env	1,200	0	0	0	0	1,200	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	519 - Advocacy and Public Policy	0052 - Sister Cities and International Arrangements	-31,746	0	0	0	0	-31,746	Project delivery is now expected in the 2026/27 financial year.
OP	573 - Parks and Environment	0063 - Radiata Playground	-3,660	0	0	0	0	-3,660	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	0083 - Azure Tce	-2,000	0	0	0	0	-2,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	854 - Traffic and Major Projects	0097 - Transport planning reports and studies	100,000	0	0	0	0	100,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	854 - Traffic and Major Projects	0098 - Roadworks constructions – review and reports	70,000	0	0	0	0	70,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	854 - Traffic and Major Projects	4004 - Cycling network – studies and plans	-70,000	0	5,000	0	0	-75,000	Adjusted to reflect year-to-date actual revenue.
OP	791 - Infrastructure Assets	6095 - NAVAL BASE TOILETS South Block	701	0	165	0	0	536	Revenue updated to reflect year-to-date actuals.
OP	556 - Recreation Services	4114 - Clubroom Upgrade Beeliar Reserve	14,960	0	0	0	0	14,960	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	556 - Recreation Services	4115 - Clubroom Upgrade Tempest Park, Coolbellup	17,300	0	0	0	0	17,300	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	573 - Parks and Environment	7328 - Murdoch Chase Estate Parklands	0	0	597	0	0	-597	Revenue updated to reflect year-to-date actuals.
OP	583 - Infrastructure Assets	4846 - Harvest Lakes Community Centre AMP planning OP	-11,800	0	0	0	0	-11,800	Budget adjustments made to align forecasts with current trends.
OP	126 - Information Technology and Customer	4872 - GIS Systems migration to hosted cloud	-25,000	0	0	0	0	-25,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	153 - Procurement and Contracts Services	4879 - Contract Conditions Review (part 2)	5,000	0	0	0	0	5,000	Budget increased to meet identified operational requirements.
OP	556 - Recreation Services	4887 - Treeby East Capital Works Contribution	-93,000	0	0	0	0	-93,000	Funds are proposed to be transferred to reserve in line with Council policy.
OP	236 - Community Services	4893 - Baby Makes 3 - Family and Domestic Violence Primary Prev	22,628	0	22,628	0	0	0	Adjusted to match current year expenditure, aligned to the total expected expenditure for the year and offset by corresponding grant income.
OP	628 - Library Place and Culture	4898 - Arts and Culture Activation Fund	0	0	-2,241	0	0	2,241	No additional programming due to budget constraints. Includes ticket sales from Makuru in June reflecting recognition of YTD actual revenue. On track to be fully expended by the end of the financial year.
OP	474 - Property Services	4909 - Lease- 11 Quarimor Rd Bibra Lake	0	0	-30,000	0	0	30,000	Works have been deferred due to coordination with related projects.
OP	234 - Community Services	4924 - IHC Superannuation Liability	41,483	0	0	0	0	41,483	Budget amendment reflects an accounting realignment identified.
OP	581 - Infrastructure Assets	4947 - Frankland Community Centre	6,174	0	0	0	0	6,174	Budget amendment reflects an accounting realignment identified.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	581 - Infrastructure Assets	4948 - Treeby Community Centre	-2,978	0	0	0	0	-2,978	Budget amendment reflects an accounting realignment identified.
OP	496 - Parks and Environment	4949 - Santorini Park	500	0	0	0	0	500	Transfer budget in line with organisation restructure and operational duties.
OP	496 - Parks and Environment	4950 - Corsia Reserve (Vivente)	-1,001	0	0	0	0	-1,001	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	4951 - Shoreline Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	4952 - Cooper Rd Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	573 - Parks and Environment	4969 - Bindjar North (804L Preston Dve)	0	0	0	11,291	0	-11,291	Recognition of unspent FY24/25 grant funding.
OP	327 - Community Development	4976 - XLR8 Motocross	-5,000	0	0	0	0	-5,000	Budget amended to correct the original allocation.
OP	556 - Recreation Services	4988 - Port Coogee Centre Fit Out Design	-112,510	0	0	-112,510	0	0	Budget amended to correct the original allocation.
OP	791 - Infrastructure Assets	4995 - Rugby Storage	0	0	0	0	0	0	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	741 - Development Services	4996 - Outstanding Works Bonds	0	0	12,100	0	0	-12,100	Revenue updated to reflect year-to-date actuals.
OP	474 - Property Services	5003 - Lease-Tele Tower-Reserve 54257	0	0	510	0	0	-510	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	474 - Property Services	5005 - Licence of portion 11 Quarimor Road Parking of 7 mini buses	0	0	788	0	0	-788	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	550 - Infrastructure Assets	5997 - Omeo Port Coogee Toilet Block	31,650	0	0	0	0	31,650	Budget increased to meet identified operational requirements.
OP	791 - Infrastructure Assets	6003 - Council Administration Offices - Building	19,003	0	0	0	0	19,003	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6005 - Cockburn Youth Centre	-4,814	0	0	0	0	-4,814	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6008 - WA Wildlife Hospital	2,875	0	0	0	0	2,875	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6010 - Emergency Svcs Bldg (South Coogee VBFB 50%)	458	0	0	0	0	458	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6011 - Jandakot VBFB Shed	16,587	0	0	0	0	16,587	Budget amendment reflects an accounting realignment.
OP	791 - Infrastructure Assets	6013 - Emergency Services Bldg (SES 50%)	2,561	0	0	0	0	2,561	Budget amendment reflects an accounting realignment.
OP	791 - Infrastructure Assets	6017 - South Lake Clinic	1,374	0	0	0	0	1,374	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6018 - Atwell Child Health Clinic	0	0	19,500	0	0	-19,500	Revenue updated to reflect year-to-date actuals.
OP	791 - Infrastructure Assets	6020 - Santich Park Playfactory	458	0	0	0	0	458	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6023 - Pineview Kindergarten	2,103	0	0	0	0	2,103	Council Bin Facility Recharge FY2026

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	791 - Infrastructure Assets	6025 - Coolbellup Community Hub	2,561	0	0	0	0	2,561	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6030 - Senior Citizens Centre – Hamilton Hill	4,416	0	0	0	0	4,416	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6032 - DWELLING - 83 HAMILTON ROAD	916	0	0	0	0	916	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6035 - Manning reserve house	458	0	0	0	0	458	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6037 - Jean Willis – Main Admin	2,103	0	0	0	0	2,103	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6039 - Atwell Community Centre	1,617	0	0	0	0	1,617	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6048 - Sth Coogee Agricultural Hall	2,300	0	0	0	0	2,300	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6050 - Memorial Hall	1,026	0	0	0	0	1,026	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6052 - Bibra Lake Community Centre	916	0	0	0	0	916	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6054 - Banjup Community Hall	701	0	0	0	0	701	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6056 - OLD JANDAKOT PRIMARY SCHOOL;;PORTUGUESE CULTURAL CLUB	701	0	0	0	0	701	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6058 - Southwell Community Centre	1,374	0	0	0	0	1,374	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6060 - Cockburn Seniors Centre	11,500	0	0	0	0	11,500	Budget amendment reflects an accounting realignment identified.
OP	550 - Infrastructure Assets	6062 - Coogee Beach Toilets	1,187	0	0	0	0	1,187	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6072 - SPEARWOOD LIBRARY	916	0	0	0	0	916	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6078 - 15 Kent st (Sheds)	-3,850	0	0	0	0	-3,850	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	791 - Infrastructure Assets	6085 - Manning Park Music Shell	1,455	0	0	0	0	1,455	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6087 - Azelia Ley Homestead	4,674	0	0	0	0	4,674	Emergency works required to maintain asset functionality.
OP	791 - Infrastructure Assets	6089 - Operations Centre - Administration Office	4,580	0	0	0	0	4,580	Council Bin Facility Recharge FY2026
OP	606 - Library Place and Culture	9995 - Library Grants Minor	1,654	0	650	1,654	0	-650	Recognition of unspent grant funding from 24/25.
OP	791 - Infrastructure Assets	6097 - HARVEST LAKES COMMUNITY CENTRE	1,026	0	0	0	0	1,026	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6158 - Yangebup Family Centre	2,075	0	0	0	0	2,075	Council Bin Facility Recharge FY2026
OP	791 - Infrastructure Assets	6186 - SUCCESS RECREATIONAL FACILITY	4,690	0	0	0	0	4,690	Council Bin Facility Recharge FY2026

	MIDYEAR BUDGET REVIEW 2025-26		EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	791 - Infrastructure Assets	6187 - Aubin Grove Community Facility	2,533	0	0	0	0	2,533	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	6190 - Botany Park Change rooms	1,402	0	0	0	0	1,402	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	6193 - Coogee Beach SLC	22,275	0	0	0	0	22,275	Emergency works required to maintain asset functionality.
OP	486 - Waste and Fleet Services	6211 - Henderson Landfill Meeting Room	30,000	0	0	0	0	30,000	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6221 - Malabar Reserve - BMX Toilet Block	24,726	0	0	0	0	24,726	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6240 - New Success Library & Common Areas	-9,115	0	0	0	0	-9,115	Budget amendment reflects an accounting realignment identified.
OP	791 - Infrastructure Assets	6241 - ClubHouse Coogee Beach.	0	0	0	0	0	0	Budget amendment reflects an accounting realignment identified.
OP	837 - Recreation Services	6254 - Port Coogee Marina Pens	5,851	0	0	0	0	5,851	Budget increased to meet identified operational requirements.
OP	837 - Recreation Services	6255 - Port Coogee Marina External & Marina Walkways	30,000	0	0	0	0	30,000	Budget increased to meet identified operational requirements.
OP	791 - Infrastructure Assets	6256 - Port Coogee Marina Services Building	1,430	0	0	0	0	1,430	Council Bin Facility Recharge FY2026
OP	837 - Recreation Services	6258 - Port Coogee Marina Periodic Maintenance	-30,000	0	0	0	0	-30,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	791 - Infrastructure Assets	6264 - New Operation Centre at depot	47,110	0	0	0	0	47,110	Emergency works required to maintain asset functionality.
OP	791 - Infrastructure Assets	6269 - Yangebup Child Health Clinic	0	0	6,500	0	0	-6,500	Revenue updated to reflect year-to-date actuals.
OP	876 - Property Services	6270 - Royalty Income – 1712 Russell Rd	0	0	26,130	0	0	-26,130	Revenue updated to reflect year-to-date actuals.
OP	106 - Organisational Capability and Performance	6278 - Innovation Framework and Resourcing	-42,000	0	0	0	0	-42,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	166 - Rangers and Community Safety	6284 - Upgrade to Enclosed Dog Parks	52,000	0	0	0	0	52,000	Additional funding required to support the completion of the Radonich Dog Park Project.
OP	173 - Rangers and Community Safety	6287 - Aboriginal Ranger Traineeship Programme	0	0	230	0	0	-230	Revenue and expenditure updated to reflect year-to-date actuals.
OP	163 - Rangers and Community Safety	8280 - Emergency Event Bush Fire	0	0	1,000	0	0	-1,000	Emergency based budget.
OP	556 - Recreation Services	6319 - Minor Sports Ground Upgrades Planning	-5,000	0	0	0	0	-5,000	Revenue and expenditure updated to reflect year-to-date actuals.
OP	651 - Parks and Environment	6320 - Hamilton Hill 115	-20,000	0	0	0	0	-20,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	6321 - Kara Streetscapes	0	0	8,238	0	0	-8,238	Revenue updated to reflect year-to-date actuals.
OP	496 - Parks and Environment	6330 - Gadd Reserve	800	0	0	0	0	800	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	6331 - Aquatic Weed Control	-40,000	0	0	0	0	-40,000	Transfer budget to support unexpected increase in operational costs within Service Unit.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	126 - Information Technology and Customer	6356 - Cyber - Vulnerability Management	100,000	0	0	0	0	100,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	6358 - Bushland Reserves - Mulch	-10,000	0	0	0	0	-10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	6361 - Yellowtail Reserve	-10,000	0	0	0	0	-10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	4024 - Honeymyrtle drain	0	0	1,466	0	0	-1,466	Revenue updated to reflect year-to-date actuals.
OP	550 - Infrastructure Assets	6364 - Frank Usher Park facilities maintenance	5,615	0	0	0	0	5,615	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	6368 - Streetscape Plants & Shrubs	-50,000	0	0	0	0	-50,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	6370 - Verge Entry Statements	-285,000	0	0	0	0	-285,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	106 - Organisational Capability and Performance	6372 - Employee Study Assistance	0	0	3,495	0	0	-3,495	Revenue and expenditure updated to reflect year-to-date actuals.
OP	310 - Library Place and Culture	6375 - RWAHS Conference	0	0	0	0	0	0	Budget adjustments made to align forecasts with current trends.
OP	651 - Parks and Environment	6377 - 414 Mulching Russel Verge adjacent Swallowtail Ave	-70,064	0	0	-70,064	0	0	Project complete. Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	6378 - 308 Streetscapes Minor Road Improvements	-96,842	0	0	0	0	-96,842	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	6379 - 278 Streetscapes Major Road Improvements	-119,738	0	0	0	0	-119,738	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	474 - Property Services	6816 - Lease-Spanish Club	0	0	122	0	0	-122	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	791 - Infrastructure Assets	9069 - WALLY HAGAN BASKETBALL STADIUM	0	0	2,764	0	0	-2,764	Revenue updated to reflect year-to-date actuals.
OP	570 - Parks and Environment	7008 - Southwell Comm.Centre	915	0	0	0	0	915	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	570 - Parks and Environment	7011 - Azelia Ley Grounds	915	0	0	0	0	915	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	570 - Parks and Environment	7015 - Dalmatinac Park	915	0	0	0	0	915	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	573 - Parks and Environment	7529 - Dimago Park	0	0	4,950	0	0	-4,950	Revenue updated to reflect year-to-date actuals.
OP	651 - Parks and Environment	7037 - Windemere Cct	-10,000	0	0	0	0	-10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7044 - Firebreak Maintenance	-12,475	0	0	0	0	-12,475	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	563 - Parks and Environment	7203 - Beale	2,000	0	0	0	0	2,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	156 - Economic Development	7999 - Business Engagement	0	0	5,839	0	0	-5,839	Recognition of YTD actual revenue. recognition of YTD actual revenue.
OP	651 - Parks and Environment	7706 - Cockburn Central West Streetscapes	0	0	6,179	0	0	-6,179	Recognition of year-to-date actual revenue.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	563 - Parks and Environment	7212 - Goodchild	5,500	0	0	0	0	5,500	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	563 - Parks and Environment	7218 - Edwardes	8,000	0	0	0	0	8,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	563 - Parks and Environment	7219 - Santich	9,000	0	0	0	0	9,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
GL	321 - Recreation Services	6485700 - Contributions, Donations & Reimbursement	0	0	6,904	0	0	-6,904	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	651 - Parks and Environment	6362 - New Street Tree	170,525	0	8,148	0	0	162,377	Revenue updated to reflect year-to-date actuals.
OP	474 - Property Services	9567 - Youth Centre Lease Revenue Health Department	0	0	8,203	0	0	-8,203	Revenue updated to reflect year-to-date actuals.
OP	563 - Parks and Environment	7225 - Aubin Grove Oval	15,000	0	0	0	0	15,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	163 - Rangers and Community Safety	4130 - Bush Fire Hazard Management – Gazetted Area's	0	0	11,064	0	0	-11,064	Revenue updated to reflect year-to-date actuals.
GL	131 - Governance and Council Support	1125765 - Sundry Reimbursements	0	0	13,485	0	0	-13,485	Removed as budgeted incorrectly in GL chart.
OP	651 - Parks and Environment	7437 - Phoenix Road Stock to Rockingham	-30,000	0	0	0	0	-30,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	570 - Parks and Environment	7439 - Coolbellup Community / Library	915	0	0	0	0	915	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7523 - Streetscape Hammond Park	-12,000	0	0	0	0	-12,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7524 - Streetscape Jandakot	-10,000	0	0	0	0	-10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7525 - Streetscape Munster	-10,000	0	0	0	0	-10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7526 - Streetscape Northlake	-10,000	0	0	0	0	-10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	563 - Parks and Environment	6295 - Treeby Oval	18,000	0	19,500	0	0	-1,500	Emergency based budget.
OP	651 - Parks and Environment	7601 - Street Trees	859,670	0	0	0	0	859,670	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7605 - Weed Control Caltrop	-6,000	0	0	0	0	-6,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7606 - Streetscapes Atwell Estate	-62,000	0	0	0	0	-62,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7608 - Streetscapes Coolbellup	-5,000	0	0	0	0	-5,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7613 - Streetscapes Success	-30,000	0	0	0	0	-30,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7620 - Streetscapes Atwell Waters Estate	-30,000	0	0	0	0	-30,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7622 - Streetscapes Harvest Lakes Estate	-10,000	0	0	0	0	-10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	651 - Parks and Environment	7624 - Streetscapes The Sanctuary Estate	-11,000	0	0	0	0	-11,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7628 - Streetscapes Yangebup	-10,000	0	0	0	0	-10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7629 - Streetscapes Coogee	-12,000	0	0	0	0	-12,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7630 - Streetscapes Leeming	-52,000	0	0	0	0	-52,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7631 - Streetscapes South Lakes	-32,000	0	0	0	0	-32,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7632 - Streetscapes Spearwood	-12,000	0	0	0	0	-12,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7633 - Streetscapes Hamilton Hill	-12,000	0	0	0	0	-12,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7634 - Streetscapes Beeliar	-32,000	0	0	0	0	-32,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7635 - Streetscapes Bibra Lake	-30,000	0	0	0	0	-30,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7638 - Streetscapes Dobro Dosli	-5,000	0	0	0	0	-5,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7662 - Streetscapes North Coogee	-5,000	0	0	0	0	-5,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	563 - Parks and Environment	7022 - Harmony Primary School Oval	0	0	19,500	0	0	-19,500	Revenue updated to reflect year-to-date actuals.
OP	573 - Parks and Environment	7715 - Bibra Lake Adventure Playground Operational Maintenance	0	0	0	0	0	0	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	651 - Parks and Environment	7842 - Treeby Streetscapes	-50,000	0	0	0	0	-50,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	7844 - Chaplin Park	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	494 - Sustainability	7852 - Beach Bin Litter Collection	-30,000	0	0	0	0	-30,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	421 - Community Services	7968 - Seniors Reference Group	-3,015	0	0	0	0	-3,015	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	563 - Parks and Environment	7205 - Len Packham	11,000	0	19,500	0	0	-8,500	Recognition of YTD actual revenue. recognition of YTD actual revenue.
OP	496 - Parks and Environment	8017 - Apara Reserve	-3,000	0	0	0	0	-3,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8053 - Frankland Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8062 - Lake Coogee Reserve	-2,000	0	0	0	0	-2,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8065 - Dennis de Young	2,000	0	0	0	0	2,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8071 - Bosworth Reserve	6,000	0	0	0	0	6,000	Transfer budget to support unexpected increase in operational costs within Service Unit.

MIDYEAR BUDGET REVIEW 2025-26			EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	496 - Parks and Environment	8072 - Kramer Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8077 - Rose Shanks Reserve	4,000	0	0	0	0	4,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8079 - Holdsworth Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8083 - Cocos Park Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8090 - Little Rush Lake Reserve	19,000	0	0	0	0	19,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8104 - Bibra Lake Reserve	13,000	0	0	0	0	13,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8105 - C.Y. O'Connor Reserve	13,500	0	0	0	0	13,500	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8108 - Manning Park Enviro	-4,000	0	0	0	0	-4,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8113 - Yangebup Lake Reserve	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	472 - Sustainability	8125 - Condition Mapping - Consultancy	8,000	0	0	0	0	8,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8132 - Banksia Eucalypt Woodland Reserve South	18,000	0	0	0	0	18,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8133 - Karda Park – Bushland	-1,327	0	0	0	0	-1,327	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	854 - Traffic and Major Projects	8188 - Travelsmart/Active Smart	755	0	0	0	0	755	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	876 - Property Services	8190 - Land Acquisition/Disposal Cost	-19,000	0	605	0	0	-19,605	Revenue updated to reflect year-to-date actuals.
OP	482 - Waste and Fleet Services	8203 - Street, Park and Basement Collections	-20,000	0	0	0	0	-20,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	482 - Waste and Fleet Services	8204 - Collection of MSW Bins	-20,000	0	3,324	0	0	-23,324	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	482 - Waste and Fleet Services	8209 - Aerosol Bin Disposal Bins Collection	10,000	0	0	0	0	10,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	482 - Waste and Fleet Services	8210 - Trailer Passes - RRRC Greenwaste	-7,000	0	0	0	0	-7,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	486 - Waste and Fleet Services	8223 - E-Waste Recycling Program	-5,000	0	0	0	0	-5,000	Additonal funding requested.
OP	494 - Sustainability	8235 - Water Campaign Projects including Waterwise Garden Demonstra	0	0	5,000	0	0	-5,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	421 - Community Services	8247 - Fundraising - Senior Centre	44,930	0	0	44,930	0	0	Unspent restricted funding and fundraising monies from FY24/25 carried forward, with FY26 budget aligned to ongoing fundraising activities and closing balance.
OP	494 - Sustainability	8259 - Waste Education & Promotion	-18,883	0	700	0	0	-19,583	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	482 - Waste and Fleet Services	8270 - Community Waste Bin Cleaning	-5,000	0	0	0	0	-5,000	Expenditure is tracking below budget and is not expected to be fully utilised.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	563 - Parks and Environment	7220 - Nicholson	4,500	0	19,500	0	0	-15,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	421 - Community Services	8286 - Health Life Style Expo for Over 55s	-185	0	0	0	0	-185	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	421 - Community Services	8287 - Strengthening relationships	-1,318	0	0	0	0	-1,318	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	486 - Waste and Fleet Services	8289 - Post Closure Management Cells 1-3	-20,000	0	0	0	0	-20,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	486 - Waste and Fleet Services	8304 - Henderson Landfill Site Operations	-17,500	0	0	0	0	-17,500	Budget amendment reflects an accounting realignment identified.
OP	496 - Parks and Environment	8320 - Skaife Reserve	-500	0	0	0	0	-500	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	411 - Community Services	8324 - Private Fee Income	183,886	0	4,255	179,631	0	0	Unspent FY24/25 grant funding and YTD actual revenue recognised; budget reflects expected costs.
OP	652 - Infrastructure Assets	8512 - Road Maintenance	0	0	706,859	0	0	-706,859	Grant revenue recognised in accordance with funding conditions.
OP	760 - Infrastructure Services	8515 - Private Works Minor	0	0	1,068	0	0	-1,068	Revenue updated to reflect year-to-date actuals.
OP	496 - Parks and Environment	8582 - Bolderwood (South Lake) Reserves	-500	0	0	0	0	-500	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	494 - Sustainability	8591 - Bin Contamination Reduction	-87,964	0	0	0	0	-87,964	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	609 - Recreation Services	8817 - Cockburn ARC Building Maintenance	-19,395	0	0	0	0	-19,395	Budget amendment reflects an accounting realignment identified.
OP	628 - Library Place and Culture	8854 - Festival of Laughs	4,982	0	0	0	0	4,982	Additonal funding requested.
OP	628 - Library Place and Culture	8855 - Seniors Social Evening 1	-2,500	0	0	0	0	-2,500	Additonal funding requested.
OP	496 - Parks and Environment	8864 - Jubilee Park	-500	0	0	0	0	-500	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8868 - Twin Bartram Swamps	1,673	0	0	0	0	1,673	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	134 - Business and Spatial Systems	8905 - Techone Ci Anywhere/SaaS	-100,000	0	0	-100,000	0	0	Uncommitted funds are recommended to be returned.
OP	499 - Sustainability	8906 - Roe 8 – Rehabilitation	-35,494	0	0	0	0	-35,494	Revenue updated to reflect year-to-date actuals.
OP	499 - Sustainability	8907 - Roe8 – Planned	0	0	0	0	0	0	Budget adjustments made to align forecasts with current trends.
OP	499 - Sustainability	8908 - Roe 8 – Reactive	0	0	0	0	0	0	Budget adjustments made to align forecasts with current trends.
OP	327 - Community Development	8934 - RYDE Youth Driving program	0	0	191	0	0	-191	Revenue updated to reflect year-to-date actuals. Program scheduled to recommence late February 2026.
OP	421 - Community Services	8935 - Feasibility and satellite seniors programs	12,000	0	4,625	0	0	7,375	Revenue updated to reflect year-to-date actuals.
OP	651 - Parks and Environment	8957 - Citywide Street Tree Audit	16,974	0	0	0	0	16,974	Transfer budget to support unexpected increase in operational costs within Service Unit.

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Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	496 - Parks and Environment	8960 - Parko Park	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	496 - Parks and Environment	8961 - Genoa Park	-1,000	0	0	0	0	-1,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	411 - Community Services	8969 - HACC program Services	0	0	-4,294	806	0	3,488	Recognition of unspent grant funding from 24/25.
OP	482 - Waste and Fleet Services	8991 - Illegal Dumping	40,000	0	0	0	0	40,000	Budget increased due to increased operational demand.
OP	126 - Information Technology and Customer	9040 - Leasing Servers	-280,000	0	0	0	0	-280,000	Project delivery is now expected in the 2026/27 financial year.
OP	201 - Health and Building Services	9050 - Contaminated Sites Investigation (Council Owned Sites)	-200,000	0	0	-200,000	0	0	Expenditure is not expected to be incurred this financial year.
OP	106 - Organisational Capability and Performance	9062 - New Corporate Traineeship Scheme	47,040	0	0	0	0	47,040	Budget increased due to increased operational demand.
OP	141 - People Experience	9065 - Paid Parental Leave	150,000	0	70,000	0	0	80,000	Budget increased due to increased operational demand.
OP	563 - Parks and Environment	7221 - Beeliar Park	13,000	0	19,500	0	0	-6,500	Revenue updated to reflect year-to-date actuals.
OP	141 - People Experience	9142 - Jury Duty	5,000	0	0	0	0	5,000	Budget increased due to higher than anticipated demand.
OP	132 - Information Management	9156 - Retention/Disposal	-1,500	0	0	0	0	-1,500	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	332 - Community Services	9164 - Celebrate Ability Event	0	0	1,000	0	0	-1,000	Revenue updated to reflect year-to-date actuals.
OP	626 - Library Place and Culture	9221 - Museum program & activities	-2,278	0	0	0	0	-2,278	On track to be fully expended by the end of the financial year.
OP	324 - Community Development	9233 - Cockburn Youth Centre - Hired Staff Salaries	16,390	0	12,297	0	0	4,093	Updated to reflect year-to-date actuals.
OP	556 - Recreation Services	9257 - Club Development	5,000	0	0	0	0	5,000	Budget increased due to increased operational demand.
OP	556 - Recreation Services	9390 - BMX & Skatepark Maintenance	-14,400	0	0	0	0	-14,400	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	330 - Community Services	9407 - Mobile Activities Van	0	0	0	0	0	0	Budget adjustments made to align forecasts with current trends.
OP	563 - Parks and Environment	7226 - Success Reserve	0	0	19,500	0	0	-19,500	Revenue updated to reflect year-to-date actuals.
OP	482 - Waste and Fleet Services	9552 - Verge Greenwaste Collections	35,000	0	0	0	0	35,000	Budget increased due to increased operational demand.
OP	482 - Waste and Fleet Services	9556 - Entry Fee For Recyclables	-600,000	0	0	0	0	-600,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	563 - Parks and Environment	7209 - Atwell Playing Fields	18,500	0	48,750	0	0	-30,250	Recognition of year-to-date actual revenue.

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OP	472 - Sustainability	9576 - Coastwest Grant CYO Connor 2020	0	0	21,709	0	0	-21,709	Revenue updated to reflect year-to-date actuals.
OP	142 - Library Place and Culture	9633 - Council Meeting Security Patrols of C/Pa	-15,000	0	0	0	0	-15,000	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	626 - Library Place and Culture	9704 - Hiroshima Day/Harmony Week	-5,000	0	0	0	0	-5,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	141 - People Experience	9708 - Staff Wellness Program - ARC Memberships	10,000	0	0	0	0	10,000	Budget increased due to higher than anticipated demand.
OP	158 - Organisational Capability and Performance	9714 - Business Plan Expenses	-40,000	0	0	0	0	-40,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	106 - Organisational Capability and Performance	9718 - Hearts and Minds	-12,000	0	0	0	0	-12,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	482 - Waste and Fleet Services	9730 - Commercial Food Waste Collection	15,000	0	0	0	0	15,000	Budget increased due to increased operational demand.
OP	142 - Library Place and Culture	9751 - Annual Civic Dinner	-3,000	0	0	0	0	-3,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	157 - People Experience	9764 - Alcohol & Drug Screening	20,000	0	0	0	0	20,000	Budget increased due to increased operational demand.
OP	141 - People Experience	9777 - Staff Recruitment Exp	46,111	0	0	0	0	46,111	Budget increased due to increased operational demand.
OP	106 - Organisational Capability and Performance	9795 - Customer Service Awards	-3,000	0	0	0	0	-3,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	201 - Health and Building Services	9851 - Clean-Up Activities	-25,000	0	0	0	0	-25,000	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	106 - Organisational Capability and Performance	9855 - Employee Engagement Surveys	-4,589	0	0	0	0	-4,589	Expenditure is tracking below budget and is not expected to be fully utilised.
OP	854 - Traffic and Major Projects	9881 - Traffic Surveys / Consultancy	10,025	0	0	0	0	10,025	Transfer budget to support unexpected increase in operational costs within Service Unit.
OP	550 - Infrastructure Assets	9883 - Manning Reserve Toilets North	12,500	0	0	0	0	12,500	Emergency install of transportable toilet
OP	581 - Infrastructure Assets	9908 - Edwardes Park Clubrooms	916	0	0	0	0	916	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	9911 - Davilak Changerooms	1,374	0	0	0	0	1,374	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	9916 - Enright Changerooms	1,187	0	0	0	0	1,187	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	9918 - Bakers Square Changerooms	701	0	682	0	0	19	Updated to reflect year-to-date actuals.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
OP	581 - Infrastructure Assets	9919 - Goodchild Park Changerooms	2,318	0	0	0	0	2,318	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	9921 - Santich Park Changerooms	916	0	0	0	0	916	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	9922 - Beale Park Clubrooms	1,402	0	0	0	0	1,402	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	9924 - Nicholson Reserve Changerooms	458	0	0	0	0	458	Council Bin Facility Recharge FY2026
OP	581 - Infrastructure Assets	9925 - Atwell Reserve Changerooms	4,351	0	0	0	0	4,351	Council Bin Facility Recharge FY2026
OP	201 - Health and Building Services	9945 - ECU Research Pilot Project	0	0	0	508	0	-508	Recognition of unspent grant funding from 24/25.
OP	563 - Parks and Environment	7223 - Lakelands	2,450	0	48,750	0	0	-46,300	Revenue updated to reflect year-to-date actuals.
OP	511 - Parks and Environment	NEW - Parks Soft Projects	2,514,640	0	0	2,514,640	0	0	Parks Soft costs transferred from capital projects to operational.
CW	567 - Recreation Services	1117 - Anning Park Verge improvements	-59,000	0	0	-59,000	0	0	Park soft costs transferred to operational budgets.
CW	567 - Recreation Services	1133 - Len Packham Meeting room convert to storage	-10,000	0	0	-10,000	0	0	Works have been deferred due to coordination with related projects.
CW	567 - Recreation Services	1134 - Len Packham Turf rectification works	-59,000	0	0	-59,000	0	0	Park soft costs transferred to operational budgets.
CW	567 - Recreation Services	1143 - Treeby East Oval	-109,740	0	0	-109,740	0	0	Park soft costs transferred to operational budgets.
CW	575 - Parks and Environment	1167 - ALLENDALE PARK PLAYGROUND FENCE	-3,170	0	0	-3,170	0	0	Uncommitted funds are recommended to be returned.
CW	497 - Parks and Environment	1170 - BEELIAR BOARDWALK RENEWAL	-232,648	0	0	-232,648	0	0	Works have been deferred due to coordination with related projects.
CW	575 - Parks and Environment	1174 - COCKBURN CENTRAL YOUTH CENTRE RUBBER RENEWAL	-3,074	0	0	-3,074	0	0	Uncommitted funds are recommended to be returned.
CW	575 - Parks and Environment	1177 - COOLBELLUP LIBRARY INTERNAL SHELTER STRUCTURE REPAIRS	-14,505	0	0	-14,505	0	0	Funding returned - Community Services reviewing building.
CW	575 - Parks and Environment	1178 - COOLBELLUP LIBRARY INTERNAL SOFTFALL & PLAYGROUND RENEWAL	-115,801	0	0	-115,801	0	0	Funding returned - Community Services reviewing building.
CW	575 - Parks and Environment	1189 - HYDROZONING IRRIGATION IN SUCCESS	-118,000	0	0	-118,000	0	0	Park soft costs transferred to operational budgets.
CW	575 - Parks and Environment	1198 - MACFAULL PARK OLD PLAYGROUND RENEWAL + RENOVATION	-18,360	0	0	-18,360	0	0	Project rescoped and funds returned following project completion.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
CW	575 - Parks and Environment	1199 - MANNING PARK PLAYGROUND , SHADE SAIL UPGRADE	-2,000,000	0	0	-2,000,000	0	0	Budget amended to match with cashflow projections. Budget will be sort as part of the FY27 budget process.
CW	879 - Property Services	1625 - Sale of Lot 1 Semple Court South Lake	0	164,945	0	0	164,945	0	Funds are proposed to be transferred to reserve in line with Council policy.
CW	580 - Infrastructure Assets	1719 - 001 219 Winterfold Road - AMP	-3,937	0	0	-3,937	0	-0	Project completed, uncommitted funds are recommended to be returned.
CW	580 - Infrastructure Assets	1720 - 002 Aubin Grove Sporting Facility - AMP	-79,436	0	0	-79,436	0	0	Project completed, uncommitted funds are recommended to be returned.
CW	579 - Traffic and Major Projects	1735 - 024 Cockburn ARC harmonic filter installation	-15,070	0	0	-15,070	0	0	Project completed, uncommitted funds are recommended to be returned.
CW	849 - Traffic and Major Projects	1822 - 234 Howson Way Hardstand	-3,368	0	0	-3,368	0	0	Project completed, uncommitted funds are recommended to be returned.
CW	530 - Traffic and Major Projects	3950 - Hammond Road Branch to Bartram	0	0	-42,409	42,409	0	0	Realignment of funding source.
CW	579 - Traffic and Major Projects	4712 - 290 Malabar Park BMX Facility	-122,321	0	0	-122,321	0	0	Project completed, uncommitted funds are recommended to be returned.
CW	579 - Traffic and Major Projects	4716 - 291 Aboriginal Cultural & Visitors Centre	-49,533	0	0	-49,533	0	0	Project scope revised and budget adjusted accordingly.
CW	703 - Traffic and Major Projects	4800 - 294 Rockingham Road Revitalisation	-2,406,335	0	-1,940,623	-465,712	0	0	Budget dereased due to increased operational demand.
CW	703 - Traffic and Major Projects	4952 - 299 Rockingham / Phoenix Road Intersection Upgrade	-1,790,772	0	-1,204,047	-586,725	0	0	Funds returned to reserve pending Council report and possible return to MRWA when requested.
CW	575 - Parks and Environment	6331 - Streetscapes Minor Roads Improvements	-165,200	0	0	-165,200	0	0	Park soft costs transferred to operational budgets.
CW	703 - Traffic and Major Projects	6355 - 311 Edeline Street - Drainage Improvements	52,701	0	-134,811	187,513	0	0	Project completed, uncommitted funds are recommended to be returned.
CW	703 - Traffic and Major Projects	6356 - Hobley Street Drainage improvements	6,299	0	0	6,299	0	0	Project completed, uncommitted funds are recommended to be returned.
CW	580 - Infrastructure Assets	6415 - Davilak Changerooms improvements	-5,130	0	0	-5,130	0	0	Project completed, uncommitted funds are recommended to be returned.
CW	580 - Infrastructure Assets	6417 - Integrated Health Building improvements	-15,747	0	0	-15,747	0	0	Project completed, uncommitted funds are recommended to be returned.
CW	842 - Sustainability	6437 - Port Coogee Revetment Renewals	150,000	0	0	150,000	0	0	Funds inadvertently not carried forward from FY24/25, plus additional funds required for additional landscaping restoration works.
CW	580 - Infrastructure Assets	6548 - CVES HVAC Replacement	-39,300	0	0	-39,300	0	0	Project completed - funds no longer required.
CW	879 - Property Services	6552 - Purchase of Lot 505 Cockburn Road North Coogee	0	0	-9,200,000	9,200,000	0	0	Funding shortfall to be met from the Land Management Reserve.

MIDYEAR BUDGET REVIEW 2025-26			EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
CW	497 - Parks and Environment	6554 - MULCHING PROGRAM	-1,750,000	0	0	-1,750,000	0	0	Park soft costs transferred to operational budgets.
CW	575 - Parks and Environment	6565 - STREETSCAPES MAJOR ROAD IMPROVEMENTS	-200,600	0	0	-200,600	0	0	Park soft costs transferred to operational budgets
CW	575 - Parks and Environment	6571 - YU YANG WALL ART RENEWAL	-13,900	0	0	-13,900	0	0	Return uncommitted.
CW	695 - Infrastructure Assets	6587 - Coogee Beach northern Carpark	-92,053	0	0	-92,053	0	0	Local Roads and Community Infrastructure Program funded.
CW	695 - Infrastructure Assets	6637 - Streetscape upgrade over underground drainage Spearwood Ave	-53,100	0	0	-53,100	0	0	Park soft costs transferred to operational budgets.
CW	580 - Infrastructure Assets	6680 - Manning Reserve House AMP	-79,607	0	0	-79,607	0	0	Activity completed with no further expenditure required.
CW	580 - Infrastructure Assets	6683 - Pine View kindergarten AMP	-101,180	0	0	-101,180	0	0	Remaining funds returned, as the full amount was requested in IPO.
CW	580 - Infrastructure Assets	6686 - South Lake Child Activity Centre AMP	-28,571	0	0	-28,571	0	0	Completed.
CW	580 - Infrastructure Assets	6687 - Wally Hagan Stadium AMP	-27,217	0	0	-27,217	0	0	Completed.
CW	670 - Waste and Fleet Services	7112 - PL112 Parks - Tractor	-100,000	16,000	0	-84,000	0	0	Returned - disposal only, with proceeds from sale transferred to reserves.
CW	670 - Waste and Fleet Services	7119 - Parks Tractor PL119	-100,000	0	0	-83,500	-16,500	0	Delivery expected in FY27.
CW	670 - Waste and Fleet Services	7120 - PL120 Cab Tractor 4WD	-100,000	0	0	-87,000	-13,000	0	Delivery expected in FY27.
CW	670 - Waste and Fleet Services	7122 - PL122 Roads - Skid Steer Loader	-95,000	0	0	-62,000	-33,000	0	Delivery expected in FY27.
CW	670 - Waste and Fleet Services	7163 - PL163 Parks Wide Area Mowing Deck	-30,000	1,000	0	-29,000	0	0	Returned - disposal only, with proceeds from sale transferred to reserves.
CW	950 - Waste and Fleet Services	7251 - PL251 - CVES - Community Emergency Services Manager	-90,000	0	0	-80,500	-9,500	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7262 - PL262 - Parks - Retic	-50,000	0	0	-37,500	-12,500	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7265 - PL265 - Parks - Retic	-50,000	0	0	-37,500	-12,500	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7268 - PL268 Ranger vehicle Supercab	-60,000	0	0	-38,800	-21,200	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7287 - PL287 - Rangers	-60,000	0	0	-38,800	-21,200	0	Delivery expected in FY27.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
CW	670 - Waste and Fleet Services	7329 - PL329 Parks Mowing Trailer - Refurbishment	-50,000	0	0	-48,700	-1,300	0	Delivery expected in FY27.
CW	670 - Waste and Fleet Services	7331 - Trailer Roads Polmac Skid steer Trailer	15,000	0	0	15,000	0	0	Increase reflects supplier cost escalation and end-of-life replacement of current trailer.
CW	670 - Waste and Fleet Services	7459 - PL459 - Skid Steer Trailer 4.5 Tonne	30,000	0	0	30,000	0	0	Increase reflects supplier cost escalation and end-of-life trailer replacement required for skid steer transport.
CW	950 - Waste and Fleet Services	7555 - PL555 - Fire & Emergency Services	-90,000	0	0	-77,500	-12,500	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7600 - PL600 Trade pack to suit PL265	-91,000	0	0	-89,000	-2,000	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7603 - New Canopy to Suit PL 555	-30,000	0	0	-30,000	0	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7626 - PL626 Cage to suit PL268	-60,000	0	0	-59,000	-1,000	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7628 - PL628 Cage to suit PL287	-60,000	0	0	-59,000	-1,000	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7632 - PL632 Trade pack to suit PL262	-50,000	0	0	-49,000	-1,000	0	Delivery expected in FY27.
CW	950 - Waste and Fleet Services	7660 - PL660 Canopy to suit 251	-30,000	0	0	-29,000	-1,000	0	Delivery expected in FY27.
CW	670 - Waste and Fleet Services	7718 - PL 718 Hino 500 Series	-240,000	0	0	-145,000	-95,000	0	Delivery expected in FY27.
CW	670 - Waste and Fleet Services	7723 - PL723 Roads Crew Cab	-120,000	0	0	-83,000	-37,000	0	Delivery expected in FY27.
CW	670 - Waste and Fleet Services	7724 - PL724 Roads Crew Cab	-120,000	0	0	-83,000	-37,000	0	Delivery expected in FY27.
CW	670 - Waste and Fleet Services	7749 - Truck Rubbish Waste 22m3	-542,356	0	0	-477,356	-65,000	0	Budget increased due to increase in supply costs
CW	670 - Waste and Fleet Services	7750 - Inter2350E Compactor Waste Collection	-542,356	0	0	-477,356	-65,000	0	Delivery expected in FY27
CW	670 - Waste and Fleet Services	7752 - Truck Rubbish Waste 22m3	-542,356	0	0	-477,356	-65,000	0	Delivery expected in FY27
CW	670 - Waste and Fleet Services	7762 - NEW – PL762 – Waste – Side Load Waste Truck	150,000	0	0	150,000	0	0	Adjusted in response to significant supplier price increases in the last 12 months.
CW	681 - Infrastructure Assets	9046 - 466 Jubilee Park raise section of path repeatedly flooded	10,992	0	0	10,992	0	0	Project now complete, with remaining funds returned as no longer required.
CW	681 - Infrastructure Assets	9064 - 484 Cordelia Ave Sebastian to Tait	-2,511	0	0	-2,511	0	0	Project now complete, with remaining funds returned as no longer required.

		MIDYEAR BUDGET REVIEW 2025-26	EXPENDITURE	Transfer to Reserve	External Funding	Transfer from Reserve	Proceeds from Sale		
Ledger	Service Unit	Project/Account Number (OLD)	(+/-)	(+/-)	(+/-)	(+/-)	(+/-)	Muni Impact (+ Def/-Surp)	MANAGEMENT COMMENTS
CW	694 - Infrastructure Assets	9088 - 453 SOLOMON ROAD Dollier to Monash	-7,857	0	0	-7,857	0	0	Project now complete, with remaining funds returned as no longer required.
CW	849 - Traffic and Major Projects	9110 - 368 CLASSON PARK IRRIGATION ASSET RENEWAL	-9,049	0	0	-9,049	0	0	Project now complete, with remaining funds returned as no longer required.
CW	849 - Traffic and Major Projects	9119 - 389 LUCETIA PARK SHADESAIL NEW	48,546	0	0	48,546	0	0	Additional funds required for design and construction changes to shade sail structure and project management costs.
CW	849 - Traffic and Major Projects	9121 - 394 KURRAJONG PARK NEW SHELTER, BBQ, LIGHTING	24,584	0	0	24,584	0	0	Additional budget required due to revised shelter location resulted in extension to electrical run along with remediation works.
CW	579 - Traffic and Major Projects	9140 - 516 ARC HVAC Ducting	-230,359	0	0	-230,359	0	0	Consolidate and return.
CW	702 - Traffic and Major Projects	9154 - 532 Suttor Drive/Botany Park - Design Only	-21,161	0	0	-21,161	0	0	Uncommitted funds returned following completion of design.
CW	580 - Infrastructure Assets	9166 - 331 Atwell Reserve Clubrooms AMP	-20,304	0	0	-20,304	0	0	Project now complete, with remaining funds returned as no longer required.
CW	580 - Infrastructure Assets	9201 - Install operable soundproof concertina panelling Cockburn Bo	-38,843	0	0	-38,843	0	0	Remaining funds returned.
GL		Depreciation Expense	687,933	0	0	0	0	687,933	Consolidation of Depreciation Adjustment (Non Cash)
GL		Accumulated Depreciation	-687,933	0	0	0	0	-687,933	Consolidation of Depreciation Adjustment
GL		Amortisation Expense	5,634,408	0	0	0	0	5,634,408	Consolidation of Amortisation Adjustment (Non Cash)
GL		Accumulated Amortisation	-5,634,408	0	0	0	0	-5,634,408	Consolidation of Depreciation Adjustment
			- 10,942,649	190,966	- 12,281,294	2,605,438	- 358,255	- 717,571	
		Transfer to Building Infrastructure Reserve (GL960)		343,276				343,276.00	
			- 10,942,649	534,242	- 12,281,294	2,605,438	- 358,255	- 374,295	

14.2.5 (2026/MINUTE NO 0027) Budget Amendments to the 2025-26 Municipal Budget

Executive Director Corporate and System Services
Author Service Manager Strategic Finance
Attachments 1. Schedule of Budget Amendments - February 2026 ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen

That Council AUTHORISES the amendment of the 2025-26 Municipal Budget as detailed in the attached schedule and summarised below:

Nature	Budget Surplus Impact $
FY26 Amended Budget Deficit	*(74,295)*
Budget amendments proposed:	
Operating expenditure – no impact	0
Capital expenditure – increase	(105,000)
Net Financial Reserves drawdown – increase	105,000
Net budget adjustment – attributed to these changes	NIL
Revised FY26 Budget Deficit	*(74,295)*

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 10/0

Background

Budget variances are reviewed throughout the year. Adjustments are submitted to Council as agenda items or included in the statutory mid-year review per the Local Government Act 1995.

Submission

N/A

Report

Following adoption of the 2025–26 Annual Budget on 19 June 2025, and subsequent amendments approved by Council, further adjustments have been identified within both the operating and capital budgets.

The amendments proposed in this report do not result in any net change to the overall 2025-26 Municipal Budget position. As such, the previously reported deficit of $74,295 remains unchanged.

This report does not impact the overall budget but differs from the Mid-Year Budget Review, which covers updates to existing allocations. Instead, this report focuses on new budget items not previously considered, included in the March OCM agenda. New projects are detailed here, while most changes to current budgets will be handled in the Mid-Year Budget Review.

To ensure transparency, the attached Schedule of Budget Amendments outlines the specific projects and budget items recommended for adjustment. A summary table is also provided, categorising the amendments by both category and type.

Category/Nature		Budget Amendment ($)	Category Sub-Total ($)
Operating Expenditure			
Materials & contracts	-	0	**0**
Capital Expenditure			
FY26 capital program – new capital items	↑	(105,000)	**(105,000)**
Net Reserve Transfers			
FY26 new capital funding	↑	105,000	**105,000**
Net Budget Deficit Impact	**-**		**0**

Strategic Plans/Policy Implications

Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

Subject to adoption of the recommended amendments outlined in this report, the current surplus will remain unchanged with an overall deficit of $74,295.

An Absolute Majority of the Council will be required to amend the 2025-26 Municipal Budget.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

The suggested budget amendments promote responsible financial oversight and adhere to good governance standards. Should these changes not be accepted, there is a moderate chance that errors could appear in the City's budget, potentially affecting both service quality and overall financial results.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

Ordinary Council Meeting - March 2026

DESCRIPTION (SERVICE UNIT)	*CURRENT BUDGET $*	*YTD ACTUAL SPEND $*	EXPENDITURE ADJUSTMENT $	INCOME ADJUSTMENT $	RESERVES ADJUSTMENT $	BUDGET SURPLUS IMPACT $	Budget Adjustment Comments
Opening Budget Surplus						- 74,295	
SU430 - Sustainability [OPNEW - SERG Review - 2025/26]	-	-	10,000		-	10,000 Decrease	New budget required in conjunction with the OCM Report submitted to February OCM, to be funded by a reduction in the budget against OP 8259
SU430 - Sustainability [OP8259 - Waste Education & Promotion]	*200,000*	*65,407*	- 10,000		-	10,000 Increase	Budget reduced to fund the new SERG Review budget as per February OCM Report submission.
SU511 - Parks and Environment [CWNEW - Lithium Battery Charging Cabinet]	-	-	15,000	-	- 15,000	NIL	External battery charging cabinet for charging lithium batteries for power tools and equipment.
SU511 - Parks and Environment [CWNEW - Tree Removal and Perimeter Fencing -	-	-	90,000	-	- 90,000	NIL	Dalmatinac Park - renewal of damaged fencing due to overgrown trees causing significant damage to structural integrity of perimeter fencing. Tree removal included in scope of works. New tree planting to be funded through annual tree planting program
SUBTOTAL			**105,000**	**-**	**- 105,000**	**NIL**	
Closing Budget Surplus						**- 74,295**	

TRANSFER FROM RESERVE	**$**
Open Space Infrastructure Reserve	-90,000
Climate Change Mitigation	-15,000
Sub-Total	**-105,000**
TRANSFER TO RESERVE	**$**
Sub-Total	**0**
Total	**-105,000**

14.2.6 (2026/MINUTE NO 0028) Payments Made from Municipal Fund and Local Procurement Summary - January 2026

Executive	Director Corporate and System Services
Author	Service Manager Strategic Finance
Attachments	1. Payments Listing January 2026 ⇩ 2. Credit Cards by Cardholder January 2026 ⇩ 3. Credit Cards by Category January 2026 ⇩ 4. Store Cards January 2026 ⇩ 5. Fuel Cards January 2026 ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) RECEIVES the list of payments made by the City during the month of January 2026, as attached to the Agenda; and

(2) RECEIVES the lists of transactions paid by credit and other types of purchase cards during the month of January 2026, as attached to the Agenda.

CARRIED 10/0

Background

Council has delegated its power to make payments from the Municipal or Trust Fund to the Chief Executive Officer and other sub-delegates pursuant to delegation 1.2.26 - Payment from Municipal and Trust Funds.

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* requires that a list of accounts paid under this delegation be prepared and presented to Council each month.

Additionally, Regulation 13A requires a list of payments made by employees using credit, debit, or other purchasing cards to be prepared and presented to Council each month.

Submission

N/A

Report

Payments made under delegation in January totalled $18.56 million. All payment amounts reported are inclusive of GST (budgetary impact excludes GST).

The following table provides a summary of payment types with detailed lists included as attachments:

Net EFT payments (suppliers, sundry creditors)	$14,287,302
Payroll payments (two fortnights)	$4,196,839
Corporate credit cards	$51,421
Bank transactional fees (BPay and merchant fees)	$20,384
Total payments for month	**$18,555,946**

The City makes several payment runs each month to ensure suppliers and other payees are paid on a timely basis, particularly local and small businesses.

Attached are two Credit Card Transaction Summaries: one by cardholder position, the other by spend category with details.

The CEOs card recorded 3 parking transactions totalling $40.94.

The following table summarises credit card transactions by spend category:

Spend Category	**$**	**%**
Advertising	412.19	0.80%
Application, Licence, Registration Fees	24.76	0.05%
Bank and Other Fees	45.24	0.09%
Conferences and Seminars	317.56	0.62%
Disputed Transaction	1,103.41	2.15%
Equipment Purchases	3,331.98	6.48%
Events and Functions	7,304.89	14.21%
Hire of Equipment and Facilities	1,634.99	3.18%
Meeting/Workshop Catering	2,414.50	4.70%
Motor Vehicle Expenses	755.34	1.47%
Office Supplies	266.39	0.52%
Parking Expenses	290.51	0.56%
Professional Services	622.80	1.21%
Program Costs	3,633.19	7.06%
Subscriptions and Memberships	6,358.44	12.36%
Supplies and Materials Purchases	17,507.90	34.04%
Training & Professional Development	3,203.27	6.23%
Travel and Accommodation	2,193.16	4.27%
Total on 55 cards used	**51,420.52**	**100.00%**

Several store cards are used for City business purchases in line with Council's Procurement Policy. A summary and detailed list of all January card transactions are provided below:

Type	$	Purpose
Woolworths (8 cards)	4,064	Seniors centre, youth centre, marina, community development, amenities
Bunnings (14 cards)	4,450	Sustainability, facilities, fleet, parks and environmental, waste services, civil works, and marina
BP fuel cards	28,395	Plant and light fleet

Local Procurement

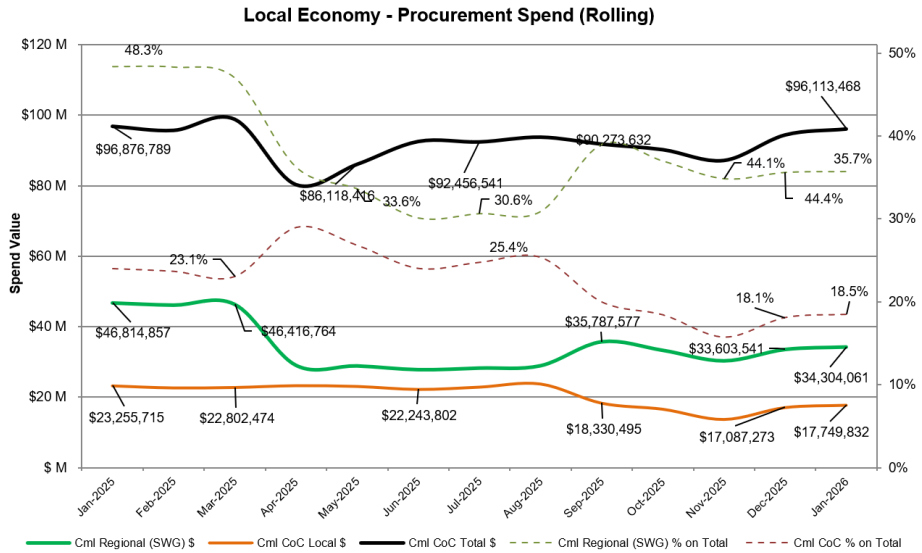
The monthly statistics on local and regional procurement spend are summarised below, detailing the spend amounts and percentages relative to the total spend.

Procurement Report - Local Buy Summary & Trends **January 2026**

Monthly Statistics	CoC Local Spend	**$1,318,536**	CoC Local Value	**23.18%**	CoC Local Qty	**28.77%**
	Local/Regional Spend	**$1,838,360**	Local/Regional Value	**32.32%**	Local/Regional Qty	**38.83%**
Aboriginal Engagement	Suppliers used YTD	**16**	Orders raised YTD	**414**	Committed spend YTD	**$147,908**

Local expenditure within the City of Cockburn represented 23.18% of total monthly spend and 28.77% of all procurement transactions. Within the Perth South-West Metropolitan Alliance (PSWMA) region, the City's monthly expenditure decreased to 32.32%, compared to 45.24% recorded in December.

The following one-year rolling chart to January 2026 tracks the City's procurement spend with businesses located within Cockburn and the PSWMA region:



In January, the 12-month rolling local expenditure in Cockburn reached $17.75 million, representing 18.5% of the City's total spend. Within the PSWMA region, this figure increased to $34.30 million or 35.70% of the total spend.

This performance measurement aligns with the City's objectives under Council's Procurement Policy, specifically the Local and Regional principle, which emphasise a preference for local procurement.

Social Procurement

By the end of January, the City had worked with sixteen Aboriginal businesses, committing $147,908 year-to-date.

Strategic Plans/Policy Implications

Local Economy
A sustainable and diverse local economy that attracts increased investment and provides local employment.
• Thriving local commercial centres, local businesses and tourism industry.

Listening & Leading
A community focused, sustainable, accountable and progressive organisation.
• Best practice Governance, partnerships and value for money.
• High quality and effective community engagement and customer service experiences.

Budget/Financial Implications

All payments have been included in the City's Municipal Budget as approved and modified by Council.

Legal Implications

This item ensures compliance with Regulations 12, 13, and 13A of the Local Government (Financial Management) Regulations 1996.

Community Consultation

N/A

Risk Management Implications

Council receives a statutory list of City payments made under delegation to meet operational and contractual needs, allowing for review and clarification by Council if needed.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

31st January 2026 PAYMENT LISTING

MUNICIPAL FUND

Payment Number	Account Number	Payee Name	Payment Listing Description	Date	Alloc Amount
EF185734	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	6/01/2026	4,813.82
EF185735	19533	Woolworths Group Ltd (Woolworths & Big W)	Groceries	6/01/2026	674.92
EF185736	26987	Cti Risk Management	Security - Cash Collection	6/01/2026	480.50
EF185737	28505	Maltia Caffe The Trustee For Caruana Family Trust	Cafe And Catering Services	6/01/2026	468.00
EF185738	28711	Ctb Management Solutions Ccog Pty Ltd Benno Civil & Plumbing	Civil Construction	6/01/2026	39,445.19
EF185739	29107	Michelle Lorraine Kember-Imrie	Online Communications Consultancy	6/01/2026	5,040.00
EF185740	29125	Tennille Nebe Young Hearts Creative Events	Events	6/01/2026	13,150.00
EF185741	29232	Altrum Pty Ltd Engineered Efficiency	Engineering Services	6/01/2026	6,584.91
EF185742	10152	Aust Services Union	Payroll Deductions	6/01/2026	673.00
EF185743	10154	Australian Taxation Office	Payroll Deductions	6/01/2026	634,472.00
EF185744	10305	Child Support Agency	Payroll Deductions	6/01/2026	4,371.94
EF185745	19726	Health Insurance Fund Of Wa	Payroll Deductions	6/01/2026	756.35
EF185746	27874	Smartsalary	Salary Packaging/Leasing Administration	6/01/2026	13,162.26
EF185747	28458	Easi Group	Novated Leasing	6/01/2026	19,725.28
EF185748	28741	The Local Government, Racing & Cemeteries Employees Union Wa Lgrceu	Union	6/01/2026	48.00
EF185749	28890	Construction Forestry Mining Energy Union - Construction & G Cfmeu Wa - Cor	Payroll Deductions	6/01/2026	30.00
EF185750	99997	Family Day Care	Fdc Payments W/E 04/01/2026	6/01/2026	43,889.75
EF185751	26791	Monsterball Amusement & Hire	Amusement Hire	7/01/2026	7,380.00
EF185752	28656	The Event Mill Pty Ltd	Event Hire	7/01/2026	3,289.00
EF185753	28969	Walker Street Corporation Pty Ltd Crowd Barriers Wa	Providing Temporary Fencing And Crowd Ba	7/01/2026	2,925.29
EF185754	29200	Creative Performing Arts Pty Ltd	Performing Arts School	7/01/2026	330.00
EF185755	29287	Wolf & Swine Pty Ltd Swan Event Hire	Events	7/01/2026	8,966.60
EF185756	29337	Max Taste Food Group Pty Ltd Chubby Dumpling	Events - Food/Entertainment	7/01/2026	1,500.00
EF185757	29363	A Cappella West Inc A Cappella West	Singing	7/01/2026	500.00
EF185758	29370	Daniel Frederick Rynders Hoki Bao	Catering	7/01/2026	2,040.00
EF185759	23250	Department Of Planning, Lands & Heritage	Dap Applications & Dap Fees	7/01/2026	17,514.00
EF185760	88888	Ja & Hn Cameron	Bond Refund	7/01/2026	500.00
EF185761	88888	Jerry Seerungum	Bond Refund	7/01/2026	8,019.00
EF185762	99997	Susan Millar	Senior Security Rebate	7/01/2026	45.00
EF185763	99997	Matthew Vicario	Bird Bath Rebate Refund	7/01/2026	49.99
EF185764	99997	Carlos Correia	Cctv Residentail Rebate	7/01/2026	500.00
EF185765	99997	Tamela Martin	Cctv Residentail Rebate	7/01/2026	500.00
EF185766	99997	Aharon Moreton	Cctv Residentail Rebate	7/01/2026	500.00
EF185767	99997	Wea Chuan	Cctv Residentail Rebate	7/01/2026	500.00
EF185768	99997	Behrang Vafaie	Cctv Residentail Rebate	7/01/2026	500.00
EF185769	99997	Varun Saxena	Cctv Residentail Rebate	7/01/2026	500.00
EF185770	99997	Phillip John Higham	Bird Bath Rebate Refund	7/01/2026	24.75
EF185771	99997	Manuel Pimenta	Senior Security Rebate	7/01/2026	500.00
EF185772	99997	Anthony Grant	Senior Security Rebate	7/01/2026	100.00
EF185773	99997	Sara Stephens	Senior Security Rebate	7/01/2026	500.00
EF185774	99997	Gary Clark	Senior Security Rebate	7/01/2026	300.00
EF185775	99997	James Lenehan	Senior Security Rebate	7/01/2026	100.00
EF185776	99997	Colleen Cherie Crowley	Provision Of Morning Tea	7/01/2026	294.72

EF185777	99997	Kirsten Abe	Nappy & Sanitary Product Rebate	7/01/2026	50.00
EF185778	99997	Maria Russo	Bird Bath Rebate Refund	7/01/2026	22.99
EF185779	99997	Emma Ball	Bird Bath Rebate Refund	7/01/2026	50.00
EF185780	99997	Spearwood Primary School	White Wash Sand Subsidy	7/01/2026	499.00
EF185781	99997	Kevin Laycock	Bird Bath Rebate Refund	7/01/2026	24.75
EF185782	99997	Debra And Neil Keene	Nappy & Sanitary Product Rebate	7/01/2026	40.00
EF185783	10086	Arteil Wa Pty Ltd	Ergonomic Chairs	7/01/2026	1,626.02
EF185784	10091	Aslab Pty Ltd	Asphalting Services/Supplies	7/01/2026	3,198.80
EF185785	10097	Blackwoods Atkins	Engineering Supplies	7/01/2026	6.69
EF185786	10207	Boc Gases	Gas Supplies	7/01/2026	1,967.09
EF185787	10226	Bridgestone Australia Ltd	Tyre Services	7/01/2026	4,653.52
EF185788	10239	Busby Investments Pty Ltd. Budget Rent A Car - Perth	Motor Vehicle Hire	7/01/2026	2,781.43
EF185789	10287	Centreline Markings	Linemarking Services	7/01/2026	9,845.00
EF185790	10333	Cjd Equipment Pty Ltd	Hardware Supplies	7/01/2026	2,533.17
EF185791	10359	Cockburn Painting Service	Painting Supplies/Services	7/01/2026	6,985.00
EF185792	10528	Easifleet	Vehicle Lease	7/01/2026	803.26
EF185793	10535	Workpower Incorporated	Employment Services - Planting	7/01/2026	1,075.25
EF185794	10590	Department Of Fire And Emergency Services	Esl Levy & Related Costs	7/01/2026	2,200.00
EF185795	10784	Jandakot Primary School	School Graduation Awards 2011	7/01/2026	330.00
EF185796	10827	Kelyn Training Services	Training Services	7/01/2026	400.00
EF185797	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	7/01/2026	6,278.73
EF185798	10991	Beacon Equipment	Mowing Equipment	7/01/2026	42.00
EF185799	11036	Northlake Electrical Pty Ltd	Electrical Services	7/01/2026	70,585.68
EF185800	11152	Fulton Hogan Industries Pty Ltd	Road Maintenance	7/01/2026	7,293.00
EF185801	11307	Satellite Security Services Pty Ltd	Security Services	7/01/2026	3,208.15
EF185802	11334	Shenton Pumps	Pool Equipment/Services	7/01/2026	4,650.33
EF185803	11387	Bibra Lake Soils	Soil & Limestone Supplies	7/01/2026	118.00
EF185804	11396	South Coogee Primary School	Grants & Donations	7/01/2026	330.00
EF185805	11449	Spearwood Florist Ultimate Co Pty Ltd	Floral Arrangements	7/01/2026	250.00
EF185806	11483	St John Ambulance Aust Wa Operations	First Aid Courses	7/01/2026	792.00
EF185807	11511	Statewide Bearings	Bearing Supplies	7/01/2026	520.61
EF185808	11625	Nutrien Water	Reticulation Supplies	7/01/2026	22,768.64
EF185809	11699	Vernon Design Group	Architectural Services	7/01/2026	4,595.00
EF185810	11701	Vibra Industrial Filtration Australasia	Filter Supplies	7/01/2026	357.50
EF185811	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	7/01/2026	8,096.30
EF185812	11795	Western Power	Street Lighting Installation & Service	7/01/2026	13,470.03
EF185813	11828	Worldwide Online Printing - O'connor	Printing Services	7/01/2026	495.00
EF185814	11841	Yangebup Family Centre Inc	Venue Hire / Grants & Donations	7/01/2026	831.60
EF185815	12153	Hays Personnel Services Pty Ltd	Employment Services	7/01/2026	24,028.58
EF185816	12295	Stewart & Heaton Clothing Co. Pty Ltd	Clothing Supplies	7/01/2026	3,632.84
EF185817	12589	Australian Institute Of Management	Training Services	7/01/2026	4,400.00
EF185818	12656	Coogee Beach Surf Lifesaving Club Inc	Poore Grove Slsc Development Costs	7/01/2026	7,606.00
EF185819	13340	Face Painter Extraordinaire	Entertainment Services	7/01/2026	240.00
EF185820	13609	Coolbellup Community School	Grants & Donations	7/01/2026	245.00
EF185821	13873	Cockburn Ses	Traffic Management Services	7/01/2026	960.62
EF185822	14530	Donald Veal Consultants Pty Ltd	Consultancy Services	7/01/2026	22,026.43
EF185823	15393	Stratagreen	Hardware Supplies	7/01/2026	547.92
EF185824	15588	Natural Area Consulting Management Services	Weed Spraying	7/01/2026	9,202.16
EF185825	15746	Western Australia Police Service	Police Clearances	7/01/2026	123.20

EF185826	16064	Cms Engineering	Airconditioning Services	7/01/2026	57,078.17
EF185827	16107	Wren Oil	Waste Disposal Services	7/01/2026	240.90
EF185828	17345	Kennards Hire - Myaree	Equipment Hire	7/01/2026	17,359.00
EF185829	18126	Dell Australia Pty Ltd	Computer Hardware	7/01/2026	705.87
EF185830	18203	Natsync Environmental	Pest Control	7/01/2026	1,340.00
EF185831	18799	Down To Earth Training & Assessing	Training Services	7/01/2026	660.00
EF185832	18962	Sealanes (1985) P/L	Catering Supplies	7/01/2026	2,466.47
EF185833	19107	Forever Shining Artforms Wa	Parks Infrastructure Services	7/01/2026	23,100.00
EF185834	21697	Ict Express Pty Ltd	Consultancy Services - It	7/01/2026	9,017.58
EF185835	21744	Jb Hi Fi - Commercial	Electronic Equipment	7/01/2026	986.00
EF185836	21946	Ryan's Quality Meats	Meat Supplies	7/01/2026	1,347.26
EF185837	22404	Cleverpatch Pty Ltd	Arts/Craft Supplies	7/01/2026	256.04
EF185838	22553	Brownes Food Operations	Catering Supplies	7/01/2026	806.52
EF185839	22613	Vicki Royans	Artistic Services	7/01/2026	1,600.00
EF185840	22752	Elgas Limited	Gas Supplies	7/01/2026	616.50
EF185841	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	7/01/2026	85,460.93
EF185842	23258	Carlisle Event Hire Pty Ltd	Hire-Party/Function Equipment	7/01/2026	3,355.00
EF185843	23457	Totally Workwear Fremantle	Clothing - Uniforms	7/01/2026	829.67
EF185844	23685	Astro Synthetic Turf Pty Ltd	Site Inspections	7/01/2026	1,045.00
EF185845	24156	Mastec Australia Pty Ltd	Purchase Of New Bins	7/01/2026	19,438.65
EF185846	24298	Tanks For Hire	Equipment Hire	7/01/2026	1,799.60
EF185847	24527	Australian Association For Environmental Education (Wa Chapt	Course Registration	7/01/2026	9,564.50
EF185848	24655	Automasters Spearwood	Vehicle Servicing	7/01/2026	4,499.00
EF185849	24974	Scott Print	Printing Services	7/01/2026	484.00
EF185850	25102	Fremantle Mobile Welding	Welding Services	7/01/2026	1,540.00
EF185851	25121	Imagesource Digital Solutions	Billboards	7/01/2026	3,240.82
EF185852	25418	Cs Legal	Legal Services	7/01/2026	17,676.94
EF185853	25586	Envirovap Pty Ltd	Hire Of Leachate Units	7/01/2026	28,344.25
EF185854	25645	Yelakitj Moort Nyungar Association Inc	Welcome To The Country Performances	7/01/2026	440.00
EF185855	25832	Exteria	Street And Park Infrastructure	7/01/2026	4,844.40
EF185856	26121	Cockburn Community Men's Shed Inc	Fabrication Services	7/01/2026	100.00
EF185857	26162	Randstad Pty Ltd	Employment Services	7/01/2026	413.34
EF185858	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	7/01/2026	29,566.05
EF185859	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	7/01/2026	785.85
EF185860	26470	Scp Conservation	Fencing Services	7/01/2026	2,233.00
EF185861	26623	Cromag Pty Ltd (Sigma Chemicals) Sigma Telford Group	Chemicals - Pool	7/01/2026	623.94
EF185862	26651	Faunatrack	Fauna Survey	7/01/2026	22,000.00
EF185863	26677	Australia And New Zealand Recycling Platform Limited	Not- For-Profit Member Services Body	7/01/2026	1,992.30
EF185864	26739	Kerb Doctor	Kerb Maintenance	7/01/2026	11,389.31
EF185865	26754	Connect Call Centre Services	Call Centre Services	7/01/2026	4,251.23
EF185866	26771	Instant Products Hire	Portable Toilet Hire	7/01/2026	498.69
EF185867	26888	Media Engine	Graphic Design, Marketing, Video Product	7/01/2026	3,255.00
EF185868	26909	West Coast Profilers Pty Ltd	Road Planing Cold Services	7/01/2026	8,607.50
EF185869	26923	Woodlands	Rubbish Collection Equipment	7/01/2026	3,072.30
EF185870	26932	Central Regional Tafe	Tafe	7/01/2026	1,258.11
EF185871	26946	Av Truck Services Pty Ltd	Truck Dealership	7/01/2026	3,078.09
EF185872	26964	South Metropolitan Tafe	Education	7/01/2026	866.75
EF185873	27011	Baileys Marine Fuel Australia	Fuel	7/01/2026	90.52
EF185874	27028	Technogym Australia Pty Ltd	Fitness Equipment	7/01/2026	4,913.92

EF185875	27031	Downer Edi Works Pty Ltd	Asphalt Services	7/01/2026	28,799.94
EF185876	27034	Adelby Pty Ltd	Firebreak Construction	7/01/2026	3,080.00
EF185877	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	7/01/2026	327.80
EF185878	27065	Westbooks	Books	7/01/2026	1,724.06
EF185879	27082	Kulbardi Pty Ltd	Stationery Supplies	7/01/2026	257.75
EF185880	27100	Sea Jewels Swimwear	Swimwear	7/01/2026	7,605.00
EF185881	27177	Rentokil Initial Pty Ltd (Initial Hygiene)	Hygiene	7/01/2026	12,367.14
EF185882	27222	Ashton Safety Health Environment	Safety, Health, Environment Consulting	7/01/2026	1,140.70
EF185883	27243	Arjohuntleigh Pty Ltd	Supply, Repairs Health Equipemnt	7/01/2026	729.30
EF185884	27246	Veale Auto Parts	Spare Parts Mechanical	7/01/2026	170.30
EF185885	27346	Office Line	Furniture Office	7/01/2026	7,128.00
EF185886	27377	Accidental Health And Safety - Perth	First Aid Supplies	7/01/2026	785.07
EF185887	27381	Christopher George Moore	Exercise Classes	7/01/2026	1,995.00
EF185888	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	7/01/2026	228.25
EF185889	27437	Pb Reticulation & Maintenance Services Pty Ltd	Irragation Services	7/01/2026	550.00
EF185890	27539	Jasmin Carpentry & Maintenance	Carpentry	7/01/2026	1,069.18
EF185891	27548	Standing Fork	Catering	7/01/2026	1,189.10
EF185892	27613	Redimed Pty Ltd	Medical & Health Services	7/01/2026	6,751.75
EF185893	27617	Atturra Business Applications	Consultancy - It	7/01/2026	17,325.00
EF185894	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	7/01/2026	87,351.58
EF185895	27648	Hfm Asset Management Pty Ltd	Engineering Consultancy	7/01/2026	14,767.50
EF185896	27675	Wgawa Pty Ltd	Consultancy Engineering	7/01/2026	35,398.00
EF185897	27676	Blue Force Pty Ltd	Security Services	7/01/2026	10,599.37
EF185898	27695	Qtm Pty Ltd	Traffic Management	7/01/2026	3,259.46
EF185899	27732	Glowing Rooms	Sports - Mini Golf	7/01/2026	544.00
EF185900	27733	Midnight Tuesday	Artistic	7/01/2026	7,700.00
EF185901	27779	Sports Circuit Linemarking	Linemarking	7/01/2026	9,960.50
EF185902	27819	Axiis Contracting Pty Ltd	Concrete Works A001990 CON01	7/01/2026	173,032.70
EF185903	27829	Smec Australia Pty Ltd	Consultancy - Engineering	7/01/2026	41,752.97
EF185904	27886	Bbc Entertainment	Entertainment Agency	7/01/2026	2,365.00
EF185905	27916	Body Bike Australia Pty Ltd	Bike Repairs & Servicing	7/01/2026	787.25
EF185906	27917	Go Doors Advanced Automation	Door Maintenance & Repair	7/01/2026	20,284.85
EF185907	27953	Truckline	Spare Parts, Truck/Trailer	7/01/2026	239.48
EF185908	27965	Stantec Australia Pty Ltd	Engineering Services	7/01/2026	2,655.40
EF185909	27992	Learning Horizons	Training/Education	7/01/2026	8,800.00
EF185910	28003	Taylor Made Design	Graphic Design	7/01/2026	825.00
EF185911	28047	Mitchell Garlett	Ceremonial Services	7/01/2026	500.00
EF185912	28049	Copy Magic	Printing Services	7/01/2026	2,162.29
EF185913	28061	Go2cup	Paper Cups	7/01/2026	6,996.00
EF185914	28124	Air-Met Scientific Pty Ltd	Professional And Scientific Goods Wholes	7/01/2026	245.30
EF185915	28173	David Barr	Architectural Services	7/01/2026	1,745.44
EF185916	28184	Spearwood Veterinary Hospital	Veterinary Hospital	7/01/2026	74.00
EF185917	28196	Brightmark Group Pty Ltd	Cleaning Services	7/01/2026	2,826.28
EF185918	28201	Select Fresh	Food Supplies	7/01/2026	530.05
EF185919	28211	Nordic Fitness Equipment	Fitness Equipment	7/01/2026	3,270.00
EF185920	28214	Beyond Skateboarding	Skateboarding Clinics	7/01/2026	7,218.75
EF185921	28215	Complete Office Supplies Pty Ltd	Stationery	7/01/2026	928.63
EF185922	28231	Typeset Pty Ltd	Editorial And Business Communications Se	7/01/2026	484.00
EF185923	28241	Swift Flow Pty Ltd	Plumbing	7/01/2026	33,456.87

EF185924	28251	Kids Just Wanna Have Fun Amusement Hire	Hire Services	7/01/2026	2,380.00
EF185925	28264	Remondis Go Organics Pty Ltd	Organics Processing	7/01/2026	880.00
EF185926	28265	Tree Care Wa	Vegetation Maintenance Services	7/01/2026	16,167.50
EF185927	28277	Gesha Coffee Co	Coffee Supplies	7/01/2026	1,208.25
EF185928	28297	Techbrain	It Consultancy	7/01/2026	492.46
EF185929	28303	Miracle Recreation Equipment	Playground Equipment	7/01/2026	16,700.86
EF185930	28318	Ati-Mirage	Training	7/01/2026	3,052.50
EF185931	28351	Clever Designs Uniforms	Clothing	7/01/2026	10,764.77
EF185932	28371	Flexi Staff	Employment Services	7/01/2026	18,359.22
EF185933	28390	Logo Appointments	Employment Services	7/01/2026	7,880.98
EF185934	28392	Mcs Civil Contracting	Engineering/Earthworks	7/01/2026	33,083.60
EF185935	28416	The Trustee For The Northstar Asset Trust Artistralia	Copywright	7/01/2026	220.00
EF185936	28426	Power Paving Pty Ltd	Paving Services	7/01/2026	2,337.50
EF185937	28448	Enchanted Stiltwalking	Roving Entertainment	7/01/2026	2,310.00
EF185938	28449	Sheridans	Manufacturing	7/01/2026	707.85
EF185939	28454	Aussie Natural Spring Water	Water Supplies	7/01/2026	400.71
EF185940	28471	Telstra Limited	Telecommunications	7/01/2026	18,592.70
EF185941	28483	Mbgsholdings Pty Ltd (Central West Refrigeration)	Building Maintenance	7/01/2026	548.57
EF185942	28516	Classic Hire	Equipment Hire	7/01/2026	3,094.30
EF185943	28522	Bing Technologies Pty Ltd	Mailing Services	7/01/2026	499.88
EF185944	28525	Noma Pty Ltd	Architecture	7/01/2026	2,200.00
EF185945	28530	Dva Fabrications	Furniture Manufacturer	7/01/2026	7,986.00
EF185946	28534	Mrs Tania Holland	Teaching Craft	7/01/2026	900.00
EF185947	28569	Choiceone Pty Ltd	Recruitment Services	7/01/2026	67,621.78
EF185948	28574	Psg Eyewear	Manufacturer Prescription Safety Glasses	7/01/2026	310.00
EF185949	28603	Vision 6 Pty Ltd	Sms & Email Marketing	7/01/2026	1,580.70
EF185950	28621	Imprint Plastic	Printing	7/01/2026	22.55
EF185951	28655	Rockingham Glass Reads West Coast Maintenance Pty Ltd	Emergency Glass Repair	7/01/2026	1,362.90
EF185952	28664	Vero Photography Perth Ross, David Alexander	Photography And Videography	7/01/2026	742.50
EF185953	28678	Coolroom Hire Wa	Coolrooms Hire	7/01/2026	500.00
EF185954	28708	Ultimo Catering & Events Pty Ltd	Catering & Events	7/01/2026	28,915.65
EF185955	28710	Premier Envelopes Australia Pty Ltd	Supply & Printing Of Envelops	7/01/2026	487.37
EF185956	28764	Phase 3 Maintenance Pty Ltd	Landscape Maintenance	7/01/2026	4,331.25
EF185957	28767	The Trustee For Bugbusters Unit Trust Bug Busters	Pest Control	7/01/2026	2,579.50
EF185958	28777	Collard, Robyn Lee Robyn Collard Consulting	Cultural Services	7/01/2026	1,045.00
EF185959	28781	Priority 1 Fire And Safety Pty Ltd	Emergency Response Training, Products An	7/01/2026	3,300.00
EF185960	28800	Bolinda Digital Pty Ltd	Audiobook Publishing And Technology	7/01/2026	1,052.12
EF185961	28810	Kalyakoorl Pty Ltd	Noongar Language Education	7/01/2026	550.00
EF185962	28819	Rider Levett Bucknall Wa Pty Ltd	Quantity Surveyors	7/01/2026	4,400.00
EF185963	28822	Yidarra Group Pty Ltd	Yidarra Group	7/01/2026	4,111.80
EF185964	28823	Synergy Business Systems Pty Ltd Boss Industrial	Industrial Supply	7/01/2026	2,978.67
EF185965	28852	Cti Couriers Pty Ltd	Courier Services	7/01/2026	71.95
EF185966	28862	M & B Excavations Pty Ltd	Civil Construction	7/01/2026	1,826.00
EF185967	28866	Allflow Industrial Australia Pty Ltd Allflow Industrial	Waste Water Processing	7/01/2026	1,339.25
EF185968	28867	Overdrive Australia Pty Ltd	Platform And App Provider. Seller Of Dig	7/01/2026	1,003.16
EF185969	28897	Mcleods Lawyers Pty Ltd Mcleods Lawyers	Legal Service	7/01/2026	727.76
EF185970	28932	Pure Environmental Wa Pty Ltd	Waste Oils & Hydrocarbons	7/01/2026	5,585.86
EF185971	28953	Shane Nicholas Tognolini - Freeway Water Dan The Bike Man	Water Cartage	7/01/2026	192.50
EF185972	28956	Santana Australia Pty Ltd Santana Australia Pty Ltd	Christmas Commercial And Events	7/01/2026	3,300.00

EF185973	29028	Booktopia Direct Pty Ltd Booktopia	Retail: Book Sales	7/01/2026	77.28
EF185974	29033	Rogers & Hart Pty Ltd Wa Mapping	Potholing & Survey	7/01/2026	12,265.00
EF185975	29072	The Trustee For The Smirk Communications Trust Ejan Communications	Communications And Installations	7/01/2026	11,365.20
EF185976	29080	The Trustee For Essemy Unit Trust	Business Improvement And Organisational	7/01/2026	2,750.00
EF185977	29083	Tango Information Technology Pty Ltd Tango It	It Consulting	7/01/2026	21,450.00
EF185978	29092	The Trustee For Marvic Family Trust A Place Of Space Perth	Coffee Trailer	7/01/2026	780.00
EF185979	29127	Global Workwear Investments Pty Ltd Totally Workwear	Workwear	7/01/2026	1,863.12
EF185980	29134	Bluebottle 3 Pty Ltd	Lighting and programming	7/01/2026	37,879.78
EF185981	29201	Planet Of The Shapes Paperscout	Graphic Design	7/01/2026	770.00
EF185982	29204	Gisella Colletti	Singer Performer	7/01/2026	2,200.00
EF185983	29217	People And Property Enterprises Pty Ltd Property Fire Maintenance	Fire Protection Services	7/01/2026	5,060.18
EF185984	29226	M Bortolozzo & C Martinez Marti Paella On The Move	Paella Catering	7/01/2026	2,420.00
EF185985	29240	Icu Solarcam Pty Ltd	Temporary Site Security Systems. Ai Solu	7/01/2026	3,762.00
EF185986	29244	Dolce Ensembles Pty Ltd	Entertainment	7/01/2026	1,826.00
EF185987	29257	Slr Consulting Australia Pty Ltd	Consulting	7/01/2026	4,896.10
EF185988	29267	Dianne Jane Bortoletto Pronto Pr	Present Or Participate In Any Music, Pla	7/01/2026	2,919.13
EF185989	29268	Dfs Industrial & Environmental Services Pty Ltd Drainflow Services	Stormwater Maintenance, Construction, Ro	7/01/2026	1,601.60
EF185990	29269	Contra-Flow Pty Ltd	Traffic Management Services	7/01/2026	63,933.46
EF185991	29288	Deaf Services Limited Deaf Connect	Auslan Interpreting	7/01/2026	823.92
EF185992	29334	The Trustee For The Cameo Rascale Entertainment Trust Cameo Rascale Ente	Events - Entertainment	7/01/2026	5,665.00
EF185993	29346	Kgo Events Hire Pty Ltd Spuds Marquee Hire	Marquees	7/01/2026	4,719.00
EF185994	29348	Rachael Sarah Coltrona Rachael Coltrona Performer	Performing	7/01/2026	650.00
EF185995	29355	Rosalie Alice Goddard Chilvers	Live Music Performance	7/01/2026	500.00
EF185996	29362	Lisa Maree Collyer Lisa Collyer	Entertainment	7/01/2026	259.00
EF185997	29371	Natasha Trandos-Krsteski	Events - Dj	7/01/2026	550.00
EF185998	29375	The Trustee For The Murphy Brothers The Murphy Brothers Trust	Events - Music Performance	7/01/2026	3,300.00
EF185999	29376	The Trustee For The Manning Family Trust Animal Ark	Wildlife Education And Training	7/01/2026	2,310.00
EF186000	29379	Bronwyn Jane Bateman Bron Bateman	Events - Performance Poetry	7/01/2026	259.00
EF186001	29381	Marcia Gaye Rowlands Knot In Love	Education - Teaching Art Based Activity	7/01/2026	550.00
EF186002	29389	City Of Perth	Local Government	7/01/2026	8,079.78
EF186003	11741	Western Australian Treasury Corporation	Loan Repayments	8/01/2026	8,750.00
EF186004	99997	Family Day Care	Fdc Payments W/E 11/01/2026	13/01/2026	31,731.13
EF186005	99996	Timothy Edwards	Property and Rates related refunds	16/01/2026	25.00
EF186006	99996	Yalu Xie	Property and Rates related refunds	16/01/2026	147.00
EF186007	99996	Indecon Pty Ltd	Property and Rates related refunds	16/01/2026	24,342.04
EF186008	99996	Carmelo Letizia	Property and Rates related refunds	16/01/2026	2,215.15
EF186009	99996	Staum Christine Main	Property and Rates related refunds	16/01/2026	1,000.00
EF186010	99996	Hoe Lawyers Law Practice Trust Acc	Property and Rates related refunds	16/01/2026	413.09
EF186011	99996	Peak Central Property Group	Property and Rates related refunds	16/01/2026	586.00
EF186012	99996	Sharon & Michael O`Neill	Property and Rates related refunds	16/01/2026	25.33
EF186013	99996	Infinite Real Estate Trust Acc Wa	Property and Rates related refunds	16/01/2026	509.00
EF186014	99996	Alyssa Marie Carabetta	Property and Rates related refunds	16/01/2026	593.00
EF186015	99996	Revenuewa	Property and Rates related refunds	16/01/2026	470.47
EF186016	99996	Huiling Zhang	Property and Rates related refunds	16/01/2026	295.00
EF186017	99996	Perth Patio Magic Pty Ltd	Property and Rates related refunds	16/01/2026	147.00
EF186018	99996	Mona May Fox	Property and Rates related refunds	16/01/2026	749.04
EF186019	99996	Hui Yi Beatrice	Property and Rates related refunds	16/01/2026	1,875.84
EF186020	11794	Synergy	Electricity Usage/Supplies	16/01/2026	409,531.96
EF186021	28571	Perth Energy Pty Ltd	Energy Supply	16/01/2026	4,835.71

EF186022	29319	Hilda G Srhoy	Elected Member	14/01/2026	140.86
EF186023	11758	Req Officers Do Not Use - Water Corp Utility Account Only - Please Refer To 1	Water Usage / Sundry Charges	16/01/2026	12,357.45
EF186024	11741	Western Australian Treasury Corporation	Loan Repayments	15/01/2026	1,287,000.00
EF186025	99997	Carlos Salvador	Pen Fee Refund – H215	14/01/2026	1,392.00
EF186026	99997	Melissa & Sean Treadway	Refund Book	14/01/2026	23.10
EF186027	99997	Joy Stocks-Gomes	Refund Book	14/01/2026	5.50
EF186028	99997	Marko Jocic	Book Refund - Regina Desouza Goncalves	14/01/2026	7.70
EF186029	99997	Jasmine Loda-Batey	Coogee Maritime Trail Volunteer Program	14/01/2026	49.00
EF186030	99997	Kylie Tanner	Reimbursement - Course Fees - Jan 2026	14/01/2026	1,062.00
EF186031	99997	Gurkamal Punia	Nappy & Sanitary Product Rebate	14/01/2026	50.00
EF186032	99997	Robert Slaughter	Swipe Card Refund	14/01/2026	50.00
EF186033	99997	Faye Miller	Bird Bath Rebate Refund	14/01/2026	14.49
EF186034	99997	Frith Wawryk	Bird Bath Rebate Refund	14/01/2026	49.99
EF186035	99997	Amber Vandam	Bird Bath Rebate Refund	14/01/2026	50.00
EF186036	99997	Linda El Battal	Bird Bath Rebate Refund	14/01/2026	49.99
EF186037	99997	Kanagasabapathy Vijeyan	Bird Bath Rebate Refund	14/01/2026	49.99
EF186038	99997	Hannah Tipper	Refund	14/01/2026	108.55
EF186039	99997	Samantha Green	Venue Cancellation Refund	14/01/2026	325.00
EF186040	99997	Jandokot Primary School P & C Associatio	Small Events Sponsorship 2526-Ses21	14/01/2026	1,500.00
EF186041	99997	Bibra Lakes Junior Football Club	Small Events Sponsorship 2425-Ses20	14/01/2026	3,000.00
EF186042	99997	Marilyn St Clair	Bird Bath Rebate Refund	14/01/2026	50.00
EF186043	10152	Aust Services Union	Payroll Deductions	26/01/2026	673.00
EF186044	10154	Australian Taxation Office	Payroll Deductions	26/01/2026	641,567.00
EF186045	10305	Child Support Agency	Payroll Deductions	26/01/2026	4,041.61
EF186046	19726	Health Insurance Fund Of Wa	Payroll Deductions	26/01/2026	756.35
EF186047	27874	Smartsalary	Salary Packaging/Leasing Administration	26/01/2026	13,067.72
EF186048	28458	Easi Group	Novated Leasing	26/01/2026	20,090.53
EF186049	28741	The Local Government, Racing & Cemeteries Employees Union Wa Lgrceu	Union	26/01/2026	48.00
EF186050	28890	Construction Forestry Mining Energy Union - Construction & G Cfmeu Wa - Cor	Payroll Deductions	26/01/2026	30.00
EF186051	10058	Alsco Pty Ltd	Hygiene Services/Supplies	16/01/2026	404.03
EF186052	10097	Blackwoods Atkins	Engineering Supplies	16/01/2026	7.92
EF186053	10118	Australia Post	Postage Charges	16/01/2026	12,432.45
EF186054	10207	Boc Gases	Gas Supplies	16/01/2026	1,243.56
EF186055	10221	Bp Australia Pty Ltd	Diesel/Petrol Supplies	16/01/2026	26,530.83
EF186056	10226	Bridgestone Australia Ltd	Tyre Services	16/01/2026	35,257.20
EF186057	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	16/01/2026	1,217.64
EF186058	10359	Cockburn Painting Service	Painting Supplies/Services	16/01/2026	3,850.00
EF186059	10422	Reitsema Packaging	Road Litter Bags	16/01/2026	770.00
EF186060	10483	Landgate	Mapping/Land Title Searches	16/01/2026	2,603.86
EF186061	10526	E & Mj Rosher Pty Ltd	Mower Equipment	16/01/2026	10,982.71
EF186062	10589	Fines Enforcement Registry	Fines Enforcement Fees	16/01/2026	3,540.00
EF186063	10708	Heavy Automatics Pty Ltd	Equipment Maintenance Services	16/01/2026	10,798.22
EF186064	10912	M2 Technology Group	Messaging Services	16/01/2026	396.00
EF186065	10918	Main Roads Wa	Repairs/Maintenance/Funding Contribution	16/01/2026	34,939.64
EF186066	10923	Major Motors Pty Ltd	Repairs/Maintenance Services A001827 CON02	16/01/2026	101,010.20
EF186067	11036	Northlake Electrical Pty Ltd	Electrical Services	16/01/2026	56,309.57
EF186068	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	16/01/2026	5,826.04
EF186069	11284	The Royal Life Saving Society Wa Inc Pty Ltd	Training Services	16/01/2026	1,540.00
EF186070	11307	Satellite Security Services Pty Ltd	Security Services	16/01/2026	484.00

EF186071	11334	Shenton Pumps	Pool Equipment/Services	16/01/2026	14,253.10
EF186072	11399	South Coogee Volunteer Bushfire Brigade	Expense Reimbursements	16/01/2026	7,028.83
EF186073	11406	South Lake Ottey Family & Neighbourhood Centre	Community Service	16/01/2026	1,540.00
EF186074	11469	Sports Turf Technology Pty Ltd	Turf Consultancy Services	16/01/2026	6,820.00
EF186075	11483	St John Ambulance Aust Wa Operations	First Aid Courses	16/01/2026	3,702.60
EF186076	11531	Sunny Industrial Brushware Pty Ltd	Brush/Road Broom Supplies	16/01/2026	478.50
EF186077	11625	Nutrien Water	Reticulation Supplies	16/01/2026	819.79
EF186078	11699	Vernon Design Group	Architectural Services	16/01/2026	1,910.00
EF186079	11701	Vibra Industrial Filtration Australasia	Filter Supplies	16/01/2026	744.70
EF186080	11789	Walga	Advertising/Training Services	16/01/2026	2,794.00
EF186081	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	16/01/2026	16,180.98
EF186082	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	16/01/2026	3,982.56
EF186083	11835	Wurth Australia Pty Ltd	Hardware Supplies	16/01/2026	509.14
EF186084	11841	Yangebup Family Centre Inc	Venue Hire / Grants & Donations	16/01/2026	1,155.00
EF186085	11873	Wattleup Tractors	Hardware Supplies	16/01/2026	4,518.95
EF186086	12153	Hays Personnel Services Pty Ltd	Employment Services	16/01/2026	27,533.70
EF186087	13475	The Trustee For Burgess Rawson Wa Unit Trust Burgess Rawson (Wa) Pty Ltd	Property Management	16/01/2026	41,217.46
EF186088	14350	Baileys Fertiliser	Fertiliser Supplies	16/01/2026	7,990.90
EF186089	15134	Dmd Shelving Systems	Pallet Racking, Storage Components	16/01/2026	411.51
EF186090	15772	The Trustee For The Parker Black & Forrest Unit Trust Parker Black & Forrest	Architectural Door Hardware Distributor	16/01/2026	1,127.98
EF186091	15850	Ecoscape Australia Pty Ltd	Environmental Consultancy	16/01/2026	9,026.38
EF186092	15916	1Spatial Australia Pty Ltd	Annual Software Subscription	16/01/2026	7,260.00
EF186093	16064	Cms Engineering	Airconditioning Services	16/01/2026	26,953.33
EF186094	16107	Wren Oil	Waste Disposal Services	16/01/2026	270.60
EF186095	16382	Perth Harmony Chapter Perth Harmony Chorus	Womens Singing Organisation	16/01/2026	500.00
EF186096	16698	Tidy Up	Rubbish Removal	16/01/2026	735.00
EF186097	16979	Japanese Truck And Bus Spares Pty Ltd	Spare Parts - Automotive	16/01/2026	187.15
EF186098	16985	Wa Premix	Concrete Supplies	16/01/2026	2,195.61
EF186099	17345	Kennards Hire - Myaree	Equipment Hire	16/01/2026	1,049.50
EF186100	17608	Nu-Trac Rural Contracting	Beach Cleaning/Firebreak Construction	16/01/2026	158.62
EF186101	18073	Paramount Security Services	Security Services	16/01/2026	2,874.30
EF186102	18114	Bollig Design Group P/L	Architectural Services	16/01/2026	1,100.00
EF186103	18122	Signman	Signage	16/01/2026	4,325.20
EF186104	18126	Dell Australia Pty Ltd	Computer Hardware	16/01/2026	1,302.95
EF186105	18203	Natsync Environmental	Pest Control	16/01/2026	427.00
EF186106	18272	Austraclear Limited	Investment Services	16/01/2026	56.33
EF186107	18286	Iw Projects Pty Ltd	Consultancy Services - Civil Engineering	16/01/2026	16,500.00
EF186108	18533	Friends Of The Community Inc.	Catering Services	16/01/2026	3,650.00
EF186109	19533	Woolworths Group Ltd (Woolworths & Big W)	Groceries	16/01/2026	666.46
EF186110	19649	Telstra Network Integrity Services	Communication Services	16/01/2026	3,912.39
EF186111	20146	Data#3 Limited	Contract It Personnel & Software A000001	16/01/2026	161,532.14
EF186112	21672	Mega Music Australia Pty Ltd	Musical Instruments/Sound Equipment	16/01/2026	278.00
EF186113	21678	Iannello Designs	Graphic Design	16/01/2026	742.50
EF186114	21791	The Leisure Institute Of Wa (Aquatics) Inc.	Professional Organisation	16/01/2026	900.02
EF186115	22553	Brownes Food Operations	Catering Supplies	16/01/2026	90.30
EF186116	22623	Landmark Products Ltd	Landscape Infrastructure	16/01/2026	9,350.00
EF186117	22658	South East Regional Centre For Urban Landcare Inc (Sercul)	Urban Landcare Services	16/01/2026	7,537.11
EF186118	22749	People Solutions Australasia Pty Ltd	Consultancy Services - Hr	16/01/2026	1,320.00
EF186119	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	16/01/2026	34,946.64

EF186120	22903	Unique International Recoveries Llc	Debt Collectors	16/01/2026	460.80
EF186121	23034	Douglas Partners	Consultancy Services - Geo Technical	16/01/2026	56,452.00
EF186122	23332	Wrights Heavy Recovery	Towing Services	16/01/2026	2,970.00
EF186123	23351	Cockburn Gp Super Clinic Limited T/A Cockburn Integrated Health	Leasing Fees	16/01/2026	1,552.29
EF186124	23570	A Proud Landmark Pty Ltd	Landscape Contruction Services	16/01/2026	16,235.82
EF186125	23579	Daimler Trucks Perth	Purchase Of New Truck	16/01/2026	2,435.27
EF186126	23849	Construction Equipment Australia	Plant/Machinery Purchase & Maintenance	16/01/2026	2,002.28
EF186127	24156	Mastec Australia Pty Ltd	Purchase Of New Bins	16/01/2026	906.55
EF186128	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	16/01/2026	330.97
EF186129	24655	Automasters Spearwood	Vehicle Servicing	16/01/2026	1,926.40
EF186130	24725	Feral Invasive Species Eradication Management	Eradication Management Services	16/01/2026	3,245.00
EF186131	24974	Scott Print	Printing Services	16/01/2026	11,920.70
EF186132	25063	Superior Pak Pty Ltd	Vehicle Maintenance	16/01/2026	2,252.27
EF186133	25102	Fremantle Mobile Welding	Welding Services	16/01/2026	29,591.30
EF186134	25127	Milmar Distributors	Printing Services - Id Cards	16/01/2026	44.00
EF186135	25264	Acurix Networks Pty Ltd	Wifi Access Service	16/01/2026	1,100.00
EF186136	25418	Cs Legal	Legal Services	16/01/2026	12,088.07
EF186137	26114	Grace Records Management	Records Management Services	16/01/2026	3,093.74
EF186138	26121	Cockburn Community Men's Shed Inc	Fabrication Services	16/01/2026	1,705.00
EF186139	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	16/01/2026	2,155.00
EF186140	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	16/01/2026	51,265.30
EF186141	26329	Safety Signs Service Pty Ltd	Safety Signs	16/01/2026	998.97
EF186142	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	16/01/2026	1,558.90
EF186143	26470	Scp Conservation	Fencing Services	16/01/2026	10,571.00
EF186144	26623	Cromag Pty Ltd (Sigma Chemicals) Sigma Telford Group	Chemicals - Pool	16/01/2026	21,059.58
EF186145	26625	Andover Detailers	Car Detailing Services	16/01/2026	869.85
EF186146	26626	Senversa Pty Ltd	Environmental Auditing	16/01/2026	8,195.00
EF186147	26735	Shane Mcmaster Surveys	Survey Services	16/01/2026	7,150.00
EF186148	26743	Statewide Turf Services	Turf Renovation	16/01/2026	4,695.51
EF186149	26771	Instant Products Hire	Portable Toilet Hire	16/01/2026	463.46
EF186150	26827	Good Samaritan Industries	Business Mail House Solutions, Warehousi	16/01/2026	7,062.00
EF186151	26888	Media Engine	Graphic Design, Marketing, Video Product	16/01/2026	14,295.00
EF186152	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	16/01/2026	20,886.60
EF186153	26904	Green Services	Sustainability Education For Households	16/01/2026	4,765.00
EF186154	26923	Woodlands	Rubbish Collection Equipment	16/01/2026	68,719.13
EF186155	26932	Central Regional Tafe	Tafe	16/01/2026	293.54
EF186156	26946	Av Truck Services Pty Ltd	Truck Dealership	16/01/2026	834.97
EF186157	26957	Jbs & G Australia Pty Ltd	Consultancy - Enviromental	16/01/2026	29,822.98
EF186158	26987	Cti Risk Management	Security - Cash Collection	16/01/2026	1,339.70
EF186159	27002	Cockburn Party Hire	Hire Services	16/01/2026	2,912.50
EF186160	27010	Quantum Building Services Pty Ltd	Building Maintenance	16/01/2026	739.20
EF186161	27011	Baileys Marine Fuel Australia	Fuel	16/01/2026	1,478.83
EF186162	27015	Intelli Trac	Gps Tracking	16/01/2026	3,036.00
EF186163	27031	Downer Edi Works Pty Ltd	Asphalt Services A000152 - CON01	16/01/2026	712,248.14
EF186164	27044	Graffiti Systems Australia	Graffiti Removal & Anti-Graffiti Coating	16/01/2026	6,447.06
EF186165	27046	Tfh Hire Services Pty Ltd	Hire Fencing	16/01/2026	726.00
EF186166	27054	Vocus Pty Ltd	Telecommunications	16/01/2026	2,516.32
EF186167	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	16/01/2026	327.80
EF186168	27065	Westbooks	Books	16/01/2026	2,035.57

EF186169	27077	Carbon Neutral	Carbon Solutions Provider	16/01/2026	11,665.50
EF186170	27082	Kulbardi Pty Ltd	Stationery Supplies	16/01/2026	1,525.92
EF186171	27133	Marindust Sales	Goal Posts	16/01/2026	4,400.00
EF186172	27154	Veolia Recycling & Recovery Pty Ltd	Waste Services	16/01/2026	4,398.88
EF186173	27168	Nightlife Music Pty Ltd	Music Management	16/01/2026	465.53
EF186174	27173	Urbaqua Ltd	Environmental Consulting	16/01/2026	4,656.00
EF186175	27241	Landscape Elements	Landscaping Services	16/01/2026	3,495.25
EF186176	27246	Veale Auto Parts	Spare Parts Mechanical	16/01/2026	814.90
EF186177	27269	Payrix Australia	Payment Processing	16/01/2026	51,237.79
EF186178	27291	Auslan Stage Left	Consultancy - Interpreting	16/01/2026	1,760.00
EF186179	27334	Westcare Print	Printing Services	16/01/2026	253.00
EF186180	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	16/01/2026	5,280.24
EF186181	27437	Pb Reticulation & Maintenance Services Pty Ltd	Irragation Services	16/01/2026	5,641.90
EF186182	27448	Selectro Services Pty Ltd	Electrical	16/01/2026	2,468.13
EF186183	27507	Serco Facilities Management Pty Ltd	Cleaning Services	16/01/2026	8,543.30
EF186184	27539	Jasmin Carpentry & Maintenance	Carpentry	16/01/2026	11,166.38
EF186185	27548	Standing Fork	Catering	16/01/2026	1,738.00
EF186186	27579	Soco Studios	Photography Services	16/01/2026	577.50
EF186187	27613	Redimed Pty Ltd	Medical & Health Services	16/01/2026	8,013.50
EF186188	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	16/01/2026	3,171.85
EF186189	27676	Blue Force Pty Ltd	Security Services	16/01/2026	14,833.13
EF186190	27695	Qtm Pty Ltd	Traffic Management	16/01/2026	21,180.92
EF186191	27757	Ground Support Systems (Aust)	Shoring Equipment	16/01/2026	4,899.62
EF186192	27797	City Lift Services Pty Ltd	Lift Maintenance	16/01/2026	1,438.25
EF186193	27850	Dowsing Group Pty Ltd	Concreting Services A000194 - CON01	16/01/2026	108,855.74
EF186194	27914	Fleetcare	Software	16/01/2026	22.00
EF186195	27917	Go Doors Advanced Automation	Door Maintenance & Repair	16/01/2026	1,604.67
EF186196	27925	Rtrfm 92.1 Ltd	Radio Station	16/01/2026	704.00
EF186197	27965	Stantec Australia Pty Ltd	Engineering Services	16/01/2026	22,358.24
EF186198	28031	Brandon's Shredding Boxes	Recycling	16/01/2026	315.00
EF186199	28049	Copy Magic	Printing Services	16/01/2026	4,149.20
EF186200	28061	Go2cup	Paper Cups	16/01/2026	1,738.00
EF186201	28084	Ddg Technology	Ict Services	16/01/2026	880.00
EF186202	28191	Enviro Sweep	Sweeping Services	16/01/2026	2,512.13
EF186203	28196	Brightmark Group Pty Ltd	Cleaning Services	16/01/2026	19,421.34
EF186204	28199	Acrobatch	Entertainment - Acrobat	16/01/2026	1,320.00
EF186205	28218	Laminar Capital Pty Ltd	Financial Services	16/01/2026	2,871.00
EF186206	28229	Reino International Pty Ltd	Parking Software	16/01/2026	1,920.49
EF186207	28233	Western Maze Wa Pty Ltd	Waste Collection Services	16/01/2026	1,171.50
EF186208	28241	Swift Flow Pty Ltd	Plumbing	16/01/2026	22,719.74
EF186209	28261	Hazed Services Pty Ltd	Safety - Roof	16/01/2026	1,826.00
EF186210	28264	Remondis Go Organics Pty Ltd	Organics Processing	16/01/2026	39,019.27
EF186211	28265	Tree Care Wa	Vegetation Maintenance Services	16/01/2026	3,369.52
EF186212	28277	Gesha Coffee Co	Coffee Supplies	16/01/2026	448.00
EF186213	28287	All Lines	Linemarking	16/01/2026	4,097.50
EF186214	28303	Miracle Recreation Equipment	Playground Equipment	16/01/2026	11,027.50
EF186215	28313	Cannings Purple	Marketing	16/01/2026	16,736.50
EF186216	28329	Certex Lifting Pty Ltd	Lifting Equipment And Testing	16/01/2026	408.45
EF186217	28351	Clever Designs Uniforms	Clothing	16/01/2026	8,153.42

EF186218	28359	P&M Automotive Equipment	Hoist Servicing	16/01/2026	423.50
EF186219	28371	Flexi Staff	Employment Services	16/01/2026	1,752.30
EF186220	28392	Mcs Civil Contracting	Engineering/Earthworks	16/01/2026	2,997.50
EF186221	28409	Sanpoint Pty Ltd (Ld Total)	Landscape Services	16/01/2026	32,068.96
EF186222	28426	Power Paving Pty Ltd	Paving Services	16/01/2026	17,820.00
EF186223	28428	Wa Bolts Pty Ltd	Fixings & Fasteners	16/01/2026	117.35
EF186224	28437	Building & Industrial Cleaning Services	Cleaning Services	16/01/2026	4,722.61
EF186225	28454	Aussie Natural Spring Water	Water Supplies	16/01/2026	342.08
EF186226	28495	Danielle Brady - Research Services	Social Scientific Data Collection	16/01/2026	2,500.00
EF186227	28510	Wa Deck Restorations	Outdoor Timber Restoration	16/01/2026	26,743.00
EF186228	28516	Classic Hire	Equipment Hire	16/01/2026	357.50
EF186229	28517	Robowash Pty Ltd	Automatic Cleaning System Manufacturer	16/01/2026	1,045.00
EF186230	28522	Bing Technologies Pty Ltd	Mailing Services	16/01/2026	89.58
EF186231	28528	Annelise Safstrom	Urban Design And Planning Consultancy	16/01/2026	1,080.00
EF186232	28532	Oil & Energy Pty. Ltd.	Lubricant Supplier	16/01/2026	11,549.63
EF186233	28547	Eco Faeries	Family Education And Entertainment	16/01/2026	2,887.50
EF186234	28569	Choiceone Pty Ltd	Recruitment Services	16/01/2026	26,035.91
EF186235	28587	Sos Mechanical Solutions	Mechanical Services (Hvac)	16/01/2026	650.00
EF186236	28621	Imprint Plastic	Printing	16/01/2026	45.10
EF186237	28632	Total Connections Pty Ltd	Hose, Hydraulics & Fire Protection Servi	16/01/2026	2,405.55
EF186238	28652	Omnicom Media Group Australia Pty Ltd Omnicom Media Group Australia Pty L	Media And Advertising Services	16/01/2026	3,325.96
EF186239	28654	William Buck Buck, William Sri Peter	Photography Services	16/01/2026	954.00
EF186240	28666	Caravan & Tonic Beard, Keziah Lee	Events - Catering	16/01/2026	1,780.00
EF186241	28679	Creditor Watch Pty Ltd	Credit Bureau	16/01/2026	812.00
EF186242	28687	Megavision	Event Business	16/01/2026	1,289.61
EF186243	28760	Spawtz Pty Ltd	Competition Management And Payments Soft	16/01/2026	1,551.68
EF186244	28767	The Trustee For Bugbusters Unit Trust Bug Busters	Pest Control	16/01/2026	1,661.00
EF186245	28795	Smsglobal Pty Ltd	Sms	16/01/2026	385.00
EF186246	28796	Meiklejohn Consulting Pty Ltd	Sustainability Consulting	16/01/2026	5,000.00
EF186247	28823	Synergy Business Systems Pty Ltd Boss Industrial	Industrial Supply	16/01/2026	16.04
EF186248	28826	Hitachi Construction Machinery (Australia) Pty Ltd	Construction And Mining	16/01/2026	1,633.38
EF186249	28862	M & B Excavations Pty Ltd	Civil Construction	16/01/2026	8,207.10
EF186250	28873	The Trustee For Sciorio Family Trust Aaa Windscreens & Tinting	Automotive Glass Replacement And Tinting	16/01/2026	978.00
EF186251	28887	The Trustee For Stallworthy Business Trust Your Reformer	Reformer Pilates Manufacturer And Distri	16/01/2026	588.00
EF186252	28897	Mcleods Lawyers Pty Ltd Mcleods Lawyers	Legal Service	16/01/2026	2,753.96
EF186253	28911	Bucci Holdings Pty Ltd Visimax	Safety Product	16/01/2026	368.50
EF186254	28947	Baroness Holdings Pty Ltd Tree Planting And Watering	Tree Watering	16/01/2026	2,178.00
EF186255	28953	Shane Nicholas Tognolini - Freeway Water Dan The Bike Man	Water Cartage	16/01/2026	577.50
EF186256	28967	D.V Battams & Others Hopgoodganim Lawyers	Legal Services	16/01/2026	987.25
EF186257	28998	S.N Aroney & A.P Brown Mills Oakley	Legal Services	16/01/2026	3,369.85
EF186258	29028	Booktopia Direct Pty Ltd Booktopia	Retail: Book Sales	16/01/2026	56.18
EF186259	29088	Skefto Innovations Pty. Ltd	Software Solutions And Consultancy Servi	16/01/2026	75,145.44
EF186260	29091	Benjamin John Rowe	Musician, Guest Speaker, Consultant	16/01/2026	450.00
EF186261	29114	The Trustee For The Louis Trust Access Office Industries	Furniture - Supply And Install	16/01/2026	899.80
EF186262	29116	Aksharbrahma Pty Ltd The Drug Detection Agency - South Perth Wa	Workplace - Drug And Alcohol Testing	16/01/2026	389.95
EF186263	29127	Global Workwear Investments Pty Ltd Totally Workwear	Workwear	16/01/2026	636.66
EF186264	29143	Dell Financial Services Pty Ltd	Financing A001532 - C101051	16/01/2026	108,449.45
EF186265	29155	Rapid Relief Team (Rrt) Ltd	Charity	16/01/2026	2,475.00
EF186266	29198	D & E Air Conditioning Pty Limited	Hvac - Mechanical Services	16/01/2026	14,575.00

EF186267	29217	People And Property Enterprises Pty Ltd Property Fire Maintenance	Fire Protection Services	16/01/2026	13,097.38
EF186268	29219	Australian School Of Performing Arts Pty Ltd	Australian Girls Choir	16/01/2026	1,210.00
EF186269	29232	Altrum Pty Ltd Engineered Efficiency	Engineering Services	16/01/2026	8,150.54
EF186270	29252	Veolia Water Operations Pty Ltd Allpipe Technologies	Drainage Technicians	16/01/2026	4,240.50
EF186271	29269	Contra-Flow Pty Ltd	Traffic Management Services A001998 - CON01	16/01/2026	114,880.72
EF186272	29303	Genelite West Pty Ltd	Onsite Energy Company - Sales, Service A	16/01/2026	10,487.40
EF186273	29333	Frannys Kitchen Pty Ltd Frannys Moving Kitchen	Events - Food/Entertainment	16/01/2026	1,500.00
EF186274	29360	Kinn & Co Agency Pty Ltd Kinn & Co Agency	Marketing And Communications	16/01/2026	5,665.00
EF186275	29364	Department Of Local Government, Industry Regulation And Safe	Shire Payments	16/01/2026	64,164.64
EF186276	29376	The Trustee For The Manning Family Trust Animal Ark	Wildlife Education And Training	16/01/2026	473.00
EF186277	29383	Jodie Marie Lea The Wiggly Wagon	Events - Wildlife Incursions	16/01/2026	300.00
EF186278	29385	The Trustee For Local Appliance Rentals Balga Trust The Garden Party Compa	Events - Garden Games	16/01/2026	486.00
EF186279	29394	Kenneth Peter Head Lux Vip Charters Perth	Chauffeur Service	16/01/2026	2,761.00
EF186280	99997	Family Day Care	Fdc Payments W/E 18/01/2026	20/01/2026	34,418.53
EF186281	11333	Shelford Constructions Pty Ltd	Construction Services A001998 - CON01	20/01/2026	219,668.00
EF186282	26987	Cti Risk Management	Security - Cash Collection	20/01/2026	1,245.00
EF186283	27054	Vocus Pty Ltd	Telecommunications	20/01/2026	8,693.30
EF186284	27641	Office Of The Auditor General	Auditor General	20/01/2026	125,985.20
EF186285	28471	Telstra Limited	Telecommunications	20/01/2026	18,438.10
EF186286	28516	Classic Hire	Equipment Hire	20/01/2026	522.90
EF186287	29099	Ciltech Pty Ltd	Design, Engineering	20/01/2026	69,285.24
EF186288	99997	Dr Sangeetha Nalla Thambe	Fdc Bond Refund	20/01/2026	732.00
EF186289	99997	Chiara Kingwell	Fdc Bond Refund	20/01/2026	280.00
EF186290	99997	Samantha Jane Cooper	Fdc Bond Refund	20/01/2026	296.40
EF186291	99997	Callum Cunningham	Fdc Bond Refund	20/01/2026	436.00
EF186292	99997	Alinta Energy	Alinta Account Ref: 9410005418	20/01/2026	306.20
EF186293	28645	360 Artist Logistics Pty Ltd	Events And Entertainment	26/01/2026	39,600.00
EF186294	27277	Department Of Water And Environmental Regulation	Quarterly Land Fill Levy	28/01/2026	1,156,925.69
EF186295	26987	Cti Risk Management	Security - Cash Collection	27/01/2026	410.75
EF186296	27277	Department Of Water And Environmental Regulation	Quarterly Land Fill Levy	27/01/2026	842,030.95
EF186297	29099	Ciltech Pty Ltd	Design, Engineering	27/01/2026	2,194.50
EF186298	99996	Hui Yi Breatrice Ong	Property and Rates related refunds	27/01/2026	1,875.84
EF186299	99997	Rlsm Allen	Pen Fee Refund – H213	27/01/2026	692.00
EF186300	99997	Quay Trade Logistics	Pen Fee Refund – K257 And K250a	27/01/2026	1,090.00
EF186301	99997	Windward Marine Pty Ltd	Pen Fee Refund – J227 – Gary Shea	27/01/2026	124.00
EF186302	99997	Nepali Association Of Wa Inc	Group Sponosrship-Nepalese Holi Festival	27/01/2026	5,000.00
EF186303	99997	Matthew Dobson	Crossover Rebate Refund	27/01/2026	500.00
EF186304	99997	Daniel Vandy	Crossover Rebate Refund	27/01/2026	500.00
EF186305	99997	Andrew Mckenna	Crossover Rebate Refund	27/01/2026	500.00
EF186306	99997	Rory D M Greenwood	Direct Debit Overcharge Refund	27/01/2026	69.50
EF186307	99997	Jeanne-Claire Amand	Bird Bath Rebate - Jeanne-Claire Amand	27/01/2026	49.99
EF186308	99997	Sara And Daniel Stewart	Bird Bath Rebate - Sara Stewart	27/01/2026	50.00
EF186309	99997	Ashley R Gilbert	Bird Bath Rebate - Ash Gilbert	27/01/2026	49.99
EF186310	99997	Amanda Mcpherson	Bird Bath Rebate - Amanda Mcpherson	27/01/2026	50.00
EF186311	99997	Sc Td Hall	Bird Bath Rebate - Simone Hall	27/01/2026	50.00
EF186312	99997	Miss Marta Rotondella	Bird Bath Rebate - Marta Rotondella	27/01/2026	50.00
EF186313	99997	Thomas Heinzle	Junior Sport Travel Assistance Grant	27/01/2026	400.00
EF186314	99997	Sara Downer	Junior Sport Travel Assistance Grant	27/01/2026	400.00
EF186315	99997	Sabrina Reardon	Junior Sport Travel Assistance Grant	27/01/2026	400.00

EF186316	99997	Dordije And Tatjana Golub	Junior Sport Travel Assistance Grant	27/01/2026	400.00
EF186317	99997	Dordije And Tatjana Golub	Junior Sport Travel Assistance Grant	27/01/2026	400.00
EF186318	99997	Mirjana And Marko Banic	Junior Sport Travel Assistance Grant	27/01/2026	400.00
EF186319	99997	Frances Cocker	Bird Bath Rebate	27/01/2026	24.75
EF186320	99997	Bridget Lynch	Bird Bath Rebate	27/01/2026	49.99
EF186321	99997	Lenora Karki	Refund Of Credit On Account	27/01/2026	80.00
EF186322	99997	Spearwood Lions Football Club	Mayor Donation - Fundraiser 31/1/26	27/01/2026	200.00
EF186323	99997	Emma Gray	Medical Cancellation	27/01/2026	89.00
EF186324	99997	Bravehearts Ice Hockey Club Inc	Sports Equipment Grant - Invoice Inv1093	27/01/2026	1,000.00
EF186325	99997	Phoenix Beeliar Junior Cricket Club Inc.	Sports Equipment Grant - Invoice 2026-5	27/01/2026	1,000.00
EF186326	99997	Sld General Account	Sports Equipment Grant - Invoice Inv3162	27/01/2026	1,000.00
EF186327	99997	Rajasthani Kutumb-Australia (Inc)	Small Events Sponsorship 2526-Ses26	27/01/2026	1,194.75
EF186328	99997	Allianz Australia Insurance Ltd	Diane Stewart Claim 993660300434	27/01/2026	427.25
EF186329	99997	Aaron Bowers	8 Week Challenge	27/01/2026	170.00
EF186330	99997	Jennifer Elizabeth And Gary Leslie Carls	Crossover Claim	27/01/2026	500.00
EF186331	99997	Asitha Halawathage	Crossover Claim	27/01/2026	500.00
EF186332	99997	Laura Hutchinson	Petty Cash Claim - Bunnings	27/01/2026	19.98
EF186333	99997	Victoria Rachel Hardy	Compost Bin Rebate - V Hardy	27/01/2026	50.00
EF186334	99997	Amanda Fairs	Sanitary Product Rebate	27/01/2026	50.00
EF186335	99997	Laura Adele Duggua	Sanitary Product Rebate	27/01/2026	42.00
EF186336	99997	Faye Powell	Compost Bin Rebate	27/01/2026	50.00
EF186337	99997	Tagrid Naim	Refund For Cancellation	27/01/2026	39.80
EF186338	99997	Vanessa Hudyana	Fdc Bond Refund	27/01/2026	840.00
EF186339	99997	Julia Burke	Fdc Bond Refund	27/01/2026	562.80
EF186340	99997	Campbell Parry	Fdc Bond Refund	27/01/2026	247.00
EF186341	99997	Navpreet Kaur Sran	Fdc Bond Refund	27/01/2026	930.00
EF186342	99997	Chloe Sales	Fdc Bond Refund	27/01/2026	849.00
EF186343	99997	Ann Baby Philip	Refund - Child Care Subsidy	27/01/2026	693.43
EF186344	99997	Family Day Care	Fdc Payments W/E 25/01/2025	28/01/2026	32,200.50
EF186345	11867	Kevin John Allen	Elected Member Sitting Fees & Allowances	30/01/2026	2,956.67
EF186346	12740	Logan Howlett	Elected Member Sitting Fees & Allowances	30/01/2026	12,810.75
EF186347	19059	Carol Reeve-Fowkes	Elected Member Sitting Fees & Allowances	30/01/2026	2,956.67
EF186348	25353	Philip Eva	Elected Member Sitting Fees & Allowances	30/01/2026	2,956.67
EF186349	27327	Chontelle Stone	Elected Member Sitting Fees & Allowances	30/01/2026	2,956.67
EF186350	27871	Tom Widenbar	Elected Member Sitting Fees & Allowances	30/01/2026	2,956.67
EF186351	27872	Phoebe Corke	Elected Member Sitting Fees & Allowances	30/01/2026	5,341.91
EF186352	28238	Tarun Dewan	Elected Member Sitting Fees & Allowances	30/01/2026	2,956.67
EF186353	28717	Carol Lechun Zhang	Elected Member Sitting Fees & Allowances	30/01/2026	3,165.25
EF186354	29319	Hilda G Srhoy	Elected Member	30/01/2026	3,162.47
EF186355	99996	Estate Of The Late Jessie Dickson Gardin	Property and Rates related refunds	30/01/2026	601.76
EF186356	99996	Nella Mccann	Property and Rates related refunds	30/01/2026	591.14
EF186357	99996	Sarah Tennille Crouch	Property and Rates related refunds	30/01/2026	458.00
EF186358	99996	Irwin J Hapiuk	Property and Rates related refunds	30/01/2026	527.99
EF186359	99996	Ngiat Choon Woo	Property and Rates related refunds	30/01/2026	1,200.31
EF186360	99996	Alistair James Stephens	Property and Rates related refunds	30/01/2026	638.90
EF186361	99996	Mcgovern Investment Group Pty Ltd	Property and Rates related refunds	30/01/2026	240.00
EF186362	99996	Karrisma Pty Ltd	Property and Rates related refunds	30/01/2026	973.73
EF186363	99996	Roni Greenwood	Property and Rates related refunds	30/01/2026	1,028.18
EF186364	99996	Kellie Rodgers	Property and Rates related refunds	30/01/2026	30.00

EF186365	99996	Mahsa Ahmadpour	Property and Rates related refunds	30/01/2026	150.00
EF186366	99996	Beau Bassett	Property and Rates related refunds	30/01/2026	100.00
EF186367	99996	Kylie Cleary	Property and Rates related refunds	30/01/2026	150.00
EF186368	99996	Paull Laidlaw	Property and Rates related refunds	30/01/2026	75.00
EF186369	99996	Urban Resources Pty Ltd	Property and Rates related refunds	30/01/2026	147.00
EF186370	99996	Joseph Garton	Property and Rates related refunds	30/01/2026	295.00
EF186371	99996	Megan Jade Anderson	Property and Rates related refunds	30/01/2026	100.82
EF186372	99996	Phoenix Patios	Property and Rates related refunds	30/01/2026	171.65
EF186373	10152	Aust Services Union	Payroll Deductions	30/01/2026	673.00
EF186374	10154	Australian Taxation Office	Payroll Deductions	30/01/2026	631,571.00
EF186375	10305	Child Support Agency	Payroll Deductions	30/01/2026	4,041.61
EF186376	19726	Health Insurance Fund Of Wa	Payroll Deductions	30/01/2026	756.35
EF186377	27874	Smartsalary	Salary Packaging/Leasing Administration	30/01/2026	15,775.06
EF186378	28458	Easi Group	Novated Leasing	30/01/2026	24,325.22
EF186379	28741	The Local Government, Racing & Cemeteries Employees Union Wa Lgrceu	Union	30/01/2026	48.00
EF186380	28890	Construction Forestry Mining Energy Union - Construction & G Cfmeu Wa - Cor	Payroll Deductions	30/01/2026	30.00
EF186381	11794	Synergy	Electricity Usage/Supplies	30/01/2026	40,225.24
EF186382	28571	Perth Energy Pty Ltd	Energy Supply	30/01/2026	1,981.12
EF186383	10747	Iinet Limited	Internet Services	30/01/2026	758.94
EF186384	11758	Req Officers Do Not Use - Water Corp Utility Account Only - Please Refer To 1	Water Usage / Sundry Charges	30/01/2026	17,986.88
EF186385	10035	Adventure World	Entertainment Services	30/01/2026	1,545.00
EF186386	10091	Aslab Pty Ltd	Asphalting Services/Supplies	30/01/2026	29,297.40
EF186387	10097	Blackwoods Atkins	Engineering Supplies	30/01/2026	1,062.84
EF186388	10207	Boc Gases	Gas Supplies	30/01/2026	1,961.83
EF186389	10226	Bridgestone Australia Ltd	Tyre Services	30/01/2026	6,400.38
EF186390	10239	Busby Investments Pty Ltd. Budget Rent A Car - Perth	Motor Vehicle Hire	30/01/2026	2,244.00
EF186391	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	30/01/2026	3,005.75
EF186392	10287	Centreline Markings	Linemarking Services	30/01/2026	17,270.00
EF186393	10307	Cbca Wa Branch (Inc)	Childrens Books	30/01/2026	80.00
EF186394	10328	City Of Melville	Security Services	30/01/2026	3,000.00
EF186395	10333	Cjd Equipment Pty Ltd	Hardware Supplies	30/01/2026	5,308.18
EF186396	10359	Cockburn Painting Service	Painting Supplies/Services	30/01/2026	7,612.00
EF186397	10456	Datanet	Software Modifications	30/01/2026	674.30
EF186398	10526	E & Mj Rosher Pty Ltd	Mower Equipment	30/01/2026	2,208.80
EF186399	10528	Easifleet	Vehicle Lease	30/01/2026	803.26
EF186400	10535	Workpower Incorporated	Employment Services - Planting	30/01/2026	2,305.88
EF186401	10590	Department Of Fire And Emergency Services	Esl Levy & Related Costs	30/01/2026	20,793.01
EF186402	10683	Gronbek Security	Locksmith Services	30/01/2026	1,704.90
EF186403	10768	Institute Of Public Works Engeering Aust - Wa Inc Ipwea Wa	Membership Fees	30/01/2026	1,180.00
EF186404	10787	Jandakot Accident Repair Centre	Panel Beating Services	30/01/2026	1,000.00
EF186405	10788	Jandakot Volunteer Bush Fire Brigade Please See Adhoc	Expense Reimbursements	30/01/2026	2,064.95
EF186406	10879	Les Mills Aerobics	Instruction/Training Services	30/01/2026	2,371.93
EF186407	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	30/01/2026	5,468.53
EF186408	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	30/01/2026	702.42
EF186409	10982	Modern Teaching Aids Pty Ltd	Teaching Aids	30/01/2026	497.31
EF186410	10991	Beacon Equipment	Mowing Equipment	30/01/2026	8,509.90
EF186411	11036	Northlake Electrical Pty Ltd	Electrical Services A002029 - CON01	30/01/2026	185,931.71
EF186412	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	30/01/2026	8,110.30
EF186413	11267	Rolloways Leisure Centre	Entertainment Services	30/01/2026	340.00

EF186414	11307	Satellite Security Services Pty Ltd	Security Services	30/01/2026	15,146.98
EF186415	11334	Shenton Pumps	Pool Equipment/Services	30/01/2026	6,993.90
EF186416	11387	Bibra Lake Soils	Soil & Limestone Supplies	30/01/2026	258.00
EF186417	11399	South Coogee Volunteer Bushfire Brigade	Expense Reimbursements	30/01/2026	387.38
EF186418	11469	Sports Turf Technology Pty Ltd	Turf Consultancy Services	30/01/2026	3,729.00
EF186419	11483	St John Ambulance Aust Wa Operations	First Aid Courses	30/01/2026	1,271.50
EF186420	11511	Statewide Bearings	Bearing Supplies	30/01/2026	776.86
EF186421	11512	Statewide Cleaning Supplies Pty Ltd	Cleaning Supplies/Service	30/01/2026	910.43
EF186422	11533	Superbowl Melville	Entertainment Services	30/01/2026	320.00
EF186423	11554	Taylor Marine	Marine Equipment	30/01/2026	305.25
EF186424	11625	Nutrien Water	Reticulation Supplies	30/01/2026	11,741.57
EF186425	11651	Tree Watering Services	Tree Watering Services	30/01/2026	17,604.00
EF186426	11701	Vibra Industrial Filtration Australasia	Filter Supplies	30/01/2026	613.80
EF186427	11722	Wa Hino Sales & Service	Purchase Of New Trucks / Maintenance	30/01/2026	2,496.60
EF186428	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	30/01/2026	38,729.34
EF186429	11795	Western Power	Street Lighting Installation & Service	30/01/2026	1,320.00
EF186430	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	30/01/2026	1,532.02
EF186431	11811	Rebound Wa Inc	Enabling Wa's Disabled Community	30/01/2026	550.00
EF186432	11841	Yangebup Family Centre Inc	Venue Hire / Grants & Donations	30/01/2026	2,070.00
EF186433	12014	Tutt Bryant Equipment Bt Equipment Pty Ltd T/As	Excavating/Earthmoving Equipment	30/01/2026	4,930.88
EF186434	12153	Hays Personnel Services Pty Ltd	Employment Services	30/01/2026	13,984.66
EF186435	12295	Stewart & Heaton Clothing Co. Pty Ltd	Clothing Supplies	30/01/2026	3,462.58
EF186436	12589	Australian Institute Of Management	Training Services	30/01/2026	2,385.00
EF186437	12672	Norman Disney & Young	Consultancy Services	30/01/2026	2,090.00
EF186438	13475	The Trustee For Burgess Rawson Wa Unit Trust Burgess Rawson (Wa) Pty Ltd	Property Management	30/01/2026	3,512.78
EF186439	13563	Green Skills Inc	Employment Services	30/01/2026	8,081.17
EF186440	13825	Jackson Mcdonald	Legal Services	30/01/2026	892.10
EF186441	13849	Mcmullen Nolan Group Pty Ltd	Surveying Services	30/01/2026	8,470.00
EF186442	13873	Cockburn Ses	Traffic Management Services	30/01/2026	18,762.34
EF186443	14350	Baileys Fertiliser	Fertiliser Supplies	30/01/2026	35,834.05
EF186444	14530	Donald Veal Consultants Pty Ltd	Consultancy Services	30/01/2026	15,222.32
EF186445	14665	Ang, Chin San Sanny Ang	Entertainment Services - Origami	30/01/2026	440.00
EF186446	15393	Stratagreen	Hardware Supplies	30/01/2026	2,228.74
EF186447	15588	Natural Area Consulting Management Services	Weed Spraying	30/01/2026	44,531.94
EF186448	15746	Western Australia Police Service	Police Clearances	30/01/2026	105.60
EF186449	16064	Cms Engineering	Airconditioning Services	30/01/2026	50,522.06
EF186450	16107	Wren Oil	Waste Disposal Services	30/01/2026	1,714.90
EF186451	16698	Tidy Up	Rubbish Removal	30/01/2026	1,842.00
EF186452	16979	Japanese Truck And Bus Spares Pty Ltd	Spare Parts - Automotive	30/01/2026	542.10
EF186453	16985	Wa Premix	Concrete Supplies	30/01/2026	2,729.35
EF186454	17345	Kennards Hire - Myaree	Equipment Hire	30/01/2026	2,360.00
EF186455	17553	Altus Traffic Pty Ltd	Traffic Control Services	30/01/2026	18,096.47
EF186456	18114	Bollig Design Group P/L	Architectural Services	30/01/2026	9,412.85
EF186457	18203	Natsync Environmental	Pest Control	30/01/2026	3,679.00
EF186458	18962	Sealanes (1985) P/L	Catering Supplies	30/01/2026	3,014.73
EF186459	19533	Woolworths Group Ltd (Woolworths & Big W)	Groceries	30/01/2026	2,204.25
EF186460	20000	Aust West Auto Electrical Pty Ltd	Auto Electrical Services	30/01/2026	20,458.85
EF186461	20146	Data#3 Limited	Contract It Personnel & Software A002035 - CON01	30/01/2026	205,595.06
EF186462	20247	Da Christie Pty Ltd	Parks & Recreational Products	30/01/2026	19,997.56

EF186463	20549	A1 Carpet, Tile & Grout Cleaning	Cleaning Services - Tiles/Carpet	30/01/2026	825.00
EF186464	21672	Mega Music Australia Pty Ltd	Musical Instruments/Sound Equipment	30/01/2026	1,050.00
EF186465	21744	Jb Hi Fi - Commercial	Electronic Equipment	30/01/2026	1,491.47
EF186466	21946	Ryan's Quality Meats	Meat Supplies	30/01/2026	1,966.42
EF186467	22106	Intelife Group	Services - Daip	30/01/2026	13,957.68
EF186468	22553	Brownes Food Operations	Catering Supplies	30/01/2026	1,190.43
EF186469	22589	Jb Hi Fi - Cockburn	Electrical Equipment	30/01/2026	1,066.90
EF186470	22613	Vicki Royans	Artistic Services	30/01/2026	160.00
EF186471	22658	South East Regional Centre For Urban Landcare Inc (Sercul)	Urban Landcare Services	30/01/2026	14,605.16
EF186472	22752	Elgas Limited	Gas Supplies	30/01/2026	323.57
EF186473	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	30/01/2026	64,514.63
EF186474	22854	Lgiswa	Insurance Premiums	30/01/2026	96,373.90
EF186475	22874	Economic Development Australia Ltd	Conference/Events	30/01/2026	3,135.00
EF186476	23332	Wrights Heavy Recovery	Towing Services	30/01/2026	440.00
EF186477	23971	Find Wise Location Services	Locating Services - Underground	30/01/2026	3,077.80
EF186478	24156	Mastec Australia Pty Ltd	Purchase Of New Bins	30/01/2026	46,334.65
EF186479	24557	Aveling	Consultancy Services	30/01/2026	1,573.00
EF186480	24619	Vibrant Mcs Pty Ltd Mcs Security	Security Services	30/01/2026	19,917.43
EF186481	24974	Scott Print	Printing Services	30/01/2026	1,210.00
EF186482	25063	Superior Pak Pty Ltd	Vehicle Maintenance	30/01/2026	2,614.89
EF186483	25121	Imagesource Digital Solutions	Billboards	30/01/2026	1,195.70
EF186484	25127	Milmar Distributors	Printing Services - Id Cards	30/01/2026	42.00
EF186485	25264	Acurix Networks Pty Ltd	Wifi Access Service	30/01/2026	15,445.26
EF186486	25418	Cs Legal	Legal Services	30/01/2026	2,807.60
EF186487	25813	Lg Connect Pty Ltd	Erp Systems Development	30/01/2026	1,633.56
EF186488	26162	Randstad Pty Ltd	Employment Services	30/01/2026	2,558.60
EF186489	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	30/01/2026	604.03
EF186490	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance C100932 - CON01	30/01/2026	219,032.51
EF186491	26314	Cpe Group	Temporary Employment Services	30/01/2026	419.87
EF186492	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	30/01/2026	1,518.00
EF186493	26416	Coolbellup Newsagency The Trustee For Dawkins Family Trust	Newspaper Delivery Services	30/01/2026	1,481.14
EF186494	26449	Eco Shark Barrier Pty Ltd	Leasing Fee For Shark Barrier	30/01/2026	11,302.00
EF186495	26470	Scp Conservation	Fencing Services	30/01/2026	15,477.00
EF186496	26623	Cromag Pty Ltd (Sigma Chemicals) Sigma Telford Group	Chemicals - Pool	30/01/2026	8,063.58
EF186497	26679	La Mint Events & Catering	Catering	30/01/2026	2,468.95
EF186498	26705	Creative Adm	Marketing Services	30/01/2026	11,206.25
EF186499	26735	Shane Mcmaster Surveys	Survey Services	30/01/2026	3,850.00
EF186500	26739	Kerb Doctor	Kerb Maintenance	30/01/2026	10,295.73
EF186501	26754	Connect Call Centre Services	Call Centre Services	30/01/2026	5,178.25
EF186502	26771	Instant Products Hire	Portable Toilet Hire	30/01/2026	7,361.04
EF186503	26791	Monsterball Amusement & Hire	Amusement Hire	30/01/2026	1,960.22
EF186504	26800	The Goods	Retail	30/01/2026	489.78
EF186505	26807	Transair Two Way Radio	Equipment Repairs & Maintenance Services	30/01/2026	1,647.45
EF186506	26832	Cooling Brothers Glazing	Glazing Services	30/01/2026	4,108.50
EF186507	26843	Ergolink	Ergonomic Office Furniture	30/01/2026	5,075.72
EF186508	26888	Media Engine	Graphic Design, Marketing, Video Product	30/01/2026	2,020.00
EF186509	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	30/01/2026	660.00
EF186510	26929	Elan Energy Matrix Pty Ltd	Recycling Services	30/01/2026	2,072.25
EF186511	26940	Floorwest Pty Ltd	Floor Coverings	30/01/2026	23,870.00

EF186512	26946	Av Truck Services Pty Ltd	Truck Dealership	30/01/2026	170.52
EF186513	26950	Walcon Marine Australasia Pty Ltd	Marine Services	30/01/2026	1,700.00
EF186514	26974	Mister Magnets	Promotional Products - Magnets	30/01/2026	1,438.00
EF186515	26985	Access Icon Pty Ltd	Drainage Products	30/01/2026	7,063.54
EF186516	27006	Bibra Lake Iga Xpress	Liquor Supplies	30/01/2026	168.98
EF186517	27010	Quantum Building Services Pty Ltd	Building Maintenance	30/01/2026	20,996.11
EF186518	27011	Baileys Marine Fuel Australia	Fuel	30/01/2026	2,158.48
EF186519	27015	Intelli Trac	Gps Tracking	30/01/2026	3,818.10
EF186520	27018	Mark Norman Consulting	Consultancy - Electrical	30/01/2026	330.00
EF186521	27028	Technogym Australia Pty Ltd	Fitness Equipment	30/01/2026	2,320.22
EF186522	27031	Downer Edi Works Pty Ltd	Asphalt Services	30/01/2026	1,171.65
EF186523	27034	Adelby Pty Ltd	Firebreak Construction	30/01/2026	4,526.50
EF186524	27046	Tfh Hire Services Pty Ltd	Hire Fencing	30/01/2026	52.80
EF186525	27053	Readspeaker	Software	30/01/2026	7,440.40
EF186526	27054	Vocus Pty Ltd	Telecommunications	30/01/2026	5,078.31
EF186527	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	30/01/2026	11,923.14
EF186528	27065	Westbooks	Books	30/01/2026	363.78
EF186529	27082	Kulbardi Pty Ltd	Stationery Supplies	30/01/2026	1,272.92
EF186530	27085	Savills Project Management Pty Ltd	Project Management	30/01/2026	7,920.00
EF186531	27154	Veolia Recycling & Recovery Pty Ltd	Waste Services	30/01/2026	1,227.83
EF186532	27168	Nightlife Music Pty Ltd	Music Management	30/01/2026	465.53
EF186533	27177	Rentokil Initial Pty Ltd (Initial Hygiene)	Hygiene	30/01/2026	12,133.77
EF186534	27198	Green Promotions Pty Ltd	Promotional Supplies	30/01/2026	3,645.29
EF186535	27201	Wfs Australia Pty Ltd	Software	30/01/2026	2,419.30
EF186536	27241	Landscape Elements	Landscaping Services	30/01/2026	54,256.31
EF186537	27246	Veale Auto Parts	Spare Parts Mechanical	30/01/2026	876.30
EF186538	27334	Westcare Print	Printing Services	30/01/2026	126.50
EF186539	27346	Office Line	Furniture Office	30/01/2026	279.40
EF186540	27377	Accidental Health And Safety - Perth	First Aid Supplies	30/01/2026	1,101.21
EF186541	27381	Christopher George Moore	Exercise Classes	30/01/2026	1,425.00
EF186542	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	30/01/2026	440.00
EF186543	27437	Pb Reticulation & Maintenance Services Pty Ltd	Irragation Services	30/01/2026	1,023.00
EF186544	27438	Ertech Pty Ltd	Engineering Civil	30/01/2026	289.32
EF186545	27448	Selectro Services Pty Ltd	Electrical	30/01/2026	275.00
EF186546	27507	Serco Facilities Management Pty Ltd	Cleaning Services C100932 - CON01	30/01/2026	109,950.11
EF186547	27539	Jasmin Carpentry & Maintenance	Carpentry	30/01/2026	2,458.50
EF186548	27548	Standing Fork	Catering	30/01/2026	216.70
EF186549	27566	Thuroona Services	Asbestos Removal	30/01/2026	12,606.00
EF186550	27579	Soco Studios	Photography Services	30/01/2026	577.50
EF186551	27596	Allwest Plant Hire Australia Pty Ltd	Plant Hire And Civil Contracting	30/01/2026	6,615.97
EF186552	27613	Redimed Pty Ltd	Medical & Health Services	30/01/2026	4,362.30
EF186553	27617	Atturra Business Applications	Consultancy - It	30/01/2026	3,850.00
EF186554	27618	Christmas 360	Christmas Decorations	30/01/2026	11,785.00
EF186555	27622	Trugrade Medical Supplies	Medical Supplies	30/01/2026	825.00
EF186556	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	30/01/2026	12,860.89
EF186557	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	30/01/2026	15,761.96
EF186558	27675	Wgawa Pty Ltd	Consultancy Engineering	30/01/2026	39,822.75
EF186559	27676	Blue Force Pty Ltd	Security Services	30/01/2026	3,153.25
EF186560	27695	Qtm Pty Ltd	Traffic Management	30/01/2026	2,855.47

EF186561	27723	Cockburn Power Boats Association (Inc)	Storage Services	30/01/2026	4,515.00
EF186562	27797	City Lift Services Pty Ltd	Lift Maintenance	30/01/2026	3,239.50
EF186563	27896	Rmc Rail Services Pty Ltd	Rail Traffic Management	30/01/2026	4,230.09
EF186564	27913	Emerge Associates	Environmental Consulting	30/01/2026	1,366.75
EF186565	27914	Fleetcare	Software	30/01/2026	11.00
EF186566	27917	Go Doors Advanced Automation	Door Maintenance & Repair	30/01/2026	17,827.75
EF186567	27926	Sine Group Pty Ltd	Computer Soiftware	30/01/2026	9,751.64
EF186568	27969	Perfect Gym Solutions	Software For Gym's	30/01/2026	629.09
EF186569	28049	Copy Magic	Printing Services	30/01/2026	1,079.10
EF186570	28058	Sage Consulting Engineers Pty Ltd	Consultancy - Engineering	30/01/2026	4,078.25
EF186571	28092	Livepro Australia Pty Ltd	Customer Knowledge Management	30/01/2026	935.00
EF186572	28179	Ecospill Pty Ltd	Emergency Shower Supply And Service	30/01/2026	611.79
EF186573	28191	Enviro Sweep	Sweeping Services	30/01/2026	4,116.75
EF186574	28196	Brightmark Group Pty Ltd	Cleaning Services	30/01/2026	2,826.71
EF186575	28201	Select Fresh	Food Supplies	30/01/2026	776.66
EF186576	28211	Nordic Fitness Equipment	Fitness Equipment	30/01/2026	3,270.00
EF186577	28215	Complete Office Supplies Pty Ltd	Stationery	30/01/2026	1,513.66
EF186578	28241	Swift Flow Pty Ltd	Plumbing	30/01/2026	28,716.43
EF186579	28254	Cleantex Pty Ltd	Laundry Service	30/01/2026	748.74
EF186580	28263	Julia Kay Wallis	Historian	30/01/2026	330.00
EF186581	28264	Remondis Go Organics Pty Ltd	Organics Processing	30/01/2026	44,501.23
EF186582	28265	Tree Care Wa	Vegetation Maintenance Services C100932 - CON01	30/01/2026	234,348.34
EF186583	28277	Gesha Coffee Co	Coffee Supplies	30/01/2026	3,048.00
EF186584	28297	Techbrain	It Consultancy	30/01/2026	492.46
EF186585	28303	Miracle Recreation Equipment	Playground Equipment	30/01/2026	7,661.46
EF186586	28351	Clever Designs Uniforms	Clothing	30/01/2026	613.00
EF186587	28371	Flexi Staff	Employment Services	30/01/2026	889.35
EF186588	28392	Mcs Civil Contracting	Engineering/Earthworks	30/01/2026	46,998.60
EF186589	28409	Sanpoint Pty Ltd (Ld Total)	Landscape Services	30/01/2026	8,392.78
EF186590	28426	Power Paving Pty Ltd	Paving Services	30/01/2026	10,725.00
EF186591	28428	Wa Bolts Pty Ltd	Fixings & Fasteners	30/01/2026	673.90
EF186592	28437	Building & Industrial Cleaning Services	Cleaning Services	30/01/2026	70,662.58
EF186593	28454	Aussie Natural Spring Water	Water Supplies	30/01/2026	992.49
EF186594	28475	Host Corporation Pty Ltd	Catering Supplies	30/01/2026	566.50
EF186595	28483	Mbgsholdings Pty Ltd (Central West Refrigeration)	Building Maintenance	30/01/2026	1,029.19
EF186596	28491	Western Australian Land Authority T/As Development Wa Amc Jakovich Functi	Function Centre	30/01/2026	1,200.00
EF186597	28516	Classic Hire	Equipment Hire	30/01/2026	317.49
EF186598	28521	Inspired Development Solutions	Organisational Development	30/01/2026	990.00
EF186599	28522	Bing Technologies Pty Ltd	Mailing Services	30/01/2026	551.46
EF186600	28530	Dva Fabrications	Furniture Manufacturer	30/01/2026	4,565.00
EF186601	28532	Oil & Energy Pty. Ltd.	Lubricant Supplier	30/01/2026	1,713.39
EF186602	28538	Old Macdonald's Travelling Farms - Wa East	Mobile Petting Farm	30/01/2026	715.00
EF186603	28568	Solo Resource Recovery	Waste & Recycling Collection Services	30/01/2026	19,870.13
EF186604	28569	Choiceone Pty Ltd	Recruitment Services	30/01/2026	23,312.56
EF186605	28574	Psg Eyewear	Manufacturer Prescription Safety Glasses	30/01/2026	290.00
EF186606	28584	Ausco Modular Pty Ltd	Hire Services	30/01/2026	2,681.95
EF186607	28603	Vision 6 Pty Ltd	Sms & Email Marketing	30/01/2026	1,580.70
EF186608	28621	Imprint Plastic	Printing	30/01/2026	112.75
EF186609	28632	Total Connections Pty Ltd	Hose, Hydraulics & Fire Protection Servi	30/01/2026	1,278.98

EF186610	28652	Omnicom Media Group Australia Pty Ltd Omnicom Media Group Australia Pty L	Media And Advertising Services	30/01/2026	573.91
EF186611	28673	Uhg Trading Pty Ltd (Unicare Health)	Mobility And Home Care Products	30/01/2026	369.60
EF186612	28687	Megavision	Event Business	30/01/2026	23,768.89
EF186613	28710	Premier Envelopes Australia Pty Ltd	Supply & Printing Of Envelops	30/01/2026	872.17
EF186614	28762	Hart Sport Australia Pty Ltd Hart Sport	Supply Sporting Equipment	30/01/2026	360.00
EF186615	28767	The Trustee For Bugbusters Unit Trust Bug Busters	Pest Control	30/01/2026	2,156.00
EF186616	28792	Monty Cotton Pty Ltd	Musical Entertainment	30/01/2026	4,180.00
EF186617	28800	Bolinda Digital Pty Ltd	Audiobook Publishing And Technology	30/01/2026	1,359.70
EF186618	28815	Weldplas And Services Pty Ltd	Construction - Plastic Fabrication	30/01/2026	1,122.00
EF186619	28823	Synergy Business Systems Pty Ltd Boss Industrial	Industrial Supply	30/01/2026	214.86
EF186620	28833	Ptg Consulting Pty Ltd	Geotech & Road Saftey	30/01/2026	5,335.00
EF186621	28862	M & B Excavations Pty Ltd	Civil Construction	30/01/2026	16,150.20
EF186622	28913	Write Solutions Australia Pty Ltd Write Solutions Australia Pty Ltd	Waste & Recycling Services	30/01/2026	1,923.66
EF186623	28922	Ausmed Education Pty Ltd Ausmed Education Pty Ltd	Lms, Online Education For Health Care	30/01/2026	1,980.00
EF186624	28927	Veolia Recycling & Recovery (Perth) Pty Ltd Veolia Recycling & Recovery (Pert	Waste Recycling And Recovery	30/01/2026	56,820.26
EF186625	28947	Baroness Holdings Pty Ltd Tree Planting And Watering	Tree Watering	30/01/2026	61,121.68
EF186626	28953	Shane Nicholas Tognolini - Freeway Water Dan The Bike Man	Water Cartage	30/01/2026	385.00
EF186627	28972	Hoopla Anz Llc	Library Digital Content	30/01/2026	5,590.82
EF186628	29033	Rogers & Hart Pty Ltd Wa Mapping	Potholing & Survey	30/01/2026	6,050.00
EF186629	29048	The Trustee For The Sharkey Family Trust Precision Pipe Technologies	Trenchless Repairs	30/01/2026	18,150.00
EF186630	29058	Way Funky Company Pty Ltd	Swimwear And Swimming Accessories	30/01/2026	3,687.86
EF186631	29066	Eduka Solutions Pty Ltd Involve	Software Development	30/01/2026	1,083.00
EF186632	29080	The Trustee For Essemy Unit Trust	Business Improvement And Organisational	30/01/2026	4,400.00
EF186633	29083	Tango Information Technology Pty Ltd Tango It	It Consulting	30/01/2026	64,350.00
EF186634	29127	Global Workwear Investments Pty Ltd Totally Workwear	Workwear	30/01/2026	2,377.75
EF186635	29159	Lesley Parker	Artist	30/01/2026	1,700.00
EF186636	29194	Eurotech Group Pty Ltd Eurotech	Signage Hardware	30/01/2026	272.03
EF186637	29197	Speedy Holdings Pty Ltd Speedy Mobile Vets	Mobile Veterinary Services	30/01/2026	2,220.00
EF186638	29212	Brak Pty Ltd Sweepers N Scrubbers	Sales/ Servicing Of Sweepers And Scrubbe	30/01/2026	1,095.60
EF186639	29217	People And Property Enterprises Pty Ltd Property Fire Maintenance	Fire Protection Services	30/01/2026	1,163.80
EF186640	29225	Gavin John Bryden A. P. Worx Aquarium & Pond Maintenance	Aquarium & Pond Maintenance	30/01/2026	209.00
EF186641	29232	Altrum Pty Ltd Engineered Efficiency	Engineering Services	30/01/2026	8,202.58
EF186642	29251	Newhaven Family Investments Pty Ltd & The Trustee For Lucwam Perth Better	Supply	30/01/2026	5,628.70
EF186643	29262	Sydfran Pty Ltd (Indoor Plant Solutions) Indoor Plant Solutions	Indoor Plant Hire	30/01/2026	345.95
EF186644	29269	Contra-Flow Pty Ltd	Traffic Management Services	30/01/2026	44,062.93
EF186645	29287	Wolf & Swine Pty Ltd Swan Event Hire	Events	30/01/2026	5,533.60
EF186646	29313	Cross Hire Equipment Group Pty Ltd Smart Workzone Hire	Traffic Hire Equipment	30/01/2026	941.43
EF186647	29320	Roztiazhka	Events - Live Performances	30/01/2026	1,250.00
EF186648	29321	Bce Surveying Pty Ltd	Trade - Surveying	30/01/2026	8,635.00
EF186649	29329	Endersby, Leah Jane The Milky Monster	Events - Food/Entertainment	30/01/2026	2,260.00
EF186650	29351	Courtney Smith Really Useful Recyclers	Art	30/01/2026	365.00
EF186651	29376	The Trustee For The Manning Family Trust Animal Ark	Wildlife Education And Training	30/01/2026	1,419.00
EF186652	29380	The West Australian Adventure Company Pty Ltd Laser Corps	Entertainment - Laser Corps	30/01/2026	2,350.00
EF186653	29388	Goz Group Pty Ltd Mr Goz	Food Truck	30/01/2026	2,428.80
EF186654	88888	Wayne Morrison	Bond Refund	30/01/2026	500.00
EF186655	88888	Underwater Explorers Club Of Western Aus	Bond Refund	30/01/2026	500.00
EF186656	88888	Jd & Sl O'Hara	Bond Refund	30/01/2026	500.00
EF186657	88888	Geoffrey Reynolds	Bond Refund	30/01/2026	500.00
EF186658	99997	Angela Brooks	Bird Bath Rebate Refund	30/01/2026	47.50

EF186659	29310	Bigton Collective Ltd	Arts, Health And Wellbeing	30/01/2026	520.00
EF186660	29060	Superchoice Services Pty Limited - Sgc Payments Contractor	Payroll Deductions	30/01/2026	4,774.23
		TOTAL OF 926 EFT PAYMENTS			**14,290,871.75**
		LESS: CANCELLED EFT PAYMENTS			
EF183419	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	27/01/2026	-47.50
EF185515	29251	Newhaven Family Investments Pty Ltd & The Trustee For Lucwam Perth Better	Supply	22/01/2026	-1,646.70
EF186019	99996	Rates And Property Related Eft Refunds (Not Bonds)	Rates And Property Related Refunds	21/01/2026	-1,875.84
		TOTAL CANCELLED EFT PAYMENT			**-3,570.04**
		TOTAL EFT PAYMENTS (EXCL. CANCELLED PAYMENTS)			**14,287,301.71**
		ADD: BANK FEES			
		FAT ZEBRA PAYMENT SERVICE			3,808.87
		BPAY BATCH FEE			13.23
		MERCHANT FEES COC			3868.98
		MERCHANT FEES MARINA			76.99
		MERCHANT FEES ARC			4247.70
		MERCHANT FEES VARIOUS OUT CENTRES			1918.30
		NATIONAL BPAY CHARGE			5,093.50
		RTGS/ACLR FEE			
		NAB TRANSACT FEE			75.90
		AMEX FEES			1280.33
		MERCHANDISE / OTHER FEES			
					20,383.80
		ADD: CREDIT CARD PAYMENTS			51,420.52
					51,420.52
		ADD: PAYROLL PAYMENTS			
		COC02/01/26 Pmt 000307719616 City of Cockburn			3,417.55
		COC28/12/25 Pmt 000307719325 City of Cockburn			43.98
		COC31/12/25 Pmt 000307719445 City of Cockburn			8,292.58
		COC09/01/26 Pmt 000308265184 City of Cockburn			9,293.26
		COC11/01/26 Pmt 000308320799 City of Cockburn			2,060,670.81
		COC15/01/26 Pmt 000308472041 City of Cockburn			598.10
		COC12/01/26 Pmt 000308518937 City of Cockburn			1,134.79
		COC20/01/26 Pmt 000308862512 City of Cockburn			5,326.90
		COC23/01/26 Pmt 000309102802 City of Cockburn			1,660.66
		COC25/01/26 Pmt 000309360494 City of Cockburn			2,104,122.25
		COC29/01/26 Pmt 000309516270 City of Cockburn			2,278.72

					4,196,839.60
		TOTAL PAYMENTS MADE FOR THE MONTH			18,555,945.63

City of Cockburn

Credit Card Transactions Report

Transactions Post Date Between 29-Nov-2025 and 30-Dec-2025

Date	Service Provider	Card Liability	Expense Category
CEO		**40.94**	
1/12/2025	CPP Convention Centre	22.72	Parking Expenses
2/12/2025	CITY OF VINCENT	6.05	Parking Expenses
12/12/2025	WILSON PARKING PER057	12.17	Parking Expenses
Director Infrastructure Services		**64.00**	
1/12/2025	WANEWSDTI	32.00	Subscriptions and Memberships
29/12/2025	WANEWSDTI	32.00	Subscriptions and Memberships
Financial Counsellor		**630.70**	
3/12/2025	Woolworths Online	75.40	Meeting/Workshop Catering
8/12/2025	GILBERTS FRESH HILTON	255.97	Meeting/Workshop Catering
8/12/2025	GILBERTS FRESH HILTON	64.99	Meeting/Workshop Catering
19/12/2025	RAINE SQUARE	25.34	Parking Expenses
19/12/2025	SPACETOCO VENUE HIRE	45.50	Hire of Equipment and Facilities
19/12/2025	SPACETOCO VENUE HIRE	45.50	Hire of Equipment and Facilities
19/12/2025	SPACETOCO VENUE HIRE	39.00	Hire of Equipment and Facilities
24/12/2025	SPACETOCO VENUE HIRE	52.00	Hire of Equipment and Facilities
24/12/2025	SPACETOCO VENUE HIRE	13.50	Hire of Equipment and Facilities
24/12/2025	SPACETOCO VENUE HIRE	13.50	Hire of Equipment and Facilities
Library Technology Coordinator		**350.79**	
1/12/2025	PORTUGUESE DELIGHTS SU	5.09	Supplies and Materials Purchases
4/12/2025	CRAZYDOMAIN	9.00	Subscriptions and Memberships
4/12/2025	CRAZYDOMAIN	4.80	Subscriptions and Memberships
11/12/2025	WOOLWORTHS 4367	9.59	Supplies and Materials Purchases
16/12/2025	INTNL TRANSACTION FEE	0.83	Subscriptions and Memberships
16/12/2025	OPENAI *CHATGPT SUBSCR	33.17	Subscriptions and Memberships
17/12/2025	DREAMIT.AU* DREAMIT HO	234.70	Subscriptions and Memberships
18/12/2025	WOOLWORTHS 4367	9.22	Supplies and Materials Purchases
19/12/2025	WOOLWORTHS 4703	10.20	Supplies and Materials Purchases
23/12/2025	CAMPSITE.BIO	10.61	Subscriptions and Memberships
23/12/2025	ICONS8.COM	22.74	Subscriptions and Memberships
23/12/2025	INTNL TRANSACTION FEE	0.57	Subscriptions and Memberships
23/12/2025	INTNL TRANSACTION FEE	0.27	Subscriptions and Memberships
Service Lead Cockburn Libraries		**1,998.08**	
2/12/2025	FACEBK *4YS3S85JE2	17.34	Advertising
2/12/2025	FACEBK *G28CK8HHE2	25.99	Advertising
2/12/2025	FACEBK *HS24S85JE2	25.99	Advertising
2/12/2025	FACEBK *YGH7V8VHE2	9.90	Advertising
9/12/2025	AMAZON AU MARKETPLACE	49.44	Supplies and Materials Purchases
9/12/2025	BIGW ONLINE	226.00	Supplies and Materials Purchases
9/12/2025	Games World Cockburn	219.92	Supplies and Materials Purchases
9/12/2025	MYO*GREEN WORLD INDOOR	368.87	Hire of Equipment and Facilities
9/12/2025	OFFICEWORKS	60.67	Supplies and Materials Purchases
9/12/2025	SP JB HI-FI ONLINE	19.95	Supplies and Materials Purchases
9/12/2025	SPOTLIGHT PTY LTD	138.50	Supplies and Materials Purchases
9/12/2025	WWW.GAMESWORLD.COM.AU	147.93	Supplies and Materials Purchases
10/12/2025	AMAZON AU MARKETPLACE	138.28	Supplies and Materials Purchases
10/12/2025	AMAZON AU MARKETPLACE	71.97	Supplies and Materials Purchases

City of Cockburn

Credit Card Transactions Report

Transactions Post Date Between 29-Nov-2025 and 30-Dec-2025

Date	Service Provider	Card Liability	Expense Category
10/12/2025	AMAZON AU MARKETPLACE	51.00	Supplies and Materials Purchases
11/12/2025	AMAZON AU MARKETPLACE	83.11	Supplies and Materials Purchases
11/12/2025	AMAZON AU MARKETPLACE	21.98	Supplies and Materials Purchases
29/12/2025	SP MIND CONNECT AUST	304.55	Supplies and Materials Purchases
30/12/2025	AMAZON AU MARKETPLACE	16.69	Supplies and Materials Purchases

Organisational Development Specialist **2,648.66**

1/12/2025	ST JOHN AMBULANCE AUST	180.00	Training & Professional Development
1/12/2025	ST JOHN AMBULANCE AUST	180.00	Training & Professional Development
4/12/2025	AUSTRALIA WIDE FIRST A	119.00	Training & Professional Development
4/12/2025	NEXACU	417.27	Training & Professional Development
5/12/2025	378Pin* Australian Tra	340.00	Training & Professional Development
5/12/2025	Ezypay*Fire and Safety	345.00	Training & Professional Development
5/12/2025	Ezypay*Fire and Safety	220.00	Training & Professional Development
5/12/2025	Ezypay*Fire and Safety	220.00	Training & Professional Development
10/12/2025	PINNACLE HEIGHT SAFETY	205.00	Training & Professional Development
15/12/2025	Ezypay*Fire and Safety	345.00	Training & Professional Development
24/12/2025	SP ESTHER PEREL	77.39	Office Supplies

Director Corporate and System Services **1,406.98**

1/12/2025	RAINE SQUARE	33.46	Parking Expenses
8/12/2025	CPA AUSTRALIA	898.80	Subscriptions and Memberships
11/12/2025	IPAA	452.00	Training & Professional Development
15/12/2025	CPP Convention Centre	22.72	Parking Expenses

Service Manager Communications and Engagement **655.39**

1/12/2025	FACEBK *DJYSN8HMT2	332.97	Advertising
18/12/2025	FIGMA	99.76	Subscriptions and Memberships
18/12/2025	INTNL TRANSACTION FEE	2.49	Bank and Other Fees
22/12/2025	CANVA* I04735-13870275	164.99	Subscriptions and Memberships
29/12/2025	BITLY.COM	52.35	Subscriptions and Memberships
29/12/2025	INTNL TRANSACTION FEE	1.31	Bank and Other Fees
29/12/2025	INTNL TRANSACTION FEE	0.04	Bank and Other Fees
29/12/2025	LNK.BIO	1.48	Subscriptions and Memberships

Chief Financial Officer **1,286.45**

1/12/2025	WOOLWORTHS 4367	150.00	Meeting/Workshop Catering
3/12/2025	WOOLWORTHS 4367	237.65	Meeting/Workshop Catering
15/12/2025	CPA AUSTRALIA	898.80	Subscriptions and Memberships

Art and Culture Coordinator **167.00**

18/12/2025	COCKBURN PARTY HIRE	167.00	Hire of Equipment and Facilities

City Facilities Coordinator **2,082.14**

11/12/2025	D J PALMER (W A) PTY	929.26	Supplies and Materials Purchases
11/12/2025	OFFICEWORKS 0616	54.00	Supplies and Materials Purchases
18/12/2025	ACCIDENTAL - PERTH	505.17	Supplies and Materials Purchases
19/12/2025	D J PALMER (W A) PTY	38.71	Supplies and Materials Purchases
22/12/2025	SP THE GOOD GUYS DISCO	214.00	Supplies and Materials Purchases
24/12/2025	OFFICEWORKS 0616	341.00	Supplies and Materials Purchases

City of Cockburn

Credit Card Transactions Report

Transactions Post Date Between 29-Nov-2025 and 30-Dec-2025

Date	Service Provider	Card Liability	Expense Category
Waste Education Coordinator		**818.74**	
2/12/2025	SPE*AlondBadges	714.24	Supplies and Materials Purchases
3/12/2025	SPACETOCO VENUE HIRE	104.50	Hire of Equipment and Facilities
Principal Economic Development		**670.12**	
3/12/2025	Plungetco	20.53	Meeting/Workshop Catering
3/12/2025	Plungetco	6.59	Meeting/Workshop Catering
4/12/2025	PLATINUM GOLF COURSE P	11.00	Meeting/Workshop Catering
4/12/2025	Ergolink	583.00	Equipment Purchases
12/12/2025	TOURISMCOUN	49.00	Events and Functions
Service Lead Civil Infrastructure		**270.71**	
9/12/2025	TACOMA GROUP PTY LTD	270.71	Supplies and Materials Purchases
Fleet Manager		**1,782.10**	
10/12/2025	COMMERCIAL NETMAKERS	979.00	Supplies and Materials Purchases
15/12/2025	MACK 1 MOTOR CYCLES	301.79	Motor Vehicle Expenses
16/12/2025	COLES 0494	377.13	Events and Functions
17/12/2025	WOOLWORTHS 4391	51.24	Events and Functions
17/12/2025	WOOLWORTHS 4391	3.60	Events and Functions
18/12/2025	COLES 0494	56.35	Events and Functions
18/12/2025	Reddy Express 1964	12.99	Events and Functions
Fire and Emergency Management Manager		**133.55**	
19/12/2025	BP EX THOMSNS L 5992	133.55	Motor Vehicle Expenses
Principal Advocacy and Public Policy		**1,375.24**	
1/12/2025	EasyPark	6.07	Parking Expenses
1/12/2025	Museum Of Aust Dem Oph	33.80	Travel and Accommodation
1/12/2025	TAXIPAY AUSTRALIA	68.88	Travel and Accommodation
1/12/2025	ZLR*CNOODLE	15.11	Travel and Accommodation
2/12/2025	WANEWSDTI	32.00	Subscriptions and Memberships
3/12/2025	EXPOTRADE AUSTRALIA PL	1,175.21	Events and Functions
18/12/2025	Wilson Parking Austral	12.17	Parking Expenses
30/12/2025	WANEWSDTI	32.00	Subscriptions and Memberships
Adult Services Coordinator		**120.93**	
1/12/2025	FARMER JACKS SPEARWO	21.04	Meeting/Workshop Catering
10/12/2025	SQ *BRON BATEMAN	30.00	Supplies and Materials Purchases
10/12/2025	SQ *BRON BATEMAN	29.99	Supplies and Materials Purchases
11/12/2025	FARMER JACKS SPEARWO	20.42	Meeting/Workshop Catering
11/12/2025	WOOLWORTHS 4367	3.50	Meeting/Workshop Catering
12/12/2025	FARMER JACKS SPEARWO	15.98	Meeting/Workshop Catering
Service Manager Community Development		**707.65**	
5/12/2025	ETHICALJOBS.COM.AU	187.00	Professional Services
8/12/2025	Subway Gateway	436.00	Events and Functions
8/12/2025	WOOLWORTHS 4367	170.30	Events and Functions
8/12/2025	SPACETOCO VENUE HIRE	- 48.75	Events and Functions

City of Cockburn

Credit Card Transactions Report

Transactions Post Date Between 29-Nov-2025 and 30-Dec-2025

Date	Service Provider	Card Liability	Expense Category
8/12/2025	SPACETOCO VENUE HIRE	- 76.88	Events and Functions
22/12/2025	Canva* 04736-9270859	39.98	Subscriptions and Memberships
Library Technician		**355.83**	
4/12/2025	Booktopia	169.96	Supplies and Materials Purchases
11/12/2025	OFFICEWORKS	185.87	Supplies and Materials Purchases
Collection Development Librarian		**1,801.20**	
2/12/2025	SP ASH HARRIER	65.50	Supplies and Materials Purchases
15/12/2025	SP JB HI-FI ONLINE	996.74	Supplies and Materials Purchases
16/12/2025	SP JB HI-FI ONLINE	481.71	Supplies and Materials Purchases
18/12/2025	Booktopia	177.35	Supplies and Materials Purchases
18/12/2025	Booktopia	79.90	Supplies and Materials Purchases
Chief Information Officer		**317.56**	
3/12/2025	TICKETS*PERTH DIGI	317.56	Conferences and Seminars
3/12/2025	TICKETS*PERTH DIGI	317.56	Conferences and Seminars
4/12/2025	TICKETS*PERTH DIGI	- 317.56	Conferences and Seminars
Service Lead Rangers and Parking		**1,034.16**	
2/12/2025	BIG W 0444	3.00	Equipment Purchases
2/12/2025	SMP*Visual Workwear	18.67	Equipment Purchases
10/12/2025	DEPT OF JUSTICE-CTG PA	194.30	Professional Services
12/12/2025	Car Care Rockingham	320.00	Motor Vehicle Expenses
12/12/2025	UNIFORMS AT WORK AUS	75.59	Equipment Purchases
15/12/2025	COOGEE BEACH CAFE	8.63	Disputed Transaction
16/12/2025	SQ *DRESS TO IMPRESS A	94.50	Professional Services
24/12/2025	BUNNINGS 303000	301.87	Equipment Purchases
29/12/2025	Lucid Software Inc.	17.60	Subscriptions and Memberships
Service Lead Seniors Centre		**1,191.20**	
5/12/2025	SPOTLIGHT 065	118.50	Supplies and Materials Purchases
16/12/2025	CITY OF FREMANTLE	8.70	Parking Expenses
18/12/2025	CARRINGTON'S BAR & G	784.00	Events and Functions
18/12/2025	P LAVINGS BRDG BK&S	280.00	Program Costs
Young Peoples Services Librarian		**167.80**	
8/12/2025	BIG W 0455	35.00	Events and Functions
15/12/2025	WOOLWORTHS 4367	17.80	Program Costs
17/12/2025	BIGW ONLINE	115.00	Supplies and Materials Purchases
Director Sustainable Development and Safety		**956.38**	
24/12/2025	QANTAS	956.38	Travel and Accommodation
Senior Centre Programs Booking Officer		**3,512.12**	
1/12/2025	KMART	139.00	Office Supplies
5/12/2025	SALTBUSHTRAIN251205NB	1,900.00	Events and Functions
10/12/2025	BLACK COCKATOO PRESERV	820.00	Events and Functions
11/12/2025	CITY OF PERTH	77.00	Parking Expenses
12/12/2025	RSLWA	105.00	Events and Functions

City of Cockburn

Credit Card Transactions Report

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Date	Service Provider	Card Liability	Expense Category
15/12/2025	SPACETOCO VENUE HIRE	156.00	Hire of Equipment and Facilities
23/12/2025	SQ *UGLY DUCKLING WINE	315.12	Events and Functions
Director Community and Place		**186.47**	
2/12/2025	BUNNINGS 303000	44.85	Events and Functions
2/12/2025	WOOLWORTHS 4367	69.71	Events and Functions
3/12/2025	Plungetco	52.22	Events and Functions
12/12/2025	CPP Elder Street	19.69	Parking Expenses
Service Manager Development Services		**27.91**	
3/12/2025	BUNNINGS 729000	74.90	Supplies and Materials Purchases
4/12/2025	BUNNINGS 303000	397.10	Supplies and Materials Purchases
4/12/2025	BUNNINGS 303000	26.45	Supplies and Materials Purchases
11/12/2025	BUNNINGS 303000	- 5.30	Supplies and Materials Purchases
11/12/2025	BUNNINGS 303000	- 101.35	Supplies and Materials Purchases
11/12/2025	BUNNINGS 303000	- 363.89	Supplies and Materials Purchases
Service Manager Sustainability		**1,438.93**	
11/12/2025	SP THE SUGARLESS BAKER	44.00	Supplies and Materials Purchases
22/12/2025	BINOCENTRAL	1,114.25	Supplies and Materials Purchases
22/12/2025	BINOCENTRAL	21.48	Supplies and Materials Purchases
22/12/2025	OFFICEWORKS	47.95	Supplies and Materials Purchases
22/12/2025	TARGET	80.00	Supplies and Materials Purchases
29/12/2025	AMAZON AU RETAIL	131.25	Supplies and Materials Purchases
Group Manager Development and Safety		**1,094.78**	
22/12/2025	OFFICEWORKS 0622	164.87	Disputed Transaction
29/12/2025	OFFICEWORKS 0609	589.91	Disputed Transaction
29/12/2025	OFFICEWORKS 0609	300.00	Disputed Transaction
29/12/2025	OFFICEWORKS 0609	40.00	Disputed Transaction
Service Manager Rangers and Community Safety		**37.00**	
18/12/2025	KEYS CUT ONLINE	37.00	Equipment Purchases
Family & Community Services Manager		**1,329.12**	
4/12/2025	Prof Psych Services	264.00	Program Costs
10/12/2025	CPP Council House	26.25	Parking Expenses
11/12/2025	CPP His Majestys	18.17	Parking Expenses
12/12/2025	Psychwire	225.00	Program Costs
15/12/2025	SPACETOCO VENUE HIRE	203.00	Hire of Equipment and Facilities
17/12/2025	Psychwire	295.00	Supplies and Materials Purchases
19/12/2025	SPACETOCO VENUE HIRE	27.00	Hire of Equipment and Facilities
22/12/2025	KMART	38.00	Supplies and Materials Purchases
22/12/2025	SP GYM PLUS	232.70	Supplies and Materials Purchases
Service Lead Cockburn ARC		**213.68**	
2/12/2025	Plungetco	20.08	Meeting/Workshop Catering
8/12/2025	BUNNINGS 729000	17.12	Equipment Purchases
8/12/2025	COLES 0490	60.60	Supplies and Materials Purchases
8/12/2025	COLES 0490	44.00	Supplies and Materials Purchases

City of Cockburn

Credit Card Transactions Report

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Date	Service Provider	Card Liability	Expense Category
8/12/2025	OFFICEWORKS 0620	45.90	Supplies and Materials Purchases
9/12/2025	SUCCESS HEALTH P/L	25.98	Supplies and Materials Purchases

Infrastructure & Operations Coordinator **257.64**

1/12/2025	OFFICEWORKS 0620 MISS SARAH J WESTBERG	18.00	Supplies and Materials Purchases
10/12/2025	BUNNINGS GROUP LTD MISS SARAH J WESTBERG	239.64	Equipment Purchases
12/12/2025	KMART MISS SARAH J WESTBERG	108.00	Supplies and Materials Purchases
12/12/2025	KMART MISS SARAH J WESTBERG	- 108.00	Supplies and Materials Purchases

Health, Fitness and Wellbeing Coordinator **2,837.42**

4/12/2025	BIG W 0444	289.60	Supplies and Materials Purchases
5/12/2025	JB HI FI COCKBURN	59.70	Supplies and Materials Purchases
11/12/2025	JB HI FI	148.00	Equipment Purchases
11/12/2025	LASER CORPS	961.40	Program Costs
12/12/2025	POST SUCCESS LPO	25.10	Supplies and Materials Purchases
12/12/2025	WAIVPAY LTD	635.40	Supplies and Materials Purchases
15/12/2025	BIG W 0444	7.00	Supplies and Materials Purchases
17/12/2025	BUNNINGS 729000	84.28	Supplies and Materials Purchases
17/12/2025	COLES 0490	23.49	Supplies and Materials Purchases
17/12/2025	SP THE GOOD GUYS DISCO	383.00	Equipment Purchases
17/12/2025	SUNSHINE SUCCESS PTY	199.00	Equipment Purchases
18/12/2025	COLES 0490	21.45	Supplies and Materials Purchases

Customer Experience Coordinator - ARC **1,577.43**

1/12/2025	COLES 0490	15.00	Supplies and Materials Purchases
1/12/2025	HOUSE OF NAPPIES	682.36	Supplies and Materials Purchases
1/12/2025	KMART 1362	35.20	Supplies and Materials Purchases
1/12/2025	OFFICEWORKS 0620	20.94	Equipment Purchases
1/12/2025	The Coffee Club Cockbu	50.37	Supplies and Materials Purchases
3/12/2025	Canva* 04718-10779436	17.99	Subscriptions and Memberships
5/12/2025	NAAVI PTY LTD	32.00	Subscriptions and Memberships
8/12/2025	INTNL TRANSACTION FEE	4.35	Bank and Other Fees
8/12/2025	OUTGROW	174.16	Subscriptions and Memberships
11/12/2025	COCKBURN ARC	2.00	Program Costs
11/12/2025	COCKBURN ARC	2.00	Program Costs
11/12/2025	WOOLWORTHS 4394	9.98	Events and Functions
15/12/2025	iStock.com	93.50	Subscriptions and Memberships
17/12/2025	Ergolink	- 266.50	Equipment Purchases
18/12/2025	BIG W 0444	24.00	Supplies and Materials Purchases
18/12/2025	COLES 0490	166.75	Supplies and Materials Purchases
18/12/2025	KMART 1362	17.00	Supplies and Materials Purchases
18/12/2025	WOOLWORTHS 4394	13.30	Supplies and Materials Purchases
24/12/2025	WOOLWORTHS 4394	101.30	Supplies and Materials Purchases
29/12/2025	DELIGHTED LLC	372.42	Subscriptions and Memberships
29/12/2025	INTNL TRANSACTION FEE	9.31	Bank and Other Fees

Youth Centre Coordinator **1,220.56**

17/12/2025	SP HOBBYTECH TOYS ZQ2	207.91	Program Costs
17/12/2025	SPOTLIGHT MELVILLE	475.40	Program Costs
17/12/2025	SPOTLIGHT MELVILLE	50.00	Office Supplies
18/12/2025	Yo - ChiCockburnCen	96.05	Events and Functions

City of Cockburn

Credit Card Transactions Report

Transactions Post Date Between 29-Nov-2025 and 30-Dec-2025

Date	Service Provider	Card Liability	Expense Category
23/12/2025	KMART 1362	64.00	Program Costs
23/12/2025	Red Rooster	327.20	Events and Functions
Branch Support Librarian		**983.62**	
1/12/2025	Subway Gateway	366.00	Supplies and Materials Purchases
2/12/2025	PORTUGUESE DELIGHTS SU	5.09	Supplies and Materials Purchases
4/12/2025	AMAZON AU MARKETPLACE	17.98	Supplies and Materials Purchases
8/12/2025	PAYPAL *BIG W	28.00	Supplies and Materials Purchases
15/12/2025	AMAZON AU RETAIL	30.90	Supplies and Materials Purchases
15/12/2025	NEWS PTY LIMITED	88.00	Supplies and Materials Purchases
15/12/2025	PAYPAL *OFFICEWORKS	47.95	Supplies and Materials Purchases
17/12/2025	PAYPAL *DYSONAPPLIA	49.01	Supplies and Materials Purchases
18/12/2025	WANEWSDTI	345.60	Supplies and Materials Purchases
19/12/2025	PORTUGUESE DELIGHTS SU	5.09	Supplies and Materials Purchases
Branch Manager - Spearwood Library		**1,414.20**	
3/12/2025	Neverfail Springwater	46.20	Hire of Equipment and Facilities
4/12/2025	MYO*GREEN WORLD INDOOR	221.42	Hire of Equipment and Facilities
10/12/2025	WANEWSDTI	554.39	Subscriptions and Memberships
18/12/2025	WANEWSDTI	592.19	Subscriptions and Memberships
Service Lead Parks		**438.49**	
10/12/2025	City of Cockburn	147.00	Professional Services
18/12/2025	AMAZON AU MARKETPLACE	99.37	Equipment Purchases
18/12/2025	AMAZON AU MARKETPLACE	72.92	Supplies and Materials Purchases
18/12/2025	AMAZON AU MARKETPLACE	66.24	Equipment Purchases
22/12/2025	AMAZON AU MARKETPLACE	35.31	Equipment Purchases
22/12/2025	AMAZON AU MARKETPLACE	17.65	Equipment Purchases
Social Club Coordinator		**1,263.38**	
2/12/2025	WOOLWORTHS 4367	125.00	Supplies and Materials Purchases
2/12/2025	BIG W 0455	129.00	Supplies and Materials Purchases
2/12/2025	Woolworths Online	111.60	Supplies and Materials Purchases
3/12/2025	THE REJECT SHOP	182.00	Supplies and Materials Purchases
4/12/2025	WANEWSDTI	150.00	Supplies and Materials Purchases
5/12/2025	KMART	182.42	Supplies and Materials Purchases
9/12/2025	Woolworths Online	189.80	Supplies and Materials Purchases
11/12/2025	KMART	- 7.00	Supplies and Materials Purchases
16/12/2025	HAMILTON HILL IGA	73.20	Supplies and Materials Purchases
16/12/2025	Russell Farm Straw	16.21	Supplies and Materials Purchases
17/12/2025	Woolworths Online	111.15	Supplies and Materials Purchases
Service Manager Health and Building Services		**1,151.07**	
1/12/2025	EHA SA	757.50	Equipment Purchases
9/12/2025	SP ASTRA CASES AUSTRAL	382.46	Supplies and Materials Purchases
22/12/2025	CPP Cultural Centre	11.11	Travel and Accommodation
Events Coordinator		**485.33**	
2/12/2025	TEMU.COM	59.01	Supplies and Materials Purchases
3/12/2025	KMART	72.00	Supplies and Materials Purchases

City of Cockburn

Credit Card Transactions Report

Transactions Post Date Between 29-Nov-2025 and 30-Dec-2025

Date	Service Provider	Card Liability	Expense Category
4/12/2025	THE REJECT SHOP	35.00	Supplies and Materials Purchases
5/12/2025	THE REJECT SHOP	10.30	Supplies and Materials Purchases
8/12/2025	DROPBOX*MW18YVN7X193	184.67	Subscriptions and Memberships
15/12/2025	BUNNINGS 317000	40.35	Supplies and Materials Purchases
15/12/2025	AMPOL COCKBURN 51015F	19.00	Supplies and Materials Purchases
19/12/2025	Coles Online	65.00	Events and Functions
Executive Assistant to the CEO		**3,644.35**	
1/12/2025	Avenue Northbourne OPI	1,107.88	Travel and Accommodation
1/12/2025	EB *Roll Jingle amp Mi	30.28	Events and Functions
4/12/2025	SHIELS PHOENIX	749.00	Supplies and Materials Purchases
8/12/2025	St Anne's Florist and	170.00	Supplies and Materials Purchases
10/12/2025	ULTIMOCTNG* ONLINE	1,004.95	Meeting/Workshop Catering
15/12/2025	Subway Spearwood 19850	140.00	Meeting/Workshop Catering
18/12/2025	OFFICEWORKS	4.00	Supplies and Materials Purchases
18/12/2025	Subway Spearwood 19850	61.00	Meeting/Workshop Catering
22/12/2025	FCA Miscellaneous	60.00	Supplies and Materials Purchases
23/12/2025	SP FLOWER SHOP PTY L	92.00	Supplies and Materials Purchases
24/12/2025	THE FINISHING TOUCH	225.24	Supplies and Materials Purchases
Service Lead Young People		**1,005.56**	
3/12/2025	SQ *THAT LITTLE VAN	305.40	Meeting/Workshop Catering
3/12/2025	Woolworths Online	148.10	Program Costs
5/12/2025	BUNNINGS 303000	163.26	Equipment Purchases
10/12/2025	Woolworths Online	169.90	Program Costs
17/12/2025	Woolworths Online	218.90	Program Costs
Events Officer		**311.73**	
15/12/2025	ATWELL FRESH IGA	35.95	Events and Functions
15/12/2025	BCF AUSTRALIA	65.97	Events and Functions
15/12/2025	COLES 0333	87.35	Events and Functions
19/12/2025	7-ELEVEN 3010	122.46	Events and Functions
Group Manager Community Services		**1,700.50**	
4/12/2025	MYO*COMPSYS PTY LIMITE	632.50	Subscriptions and Memberships
18/12/2025	MYO*COMPSYS PTY LIMITE	568.00	Subscriptions and Memberships
19/12/2025	MYO*COMPSYS PTY LIMITE	500.00	Subscriptions and Memberships
Service Manager Recreation Services		**26.67**	
1/12/2025	ANNUAL FEE	26.67	Bank and Other Fees
Group Manager Recreation and Place		**18.62**	
1/12/2025	IGLOOCOMPANY	9.21	Subscriptions and Memberships
1/12/2025	INTNL TRANSACTION FEE	0.23	Bank and Other Fees
30/12/2025	IGLOOCOMPANY	8.96	Subscriptions and Memberships
30/12/2025	INTNL TRANSACTION FEE	0.22	Bank and Other Fees
Citizenship and Civic Services Supervisor		**37.40**	
8/12/2025	BUNNINGS 453000	37.40	Supplies and Materials Purchases

City of Cockburn

Credit Card Transactions Report

Transactions Post Date Between 29-Nov-2025 and 30-Dec-2025

Date	Service Provider	Card Liability	Expense Category
Senior Youth Outreach Worker		**388.78**	
16/12/2025	ST JOHN AMBULANCE AUST	180.00	Training & Professional Development
17/12/2025	COLES 0494	95.28	Program Costs
24/12/2025	GRILLD PTY LTD	43.50	Program Costs
24/12/2025	TIMEZONE	70.00	Program Costs
Service Lead Community Development and Place		**652.56**	
2/12/2025	BIG W 0455	6.00	Events and Functions
2/12/2025	WOOLWORTHS 4367	346.45	Program Costs
3/12/2025	SPEARWOOD PRIMARY SCHO	112.50	Hire of Equipment and Facilities
5/12/2025	BUNNINGS 303000	126.56	Events and Functions
15/12/2025	SPACETOCO VENUE HIRE	19.50	Hire of Equipment and Facilities
18/12/2025	WOOLWORTHS 4367	35.55	Program Costs
19/12/2025	BP EXP PHOENIX 6443	6.00	Program Costs
Marina Manager		**660.00**	
15/12/2025	INFLIGHT IMAGERY	660.00	Supplies and Materials Purchases
Library Technician - Systems		**13.20**	
1/12/2025	THE REJECT SHOP 605	10.00	Supplies and Materials Purchases
18/12/2025	WOOLWORTHS 4703	3.20	Supplies and Materials Purchases
Senior Community Safety		**457.70**	
15/12/2025	INTNL TRANSACTION FEE	0.62	Bank and Other Fees
15/12/2025	ZEROTIER INC	24.76	Application, Licence, Registration Fees
23/12/2025	BUNNINGS 303000	432.32	Equipment Purchases

Total Cards - 55	**$ 51,420.52**

Credit Card Transactions - transacted in December paid in January 2026

Expense Category2	Description	$
Advertising	facebook Adds	332.97
	Facebook advertising	79.22
Advertising Total		**412.19**
Application, Licence, Registration Fees	CCTV VPN	24.76
Application, Licence, Registration Fees Total		**24.76**
Bank and Other Fees	Annual Fee	26.67
	Bank Fees	0.45
	international bank fees	3.84
	International Transaction Fee	13.66
	INTNL transaction fee for CCTV VPN	0.62
Bank and Other Fees Total		**45.24**
Conferences and Seminars	Perth Digital Accessibility Conference26	317.56
Conferences and Seminars Total		**317.56**
Disputed Transaction	Personal expense on City's Card	1,094.78
	Personal Expense, Accidental Transaction	8.63
Disputed Transaction Total		**1,103.41**
Equipment Purchases	A6 Reception Sign	20.94
	Additional keys for CCTV cabinet	37.00
	Blissco Program supplies	163.26
	Equipment for Rangers	301.87
	Gloves for Jethro Phiri	18.67
	Ipad Cases	757.50
	Ipad Covers	148.00
	Ipad Screen Replacement	199.00
	Keyboard for Tracie for finger	- 266.50
	outcome of Ergonomic Assessment	583.00
	Padlocks for new CCTV trailers	432.32
	Phone case for Jethro Phiri	3.00
	Safety equipment	218.57
	Summer Fun Equipment	239.64
	Umpire Tubs	17.12
	Uniform Trial Polos	75.59
	Vacuum creche	383.00
Equipment Purchases Total		**3,331.98**
Events and Functions	catering	87.35
	Catering for ARC Safety Morning Tea	121.93
	Catering for IDPWD event	436.00
	Christmas Storytime session	35.00
	consumables	101.92
	CSC Cultural Outing	820.00
	CSC Outing	2,215.12
	Decorations	6.00
	DM Corke event attendance	30.28
	Donation to RSL	105.00
	Festive Feast Event	327.20
	Fuel	122.46
	HWRP End of year event	501.31

Credit Card Transactions - transacted in December paid in January 2026

Expense Category2	Description	$
Events and Functions	networking event	49.00
	Outing - Seniors Centre	784.00
	Parents and Play - sundries	9.98
	Plant pots for Ref Group Xmas event	44.85
	Refund	- 125.63
	Soft drinks for IDPWD event	170.30
	Sparkling water	65.00
	Volunteer sundowner decorations	126.56
	WA Major Projects Conference	1,175.21
	YAC end of term event	96.05
Events and Functions Total		**7,304.89**
Hire of Equipment and Facilities	AF Community Classes Hall Hire	156.00
	Beeliar Hub venue hire	203.00
	Indoor plant hire Success	368.87
	Meeting room hire	27.00
	Missing/damage hire equipment Spring Fai	167.00
	Plants and maintenance	221.42
	Room hire BM3	79.00
	Room hire for BM3	130.00
	Room hire Resi Groups	132.00
	Venue hire for community workshop	104.50
	Water cooler rental	46.20
Hire of Equipment and Facilities Total		**1,634.99**
Meeting/Workshop Catering	Childrens Ref Group Volunteer Gifts	150.00
	coffee catchup (see memo)	11.00
	Contractor Project Coffees	20.08
	ELT Meeting catering	61.00
	Food for My Time	75.40
	Food for Sing and Play xmas party	320.96
	Gift vouchers - Kicking Goals for Life	237.65
	meeting	27.12
	Refreshments for Comics and Queer voice	21.04
	Refreshments for Laughter Yoga workshop	15.98
	Refreshments for Poetry Evening	23.92
	Senior Leadership Forum catering	140.00
	Skatepark xmas event	305.40
	Urgent catering due to cancelled contrac	1,004.95
Meeting/Workshop Catering Total		**2,414.50**
Motor Vehicle Expenses	Fuel Cost	133.55
	parts for Mule Service PL5364	301.79
	Vehicle Clean	320.00
Motor Vehicle Expenses Total		**755.34**
Office Supplies	Display Stands	50.00
	Frames for Staff awards	77.39
	USB Sticks and Charging cords	139.00
Office Supplies Total		**266.39**
Parking Expenses	CSC Outing Parking	77.00

Credit Card Transactions - transacted in December paid in January 2026

Expense Category2	Description	$
Parking Expenses	For IPAA Award	22.72
	Mentor Workshop - Advancing Women	33.46
	Parking	8.70
	Parking fee to attend Premier's address	19.69
	Parking for FC group supervision lunch	25.34
	Parking for meeting	85.36
	Parking Fremantle	12.17
	Parking Perth CBD	6.07
Parking Expenses Total		**290.51**
Professional Services	Alteration to Candice Ellison Uniform	94.50
	Development Approval Application	147.00
	First Nations job advert	187.00
	Prosecution Lodgement Fees	194.30
Professional Services Total		**622.80**
Program Costs	Blissco Food supplies	536.90
	Build Club	271.91
	Clin supervision	264.00
	Craft Program Goods	475.40
	Ice trailer promo	6.00
	Lasercorp	961.40
	Neighbourhood Networking Fund	346.45
	Playing Cards	280.00
	Rec Fish Program YP BBQ	95.28
	Resources	225.00
	Software Testing	4.00
	Storytime party - popcorn & Smarties	17.80
	Trailer equipment	35.55
	Youth Outreach YP final session	113.50
Program Costs Total		**3,633.19**
Subscriptions and Memberships	Annual membership	898.80
	Annual Membership	898.80
	Canva Monthly Licence	17.99
	Canva Subscription	204.97
	Dropbox membership	184.67
	FIGMA Subscription Dec 2025	99.76
	Harmony	1,709.46
	Igoollcompany	9.21
	Library ChatGPT subscription	34.00
	Library marketing platform	34.19
	Library website domain	13.80
	Library website hosting	234.70
	Member Welcome Pack Software	32.00
	Newspapers	592.19
	NPS Software Licence	372.42
	Process mapping software	17.60
	Social Media Linker	1.48
	Spearwood Library newspapers	554.39

Credit Card Transactions - transacted in December paid in January 2026

Expense Category2	Description	$
Subscriptions and Memberships	Stock Photo Licence	93.50
	Swim Matching Tool Software	174.16
	The West DN	64.00
	URL Shortener	52.35
	WA Newspaper	64.00
Subscriptions and Memberships Total		**6,358.44**
Supplies and Materials Purchases	A1 Poster Printing	18.00
	AFSA Pads	382.46
	Aqua Morning Tea	44.94
	Aqua Nappies	682.36
	Backpacks for program vollies	127.95
	Badges	118.50
	Bags of ice	19.00
	Batteries	44.00
	Binoculars	1,114.25
	Books for the library	169.96
	Catering Turtle Tracker Volunteer mt	44.00
	Certificate Paper	45.90
	Christmas Baubles	72.00
	Christmas baubles, tassels, pens	59.01
	Coffee Club Vouchers	50.37
	Concrete tools	270.71
	Cooling Towels - Heat Management	108.00
	Craft Materials	482.42
	Creche Sign Out Stickers	7.00
	Decoration Hooks	35.20
	Drone photos	660.00
	Educational badges	714.24
	Educational Books	131.25
	Elected member photo prints	4.00
	Fairy lights for CoobyFest 2025	10.00
	Federal Court file inspection fee	60.00
	Fence bracket	38.71
	Freight only	21.48
	Fruit for library event	29.01
	Gaffer tape to repair office carpet rips	37.40
	Gift	749.00
	Gorilla Tapes	40.35
	green and red tablecloths	10.30
	High reservation DVDS	1,478.45
	Hospital flower bouquet for staff member	170.00
	Items for programmes	60.67
	KGA Snacks, Water & Sunscreen	60.60
	Leachate pond Safety Equipment	979.00
	Library Family event	366.00
	Library of Things	138.50
	Library of Things collection	1,350.82

Credit Card Transactions - transacted in December paid in January 2026

Expense Category2	Description	$
Supplies and Materials Purchases	local stock	58.90
	Materials to create storage cages	929.26
	Meal Ingredients	630.96
	Member Xmas Prizes, - Gift Cards	635.40
	Milk for Coolbellup Library Meeting Room	3.20
	Milk for staff	10.18
	Milk for Success library	5.09
	Mipro Cables	59.70
	New vacuum Franklands community centre	214.00
	Newspapers	433.60
	Pencils and sharperner	35.00
	Picture frame - Hon Freeman certificate	225.24
	Poetry book for collection	59.99
	Prizes for Member Activations	101.30
	Protein Balls & Xmas supplies	166.75
	Purchase request	177.35
	Purchase requests	145.40
	Rechargeable Batteries	84.28
	Refund Cooling Towels	- 108.00
	Refund wellness room	- 5.30
	Replacemtnt tape for a label maker	54.00
	Resources	295.00
	Safety equipment	72.92
	Scoreboard Part Postage Cost	25.10
	Staff Training Supplies	15.00
	Stationary for the library	185.87
	Stationery	65.93
	Summer Reading Quest - prizes (Under 5)	115.00
	Supplies for Beeliar Hub	270.70
	Sympathy flower bouquet for staff	92.00
	The West Australian	150.00
	under desk mats for worn carpets	341.00
	Vacuum parts	49.01
	Vehicle first aid kits	505.17
	Ventolin First Aid Room	25.98
	Wellness Room	33.21
	Xmas Hamper Items	24.00
	Xmas launches & Aqua Morning tea Items	289.60
	Xmas Supplies and Stocking	17.00
	Xmas Supplies Candy Canes	13.30
Supplies and Materials Purchases Total		**17,507.90**
Training & Professional Development	Excel training	417.27
	Fire Warden	1,470.00
	First Aid	180.00
	FIRST AID TRAINING	479.00
	IPAA Award	452.00
	Working at Heights	205.00

Credit Card Transactions - transacted in December paid in January 2026

Expense Category2	Description	$
Training & Professional Development Total		**3,203.27**
Travel and Accommodation	Airport Taxi	68.88
	CEO flights to Hobart	956.38
	Cr Stone accommodation	1,107.88
	DN Meals	15.11
	meals	33.80
	Parking for meeting at DPLH	11.11
Travel and Accommodation Total		**2,193.16**
Grand Total		**51,420.52**

City of Cockburn
Woolworths Group Transactions Report
Transactions Made Between 1 January - 31 January 2026

Reference	Date	Amount	Description
Senior Centre - Cook		**864.63**	
TI-01EC5-1794DD	05/01/2026	188.61	Groceries and Consumables
TI-01EC5-1794DF	07/01/2026	194.83	Groceries and Consumables
TI-01EC5-1794E2	09/01/2026	340.30	Groceries and Consumables
TI-01EC5-1794F0	22/01/2026	18.75	Groceries and Consumables
TI-01EC5-1794F4	27/01/2026	122.14	Groceries and Consumables
Marina Experience Officer		**34.60**	
TI-01EC5-1794E6	14/01/2026	9.20	Groceries and Consumables
TI-01EC5-1794EF	21/01/2026	5.95	Groceries and Consumables
TI-01EC5-1794FC	29/01/2026	19.45	Groceries and Consumables
Childrens Development Officer		**40.45**	
TI-01EC5-1794F8	28/01/2026	40.45	Groceries and Consumables
Amenities Officer		**721.50**	
TI-01EC5-1794DC	02/01/2026	84.15	Groceries and Consumables
TI-01EC5-1794DE	07/01/2026	315.10	Groceries and Consumables
TI-01EC5-1794EC	21/01/2026	216.30	Groceries and Consumables
TI-01EC5-1794F9	29/01/2026	53.95	Groceries and Consumables
TI-01EC5-1794FA	29/01/2026	52.00	Groceries and Consumables
Senior Centre Kitchen Hand		**1,199.92**	
TI-01EC5-1794E3	12/01/2026	154.89	Groceries and Consumables
TI-01EC5-1794E4	12/01/2026	20.00	Groceries and Consumables
TI-01EC5-1794E5	14/01/2026	200.32	Groceries and Consumables
TI-01EC5-1794E9	16/01/2026	72.53	Groceries and Consumables
TI-01EC5-1794EA	19/01/2026	183.50	Groceries and Consumables
TI-01EC5-1794ED	21/01/2026	141.13	Groceries and Consumables
TI-01EC5-1794EE	21/01/2026	6.60	Groceries and Consumables
TI-01EC5-1794F2	23/01/2026	62.00	Groceries and Consumables
TI-01EC5-1794F6	28/01/2026	291.35	Groceries and Consumables
TI-01EC5-1794FE	30/01/2026	67.60	Groceries and Consumables
Youth Centre Coordinator		**1,114.61**	
TI-01EC5-1794E0	07/01/2026	62.09	Groceries and Consumables
TI-01EC5-1794E1	08/01/2026	115.90	Groceries and Consumables
TI-01EC5-1794E7	15/01/2026	265.00	Groceries and Consumables
TI-01EC5-1794E8	15/01/2026	112.66	Groceries and Consumables
TI-01EC5-1794EB	21/01/2026	53.72	Groceries and Consumables
TI-01EC5-1794F3	23/01/2026	110.50	Groceries and Consumables
TI-01EC5-1794F5	27/01/2026	145.45	Groceries and Consumables
TI-01EC5-1794F7	28/01/2026	161.16	Groceries and Consumables

City of Cockburn
Woolworths Group Transactions Report
Transactions Made Between 1 January - 31 January 2026

Reference	*Date*	*Amount*	*Description*
TI-01EC5-1794FB	29/01/2026	88.13	Groceries and Consumables
Amenities Officer		**45.00**	
TI-01EC5-1794FD	30/01/2026	45.00	Groceries and Consumables
Community Development Officer		**42.90**	
TI-01EC5-1794F1	22/01/2026	42.90	Groceries and Consumables
Total Cards - 8		**4,063.61**	

City of Cockburn
Bunnings PowerPass Transactions Report
Transactions Made Between 1 January - 31 January 2026

Reference	Date	Amount	Description
Roe 8 Rehabilitation Project Manager		**95.65**	
2015/01776741	28/01/2026	95.65	Supplies and Materials
Waste Collection Supervisor		**48.76**	
2015/00195437	8/01/2026	48.76	Supplies and Materials
City Facilities Technical Officer		**22.14**	
2015/01759368	9/01/2026	22.14	Supplies and Materials
Engineering Technical Officer		**227.09**	
2015/00112468	21/01/2026	227.09	Supplies and Materials
Waste Collection Supervisor		**435.70**	
2015/00102549	14/01/2026	51.17	Supplies and Materials
2015/00112965	22/01/2026	314.05	Supplies and Materials
2015/01777889	29/01/2026	70.48	Supplies and Materials
Senior Business Operations Team Leader		**168.94**	
2160/00149864	21/01/2026	168.94	Supplies and Materials
Leading Hand Maintenance		**520.68**	
2015/01334733	9/01/2026	116.98	Supplies and Materials
2015/01339081	28/01/2026	251.28	Supplies and Materials
2015/01410376	22/01/2026	49.48	Supplies and Materials
2015/01766184	16/01/2026	67.28	Supplies and Materials
2160/00268756	7/01/2026	35.66	Supplies and Materials
Landfill Supervisor HWRP		**742.28**	
2015/00107173	18/01/2026	25.28	Supplies and Materials
2015/01406946	13/01/2026	44.49	Supplies and Materials
2015/01691569	26/01/2026	22.19	Supplies and Materials
2015/01763512	13/01/2026	444.31	Supplies and Materials
2015/01775940	27/01/2026	75.62	Supplies and Materials
2402/01728344	30/01/2026	130.39	Supplies and Materials
Urban Forest Supervisor		**42.77**	
2015/91239792	20/01/2026	42.77	Supplies and Materials
Building Maintenance Officer		**1,855.50**	
2015/01334286	5/01/2026	111.39	Supplies and Materials
2015/01334607	8/01/2026	61.69	Supplies and Materials
2015/01335957	15/01/2026	364.61	Supplies and Materials
2015/01404711	8/01/2026	44.55	Supplies and Materials
2015/01406575	13/01/2026	118.96	Supplies and Materials
2015/01407064	14/01/2026	74.68	Supplies and Materials
2015/01409938	21/01/2026	169.00	Supplies and Materials
2015/01412378	28/01/2026	145.73	Supplies and Materials

City of Cockburn
Bunnings PowerPass Transactions Report
Transactions Made Between 1 January - 31 January 2026

Reference	Date	Amount	Description
2015/01413124	29/01/2026	100.56	Supplies and Materials
2015/01540726	14/01/2026	19.26	Supplies and Materials
2015/01541856	15/01/2026	78.66	Supplies and Materials
2015/01756345	6/01/2026	18.98	Supplies and Materials
2015/01756782	6/01/2026	139.42	Supplies and Materials
2015/01762051	12/01/2026	27.54	Supplies and Materials
2015/01762147	12/01/2026	16.63	Supplies and Materials
2015/01765011	15/01/2026	104.72	Supplies and Materials
2402/01323679	29/01/2026	259.12	Supplies and Materials
Marina Operations Coordinator		**80.35**	
2015/00102949	14/01/2026	80.35	Supplies and Materials
			Supplies and Materials
Fleet Contracts Officer		**9.64**	
2015/01409845	21/01/2026	9.64	Supplies and Materials
Service Lead Parks		**29.85**	
2015/01768359	19/01/2026	29.85	Supplies and Materials
Parks Supervisor		**170.93**	
2015/00193691	7/01/2026	102.45	Supplies and Materials
2015/01539503	13/01/2026	68.48	Supplies and Materials
Total Cards - 14		**4,450.28**	

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CITY OF COCKBURN
Attention: Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

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BP Plus
Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
7050 15405338 04250	12/01/26	09:12:39	SPEARWOOD WA	6443	001667		ULT DSL	163.53	74.96	111.44	11.14	122.58	54077	862	8.7	14.2
1HTF630 2058	19/01/26	16:49:22	SPEARWOOD WA	6443	001891		ULT DSL	163.18	65.02	96.45	9.65	106.10	54822	745	8.7	14.2
WHITE FORD RANGER UTILITY							DIESEL		139.98	207.89	20.79	228.68				
						TOTAL	**THIS PERIOD**		**139.98**	**207.89**	**20.79**	**228.68**		**1607**	**8.7**	**14.2**
							YEAR TO DATE		139.98	207.89	20.79	228.68		1607	8.7	14.2
Cost Centre			**2058**				DIESEL		139.98	207.89	20.79	228.68				
						TOTAL	**THIS PERIOD**		**139.98**	**207.89**	**20.79**	**228.68**		**1607**	**8.7**	**14.2**
							YEAR TO DATE		139.98	207.89	20.79	228.68		1607	8.7	14.2
7050 15405338 02890	12/01/26	07:42:02	SOUTH PERTH WA	6192	002838		ULT DSL	163.53	53.98	80.25	8.02	88.27	126790	606	8.9	14.6
1GNC833 2067	22/01/26	10:12:55	SPEARWOOD WA	6443	001984		ULT DSL	163.18	56.49	83.80	8.38	92.18	127415	625	9.0	14.7
WHITE KIA SORENTO WAGON							DIESEL		110.47	164.05	16.40	180.45				
						TOTAL	**THIS PERIOD**		**110.47**	**164.05**	**16.40**	**180.45**		**1231**	**9.0**	**14.7**
							YEAR TO DATE		110.47	164.05	16.40	180.45		1231	9.0	14.7
Cost Centre			**2067**				DIESEL		110.47	164.05	16.40	180.45				
						TOTAL	**THIS PERIOD**		**110.47**	**164.05**	**16.40**	**180.45**		**1231**	**9.0**	**14.7**
							YEAR TO DATE		110.47	164.05	16.40	180.45		1231	9.0	14.7
7050 90000780 94207	15/01/26	07:57:52	SPEARWOOD WA	6443	001767		ULT DSL	163.53	65.77	97.77	9.78	107.55	17599	881	7.5	12.2
1IKP383 2078																
WHITE FORD RANGER							DIESEL		65.77	97.77	9.78	107.55				
						TOTAL	**THIS PERIOD**		**65.77**	**97.77**	**9.78**	**107.55**		**881**	**7.5**	**12.2**
							YEAR TO DATE		65.77	97.77	9.78	107.55		881	7.5	12.2
Cost Centre			**2078**				DIESEL		65.77	97.77	9.78	107.55				
						TOTAL	**THIS PERIOD**		**65.77**	**97.77**	**9.78**	**107.55**		**881**	**7.5**	**12.2**
							YEAR TO DATE		65.77	97.77	9.78	107.55		881	7.5	12.2
7050 90000773 80409	14/01/26	13:23:35	COCKBURN CENTRAL WA	7395	018847		ULT DSL	165.53	70.56	106.18	10.62	116.80	28150	751	9.4	15.6
1IPR378 2098	21/01/26	09:25:11	COCKBURN CENTRAL WA	7395	082129		ULT DSL	165.18	73.73	110.71	11.07	121.78	29169	1019	7.2	12.0
WHITE MITSUBISHI TRITON	28/01/26	16:42:49	BIBRA LAKE WA	7451	009671		ULT DSL	168.84	57.40	88.10	8.81	96.91	29909	740	7.8	13.1

Go paperless and receive your invoices and statements via email. Provide your BP Plus account number along with your email address to aucustcare@bp.com and our team will help you make the switch. If you have paid your account via credit card, your Service Fee will appear on your summary Tax Invoice.

Please Note: if you are disputing a transaction, this needs to be lodged in writing within 30 days from the date of issue of this Fleet Control Report.

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		201.69	304.99	30.50	335.49				
							TOTAL	**THIS PERIOD**		**201.69**	**304.99**	**30.50**	**335.49**		**2510**	**8.0**	**13.4**
								YEAR TO DATE		201.69	304.99	30.50	335.49		2510	8.0	13.4
Cost Centre			**2098**					DIESEL		201.69	304.99	30.50	335.49				
							TOTAL	**THIS PERIOD**		**201.69**	**304.99**	**30.50**	**335.49**		**2510**	**8.0**	**13.4**
								YEAR TO DATE		201.69	304.99	30.50	335.49		2510	8.0	13.4
7050 15405338 04227	07/01/26	14:54:04	BIBRA LAKE	WA	7451	008272		ULSD G10	165.17	55.27	82.99	8.30	91.29	34505			
1HSW320 2166	28/01/26	07:59:11	BIBRA LAKE	WA	7451	009616		ULSD G10	167.84	64.06	97.75	9.77	107.52	63353			
WHITE FORD RANGER UTE								DIESEL		119.33	180.74	18.07	198.81				
							TOTAL	**THIS PERIOD**		**119.33**	**180.74**	**18.07**	**198.81**				
								YEAR TO DATE		119.33	180.74	18.07	198.81				
Cost Centre			**2166**					DIESEL		119.33	180.74	18.07	198.81				
							TOTAL	**THIS PERIOD**		**119.33**	**180.74**	**18.07**	**198.81**				
								YEAR TO DATE		119.33	180.74	18.07	198.81				
7050 15405338 04235	08/01/26	11:50:16	BIBRA LAKE	WA	7451	086413		ULSD G10	165.17	60.74	91.20	9.12	100.32	64837	604	10.1	16.6
1HTW447 2206	20/01/26	14:18:23	BIBRA LAKE	WA	7451	009114		ULSD G10	164.18	59.55	88.88	8.89	97.77	65404	567	10.5	17.2
WHITE FORD RANGER UTILITY								DIESEL		120.29	180.08	18.01	198.09				
							TOTAL	**THIS PERIOD**		**120.29**	**180.08**	**18.01**	**198.09**		**1171**	**10.3**	**16.9**
								YEAR TO DATE		120.29	180.08	18.01	198.09		1171	10.3	16.9
Cost Centre			**2206**					DIESEL		120.29	180.08	18.01	198.09				
							TOTAL	**THIS PERIOD**		**120.29**	**180.08**	**18.01**	**198.09**		**1171**	**10.3**	**16.9**
								YEAR TO DATE		120.29	180.08	18.01	198.09		1171	10.3	16.9
7050 15405338 03575	09/01/26	11:31:03	SOUTH FREMANTLE	WA	9802	000591		ULP UNM	153.64	38.37	53.59	5.36	58.95	51074	669	5.7	8.8
1GZQ778 2217	30/01/26	13:19:13	SOUTH FREMANTLE	WA	9802	002447		ULP UNM	152.51	33.31	46.18	4.62	50.80	51631	557	6.0	9.1
WHITE TOYOTA CAMRY SEDAN																	

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								M/S		71.68	99.77	9.98	109.75				
							TOTAL	**THIS PERIOD**		**71.68**	**99.77**	**9.98**	**109.75**		**1226**	**5.8**	**9.0**
								YEAR TO DATE		71.68	99.77	9.98	109.75		1226	5.8	9.0
Cost Centre			**2217**					M/S		71.68	99.77	9.98	109.75				
							TOTAL	**THIS PERIOD**		**71.68**	**99.77**	**9.98**	**109.75**		**1226**	**5.8**	**9.0**
								YEAR TO DATE		71.68	99.77	9.98	109.75		1226	5.8	9.0
7050 15405338 04532	01/01/26	06:37:24	MANDURAH	WA	1993	005528		ULT DSL	164.72	68.16	102.06	10.21	112.27	48154			
1IDI923 2236	07/01/26	07:13:21	COCKBURN CENTRAL	WA	7395	081750		ULT DSL	166.17	50.39	76.12	7.61	83.73	48600	446	11.3	18.8
WHITE FORD RANGER	12/01/26	07:38:39	COCKBURN CENTRAL	WA	7395	081889		ULT DSL	165.53	54.97	82.72	8.27	90.99	49098	498	11.0	18.3
	19/01/26	06:59:38	COCKBURN CENTRAL	WA	7395	019108		ULT DSL	165.18	69.07	103.72	10.37	114.09	49726	628	11.0	18.2
	23/01/26	07:02:30	SINGLETON	WA	1151	001693		ULT DSL	163.18	59.51	88.28	8.83	97.11	50256	530	11.2	18.3
								DIESEL		302.10	452.90	45.29	498.19				
							TOTAL	**THIS PERIOD**		**302.10**	**452.90**	**45.29**	**498.19**		**2102**	**14.4**	**23.7**
								YEAR TO DATE		302.10	452.90	45.29	498.19		2102	14.4	23.7
Cost Centre			**2236**					DIESEL		302.10	452.90	45.29	498.19				
							TOTAL	**THIS PERIOD**		**302.10**	**452.90**	**45.29**	**498.19**		**2102**	**14.4**	**23.7**
								YEAR TO DATE		302.10	452.90	45.29	498.19		2102	14.4	23.7
7050 15405338 04052	06/01/26	15:10:40	BIBRA LAKE	WA	7451	086319		ULSD G10	165.17	32.33	48.55	4.85	53.40	101040	340	9.5	15.7
1GMF052 2246																	
WHITE SUBARU OUTBACK WAGON																	
								DIESEL		32.33	48.55	4.85	53.40				
							TOTAL	**THIS PERIOD**		**32.33**	**48.55**	**4.85**	**53.40**		**340**	**9.5**	**15.7**
								YEAR TO DATE		32.33	48.55	4.85	53.40		340	9.5	15.7
Cost Centre			**2246**					DIESEL		32.33	48.55	4.85	53.40				
							TOTAL	**THIS PERIOD**		**32.33**	**48.55**	**4.85**	**53.40**		**340**	**9.5**	**15.7**
								YEAR TO DATE		32.33	48.55	4.85	53.40		340	9.5	15.7
7050 15405338 04177	05/01/26	06:54:16	MERRIWA	WA	6601	074745		ULT DSL	164.17	53.19	79.38	7.94	87.32	71786	1352	3.9	6.5
1HRY951 2257	19/01/26	07:10:13	MERRIWA	WA	6601	009722		ULT DSL	163.18	43.87	65.07	6.51	71.58	72657	871	5.0	8.2
WHITE FORD RANGER UTE																	

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		97.06	144.45	14.45	158.90				
							TOTAL	**THIS PERIOD**		**97.06**	**144.45**	**14.45**	**158.90**		**2223**	**4.4**	**7.1**
								YEAR TO DATE		97.06	144.45	14.45	158.90		2223	4.4	7.1
Cost Centre			**2257**					DIESEL		97.06	144.45	14.45	158.90				
							TOTAL	**THIS PERIOD**		**97.06**	**144.45**	**14.45**	**158.90**		**2223**	**4.4**	**7.1**
								YEAR TO DATE		97.06	144.45	14.45	158.90		2223	4.4	7.1
7050 15405338 04169	02/01/26	11:53:34	BIBRA LAKE	WA	7451	007970		ULT DSL	166.72	55.29	83.80	8.38	92.18	69890	690	8.0	13.4
1HRY950 2308	19/01/26	07:18:10	BIBRA LAKE	WA	7451	008964		ULT DSL	165.18	74.06	111.21	11.12	122.33	70816	926	8.0	13.2
WHITE FORD RANGER UTE	29/01/26	07:13:20	BIBRA LAKE	WA	7451	009690		ULT DSL	168.84	71.40	109.59	10.96	120.55	71660	844	8.5	14.3
								DIESEL		200.75	304.60	30.46	335.06				
							TOTAL	**THIS PERIOD**		**200.75**	**304.60**	**30.46**	**335.06**		**2460**	**8.2**	**13.6**
								YEAR TO DATE		200.75	304.60	30.46	335.06		2460	8.2	13.6
Cost Centre			**2308**					DIESEL		200.75	304.60	30.46	335.06				
							TOTAL	**THIS PERIOD**		**200.75**	**304.60**	**30.46**	**335.06**		**2460**	**8.2**	**13.6**
								YEAR TO DATE		200.75	304.60	30.46	335.06		2460	8.2	13.6
7050 90000771 87606	17/01/26	14:48:48	BIBRA LAKE	WA	7451	008913		ULSD G10	164.53	68.18	101.98	10.20	112.18	777			
1INV015 2318	28/01/26	20:49:23	COCKBURN CENTRAL	WA	7395	082327		ULT DSL	168.84	60.16	92.34	9.23	101.57	14983			
WHITE MITSUBISHI TRITON								DIESEL		128.34	194.32	19.43	213.75				
							TOTAL	**THIS PERIOD**		**128.34**	**194.32**	**19.43**	**213.75**				
								YEAR TO DATE		128.34	194.32	19.43	213.75				
Cost Centre			**2318**					DIESEL		128.34	194.32	19.43	213.75				
							TOTAL	**THIS PERIOD**		**128.34**	**194.32**	**19.43**	**213.75**				
								YEAR TO DATE		128.34	194.32	19.43	213.75				
7050 15405338 04219	02/01/26	14:57:49	BIBRA LAKE	WA	7451	007982		ULSD G10	165.72	53.76	80.99	8.10	89.09	23693	472	11.4	18.9
1HSW321 2329	28/01/26	08:37:56	BIBRA LAKE	WA	7451	009623		ULSD G10	167.84	69.18	105.55	10.56	116.11	24340	647	10.7	17.9
WHITE FORD RANGER UTE																	

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/01/2026 Period Ending: 31/01/2026

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		122.94	186.54	18.66	205.20				
						TOTAL	**THIS PERIOD**		**122.94**	**186.54**	**18.66**	**205.20**		**1119**	**11.0**	**18.3**
							YEAR TO DATE		122.94	186.54	18.66	205.20		1119	11.0	18.3
Cost Centre			**2329**				DIESEL		122.94	186.54	18.66	205.20				
						TOTAL	**THIS PERIOD**		**122.94**	**186.54**	**18.66**	**205.20**		**1119**	**11.0**	**18.3**
							YEAR TO DATE		122.94	186.54	18.66	205.20		1119	11.0	18.3
7050 90000774 10545 1HLQ161 2336 WHITE FORD RANGER UTILITY	28/01/26	16:36:43	BIBRA LAKE WA	7451	009670		ULT DSL	168.84	40.27	61.81	6.18	67.99	777			
							DIESEL		40.27	61.81	6.18	67.99				
						TOTAL	**THIS PERIOD**		**40.27**	**61.81**	**6.18**	**67.99**				
							YEAR TO DATE		40.27	61.81	6.18	67.99				
Cost Centre			**2336**				DIESEL		40.27	61.81	6.18	67.99				
						TOTAL	**THIS PERIOD**		**40.27**	**61.81**	**6.18**	**67.99**				
							YEAR TO DATE		40.27	61.81	6.18	67.99				
7050 15405338 03526 1GYO863 2355 WHITE FORD RANGER UTILITY	20/01/26	16:19:36	BIBRA LAKE WA	7451	086815		ULT DSL	165.18	55.68	83.61	8.36	91.97	67549	519	10.7	17.7
							DIESEL		55.68	83.61	8.36	91.97				
						TOTAL	**THIS PERIOD**		**55.68**	**83.61**	**8.36**	**91.97**		**519**	**10.7**	**17.7**
							YEAR TO DATE		55.68	83.61	8.36	91.97		519	10.7	17.7
Cost Centre			**2355**				DIESEL		55.68	83.61	8.36	91.97				
						TOTAL	**THIS PERIOD**		**55.68**	**83.61**	**8.36**	**91.97**		**519**	**10.7**	**17.7**
							YEAR TO DATE		55.68	83.61	8.36	91.97		519	10.7	17.7
7050 15405338 04276 HUL718 2388 WHITE FORD RANGER UTE	14/01/26 23/01/26	08:06:35 12:39:35	BIBRA LAKE WA BIBRA LAKE WA	7451 7451	008698 009370		ULT DSL ULT DSL	165.53 165.18	70.47 64.74	106.05 97.21	10.60 9.72	116.65 106.93	51222 52260	509 1038	13.8 6.2	22.9 10.3

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/01/2026 Period Ending: 31/01/2026

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		135.21	203.26	20.32	223.58				
							TOTAL	**THIS PERIOD**		**135.21**	**203.26**	**20.32**	**223.58**		**1547**	**8.7**	**14.5**
								YEAR TO DATE		135.21	203.26	20.32	223.58		1547	8.7	14.5
Cost Centre			**2388**					DIESEL		135.21	203.26	20.32	223.58				
							TOTAL	**THIS PERIOD**		**135.21**	**203.26**	**20.32**	**223.58**		**1547**	**8.7**	**14.5**
								YEAR TO DATE		135.21	203.26	20.32	223.58		1547	8.7	14.5
7050 15405338 04490	13/01/26	10:06:20	BIBRA LAKE	WA	7451	086538		ULT DSL	165.53	61.97	93.25	9.33	102.58	36133	648	9.6	15.8
1ICH248 2398																	
FORD RANGER WHITE																	
								DIESEL		61.97	93.25	9.33	102.58				
							TOTAL	**THIS PERIOD**		**61.97**	**93.25**	**9.33**	**102.58**		**648**	**9.6**	**15.8**
								YEAR TO DATE		61.97	93.25	9.33	102.58		648	9.6	15.8
Cost Centre			**2398**					DIESEL		61.97	93.25	9.33	102.58				
							TOTAL	**THIS PERIOD**		**61.97**	**93.25**	**9.33**	**102.58**		**648**	**9.6**	**15.8**
								YEAR TO DATE		61.97	93.25	9.33	102.58		648	9.6	15.8
7050 15405338 04359	13/01/26	14:48:51	BIBRA LAKE	WA	7451	008651		ULSD G10	164.53	59.79	89.43	8.94	98.37	91373	337	17.7	29.2
1GYZ376 2407	22/01/26	14:29:55	BELLEVUE	WA	6209	009406		ULT DSL	165.03	53.39	80.10	8.01	88.11	91687	314	17.0	28.1
WHITE MITSUBISHI TRITON UTE	29/01/26	05:42:10	SPEARWOOD	WA	6443	002198		ULT DSL	166.84	62.81	95.26	9.53	104.79	92083	396	15.9	26.5
								DIESEL		175.99	264.79	26.48	291.27				
							TOTAL	**THIS PERIOD**		**175.99**	**264.79**	**26.48**	**291.27**		**1047**	**16.8**	**27.8**
								YEAR TO DATE		175.99	264.79	26.48	291.27		1047	16.8	27.8
Cost Centre			**2407**					DIESEL		175.99	264.79	26.48	291.27				
							TOTAL	**THIS PERIOD**		**175.99**	**264.79**	**26.48**	**291.27**		**1047**	**16.8**	**27.8**
								YEAR TO DATE		175.99	264.79	26.48	291.27		1047	16.8	27.8
7050 90000768 57845	31/12/25	09:47:34	BIBRA LAKE	WA	7451	007906		ULT DSL	166.72	53.43	80.98	8.10	89.08	35523	581	9.2	15.3
1IMB671 2419	05/01/26	09:39:30	BIBRA LAKE	WA	7451	008076		ULT DSL	166.17	47.61	71.92	7.19	79.11	36086	563	8.5	14.1
WHITE FORD RANGER	13/01/26	16:42:35	BALDIVIS	WA	7374	033634		ULT DSL	163.53	82.31	122.36	12.24	134.60	37053	967	8.5	13.9
	16/01/26	09:42:38	BIBRA LAKE	WA	7451	086705		ULT DSL	165.53	38.90	58.54	5.85	64.39	37478	425	9.2	15.2
	22/01/26	10:32:01	BIBRA LAKE	WA	7451	009277		ULT DSL	165.18	82.82	124.36	12.44	136.80	38451	973	8.5	14.1
	30/01/26	11:04:51	BIBRA LAKE	WA	7451	009804		ULT DSL	168.84	71.27	109.39	10.94	120.33	39317	866	8.2	13.9

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		376.34	567.55	56.76	624.31				
							TOTAL	**THIS PERIOD**		**376.34**	**567.55**	**56.76**	**624.31**		**4375**	**8.6**	**14.3**
								YEAR TO DATE		376.34	567.55	56.76	624.31		3794	9.9	16.5
Cost Centre			**2419**					DIESEL		376.34	567.55	56.76	624.31				
							TOTAL	**THIS PERIOD**		**376.34**	**567.55**	**56.76**	**624.31**		**4375**	**8.6**	**14.3**
								YEAR TO DATE		376.34	567.55	56.76	624.31		3794	9.9	16.5
7050 90000774 19660	01/01/26	15:23:28	THE LAKES	WA	1903	067461		ULT DSL	164.72	72.57	108.67	10.87	119.54	12450	650	11.2	18.4
1IPR226 2439	12/01/26	12:53:49	BIBRA LAKE	WA	7451	008544		ULT DSL	165.53	71.11	107.01	10.70	117.71	13151	701	10.1	16.8
WHITE FORD RANGER	25/01/26	18:38:02	SPEARWOOD	WA	6443	002079		ULT DSL	163.18	72.24	107.16	10.72	117.88	13721	570	12.7	20.7
								DIESEL		215.92	322.84	32.29	355.13				
							TOTAL	**THIS PERIOD**		**215.92**	**322.84**	**32.29**	**355.13**		**1921**	**11.2**	**18.5**
								YEAR TO DATE		215.92	322.84	32.29	355.13		1921	11.2	18.5
Cost Centre			**2439**					DIESEL		215.92	322.84	32.29	355.13				
							TOTAL	**THIS PERIOD**		**215.92**	**322.84**	**32.29**	**355.13**		**1921**	**11.2**	**18.5**
								YEAR TO DATE		215.92	322.84	32.29	355.13		1921	11.2	18.5
7050 90000776 81897	02/01/26	15:26:17	KARDINYA	WA	6207	006651		ULT DSL	164.72	73.37	109.86	10.99	120.85	10073	581	12.6	20.8
1IMH221 2447	19/01/26	08:43:22	BIBRA LAKE	WA	7451	008974		ULT DSL	165.18	71.35	107.14	10.71	117.85	10661	588	12.1	20.0
WHITE FORD RANGER	29/01/26	13:06:42	BIBRA LAKE	WA	7451	087119		ULT DSL	168.84	65.68	100.81	10.08	110.89	11173	512	12.8	21.7
								DIESEL		210.40	317.81	31.78	349.59				
							TOTAL	**THIS PERIOD**		**210.40**	**317.81**	**31.78**	**349.59**		**1681**	**12.5**	**20.8**
								YEAR TO DATE		210.40	317.81	31.78	349.59		1681	12.5	20.8
Cost Centre			**2447**					DIESEL		210.40	317.81	31.78	349.59				
							TOTAL	**THIS PERIOD**		**210.40**	**317.81**	**31.78**	**349.59**		**1681**	**12.5**	**20.8**
								YEAR TO DATE		210.40	317.81	31.78	349.59		1681	12.5	20.8
7050 90000774 56704	13/01/26	08:15:01	PIARA WATERS	WA	1110	003613		ULT DSL	163.53	60.15	89.42	8.94	98.36	2189	1125	5.3	8.7
1IPR377 2458																	
WHITE FORD RANGER																	

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		60.15	89.42	8.94	98.36				
						TOTAL	**THIS PERIOD**		**60.15**	**89.42**	**8.94**	**98.36**		**1125**	**5.3**	**8.7**
							YEAR TO DATE		60.15	89.42	8.94	98.36		1125	5.3	8.7
Cost Centre			**2458**				DIESEL		60.15	89.42	8.94	98.36				
						TOTAL	**THIS PERIOD**		**60.15**	**89.42**	**8.94**	**98.36**		**1125**	**5.3**	**8.7**
							YEAR TO DATE		60.15	89.42	8.94	98.36		1125	5.3	8.7
7050 90000776 04873	02/01/26	12:30:18	COCKBURN CENTRAL WA	7395	081636		ULT DSL	166.72	64.15	97.23	9.72	106.95	5795	587	10.9	18.2
1IRI594 2468	23/01/26	14:23:05	BIBRA LAKE WA	7451	009385		ULSD G10	164.18	53.92	80.47	8.05	88.52	6350	555	9.7	15.9
WHITE FORD RANGER							DIESEL		118.07	177.70	17.77	195.47				
						TOTAL	**THIS PERIOD**		**118.07**	**177.70**	**17.77**	**195.47**		**1142**	**10.3**	**17.1**
							YEAR TO DATE		118.07	177.70	17.77	195.47		1142	10.3	17.1
Cost Centre			**2468**				DIESEL		118.07	177.70	17.77	195.47				
						TOTAL	**THIS PERIOD**		**118.07**	**177.70**	**17.77**	**195.47**		**1142**	**10.3**	**17.1**
							YEAR TO DATE		118.07	177.70	17.77	195.47		1142	10.3	17.1
7050 90000780 68623	07/01/26	11:57:49	BIBRA LAKE WA	7451	008259		ULT DSL	166.17	65.79	99.38	9.94	109.32	65074			
1HMI124 2497	15/01/26	13:32:04	BIBRA LAKE WA	7451	008788		ULT DSL	165.53	62.67	94.31	9.43	103.74	65670	596	10.5	17.4
WHITE FORD RANGER	23/01/26	13:55:18	BIBRA LAKE WA	7451	009383		ULT DSL	165.18	56.61	85.01	8.50	93.51	66229	559	10.1	16.7
							DIESEL		185.07	278.70	27.87	306.57				
						TOTAL	**THIS PERIOD**		**185.07**	**278.70**	**27.87**	**306.57**		**1155**	**16.0**	**26.5**
							YEAR TO DATE		185.07	278.70	27.87	306.57		1155	16.0	26.5
Cost Centre			**2497**				DIESEL		185.07	278.70	27.87	306.57				
						TOTAL	**THIS PERIOD**		**185.07**	**278.70**	**27.87**	**306.57**		**1155**	**16.0**	**26.5**
							YEAR TO DATE		185.07	278.70	27.87	306.57		1155	16.0	26.5
7050 90000768 87727	15/01/26	08:33:34	PIARA WATERS WA	1110	003725		ULT DSL	163.53	73.08	108.65	10.86	119.51	14927	849	8.6	14.1
1IML915 2508																
WHITE FORD RANGER																

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CITY OF COCKBURN
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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		73.08	108.65	10.86	119.51				
						TOTAL	**THIS PERIOD**		**73.08**	**108.65**	**10.86**	**119.51**		**849**	**8.6**	**14.1**
							YEAR TO DATE		73.08	108.65	10.86	119.51		849	8.6	14.1
Cost Centre			**2508**				DIESEL		73.08	108.65	10.86	119.51				
						TOTAL	**THIS PERIOD**		**73.08**	**108.65**	**10.86**	**119.51**		**849**	**8.6**	**14.1**
							YEAR TO DATE		73.08	108.65	10.86	119.51		849	8.6	14.1
7050 15405338 03708 1HCC815 2515 WHITE FORD RANGER UTILITY	19/01/26	21:49:40	SUCCESS WA	5992	054216		ULT DSL	163.18	16.15	23.95	2.40	26.35	28088	92	17.6	28.6
							DIESEL		16.15	23.95	2.40	26.35				
						TOTAL	**THIS PERIOD**		**16.15**	**23.95**	**2.40**	**26.35**		**92**	**17.6**	**28.6**
							YEAR TO DATE		16.15	23.95	2.40	26.35		92	17.6	28.6
Cost Centre			**2515**				DIESEL		16.15	23.95	2.40	26.35				
						TOTAL	**THIS PERIOD**		**16.15**	**23.95**	**2.40**	**26.35**		**92**	**17.6**	**28.6**
							YEAR TO DATE		16.15	23.95	2.40	26.35		92	17.6	28.6
7050 90000769 77148 1IML918 2538 WHITE MITSUBISHI TRITON	31/12/25	14:15:42	COCKBURN CENTRAL WA	7395	018121		ULT DSL	166.72	68.67	104.08	10.41	114.49	777			
							DIESEL		68.67	104.08	10.41	114.49				
						TOTAL	**THIS PERIOD**		**68.67**	**104.08**	**10.41**	**114.49**				
							YEAR TO DATE		68.67	104.08	10.41	114.49				
Cost Centre			**2538**				DIESEL		68.67	104.08	10.41	114.49				
						TOTAL	**THIS PERIOD**		**68.67**	**104.08**	**10.41**	**114.49**				
							YEAR TO DATE		68.67	104.08	10.41	114.49				
7050 90000765 36639 1IJD383 2556 WHITE FORD RANGER	14/01/26	14:43:52	BIBRA LAKE WA	7451	008733		ULSD G10	164.53	61.78	92.41	9.24	101.65	26025	425	14.5	23.9

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		61.78	92.41	9.24	101.65				
						TOTAL	**THIS PERIOD**		**61.78**	**92.41**	**9.24**	**101.65**		**425**	**14.5**	**23.9**
							YEAR TO DATE		61.78	92.41	9.24	101.65		425	14.5	23.9
Cost Centre			**2556**				DIESEL		61.78	92.41	9.24	101.65				
						TOTAL	**THIS PERIOD**		**61.78**	**92.41**	**9.24**	**101.65**		**425**	**14.5**	**23.9**
							YEAR TO DATE		61.78	92.41	9.24	101.65		425	14.5	23.9
7050 90000771 17629	06/01/26	07:53:25	BIBRA LAKE WA	7451	086292		ULT DSL	166.17	72.73	109.86	10.99	120.85	17806	738	9.9	16.4
1INZ645 2566	19/01/26	09:49:11	BIBRA LAKE WA	7451	008983		ULT DSL	165.18	71.28	107.04	10.70	117.74	18451	645	11.1	18.3
WHITE FORD RANGER							DIESEL		144.01	216.90	21.69	238.59				
						TOTAL	**THIS PERIOD**		**144.01**	**216.90**	**21.69**	**238.59**		**1383**	**10.4**	**17.3**
							YEAR TO DATE		144.01	216.90	21.69	238.59		1383	10.4	17.3
Cost Centre			**2566**				DIESEL		144.01	216.90	21.69	238.59				
						TOTAL	**THIS PERIOD**		**144.01**	**216.90**	**21.69**	**238.59**		**1383**	**10.4**	**17.3**
							YEAR TO DATE		144.01	216.90	21.69	238.59		1383	10.4	17.3
7050 15405338 04094	03/01/26	11:18:27	BIBRA LAKE WA	7451	008006		ULT DSL	166.72	67.98	103.04	10.30	113.34	68028	678	10.0	16.7
1HPP327 2575	21/01/26	07:23:20	BIBRA LAKE WA	7451	009165		ULT DSL	165.18	66.93	100.50	10.05	110.55	68672	644	10.4	17.2
WHITE ISUZU D-MAX UTE							DIESEL		134.91	203.54	20.35	223.89				
						TOTAL	**THIS PERIOD**		**134.91**	**203.54**	**20.35**	**223.89**		**1322**	**10.2**	**16.9**
							YEAR TO DATE		134.91	203.54	20.35	223.89		1322	10.2	16.9
Cost Centre			**2575**				DIESEL		134.91	203.54	20.35	223.89				
						TOTAL	**THIS PERIOD**		**134.91**	**203.54**	**20.35**	**223.89**		**1322**	**10.2**	**16.9**
							YEAR TO DATE		134.91	203.54	20.35	223.89		1322	10.2	16.9
7050 90000769 68188	05/01/26	08:57:04	BIBRA LAKE WA	7451	008073		ULT DSL	166.17	61.17	92.40	9.24	101.64	17781	613	10.0	16.6
1IMB041 2597	20/01/26	07:21:22	BIBRA LAKE WA	7451	009066		ULSD G10	164.18	68.37	102.05	10.20	112.25	18451	670	10.2	16.8
WHITE FORD RANGER																

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/01/2026 Period Ending: 31/01/2026

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		129.54	194.45	19.44	213.89				
							TOTAL	**THIS PERIOD**		**129.54**	**194.45**	**19.44**	**213.89**		**1283**	**10.1**	**16.7**
								YEAR TO DATE		129.54	194.45	19.44	213.89		1283	10.1	16.7
Cost Centre			**2597**					DIESEL		129.54	194.45	19.44	213.89				
							TOTAL	**THIS PERIOD**		**129.54**	**194.45**	**19.44**	**213.89**		**1283**	**10.1**	**16.7**
								YEAR TO DATE		129.54	194.45	19.44	213.89		1283	10.1	16.7
7050 90000766 04643 1HOK040 2606 WHITE FORD RANGER UTILITY	22/01/26	06:27:03	BIBRA LAKE	WA	7451	086861		ULT DSL	165.18	65.98	99.07	9.91	108.98	32901	404	16.3	27.0
								DIESEL		65.98	99.07	9.91	108.98				
							TOTAL	**THIS PERIOD**		**65.98**	**99.07**	**9.91**	**108.98**		**404**	**16.3**	**27.0**
								YEAR TO DATE		65.98	99.07	9.91	108.98		404	16.3	27.0
Cost Centre			**2606**					DIESEL		65.98	99.07	9.91	108.98				
							TOTAL	**THIS PERIOD**		**65.98**	**99.07**	**9.91**	**108.98**		**404**	**16.3**	**27.0**
								YEAR TO DATE		65.98	99.07	9.91	108.98		404	16.3	27.0
7050 15405338 04292 1HVF574 2618 WHITE VOLKSWAGEN CADDY VAN	09/01/26 23/01/26	11:02:00 13:31:41	PIARA WATERS BIBRA LAKE	WA WA	1110 7451	003463 009378		ULT DSL ULSD G10	164.17 164.18	51.77 49.23	77.26 73.47	7.73 7.35	84.99 80.82	35427 36137	758 710	6.8 6.9	11.2 11.4
								DIESEL		101.00	150.73	15.08	165.81				
							TOTAL	**THIS PERIOD**		**101.00**	**150.73**	**15.08**	**165.81**		**1468**	**6.9**	**11.3**
								YEAR TO DATE		101.00	150.73	15.08	165.81		1468	6.9	11.3
Cost Centre			**2618**					DIESEL		101.00	150.73	15.08	165.81				
							TOTAL	**THIS PERIOD**		**101.00**	**150.73**	**15.08**	**165.81**		**1468**	**6.9**	**11.3**
								YEAR TO DATE		101.00	150.73	15.08	165.81		1468	6.9	11.3
7050 15405338 04417 1GRB219 2626 WHITE MITSUBISHI TRITON UTE	12/01/26 21/01/26	06:16:02 11:19:33	BIBRA LAKE COCKBURN CENTRAL	WA WA	7451 7395	008504 019296		ULSD G10 ULT DSL	164.53 165.18	49.00 40.49	73.29 60.80	7.33 6.08	80.62 66.88	55000 55300	300 300	16.3 13.5	26.9 22.3

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		89.49	134.09	13.41	147.50				
							TOTAL	**THIS PERIOD**		**89.49**	**134.09**	**13.41**	**147.50**		**600**	**14.9**	**24.6**
								YEAR TO DATE		89.49	134.09	13.41	147.50		600	14.9	24.6
Cost Centre			**2626**					DIESEL		89.49	134.09	13.41	147.50				
							TOTAL	**THIS PERIOD**		**89.49**	**134.09**	**13.41**	**147.50**		**600**	**14.9**	**24.6**
								YEAR TO DATE		89.49	134.09	13.41	147.50		600	14.9	24.6
7050 15405338 04029	13/01/26	10:51:00	BIBRA LAKE	WA	7451	008615		ULSD G10	164.53	61.64	92.20	9.22	101.42	6832			
1HOA671 2646																	
WHITE MITSUBISHI TRITON								DIESEL		61.64	92.20	9.22	101.42				
							TOTAL	**THIS PERIOD**		**61.64**	**92.20**	**9.22**	**101.42**				
								YEAR TO DATE		61.64	92.20	9.22	101.42				
Cost Centre			**2646**					DIESEL		61.64	92.20	9.22	101.42				
							TOTAL	**THIS PERIOD**		**61.64**	**92.20**	**9.22**	**101.42**				
								YEAR TO DATE		61.64	92.20	9.22	101.42				
7050 15405338 04037	31/12/25	06:18:46	COCKBURN CENTRAL	WA	7395	018086		ULT DSL	166.72	76.15	115.42	11.54	126.96	73969	571	13.3	22.2
1HOQ717 2656	08/01/26	14:52:12	COCKBURN CENTRAL	WA	7395	018498		ULT DSL	166.17	71.14	107.46	10.75	118.21	74507	538	13.2	22.0
FORD RANGER XL SC	16/01/26	11:09:03	COCKBURN CENTRAL	WA	7395	019015		ULT DSL	165.53	75.61	113.78	11.38	125.16	75095	588	12.9	21.3
	25/01/26	08:29:10	BIBRA LAKE	WA	7451	009461		ULT DSL	165.18	65.75	98.73	9.87	108.60	75652	557	11.8	19.5
	30/01/26	11:48:45	COCKBURN CENTRAL	WA	7395	019864		ULT DSL	168.84	76.52	117.45	11.74	129.19	7613			
								DIESEL		365.17	552.84	55.28	608.12				
							TOTAL	**THIS PERIOD**		**365.17**	**552.84**	**55.28**	**608.12**		**2254**	**16.2**	**27.0**
								YEAR TO DATE		365.17	552.84	55.28	608.12		1683	21.7	36.1
Cost Centre			**2656**					DIESEL		365.17	552.84	55.28	608.12				
							TOTAL	**THIS PERIOD**		**365.17**	**552.84**	**55.28**	**608.12**		**2254**	**16.2**	**27.0**
								YEAR TO DATE		365.17	552.84	55.28	608.12		1683	21.7	36.1
7050 15405338 03914	07/01/26	12:42:31	BIBRA LAKE	WA	7451	008261		ULT DSL	166.17	51.87	78.35	7.84	86.19	88839	351	14.8	24.6
1HIN742 2667	13/01/26	13:38:15	BIBRA LAKE	WA	7451	008641		ULT DSL	165.53	58.32	87.76	8.78	96.54	89332	493	11.8	19.6
WHITE MITSUBISHI TRITON UTE	27/01/26	07:24:00	BIBRA LAKE	WA	7451	087010		ULT DSL	168.84	58.69	90.08	9.01	99.09	89800	468	12.5	21.2

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		168.88	256.19	25.63	281.82				
							TOTAL	**THIS PERIOD**		**168.88**	**256.19**	**25.63**	**281.82**		**1312**	**12.9**	**21.5**
								YEAR TO DATE		168.88	256.19	25.63	281.82		1312	12.9	21.5
Cost Centre			**2667**					DIESEL		168.88	256.19	25.63	281.82				
							TOTAL	**THIS PERIOD**		**168.88**	**256.19**	**25.63**	**281.82**		**1312**	**12.9**	**21.5**
								YEAR TO DATE		168.88	256.19	25.63	281.82		1312	12.9	21.5
7050 15405338 03823	31/12/25	11:15:00	COCKBURN CENTRAL	WA	7395	018105		ULT DSL	166.72	51.65	78.28	7.83	86.11	90271	379	13.6	22.7
1HGH898 2677	08/01/26	10:44:36	COCKBURN CENTRAL	WA	7395	018479		ULT DSL	166.17	56.32	85.07	8.51	93.58	90675	404	13.9	23.2
WHITE MITSUBISHI TRITON UTE	14/01/26	10:23:24	COCKBURN CENTRAL	WA	7395	018831		ULT DSL	165.53	58.54	88.09	8.81	96.90	91128	453	12.9	21.4
	21/01/26	14:24:25	COCKBURN CENTRAL	WA	7395	019311		ULT DSL	165.18	52.17	78.34	7.83	86.17	91502	374	13.9	23.0
								DIESEL		218.68	329.78	32.98	362.76				
							TOTAL	**THIS PERIOD**		**218.68**	**329.78**	**32.98**	**362.76**		**1610**	**13.6**	**22.5**
								YEAR TO DATE		218.68	329.78	32.98	362.76		1231	17.8	29.5
Cost Centre			**2677**					DIESEL		218.68	329.78	32.98	362.76				
							TOTAL	**THIS PERIOD**		**218.68**	**329.78**	**32.98**	**362.76**		**1610**	**13.6**	**22.5**
								YEAR TO DATE		218.68	329.78	32.98	362.76		1231	17.8	29.5
7050 15405338 03765	07/01/26	15:09:21	BIBRA LAKE	WA	7451	008275		ULSD G10	165.17	62.89	94.43	9.44	103.87	79055	88	71.5	118.0
1HEI019 2687	24/01/26	11:51:23	BIBRA LAKE	WA	7451	009442		ULSD G10	164.18	60.75	90.67	9.07	99.74	80141	1086	5.6	9.2
WHITE ISUZU D-MAX UTE								DIESEL		123.64	185.10	18.51	203.61				
							TOTAL	**THIS PERIOD**		**123.64**	**185.10**	**18.51**	**203.61**		**1174**	**10.5**	**17.3**
								YEAR TO DATE		123.64	185.10	18.51	203.61		1174	10.5	17.3
Cost Centre			**2687**					DIESEL		123.64	185.10	18.51	203.61				
							TOTAL	**THIS PERIOD**		**123.64**	**185.10**	**18.51**	**203.61**		**1174**	**10.5**	**17.3**
								YEAR TO DATE		123.64	185.10	18.51	203.61		1174	10.5	17.3
7050 15405338 04599	10/01/26	13:18:06	COCKBURN CENTRAL	WA	7395	018605		ULT DSL	166.17	65.96	99.64	9.96	109.60	28080	519	12.7	21.1
1IGB442 2698	26/01/26	15:48:33	BIBRA LAKE	WA	7451	086991		ULSD G10	167.84	66.94	102.14	10.21	112.35	2863			
WHITE ISUZU D-MAX																	

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		132.90	201.78	20.17	221.95				
							TOTAL	**THIS PERIOD**		**132.90**	**201.78**	**20.17**	**221.95**		**519**	**25.6**	**42.8**
								YEAR TO DATE		132.90	201.78	20.17	221.95		519	25.6	42.8
Cost Centre			**2698**					DIESEL		132.90	201.78	20.17	221.95				
							TOTAL	**THIS PERIOD**		**132.90**	**201.78**	**20.17**	**221.95**		**519**	**25.6**	**42.8**
								YEAR TO DATE		132.90	201.78	20.17	221.95		519	25.6	42.8
7050 90000781 85724	19/01/26	07:22:53	BIBRA LAKE	WA	7451	008966		ULSD G10	164.18	59.45	88.73	8.87	97.60	598			
1IUZ787 2707																	
WHITE FORD RANGER DC																	
								DIESEL		59.45	88.73	8.87	97.60				
							TOTAL	**THIS PERIOD**		**59.45**	**88.73**	**8.87**	**97.60**				
								YEAR TO DATE		59.45	88.73	8.87	97.60				
Cost Centre			**2707**					DIESEL		59.45	88.73	8.87	97.60				
							TOTAL	**THIS PERIOD**		**59.45**	**88.73**	**8.87**	**97.60**				
								YEAR TO DATE		59.45	88.73	8.87	97.60				
7050 15405338 03336	12/01/26	20:57:50	COCKBURN CENTRAL	WA	7395	018717		ULSD G10	164.53	34.05	50.93	5.09	56.02	47062			
1GVU053 2723	23/01/26	03:52:33	SUCCESS	WA	5992	032610		ULT DSL	163.18	57.34	85.05	8.51	93.56	47000			
WHITE ISUZU FIRE TRUCK	23/01/26	12:21:50	BODDINGTON	WA	5837	013110		ULSD G10	169.16	66.76	102.66	10.27	112.93	777			
	24/01/26	10:08:47	SUCCESS	WA	5992	054412		ULT DSL	163.18	110.77	164.32	16.43	180.75	47907			
	28/01/26	05:18:58	SUCCESS	WA	5992	054498		ULT DSL	166.84	33.08	50.17	5.02	55.19	47950	43	76.9	128.3
								DIESEL		302.00	453.13	45.32	498.45				
							TOTAL	**THIS PERIOD**		**302.00**	**453.13**	**45.32**	**498.45**		**43**	**702.3**	**1159.2**
								YEAR TO DATE		302.00	453.13	45.32	498.45		43	702.3	1159.2
Cost Centre			**2723**					DIESEL		302.00	453.13	45.32	498.45				
							TOTAL	**THIS PERIOD**		**302.00**	**453.13**	**45.32**	**498.45**		**43**	**702.3**	**1159.2**
								YEAR TO DATE		302.00	453.13	45.32	498.45		43	702.3	1159.2
7050 15405338 04458	07/01/26	08:57:44	BIBRA LAKE	WA	7451	086341		ULT DSL	166.17	69.33	104.73	10.47	115.20	420675			
1IAN072 2737	22/01/26	09:13:47	BIBRA LAKE	WA	7451	009267		ULT DSL	165.18	77.19	115.91	11.59	127.50	43441			
WHITE FORD RANGER																	

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PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/01/2026 Period Ending: 31/01/2026

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		146.52	220.64	22.06	242.70				
							TOTAL	**THIS PERIOD**		**146.52**	**220.64**	**22.06**	**242.70**				
								YEAR TO DATE		146.52	220.64	22.06	242.70				
Cost Centre			**2737**					DIESEL		146.52	220.64	22.06	242.70				
							TOTAL	**THIS PERIOD**		**146.52**	**220.64**	**22.06**	**242.70**				
								YEAR TO DATE		146.52	220.64	22.06	242.70				
7050 15405338 01454 1EZY791 2753 TOYOTA LANDCRUISER UTILITY	19/01/26	21:06:23	SUCCESS	WA	5992	032461		ULT DSL	163.18	14.10	20.92	2.09	23.01	36200	1591	0.9	1.4
								DIESEL		14.10	20.92	2.09	23.01				
							TOTAL	**THIS PERIOD**		**14.10**	**20.92**	**2.09**	**23.01**		**1591**	**0.9**	**1.4**
								YEAR TO DATE		14.10	20.92	2.09	23.01		1591	0.9	1.4
Cost Centre			**2753**					DIESEL		14.10	20.92	2.09	23.01				
							TOTAL	**THIS PERIOD**		**14.10**	**20.92**	**2.09**	**23.01**		**1591**	**0.9**	**1.4**
								YEAR TO DATE		14.10	20.92	2.09	23.01		1591	0.9	1.4
7050 15405338 04151 1HRR422 2766 WHITE FORD RANGER UTE	22/01/26	07:48:22	BIBRA LAKE	WA	7451	009251		ULT DSL	165.18	64.99	97.59	9.76	107.35	42254	760	8.6	14.1
								DIESEL		64.99	97.59	9.76	107.35				
							TOTAL	**THIS PERIOD**		**64.99**	**97.59**	**9.76**	**107.35**		**760**	**8.6**	**14.1**
								YEAR TO DATE		64.99	97.59	9.76	107.35		760	8.6	14.1
Cost Centre			**2766**					DIESEL		64.99	97.59	9.76	107.35				
							TOTAL	**THIS PERIOD**		**64.99**	**97.59**	**9.76**	**107.35**		**760**	**8.6**	**14.1**
								YEAR TO DATE		64.99	97.59	9.76	107.35		760	8.6	14.1
7050 90000771 74323 1IML076 2778 WHITE ISUZU DMAX	06/01/26 26/01/26	12:22:40 13:01:12	COCKBURN CENTRAL BIBRA LAKE	WA WA	7395 7451	018349 086980		ULT DSL ULT DSL	166.17 168.84	31.53 40.82	47.63 62.65	4.76 6.27	52.39 68.92	986 4180			

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		72.35	110.28	11.03	121.31				
							TOTAL	**THIS PERIOD**		**72.35**	**110.28**	**11.03**	**121.31**				
								YEAR TO DATE		72.35	110.28	11.03	121.31				
Cost Centre			**2778**					DIESEL		72.35	110.28	11.03	121.31				
							TOTAL	**THIS PERIOD**		**72.35**	**110.28**	**11.03**	**121.31**				
								YEAR TO DATE		72.35	110.28	11.03	121.31				
7050 15405338 04193	31/12/25	18:25:18	BALDIVIS	WA	7375	099938		ULT DSL	164.72	19.62	29.38	2.94	32.32	777			
1HRS629 2784	02/01/26	16:09:40	SUCCESS	WA	5992	031844		ULT DSL	164.72	18.07	27.05	2.71	29.76	18811			
TOYOTA LCRUSR - WHITE	05/01/26	12:55:04	COCKBURN CENTRAL	WA	7395	018276		ULT DSL	166.17	9.32	14.08	1.41	15.49	18844	33	28.2	46.9
	27/01/26	09:18:24	FORRESTDALE	WA	8609	167399		ULT DSL	168.84	15.58	23.91	2.39	26.30	77			
								DIESEL		62.59	94.42	9.45	103.87				
							TOTAL	**THIS PERIOD**		**62.59**	**94.42**	**9.45**	**103.87**		**33**	**189.7**	**314.8**
								YEAR TO DATE		62.59	94.42	9.45	103.87		33	189.7	314.8
Cost Centre			**2784**					DIESEL		62.59	94.42	9.45	103.87				
							TOTAL	**THIS PERIOD**		**62.59**	**94.42**	**9.45**	**103.87**		**33**	**189.7**	**314.8**
								YEAR TO DATE		62.59	94.42	9.45	103.87		33	189.7	314.8
7050 90000769 77163	14/01/26	21:41:35	COCKBURN CENTRAL	WA	7395	018871		ULT DSL	165.53	64.13	96.50	9.65	106.15	22846	776	8.3	13.7
1IML916 2798																	
WHITE MITSUBISHI TRITON								DIESEL		64.13	96.50	9.65	106.15				
							TOTAL	**THIS PERIOD**		**64.13**	**96.50**	**9.65**	**106.15**		**776**	**8.3**	**13.7**
								YEAR TO DATE		64.13	96.50	9.65	106.15		776	8.3	13.7
Cost Centre			**2798**					DIESEL		64.13	96.50	9.65	106.15				
							TOTAL	**THIS PERIOD**		**64.13**	**96.50**	**9.65**	**106.15**		**776**	**8.3**	**13.7**
								YEAR TO DATE		64.13	96.50	9.65	106.15		776	8.3	13.7
7050 90000771 87614	11/01/26	14:52:52	HUNTINGDALE	WA	6117	000430		ULT DSL	164.17	67.00	99.99	10.00	109.99	11576	773	8.7	14.2
1INV014 2809	29/01/26	12:06:45	BIBRA LAKE	WA	7451	009727		ULT DSL	168.84	65.00	99.76	9.98	109.74	777			
WHITE MITSUBISHI TRITON																	

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		132.00	199.75	19.98	219.73				
							TOTAL	**THIS PERIOD**		**132.00**	**199.75**	**19.98**	**219.73**		**773**	**17.1**	**28.4**
								YEAR TO DATE		132.00	199.75	19.98	219.73		773	17.1	28.4
Cost Centre			**2809**					DIESEL		132.00	199.75	19.98	219.73				
							TOTAL	**THIS PERIOD**		**132.00**	**199.75**	**19.98**	**219.73**		**773**	**17.1**	**28.4**
								YEAR TO DATE		132.00	199.75	19.98	219.73		773	17.1	28.4
7050 15405338 03567	02/01/26	09:33:31	BELMONT	WA	2244	006990		ULP 95 UNM	163.98	46.50	69.32	6.93	76.25	107138	446	10.4	17.1
1GYU017 2836	19/01/26	17:10:44	BIBRA LAKE	WA	7451	009039		BP ULT UNM	165.95	45.74	69.00	6.90	75.90	107997	859	5.3	8.8
TOYOTA CAMRY SEDAN								M/S		92.24	138.32	13.83	152.15				
							TOTAL	**THIS PERIOD**		**92.24**	**138.32**	**13.83**	**152.15**		**1305**	**7.1**	**11.7**
								YEAR TO DATE		92.24	138.32	13.83	152.15		1305	7.1	11.7
Cost Centre			**2836**					M/S		92.24	138.32	13.83	152.15				
							TOTAL	**THIS PERIOD**		**92.24**	**138.32**	**13.83**	**152.15**		**1305**	**7.1**	**11.7**
								YEAR TO DATE		92.24	138.32	13.83	152.15		1305	7.1	11.7
7050 15405338 04060	14/01/26	17:12:21	BIBRA LAKE	WA	7451	008748		ULT DSL	165.53	55.95	84.19	8.42	92.61	44169			
1HNM845 2857	29/01/26	12:19:09	BIBRA LAKE	WA	7451	087116		ULSD G10	167.84	47.69	72.76	7.28	80.04	44850	681	7.0	11.8
WHITE ISUZU D-MAX UTE								DIESEL		103.64	156.95	15.70	172.65				
							TOTAL	**THIS PERIOD**		**103.64**	**156.95**	**15.70**	**172.65**		**681**	**15.2**	**25.4**
								YEAR TO DATE		103.64	156.95	15.70	172.65		681	15.2	25.4
Cost Centre			**2857**					DIESEL		103.64	156.95	15.70	172.65				
							TOTAL	**THIS PERIOD**		**103.64**	**156.95**	**15.70**	**172.65**		**681**	**15.2**	**25.4**
								YEAR TO DATE		103.64	156.95	15.70	172.65		681	15.2	25.4
7050 15405338 04128	14/01/26	14:37:23	SPEARWOOD	WA	6443	001751		ULT DSL	163.53	51.58	76.68	7.67	84.35	8819			
1HPR483 2867	26/01/26	15:34:29	BIBRA LAKE	WA	7451	086990		ULSD G10	167.84	48.98	74.74	7.47	82.21	49842			
WHITE ISUZU DMAX UTILITY																	

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		100.56	151.42	15.14	166.56				
							TOTAL	**THIS PERIOD**		**100.56**	**151.42**	**15.14**	**166.56**				
								YEAR TO DATE		100.56	151.42	15.14	166.56				
Cost Centre			**2867**					DIESEL		100.56	151.42	15.14	166.56				
							TOTAL	**THIS PERIOD**		**100.56**	**151.42**	**15.14**	**166.56**				
								YEAR TO DATE		100.56	151.42	15.14	166.56				
7050 15405338 04011	02/01/26	08:54:08	BIBRA LAKE	WA	7451	007963		ULSD G10	165.72	50.57	76.18	7.62	83.80	71500	434	11.7	19.3
1HJU694 2877	09/01/26	06:57:25	BIBRA LAKE	WA	7451	008366		ULT DSL	166.17	50.03	75.57	7.56	83.13	71926	426	11.7	19.5
WHITE ISUZU D-MAX UTILITY	16/01/26	10:59:04	BIBRA LAKE	WA	7451	008842		ULT DSL	165.53	50.96	76.68	7.67	84.35	72354	428	11.9	19.7
	23/01/26	14:47:56	BIBRA LAKE	WA	7451	009389		ULT DSL	165.18	58.72	88.17	8.82	96.99	72880	526	11.2	18.4
								DIESEL		210.28	316.60	31.67	348.27				
							TOTAL	**THIS PERIOD**		**210.28**	**316.60**	**31.67**	**348.27**		**1814**	**11.6**	**19.2**
								YEAR TO DATE		210.28	316.60	31.67	348.27		1814	11.6	19.2
Cost Centre			**2877**					DIESEL		210.28	316.60	31.67	348.27				
							TOTAL	**THIS PERIOD**		**210.28**	**316.60**	**31.67**	**348.27**		**1814**	**11.6**	**19.2**
								YEAR TO DATE		210.28	316.60	31.67	348.27		1814	11.6	19.2
7050 15405338 02486	01/01/26	11:46:52	PIARA WATERS	WA	1110	003104		ULT DSL	164.72	72.49	108.55	10.86	119.41	32913	786	9.2	15.2
1GEH032 2883	29/01/26	06:23:05	FORRESTDALE	WA	8609	167615		ULT DSL	168.84	116.85	179.35	17.94	197.29	34414	1501	7.8	13.1
WHITE ISUZU FIRE TRUCK	30/01/26	16:59:43	SUCCESS	WA	5992	032886		ULT DSL	166.84	10.50	15.93	1.59	17.52	34336			
								DIESEL		199.84	303.83	30.39	334.22				
							TOTAL	**THIS PERIOD**		**199.84**	**303.83**	**30.39**	**334.22**		**2287**	**8.7**	**14.6**
								YEAR TO DATE		199.84	303.83	30.39	334.22		2287	8.7	14.6
Cost Centre			**2883**					DIESEL		199.84	303.83	30.39	334.22				
							TOTAL	**THIS PERIOD**		**199.84**	**303.83**	**30.39**	**334.22**		**2287**	**8.7**	**14.6**
								YEAR TO DATE		199.84	303.83	30.39	334.22		2287	8.7	14.6
7050 15405338 03096	08/01/26	13:37:37	SUCCESS	WA	5992	032067		ULT DSL	164.17	66.40	99.10	9.91	109.01	777			
1GSG891 2896	15/01/26	17:18:05	PIARA WATERS	WA	1110	003758		ULT DSL	163.53	51.65	76.78	7.68	84.46	777			
WHITE FORD RANGER UTE	17/01/26	11:48:12	FORRESTDALE	WA	8609	166694		ULT DSL	165.53	7.92	11.92	1.19	13.11	777			
	20/01/26	17:27:33	KONDININ	WA	7647	010619		ULSD G10	168.26	48.54	74.25	7.43	81.68	1			
	23/01/26	07:30:00	PIARA WATERS	WA	1110	004113		ULT DSL	163.18	69.94	103.75	10.37	114.12	777			
	27/01/26	09:50:10	SUCCESS	WA	5992	054479		ULT DSL	166.84	63.74	96.67	9.67	106.34	148100			

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		308.19	462.47	46.25	508.72				
							TOTAL	**THIS PERIOD**		**308.19**	**462.47**	**46.25**	**508.72**				
								YEAR TO DATE		308.19	462.47	46.25	508.72				
Cost Centre			**2896**					DIESEL		308.19	462.47	46.25	508.72				
							TOTAL	**THIS PERIOD**		**308.19**	**462.47**	**46.25**	**508.72**				
								YEAR TO DATE		308.19	462.47	46.25	508.72				
7050 15405338 03658	12/01/26	14:02:18	BALDIVIS	WA	7375	035233		ULT DSL	163.53	60.28	89.61	8.96	98.57	47345	468	12.9	21.1
1HAO880 2913	16/01/26	15:44:37	BIBRA LAKE	WA	7451	086736		ULSD G10	164.53	39.91	59.69	5.97	65.66	47666	321	12.4	20.5
WHITE MERCEDES SPRINTER	23/01/26	15:17:22	BIBRA LAKE	WA	7451	009393		ULSD G10	164.18	51.67	77.12	7.71	84.83	48087	421	12.3	20.1
BUS	30/01/26	09:44:17	BIBRA LAKE	WA	7451	087145		ULSD G10	167.84	49.72	75.86	7.59	83.45	48478	391	12.7	21.3
								DIESEL		201.58	302.28	30.23	332.51				
							TOTAL	**THIS PERIOD**		**201.58**	**302.28**	**30.23**	**332.51**		**1601**	**12.6**	**20.8**
								YEAR TO DATE		201.58	302.28	30.23	332.51		1601	12.6	20.8
Cost Centre			**2913**					DIESEL		201.58	302.28	30.23	332.51				
							TOTAL	**THIS PERIOD**		**201.58**	**302.28**	**30.23**	**332.51**		**1601**	**12.6**	**20.8**
								YEAR TO DATE		201.58	302.28	30.23	332.51		1601	12.6	20.8
7050 15405338 03666	06/01/26	07:55:07	BIBRA LAKE	WA	7451	086293		ULT DSL	166.17	35.22	53.20	5.32	58.52	140193			
1GCX392 2943	27/01/26	07:56:16	BIBRA LAKE	WA	7451	009511		ULT DSL	168.84	45.82	70.33	7.03	77.36	140382	189	24.2	40.9
WHITE MITSUBISHI ROSA BUS	29/01/26	09:05:40	SPEARWOOD	WA	6443	002204		ULT DSL	166.84	16.58	25.15	2.51	27.66	140447	65	25.5	42.6
								DIESEL		97.62	148.68	14.86	163.54				
							TOTAL	**THIS PERIOD**		**97.62**	**148.68**	**14.86**	**163.54**		**254**	**38.4**	**64.4**
								YEAR TO DATE		97.62	148.68	14.86	163.54		254	38.4	64.4
Cost Centre			**2943**					DIESEL		97.62	148.68	14.86	163.54				
							TOTAL	**THIS PERIOD**		**97.62**	**148.68**	**14.86**	**163.54**		**254**	**38.4**	**64.4**
								YEAR TO DATE		97.62	148.68	14.86	163.54		254	38.4	64.4
7050 15405338 04516	10/01/26	14:48:46	PARMELIA	WA	6178	006097		ULT DSL	164.17	48.53	72.43	7.24	79.67	31573	438	11.1	18.2
1IDY275 2966	21/01/26	11:53:46	NAVAL BASE	WA	7770	066712		ULT DSL	163.18	47.13	69.91	6.99	76.90	31992	419	11.2	18.4
WHITE MITSUBISHI TRITON UTE																	

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/01/2026 Period Ending: 31/01/2026

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		95.66	142.34	14.23	156.57				
							TOTAL	**THIS PERIOD**		**95.66**	**142.34**	**14.23**	**156.57**		**857**	**11.2**	**18.3**
								YEAR TO DATE		95.66	142.34	14.23	156.57		857	11.2	18.3
Cost Centre			**2966**					DIESEL		95.66	142.34	14.23	156.57				
							TOTAL	**THIS PERIOD**		**95.66**	**142.34**	**14.23**	**156.57**		**857**	**11.2**	**18.3**
								YEAR TO DATE		95.66	142.34	14.23	156.57		857	11.2	18.3
7050 15405338 03674	13/01/26	10:51:54	BIBRA LAKE	WA	7451	008616		ULSD G10	164.53	28.98	43.35	4.33	47.68	154333	89	32.6	53.6
1EWR786 2993	22/01/26	09:16:28	BIBRA LAKE	WA	7451	009268		ULT DSL	165.18	55.04	82.65	8.26	90.91	154567	234	23.5	38.9
WHITE MITSUBISHI ROSA BUS								DIESEL		84.02	126.00	12.59	138.59				
							TOTAL	**THIS PERIOD**		**84.02**	**126.00**	**12.59**	**138.59**		**323**	**26.0**	**42.9**
								YEAR TO DATE		84.02	126.00	12.59	138.59		323	26.0	42.9
Cost Centre			**2993**					DIESEL		84.02	126.00	12.59	138.59				
							TOTAL	**THIS PERIOD**		**84.02**	**126.00**	**12.59**	**138.59**		**323**	**26.0**	**42.9**
								YEAR TO DATE		84.02	126.00	12.59	138.59		323	26.0	42.9
7050 90000780 01442	20/01/26	05:59:26	NORTH PERTH	WA	6426	022208		ULT DSL	164.18	62.83	93.77	9.38	103.15	39361	572	11.0	18.0
1GTV559 3004																	
WHITE FORD RANGER								DIESEL		62.83	93.77	9.38	103.15				
							TOTAL	**THIS PERIOD**		**62.83**	**93.77**	**9.38**	**103.15**		**572**	**11.0**	**18.0**
								YEAR TO DATE		62.83	93.77	9.38	103.15		572	11.0	18.0
Cost Centre			**3004**					DIESEL		62.83	93.77	9.38	103.15				
							TOTAL	**THIS PERIOD**		**62.83**	**93.77**	**9.38**	**103.15**		**572**	**11.0**	**18.0**
								YEAR TO DATE		62.83	93.77	9.38	103.15		572	11.0	18.0
7050 90000774 54972	09/01/26	11:51:05	NAVAL BASE	WA	7770	065709		ULT DSL	164.17	47.57	70.99	7.10	78.09	9018			
1IPR376 4256	28/01/26	18:44:02	NAVAL BASE	WA	7770	067214		ULT DSL	166.84	65.60	99.50	9.95	109.45	9564	546	12.0	20.0
WHITE FORD RANGER																	

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/01/2026 Period Ending: 31/01/2026

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		113.17	170.49	17.05	187.54				
						TOTAL	**THIS PERIOD**		**113.17**	**170.49**	**17.05**	**187.54**		**546**	**20.7**	**34.3**
							YEAR TO DATE		113.17	170.49	17.05	187.54		546	20.7	34.3
Cost Centre			**4256**				DIESEL		113.17	170.49	17.05	187.54				
						TOTAL	**THIS PERIOD**		**113.17**	**170.49**	**17.05**	**187.54**		**546**	**20.7**	**34.3**
							YEAR TO DATE		113.17	170.49	17.05	187.54		546	20.7	34.3
7050 90000769 45491 1IML913 4265 WHITE FORD RANGER	15/01/26	08:46:30	SPEARWOOD WA	6443	001768		ULT DSL	163.53	67.82	100.82	10.08	110.90	11340	722	9.4	15.4
							DIESEL		67.82	100.82	10.08	110.90				
						TOTAL	**THIS PERIOD**		**67.82**	**100.82**	**10.08**	**110.90**		**722**	**9.4**	**15.4**
							YEAR TO DATE		67.82	100.82	10.08	110.90		722	9.4	15.4
Cost Centre			**4265**				DIESEL		67.82	100.82	10.08	110.90				
						TOTAL	**THIS PERIOD**		**67.82**	**100.82**	**10.08**	**110.90**		**722**	**9.4**	**15.4**
							YEAR TO DATE		67.82	100.82	10.08	110.90		722	9.4	15.4
7050 90000764 46003 1IJK529 4295 WHITE FORD RANGER	23/01/26	08:50:14	BIBRA LAKE WA	7451	009344		ULT DSL	165.18	68.61	103.03	10.30	113.33	17324	679	10.1	16.7
							DIESEL		68.61	103.03	10.30	113.33				
						TOTAL	**THIS PERIOD**		**68.61**	**103.03**	**10.30**	**113.33**		**679**	**10.1**	**16.7**
							YEAR TO DATE		68.61	103.03	10.30	113.33		679	10.1	16.7
Cost Centre			**4295**				DIESEL		68.61	103.03	10.30	113.33				
						TOTAL	**THIS PERIOD**		**68.61**	**103.03**	**10.30**	**113.33**		**679**	**10.1**	**16.7**
							YEAR TO DATE		68.61	103.03	10.30	113.33		679	10.1	16.7
7050 15405338 04607 1IGP085 5044 WHITE FORD RANGER	02/01/26	12:31:31	SPEARWOOD WA	6443	001381		ULT DSL	164.72	57.85	86.63	8.66	95.29	19913			

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/01/2026 Period Ending: 31/01/2026

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		57.85	86.63	8.66	95.29				
							TOTAL	**THIS PERIOD**		**57.85**	**86.63**	**8.66**	**95.29**				
								YEAR TO DATE		57.85	86.63	8.66	95.29				
Cost Centre			**5044**					DIESEL		57.85	86.63	8.66	95.29				
							TOTAL	**THIS PERIOD**		**57.85**	**86.63**	**8.66**	**95.29**				
								YEAR TO DATE		57.85	86.63	8.66	95.29				
7050 90000770 68897 1ICV817 5212 VOLKSWAGEN CADDY WHITE	02/01/26	11:57:00	SPEARWOOD	WA	6443	001377		ULT DSL	164.72	47.16	70.62	7.06	77.68	25343	770	6.1	10.1
								DIESEL		47.16	70.62	7.06	77.68				
							TOTAL	**THIS PERIOD**		**47.16**	**70.62**	**7.06**	**77.68**		**770**	**6.1**	**10.1**
								YEAR TO DATE		47.16	70.62	7.06	77.68		770	6.1	10.1
Cost Centre			**5212**					DIESEL		47.16	70.62	7.06	77.68				
							TOTAL	**THIS PERIOD**		**47.16**	**70.62**	**7.06**	**77.68**		**770**	**6.1**	**10.1**
								YEAR TO DATE		47.16	70.62	7.06	77.68		770	6.1	10.1
7050 15405338 04045 1GMJ053 5313 WHITE MAZDA 6 SEDAN	29/01/26	12:03:30	SPEARWOOD	WA	6443	007961		ULP UNM	152.51	42.72	59.23	5.92	65.15	59870			
								M/S		42.72	59.23	5.92	65.15				
							TOTAL	**THIS PERIOD**		**42.72**	**59.23**	**5.92**	**65.15**				
								YEAR TO DATE		42.72	59.23	5.92	65.15				
Cost Centre			**5313**					M/S		42.72	59.23	5.92	65.15				
							TOTAL	**THIS PERIOD**		**42.72**	**59.23**	**5.92**	**65.15**				
								YEAR TO DATE		42.72	59.23	5.92	65.15				
7050 90000768 74303 1HSX357 5343 BLUE POLARIS ATV	05/01/26 30/01/26	06:26:15 09:18:02	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	008056 009792		BP ULT UNM BP ULT UNM	168.65 166.52	23.06 23.66	35.35 35.82	3.54 3.58	38.89 39.40	1410 1620	210	11.3	18.8

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								M/S		46.72	71.17	7.12	78.29				
							TOTAL	**THIS PERIOD**		**46.72**	**71.17**	**7.12**	**78.29**		**210**	**22.2**	**37.3**
								YEAR TO DATE		46.72	71.17	7.12	78.29		210	22.2	37.3
Cost Centre			**5343**					M/S		46.72	71.17	7.12	78.29				
							TOTAL	**THIS PERIOD**		**46.72**	**71.17**	**7.12**	**78.29**		**210**	**22.2**	**37.3**
								YEAR TO DATE		46.72	71.17	7.12	78.29		210	22.2	37.3
7050 15405338 03880	29/01/26	09:29:21	BIBRA LAKE	WA	7451	009702		BP ULT UNM	166.52	45.68	69.15	6.92	76.07	30484	471	9.7	16.2
1HGQ065 5404																	
WHITE VW TIGUAN WAGON								M/S		45.68	69.15	6.92	76.07				
							TOTAL	**THIS PERIOD**		**45.68**	**69.15**	**6.92**	**76.07**		**471**	**9.7**	**16.2**
								YEAR TO DATE		45.68	69.15	6.92	76.07		471	9.7	16.2
Cost Centre			**5404**					M/S		45.68	69.15	6.92	76.07				
							TOTAL	**THIS PERIOD**		**45.68**	**69.15**	**6.92**	**76.07**		**471**	**9.7**	**16.2**
								YEAR TO DATE		45.68	69.15	6.92	76.07		471	9.7	16.2
7050 15405338 04318	13/01/26	09:19:53	SPEARWOOD	WA	6443	001699		ULP 95 UNM	161.02	44.00	64.41	6.44	70.85	27840	496	8.9	14.3
1HXK969 5424																	
WHITE VOLKSWAGEN T-ROC								M/S		44.00	64.41	6.44	70.85				
							TOTAL	**THIS PERIOD**		**44.00**	**64.41**	**6.44**	**70.85**		**496**	**8.9**	**14.3**
								YEAR TO DATE		44.00	64.41	6.44	70.85		496	8.9	14.3
Cost Centre			**5424**					M/S		44.00	64.41	6.44	70.85				
							TOTAL	**THIS PERIOD**		**44.00**	**64.41**	**6.44**	**70.85**		**496**	**8.9**	**14.3**
								YEAR TO DATE		44.00	64.41	6.44	70.85		496	8.9	14.3
7050 15405338 03716	31/12/25	12:02:22	BIBRA LAKE	WA	7451	007909		ULT DSL	166.72	43.62	66.11	6.61	72.72	58791	464	9.4	15.7
1HBW349 5463	09/01/26	11:47:45	BIBRA LAKE	WA	7451	086452		ULT DSL	166.17	34.23	51.71	5.17	56.88	59135	344	10.0	16.5
WHITE FORD RANGER UTILITY																	

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		77.85	117.82	11.78	129.60				
							TOTAL	**THIS PERIOD**		**77.85**	**117.82**	**11.78**	**129.60**		**808**	**9.6**	**16.0**
								YEAR TO DATE		77.85	117.82	11.78	129.60		344	22.6	37.7
Cost Centre			**5463**					DIESEL		77.85	117.82	11.78	129.60				
							TOTAL	**THIS PERIOD**		**77.85**	**117.82**	**11.78**	**129.60**		**808**	**9.6**	**16.0**
								YEAR TO DATE		77.85	117.82	11.78	129.60		344	22.6	37.7
7050 90000768 57183	01/01/26	16:12:18	BIBRA LAKE	WA	7451	007944		ULP UNM	157.06	18.14	25.90	2.59	28.49	26251	388	4.7	7.3
1IKQ367 5474	07/01/26	14:17:49	BIBRA LAKE	WA	7451	008268		ULP UNM	155.64	31.52	44.60	4.46	49.06	67651			
WHITE HYUNDAI I30	11/01/26	15:41:53	BIBRA LAKE	WA	7451	008492		ULP UNM	155.64	26.57	37.59	3.76	41.35	27214			
	16/01/26	15:41:51	BIBRA LAKE	WA	7451	086734		ULP UNM	154.29	29.07	40.77	4.08	44.85	27716	502	5.8	8.9
	18/01/26	15:24:52	BIBRA LAKE	WA	7451	008934		ULP UNM	154.29	13.04	18.29	1.83	20.12	27942	226	5.8	8.9
	24/01/26	09:47:22	BIBRA LAKE	WA	7451	009433		ULP UNM	153.86	27.27	38.15	3.81	41.96	28372	430	6.3	9.8
	26/01/26	15:19:17	BIBRA LAKE	WA	7451	086989		ULP UNM	154.51	20.76	29.16	2.92	32.08	28691	319	6.5	10.1
								M/S		166.37	234.46	23.45	257.91				
							TOTAL	**THIS PERIOD**		**166.37**	**234.46**	**23.45**	**257.91**		**1865**	**8.9**	**13.8**
								YEAR TO DATE		166.37	234.46	23.45	257.91		1865	8.9	13.8
Cost Centre			**5474**					M/S		166.37	234.46	23.45	257.91				
							TOTAL	**THIS PERIOD**		**166.37**	**234.46**	**23.45**	**257.91**		**1865**	**8.9**	**13.8**
								YEAR TO DATE		166.37	234.46	23.45	257.91		1865	8.9	13.8
7050 15405338 04185	06/01/26	08:14:14	BIBRA LAKE	WA	7451	008137		ULSD G10	165.17	55.62	83.51	8.35	91.86	77016	559	9.9	16.4
1HSD237 5494	14/01/26	08:25:42	BIBRA LAKE	WA	7451	008699		ULSD G10	164.53	53.93	80.66	8.07	88.73	77546	530	10.2	16.7
WHITE MITSUBISHI TRITON UTE	27/01/26	11:48:24	BIBRA LAKE	WA	7451	087029		ULSD G10	167.84	54.60	83.31	8.33	91.64	78044	498	11.0	18.4
								DIESEL		164.15	247.48	24.75	272.23				
							TOTAL	**THIS PERIOD**		**164.15**	**247.48**	**24.75**	**272.23**		**1587**	**10.3**	**17.2**
								YEAR TO DATE		164.15	247.48	24.75	272.23		1587	10.3	17.2
Cost Centre			**5494**					DIESEL		164.15	247.48	24.75	272.23				
							TOTAL	**THIS PERIOD**		**164.15**	**247.48**	**24.75**	**272.23**		**1587**	**10.3**	**17.2**
								YEAR TO DATE		164.15	247.48	24.75	272.23		1587	10.3	17.2
7050 15405338 04268	12/01/26	17:16:29	BIBRA LAKE	WA	7451	008573		ULT DSL	165.53	68.43	102.97	10.30	113.27	67683	693	9.9	16.3
1HUL717 5504	28/01/26	13:20:58	BIBRA LAKE	WA	7451	009651		ULT DSL	168.84	60.67	93.12	9.31	102.43	68290	607	10.0	16.9
WHITE FORD RANGER UTE																	

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PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		129.10	196.09	19.61	215.70				
							TOTAL	**THIS PERIOD**		**129.10**	**196.09**	**19.61**	**215.70**		**1300**	**9.9**	**16.6**
								YEAR TO DATE		129.10	196.09	19.61	215.70		1300	9.9	16.6
Cost Centre			**5504**					DIESEL		129.10	196.09	19.61	215.70				
							TOTAL	**THIS PERIOD**		**129.10**	**196.09**	**19.61**	**215.70**		**1300**	**9.9**	**16.6**
								YEAR TO DATE		129.10	196.09	19.61	215.70		1300	9.9	16.6
7050 90000781 62962	07/01/26	17:41:08	SPEARWOOD	WA	6443	001547		ULT DSL	164.17	67.52	100.76	10.08	110.84	560			
1IVL856 5524																	
WHITE MITSUBISHI TRITON								DIESEL		67.52	100.76	10.08	110.84				
							TOTAL	**THIS PERIOD**		**67.52**	**100.76**	**10.08**	**110.84**				
								YEAR TO DATE		67.52	100.76	10.08	110.84				
Cost Centre			**5524**					DIESEL		67.52	100.76	10.08	110.84				
							TOTAL	**THIS PERIOD**		**67.52**	**100.76**	**10.08**	**110.84**				
								YEAR TO DATE		67.52	100.76	10.08	110.84				
7050 15405338 03542	05/01/26	13:03:06	SPEARWOOD	WA	6443	001456		ULP UNM	153.64	39.07	54.57	5.46	60.03	777			
1GYZ082 5542	14/01/26	10:24:29	SPEARWOOD	WA	6443	001738		ULP UNM	152.29	28.30	39.18	3.92	43.10	777			
WHITE SUBARU FORESTER	21/01/26	10:24:24	SPEARWOOD	WA	6443	001958		ULP UNM	151.86	29.33	40.49	4.05	44.54	777			
WAGON	28/01/26	10:29:59	SPEARWOOD	WA	6443	002168		ULP UNM	152.51	25.02	34.69	3.47	38.16	777			
								M/S		121.72	168.93	16.90	185.83				
							TOTAL	**THIS PERIOD**		**121.72**	**168.93**	**16.90**	**185.83**				
								YEAR TO DATE		121.72	168.93	16.90	185.83				
Cost Centre			**5542**					M/S		121.72	168.93	16.90	185.83				
							TOTAL	**THIS PERIOD**		**121.72**	**168.93**	**16.90**	**185.83**				
								YEAR TO DATE		121.72	168.93	16.90	185.83				
7050 15405338 03773	06/01/26	15:00:19	BIBRA LAKE	WA	7451	086317		ULT DSL	166.17	46.38	70.06	7.01	77.07	777			
1HDY134 5552	22/01/26	11:00:53	BIBRA LAKE	WA	7451	086892		ULSD G10	164.18	53.51	79.86	7.99	87.85	35855			
WHITE ISUZU MUX WAGON																	

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		99.89	149.92	15.00	164.92				
							TOTAL	**THIS PERIOD**		**99.89**	**149.92**	**15.00**	**164.92**				
								YEAR TO DATE		99.89	149.92	15.00	164.92				
Cost Centre			**5552**					DIESEL		99.89	149.92	15.00	164.92				
							TOTAL	**THIS PERIOD**		**99.89**	**149.92**	**15.00**	**164.92**				
								YEAR TO DATE		99.89	149.92	15.00	164.92				
7050 90000765 40227	01/01/26	04:37:43	SPEARWOOD	WA	6443	001361		ULT DSL	164.72	38.22	57.24	5.72	62.96	45617			
1IJZ777 5702	10/01/26	05:06:28	BIBRA LAKE	WA	7451	008433		ULT DSL	166.17	48.59	73.40	7.34	80.74	46083	466	10.4	17.3
WHITE ISUZU D-MAX	13/01/26	10:20:21	BIBRA LAKE	WA	7451	086540		ULT DSL	165.53	58.25	87.65	8.77	96.42	46678	595	9.8	16.2
	14/01/26	05:22:31	BIBRA LAKE	WA	7451	008682		ULT DSL	165.53	21.86	32.89	3.29	36.18	46852	174	12.6	20.8
	17/01/26	16:12:32	BIBRA LAKE	WA	7451	008915		ULT DSL	165.53	58.84	88.55	8.85	97.40	47365	513	11.5	19.0
	20/01/26	14:49:39	BIBRA LAKE	WA	7451	009121		ULT DSL	165.18	45.18	67.85	6.78	74.63	47736	371	12.2	20.1
	27/01/26	15:33:07	BIBRA LAKE	WA	7451	009574		ULT DSL	168.84	38.53	59.14	5.91	65.05	48126	390	9.9	16.7
	30/01/26	19:37:23	BIBRA LAKE	WA	7451	009853		ULT DSL	168.84	41.98	64.44	6.44	70.88	48526	400	10.5	17.7
								DIESEL		351.45	531.16	53.10	584.26				
							TOTAL	**THIS PERIOD**		**351.45**	**531.16**	**53.10**	**584.26**		**2909**	**12.1**	**20.1**
								YEAR TO DATE		351.45	531.16	53.10	584.26		2909	12.1	20.1
Cost Centre			**5702**					DIESEL		351.45	531.16	53.10	584.26				
							TOTAL	**THIS PERIOD**		**351.45**	**531.16**	**53.10**	**584.26**		**2909**	**12.1**	**20.1**
								YEAR TO DATE		351.45	531.16	53.10	584.26		2909	12.1	20.1
7050 15405338 04573	31/12/25	05:37:38	BIBRA LAKE	WA	7451	007874		ULT DSL	166.72	15.28	23.15	2.32	25.47	50329	140	10.9	18.2
1IFA331 5712	02/01/26	01:32:13	SPEARWOOD	WA	6443	001370		ULT DSL	164.72	51.53	77.16	7.72	84.88	50850	521	9.9	16.3
FORD RANGER WHITE	02/01/26	17:35:01	BIBRA LAKE	WA	7451	086227		ULT DSL	166.72	23.99	36.36	3.64	40.00	51070	220	10.9	18.2
	03/01/26	17:30:25	BIBRA LAKE	WA	7451	008016		ULT DSL	166.72	37.50	56.84	5.68	62.52	51429	359	10.4	17.4
	05/01/26	16:55:14	BIBRA LAKE	WA	7451	008108		ULT DSL	166.17	41.63	62.88	6.29	69.17	51842	413	10.1	16.7
	06/01/26	17:28:57	BIBRA LAKE	WA	7451	008200		ULT DSL	166.17	22.68	34.26	3.43	37.69	52043	201	11.3	18.8
	07/01/26	17:09:44	BIBRA LAKE	WA	7451	008281		ULT DSL	166.17	21.62	32.65	3.27	35.92	52234	191	11.3	18.8
	08/01/26	17:44:25	BIBRA LAKE	WA	7451	008348		ULT DSL	166.17	18.33	27.69	2.77	30.46	52399	165	11.1	18.5
	09/01/26	17:19:28	BIBRA LAKE	WA	7451	086457		ULT DSL	166.17	16.54	24.98	2.50	27.48	52542	143	11.6	19.2
	11/01/26	17:06:55	BIBRA LAKE	WA	7451	008494		ULT DSL	166.17	30.56	46.16	4.62	50.78	52843	301	10.2	16.9
	13/01/26	16:38:36	BIBRA LAKE	WA	7451	008669		ULT DSL	165.53	36.36	54.72	5.47	60.19	530137			
	20/01/26	22:19:34	SUCCESS	WA	5992	032520		ULT DSL	163.18	51.69	76.68	7.67	84.35	5351977			
	21/01/26	17:26:01	BIBRA LAKE	WA	7451	086854		ULT DSL	165.18	15.86	23.82	2.38	26.20	53693			
	22/01/26	05:39:04	BIBRA LAKE	WA	7451	009232		ULT DSL	165.18	18.96	28.47	2.85	31.32	53871	178	10.7	17.6
	22/01/26	17:44:11	BIBRA LAKE	WA	7451	086916		ULT DSL	165.18	16.74	25.14	2.51	27.65	54023	152	11.0	18.2
	23/01/26	17:36:34	BIBRA LAKE	WA	7451	009406		ULT DSL	165.18	15.50	23.27	2.33	25.60	54145	122	12.7	21.0

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
	24/01/26	17:43:22	BIBRA LAKE	WA	7451	009457		ULT DSL	165.18	21.48	32.25	3.23	35.48	54320	175	12.3	20.3
	25/01/26	17:44:31	BIBRA LAKE	WA	7451	009472		ULT DSL	165.18	20.93	31.43	3.14	34.57	54501	181	11.6	19.1
	27/01/26	16:30:43	BIBRA LAKE	WA	7451	009583		ULT DSL	168.84	39.10	60.02	6.00	66.02	54849	348	11.2	19.0
	28/01/26	23:37:24	SPEARWOOD	WA	6443	002195		ULT DSL	166.84	20.85	31.63	3.16	34.79	55020	171	12.2	20.3
								DIESEL		537.13	809.56	80.98	890.54				
							TOTAL	**THIS PERIOD**		**537.13**	**809.56**	**80.98**	**890.54**		**3981**	**13.5**	**22.4**
								YEAR TO DATE		537.13	809.56	80.98	890.54		3841	14.0	23.2
Cost Centre			**5712**					DIESEL		537.13	809.56	80.98	890.54				
							TOTAL	**THIS PERIOD**		**537.13**	**809.56**	**80.98**	**890.54**		**3981**	**13.5**	**22.4**
								YEAR TO DATE		537.13	809.56	80.98	890.54		3841	14.0	23.2
7050 15405338 04565	04/01/26	05:34:42	COCKBURN CENTRAL	WA	7395	018205		ULT DSL	166.72	35.78	54.23	5.42	59.65	69414	357	10.0	16.7
1IFA295 5722	06/01/26	04:23:34	SPEARWOOD	WA	6443	001473		ULT DSL	164.17	28.64	42.75	4.27	47.02	69702	288	9.9	16.3
FORD RANGER WHITE	07/01/26	04:27:42	SPEARWOOD	WA	6443	001520		ULT DSL	164.17	10.21	15.24	1.52	16.76	69790	88	11.6	19.0
	09/01/26	05:39:07	BIBRA LAKE	WA	7451	008354		ULT DSL	166.17	32.27	48.75	4.87	53.62	70142	352	9.2	15.2
	10/01/26	05:40:35	BIBRA LAKE	WA	7451	008434		ULT DSL	166.17	16.47	24.88	2.49	27.37	70266	124	13.3	22.1
	12/01/26	05:40:08	BIBRA LAKE	WA	7451	008498		ULT DSL	165.53	39.30	59.14	5.91	65.05	70681	415	9.5	15.7
	16/01/26	16:53:31	BIBRA LAKE	WA	7451	008878		ULT DSL	165.53	42.99	64.69	6.47	71.16	71079	398	10.8	17.9
	18/01/26	23:41:38	SPEARWOOD	WA	6443	001868		ULT DSL	163.53	36.70	54.55	5.46	60.01	71441	362	10.1	16.6
	20/01/26	22:13:14	SPEARWOOD	WA	6443	001939		ULT DSL	163.18	29.27	43.42	4.34	47.76	71681	240	12.2	19.9
	23/01/26	05:28:15	BIBRA LAKE	WA	7451	086928		ULT DSL	165.18	15.61	23.44	2.34	25.78	71833	152	10.3	17.0
	24/01/26	05:35:48	SPEARWOOD	WA	6443	002041		ULT DSL	163.18	18.55	27.52	2.75	30.27	72001	168	11.0	18.0
	26/01/26	04:48:08	COCKBURN CENTRAL	WA	7395	019534		ULT DSL	168.84	38.80	59.55	5.96	65.51	72381	380	10.2	17.2
	26/01/26	15:50:05	BIBRA LAKE	WA	7451	086992		ULT DSL	168.84	17.39	26.69	2.67	29.36	72581	200	8.7	14.7
	28/01/26	05:40:40	BIBRA LAKE	WA	7451	009597		ULT DSL	168.84	30.64	47.03	4.70	51.73	72891	310	9.9	16.7
	29/01/26	17:32:10	COCKBURN CENTRAL	WA	7395	019805		ULT DSL	168.84	24.31	37.31	3.73	41.04	73074	183	13.3	22.4
								DIESEL		416.93	629.19	62.90	692.09				
							TOTAL	**THIS PERIOD**		**416.93**	**629.19**	**62.90**	**692.09**		**4017**	**10.4**	**17.2**
								YEAR TO DATE		416.93	629.19	62.90	692.09		4017	10.4	17.2
Cost Centre			**5722**					DIESEL		416.93	629.19	62.90	692.09				
							TOTAL	**THIS PERIOD**		**416.93**	**629.19**	**62.90**	**692.09**		**4017**	**10.4**	**17.2**
								YEAR TO DATE		416.93	629.19	62.90	692.09		4017	10.4	17.2
7050 15405338 04474	01/01/26	23:36:25	COCKBURN CENTRAL	WA	7395	081604		ULT DSL	166.72	26.85	40.69	4.07	44.76	110325	268	10.0	16.7
1IBU371 5732	08/01/26	12:42:13	BIBRA LAKE	WA	7451	008317		ULT DSL	166.17	43.16	65.20	6.52	71.72	110674	349	12.4	20.6
FORD RANGER WHITE	11/01/26	19:26:47	COCKBURN CENTRAL	WA	7395	018640		ULT DSL	166.17	45.77	69.14	6.91	76.05	111067	393	11.6	19.4
	13/01/26	21:11:35	COCKBURN CENTRAL	WA	7395	018797		ULT DSL	165.53	42.18	63.47	6.35	69.82	1114428			

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
	16/01/26	05:14:40	SUCCESS	WA	5992	054096		ULT DSL	163.53	35.21	52.35	5.23	57.58	111767			
	19/01/26	03:44:12	COCKBURN CENTRAL	WA	7395	082070		ULT DSL	165.18	47.79	71.76	7.18	78.94	112224	457	10.5	17.3
	21/01/26	00:35:53	COCKBURN CENTRAL	WA	7395	082120		ULT DSL	165.18	29.59	44.44	4.44	48.88	112496	272	10.9	18.0
	27/01/26	21:29:59	COCKBURN CENTRAL	WA	7395	019662		ULT DSL	168.84	22.75	34.92	3.49	38.41	112708	212	10.7	18.1
	30/01/26	20:37:55	BIBRA LAKE	WA	7451	009854		ULT DSL	168.84	46.05	70.68	7.07	77.75	113122	414	11.1	18.8
								DIESEL		339.35	512.65	51.26	563.91				
							TOTAL	**THIS PERIOD**		**339.35**	**512.65**	**51.26**	**563.91**		**2365**	**14.3**	**23.8**
								YEAR TO DATE		339.35	512.65	51.26	563.91		2365	14.3	23.8
Cost Centre			**5732**					DIESEL		339.35	512.65	51.26	563.91				
							TOTAL	**THIS PERIOD**		**339.35**	**512.65**	**51.26**	**563.91**		**2365**	**14.3**	**23.8**
								YEAR TO DATE		339.35	512.65	51.26	563.91		2365	14.3	23.8
7050 90000773 68008	31/12/25	05:01:12	BIBRA LAKE	WA	7451	007872		ULT DSL	166.72	10.08	15.28	1.53	16.81	41086	124	8.1	13.6
1INJ945 5743	03/01/26	00:17:04	COCKBURN CENTRAL	WA	7395	081646		ULT DSL	166.72	55.25	83.74	8.37	92.11	41575	489	11.3	18.8
WHITE FORD RANGER	04/01/26	04:43:49	SPEARWOOD	WA	6443	001412		ULT DSL	164.72	34.96	52.35	5.24	57.59	41939	364	9.6	15.8
	05/01/26	04:53:00	SPEARWOOD	WA	6443	001437		ULT DSL	164.17	25.83	38.55	3.85	42.40	42167	228	11.3	18.6
	06/01/26	15:46:47	BIBRA LAKE	WA	7451	008190		ULT DSL	166.17	26.54	40.09	4.01	44.10	42477	310	8.6	14.2
	08/01/26	17:11:51	BIBRA LAKE	WA	7451	008346		ULT DSL	166.17	25.21	38.08	3.81	41.89	42724	247	10.2	17.0
	09/01/26	19:58:04	COCKBURN CENTRAL	WA	7395	018579		ULT DSL	166.17	19.04	28.76	2.88	31.64	42848	124	15.4	25.5
	11/01/26	17:14:21	SUCCESS	WA	5992	032146		ULT DSL	164.17	18.51	27.63	2.76	30.39	43054	206	9.0	14.8
	16/01/26	05:10:12	BIBRA LAKE	WA	7451	008805		ULT DSL	165.53	38.26	57.57	5.76	63.33	43423	369	10.4	17.2
	19/01/26	05:27:38	BIBRA LAKE	WA	7451	008947		ULT DSL	165.18	40.22	60.39	6.04	66.43	43813	390	10.3	17.0
	21/01/26	04:58:39	BIBRA LAKE	WA	7451	009137		ULT DSL	165.18	22.74	34.15	3.41	37.56	4404			
	23/01/26	20:09:16	BIBRA LAKE	WA	7451	009409		ULT DSL	165.18	40.70	61.12	6.11	67.23	44411			
	24/01/26	05:34:07	SPEARWOOD	WA	6443	002040		ULT DSL	163.18	13.58	20.15	2.01	22.16	44539	128	10.6	17.3
	25/01/26	04:37:03	SPEARWOOD	WA	6443	002062		ULT DSL	163.18	21.39	31.73	3.17	34.90	44768	229	9.3	15.2
	26/01/26	05:31:03	SPEARWOOD	WA	6443	002083		ULT DSL	166.84	27.06	41.05	4.10	45.15	45040	272	9.9	16.6
	28/01/26	04:56:08	BIBRA LAKE	WA	7451	009593		ULT DSL	168.84	25.07	38.48	3.85	42.33	45320	280	9.0	15.1
								DIESEL		444.44	669.12	66.90	736.02				
							TOTAL	**THIS PERIOD**		**444.44**	**669.12**	**66.90**	**736.02**		**3760**	**11.8**	**19.6**
								YEAR TO DATE		444.44	669.12	66.90	736.02		3636	12.2	20.2
Cost Centre			**5743**					DIESEL		444.44	669.12	66.90	736.02				
							TOTAL	**THIS PERIOD**		**444.44**	**669.12**	**66.90**	**736.02**		**3760**	**11.8**	**19.6**
								YEAR TO DATE		444.44	669.12	66.90	736.02		3636	12.2	20.2
7050 90000773 97569	03/01/26	23:40:30	SPEARWOOD	WA	6443	001410		ULT DSL	164.72	38.29	57.34	5.73	63.07	33011	330	11.6	19.1
1INJ944 5753	05/01/26	23:05:22	SUCCESS	WA	5992	053711		ULT DSL	164.17	42.98	64.15	6.41	70.56	33447	436	9.9	16.2

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PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
WHITE FORD RANGER	09/01/26	17:37:02	BIBRA LAKE	WA	7451	008427		ULT DSL	166.17	37.50	56.65	5.66	62.31	33792	345	10.9	18.1
	10/01/26	17:37:37	SPEARWOOD	WA	6443	001630		ULT DSL	164.17	20.42	30.47	3.05	33.52	33969	177	11.5	18.9
	12/01/26	17:30:28	BIBRA LAKE	WA	7451	086496		ULT DSL	165.53	17.11	25.75	2.57	28.32	34127	158	10.8	17.9
	13/01/26	05:34:09	BIBRA LAKE	WA	7451	008587		ULT DSL	165.53	16.31	24.55	2.45	27.00	31341			
	15/01/26	17:38:45	BIBRA LAKE	WA	7451	086682		ULT DSL	165.53	33.26	50.05	5.00	55.05	34648			
	16/01/26	17:45:06	BIBRA LAKE	WA	7451	008879		ULT DSL	165.53	13.70	20.62	2.06	22.68	34779	131	10.5	17.3
	17/01/26	17:44:58	BIBRA LAKE	WA	7451	008920		ULT DSL	165.53	31.60	47.55	4.76	52.31	35096	317	10.0	16.5
	19/01/26	17:37:44	BIBRA LAKE	WA	7451	086774		ULT DSL	165.18	16.69	25.06	2.51	27.57	35257	161	10.4	17.1
	21/01/26	22:09:24	SPEARWOOD	WA	6443	001977		ULT DSL	163.18	34.62	51.35	5.14	56.49	35556	299	11.6	18.9
	23/01/26	05:18:21	BIBRA LAKE	WA	7451	009314		ULT DSL	165.18	14.19	21.31	2.13	23.44	35733	177	8.0	13.2
	23/01/26	23:07:21	SUCCESS	WA	5992	032653		ULT DSL	163.18	21.15	31.37	3.14	34.51	35908	175	12.1	19.7
	24/01/26	23:39:20	SPEARWOOD	WA	6443	002059		ULT DSL	163.18	23.46	34.80	3.48	38.28	36139	231	10.2	16.6
	28/01/26	17:21:08	COCKBURN CENTRAL	WA	7395	019729		ULT DSL	168.84	49.26	75.61	7.56	83.17	36636	497	9.9	16.7
								DIESEL		410.54	616.63	61.65	678.28				
							TOTAL	**THIS PERIOD**		**410.54**	**616.63**	**61.65**	**678.28**		**3434**	**12.0**	**19.8**
								YEAR TO DATE		410.54	616.63	61.65	678.28		3434	12.0	19.8
Cost Centre			**5753**					DIESEL		410.54	616.63	61.65	678.28				
							TOTAL	**THIS PERIOD**		**410.54**	**616.63**	**61.65**	**678.28**		**3434**	**12.0**	**19.8**
								YEAR TO DATE		410.54	616.63	61.65	678.28		3434	12.0	19.8
7050 15405338 04581	31/12/25	05:38:44	BIBRA LAKE	WA	7451	086193		ULT DSL	166.72	28.42	43.07	4.31	47.38	113744	296	9.6	16.0
1ICB466 5762	02/01/26	23:07:23	SUCCESS	WA	5992	053654		ULT DSL	164.72	42.51	63.65	6.37	70.02	114143	399	10.7	17.5
WHITE FORD RANGER	05/01/26	23:18:39	SUCCESS	WA	5992	053712		ULT DSL	164.17	33.75	50.37	5.04	55.41	114441	298	11.3	18.6
	07/01/26	23:31:27	SUCCESS	WA	5992	053780		ULT DSL	164.17	26.95	40.22	4.02	44.24	114714	273	9.9	16.2
	10/01/26	23:37:18	SUCCESS	WA	5992	032137		ULT DSL	164.17	53.04	79.15	7.92	87.07	115526	812	6.5	10.7
	15/01/26	23:34:59	SPEARWOOD	WA	6443	001794		ULT DSL	163.53	34.93	51.93	5.19	57.12	115620	94	37.2	60.8
	17/01/26	23:45:11	SUCCESS	WA	5992	032402		ULT DSL	163.53	35.25	52.40	5.24	57.64	115993	373	9.5	15.5
	23/01/26	09:13:27	SUCCESS	WA	5992	032620		ULT DSL	163.18	49.62	73.61	7.36	80.97	116489	496	10.0	16.3
	23/01/26	23:29:07	SUCCESS	WA	5992	032654		ULT DSL	163.18	23.06	34.21	3.42	37.63	116742	253	9.1	14.9
	26/01/26	23:21:02	SUCCESS	WA	5992	032721		ULT DSL	166.84	51.46	78.05	7.80	85.85	117374	632	8.1	13.6
	29/01/26	05:26:23	SUCCESS	WA	5992	054547		ULT DSL	166.84	36.82	55.85	5.58	61.43	117651	277	13.3	22.2
	30/01/26	05:34:26	SUCCESS	WA	5992	054581		ULT DSL	166.84	16.46	24.96	2.50	27.46	17851			
								DIESEL		432.27	647.47	64.75	712.22				
							TOTAL	**THIS PERIOD**		**432.27**	**647.47**	**64.75**	**712.22**		**4203**	**10.3**	**16.9**
								YEAR TO DATE		432.27	647.47	64.75	712.22		3907	11.1	18.2

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PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
Cost Centre			**5762**				DIESEL		432.27	647.47	64.75	712.22				
						TOTAL	**THIS PERIOD**		**432.27**	**647.47**	**64.75**	**712.22**		**4203**	**10.3**	**16.9**
							YEAR TO DATE		432.27	647.47	64.75	712.22		3907	11.1	18.2
7050 15405338 01223	24/01/26	02:06:00	COCKBURN CENTRAL WA	7395	082218		ULT DSL	165.18	64.42	96.74	9.67	106.41	777			
1DPZ703 6181	25/01/26	09:57:26	COCKBURN CENTRAL WA	7395	082237		ULT DSL	165.18	49.53	74.37	7.44	81.81	59234			
WHITE TOYOTA HIACE COMMUTER							DIESEL		113.95	171.11	17.11	188.22				
						TOTAL	**THIS PERIOD**		**113.95**	**171.11**	**17.11**	**188.22**				
							YEAR TO DATE		113.95	171.11	17.11	188.22				
Cost Centre			**6181**				DIESEL		113.95	171.11	17.11	188.22				
						TOTAL	**THIS PERIOD**		**113.95**	**171.11**	**17.11**	**188.22**				
							YEAR TO DATE		113.95	171.11	17.11	188.22				
7050 90000774 08739	18/01/26	07:05:00	BIBRA LAKE WA	7451	008923		ULT DSL	165.53	68.46	103.02	10.30	113.32	777			
1IPR567 6612	23/01/26	09:03:19	BIBRA LAKE WA	7451	009348		ULT DSL	165.18	65.30	98.05	9.81	107.86	12193			
WHITE MITSUBISHI TRITON							DIESEL		133.76	201.07	20.11	221.18				
						TOTAL	**THIS PERIOD**		**133.76**	**201.07**	**20.11**	**221.18**				
							YEAR TO DATE		133.76	201.07	20.11	221.18				
Cost Centre			**6612**				DIESEL		133.76	201.07	20.11	221.18				
						TOTAL	**THIS PERIOD**		**133.76**	**201.07**	**20.11**	**221.18**				
							YEAR TO DATE		133.76	201.07	20.11	221.18				
7050 90000768 73651	31/12/25	07:20:02	BIBRA LAKE WA	7451	007891		ULT DSL	166.72	73.43	111.29	11.13	122.42	12629	552	13.3	22.2
1IMB584 6681	21/01/26	07:56:12	BIBRA LAKE WA	7451	009171		ULT DSL	165.18	60.98	91.56	9.16	100.72	13300	671	9.1	15.0
WHITE FORD RANGER							DIESEL		134.41	202.85	20.29	223.14				
						TOTAL	**THIS PERIOD**		**134.41**	**202.85**	**20.29**	**223.14**		**1223**	**11.0**	**18.2**
							YEAR TO DATE		134.41	202.85	20.29	223.14		671	20.0	33.3

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
Cost Centre			**6681**				DIESEL		134.41	202.85	20.29	223.14				
						TOTAL	**THIS PERIOD**		**134.41**	**202.85**	**20.29**	**223.14**		**1223**	**11.0**	**18.2**
							YEAR TO DATE		134.41	202.85	20.29	223.14		671	20.0	33.3
7050 15405338 04441 1IAN776 6931 WHITE FORD RANGER	13/01/26	07:53:43	BIBRA LAKE WA	7451	008602		ULT DSL	165.53	72.48	109.06	10.91	119.97	20360	560	12.9	21.4
							DIESEL		72.48	109.06	10.91	119.97				
						TOTAL	**THIS PERIOD**		**72.48**	**109.06**	**10.91**	**119.97**		**560**	**12.9**	**21.4**
							YEAR TO DATE		72.48	109.06	10.91	119.97		560	12.9	21.4
Cost Centre			**6931**				DIESEL		72.48	109.06	10.91	119.97				
						TOTAL	**THIS PERIOD**		**72.48**	**109.06**	**10.91**	**119.97**		**560**	**12.9**	**21.4**
							YEAR TO DATE		72.48	109.06	10.91	119.97		560	12.9	21.4
7050 15405338 04433 1IAN778 6941 WHITE FORD RANGER	27/01/26	15:46:41	BIBRA LAKE WA	7451	009580		ULT DSL	168.84	75.68	116.16	11.62	127.78	25369	814	9.3	15.7
							DIESEL		75.68	116.16	11.62	127.78				
						TOTAL	**THIS PERIOD**		**75.68**	**116.16**	**11.62**	**127.78**		**814**	**9.3**	**15.7**
							YEAR TO DATE		75.68	116.16	11.62	127.78		814	9.3	15.7
Cost Centre			**6941**				DIESEL		75.68	116.16	11.62	127.78				
						TOTAL	**THIS PERIOD**		**75.68**	**116.16**	**11.62**	**127.78**		**814**	**9.3**	**15.7**
							YEAR TO DATE		75.68	116.16	11.62	127.78		814	9.3	15.7
7050 90000763 26726 1IHH592 6951 WHITE FORD RANGER	27/01/26	06:54:12	BIBRA LAKE WA	7451	087007		ULSD G10	167.84	68.69	104.81	10.48	115.29	13009	637	10.8	18.1
							DIESEL		68.69	104.81	10.48	115.29				
						TOTAL	**THIS PERIOD**		**68.69**	**104.81**	**10.48**	**115.29**		**637**	**10.8**	**18.1**
							YEAR TO DATE		68.69	104.81	10.48	115.29		637	10.8	18.1

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
Cost Centre			**6951**					DIESEL		68.69	104.81	10.48	115.29				
							TOTAL	**THIS PERIOD**		**68.69**	**104.81**	**10.48**	**115.29**		**637**	**10.8**	**18.1**
								YEAR TO DATE		68.69	104.81	10.48	115.29		637	10.8	18.1
7050 15405338 04615	09/01/26	13:48:49	BIBRA LAKE	WA	7451	008407		ULT DSL	166.17	62.29	94.09	9.41	103.50	28877	697	8.9	14.8
1IHH589 6961	21/01/26	15:19:15	SUCCESS	WA	5992	054310		ULT DSL	163.18	73.25	108.66	10.87	119.53	29665	788	9.3	15.2
WHITE FORD RANGER UTE								DIESEL		135.54	202.75	20.28	223.03				
							TOTAL	**THIS PERIOD**		**135.54**	**202.75**	**20.28**	**223.03**		**1485**	**9.1**	**15.0**
								YEAR TO DATE		135.54	202.75	20.28	223.03		1485	9.1	15.0
Cost Centre			**6961**					DIESEL		135.54	202.75	20.28	223.03				
							TOTAL	**THIS PERIOD**		**135.54**	**202.75**	**20.28**	**223.03**		**1485**	**9.1**	**15.0**
								YEAR TO DATE		135.54	202.75	20.28	223.03		1485	9.1	15.0
7050 90000764 78360	10/01/26	06:13:47	BIBRA LAKE	WA	7451	008436		ULSD G10	165.17	47.87	71.87	7.19	79.06	2127	43	111.3	183.9
1IGU559 7433	13/01/26	06:21:45	BIBRA LAKE	WA	7451	008591		ULSD G10	164.53	23.31	34.86	3.49	38.35	2137	10	233.1	383.5
SCHAFFER ART LOADER -	15/01/26	06:04:20	BIBRA LAKE	WA	7451	008760		ULSD G10	164.53	30.03	44.92	4.49	49.41	2148	11	273.0	449.2
HOURS	21/01/26	06:11:15	BIBRA LAKE	WA	7451	009147		ULSD G10	164.18	27.62	41.23	4.12	45.35	2175	27	102.3	168.0
	23/01/26	06:30:04	BIBRA LAKE	WA	7451	009327		ULSD G10	164.18	29.48	44.00	4.40	48.40	2186	11	268.0	440.0
	27/01/26	06:06:37	BIBRA LAKE	WA	7451	009488		ULSD G10	167.84	22.43	34.23	3.42	37.65	2196	10	224.3	376.5
	30/01/26	06:08:49	BIBRA LAKE	WA	7451	009760		ULT DSL	168.84	43.78	67.20	6.72	73.92	2210	14	312.7	528.0
								DIESEL		224.52	338.31	33.83	372.14				
							TOTAL	**THIS PERIOD**		**224.52**	**338.31**	**33.83**	**372.14**		**126**	**178.2**	**295.3**
								YEAR TO DATE		224.52	338.31	33.83	372.14		126	178.2	295.3
Cost Centre			**7433**					DIESEL		224.52	338.31	33.83	372.14				
							TOTAL	**THIS PERIOD**		**224.52**	**338.31**	**33.83**	**372.14**		**126**	**178.2**	**295.3**
								YEAR TO DATE		224.52	338.31	33.83	372.14		126	178.2	295.3
7050 90000764 77594	05/01/26	06:21:13	BIBRA LAKE	WA	7451	008054		ULSD G10	165.17	132.89	199.54	19.95	219.49	7587	14	949.2	1567.8
1HHZ646 7454	07/01/26	06:09:15	BIBRA LAKE	WA	7451	008220		ULSD G10	165.17	97.58	146.52	14.65	161.17	7601	14	697.0	1151.2
MERC REAR LOADER - HOURS	09/01/26	06:12:24	BIBRA LAKE	WA	7451	086428		ULSD G10	165.17	123.45	185.36	18.54	203.90	7614	13	949.6	1568.5
	10/01/26	14:34:29	BIBRA LAKE	WA	7451	008467		AdBlue	199.90 P	18.17	33.02	3.30	36.32	7626	12	151.4	302.7
								ULSD G10	165.17	102.92	154.54	15.45	169.99				
	13/01/26	09:35:53	BIBRA LAKE	WA	7451	086534		ULSD G10	164.53	98.94	147.98	14.80	162.78	7647	21	471.1	775.1
	15/01/26	08:32:36	BIBRA LAKE	WA	7451	086638		ULSD G10	164.53	109.80	164.23	16.42	180.65	7652	5	2196.0	3613.0
	19/01/26	06:29:05	BIBRA LAKE	WA	7451	008955		ULSD G10	164.18	111.15	165.89	16.59	182.48	7666	14	793.9	1303.4

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Fleet Control Report

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
	21/01/26	06:16:31	BIBRA LAKE WA	7451	086823		AdBlue	199.90 P	14.46	26.28	2.63	28.91	7683	17	85.1	170.1
							ULSD G10	164.18	131.21	195.83	19.58	215.41				
	23/01/26	06:17:50	BIBRA LAKE WA	7451	009322		ULSD G10	164.18	113.81	169.86	16.99	186.85	7695	12	948.4	1557.1
	27/01/26	06:14:48	BIBRA LAKE WA	7451	009491		ULSD G10	167.84	115.44	176.14	17.61	193.75	7710	15	769.6	1291.7
	29/01/26	06:30:03	BIBRA LAKE WA	7451	087088		AdBlue	199.90 P	11.11	20.19	2.02	22.21	7725	15	74.1	148.1
							ULT DSL	168.84	115.55	177.35	17.74	195.09				
							ADBLUE		43.74	79.49	7.95	87.44				
							DIESEL		1252.74	1883.24	188.32	2071.56				
						TOTAL	**THIS PERIOD**		**1,296.48**	**1,962.73**	**196.27**	**2,159.00**		**152**	**852.9**	**1420.4**
							YEAR TO DATE		1,296.48	1,962.73	196.27	2,159.00		152	852.9	1420.4
Cost Centre			**7454**				ADBLUE		43.74	79.49	7.95	87.44				
							DIESEL		1252.74	1883.24	188.32	2071.56				
						TOTAL	**THIS PERIOD**		**1,296.48**	**1,962.73**	**196.27**	**2,159.00**		**152**	**852.9**	**1420.4**
							YEAR TO DATE		1,296.48	1,962.73	196.27	2,159.00		152	852.9	1420.4
7050 90000764 78311	05/01/26	06:30:05	BIBRA LAKE WA	7451	008059		AdBlue	199.90 P	8.63	15.68	1.57	17.25	7788	16	53.9	107.8
1HHZ645 7473							ULSD G10	165.17	128.15	192.42	19.24	211.66				
MERC REAR LOADER - HOURS	07/01/26	06:04:20	BIBRA LAKE WA	7451	008216		ULSD G10	165.17	62.07	93.20	9.32	102.52	7797	9	689.7	1139.1
	07/01/26	06:05:11	BIBRA LAKE WA	7451	008218		ULT DSL	166.17	47.94	72.42	7.24	79.66	2107			
	10/01/26	06:14:17	BIBRA LAKE WA	7451	008437		ULSD G10	165.17	95.50	143.39	14.34	157.73	7812			
	13/01/26	06:22:18	BIBRA LAKE WA	7451	008592		ULSD G10	164.53	95.69	143.13	14.31	157.44	7824	12	797.4	1312.0
	15/01/26	06:07:00	BIBRA LAKE WA	7451	008762		AdBlue	199.90 P	13.24	24.06	2.41	26.47	7839	15	88.3	176.5
							ULSD G10	164.53	94.29	141.03	14.10	155.13				
	17/01/26	06:34:08	BIBRA LAKE WA	7451	008885		ULSD G10	164.53	119.47	178.69	17.87	196.56	7851	12	995.6	1638.0
	21/01/26	06:11:52	BIBRA LAKE WA	7451	086822		ULSD G10	164.18	113.43	169.29	16.93	186.22	7868	17	667.2	1095.4
	23/01/26	06:32:53	BIBRA LAKE WA	7451	086930		ULT DSL	165.18	74.21	111.44	11.14	122.58	88417			
	27/01/26	06:07:13	BIBRA LAKE WA	7451	009489		AdBlue	199.90 P	13.53	24.59	2.46	27.05	7889			
							ULSD G10	167.84	74.67	113.93	11.39	125.32				
	30/01/26	06:09:25	BIBRA LAKE WA	7451	009761		ULSD G10	167.84	95.94	146.38	14.64	161.02	7902	13	738.0	1238.6
							ADBLUE		35.40	64.33	6.44	70.77				
							DIESEL		1001.36	1505.32	150.52	1655.84				
						TOTAL	**THIS PERIOD**		**1,036.76**	**1,569.65**	**156.96**	**1,726.61**		**94**	**1102.9**	**1836.8**
							YEAR TO DATE		1,036.76	1,569.65	156.96	1,726.61		94	1102.9	1836.8

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
Cost Centre			**7473**					ADBLUE		35.40	64.33	6.44	70.77				
								DIESEL		1001.36	1505.32	150.52	1655.84				
							TOTAL	**THIS PERIOD**		**1,036.76**	**1,569.65**	**156.96**	**1,726.61**		**94**	**1102.9**	**1836.8**
								YEAR TO DATE		1,036.76	1,569.65	156.96	1,726.61		94	1102.9	1836.8
7050 15405338 00787	31/12/25	17:52:30	BALDIVIS	WA	7375	099934		ULSD G10	163.72	120.45	179.27	17.93	197.20	65263	153	78.7	128.9
1DMM606 7602	01/01/26	11:26:26	FORRESTDALE	WA	8609	165551		ULSD G10	165.72	59.69	89.93	8.99	98.92	65362	99	60.3	99.9
WHITE IZUZU TRUCK	02/01/26	19:19:26	FORRESTDALE	WA	8609	165606		ULSD G10	165.72	37.21	56.05	5.61	61.66	654808			
	03/01/26	13:29:38	PIARA WATERS	WA	1110	003193		ULT DSL	164.72	50.18	75.15	7.51	82.66	65505			
	08/01/26	12:25:29	PIARA WATERS	WA	1110	003424		ULT DSL	164.17	27.28	40.71	4.07	44.78	65537	32	85.2	139.9
	11/01/26	21:35:09	PIARA WATERS	WA	1110	003553		ULT DSL	164.17	36.01	53.75	5.37	59.12	65618	81	44.5	73.0
	24/01/26	13:26:14	COCKBURN CENTRAL	WA	7395	019489		ULSD G10	164.18	123.56	184.42	18.44	202.86	66113	495	25.0	41.0
	27/01/26	16:06:22	FORRESTDALE	WA	8609	167465		ULT DSL	168.84	38.71	59.42	5.94	65.36	66255	142	27.3	46.0
	28/01/26	05:00:10	PIARA WATERS	WA	1110	000403		ULT DSL	166.84	13.99	21.22	2.12	23.34	66282	27	51.8	86.4
								DIESEL		507.08	759.92	75.98	835.90				
							TOTAL	**THIS PERIOD**		**507.08**	**759.92**	**75.98**	**835.90**		**1029**	**49.3**	**81.2**
								YEAR TO DATE		507.08	759.92	75.98	835.90		876	57.9	95.4
Cost Centre			**7602**					DIESEL		507.08	759.92	75.98	835.90				
							TOTAL	**THIS PERIOD**		**507.08**	**759.92**	**75.98**	**835.90**		**1029**	**49.3**	**81.2**
								YEAR TO DATE		507.08	759.92	75.98	835.90		876	57.9	95.4
7050 90000764 78337	06/01/26	06:16:57	BIBRA LAKE	WA	7451	008116		ULSD G10	165.17	87.36	131.17	13.12	144.29	8050			
1GHM244 7701	08/01/26	06:18:19	BIBRA LAKE	WA	7451	008289		ULSD G10	165.17	48.85	73.35	7.33	80.68	8058	8	610.6	1008.5
UD REAR LOADER - HOURS	12/01/26	06:39:34	BIBRA LAKE	WA	7451	008506		ULSD G10	164.53	123.29	184.41	18.44	202.85	8077	19	648.9	1067.6
	15/01/26	06:15:22	BIBRA LAKE	WA	7451	086613		ULSD G10	164.53	90.82	135.84	13.58	149.42	8093	16	567.6	933.9
	21/01/26	06:10:15	BIBRA LAKE	WA	7451	009146		ULSD G10	164.18	92.30	137.75	13.78	151.53	8107	14	659.3	1082.4
	23/01/26	06:05:08	BIBRA LAKE	WA	7451	009319		ULSD G10	164.18	64.60	96.42	9.64	106.06	8117	10	646.0	1060.6
	30/01/26	06:13:30	BIBRA LAKE	WA	7451	009762		ULSD G10	167.84	100.22	152.92	15.29	168.21	8132	15	668.1	1121.4
								DIESEL		607.44	911.86	91.18	1003.04				
							TOTAL	**THIS PERIOD**		**607.44**	**911.86**	**91.18**	**1,003.04**		**82**	**740.8**	**1223.2**
								YEAR TO DATE		607.44	911.86	91.18	1,003.04		82	740.8	1223.2
Cost Centre			**7701**					DIESEL		607.44	911.86	91.18	1003.04				
							TOTAL	**THIS PERIOD**		**607.44**	**911.86**	**91.18**	**1,003.04**		**82**	**740.8**	**1223.2**
								YEAR TO DATE		607.44	911.86	91.18	1,003.04		82	740.8	1223.2
7050 90000773 22153	16/01/26	14:14:00	BIBRA LAKE	WA	7451	086732		ULSD G10	164.53	69.29	103.64	10.36	114.00	11904	690	10.0	16.5

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/01/2026 Period Ending: 31/01/2026

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
1INV373 7923 WHITE FORD RANGER							DIESEL		69.29	103.64	10.36	114.00				
						TOTAL	**THIS PERIOD**		**69.29**	**103.64**	**10.36**	**114.00**		**690**	**10.0**	**16.5**
							YEAR TO DATE		69.29	103.64	10.36	114.00		690	10.0	16.5
Cost Centre			**7923**				DIESEL		69.29	103.64	10.36	114.00				
						TOTAL	**THIS PERIOD**		**69.29**	**103.64**	**10.36**	**114.00**		**690**	**10.0**	**16.5**
							YEAR TO DATE		69.29	103.64	10.36	114.00		690	10.0	16.5
7050 90000781 77317	12/01/26	11:50:20	BIBRA LAKE WA	7451	086487		ULT DSL	165.53	63.60	95.71	9.57	105.28	30205			
1HTF631 7952	29/01/26	13:09:24	BIBRA LAKE WA	7451	009730		ULT DSL	168.84	71.11	109.15	10.91	120.06	30863	658	10.8	18.2
WHITE FORD RANGER UTILITY							DIESEL		134.71	204.86	20.48	225.34				
						TOTAL	**THIS PERIOD**		**134.71**	**204.86**	**20.48**	**225.34**		**658**	**20.5**	**34.2**
							YEAR TO DATE		134.71	204.86	20.48	225.34		658	20.5	34.2
Cost Centre			**7952**				DIESEL		134.71	204.86	20.48	225.34				
						TOTAL	**THIS PERIOD**		**134.71**	**204.86**	**20.48**	**225.34**		**658**	**20.5**	**34.2**
							YEAR TO DATE		134.71	204.86	20.48	225.34		658	20.5	34.2
7050 90000780 24600	19/01/26	11:54:49	SUCCESS WA	5992	032437		ULP UNM	151.86	30.90	42.65	4.27	46.92	877			
1IUC821 7982 HYUNDAI I30 WHITE							M/S		30.90	42.65	4.27	46.92				
						TOTAL	**THIS PERIOD**		**30.90**	**42.65**	**4.27**	**46.92**				
							YEAR TO DATE		30.90	42.65	4.27	46.92				
Cost Centre			**7982**				M/S		30.90	42.65	4.27	46.92				
						TOTAL	**THIS PERIOD**		**30.90**	**42.65**	**4.27**	**46.92**				
							YEAR TO DATE		30.90	42.65	4.27	46.92				
7050 90000764 78345	08/01/26	06:26:05	BIBRA LAKE WA	7451	086372		ULSD G10	165.17	57.34	86.10	8.61	94.71	1246	19	301.8	498.5
1IGU560 8401	10/01/26	14:34:00	BIBRA LAKE WA	7451	008466		ULSD G10	165.17	46.29	69.51	6.95	76.46	1262	16	289.3	477.9
SCHAFFER ART LOADER -	15/01/26	08:34:07	BIBRA LAKE WA	7451	086639		ULSD G10	164.53	60.21	90.05	9.01	99.06	1283	21	286.7	471.7
HOURS	21/01/26	06:17:00	BIBRA LAKE WA	7451	086824		ULSD G10	164.18	61.45	91.72	9.17	100.89	1304	21	292.6	480.4

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
	27/01/26	06:13:47	BIBRA LAKE WA	7451	009490		ULSD G10	167.84	60.68	92.58	9.26	101.84	1325	21	289.0	485.0
							DIESEL		285.97	429.96	43.00	472.96				
						TOTAL	**THIS PERIOD**		**285.97**	**429.96**	**43.00**	**472.96**		**98**	**291.8**	**482.6**
							YEAR TO DATE		285.97	429.96	43.00	472.96		98	291.8	482.6
Cost Centre			**8401**				DIESEL		285.97	429.96	43.00	472.96				
						TOTAL	**THIS PERIOD**		**285.97**	**429.96**	**43.00**	**472.96**		**98**	**291.8**	**482.6**
							YEAR TO DATE		285.97	429.96	43.00	472.96		98	291.8	482.6
7050 90000772 23641 1HKC809 HIRE WHITE HIRE VEHICLE	21/01/26	11:06:32	COCKBURN CENTRAL WA	7395	082131		ULP UNM	153.86	27.82	38.91	3.89	42.80	777			
							M/S		27.82	38.91	3.89	42.80				
						TOTAL	**THIS PERIOD**		**27.82**	**38.91**	**3.89**	**42.80**				
							YEAR TO DATE		27.82	38.91	3.89	42.80				
Cost Centre			**HIRE**				M/S		27.82	38.91	3.89	42.80				
						TOTAL	**THIS PERIOD**		**27.82**	**38.91**	**3.89**	**42.80**				
							YEAR TO DATE		27.82	38.91	3.89	42.80				
7050 15405338 01165 PARKS Parks PARKS	28/01/26	10:34:41	BIBRA LAKE WA	7451	009633		ULT DSL	168.84	65.76	100.94	10.09	111.03	777			
							DIESEL		65.76	100.94	10.09	111.03				
						TOTAL	**THIS PERIOD**		**65.76**	**100.94**	**10.09**	**111.03**				
							YEAR TO DATE		65.76	100.94	10.09	111.03				
Cost Centre			**Parks**				DIESEL		65.76	100.94	10.09	111.03				
						TOTAL	**THIS PERIOD**		**65.76**	**100.94**	**10.09**	**111.03**				
							YEAR TO DATE		65.76	100.94	10.09	111.03				
7050 15405338 01140 ROADS Roads ROADS	28/01/26	15:41:51	BIBRA LAKE WA	7451	009668		ULSD G10	167.84	18.10	27.62	2.76	30.38	95317			

BP Australia Pty Ltd
A.B.N. 53 004 085 616
GPO Box 1621
MELBOURNE VIC 3001

BP Plus
Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/01/2026** Period Ending: **31/01/2026**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		18.10	27.62	2.76	30.38				
						TOTAL	**THIS PERIOD**		**18.10**	**27.62**	**2.76**	**30.38**				
							YEAR TO DATE		18.10	27.62	2.76	30.38				
Cost Centre			**Roads**				DIESEL		18.10	27.62	2.76	30.38				
						TOTAL	**THIS PERIOD**		**18.10**	**27.62**	**2.76**	**30.38**				
							YEAR TO DATE		18.10	27.62	2.76	30.38				
7050 15405338 04102	28/01/26	11:55:16	BIBRA LAKE WA	7451	087067		AdBlue	199.90 P	1.28	2.33	0.23	2.56	777			
WASTE Waste							ULSD G10	167.84	57.69	88.03	8.80	96.83				
WASTE							ADBLUE		1.28	2.33	0.23	2.56				
							DIESEL		57.69	88.03	8.80	96.83				
						TOTAL	**THIS PERIOD**		**58.97**	**90.36**	**9.03**	**99.39**				
							YEAR TO DATE		58.97	90.36	9.03	99.39				
Cost Centre			**Waste**				ADBLUE		1.28	2.33	0.23	2.56				
							DIESEL		57.69	88.03	8.80	96.83				
						TOTAL	**THIS PERIOD**		**58.97**	**90.36**	**9.03**	**99.39**				
							YEAR TO DATE		58.97	90.36	9.03	99.39				
							ADBLUE		80.42	146.15	14.62	160.77				
							DIESEL		16398.39	24680.63	2468.03	27148.66				
							M/S		689.85	987.00	98.72	1085.72				
CUSTOMER TOTAL						**GRAND TOTAL**	**THIS PERIOD**		**17,168.66**	**25,813.78**	**2,581.37**	**28,395.15**		**102166**	**16.8**	**27.8**
							YEAR TO DATE		17,168.66	25,813.78	2,581.37	28,395.15		98906	17.4	28.7

14.2.7 (2026/MINUTE NO 0029) Monthly Financial Report - January 2026 and Contracts Variation Report - May 2025 to January 2026

Executive	Director Corporate and System Services
Author	Service Manager Strategic Finance
Attachments	1. Monthly Financial Report January 2026 ⇩ 2. Contract Variation Report - May 2025 to January 2026 **(confidential)**

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) ADOPTS the Monthly Financial Report including the Statement of Financial Activity and other financial information for the month of January 2026, as attached; and

(2) RECEIVES the Contract Variation Report provided under confidential attachment for the contracts authorised under Delegated Authority or from an endorsed Council report for the period between May 2025 to January 2026.

CARRIED 10/0

Background

The *Local Government (Financial Management) Regulations 1996* prescribe that a local government must prepare a Statement of Financial Activity each month. Regulation 34(2) requires this statement to be accompanied by documents including:

1. Details of the composition of the closing net current assets (less restricted and committed assets).
2. Explanation for each material variance identified between year-to-date (YTD) budgets and actuals.
3. Any other supporting information considered relevant by the local government.

Regulation 34(4)(a) requires that the Statement of Financial Activity and related documents be submitted to Council within two months after the relevant month's end. The Regulations require the reported information to be categorised by nature or type, statutory program, or business unit. The City presents this information by its nature or type and organisational business structure.

Regulation 34(5) requires each local government to annually set a percentage or value, as per the Australian Accounting Standards, for reporting material budget variances in monthly financial statements. The materiality threshold has been set by Council at $300,000 for 2025-26 (FY26).

Budget variances are reviewed regularly. Necessary amendments are either submitted to the Council for approval or included in the City's Mid-Year Budget Review.

Submission

N/A

Report

The attached Financial Report for January 2026 has been prepared in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

The following commentary outlines key financial results and an overview of budget performance for the period ending January 2026.

Statement of Comprehensive Income

The monthly report includes a Statement of Comprehensive Income presented in the statutory annual budget format, showing net and total comprehensive income of $69.16 million as at the end of January.

This statement highlights the net operating result as a measure of financial performance. The original budget projected an operating deficit of $2.79 million for the year, however, following budget amendments made during the year, the projected deficit increased to $5.14 million.

Statement of Financial Position

This Statement of Financial Position provides a comparison of the City's financial position at the end of the reporting period with the position at the close of the previous financial year. As at 31 January 2026, the City's net assets increased by $69.13 million, reaching a total of $1.93 billion.

Statement of Financial Activity

Opening Surplus

The audited opening surplus budget of $10.36 million now reflects the adjustments adopted by Council in February. This is $7.89 million greater than the previous amended budget of $2.47 million.

Closing Surplus
The Statement of Financial Activity for the period ended 31 January 2026 reports a year-to-date closing surplus of $106.90 million, which is $45.26 million above the year-to-date budgeted position of $61.63 million.

The surplus will be assessed as part of the statutory Mid-Year Budget Review, with any recommended adjustments presented to Council for consideration. The current position largely reflects timing differences across operating, investing, and financing activities, as outlined in the sections that follow.

Operating Revenue

The City's operating revenue was $182.61 million, $1.47 million above the year-to-date budget.

The following table summarises the operating revenue budget performance by nature:

Revenue from operating activities	Amended		Actual	Variance
	Full Year Budget $	YTD Budget $	$	$
Rates	141,358,739	140,991,485	140,702,170	(289,315)
Specified Area Rates	660,000	652,948	684,896	31,948
Operating Grants, Subsidies & Contributions	16,085,064	6,269,173	6,412,066	142,893
Fees & Charges	43,848,335	25,843,523	25,717,002	(126,521)
Service Charges	200,000	201,958	246,601	44,643
Interest Earnings	13,135,800	7,175,860	7,868,307	692,447
Other Revenue	0	0	975,000	975,000
Total	**215,287,938**	**181,134,947**	**182,606,042**	**1,471,095**

The City's year-to-date operating revenue reflects key budget variances which will be reviewed during the statutory Mid-Year Budget Review process:

- Rates Revenue: There is an overall shortfall of $0.29 million compared to the year-to-date budget, mainly due to delayed valuation schedules impacting cashflow timing. This variance will be resolved once the outstanding schedules are received from Landgate.
- Fees and Charges are $0.13 million below the year-to-date budget, reflecting lower lease revenue ($0.43 million), landfill fees ($0.66 million) and a $0.19 million variance across various Infrastructure Services income. These are partly offset by higher revenues in Sustainable Development and Safety ($0.73 million) and Community and Place ($0.39 million).
- Operating Grants, Subsidies & Contributions are $0.14 million above budget overall, mainly due to early Financial Assistance grants ($1.39 million above budget), insurance claim recoveries ($0.39 million), and unexpected sportsground contributions ($0.21 million). Family Day Care ($0.56 million) and Cockburn Care ($1.66 million) are below budget, but these shortfalls are offset by the other favourable variances.

- Interest earnings are $0.69 million above the year-to-date budget; cashflow projections will be updated.
- Other Revenue: This category is $0.98 million higher than the year-to-date budget, mainly because of a one-time item that was not part of the original budget. This item concerns a confidential issue previously reported to the Council and will be updated with the Mid-Year Budget Review.

Operating Expenditure

The City reported operating expenditure totalling $115.80 million to January 2026, which is $6.41 million less than the year-to-date budgeted amount of $122.21 million.

The following table summarises the operating expenditure budget variance performance by nature:

Expenditure from Operating Activities	Amended		Actual	Variance
	Full Year Budget $	YTD Budget $	$	$
Employee Costs	86,459,088	49,339,038	47,423,665	(1,915,373)
Materials and Contracts	61,615,693	32,739,343	27,417,165	(5,322,178)
Utility Charges	6,768,187	2,912,754	3,886,211	973,457
Depreciation on Non-Current Assets	47,678,961	27,040,324	27,585,489	545,165
Interest Expenses	170,229	41,919	58,671	16,752
Insurance Expenses	2,804,500	2,622,908	2,652,558	29,650
Other Expenditure	14,926,773	7,513,602	6,771,328	(742,274)
Total	**220,423,431**	**122,209,888**	**115,795,087**	**(6,414,801**

Year-to-date operating expenses show key budget variances; any adjustments will be addressed in the Mid-Year Budget Review.

- Employee costs will be closely reviewed as part of the Mid-Year Budget Review.
- Materials and Contracts are $5.32 million under budget year-to-date, mainly due to project timing. Information Technology is $0.60 million below budget, including $0.30 million from GIS migration, but software support is $0.30 million over budget.
- The TechnologyOne CiAnywhere project is $0.34 million under budget due to project phasing.
- Cockburn ARC materials and contract costs are $0.98 million below budget.
- Coastal Management and Planning Sand Bypassing is currently $0.30 million under budget due to the timing of scheduled works.
- Street maintenance is $1.23 million under budget.
- Cockburn ARC building maintenance is $0.90 million under budget.

- Henderson Landfill operations are $0.48 million over budget, drainage maintenance is $0.56 million over budget, and road maintenance is $0.32 million over budget.
- Family Daycare parent payments are $0.36 million below the allocated budget.
- Utility charges are $0.97 million over budget mainly due to power expenses for street lighting (cashflow timing).
- Other Expenditure is $0.72 million under budget, primarily due to the cashflow timing of the landfill levy, which is $0.53 million below budget.
- Depreciation expense is $0.55 million overbudget due to timing differences in asset capitalisation, with depreciation commencing earlier than assumed in the budget. The position will be reviewed as part of the mid-year budget review.

Capital Expenditure

The revised capital works budget for 2025–26 is $81.01 million, up from $79.95 million, mainly because of carry-forward adjustments.

As at the end of January 2026, year-to-date capital expenditure totalled $17.97 million, which is $8.65 million below the YTD budget of $26.63 million.

The following table shows the budget performance by asset class:

Capital Acquisitions	Amended Budget $	YTD Budget $	YTD Actual $	YTD Variance $
Land	11,400,000	0	0	0
Buildings	19,642,005	8,783,794	6,266,733	(2,517,061)
Furniture and equipment	407,297	407,297	348,526	(58,770)
Plant and equipment	10,712,303	4,072,924	2,223,883	(1,849,041)
Information & Technology	0	0	44,024	44,024
Infrastructure - roads	18,704,833	5,270,577	4,173,174	(1,097,403)
Infrastructure - drainage	3,399,725	1,791,297	1,002,990	(788,306)
Infrastructure - footpath	2,744,186	1,312,248	747,138	(565,110)
Infrastructure - parks hard	9,313,067	3,617,530	1,825,161	(1,792,369)
Infrastructure - parks landscaping	2,514,640	321,858	321,888	30
Infrastructure - landfill site	1,512,348	492,464	320,917	(171,547)
Infrastructure - marina	257,000	155,947	166,998	11,052
Infrastructure - coastal	400,000	400,000	530,018	130,018
Total	**81,007,404**	**26,625,935**	**17,971,451**	**(8,654,484)**

The following major project variances have been identified within the City's capital works program:

- Buildings ($2.52 million under YTD budget) are underspent due to the staging of works, including Cockburn ARC ducting ($0.21 million), the solar photovoltaic systems project ($0.25 million), and works at the Malabar Park BMX facility ($0.19 million).
- Plant and Equipment ($1.85 million under YTD budget) is largely attributable to the phasing of the fleet replacement program.
- Roads ($1.10 million under YTD budget) reflects current project delivery, including the State Blackspot Rowley Road / De Haer intersection, Wattleup Road (Moylan to Postans), Beeliar Drive repairs and the Banjup traffic calming program.
- Drainage is $0.79 million under the year-to-date budget due to project scheduling for Bibra Lake Industrial Area lid replacements, Cordella Avenue construction, Cascara sump wall and fence renewal, and Edeline Street drainage upgrades.
- Footpaths are $0.57 million under the YTD budget due to ongoing work on Wattleup Road, Spearwood Avenue, Phoenix Road and Lake Coogee.
- Parks hard infrastructure is $1.80 million under YTD budget due to the timing of expenditure on projects including the Waterbuttons Park playground and citywide irrigation renewals.

Non-Operating Grants, Subsidies and Contributions

The capital grants and contributions budget for the City in the 2025–26 budget is $27.03 million, including $12.50 million in grant funding, mainly for road infrastructure projects, and $14.52 million from developer contributions for related capital initiatives.

As at 31 January 2026, $1.79 million in non-operating grants, subsidies, and contributions had been recognised, compared with a year-to-date budget of $3.02 million. This variance reflects the ongoing realignment of budgeted cashflows with the timing of actual funding recognition.

Financial Reserves

A detailed schedule of the City's financial reserves is provided in the financial report, showing a balance of $224.33 million at the end of January.

Of the total amount, $184.52 million is allocated to general revenue reserves, while $39.81 million is designated for specific purposes.

This includes $26.28 million for Developer Contribution Plans (DCPs) and $6.22 million for Public Open Space (POS) cash-in-lieu contributions.

Transfers to and from reserves are made in accordance with budgetary and statutory requirements.

Cash and Financial Assets

As at 31 January 2026, the City reported cash and financial assets amounting to $318.32 million, representing a $1.72 million increase from December.

This balance comprises financial assets (term deposits and investments) of $304.63 million, and cash and cash equivalents (bank and call deposits) of $13.69 million.

Of this balance, $225.05 million (70.7%) is internally or externally restricted, primarily representing cash-backed reserves, while $93.28 million (29.3%) remains unrestricted and available to support municipal operations and capital funding requirements.

Investment Performance, Ratings and Maturity

Although the cash rate remained unchanged during the month, the City's term deposit portfolio recorded a slight decline in its running yield as at 31 January, softening to 4.52% from 4.54% previously. Despite this minor easing, portfolio returns continue to comfortably exceed the City's KPI benchmark of 4.10% (comprising the 3.60% base rate plus a 0.50% performance margin).

New investments placed during the month achieved significantly higher rates than the previous month's average, ranging between 4.70% and 5.00%. This uplift reflects shifting market expectations that the RBA may increase the cash rate, supported by recent economic data indicating re-accelerating inflation, tight labour market conditions, and resilient household demand.

All current term deposit investments remain fully compliant with the Council's Investment Policy requirements, as outlined below:

Investment Policy Compliance		
Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

The portfolio also includes reverse mortgage securities that were acquired under previous policy and statutory frameworks. These securities have a face value of $2.305 million and a current market value of $1.49 million. For accounting purposes, the City reports them at a book value of $0.730 million, reflecting a $1.575 million impairment provision recognised several years ago.

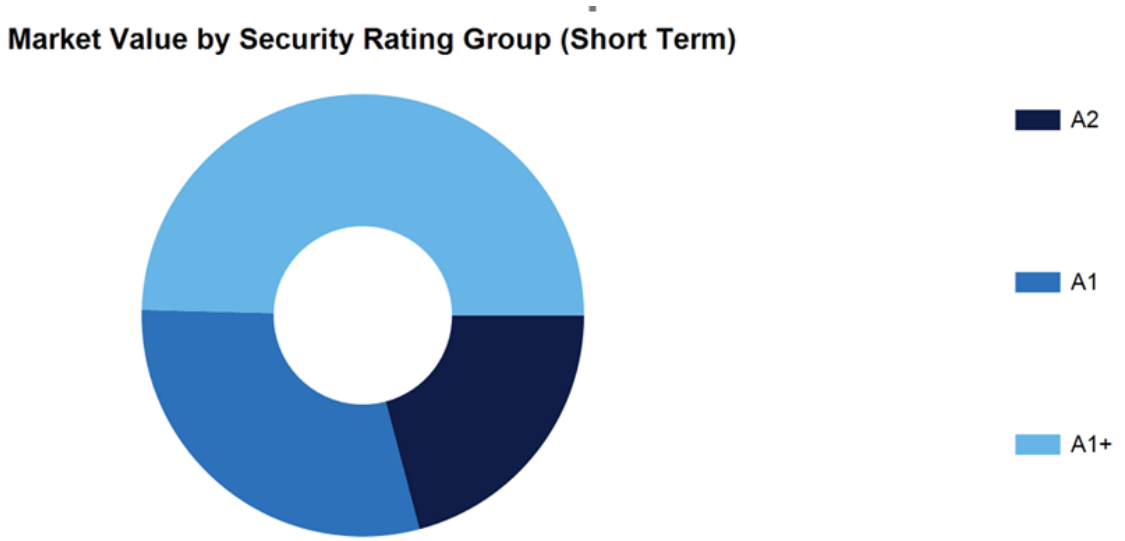
To date, the City has received $0.695 million in interest and principal repayments from the original $3.0 million investment, and repayments continue to be received.

The City's investments were held with the following financial institutions as of 31st January (inclusive of accrued interest):

Issuer	**Market Value**	% Total Value
AMP Bank Ltd	**1,551,921.34**	0.50%
Australian Military Bank Limited	**3,084,787.41**	0.98%
Bank of Queensland Ltd	**5,687,843.81**	1.81%
Commonwealth Bank of Australia Ltd	**2,542,197.25**	0.81%
Credit Union Australia Ltd t/as Great Southern Bank	**15,355,566.31**	4.90%
Defence Bank Ltd	**8,228,547.97**	2.63%
Emerald Reverse Mortgage Trust	**1,479,012.65**	0.47%
ING Bank Australia Limited	**88,575,712.52**	28.26%
Judo Bank	**17,440,342.49**	5.57%
National Australia Bank Ltd	**73,846,296.00**	23.56%
Rabobank Australia Ltd	**75,331,284.44**	24.04%
Suncorp Bank (Norfina Ltd) - Subsidiary of ANZ	**3,105,115.08**	0.99%
Westpac Banking Corporation Ltd	**17,153,274.31**	5.47%
Portfolio Total	**313,381,901.57**	100.00%

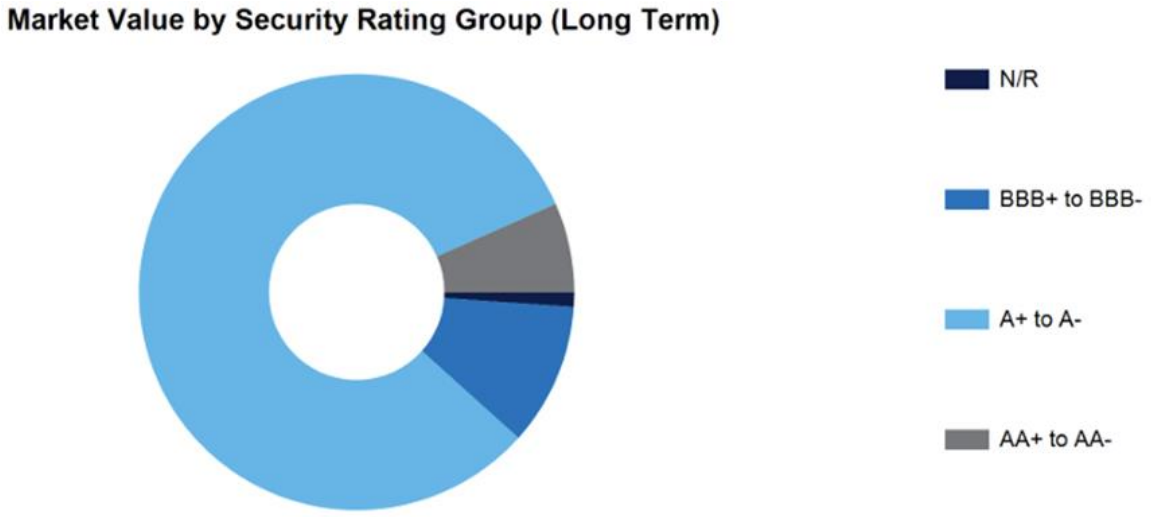
The City's short-term deposits (less than 12 months) made up 56.34% ($176.57 million) of the City's portfolio, compared to 57.45% ($177.57 million) in December.

These were classified under the following credit ratings:



Deposits invested between 1 and 3 years made up 43.66% ($136.82 million) of the City's portfolio, compared to 42.55% ($131.51 million) in December.

These were classified under following credit ratings:



Investment in Fossil Fuel Free Banks

As at 31 January, the City held $59.3 million with banks that do not fund fossil fuel-related industries. This balance is up from $54.3 million in December, representing 19.4% of the total investment portfolio, a slight increase in proportional allocation compared with the previous month.

The proportion of fossil fuel-free investments is subject to periodic fluctuations, driven by the competitiveness of deposit rates and the capacity of these institutions to accept additional funds.

Nonetheless, the City remains committed to prioritising such investments, provided they continue to offer rates that are competitive with other financial institutions.

Rates Debt Recovery

For 2025-26, total collectible rates and charges (including net arrears, annual levies and part-year rating) total $168.11 million.

As at 31 January, the City had collected $130.45 million, representing 77.60% of the total. This leaves an outstanding balance of $37.66 million (22.40%). After excluding deferred rates of $1.16 million, the remaining collectible balance stands at $36.50 million (21.71%).

The City received $1.29 million in rate prepayments for the next financial year. In addition, $0.25 million in underground power charges was collected as part of year three of the ten-year plan.

Overdue rates and charges referred to debt recovery fell to 308 properties, totalling $1.02 million, down from 380 properties and $1.47 million at the end of December. This decrease reflects payments received and arrangements made following officer contact as part of the City’s debt recovery program. Inclusion in debt recovery does not necessarily indicate legal action but aligns with the annual timing of the City’s escalation process, which typically involves increased engagement with ratepayers at this stage of the year.

Officers take comprehensive steps to resolve outstanding balances before any formal action is initiated, including direct contact, encouraging payment arrangements, and advising on available support options. Formal proceedings are only commenced where rates remain unpaid, no payment plan has been established, and assistance has not been sought under the City’s Financial Hardship Policy.

Trade and Sundry Debtors

Outstanding trade and sundry debtors totalled $2.41 million at the end of January, an increase from $1.49 million in the previous month.

The value of debts overdue by more than 90 days decreased to $0.189 million (7.85%), up from $0.328 million (22.09%) in December.

Debts outstanding for more than 90 days include $69k relating to Naval Base shacks, $59k for leasing debtors, and $25k from landfill customers. These balances are subject to active management and ongoing follow-up.

Contracts Variation Report - May 2025 to January 2026

Under the *Local Government (Functions and General) Regulations 1996*, a contract may be varied after execution, provided the variation is authorised by Council or an approved delegate. In accordance with the Register of Delegations, contract variations are required to be reported to Council.

Pursuant to Delegations 1.2.21 – Variation to Contract and 1.2.17 – Exercising Contract Extension Options, the attached report details 77 contract variations approved between May 2025 and January 2026. These variations arose for the following reasons:

1. The exercise of contract extension options for expiring contracts, where permitted under the contract terms.
2. Additions to, or removals from, the scope of work, including changes to sites and/or activities.
3. Adjustments to contract prices or rates in accordance with contractual provisions, such as CPI indexation.
4. Adjustments to the overall contract value where the original contract award was based on an estimate and the variation is supported by the approved budget.

In assessing each variation, the following considerations were undertaken:

- A value-for-money assessment of any additional contract costs
- A compliance review against the original procurement process
- Verification of budget availability and allocation
- A review of the amended scope of work and specifications

Strategic Plans/Policy Implications

Listening & Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

Following Council decisions during the financial year, the FY2025-26 budget surplus has been updated from $300,000 to a deficit of $74,295, reflecting an overall decrease of $374,295.

Legal Implication/s

The Financial Report for January 2026 has been prepared in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

The administration of the City's tenders and contracts complies with section 3.57 of the *Local Government Act 1995* and regulation 21A of the *Local Government (Functions and General) Regulations 1996*.

Community Consultation

N/A

Risk Management Implications

Council reviews its budget monthly to monitor revenue, expenses, and financial status, ensuring timely identification of risks.

The Contracts Variation report is required by the Register of Delegations endorsed by Council.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

CITY OF COCKBURN

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

For the Period Ended 31 January 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JANUARY 2026

SUMMARY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$10.36 M	$10.36 M	$10.36 M	$0.00 M
Closing	($0.07 M)	$61.63 M	$106.90 M	$45.26 M

Refer to Statement of Financial Activity

Cash and financial assets

	$318.32 M	% of total
Unrestricted Cash	$93.26 M	29.3%
Restricted Cash	$225.06 M	70.7%

Refer to Note 2 - Cash and Financial Assets

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$42.54 M	$74.79 M	$105.32 M	$30.53 M

Refer to Statement of Financial Activity

Employee Cost

YTD Actual	($47.42 M)	% Variance
YTD Budget	($49.34 M)	(3.9%)

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$141.39 M	% Variance
YTD Budget	$141.64 M	0.0%

Refer to Statement of Financial Activity

Fees and Charges

YTD Actual	$25.72 M	% Variance
YTD Budget	$25.84 M	(0.5%)

Refer to Statement of Financial Activity

Materials & Contracts

YTD Actual	($27.42 M)	% Variance
YTD Budget	($32.74 M)	(16.3%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($52.16 M)	($22.70 M)	($15.38 M)	$7.32 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.80 M	%
Amended Budget	$1.82 M	43.9%

Refer to Note 3 - Disposal of Assets

Asset Acquisition

YTD Actual	$17.97 M	% Spent
Amended Budget	$81.01 M	22.2%

Refer to Note 4 - Capital Acquisition

Capital Grants

YTD Actual	($1.68 M)	% Received
Amended Budget	($24.25 M)	6.9%

Refer to Note 4 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($0.82 M)	($0.82 M)	$6.60 M	$7.42 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$1.25 M
Interest expense	$0.06 M
Principal due	$1.25 M

Refer to Note 5 - Borrowings

Reserves

Reserves balance	$224.33 M
Interest earned	$0.62 M

Refer to Note 6 - Cash Reserves

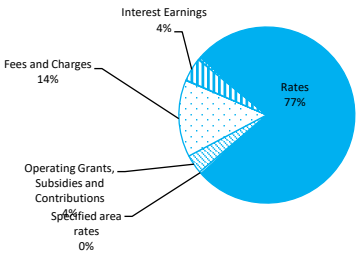
This information is to be read in conjunction with the accompanying Financial Statements and notes.

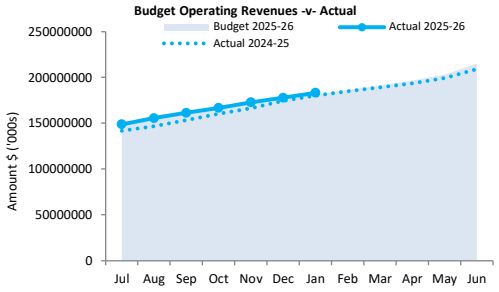
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JANUARY 2026

SUMMARY INFORMATION - GRAPHS

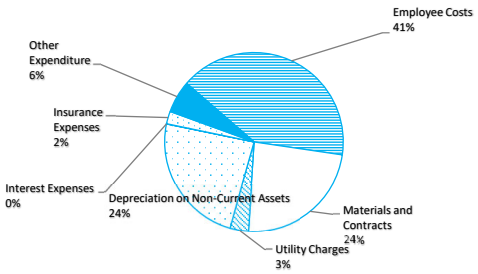
OPERATING ACTIVITIES

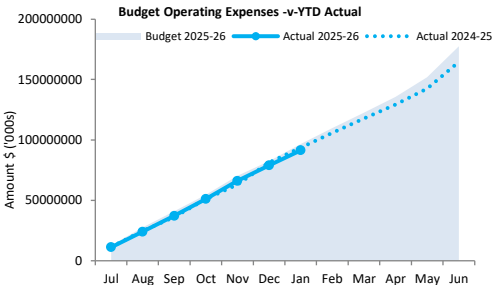
OPERATING REVENUE





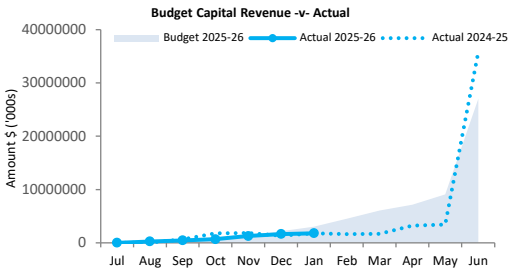
OPERATING EXPENSES



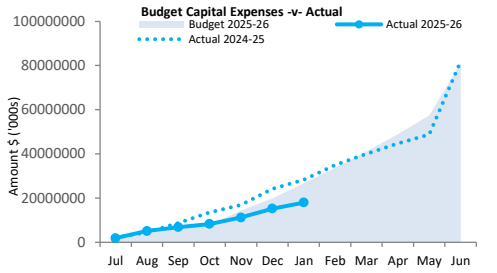


INVESTING ACTIVITIES

CAPITAL REVENUE

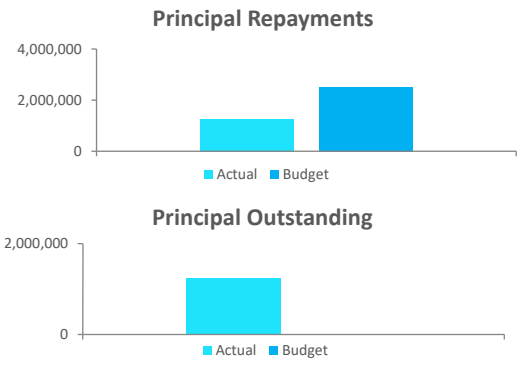


CAPITAL EXPENSES

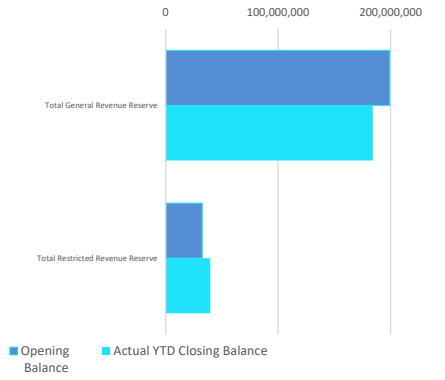


FINANCING ACTIVITIES

BORROWINGS



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 31 JANUARY 2026

	2025/26 YTD Actual	2025/26 Amended Budget	2025/26 Adopted Budget
Revenue	**$**	**$**	**$**
Rates	**141,387,066**	142,018,739	141,460,000
Grants, subsidies and contributions	**6,412,066**	16,085,064	15,884,335
Fees and charges	**25,717,002**	43,848,335	43,832,904
Service charges	**246,601**	200,000	200,000
Interest revenue	**7,868,307**	13,135,800	13,135,800
Other revenue	**975,000**	0	0
	182,606,042	**215,287,938**	**214,513,039**
Expenses			
Employee costs	**(47,423,665)**	(86,459,088)	(85,494,535)
Materials and contracts	**(27,417,165)**	(61,615,693)	(59,467,942)
Utility charges	**(3,886,211)**	(6,768,187)	(6,768,187)
Depreciation	**(27,585,489)**	(47,678,961)	(47,678,961)
Finance costs	**(58,671)**	(170,229)	(170,229)
Insurance	**(2,652,558)**	(2,804,500)	(2,804,500)
Other expenditure	**(6,771,328)**	(14,926,773)	(14,916,773)
	(115,795,087)	**(220,423,431)**	**(217,301,127)**
Net operating result	**66,810,955**	**(5,135,493)**	**(2,788,088)**
Capital grants, subsidies and contributions	**1,788,526**	27,026,575	24,687,971
Profit/(loss) on disposal of assets	**562,092**	1,020,282	696,173
	2,350,618	**28,046,857**	**25,384,144**
Net result for the period	**69,161,573**	**22,911,364**	**22,596,056**
Other comprehensive income for the period			
Items that will not be reclassified subsequently to profit or loss			
Changes in asset revaluation surplus	**0**	0	0
Share of comprehensive income of associates accounted for using the equity method	**0**	0	0
Total other comprehensive income for the period	**0**	**0**	**0**
Total comprehensive income for the period	**69,161,573**	**22,911,364**	**22,596,056**

This statement is to be read in conjunction with the accompanying notes.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	10,364,243	10,364,243	**10,364,243**	0	0.00%	
Revenue from operating activities							
Rates		141,358,739	140,991,485	**140,702,170**	(289,315)	(0.21%)	
Specified area rates		660,000	652,948	**684,896**	31,948	4.89%	
Operating grants, subsidies and contributions		16,085,064	6,269,173	**6,412,066**	142,893	2.28%	
Fees and charges		43,848,335	25,843,523	**25,717,002**	(126,521)	(0.49%)	
Service charges		200,000	201,958	**246,601**	44,643	22.11%	
Interest earnings		13,135,800	7,175,860	**7,868,307**	692,447	9.65%	▲
Other revenue		0	0	**975,000**	975,000	0.00%	
		215,287,938	**181,134,947**	**182,606,042**	1,471,095	0.81%	
Expenditure from operating activities							
Employee costs		(86,459,088)	(49,339,038)	**(47,423,665)**	1,915,373	3.88%	▲
Materials and contracts		(61,615,693)	(32,739,343)	**(27,417,165)**	5,322,178	16.26%	▲
Utility charges		(6,768,187)	(2,912,754)	**(3,886,211)**	(973,457)	(33.42%)	▼
Depreciation on non-current assets		(47,678,961)	(27,040,324)	**(27,585,489)**	(545,165)	(2.02%)	▼
Interest expenses		(170,229)	(41,919)	**(58,671)**	(16,752)	(39.96%)	
Insurance expenses		(2,804,500)	(2,622,908)	**(2,652,558)**	(29,650)	(1.13%)	
Other expenditure		(14,926,773)	(7,513,602)	**(6,771,328)**	742,274	9.88%	▲
		(220,423,431)	**(122,209,888)**	**(115,795,087)**	6,414,801	5.25%	
Non-cash amounts excluded from operating activities	1(a)	47,678,961	15,862,272	**38,504,253**	22,641,981	142.74%	▲
Amount attributable to operating activities		**42,543,468**	**74,787,331**	**105,315,208**	30,527,877		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions		27,026,575	3,020,195	**1,788,526**	(1,231,669)	(40.78%)	▼
Proceeds from disposal of assets	3	1,817,046	905,809	**798,237**	(107,572)	(11.88%)	
Payments for property, plant and equipment and infrastructure	4	(81,007,404)	(26,625,935)	**(17,971,451)**	8,654,484	32.50%	▲
Amount attributable to investing activities		**(52,163,783)**	**(22,699,931)**	**(15,384,688)**	7,315,243		
Financing Activities							
Transfer from reserves	6	58,955,747	58,955,747	**19,455,803**	(39,499,945)	(67.00%)	▼
Repayment of debentures	5	(2,500,000)	(2,500,000)	**(1,250,000)**	1,250,000	50.00%	▲
Transfer to reserves	6	(57,273,971)	(57,273,971)	**(11,603,730)**	45,670,241	79.74%	▲
Amount attributable to financing activities		**(818,224)**	**(818,224)**	**6,602,073**	7,420,296		
Closing funding surplus / (deficit)	1(c)	**(74,295)**	**61,633,420**	**106,896,836**	45,263,416		

KEY INFORMATION

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JANUARY 2026

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL
Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

STATUTORY REPORTING BY BUSINESS UNIT

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	10,364,243	10,364,243	**10,364,243**	0	0.00%	
Revenue from operating activities							
Office of the CEO		0	0	**976,590**	976,590	0.00%	
General Counsel		1,200	700	**14,545**	13,845	1977.86%	
Financial Services		166,361,589	152,275,233	**153,711,543**	1,436,310	0.94%	▲
Community		8,444,361	5,391,563	**3,256,269**	(2,135,294)	(39.60%)	▼
Development and Safety		4,811,002	3,102,577	**3,848,372**	745,795	24.04%	▲
Growth and Sustainability		823,456	263,807	**313,496**	49,689	18.84%	
Parks Fleet and Waste		16,537,735	9,573,424	**9,074,312**	(499,112)	(5.21%)	▼
People and Organisational Performance		100,000	63,682	**501,551**	437,869	687.59%	▲
		215,287,939	**181,134,947**	**182,606,042**	1,471,095		
Expenditure from operating activities							
Office of the CEO		(4,652,340)	(2,182,029)	**(1,480,765)**	701,264	32.14%	▲
Legal and Compliance		(2,913,158)	(1,863,768)	**(1,317,173)**	546,595	29.33%	▲
Finance		(10,452,981)	(6,589,339)	**(6,530,420)**	58,919	0.89%	
Information & Technology		(14,403,481)	(9,672,930)	**(8,219,779)**	1,453,151	15.02%	▲
Recreation Infrastructure & Services		(29,220,011)	(16,945,578)	**(15,368,683)**	1,576,895	9.31%	▲
Community Development & Services		(14,131,550)	(8,037,673)	**(6,275,759)**	1,761,914	21.92%	▲
Operations & Maintenance		(14,878,232)	(7,824,836)	**(7,457,980)**	366,856	4.69%	▲
Projects		(8,379,113)	(4,017,999)	**(3,411,076)**	606,923	15.11%	▲
Advocacy and Engagement		(64,619,881)	(34,565,280)	**(33,997,430)**	567,850	1.64%	▲
Customer Experience		(50,294,339)	(25,593,610)	**(27,726,988)**	(2,133,378)	(8.34%)	▼
Business and Economic Development		(1,367,635)	(795,211)	**(762,033)**	33,178	4.17%	
Internal Recharging		2,555,606	143,471	**1,329,065**	1,185,594	(826.36%)	
		(220,423,432)	**(122,209,890)**	**(115,795,087)**	6,414,803		
Non-cash amounts excluded from operating activities	1(a)	47,678,961	15,862,272	**38,504,253**	22,641,981	142.74%	▲
Amount attributable to operating activities		**42,543,468**	**74,787,329**	**105,315,208**	30,527,879		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions		27,026,575	3,020,195	**1,788,526**	(1,231,669)	(40.78%)	▼
Proceeds from disposal of assets	3	1,817,046	905,809	**798,237**	(107,572)	(11.88%)	
Payments for property, plant and equipment and infrastructure	4	(81,007,404)	(26,625,935)	**(17,971,451)**	8,654,484	32.50%	▲
Amount attributable to investing activities		**(52,163,783)**	**(22,699,931)**	**(15,384,688)**	7,315,243		
Financing Activities							
Transfer from reserves	6	58,955,747	58,955,747	**19,455,803**	(39,499,945)	(67.00%)	▼
Payments for principal portion of lease liabilities		0	0	**0**	0	0.00%	
Repayment of debentures	5	(2,500,000)	(2,500,000)	**(1,250,000)**	1,250,000	50.00%	▲
Transfer to reserves	6	(57,273,971)	(57,273,971)	**(11,603,730)**	45,670,241	79.74%	▲
Amount attributable to financing activities		**(818,224)**	**(818,224)**	**6,602,073**	7,420,296		
Closing funding surplus / (deficit)	1(c)	**(74,295)**	**61,633,420**	**106,896,836**	45,263,418		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JANUARY 2026

STATEMENT OF FINANCIAL POSITION

	Year to Date 31 January 2026	Last Year Closing 30 June 2025
	$	$
Current Assets		
Cash and cash equivalents	13,692,734	17,004,553
Financial assets	172,500,000	143,000,000
Trade and other receivables	49,980,064	18,707,162
Inventories	40,232	31,283
Total Current Assets	236,213,030	178,742,998
Non-Current Assets		
Trade and other receivables	4,712,556	4,734,842
Other financial assets	132,286,071	100,898,787
Property, plant and equipment	423,238,415	420,637,231
Infrastructure	1,247,512,382	1,259,963,754
Total Non-Current Assets	1,807,749,424	1,786,234,614
Total Assets	2,043,962,454	1,964,977,612
Current Liabilities		
Trade and other payables	20,494,623	21,715,040
Other liabilities	2,818,644	2,583,223
Lease liabilities	634,094	634,094
Borrowings	1,250,000	2,500,000
Employee related provisions	10,116,401	10,184,509
Total Current Liabilities	35,313,762	37,616,866
Non-Current Liabilities		
Other liabilities	29,968,749	18,068,827
Borrowings	0	0
Employee related provisions	1,997,507	1,771,051
Other provisions	43,944,796	43,944,796
Total Non-Current Liabilities	75,911,052	63,784,674
Total Liabilities	111,224,814	101,401,540
Net Assets	1,932,737,640	1,863,576,072
Equity		
Retained surplus	725,017,564	648,003,918
Reserve accounts	224,326,725	232,178,796
Revaluation surplus	983,393,355	983,393,355
Total Equity	1,932,737,640	1,863,576,072

This statement is to be read in conjunction with the accompanying notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JANUARY 2026

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE
This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING
This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant* and Equipment *paragraph 7.*

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2026

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.
In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.
All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES
All figures shown in this statement are rounded to the nearest dollar.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Non-cash and non-current items excluded from operating activities	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$
Adjustments to operating activities				
Less: (Profit)/loss on asset disposals		0	(823,294)	0
Less: Movement in liabilities associated with restricted cash			1,459,933	10,670,022
Add: Movement in Pensioner Rates & ESL (non-current)		0	60,997	22,286
Movement in employee benefit provisions (non-current)		0	119,046	226,456
Add: Depreciation on assets		47,678,961	15,045,590	27,585,489
Total non-cash items excluded from operating activities		**47,678,961**	**15,862,272**	**38,504,253**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.	Notes	Last Year Closing 30 June 2025	This Time Last Year 31 January 2025	Year to Date 31 January 2026
Adjustments to net current assets				
Less: Reserves - restricted cash	6	(232,178,797)	(201,433,249)	(224,326,725)
Less: Bonds & deposits		(2,456,724)	(2,576,887)	(3,686,624)
Add: Borrowings	5	2,500,000	1,250,000	1,250,000
Add: Lease liabilities		634,094	21,239	634,094
Add: Financial assets at amortised cost - non-current	2	100,739,548	118,741,186	132,126,832
Total adjustments to net current assets		**(130,761,879)**	**(83,997,711)**	**(94,002,423)**
Cash and cash equivalents	2	17,004,553	9,450,668	13,692,734
Financial assets at amortised cost	2	143,000,000	154,000,000	172,500,000
Rates receivables		2,029,658	34,642,947	36,108,995
Receivables		12,766,317	15,149,179	10,541,878
Other current assets		3,942,470	2,781,197	3,369,423
Less: Current liabilities				
Payables		(21,715,040)	(16,026,890)	(20,494,623)
Borrowings	5	(2,500,000)	(1,250,000)	(1,250,000)
Contract liabilities	7	(2,583,223)	(5,701,681)	(2,818,644)
Lease liabilities		(634,094)	(21,239)	(634,094)
Provisions	7	(10,184,509)	(9,714,956)	(10,116,401)
Less: Total adjustments to net current assets	1(b)	(130,761,879)	(83,997,711)	(94,002,423)
Closing funding surplus / (deficit)		**10,364,243**	**99,311,508**	**106,896,836**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Institution
		$	$	$	
Cash on hand					
Cash at bank	Cash and cash equivalents	3,670,784	0	3,670,784	NATIONAL AUSTRALIA BANK
Cash on hand	Cash and cash equivalents	21,950	0	21,950	
Term deposits - current	Cash and cash equivalents	10,000,000	0	10,000,000	NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	5,500,000	5,500,000	BANK OF QUEENSLAND
Term deposits - current	Financial assets at amortised cost	0	2,500,000	2,500,000	COMMONWEALTH BANK
Term deposits - current	Financial assets at amortised cost	7,069,949	28,430,051	35,500,000	ING BANK
Term deposits - current	Financial assets at amortised cost	0	8,000,000	8,000,000	WESTPAC
Term deposits - current	Financial assets at amortised cost	72,500,000	0	72,500,000	NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	3,000,000	3,000,000	SUNCORP
Term deposits - current	Financial assets at amortised cost	0	9,000,000	9,000,000	CREDIT UNION AUSTRALIA
Term deposits - current	Financial assets at amortised cost	0	14,000,000	14,000,000	JUDO BANK
Term deposits - current	Financial assets at amortised cost	0	1,500,000	1,500,000	AMP
Term deposits - current	Financial assets at amortised cost	0	3,000,000	3,000,000	DEFENCE BANK
Term deposits - current	Financial assets at amortised cost	0	3,000,000	3,000,000	AMB
Term deposits - current	Financial assets at amortised cost	0	15,000,000	15,000,000	RABOBANK
Other investment - non current	Financial assets at amortised cost	0	730,159	730,159	BARCLAYS BANK
Other investment - non current	Financial assets at amortised cost	0	5,000,000	5,000,000	DEFENCE BANK
Other investment - non current	Financial assets at amortised cost	0	3,000,000	3,000,000	JUDO BANK
Other investment - non current	Financial assets at amortised cost	0	6,000,000	6,000,000	CREDIT UNION AUSTRALIA
Other investment - non current	Financial assets at amortised cost	0	9,000,000	9,000,000	WESTPAC
Other investment - non current	Financial assets at amortised cost	0	57,896,673	57,896,673	RABOBANK
Other investment - non current	Financial assets at amortised cost	0	50,500,000	50,500,000	ING BANK
Total		**93,262,682**	**225,056,884**	**318,319,566**	

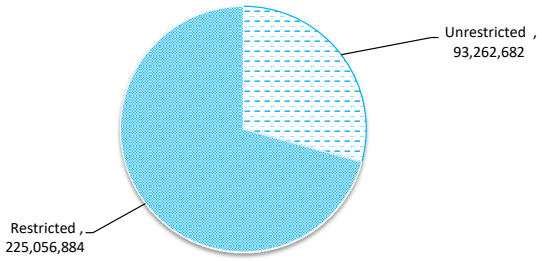
Comprising	Unrestricted	Restricted	Total Cash
	$	$	$
Cash and cash equivalents	13,692,734	0	13,692,734
Financial assets at amortised cost	79,569,948	225,056,884	304,626,832
	93,262,682	**225,056,884**	**318,319,565**

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

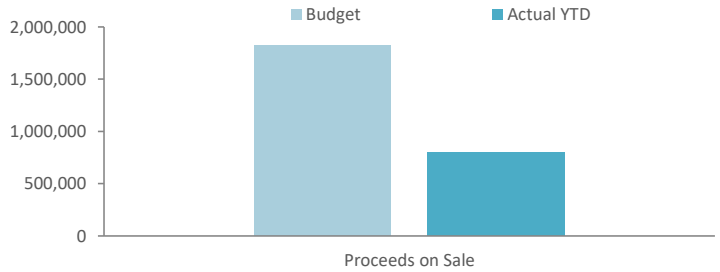
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES
NOTE 3
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and Machinery								
		796,764	1,817,046	1,020,282	0	236,145	798,237	562,092	0
	Freehold Land								
	Lot 100 32 Plantagenet, Hamilton Hill	0	0	0	0	0	0	0	0
	Lot 303 Wattleup Road, Hammond Park		0	0	0		0	0	0
		796,764	**1,817,046**	**1,020,282**	**0**	**236,145**	**798,237**	**562,092**	**0**



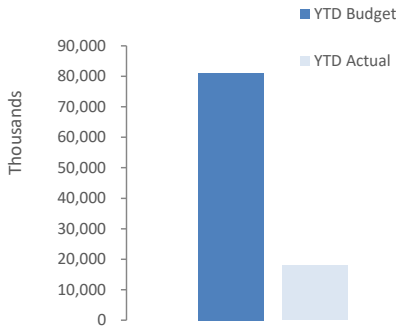
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

INVESTING ACTIVITIES
NOTE 4
CAPITAL ACQUISITIONS

Capital acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Land	11,400,000	0	0	0
Buildings	19,642,005	8,783,794	6,266,733	(2,517,061)
Furniture and equipment	407,297	407,297	348,526	(58,770)
Plant and equipment	10,712,303	4,072,924	2,223,883	(1,849,041)
Infrastructure - roads	18,704,833	5,270,577	4,173,174	(1,097,403)
Infrastructure - drainage	3,399,725	1,791,297	1,002,990	(788,306)
Infrastructure - footpath	2,744,186	1,312,248	747,138	(565,110)
Infrastructure - parks hard	9,313,067	3,617,530	1,825,161	(1,792,369)
Infrastructure - parks landscaping	2,514,640	321,858	321,888	30
Infrastructure - landfill site	1,512,348	492,464	320,917	(171,547)
Infrastructure - marina	257,000	155,947	166,998	11,052
Infrastructure - coastal	400,000	400,000	530,018	130,018
Payments for Capital Acquisitions	**81,007,404**	**26,625,935**	**17,971,451**	**(8,654,484)**
Total Capital Acquisitions	**81,007,404**	**26,625,935**	**17,971,451**	**(8,654,484)**
Capital Acquisitions Funded By:				
	$	$	$	$
Capital grants and contributions	**(24,254,839)**	**(752,603)**	**(1,680,938)**	(928,335)
Proceeds from disposal of assets	**(1,817,046)**	**(905,809)**	**(798,237)**	107,572
Cash backed reserves				
Open Space Infrastructure	**(11,503,924)**	**(3,734,726)**	**(1,919,366)**	1,815,361
Plant & Equipment	**(8,279,613)**	**(3,035,971)**	**(1,597,431)**	1,438,540
Technology	**(138,644)**	**(138,644)**	**(138,644)**	0
Building Infrastructure	**(15,045,606)**	**(7,836,809)**	**(5,857,942)**	1,978,867
Commercial Landfill	**(1,599,038)**	**(567,154)**	**(381,196)**	185,958
Roads Infrastructure	**(14,035,323)**	**(5,899,180)**	**(3,692,982)**	2,206,198
Climate Change Mitigation	**(261,170)**	**(246,170)**	**0**	246,170
Port Coogee Special Maintenance SAR	**(133,333)**	**(133,333)**	**(133,333)**	0
Project Contingency	**(2,927,808)**	**(473,048)**	**(359,185)**	113,863
Port Coogee Marina	**(257,000)**	**(155,947)**	**(166,998)**	(11,052)
Port Coogee Waterways WEMP	**(266,667)**	**(266,667)**	**(266,667)**	0
Contribution - operations	**37,608**	**(2,469,874)**	**(978,532)**	1,491,342
Capital funding total	**(81,007,404)**	**(26,625,935)**	**(17,971,451)**	**8,654,484**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

FINANCING ACTIVITIES
NOTE 5
BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2025**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Recreation and culture										
To assist fund the Cockburn Central West development	8	2,500,000	0	0	1,250,000	2,500,000	1,250,000	0	58,671	350,000
C/Fwd Balance		2,500,000	0	0	1,250,000	2,500,000	1,250,000	0	58,671	350,000
Total		2,500,000	0	0	1,250,000	2,500,000	1,250,000	0	58,671	350,000
Current borrowings		2,500,000					1,250,000			
Non-current borrowings		0					0			
		2,500,000					1,250,000			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES
NOTE 6
CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
General Revenue									
Open Space Infrastructure	5,571,044	0	0	7,500,000	0	(11,523,924)	(1,940,605)	(88,766)	3,630,438
Plant & Equipment	9,831,552	0	0	4,000,000	17,266	(8,279,613)	(1,614,697)	4,782,863	8,234,121
Technology	5,102,501	0	0	500,000	0	(1,068,644)	(413,372)	3,625,870	4,689,128
Building Infrastructure	80,637,329	0	0	13,500,000	0	(15,202,004)	(5,876,797)	74,604,797	74,760,532
Commercial Landfill	32,506,773	0	0	4,100,000	0	(2,169,038)	(445,281)	34,617,209	32,061,492
Land Management	3,462,511	0	0	9,841,878	0	0	0	13,283,792	3,462,511
Roads Infrastructure	26,711,431	0	0	12,500,000	0	(14,035,323)	(3,692,982)	25,158,929	23,018,450
Naval Base Shacks	1,528,049	0	0	30,000	0	(75,000)	0	1,446,186	1,528,049
Risk	1,880,171	0	0	250,000	0	0	0	2,130,171	1,880,171
Climate Change Mitigation	2,577,608	0	0	500,000	0	(261,170)	0	2,570,268	2,577,608
Waste Management	11,793,639	0	0	2,000,000	0	(600,000)	(77,954)	13,225,438	11,715,685
Project Contingency	14,954,238	0	0	1,392,093	0	(4,492,326)	(731,289)	11,899,767	14,222,949
Port Coogee Marina	2,907,822	0	0	500,000	0	(257,000)	(166,998)	2,893,822	2,740,824
Total General Revenue Reserve	**199,464,669**	**0**	**0**	**56,613,971**	**17,266**	**(57,964,042)**	**(14,959,978)**	**190,150,346**	**184,521,957**
Restricted Revenue									
Port Coogee Waterways WEMP	726,879	0	13,136	0	0	(566,667)	(266,667)	333,333	473,348
Port Coogee Special Maintenance SAR	2,421,264	0	49,109	460,000	477,435	(383,255)	(306,234)	2,576,745	2,641,574
Port Coogee Waterways SAR	579,676	0	14,660	125,000	124,357	0	0	695,000	718,693
Naval Base Shack Removal	1,031,930	0	22,051	0	0	0	0	993,077	1,053,981
Cockburn Coast SAR	171,877	0	4,920	75,000	77,389	(41,784)	(20,048)	233,216	234,138
POS Cash in Lieu	6,087,941	0	130,294	0	0	0	0	5,649,812	6,218,236
Developer Contribution Plans - Various	15,612,103	0	384,475	0	10,288,637	0	(3,090)	12,865,594	26,282,125
Restricted Funding	6,082,458	0	0	0	0	0	(3,899,786)	7,792,175	2,182,672
Total Restricted Revenue Reserve	**32,714,128**	**0**	**618,646**	**660,000**	**10,967,818**	**(991,706)**	**(4,495,825)**	**31,138,952**	**39,804,766**
Total Cash Reserve	**232,178,797**	**0**	**618,646**	**57,273,971**	**10,985,084**	**(58,955,747)**	**(19,455,803)**	**221,289,299**	**224,326,724**

KEY INFORMATION

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

OPERATING ACTIVITIES
NOTE 7
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025	Liability Increase	Liability Reduction	Closing Balance 31 January 2026
		$	$	$	$
Contract liabilities					
Unspent grants, contributions and reimbursements - non-operating		2,583,223	2,561,831	(2,326,410)	2,818,644
Total unspent grants, contributions and reimbursements		2,583,223	2,561,831	(2,326,410)	2,818,644
Provisions					
Annual leave		4,919,482	41,287,459	(41,355,567)	4,851,374
Long service leave		5,265,027	0	0	5,265,027
Total Provisions		10,184,509	41,287,459	(41,355,567)	10,116,401
Total other current liabilities		**12,767,732**	**43,849,290**	**(43,681,977)**	**12,935,045**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

NOTE 8
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget adoption						300,000
Various	Expenditure Review Committee July 2025		Operating Expenses			(7,800)	292,200
GL 960	Adjustment CF opening balance	OCM 14 Oct 2025	Opening Surplus(Deficit)		74,604		366,804
OP 4888	Project plan has been deferred in line with 10 yr plan	OCM 14 Oct 2025	Operating Expenses		100,000		466,804
OP 4886	Project plan has been deferred in line with 10 yr plan	OCM 14 Oct 2025	Operating Expenses		50,000		516,804
OP 6011	Emergency works required to increase stormwater capacity	OCM 14 Oct 2025	Operating Expenses			(20,000)	496,804
OP 9768	5yr asset revaluation for land, building, waste & marina as per regulation	OCM 14 Oct 2025	Operating Expenses			(50,000)	446,804
GL 740	Engagement of transport/parking consultant	OCM 11 Nov 2025	Operating Expenses			(50,000)	396,804
GL 137	External recruitment cost	OCM 11 Nov 2025	Operating Expenses			(7,492)	389,312
OP 6285	Assist in replacment of damaged or missing signages	OCM 11 Nov 2025	Operating Expenses			(10,000)	379,312
OP 5997	Cover cleaning and maintenance for the new toilet	OCM 11 Nov 2025	Operating Expenses			(35,000)	344,312
Various GL	Adjustment to Rates bud and trf to OP 4116	OCM 09 Dec 2025	Operating Revenue		492,693		837,005
OP 8802	adjustment to FY26 salary, review of proposed golf course	OCM 09 Dec 2025	Operating Expenses			(820,146)	16,859
OP 4125	Proposed golf course	OCM 09 Dec 2025	Operating Expenses			(45,000)	(28,141)
OP 8820	trf to OP 4116	OCM 09 Dec 2025	Operating Revenue		8,000		(20,141)
OP 9606	trf to OP 4116	OCM 09 Dec 2025	Operating Expenses		10,846		(9,295)
OP 4116	Review of Wally Hagan	OCM 09 Dec 2025	Operating Expenses			(50,000)	(59,295)
OP 4126	Install parking control signs	OCM 09 Dec 2025	Operating Expenses			(15,000)	(74,295)
				0	**736,143**	**(1,110,438)**	

14.3 Infrastructure Services

14.3.1 (2026/MINUTE NO 0030) Henderson Waste Recovery Park Site Master Plan 2026-2055

Executive	Director Infrastructure Services
Author	Service Manager Parks and Environment and Service Lead Fleet Services
Attachments	1. Henderson Waste Recovery Park Master Plan 2026 to 2055 ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) RECEIVES the Henderson Waste Recovery Park Site Master Plan 2026-2055; and

(2) ADOPTS the Henderson Waste Recovery Park Site Master Plan 2026-2055.

CARRIED 10/0

Background

The City adopted the Waste Strategy 2020–2030 (five-year review) at the 13 May 2025 Ordinary Council Meeting (OCM), which included an Implementation Plan to deliver a series of actions over the next five years to ensure achievement of the strategies, objectives and targets.

This report responds to the actions listed in the Implementation Plan associated with the development of a master plan for the ongoing operation for Henderson Waste Recovery Park.

Submission

N/A

Report

The City of Cockburn owns and operates the Henderson Waste Recovery Park (HWRP) which has been an active waste management facility for the past 35 years.

A Site Master Plan has been developed to provide the City with guidance on the range of option that are available for the future development and management of the site.

The aim of the HWRP Site Master Plan is to formulate a development strategy for the waste management site over the next 30 years, with a short-term focus of up to five

years, a medium-term focus of five to ten years, and a long-term focus of 10 to 30 years.

In determining the preferred future outcome and usage options for portions of the HWRP, the City will have high-level planning strategy to inform future decision making and subsequent development.

The Master Plan details essential and discretionary activities within the site, environmental, community, financial considerations, environmental licence conditions, business modelling and a series of actions.

The report is attached for receipt and adoption.

Strategic Plans/Policy Implications

Our Economy
Attracting investment, supporting business and visitor growth and boosting local jobs through vibrant hubs.
• Facilitate economic growth and employment opportunities.
Choose an item.

Our Environment
Valuing natural assets, building climate resilience and using resources sustainably.
• Facilitate sustainable waste management and resource conservation.

Budget/Financial Implications

Financial implications associated with the actions listed on the site master plan will be presented to Council as part of the annual budget cycle or monthly adjustments process.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

There is a low operational risk should Council not adopt the Site Master Plan as landfilling operations and a community drop off are available in the short term.

There is a moderate financial risk if future decisions on additional cells and revenue generating operations are not progressed in accordance with the recommendations.

Advice to Proponent(s)/Submitters

N/A

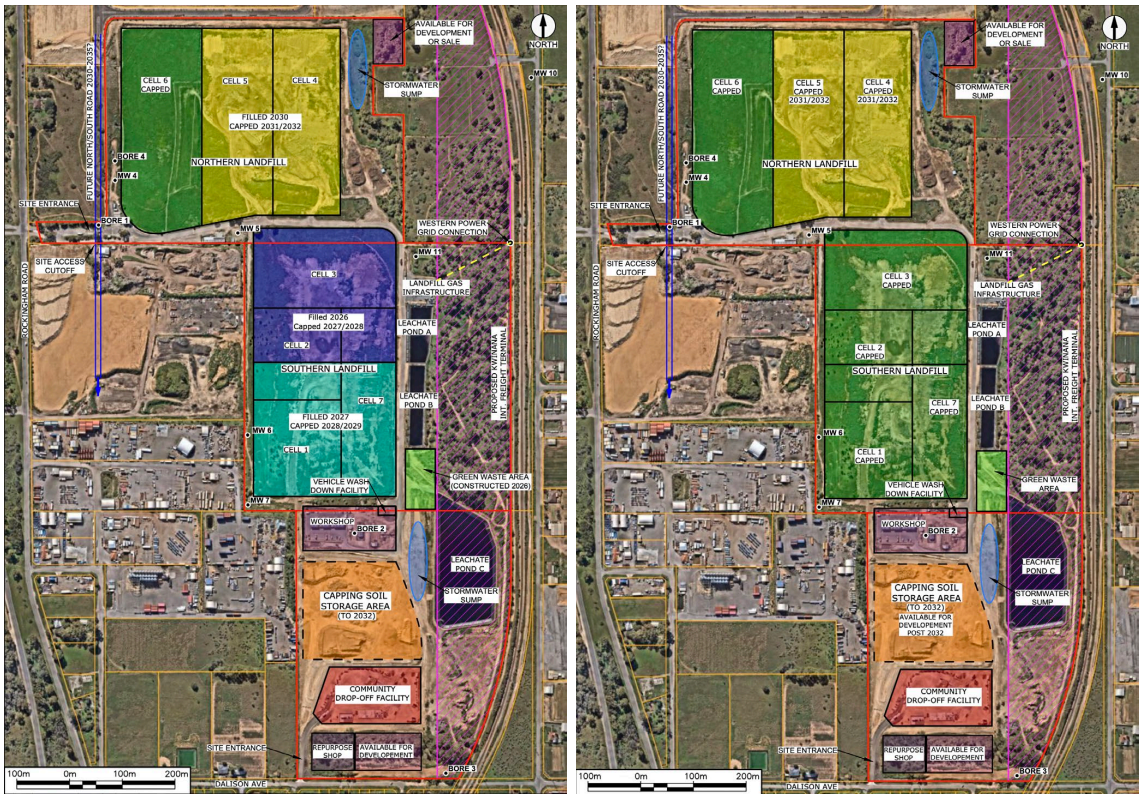
Implications of Section 3.18(3) Local Government Act 1995

Nil

HENDERSON WASTE RECOVERY PARK

920 ROCKINGHAM ROAD, WATTLEUP

SITE MASTER PLAN 2026 to 2055



Prepared for

CITY OF COCKBURN

IW Projects Pty Ltd
6 Anembo Close, DUNCRAIG, WA 6023
Mobile: 0402 909 291 email: iwatkins@iwprojects.com.au

Revision: Final
Date of Issue: 8 Feb 2026

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Glossary of Terms

Term	Definition
Australian Height Datum (AHD)	The Australian Height Datum Is the official national vertical reference surface for Australia. It represents mean sea level as zero elevation.
City of Cockburn (City)	The site owner and operator
Department of Water and Environmental Regulation (DWER)	Environmental Regulator
Development Contribution Plan (DCP)	The plan setting out the landowner contributions to the development of the industrial area around the HWRP
DevelopmentWA (DevWA)	State government's, central land and development agency
Food Organics and Garden Organics (FOGO)	Domestic food scraps and garden prunings
Garden Organics (GO)	Domestic garden prunings
Henderson Waste Recovery Park (HWRP)	The site
Henderson Defence Precinct	A precinct within the Henderson area focused on the defence industry, predominantly naval/submarine infrastructure development and support
Landfill Airspace	The volume in a landfill that can be filled with waste
Landfill Gas	Gas formed in the waste mass and a result of the decomposition of organic matter
Landfill Leachate	Contaminated liquid emerging out from below the waste mass as a result of stormwater percolation through the waste mass and decomposition of organic matter within the waste mass
Materials Recovery Facility (MRF)	Facility that sorts kerbside yellow bin recyclables into separable portions
Reduced Level (RL)	A height above or below the Australian Height Datum level.
State Waste Strategy	
Waste to Energy (WtE) Facility	Facilities combusting waste material to generate electricity
WA Waste Hierarchy	Hierarchy of preferred waste avoidance and recovery management options included in the State Waste Strategy
Waste Levy	A levy charged by the State on all waste landfilled in the Perth Metropolitan Area

Executive Summary

The City of Cockburn (City) owns and operates the Henderson Waste Recovery Park. The site has been an active waste management facility for the past 35 years and as part of the City's strategic planning, this Site Master Plan has been developed to provide the City with guidance on the range of option that are available for the future development of the site.

The aim of the Henderson Waste Recovery Park Site Master Plan is to formulate a development strategy for the waste management site over the next 30 years. With a short-term focus of up to 5 years, a medium-term focus of 5 to 10 years and a long-term focus of 10 to 30 years.

In determining the preferred future outcome/usage for portions of the Henderson Waste Recovery Park, the City needs to consider the high-level planning strategy for the site. This will drive future decision making and subsequent development.

This site master planning process describes the various options that could be considered for development within the site; however, the City's overall site strategic planning direction will ultimately determine the preference for particular options.

With the increase in uptake of garden organics and food organics and garden organics kerbside collection services and the impact of two large-scale waste to energy facilities, waste diversion from landfill will change significantly in the near future, with waste diversion from landfill increasing to from the current 36% to approximately 70% to 75%; hence, reflecting an equivalent decrease in the need for landfill.

The City of Cockburn population in 2020 was approximately 120,500 people. This population is anticipated to increase to approximately 170,000 people by 2041. This represents a 14% increase in population over an approximate 20-year period, and hence an equivalent need for the City's waste management services capacity to increase accordingly.

Currently the City Waste Services managers approximately 70,000 tonnes of waste per year through its various collection services, of which approximately 55,000 tonnes or 80% is received at the Henderson Waste Recovery Park. In addition, the site receives approximately 100,000 t/yr of commercial waste and 5,500 t/yr of non-residential drop-off waste. This tonnage is anticipated to decrease significantly to approximately 86,550 t/yr to landfill, of which only 8,250 t/yr is waste from City sources, and the additional 78,300 t/yr comes from commercial and non-residential drop-off.

As part of the Latitude 32 Industrial Zone, DevelopmentWA is in the process of developing industrial sites around the Henderson Waste Recovery Park. Based on available information, the industrial estate road and rail design levels around the majority of the site will be relatively similar to the existing site levels.

In determining the preferred future outcome/usage for portions of the site, the decision-making process should be based on "best value" principles, which take into consideration, environmental, community and financial aspects to determine the preferred outcome.

In some cases, the outcome is non-discretionary, due to an activity being deemed essential. This simplifies the decision-making process. However, for discretionary, non-essential activities, there are a range of decision-making factors that would impact the final outcome. Due to the existing and future waste management activities on site and the surrounding development of the Latitude 32 Industrial Zone, recreational uses for the site have not been considered.

Based on short, medium and long-term planning, site layout plans have been developed for each of these planning durations that identify the various areas on site, being those areas that are either permanently or temporarily utilised and hence, identifying remaining areas on site that can be developed for some future purpose, as determined through this site master planning process.

Essential site activities include ongoing landfilling, including progressive closure and post-closure management, community drop-off facility and green waste facility.

Discretionary activities potentially include additional landfill cells, increased/expanded community drop-off services, repurpose shop, additional works depot capacity, land leasing, land sales, land purchases, solar farm, small-scale wind farm, green energy battery storage, commercial liquid waste, commercial weighbridge and links to the future Henderson Defence Precinct.

The site master planning process provides insight into possible site utilisation options. It does not include a detailed investigation of the financial viability of these options. Should the City consider the development of some of these utilisation options, one of the first stages of development would be to undertake a detailed business assessment and financial modelling to determine the viability of the selected option(s).

The outcome of the business modelling will likely be the most significant contributor towards the decision-making process as whether to proceed with the development option or not; hence, it is critical that the business modelling be sufficiently detailed and relevant to clearly define the likely financial outcome(s) should the option progress to development.

All current site environmental activities are covered by the site environmental license issued by the Department of Water and Environmental Regulation. As the City changes the environmental activities on site, there will be a need to amend the environmental license.

Based on the range of activities discussed in this site master planning process, there are a range of future revenue streams that could be developed. In conjunction with this, the City should also consider the activity cost structure in order to develop a clear idea of the activity's financial performance.

With this Site Master Plan covering the period 2026 to 2055 (30 years), it is essential to occasionally review the plan to confirm its relevance in light of the ever-changing waste industry and commercial and industrial development within the City and neighbouring communities.

Based on the activities considered in this Site Master Plan, there are a number of future actions identified that are to be undertaken during the validity period of this Plan.

1. Introduction

The City of Cockburn (City) owns and operates the Henderson Waste Recovery Park. The site has been an active waste management facility for the past 35 years and as part of the City's strategic planning, this Site Master Plan has been developed to provide the City with guidance on the range of option that are available for the future development of the site.

2. Aim

The aim of the Henderson Waste Recovery Park (HWRP) Site Master Plan is to formulate a development strategy for the waste management site over the next 30 years. With a short-term focus of up to 5 years, a medium-term focus of 5 to 10 years and a long-term focus of 10 to 30 years.

The master plan is to take into account the dynamic nature of the City's future waste management requirements, as well as future population growth and potentially to serve the neighbouring Local Government and local commercial industry waste management needs.

3. Background

The Henderson Landfill started in 1990 with the development of the first lined landfill, Cell 1. Since then, there has been a total of seven lined landfill cells developed, incorporating a southern landfill consisting of Cells 1, 2, 3 & 7 and a northern landfill consisting of Cells 4, 5 & 6.

There is currently available landfill airspace on both the southern and northern landfills with an anticipated remaining duration of landfilling through to approximately 2030. There is the potential, should the City decide to go slightly higher, that landfill available airspace could extend a couple of years beyond 2030.

Current waste management activities on site include the following:

- Landfill and the associated landfill gas and leachate management activities;
- Green waste receival and transfer;
- Vehicle maintenance and wash down facilities;
- Community drop-off facility for both City and neighbouring local government residents:
  - Bulk waste;
  - Garden waste;
  - Inert waste;
  - Hazardous Household Waste (HHW);
  - Recyclable and reusable items;
- Reuse shop and,
- General site maintenance.

4. High Level Planning Strategy

In determining the preferred future outcome/usage for portions of the HWRP, the City needs to consider the high-level planning strategy for the site. This will drive future decision making and subsequent development.

Typically, the high-level site strategic utilisation considerations could include:

- Focus on waste management activities as the primary site usage, being City only activities or broader community and neighbouring local government activities;
- Focus of maximum financial value; being maximising land lease or sale options; or,
- A combination of the above two options.

The high-level strategic direction is critical in determining the future development of the site and hence, needs to be considered at an early stage of the site development.

This site master planning process describes the various options that could be considered for development within the site; however, the City's overall site strategic planning direction will ultimately determine the preference for particular options.

5. Dynamic Waste Industry

Currently landfill dominates the waste management industry in the Perth metropolitan area, with some recycling occurring. Typically, within the Perth metropolitan area there is approximately 36% waste diversion from landfill.

With the increase in uptake of garden organics (GO) and food organics and garden organics (FOGO) kerbside collection services and the impact of two large-scale waste to energy (WtE) facilities (one recently commenced operation and the other due to commence in the next 12 months), waste diversion from landfill will change significantly in the near future, with waste diversion from landfill increasing to approximately 70% to 75%; hence, reflecting an equivalent decrease in the need for landfill.

6. City Population and Commercial Growth

The City of Cockburn population in 2020 was approximately 120,500 people. This population is anticipated to increase to approximately 170,000 people by 2041 (*City Strategic Waste Management Plan*). This represents a 14% increase in population over an approximate 20-year period, and hence an equivalent need for the City's waste management services capacity to increase accordingly.

In addition to this forecast increase in population, there will also be an increase in commercial activity, especially with the Latitude 32 Industrial Zone surrounding the site and the proposed development of the new defence precinct in Henderson, which may provide an opportunity for the City to provide local waste solutions to the commercial sector.

7. Waste Quantity

Currently the City Waste Services managers approximately 70,000 tonnes of waste per year through its various collection services, of which approximately 55,000 tonnes or 80% is received at the HWRP. In addition, the HWRP receives approximately 100,000 t/yr of commercial waste and 5,500 t/yr of non-residential drop-off waste.

In 2026, the City will be sending the current kerbside general waste to one of the WtE facilities; hence, significantly reducing its reliance on landfill disposal.

Table 1 – HWRP Waste Material Quantities provides a breakdown of the type and quantity of waste material received annually at the HWRP.

As can be seen from **Table 1**, the HWRP currently receives approximately 160,000 t/yr of waste, of which 146,570 t/yr is landfilled. In the near future (one to two years), this tonnage is anticipated to decrease significantly to approximately 86,550 t/yr to landfill, of which only 8,250 t/yr is waste from City sources (verge hard waste, residential drop-off and internal generated waste) and the additional 78,300 t/yr comes from commercial (75,000 t/yr) and non-residential drop-off (3,300 t/yr).

The waste quantities assume that a large portion of the commercial waste tonnage (75,000 t/yr) will continue to be received at the landfill. The unknown factor is how much of this commercial waste will either go to the WtE facilities or be “poached” by reduced disposal fees at other waste disposal facilities as a result of increased competition due to there being less landfill tonnage available. In the first three months of the 2025/26 Financial Year, the City has already seeing a decrease in the quantity of commercial waste received at the HWRP.

The 75,000 t/yr of future anticipated commercial waste is consistent with the City’s historical projections for the impact of the commencement of the WtE facilities on this waste stream, and the value used for calculating the duration for the consumption of available landfill airspace on site.

Table 1 – HWRP Waste Material Quantities

Waste Type	*Current Quantity	Current Treatment				Future Treatment (2026/27)				Future Treatment (2041 - 14% increase)	
		Landfill		Recycling		Landfill		Recycling/WtE		Landfill	Rec/WtE
	Tonnage	%	Tonnage	%	Tonnage	%	Tonnage	%	Tonnage	Tonnage	Tonnage
Kerbside Red Bin	29,000	100	29,000	0	0	0	0	100	29,000	0	33,060
Kerbside Green Bin	8,200	0	0	100	8,200	0	0	100	8,200	0	9,348
Vergeside Hard Waste	3,500	94	3,290	6	210	50	1,750	50	1,750	1,995	1,995
Vergeside Green Waste	1,800	0	0	100	1,800	0	0	100	1,800	0	2,052
Residential Drop-off	10,000	80	8,000	20	2,000	60	6,000	40	4,000	6,840	4,560
Public Place/Illegal Dumping	1,500	92	1,380	8	120	0	0	100	1,500	0	1,710
Internal Generated Waste	500	100	500	0	0	100	500	0	-	570	0
Sub-Total	**54,500**		**42,170**		**12,330**		**8,250**		**46,250**	**9,405**	**52,725**
Non-Residential Drop-off	5,500	80	4,400	20	1,100	60	3,300	40	2,200		
Commercial Waste	100,000	100	100,000	0	0	75	75,000	0	-		
Sub-Total	**105,500**		**104,400**		**1,100**		**78,300**		**2,200**		
Total	**160,000**		**146,570**		**13,430**		**86,550**		**48,450**		

* Tonnage based on 2024/25 quantities, rounded up.

8. City Waste Strategy 2020-2030 – 5-Year Review

8.1. Relevance to Site Master Plan

The City's *Waste Strategy 2020–2030* was reviewed and updated in May 2025. Aspects of the updated Waste Strategy that could influence future site development includes the following:

- Figure 5 – Resource Recover Recycle references "Commercial *Materials Recovery Facility (MRF)*" and "*reprocessing into new products*".
- Cancelled the development of an administration building and education centre as "*not providing best value for the community*".
- Requirement for a new Site Master Plan Project to "*include a transitional operational plan for the remaining life of the landfill*".
- The Master Plan was to "*also include the development of areas that can be leased to 3rd parties for complementary activities that enable diversion of waste streams away from landfill into reprocessing and reuse, including inert waste, scrap metal, green waste, timber, paper and e-waste*".

8.2. Implementation Plan

The City's *Waste Strategy 2020–2030* contained the following relevant implementation actions:

- "*Plan and open the Cockburn Resource Recovery Precinct at HWRP*" (note change of name – relevance to activities and broader community service).
  - Community drop-off/transfer station – This has been achieved with the recent development of the new temporary facility.
  - Reuse shop – Currently site activity.
  - Develop leased land.
- Develop Site Master Plan – This project.
  - Transitional operational plan.
  - Leased areas for community drop-off (of a wider range of waste items) and other synergies.
- Capping of southern and northern landfill – Essential activity associated with landfill closure – ongoing activity.
- On site renewable energy generation.
- Lining Leachate Pond A and B – This has historically been included in the Landfill Closure and Post-Closure Financial Model to ensure that there are adequate reserves available to cover the cost of this activity. This is seen as an infrastructure maintenance activity as opposed to a site development activity.

9. Climate Change Strategy 2020-2030

The City's Climate Change Strategy 2020-2030 states that "*100% non-hazardous waste diverted from Landfill by 2030*".

Activities to decrease climate change impacts include:

- Landfill capping and landfill gas extraction; and,
- Renewable energy generation "*where feasible*".

10. Site Development Levels

As part of the Latitude 32 Industrial Zone, DevelopmentWA is in the process of developing industrial sites around the HWRP, with the Orion Industrial Estate to the north and the old Wattleup townsite to the south. These developments are progressing from north to south, with the Orion development having recently been completed.

Based on available information, the industrial estate road and rail design levels around the majority of the HWRP will be in the order of Reduced Level (RL) 11 m Australian Height Datum (AHD) to RL13 m AHD, with the levels along Dalison Avenue being unchanged. The Dalison Avenue levels are typically in the range of RL15 m AHD on the western boundary, RL17.0 m AHD in the middle of the southern boundary and RL13.5 m AHD on the eastern boundary; hence, relatively similar to the overall industrial estate design levels.

There is no clarity on the proposed levels of the private lots surrounding the HWRP; however, it would be assumed that in most circumstances, the private landowners would establish internal site levels that fall slightly towards the road frontage, as opposed to falling to the rear of their sites. This will assist in surface water drainage and gravity fed sewer connections. Consequently, for planning purposes, the City should consider the DevelopmentWA road and rail design levels as being typically the lowest tie-in levels around the perimeter of the site, with the understanding that these may change locally based on individual adjacent landowner preference.

The landfill base liner perimeter bunds range between RL6.4 m AHD (Cell 1 & 2 west) and RL10.0 m (Cell 10); hence, depending on the location of the landfill perimeter bunds relative to the adjacent landholdings, there will likely be some infill across the site property boundaries where the adjacent land is higher than the landfill base perimeter bunds, but only after the respective landfill cells have been finally capped (such as has occurred with Cell 6). This is a positive situation for the City, as this will increase the flat area around the site boundary and hence improved the site perimeter access. An added benefit is that the lower portion of the capped landfill will be covered over by the fill material and as such, there will be slightly less capped surface for the City to maintain into the future. Ultimately, the higher the adjacent tie-in level the better this will be for the City (greater perimeter access and less capped surface to maintain).

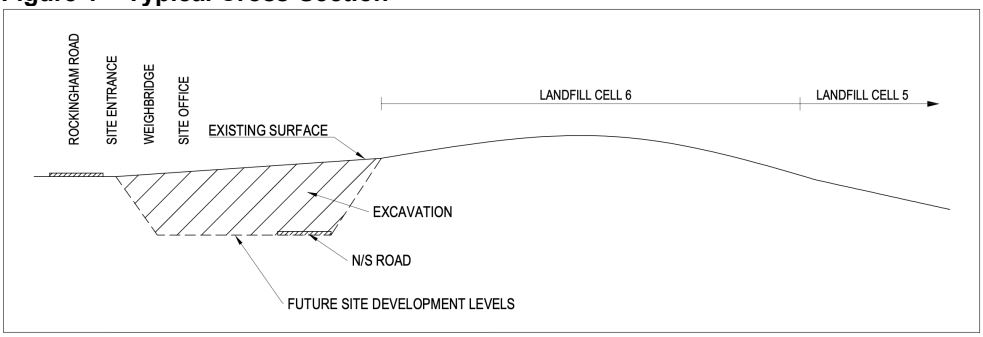
The current community drop-off area levels range from approximately RL14.0 m AHD down to RL12.0 m AHD, which is compatible with the existing Dallison Avenue levels. The area of the site between the community drop-off facility and the workshop ranges from approximately RL9.8 m AHD down to RL7.8 m AHD along the western site boundary, which is likely to be too low for the direct tie-in to the adjacent properties. The northeastern corner of this area is to RL6.0, which is significantly lower than the likely adjacent property levels, including the railway line to the east. The workshop is the lowest, at typically RL6.5 m AHD to RL5.5 m AHD.

The current DevelopmentWA plan is that there will be a north/south access road running along the western boundary of the site in the vicinity of Cell 6 and passing through the existing site entrance off Rockingham Road. This new industrial estate access road will be down at levels of RL 11 m AHD at the northern edge of the site (a starter road has already been constructed), which is approximately 3 m above the Cell 6 landfill perimeter bund. The road passes through the current site entrance road at approximately 7 m lower than the existing ground level (RL 12.4 m versus RL 19.0 m). With Cell 6 being in this area and the leachate access point being at RL 20 m, it is not possible to undertake significant excavation in this area. Consequently, for future planning, it should be

presumed that the current site entrance off Rockingham Road will, at some time in the near future (within 5 to 10 years), be cut off and that all site access will be gained off Dalison Avenue or potentially via new industrial estate roads that are yet to be determined by DevelopmentWA.

In summary, other than losing the existing exit off Rockingham Road, the DevelopmentWA proposed road and rail infrastructure levels should not have a significant impact on the site development options or timing thereof.

Figure 1 – Typical Cross-Section



11. Best Value Determination

In determining the preferred future outcome/usage for portions of the HWRP, the decision-making process should be based on “best value” principles, which take into consideration, environmental, community and financial aspects to determine the preferred outcome.

In some cases, the outcome is non-discretionary, due to an activity being deemed essential. This simplifies the decision-making process. However, for discretionary, non-essential activities, there are a range of decision-making factors that would impact the final outcome.

Due to the existing and future waste management activities on site and the surrounding development of the Latitude 32 Industrial Zone, recreational uses for the site have not been considered.

11.1. Environmental Considerations

Environmental considerations include the following:

- Continuity of existing activities in the most environmentally sustainable manner – Relates primarily to the ongoing landfill activity on site, and the associated environmental management, landfill closure and post closure activities. This is seen as an essential activity, with the landfill post-closure management activities continuing on site beyond the validity period of this Site Master Plan, including the permanent and temporary occupation of portions of the site.
- Development of activities that, from an environmental consideration are best located at the HWRP – eg. vehicle washed down facility, as the wastewater can be managed within the existing leachate management system.
- Regulatory requirements.

- Attainment of the City's *Waste Strategy 2020-2030* (5-year review).
- Improved WA Waste Hierarchy achievements.
- Development that has no unique benefit of being located at the HWRP would typically be selected on other decision-making factors, with environmental considerations simply having a minor influence over the decision-making process.

11.2. Community Considerations

Community considerations include the following:

- Essential services.
- Convenience.
- Safety.
- Simplicity/user-friendly.
- Community expectation.
- Synergies with other site-based activities.
- Lowest/lower cost options – linked to financial considerations.

11.3. Financial Considerations

Financial considerations include the following:

- Essential activities – existing or future.
- Impact on future residential Rates.
- Value for money.
- Lowest cost option.
- Most beneficial financial outcome – eg. additional landfill airspace would result in a net profit per cubic meter of landfill airspace achieve; however, once the landfill was closed and capped, the net benefit would cease (unless there was an alternative revenue source from utilising the surface of the landfill (eg. solar farm). If the same area of land was used for commercial leasing, the financial benefits would initially be lower in comparison to landfill, but be ongoing, and the land would always retain its value.

The City has a preference for leasing as opposed to selling property. This is based on a long-term strategy of gradual revenue generation as opposed to the short-term revenue spike associated with the sale of property. This strategic financial preference needs to be considered when determining the outcome of land parcels around the site.

This Site Master Plan is not a financial document. This document sets out the site development options for the future. Following the determination of the preferred way forward by Council, which would also consider the financial impact, the necessary finances to "rollout" the development would then be allocated accordingly.

12. Site Layout Plans

Based on short, medium and long-term planning, site layout plans have been developed for each of these planning durations that identify the various areas on site, being those areas that are either permanently or temporarily utilised and hence, identifying remaining areas on site that can be developed for some future purpose, as determined through this site master planning process.

Appendix No. 1 – Short-Term Site Layout Plan, **Appendix No. 2 – Medium-Term Site Layout Plan** and **Appendix No. 3 – Long-Term Site Layout Plan** provide the site layout plans for the various planning durations.

13. Essential Activities

13.1. Landfilling and Landfill Closure

Landfill has been ongoing on site for the past 35 years and is anticipated to continue for at least the next five years. Associated with this is the requirement for ongoing management of landfill gas and leachate, groundwater monitoring and landfill capping.

Landfilling needs to continue on site to finish off the southern and northern landfills in accordance with the landfill top of waste design to achieve a final shape such that the waste mass can be closed and capped in a long-term sustainable manner. Typically, portions of the landfill can be closed and capped within 12 to 18 months of the final waste profile being achieved. The sooner the landfill can be capped, the sooner the leachate generation can be controlled and substantially reduced.

With there being large areas of landfill yet to be capped and all of this work likely to occur within a 3 to 5 year period once the next portion of landfill reaches the final waste profile (current plan – northern portion of the southern landfill), there will be a need for a significant area of the site to be allocated for capping soil stockpile. With the limited area available on site, there is little option but to use the existing flat area to the south of the southern landfill and workshop for this purpose, which will subsequently restrict any other development in this area through to approximately 2032 or possibly beyond.

Table 2 – Landfill Filling and Capping Timing provides the estimated timing of the filling and capping of the remaining landfill airspace on site.

Table 2 – Landfill Filling and Capping Timing

Landfill	Cell	Filling Completed	Capping
Southern	Cell 1	2027	2028-2029
Southern	Cell 2 North	2026	2027-2028
Southern	Cell 2 South	2027	2028-2029
Southern	Cell 3	2026	2027-2028
Northern	Cell 4	2030	2031-2032
Northern	Cell 5	2030	2031-2032
Northern	Cell 6	Closed	Capped
Southern	Cell 7 North	2026	2027-2028
Southern	Cell 7 South	2027	2028-2029

13.2. Landfill Post-Closure Environmental Compliance

Landfill gas and leachate management will continue for the period of currency of this Site Master Plan (30 years). The actual duration of management is a function of multiple factors; however, the primary ones being the waste type, age of the waste and quality of capping. Theoretically, the post-closure period for large, lined putrescible landfills is deemed to be 30 years; however, the actual period of post-closure will be dependent on the degree of landfill gas emissions and quality and quantity of leachate generation.

13.2.1. Landfill Gas

It would be anticipated that generation of landfill gas will taper off relatively rapidly, with an equivalent tapering off of gas management effort. The landfill closure and post-closure financial model assumes that there will be a degree of landfill gas monitoring through to the end of the 30-year post-closure period, albeit a low level of management effort. After 30 years, the landfill gas will simply be passively vented from the landfill without the need for an active gas extraction system. Beyond this stage, all landfill gas monitoring and management with cease.

Once the landfill gas generation rates decrease below levels for commercial viability, the landfill gas contractor will cease all site operations and remove all gas power generation infrastructure and leave the City with an operating gas extraction system and gas flare.

At this stage, the removal of the gas power generation infrastructural will free up a small portion of the site to the north of Leachate Pond A. This being a relatively small area of land and in a corner up against the Leachate Pond A, there is not a lot of usefulness that can be gained by this vacated portion of the site. Depending on the post-closure use of the capped landfill site, this area could be used for some related infrastructure (eg. solar farm, battery storage, network distribution).

Ideally, when the landfill gas contractor departs the site, the site's power installation connecting to the state power grid should be retained by the City if it is deemed suitable for reuse via other applications (e.g. solar farm, battery storage, network distribution).

The landfill gas contract does not differentiate between the site power grid connection and other landfill gas related infrastructure that is to be removed by the contractor; hence, it can be assumed that this infrastructure will/should also be removed by the contractor. The City should assess the infrastructure arrangement and determine if it can be repurposed at some time in the future. If feasible, then the City should enter into discussions with the landfill gas contractor to leave the site's power installation connecting in place and not remove it.

13.2.2. Leachate

Leachate management is also anticipated to last for the full 30-year post-closure period. In this case, the quantity of the leachate being generated would be anticipated to decrease significantly over the first few years following the final capping of the landfill (estimated 5 years). However, the

site has a significant volume of legacy leachate that needs to be managed and evaporated. The recent construction of Leachate Pond C was to manage the volume of legacy leachate. It is anticipated that within approximately 15 years (2040), that Leachate Pond C will no longer be required and that all leachate could be managed in Leachate Pond A and Leachate Pond B.

Once Pond C is no longer required for on-site leachate management, it could be removed (it is located within the area allocated for the intermodal railway terminal) or retained and repurposed for the evaporation of liquid waste and leachate from other landfill sites. (a commercial opportunity). At the end of the 30-year post-closure period, there may be an opportunity to remove or repurpose one or both of the original leachate ponds (Ponds A & B).

Once the landfill has been finally deemed as being benign by the DWER (based on site monitoring data) all remaining leachate management infrastructure can be removed from site or repurposed. As to when this will occur will be a function of the landfill performance during the post-closure period. Due to their not being any large lined putrescible landfill facilities in Australia that have been closed for 30 years, there is no reference point against which to estimate the likely, actual landfill post-closure period; hence, the assumption is that this period will last at least 30 years, which is the theoretical post-closure period used within the landfill industry. Only time will tell as to when leachate management will cease on site. It has been assumed that this will be beyond the validity period of this Site Master Plan.

13.3. Community Drop-off Facility (Temporary)

Although a community drop-off facility at the HWRP is effectively a discretionary activity, it has been determined by Council as being an essential activity on site; hence, this ongoing activity has been considered non-discretionary.

Currently there is an “temporary” community drop-off facility on site. Although deemed temporary, the facility is new, having recently been relocated from its previous temporary location on Cell 4 and Cell 5. The development of this new temporary facility has involved substantial construction and will effectively provide an adequate community service for an extended period of at least up to 10 years and possibly beyond.

With the City population anticipated to increase by approximately 14% in the next 20 years, over the anticipated lifespan of the temporary drop-off facility, there would be an approximate population increase of 7% or an average of 0.7%/year. With some occasional adjustments to the facility layout and internal infrastructure and equipment, the facility should be able to adequately cater for all of the City’s community drop-off needs for at least the next 10 years and possibly well beyond.

Consideration of synergies between various related waste management activities could assist in streamlining operations, reducing space requirements and reducing operation costs. As an example, adding a shredder to the transfer station could decrease the stockpile areas required, increase the payload of material being removed from site and/or decrease the effort when landfilling residual waste.

In addition, approximately a third of the current facility throughput is dropped off by non-residential customers. Effectively, the City is providing a waste management service to its neighbouring local government residents. In the event that the facility is unable to adequately handle the increase in the population growth, there is

always the option to reduce or cease the acceptance of non-City resident waste material.

With the current road levels off Dalison Avenue to remain (as advised by DevelopmentWA), this facility is constructed at the appropriate level and hence, this location could be the permanent facility location, with progressive modifications to the facility layout to suit future community needs. Effectively, from a physical location consideration, there is no need to relocate the facility to another location on site. However, should the City opt to significant increase the type of facility operation (expanded utilisation), it may be that this facility would be best relocated to another location on site.

As part of the overall Site Master Plan process, the City will need to determine the scale of the community drop-off service that will be offered on site. This will have a significant impact on site space allocation and associated developments such as the size of a new reuse/repurpose shop and options for a waste precinct/leased properties developed on synergies associated with the core activity of a large-scale community drop-off facility.

13.3.1. Recommendation

In conjunction with other development options for the site (related synergy), determine the range of services to be offered at the community drop-off facility and the range of customers (residence, non-residence, small commercial loads). This will then determine the size of the facility and hence, space can be allocated on site for the future expansion/development of a permanent facility.

13.3.2. Development Timeframe

The current “temporary” drop off facility is suitable for at least the next 10 years; hence, providing ample time for the City to determine the long-term future for this activity and whether there is a need to expand or relocate the facility at some time in the future.

13.4. Green Waste Facility

The existing green waste facility on site receives waste from the City’s GO kerbside and bulk green waste vergeside collection services, transferred green waste from the on-site community drop-off facility and from the City’s Parks and Environment Teams. All green waste is temporarily stockpiles on site and then transferred to a downstream composting facility.

No commercial customers currently deliver green waste to the facility; however, in future, if there was a demand for this type of service, and the facility had the capacity, this could be considered.

Ultimately, the City could significantly decrease the quantity of green waste material being handled on site, by contracting out the disposal of both collection services to an off-site location; however, there will always be a need to maintain a small green waste facility on site to receive material from the community drop-off facility and the City Parks and Environment Team.

In addition, following severe storm events, there is often a surge of green waste that requires appropriate management; hence, the benefit of maintaining a green waste facility on site. With the need for an ongoing green waste facility on site, it makes sense that this facility would also cater for all of the City's green waste disposal requirements (as currently occurs), as opposed to simply operating as a minimum service requirement. The larger green waste facility is likely to be cost-beneficial to the City and provide more contractual flexibility when looking at downstream disposal locations for the accumulated green waste.

The City is in the process of upgrading the existing green waste facility, which once completed, would provide an adequate facility for the ongoing management of green waste on site for at least the next 10 years.

A number of possible locations have been considered, including the redeveloping the existing green waste area, a new facility to the west of Leachate Pond C or a new facility between Leachate Pond B and Leachate Pond C. The area between the two leachate ponds has been selected as the preferred location, as this is more centrally located based on future site development, nearer to the future Dallison Avenue commercial access point and could possibly free up the existing area for future amalgamation with the neighbouring property, with this portion of the site being used for a higher end-use purpose (increased land value).

13.4.1. Recommendation

The decision has already been made to develop a new green waste facility that can adequately cater for all of the City's green waste needs. This development should progress immediately after receiving the necessary environmental approval.

13.4.2. Development Timeframe

Construction to commence immediately upon the receival of the appropriate environmental approval.

13.5. Minimum Community Service Requirements

It is essential through this Site Master Plan process to determine what the City deems as being the minimum community service requirements. Once these have been determined, these would form part of the essential activities, as has the requirement for a community drop-off facility.

14. Discretionary Activities

14.1. Additional Landfill Cells

With the current seven landfill cells nearing final completion (in approximately five to seven years), there is the option to develop additional landfill airspace on site by expanding the landfill footprint horizontally.

There are a number of options whereby the northern and southern landfills can be expanded to provide additional landfill airspace. The degree of expansion

depending primarily on space availability, including the ownership of some of the land.

Options available include:
A. East of Cell 4
B. Between the southern and northern landfills – two options
C. South of the southern landfill

Appendix No. 4 – Landfill Expansion Layout Plan provides a plan of possible additional landfill cell development options.

Opportunities and constraints of additional landfill development include:

14.1.1. General – Opportunities

- The City maintains control over its future landfill disposal.
- The City potentially continues to earn a profit from landfill activities (typically via the receivable commercial waste).
- City has a shorter travel distance for its waste collection vehicles to dispose of waste to landfill, as opposed to travelling to the City of Rockingham landfill facility in Baldivis or the WtE facility.
- City maintains a degree of local employment.
- Economy of scale - The continuation of a significant component of the site waste management activities will continue to dilute the site fixed operating costs, which would increase per unit cost ($/t) if landfilling ceased.
- No requirement to develop additional leachate management infrastructure, as the new Leachate Pond C has adequate spare capacity (once the volume of legacy leachate has been reduced).
- Only minimal landfill gas additional infrastructure would be required (expansion of the gas extraction network), as the new gas would potentially replace the decaying gas supply from the older landfill area, hence, the power generation infrastructure may not need to be expanded (extended life of existing infrastructure).
- Due to the anticipated dynamic changes within the waste industry (FOGO and WtE), there is the potential for a significant decrease in the quantity of waste to landfill in the near future, which will then have a negative impact on the cost per tonne of landfill operations; hence, there is the opportunity for the City to investigate alternative methods of landfilling to maintain facility financial viability. As an example, shredding waste before it is landfilled would simplify the landfill operations and could remove the need for a large waste compactor.

14.1.2. General – Constraints

- Significant decrease in the quantity of waste to landfill in the near future because of dynamic changes within the waste industry (FOGO and WtE) will then have a negative impact on the cost per tonne of landfill operations and hence reduce any future landfill profits by increasing the unit operating costs. Also, competition in the landfill industry for tonnage may reduce the gate fee that the City can charge its commercial customers and hence, further reduce the facility revenue and subsequently the facility operating margin.

- Without a landfill on site, there may not be a need for the site to have a weighbridge; hence, when the existing site access off Rockingham Road is no longer available, due to the surrounding industrial development, the City would not need to incur the expense of constructing and operating a new weighbridge. If landfilling was to continue, then this expense would be incurred.
- With the development of the Latitude 32 Industrial Zone around the landfill site, developing additional landfill airspace is not likely to be actively supported by DevelopmentWA or the Department of Water and Environmental Regulations. However; should the City decide to develop additional landfill airspace it is highly likely that the appropriate environmental approval will be obtained.

14.1.3. Option A (Eastern Landfill) – Opportunities

- A cost-effective development due to:
  - Relatively small landfill base construction for a significant increase in landfill airspace (conceptual estimated 700,000 m^3).
  - Reduced landfill capping cost due to leaning over Cell 4, which already has reserves allocated for this capping works.
- This new landfill cell would consume a “backend” portion of the site that, without the purchase of significant additional land to the east would be of limited use in future site development options.
- Easy technical solution as there is no interference with the existing leachate sumps on site.

14.1.4. Option A (Eastern Landfill) – Constraints

- Need to purchase at least a small portion of the neighbouring property, ideally purchase of all of the property.
- If this landfill expansion option did not progress, then the City could sell this portion of the site to the adjacent property owner, who could then develop the area as a consolidated lot (or vice versa). Without amalgamation, this backend portion of site is of limited value to the City, other than using a portion of it for the green waste facility.
- Existing industrial development immediately to the north may require that the new landfill area be set back to allow for a minimum 35 m buffer zone and there may be objections to the proposed development from these neighbouring properties.

14.1.5. Option B (Central Landfill) – Opportunities

- Extremely cost-effective development due to:
  - Small landfill base construction for a significant increase in landfill airspace (conceptual estimated 250,000 m^3).
  - Reduced landfill capping due to leaning over Cell 3, 4 and 5.
- Once the site access off Rockingham Road has been lost, the new landfill area will fill in an otherwise “dead area on site”.
- Potentially fewer neighbouring objections to the proposal as the landfill activity is more on an internal activity that being on an external boundary to the site.

- Should Option A progress, then there will be the option to expand Option B further to the northeast, which would further increase the cost-effectiveness of the new landfill area development.

14.1.6. Option B (Central Landfill) – Constraints

- Cell 4 sump will need to be extended vertically through the new landfill waste mass to ensure continued access to the Cell 4 leachate sump. This is a technical design challenge but can be overcome.

14.1.7. Option C (Southern Landfill) – Opportunities

- Reasonably large area that can be developed, albeit relatively inefficient landfill airspace in comparison to the other options (less leaning onto existing landfill slopes, conceptual airspace estimated 600,000 m^3).
- Easy technical solution as there is no interference with the existing leachate sumps on site.

14.1.8. Option C (Southern Landfill) – Constraints

- Need to relocate the existing workshop and vehicle wash down facility. This cost would need to be considered in the overall cost-effectiveness assessment of this option.
- Minimal additional excavation due to the possible presence of asbestos waste below existing ground levels.
- Valuable land will be consumed for the development of additional landfill area. The net benefit of this needs to be considered against the potential benefits of using the land for other purposes.
- Potential objections from the landowners to the west.

14.1.9. Recommendation

Due to the anticipated significant reduction in waste to landfill in the next couple of years, it is possible that there will be insufficient landfill tonnage to operate a cost-efficient landfill facility in comparison to the alternative of landfill disposal at the City of Rockingham landfill in Baldivis.

With the site currently having at least five years available landfill capacity, this gives the City time to assess the decrease in annual landfill tonnage and the associated cost impact on the landfill operations and thereafter make the determination as to the economic value of developing additional landfill capacity on site.

The Latitude 32 Industrial Zone and the proposed development of the new defence precinct in Henderson may generate sufficient additional commercial waste that this offsets the negative impact of FOGO and WtE on future landfill tonnage.

If the City opts to develop additional landfill capacity on site, then the preference for development would be:

- Attempt to purchase the small portion of the neighbouring property to the east or preferable the whole property. If achieved, then progress with the development of Option A.
- If the neighbouring land was not available, then progress with Option B.
- If Option A was successfully developed, then thereafter, progress with the development of Option B and B1.
- Option C would be the last portion of the site that would be developed into a future landfill; however, the City would have a minimum of ten years before this area would need to be available for landfilling (assuming current airspace is consumed in five years and only Option B is developed with an additional five years of landfill life). This provides adequate time to assess the net benefit(s) of developing the additional landfill airspace.

With there only being up to 10,000 t/yr of City controlled landfill waste over the next 20 years (refer to Table 1), the development of additional landfill airspace on site would primarily be for commercial gain, not community need, as the City of Rockingham landfill will be available as the long-term alternative disposal option.

Based on the City's current operating costs, to continue to operate a profitable landfill facility, the City would be totally reliant of the continued receival of commercial and non-residential waste from neighbouring local governments.

It is recommended that the City consider Option B, as this is the least-risk option, with a small landfill footprint and significant airspace gain and minimal additional landfill capping area. Also, in future, the land consumed by this option would be isolated and hence relatively useless once the access off Rockingham Road was cutoff.

14.1.10. Development Timeframe

All current available landfill airspace will be consumed within approximately five to seven years (2030 to 2032).

If each of option was to be developed, this would typically provide an additional five years of landfill airspace per option; hence, a further 15 years of landfilling:

- Completion of current landfilling – 2030 to 2032.
- Completion of Option A – 2035 to 2037
- Completion of Option B – 2040 to 2042
- Completion of Option C – 2045 to 2047

With the recommendation for the City to only progress with Option B, then this option would enable landfilling to continue for approximately an additional five years beyond the current available landfill airspace.

With the development of Option B, and the need for additional landfill airspace in five to seven years, the City could commence with the design and environmental approval of the new landfill cell, which is a relatively low-cost activity that is likely to take up to 12-months to achieve. Once the environmental approval is received, the City then has confidence that the

landfill development is possible and only subject to the City's discretion as to whether to progress with the development. The City could then monitor the available waste volumes over the next few years, and only progress with the construction works if the additional landfill airspace is deemed financially viable.

14.2. FOGO Receival and Transfer

14.2.1. Discussion

At present, the City is yet to determine if it is going to implement a FOGO kerbside collection system. In the event that the City does opt to implement a FOGO system, then the receival of FOGO on site is possible. However, the environmental emissions associated with the handling of this waste material would need to be managed appropriately, predominantly odour emissions. This will result in the need for the development of a large, enclosed shed within which the FOGO material can be tip, potentially decontaminated and loaded into transfer trailers for off-site removal. This large shed would need to be a minimum of 20 m x 30 m x 10 m high, have rapid opening and closing roller doors and have significant air control in order to appropriately manage odour emissions, and there is the potential that odour filtration would be required. All of these add significantly to the overall cost of handling this material on site.

The alternative to the on-site transfer solution is to contract out the collection and disposal of the FOGO material. This eliminates the need to develop and operate a large piece of infrastructure; however, it may limit the City's ability to obtain competitive pricing for the contracted works, as the contractor would need to have access to a similar transfer station within a reasonable travel distance of the source of the waste generation. Commercial operators are actively seeking to develop FOGO transfer stations within the Perth metropolitan area; hence, this is a rapidly evolving situation, and it is likely that contracting competition will soon evolve.

There is the opportunity that the City could develop a FOGO waste transfer facility in conjunction with other neighbouring local governments to share the development and operating cost of the facility or for the City to provide this service at a fee. This combined utilisation of the facility will increase the facility throughput and efficiency and hence, reduce the cost per tonne of transfer for all facility users.

Ultimately it is likely that commercial operators will provide a more cost-effective solution for the collection and disposal of the FOGO material than the City developing its own FOGO facility on site. A caveat to this statement is that should the City opt to develop a large-scale waste transfer station for a wide variety of waste materials, it may be possible that also utilising this facility for FOGO transfer could be a cost-effective solution; however, the FOGO material will add significantly to the facility development costs due to the need for additional odour control.

The implementation of a FOGO collection system, irrespective of where the transfer operation occurs, will take volume from the on-site green waste facility.

14.2.2. Recommendation

Should the City opt to implement a FOGO service, it is recommended that the City contract out the collection and disposal of all FOGO material and not develop an on-site FOGO transfer station.

14.2.3. Development Timeframe

Not applicable, as the FOGO material will not be delivered to the HWRP.

14.3. Material Recovery Facility

14.3.1. Discussion

The City's *Waste Strategy 2020-2030* – 5-Year Review promotes the consideration of developing a material recovery facility (MRF) at the HWRP.

The development of this type of facility is a significant financial commitment for the sorting of recyclable materials. Historically, this activity has only been financially viable with large scale, automated machinery. Small scale operations tend not to be overly successful.

This portion of the waste industry is well serviced by commercial operators including within close proximity to the City boundaries; hence, setting up a similar operation would simply add to competition and lower gate fees, which would make the operation of a MRF less financially viable. Again, a caveat to this statement is that should the City opt to develop a large-scale MRF, to be financially viable, the facility would need the input (financial or contracted waste) from other local governments.

With this waste stream being well managed at present, and being a competitive environment, there is no incentive for the City to get involved in this part of the waste industry.

14.3.2. Recommendation

With there being readily available solutions for this waste stream, it is not recommended that the City considered developing a MRF on site.

14.3.3. Development Timeframe

Not applicable, as the recyclable material will not be delivered to the HWRP.

14.4. Product Reprocessing

14.4.1. Discussion

The City's *Waste Strategy 2020-2030* – 5-Year Review promotes the consideration of developing product reprocessing facilities on site. This was in the context of the reprocessing activities being a supporting industry to the development of a MRF on site. With a MRF unlikely to be developed on site, the downstream reprocessing of the recyclable materials is also an unlikely scenario.

There may be a scenario whereby in future, a small waste stream can be identified that can be reprocessed on site. Typically, this would involve a recycled product that can be used locally and be a small-scale development to suit a niche market.

14.4.2. Recommendation

Without there being a recommendation the development of a MRF on site, it is not recommended that the City considered developing any associated product reprocessing facilities on site.

14.4.3. Development Timeframe

Not applicable, as no development is recommended.

14.5. Bulk (Hard) Waste Sorting Facility

14.5.1. Discussion

Currently approximately 95% of all bulk waste from verge collections is sent to landfill. With the commencement of WtE, there is the opportunity for the City to have a split collection of the bulk verge waste, with some waste going directly from the kerbside to the WtE facility and the remainder (residue) sent to landfill. The minor recycling (approximately 5%) would continue.

The percentage of waste going to the WtE facility would be a function of the type (calorific value) and size (smaller items) of the waste material. Typically, it is estimated that approximately 50% of this current 3,500 t/yr of waste would go to the WTE facility; hence, approximately 1,750 t/yr would still end up in landfill.

There is an option for the City to develop a sorting facility to separate the remaining approximately 1,750 t/yr of bulk waste, to further extract recyclable materials and hence, reduce the quantity of waste going to landfill.

The commercial waste industry has previously attempted to develop bulk waste sorting facilities; however, even after the sorting process, the vast majority of the waste stream (approximately 80%) still ended up in landfill. This is primarily due to there being no cost-effective downstream processing facilities that could receive the majority of the bulk waste; hence, it was not separated out of the mixed waste. If there was a downstream solution available (eg. mixed plastics or non-treated timber) for some of the unsorted waste materials, the cost of the sorting activity, transport and associated downstream disposal facility gate fee was greater than the landfill disposal cost; consequently, the commercial operators did not extract all of the potentially recyclable materials, just the financially viable component.

Based on past experience, none of these types of facilities have been commercially viable (unless Local Government increased the fee paid for the sorting activity). Consequently, there is no commercially available bulk waste sorting service available to local government in the Perth Metropolitan area.

With the City still operating and landfill on site, this waste material (currently all; post WtE approximately 50%) is delivered to the landfill. This provides an

opportunity for the City to undertake varying degrees of sorting before the residual waste is pushed up into the landfill. This could be as simple as operating a small excavator on the landfill to do a “rough” sorting through the incoming waste to remove large recyclable items, through to intensive hand sorting to extract the of majority of recyclable items.

Once landfill operations cease on site, then, the bulk waste would need to be diverted from direct landfill disposal (assumed Rockingham) to the HWRP for sorting and then the residual waste reloaded and sent off-site to landfill. This double handling of the material would add an additional cost to the process in comparison to the direct landfill disposal option.

The development of a simple landfill tip face sorting operation utilising a small excavator could be easily implemented, with the environmental and cost benefit determined by assessing the quantity of material extracted against the cost of the extraction and downstream disposal. To determine if this is a viable option, the City should assess the type of waste being received at the landfill to see if there is a significant quantity of recyclable material being landfill that could be extracted. (eg. steel, mattresses). The extracted material could be sold or disposed of at a reasonable cost, with the corresponding reduction in Waste Levy payment and a saving of landfill airspace, and the customer already having paid for the waste disposal.

To develop an intensive, mechanical/manual sorting facility is a significant financial commitment. Historically, this type of operation has proven uneconomical; hence, the only reason to pursue this type of solution would be for environmental gains (waste diversion from landfill) and not for economic benefit. With only approximately 1,750 t/yr of mixed kerbside waste available for sorting after the commencement of the WtE facilities, the cost would need to be considered against the net environmental benefit achieved.

Due to there being no commercially available bulk waste sorting service, all local governments are in a similar position. Should the City wish to progress this service, then a collaboration with other local governments would increase the facility throughput and likely decrease the facility operating cost/tonne of material handled; however, it is unlikely that, at the current landfill gate fees and with limited downstream processing options, that the sorting facility will be financially viable in comparison to landfill disposal.

If the Waste Levy was to be significantly increased in future, this may change the financial equation and hence, make a sorting facility more viable.

14.5.2. Recommendation

The City should assess the viability/environmental benefit of a small-scale sorting operation on the landfill tipping face. If potentially viable, then a small, hired excavator should be used to commence the operation to validate the assessment and to provide the cost and environmental benefit. This solution will only be available while the landfill is operating; hence, the relatively short-term timeframe would likely alleviate the value of purchasing the necessary small excavator.

With the Waste Levy at the current level of $88/t and landfill disposal fees in the order of $180/t to $200/t (including Waste Levy), it is not recommended

that the City develop a large-scale bulk waste sorting facility. Even with the collaboration of other local governments, the net environmental benefit is likely to be relative insignificant in comparison to the financial commitment.

14.5.3. Development Timeframe

The assessment of the potential for a small-scale sorting facility on the active landfill could commence immediately. With the landfill planned to be full in 2030, the sooner the assessment is carried out, and a sorting solution implemented, the longer the benefit will be achieved.

14.6. Commercial and Non-LG Waste Receival and Transfer

14.6.1. Discussion

The City currently receives commercial waste and municipal solid waste from neighbouring local government residents. The commercial waste goes straight to landfill, and the non-local government residential waste is dropped off at the community drop-off facility. The receival of these additional sources of waste material increases the site throughput and consequently the efficiency of the site operations. The customers pay for the disposal of waste and hence the City further benefits from an external revenue source. It is anticipated that this situation will continue for the short term while landfill continues on site.

With the City currently receiving waste from neighbouring local government residence, once landfilling ceases on site, there would be no need to change any site infrastructure or operations. This activity would simply continue as is currently occurring on site. The only difference being once landfilling ceases on site, that the residual waste would either be sent to WtE or to an alternative landfill.

If at some stage in the future, the community drop-off facility reaches maximum capacity, the first customers that would be turned away (charged more) would be the neighbouring local government residential customers. Ideally the scenario never occurs, and the City is able to accommodate the neighbouring local government residential customers (and receive the associated financial benefit).

Once landfilling ceases on site, should the City opt to continue to receive selected commercial waste, the scale and type of the operation would need to be determined based on the types of materials available for disposal and the likely recyclable components therein. The bulk sorting of commercial waste is not a common practice for the commercial waste industry as this is not a simple and cost-effective activity, it is time-consuming and costly, with minimal recyclable materials being extracted. Typically, this activity needs to be paid for by the gate fee charged at the entrance and not by the downstream revenue received for the recyclable materials.

Sorting of commercial waste is primarily a waste diversion activity to reduce the volume of waste going to landfill as opposed to a revenue making opportunity. Generally, the more valuable and easily recyclable materials have been diverted out of this waste stream prior to collection and hence the

vast majority of the waste being delivered to site would effectively be residual waste from the front-end selective recycling/disposal operation.

Typically, as the cost of waste disposal increases, the front-end selective recycling /disposal operation increases in intensity, resulting in even less value in the residual waste stream. Overtime it is anticipated that the Waste Levy will increase, and as such, the landfill disposal fees; hence, providing great opportunity for the recycling of portions of the existing waste stream. As the Waste Levy increases and there is additional revenue for the sorting of commercial waste, the commercial industry is likely to develop solutions in this space, and it is unlikely that the City would be able to compete on a pure commercial basis; hence the commercial waste would be diverted to the least-cost solution.

14.6.2. Recommendation

It is not recommended that the City get involved in the sorting of commercial waste as this is a difficult and costly waste stream to manage.

It is recommended however, that the City continue to receive neighbouring local government residential waste at the community drop-off facility, with the appropriate gate fee being charged to cover all operating costs and a small operating profit.

14.6.3. Development Timeframe

Not applicable to the sorting of commercial waste, as no development is recommended.

Ongoing receival of neighbouring local government residential waste at the community drop-off facility.

14.7. Second Works Depot

14.7.1. Discussion

There is an existing works depot located on site which caters for the immediate on-site mobile equipment servicing requirements. However, the City is reaching maximum capacity in its works depot located at Wellard Street in Bibra Lake. There is an option that part of the HWRP could be used to increase the current works depot capacity or to develop a second, separate works depot somewhere on site.

The development of the additional works depot capacity is not a function of on-site waste management requirements, but a City based requirement to increase its ability to service other mobile equipment. A decision as to whether to develop a new works depot is not a strategic waste management decision but a commercial decision for the City.

14.7.2. Recommendation

It is recommended that the City consider available options for increasing its capacity to service mobile plant and equipment. If the outcome is that a

second workshop depot on site is the preferred outcome, then to progress with the development accordingly.

14.7.3. Development Timeframe

Depending on the scale of development, a small-scale development could occur immediately. However, if there is to be a large-scale development proposed for the site, then space availability needs to be considered.

14.8. Repurpose Shop

14.8.1. Discussion

The HWRP has a small reuse shop that diverts approximately 65 t/year of waste from landfill and is operated by either one or two staff members, depending on the day of operation (open Friday and ½ day Saturday). For the 2025 Financial Year, the facility ran at a net operating loss of $67,369. This equates to a typical net operating cost of $1,000/t of waste diverted from landfill. The community does pay a “gate fee” for the disposal of the waste material through the City’s rates structure, which has been included in the above facility financials.

With the current (2025/26) landfill disposal fee of $177/t (excl. GST), there is no financial incentive to continue this operation, as direct landfill disposal would be the most cost-effective solution. There is, however, the benefit of the saving in landfill airspace that could be sold to other customers and the environmental benefit of waste diversion from landfill. There is also the additional benefit of providing a service to the community, albeit to only a small portion of thereof.

The use of volunteers to assist in the operation of the repurpose shop will encourage community involvement and reduce operating costs.

The City is currently looking at expanding the facility into more of a community facility for the repurposing of selected waste materials into reusable forms. The concept being similar to a “Men’s Shed” or “Community Workshop” type solution. The preferred location for the new repurpose shop would be close to the Dalison Avenue site entrance and the adjacent community drop-off facility.

14.8.2. Recommendation

The City should continue to progress with the relocation and upgrade of the current reuse shop and re-badge it to a repurposed shop, with the focus on providing a community facility that diverts some waste from landfill at the lowest possible cost.

The City should also encourage the involvement of volunteers to assist in the operation of the new facility.

14.8.3. Development Timeframe

This is a current project and should be progressed within the next year or two.

14.9. Lease Land Parcels

14.9.1. Discussion

The City has a preference for leasing as opposed to selling property. This is based on a long-term strategy of gradual revenue generation as opposed to the short-term revenue spike associated with the sale of property.

Based on current and future anticipated site utilisation, there are parcels of land around the site that are not utilised by the City for its direct waste management requirements. These parcels of land could be available for leasing to commercial customers, be they related waste management activities or completely separate activities.

These leased land parcels could be simply a revenue generating exercise or designed to form part of a waste precinct to encourage synergies between the City's waste management activities and other private waste enterprises. Typically, waste precinct rentals would likely be lower than unrelated commercial activity rentals, and in some cases, no rental received from waste management activities to encourage community/disability involvement in the downstream processing of separated waste materials within a waste precinct. Effectively, the City needs to determine if it is a "community" outcome or a "financial" outcome that is being sought.

The City's *Waste Strategy 2020–2030* stated that the site master planning was to "*also include the development of areas that can be leased to 3rd parties for complementary activities that enable diversion of waste streams away from landfill into reprocessing and reuse, including inert waste, scrap metal, green waste, timber, paper and e-waste*"; hence, implying that at a strategic waste management level, the site value is seen as being more of a community and environmental benefit than purely a financial benefit. This strategic waste management view needs to be considered in conjunction with the City's overall strategic views.

The preference would be for the City to determine its future land utilisation requirements and only thereafter, would any additional land be available for possible leasing. In this determination, the City needs to consider the overall site concept utilisation, being a small, essential waste management facility or a large-scale waste management precinct or something in between. Only then can the City make informed decisions on the future use of available land for leasing and the type of lease arrangement that would be pursued.

In addition, the DevelopmentWA or other regulatory authority determination of the outcome of the proposed Kwinana intermodal freight terminal on the eastern portion of the City's landholding will also impact the options for land utilisation and subsequently potential lease arrangements. However, it is not anticipated that this determination will be made within the next 5 to 10 years; hence, the City should progress with its site planning assuming that the proposed freight intermodal portion of the site area is and will remain unavailable for the City to develop. Should this scenario change in the future, then this will open up more usable land for the City.

14.9.2. Recommendation

Determine the overall site utilisation desired outcome, being an environmental/ community outcome or a financial outcome, and thereafter what land is available for leasing and hence, the type of leasing option(s) that could be pursued.

14.9.3. Development Timeframe

No specific development timeline is required, other than to be aware of this possible land usage and the outcome benefits available.

14.10. Purchase or Sell Land Parcels

14.10.1. Discussion

As with the option to lease available land, there is also the option for the City to sell land that is not required for its direct utilisation needs or does not form part of a long-term leasing strategy. A typical example being the small portion of land that will be cut off from the rest of the site when the access off Rockingham Road is no longer available. This small portion of the City's land will be down at a level significantly below the current site levels and it is not possible to gain reasonable access from this point. Consequently, this small portion of land will be of no practical use to the City and hence, is best sold to adjacent landowners or other interested parties.

There is also the option to purchase some parcels of adjoining land around the site to increase the usefulness of the City's current landholding and hence, make the leasing or selling of a combined site more financially beneficial.

In the case of purchasing additional land, the City would be competing with other commercial interests with regards to land purchase and hence this is purely seen as a business opportunity as opposed to an expansion of the City's existing landholding.

Where there may be some strategic financial advantage to the City would be in the northeast corner of the site, where the proposed freight intermodal facility cuts off a significant portion of the neighbour's site and leaves an odd-shaped residual portion of land. The City would gain the most advantage by purchasing this odd-shaped portion of land in comparison to the advantage gained by someone else purchasing the land. A further consideration could be to purchase the portion of land, combine it with the City's adjacent odd-shaped portion of land and once the adjacent landfill (Cell 4) has been closed and finally capped, this amalgamated portion of land could be sold off at a higher net value (assuming Option A additional landfill was not progressed).

This matter of land purchase or sale would also be considered in the City's larger scale landholding dealings with DevelopmentWA, which go beyond the current waste management site.

14.10.2. Recommendation

As with the option to lease above, determine the overall site utilisation desired outcome, being an environmental/community outcome or a financial outcome, and thereafter what land is available for purchase or sale to achieve the most benefit to the City.

14.10.3. Development Timeframe

No specific development timeline is required, other than to be aware of this possible land usage and the outcome benefits available.

14.11. Post-Landfill Site Usage

14.11.1. Discussion

Although recreational site utilisation such as a mountain bike track were considered in the overall site master planning process, the ultimate decision is that the site is within an industrial area, and that future site utilisation should remain for industrial purposes, including waste management activities, and not recreational activities.

Any proposed development on top of the landfill areas needs to consider the possible impact on the stability and long-term sustainability of the landfill capping system. This restriction on development will significantly limit the range of development options on the landfill surface.

14.11.2. Recommendation

That the City utilise the site for ongoing waste management activities and potentially other developments as described in this Site Master Plan.

14.11.3. Development Timeframe

The development timeline is to suit the development of the future options as determined by the site master plan implementation process.

14.12. Sustainable Initiatives

14.12.1. Discussion

There are a number of potential site uses that are unrelated to waste management but could use available space on site to generate additional revenue.

Once the landfill areas have been finally capped, there is a limited range of activities that could be undertaken on the cap surface. This is due to the steep sloping surfaces, impact on the stability of the landfill capping system, the presence of the landfill gas extraction infrastructure and ongoing settlement/flexibility of the waste mass (unsuitable foundation).

All future development on the landfill cap surface needs to ensure that it does not impact the capping system integrity or the ability to maintain the surface vegetation cover and repair any erosion.

14.12.2. Solar Farm

Solar panels are lightweight and can be engineered to “hang” off the landfill cap surface, generating solar energy for export into the Western Power grid.

As technology advances, the efficiency of solar panels is increasing significantly and the cost decreasing, all leading to a beneficial financial outcome.

Solar panels, in conjunction with a battery storage system, could be a long-term sustainable revenue source for the site.

A solar farm on the remainder of the site (not on the landfill capped surface) is not seen as the best financial outcome, as this land will likely have greater economic value for other waste management or commercial purposes.

14.12.3. Battery Storage

With the increase in solar panels on residential and commercial buildings, there has been a significant increase in the generation of green power during daylight hours, in particular over the middle of the day. Consequently, the revenue rate received for green energy during times of peak generation has progressively decreased and sometimes has decreased to zero.

In conjunction with a solar farm, a battery storage system can store the green energy during periods of low demand and then discharge the stored energy during peak demand periods.

As an added advantage, the site has an existing connection for exporting power. It is likely that this infrastructure will be suitable for the export of solar and battery stored power.

LMS, the landfill gas contractor is currently installing trial battery storage systems at two eastern states landfill sites, for use in conjunction with the landfill gas green energy production system.

As with solar panels, technology advances are significantly increasing the efficiency and decreasing the cost of solar panels.

14.12.4. Wind Farm

A wind farm would be suitable for the top of the landfill, as the elevated nature and proximity to the coast avoids ample opportunity for strong winds. However, large wind turbines require substantial foundations, which are unsuitable for the top of the capped landfill surface.

There is, however, an option for the development of multiple small wind turbines that could be developed on top of the landfill without negatively impacting the landfill. A few years ago, there was a university trial of a single small wind turbine on top of the southern landfill. The outcome of this trial

could provide information into the viability of this type of technology on top of the landfill.

Turbines, in conjunction with solar panels and batteries could be a possibility.

The non-landfill areas on site or low lying and hence, not ideal for wind farm development.

14.12.5. Other Initiatives

Other than recreational activities (parks, playgrounds, sports fields, golf course/driving range, walking and biking trails), which are not suitable for the site, there are minimal other uses for a closed and capped landfill areas.

14.12.6. Recommendation

It is recommended that the City monitor the progress and effectiveness of the LMS battery storage system and once the southern landfill has been capped, investigate the technology and financial feasibility of developing a solar farm and battery storage system on top of the landfill.

In addition, the inclusion of a small-scale wind farm could be added into the business modelling.

14.12.7. Development Timeframe

Development of a sustainable initiative on the top of the capped landfill should only occur after approximately 3 to 5 years (ideally 5 years) post completion of the capping works. This will provide time for the cap surface to stabilise, vegetation to establish (to reduce erosion) and some additional waste settlement to occur. During this time, the City can undertake the necessary technical and financial investigations to determine the viability of any proposed activity.

14.13. DCP Contribution

The Development Contribution Plan (DCP) is yet to be developed by DevelopmentWA. Once finalised, the City will enter into negotiations with DevelopmentWA on the DCP contributions for all of its landholdings in the Latitude 32 Industrial Zone.

There is no specific DCP related action that is required by this site master planning process.

14.14. Commercial Liquid Waste

14.14.1. Discussion

With the City having recently constructed a large leachate pond (Leachate Pond C), and the pond primarily being for the management of legacy leachate on site, there is a potential 10 to 15 year useful lifespan for this asset until all legacy leachate has been evaporated and the landfills capped. Beyond that, the pond could be removed or used for the evaporation of commercial liquid waste. This has the potential to be a significant revenue

stream, as the infrastructure is already constructed. ”Commercial liquid waste” would also include leachate from other Landfill sites.

14.14.2. Recommendation

Monitor the progress of legacy leachate reduction and ascertain when the pond will no longer be required or has spare capacity to receive commercial liquid waste.

Undertake a market assessment to identify what commercial liquid waste is available and the typical disposal rates being paid. Based on this, undertake a business model assessment to review the financial viability of receiving commercial liquid waste.

If a viable option, then the facility license will need to be amended to enable commercial liquid waste to be received on site.

14.14.3. Development Timeframe

The monitoring of the success of Leachate Pond C in reducing the volume of legacy leachate is likely to take five years before any firm understanding will be developed. Beyond this five-year timeframe, the City can progress with the business modelling.

The leachate pond is within the rail intermodal facility land allocation; hence, if the intermodal facility was to be developed, the City would need to have significant advanced notice to get rid of all liquid waste in the pond, which will likely take up to five years to achieve.

14.15. Commercial Weighbridge

14.15.1. Discussion

If, when the Rockingham Road site entrance is closed, the City develops a new weighbridge off Dalison Avenue, then there is the opportunity to register the new weighbridge as a commercial weighbridge for the weighing of third-party vehicles and items (boats, caravans, commercial loads) and charge a small fee for this service.

This is a minor possible future revenue stream; however, everything (infrastructure and operations) would be in place to facilitate this activity without the City incurring any additional expenses.

14.15.2. Recommendation

It is recommended that the City investigate the opportunity for using the weighbridge as a commercial weighbridge.

14.15.3. Development Timeframe

This activity could be implemented immediately using the existing weighbridge or the City could wait until the new weighbridge has been developed off Dalison Avenue.

14.16. Mining Old Landfill

14.16.1. Discussion

The benefit of mining old landfills is to reclaim valuable materials like metals and energy, while gaining additional landfill airspace or freeing up land. There is also the environmental benefit of removing the existing hazard.

It is important to note that not all matter within the old landfill is reclaimed. A significant portion will need to be removed to another landfill or reincorporated back into the landfill.

14.16.2. Recommendation

At this stage in time, mining of the landfill is not seen as a viable technical or financial solution. The City should focus on the appropriate closure and capping of the landfill with the intent of this capping works being the permanent solution.

In time (many decades), there may be some value in the landfill waste mass that makes mining a viable option.

14.17. Railway Intermodal Facility

14.17.1. Discussion

The rail intermodal facility has been identified in the *Hope Valley Wattleup Redevelopment Act 2000*. With the proposed development of the Henderson Defence Precinct, the intermodal facility may become a reality.

For this master planning process, the City's land that falls within the rail intermodal facility has been ignored, as being quarantined for that purpose.

With Leachate Pond C being located within the area allocated for the intermodal facility, the City would need a significant notice period (+5 years) in order to be able to empty the pond before it could be removed.

In the event that the intermodal facility does not proceed and the land restriction removed, this would free up a large portion of the eastern portion of the site, which would become available for development.

14.17.2. Recommendation

Monitor the progress of the intermodal facility development and assume that the land will eventually be utilised for that purpose.

14.18. Henderson Defence Precinct

14.18.1. Discussion

The proposed Henderson Defence Precinct could provide significant opportunity to the HWRP. It's proximity to the proposed precinct and in

particular its waste management activities provide convenient strategic services to a wide range of possible industries.

The proposed scale of the precinct development could result in a substantial demand for commercial waste disposal services, which could open opportunities for the receival and sorting of commercial waste.

In Addition, the site proximity could provide opportunities to develop non-waste management activities such as multi-story car parking and land available for commercial development.

14.18.2. Recommendation

Monitor the development of the Henderson Defence Precinct.

HMRP, as an existing, licensed waste management facility, has an advantage of other commercial waste management companies that may wish to set up operations in the immediate area. However, with regards to all other commercial activities, the City is competing with the surrounding landowners for competing commercial opportunities.

The City should focus on waste management services provided directly to the waste generator and to waste collection companies, and leave the non-waste related commercial opportunities, other than simple leasing land, to the commercial sector.

14.18.3. Development Timeframe

The timeline for possible development will be highly dependent on the timeline for the development of the Henderson Defence Precinct.

15. Business Modelling

The site master planning process provides insight into possible site utilisation options. It does not include a detailed investigation of the financial viability of these options. Should the City consider the development of some of these utilisation options, one of the first stages of development would be to undertake a detailed business assessment and financial modelling to determine the viability of the selected option(s).

Business modelling would include an assortment assessment of the following aspects:

- Need/demand for the proposed option.
- Competition, local and further of afield.
- Development cost.
- Revenue stream.
- Net profit.
- Lifespan of option.
- Alternative utilisation of land and funding.

The outcome of the business modelling will likely be the most significant contributor towards the decision-making process as whether to proceed with the development option or not; hence, it is critical that the business modelling be sufficiently detailed and relevant to clearly define the likely financial outcome(s) should the option progress to development.

16. Environmental Licence Conditions

All current site environmental activities are covered by the site environmental license issued by the Department of Water and Environmental Regulation. These conditions are occasionally changed through license amendments to suit the changing activities on site.

As the City changes the environmental activities on site (increase or decrease), there will be a need to amend the environmental license. This is not a complicated process and is easily achieved, albeit that it takes a few months to progress.

17. Future Revenue Streams

Based on the range of activities discussed in this site master planning process, there are a range of future revenue streams that could be developed, these include:

- Landfill.
- Community drop-off facility.
- Repurposed shop.
- Commercial green waste.
- Small commercial customers at the community drop-off facility.
- Property leasing.
- Property sale (possibly in combination with property purchase).
- Green energy (solar and wind farm with battery storage).
- Commercial weighbridge.
- Commercial liquid waste.

It is noted that revenue is only one aspect of business analysis. The far more significant aspect being net operating profit, which includes the activity development and operating costs; hence, in addition to the activity revenue, the City should also consider the activity cost structure in order to develop a clear idea of the activity's financial performance.

18. Review

With this Site Master Plan covering the period 2026 to 2055 (30 years), it is essential to review the plan to confirm its relevance in light of the ever-changing waste industry and commercial and industrial development within the City and neighbouring communities.

The plan should be reviewed at the following times and circumstances:

- 2030 – The last year of the short-term plan (2026–2030) being the year before the medium-term plan commences (2031 to 2035).
- 2035 – The last year of the medium-term plan (2031–2035) being the year before the long-term plan commences (2036 to 2055).
- Every five years throughout the duration of the long-term plan (2036 to 2055).
- Whenever the City develops a new strategic waste strategy (current *waste strategy 2020-2030*).
- If there is a significant change in the waste industry, City waste services requirements or local commercial and industrial sector that has the potential to change the future site utilisation.

19. Actions

Based on the activities considered in this Site Master Plan, there are a number of future actions to be undertaken.

Table 3 – Actions provides a list of actions and associated timelines for implementation.

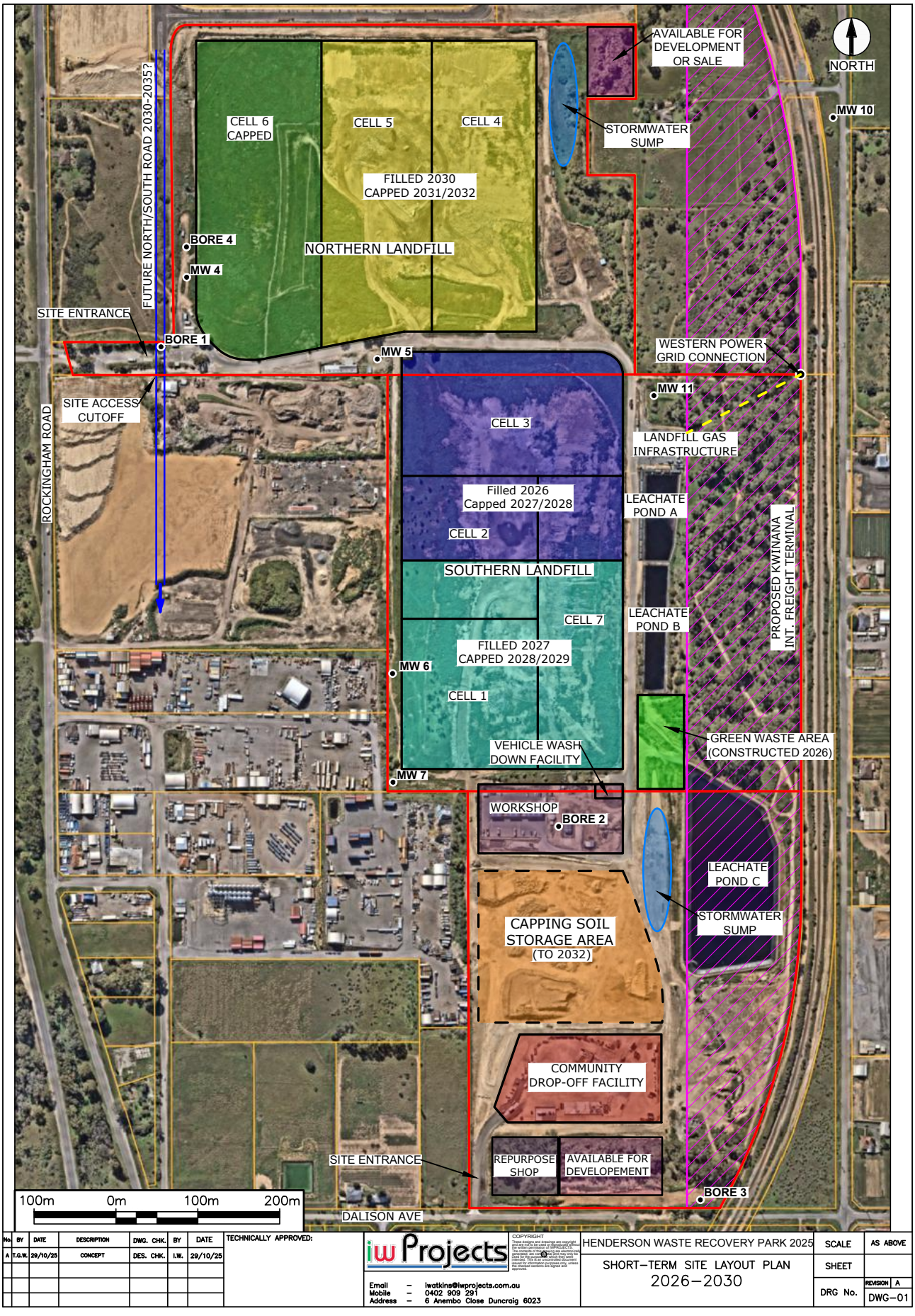
Item	Action	Timeframe
1	Continue landfilling until current available landfill airspace has been fully consumed	Short-term
2	Continue with the development of the new green waste area	Short-term
3	Assess the viability/environmental benefit of a small-scale sorting operation on the landfill tipping face	Short-term
4	Consider available options for increasing the capacity to service the City's mobile plant and equipment and develop a second workshop depot on site if deemed the preferred outcome	Short-term
5	Progress with the relocation and upgrade of the current reuse shop and re-badge it to a repurposed shop, with the focus on providing a community facility that diverts some waste from landfill at the lowest possible cost, ideally with the involvement of volunteers	Short-term
6	Investigate the opportunity for using the weighbridge as a commercial weighbridge	Short-term
7	Consider the development of Option B additional landfill development and potentially progress with the design and environmental approval for this option, while available landfill tonnage and related landfill operating costs are monitored. Progress with the development of Option B if financially viable based on available landfill tonnes	Short-term
8	Accurately monitor landfill operation costs and how these changes based on changes in landfill annual tonnage	Short-term
9	Once portions of the landfill have reached final profile, comprehensively cap the landfill surface	Short-term to medium-term
10	Investigate the options for a solar farm and small wind farm on landfill surface once the landfill has been finally capped and related battery storage (implement 5 years after capping complete)	Medium-Term
11	Monitor the progress of legacy leachate reduction and ascertain when the pond will no longer be required or has spare capacity to receive commercial liquid waste	Medium-Term
12	Before Leachate Pond C becomes available to receive commercial liquid waste, undertake a market assessment to identify what commercial liquid waste is available and the typical disposal rates being paid to assess the economic viability of receiving this waste stream	Medium-Term
13	Continue to manage leachate and landfill gas within the closed landfill areas	Business as usual
14	Continue with the "temporary" community drop-off facility and consider ways to gradually expand the size and range of activities to suit population growth and waste service requirements	Business as usual
15	Should the City opt to implement a FOGO service, contract out the collection and disposal of all FOGO material and not develop an on-site FOGO transfer station	Business as usual
16	Continue to receive neighbouring local government residential waste at the community drop-off facility	Business as usual
17	Determine future land utilisation requirements and thereafter any additional land available for possible leasing/sale/purchase	Business as usual
18	Monitor the development of the Henderson Defence Precinct to see if there is opportunity for the development of commercial waste management opportunities or non-waste related synergies	Business as usual
19	Amended the facility operating licence as required to accommodate any waste management changes on site	Business as usual

Appendices

Appendix No. 1 – Short-Term Site Layout Plan
Appendix No. 2 – Medium-Term Site Layout Plan
Appendix No. 3 – Long-Term Site Layout Plan
Appendix No. 4 – Landfill Expansion Layout Plan

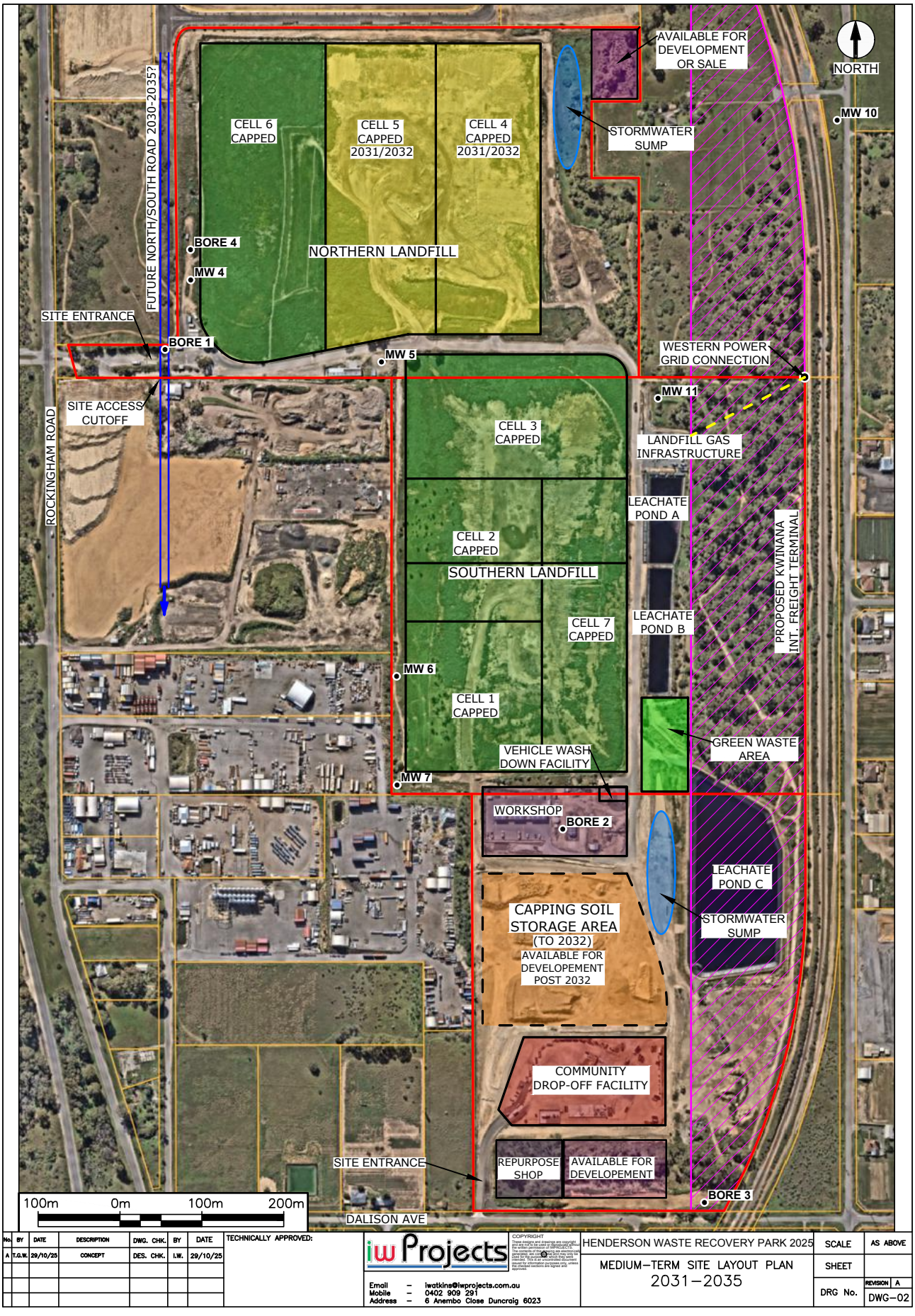
Appendix No. 1 – Short-Term Layout Plan

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AVAILABLE FOR DEVELOPMENT OR SALE
NORTH
MW 10
CELL 6 CAPPED
CELL 5
CELL 4
STORMWATER SUMP
FILLED 2030 CAPPED 2031/2032
FUTURE NORTH/SOUTH ROAD 2030-2035?
BORE 4
NORTHERN LANDFILL
MW 4
SITE ENTRANCE
BORE 1
MW 5
WESTERN POWER GRID CONNECTION
MW 11
SITE ACCESS CUTOFF
CELL 3
LANDFILL GAS INFRASTRUCTURE
ROCKINGHAM ROAD
Filled 2026 Capped 2027/2028
LEACHATE POND A
CELL 2
SOUTHERN LANDFILL
PROPOSED KWINANA INT. FREIGHT TERMINAL
CELL 7
LEACHATE POND B
FILLED 2027 CAPPED 2028/2029
MW 6
CELL 1
GREEN WASTE AREA (CONSTRUCTED 2026)
VEHICLE WASH DOWN FACILITY
MW 7
WORKSHOP
BORE 2
LEACHATE POND C
CAPPING SOIL STORAGE AREA (TO 2032)
STORMWATER SUMP
COMMUNITY DROP-OFF FACILITY
SITE ENTRANCE
REPURPOSE SHOP
AVAILABLE FOR DEVELOPEMENT
BORE 3
100m 0m 100m 200m
DALISON AVE
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Address – 6 Anembo Close Duncraig 6023
HENDERSON WASTE RECOVERY PARK 2025
SHORT–TERM SITE LAYOUT PLAN
2026–2030
SCALE AS ABOVE
SHEET
DRG No. DWG–01
REVISION A

Appendix No. 2 – Medium-Term Layout Plan

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No.	BY	DATE	DESCRIPTION	DWG. CHK.	BY	DATE
A	T.G.W.	29/10/25	CONCEPT	DES. CHK.	I.W.	29/10/25

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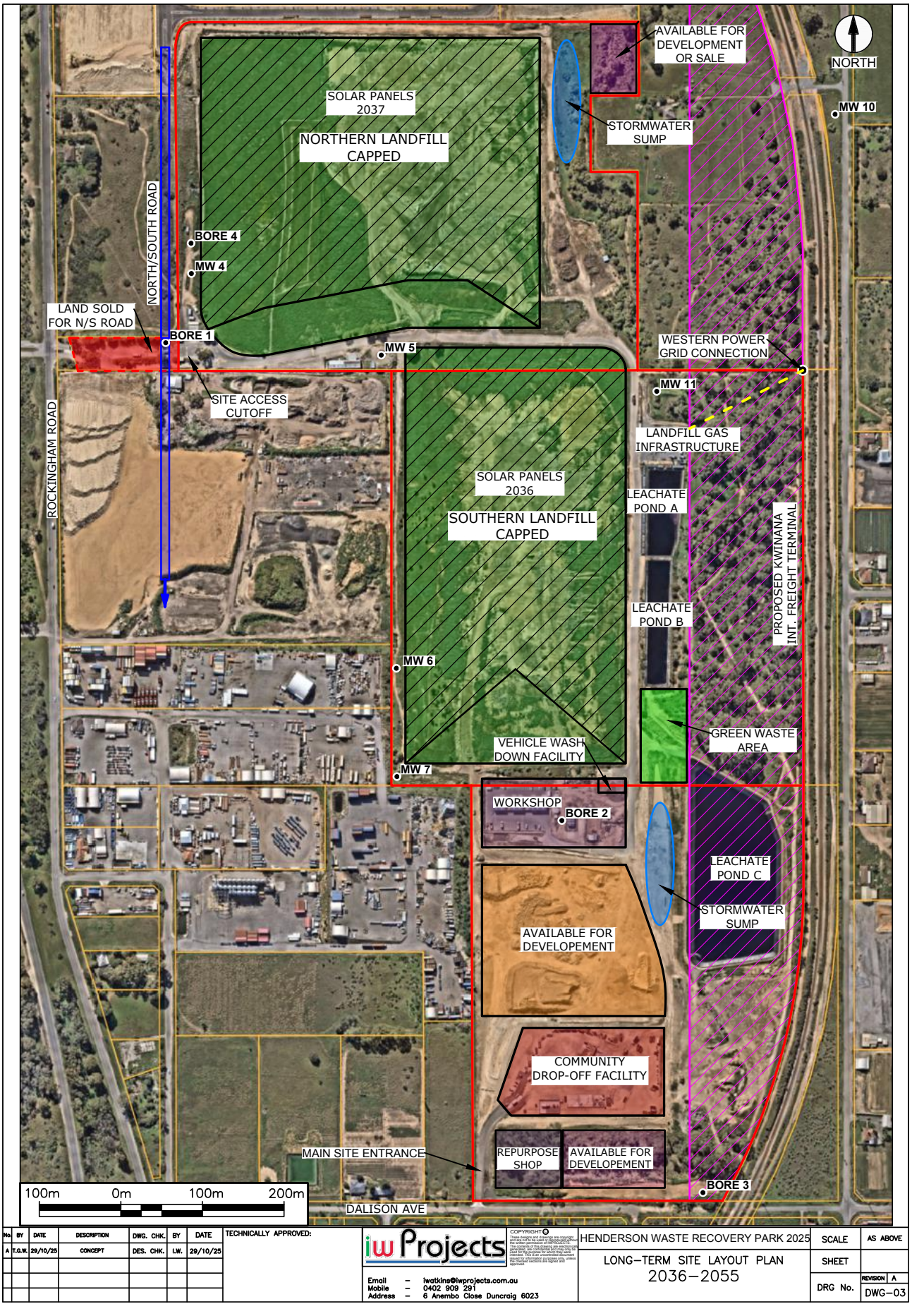
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HENDERSON WASTE RECOVERY PARK 2025
MEDIUM–TERM SITE LAYOUT PLAN
2031–2035

SCALE AS ABOVE
SHEET
DRG No. DWG–02
REVISION A

Appendix No. 3 – Long-Term Layout Plan

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No.	BY	DATE	DESCRIPTION	DWG. CHK.	BY	DATE
A	T.G.W.	29/10/25	CONCEPT	DES. CHK.	I.W.	29/10/25

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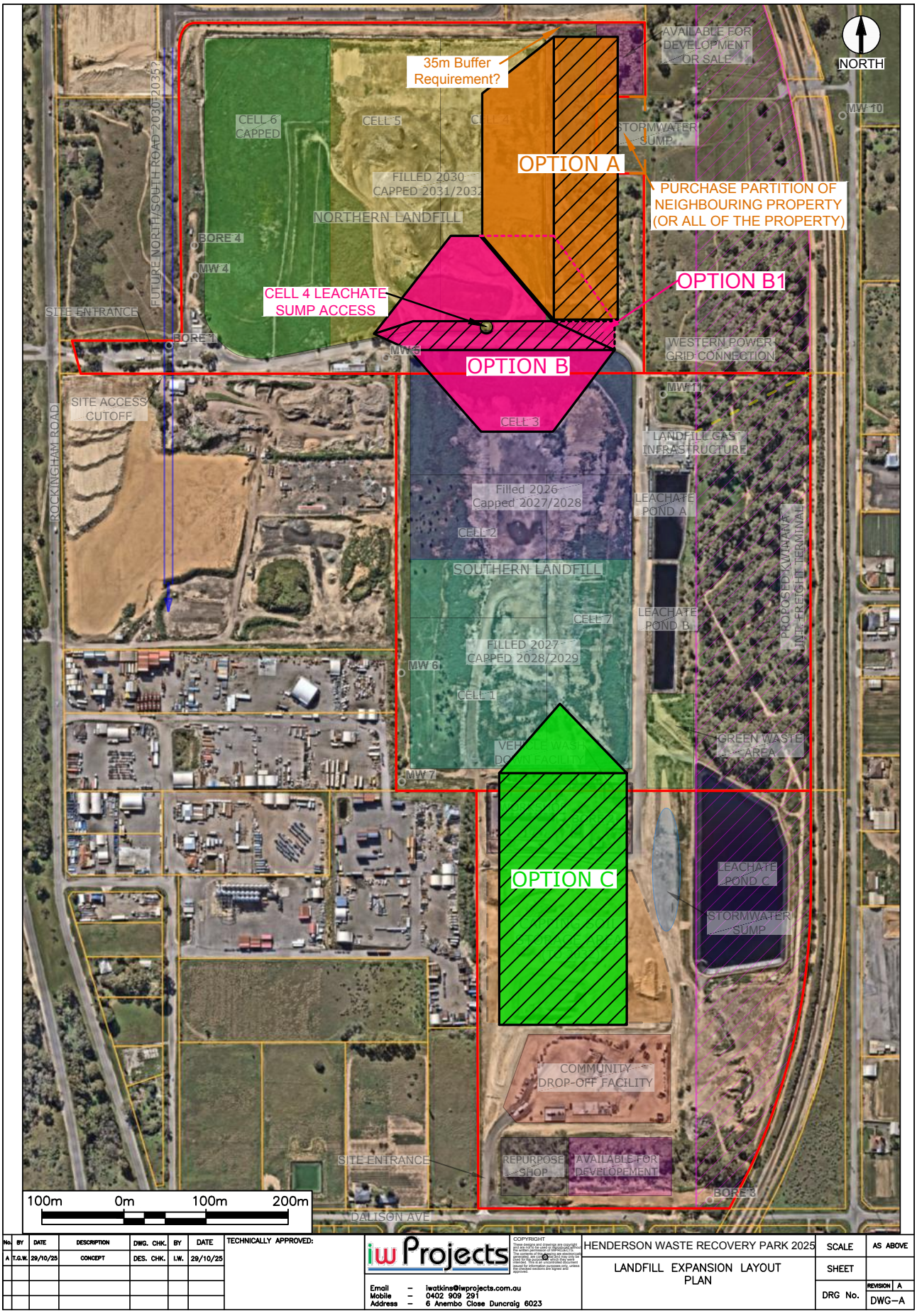
HENDERSON WASTE RECOVERY PARK 2025

LONG–TERM SITE LAYOUT PLAN
2036–2055

SCALE AS ABOVE
SHEET
DRG No. DWG–03
REVISION A

Appendix No. 4 – Landfill Expansion Layout Plan

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No.	BY	DATE	DESCRIPTION	DWG. CHK.	BY	DATE
A	T.G.W.	29/10/25	CONCEPT	DES. CHK.	I.W.	29/10/25

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HENDERSON WASTE RECOVERY PARK 2025

LANDFILL EXPANSION LAYOUT PLAN

SCALE AS ABOVE

SHEET

DRG No. DWG–A

REVISION A

14.3.2 (2026/MINUTE NO 0031) RFT01/2026 - Turf Renovation Services

Executive	Director Infrastructure Services
Author	Service Lead Streetscapes, Contracts Officer and Contracts Officer
Attachments	1. Evaluation Summary **(Confidential)**

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) ACCEPTS the tender submission for RFT01/2026 –Turf Renovation Services for the specific scope for Zone A from Environmental Industries Pty Ltd as the most advantageous, for the estimated contract sum of $750,000.00 (Ex GST), on the following basis:

- The contract is based on a Schedule of Rates as detailed in Confidential Attachment 2, applicable for a contract term of three (3) years from the date of contract execution.
- The Scheule of Rates may increase subject to CPI adjustments and annual operational and project budgets.
- The contract includes discretionary options to extend the contract for one (1) year and up to an additional twelve (12) months, to a maximum of five (5) years, exercisable under Delegated Authority and subject to CPI adjustments and approved operational and project budgets.

(2) ACCEPTS the tender submission for RFT01/2026 –Turf Renovation Services for the specific scope for Zone B from Gas Assets Pty Ltd t/as Gecko Contracting Turf & Landscape Maintenance as the most advantageous, for the estimated contract sum of $750,000.00 (Ex GST) on the following basis:

- The contract is based on a Schedule of Rates as detailed in Confidential Attachment 3, applicable for a contract term of three (3) years from the date of contract execution
- The Schedule of Rates may increase subject to CPI adjustments and annual operational and project budgets.
- The contract includes discretionary options to extend the contract for one (1) year and up to an additional twelve (12) months, to a maximum of five (5) years, exercisable under Delegated Authority and subject to CPI adjustments and approved operational and project budgets.

(3) ADJUST future budgets to reflect the operational nature of the contract.

CARRIED 10/0

Background

The City of Cockburn (the Principal) is seeking a suitably qualified and experienced Contractor to conduct scheduled turf renovation services on the Principal's Sporting Reserves.

Turf renovation works will include:
- Verti-Mowing
- Scarifying
- Low Mowing
- Green Waste Removal
- Coring (hollow and solid tyne)
- Topdressing (sand, compost, blend)
- Fraise Mowing
- Surface Planning
- Over Seeding.

The tender consists of two distinct zones. Tenderers may submit for either one zone or both zones:

Zone A – West: Zone A will consist of all renovation works within the Western division of suburbs.

Zone B – East: Zone B will consist of all renovation works within the Eastern division of suburbs.

The Contractor will be required to provide all labour, plant, tools and equipment, materials, transportation/ cartage, administrative costs, travelling expenses etc. and anything else necessary for the completion of the works/services.

The proposed Contract shall be in place for a period of three (3) years from the date of award; with Principal instigated options to extend the period for a one (1) year period and up to an additional twelve (12) months after that, to a maximum of five (5) years.

Tender Number RFT01/2026 Turf Renovation Services, was advertised on Saturday, 17 January 2026 in the Local Government Tenders section of "The West Australian" newspaper. It was also displayed on the City's website and eProcurement platform between Saturday, 17 January 2026 and 2:00pm (AWST) Tuesday, 3 February 2026.

Submission

Tenders closed at 2:00pm (AWST) Tuesday, 3 February 2026 and four (4) tender submissions were received from:

Tenderer's Name	Registered Business Name
Environmental Industries	Environmental Industries Pty Ltd
Gecko Contracting	Gas Assets Pty Ltd t/as Gecko Contracting Turf & Landscape Maintenance
Green Options	Green by Nature Speciality Services Pty Ltd t/a Green Options Pty Ltd
State Wide Turf Services	Statewide Turf Pty Ltd

Report

Compliance Criteria

The following criteria were used to determine whether the submissions received were compliant:

	Compliance Criteria
A	Compliance with the Request Document
B	Compliance with the conditions of Responding and Tendering
C	Compliance with the General Conditions of Contract
D	Compliance with and completion of the Price Schedule in the format provided.
E	Completion of Qualitative Criteria
F	Compliance with ACCC Requirements and completion of Certificate of Warranty.

Compliant Tenderers

All four (4) Tenderers were deemed compliant.

Evaluation Criteria

	Evaluation Criteria	Weighting
A	Demonstrated experience	**10%**
B	Tenderer's Resources	**15%**
C	Methodology	**15%**
D	Sustainability	**10%**
E	Local/ Regional	**10%**
F	Tendered Price	**40%**
Total Weighting		**100%**

Tender Intent/ Requirements

The intent of this Tender is to select a suitably qualified and experienced Contractor/s to conduct scheduled turf renovation services on the Principal's Sporting Reserves.

Evaluation Panel

The tender submissions were evaluated by the following:

Name	**Position**
Neil Dumais (Chair)	Service Lead Parks
Julie Reidy	Group Manager Parks, Fleet and Waste
Daniel Arndt	Director Sustainable Development and Safety
Rhys May	Parks Supervisor
Janelle Keene (Local)	Service Specialist - Tenders and Contracts
Megan Mason (WHS)	Work Health & Safety Advisor
Probity Role:	
Kamaljit Kaur – Business Partner Procurement Sourcing	

Scoring Table – Combined Totals

Zone A

Tenderer's Name	Percentage Score		
	Non-Cost Evaluation	Cost Evaluation	Total
	60%	40%	100%
Environmental Industries **	34.22%	40.00%	74.22%
Gecko Contracting	41.35%	36.17%	77.52%
Green Options	32.85%	32.81%	65.66%
Statewide Turf Services	34.90%	30.21%	65.11%

** Recommended Submission

Zone B

Tenderer's Name	Percentage Score		
	Non-Cost Evaluation	Cost Evaluation	Total
	60%	40%	100%
Gecko Contracting **	41.35%	36.17%	77.52%
Environmental Industries	34.22%	40.00%	74.22%
Green Options	32.85%	32.81%	65.66%
Statewide Turf Services	34.90%	30.21%	65.11%

** Recommended Submission

Evaluation Criteria Assessment

Demonstrated Experience

Each tenderer submitted comprehensive evidence demonstrating their ability to meet the requirements specified in the Specifications and General Conditions of Contract. Relevant experience was substantiated through examples of comparable projects completed for other local governments.

Environmental Industries and Gecko Contracting achieved the highest evaluation scores, both having clearly demonstrated their capacity to address arising issues and accomplish project objectives. The Panel noted both tenderers' proven records of successful collaborations with other local governments.

Tenderer's Resources

All tenderers demonstrated that they possess sufficient resources including an appropriately sized fleet and suitably experienced personnel. The Panel was satisfied that each tenderer has the capacity to meet the operational requirements for both zones.

Methodology

All tenderers scored satisfactory for this criterion, with marginal difference. Each provided suitable work scheduling techniques, machine application processes for compost and sand mix, processes for the removal and storage of green waste.

Sustainability

All tenderers provided adequate environmental sustainability practices for recycling, waste minimisation and various other initiatives, with Environmental Industries, Gecko Contracting and Green Options all being ISO14001 certificated. All tenderers scored satisfactorily for demonstrating social procurement outcomes.

Local and Regional

Gecko Contracting performed well in this criterion because their business is registered in the City of Cockburn, they also identified significant local staff and support of local businesses. In contrast, the other tenderers gave limited details about local staff and material sourcing, which did not demonstrate support for the local and regional economy.

Summation

The allocation of each zone to distinct contractors aims to reduce the risks inherent in relying on a single provider to deliver a substantial volume of work across the City within a brief period during sports season transitions.

The evaluation panel recommends that Council accept the following submissions for RFT01/2026 – Turf Renovation Services, as being the most advantageous for the City:

- **Zone A (West): Environmental Industries Pty Ltd** for the specific scope, having satisfied all criteria in the evaluation process and demonstrated ability to undertake the specific services for all renovation works within the Western division of suburbs
- **Zone B (East): Gas Assets Pty Ltd t/as Gecko Contracting Turf & Landscape Maintenance** for the specific scope, having satisfied all criteria in the evaluation process and demonstrated ability to undertake the specific services for all renovation works within the Eastern division of suburbs.

Referee checks have been completed for both Environmental Industries Pty Ltd and Gas Assets Pty Ltd t/as Gecko Contracting Turf & Landscape Maintenance, with positive feedback received. Financial Risk Assessments have been requested.

The recommendation is based on

- well demonstrated experience in performing similar work for other local governments
- a range of personnel that have experience in managing the works associated with the requirements of the contract
- having the required resources and contingency measures to undertake the works.

Strategic Plans/Policy Implications

Our Environment

Valuing natural assets, building climate resilience and using resources sustainably.

- Protect and enhance our natural areas and streetscapes. Enhance climate resilience and champion environmental initiatives to mitigate impacts.

Our Places

Enhancing distinctive, liveable areas with well-connected, safe transport options.

- Strengthen unique, liveable and adaptive places.

Our Governance

Transparent leadership that listens, communicates openly and plans for a sustainable future.

- Strive for financial sustainability and operational excellence.

Budget/Financial Implications

The estimated contract sum is $1,500,000.00 (Ex GST) based on the two zones for a three (3) year term and will be funded from sub activities (176 and145) in Service Unit 511.

As this is a Schedule of Rates contract with no minimum expenditure commitment, the City will only be able to deliver services within the limits of the annual budget approved by Council.

To meet customer and technical levels of services modelled within the contract, a budget amendment and increase to future annual budgets will be required.

Legal Implications

Section 3.57 of the Local Government Act 1995 and Part 4 of the Local Government (Functions and General) Regulations 1996 refers.

Risk Management Implications

If the recommendation is not approved there is risk of delay in the provision of turf renovation services City-wide, causing disruption to all sporting codes and may lead to unsafe playing surfaces or inappropriate turf conditions.

Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 10 March 2026 Ordinary Council Meeting.

Implications of Section 3.18(3) Local Government Act 1995

Nil

14.4 Office of the CEO

14.4.1 (2026/MINUTE NO 0032) Submission to Local Government Electoral Reforms Consultation

Executive Chief Executive Officer
Author Courts and Legal Process Coordinator
Attachments
1. WALGA Discussion Paper - Electoral Reform ⇩
2. Submission to Local Government Electoral Reform Consultation ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen

That Council ENDORSES the attached submission to the WA Local Government Association (WALGA) in respect of electoral reforms (Attachment 2).

CARRIED 10/0

Background

The Western Australian Local Government Association (WALGA) is undertaking sector engagement regarding Local Government electoral reforms expected to be proposed by the State Government.

In June 2025, Hon Hannah Beazley MLA, Minister for Local Government, expressed support for a four-year election cycle, citing concerns about voter fatigue and the rising costs of conducting biennial elections.

These messages were repeated in Minister Beazley's address at WALGA's 2025 Local Government Convention, which also raised the possibility of compulsory voting. These comments have prompted renewed interest and discussion across the sector.

This report canvasses WALGA's request for feedback on electoral reform, sets out the City of Cockburn's previous position on these issues and proposes making a submission to WALGA.

Submission

N/A

Report

WALGA's request for feedback is contained in the Electoral Reform Discussion Paper shown in Attachment 1.

The Discussion Paper requests that local governments consider the information presented and respond to eight questions as follows:

1. Does your local government support half spill elections every two years or full spill elections every four years?
2. What are the key considerations informing this view?
3. If full spill elections every four years were introduced, what transitional arrangements and consequential amendments may be required?
4. Any other comments (in relation to half/full spills and four-year terms)?
5. Does your local government support compulsory voting or voluntary voting in Local Government elections?
6. If the frequency of local government elections were changed to every four years, would your local government support compulsory or voluntary voting?
7. What are the key considerations informing this view?
8. Any other comments (in relation to compulsory or voluntary voting)?

At the 8 October 2024 Ordinary Council Meeting, Council considered a previous round of consultation conducted by WALGA and resolved to support certain advocacy positions for adoption by WALGA in relation to electoral reform.

This canvassed a broader range of issues. The resolution stated as follows:

Officer Recommendation/Council Decision
MOVED Cr C Reeve-Fowkes SECONDED Cr M Separovich

That Council SUPPORTS the following Local Government Election Advocacy Positions for adoption by WALGA:

1. PARTICIPATION
   (a) The sector continues to support voluntary voting at Local Government elections;
2. TERMS OF OFFICE
   (a) The sector continues to support four-year terms with a two-year spill;
3. VOTING METHODS
   (a) The sector supports First Past the Post (FPTP) as the preferred voting method for general elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections;
4. INTERNAL ELECTIONS
   (a) The sector supports First Past the Post (FPTP) as the preferred voting method for all internal elections;
5. VOTING ACCESSIBLITY
   The sector supports the option to hold general elections through:

(a) Electronic voting; and/or
(b) Postal voting; and/or
(c) In-Person voting;

6. METHOD OF ELECTION OF MAYOR
   The sector supports:
   (a) As per the current legislation with no change – Class 1 and 2 local governments directly elect the Mayor or President (election by electors method), with regulations preventing a change in this method.

CARRIED 10/0

A submission based on the Council's currently resolved position has been prepared (refer Attachment 2).

Strategic Plans/Policy Implications

Our Governance
Transparent leadership that listens, communicates openly and plans for a sustainable future.
• Facilitate transparent and accountable governance for today and tomorrow.
• Strengthen engagement, communication and enhance customer experience.

Budget/Financial Implications

Whilst there are no financial implications in relation to the resolution, changes to the method of election and the timing and frequency of local government elections may have significant financial implications.

Legal Implications

Nil

Community Consultation

The City would expect that any significant change in local government elections would require deep and meaningful consultation with the local government and the wider community. No such consultation has been proposed by the State Government, and it is unclear if any consultation will take place.

Risk Management Implications

Any potential change to the frequency of elections, compulsion to vote and full spills could impact the continuity of Council governance and the composition of Council. This poses the risk of governance disruption during and after the transition.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil

Electoral Reform Discussion Paper

1. Background

1.1. Purpose

The purpose of this discussion paper is to request Council-endorsed Local Government feedback to inform WALGA's advocacy on Local Government electoral reforms expected to be proposed by the State Government, specifically:

- full spill elections every 4 years; and
- compulsory voting at Local Government elections

These options have been raised in statements by the Minister for Local Government, Hon Hannah Beazley MLA, but no formal proposals have yet been provided for consultation. While WALGA has relevant advocacy positions (discussed further below), the purpose of this discussion paper is to undertake early sector engagement to ensure WALGA's positions reflect the sector's current views and enable timely, well-informed and effective engagement with the anticipated State Government reform proposals.

1.2. WALGA existing advocacy positions

1.2.1. Elections

WALGA has established advocacy positions reflecting the sector's support of voluntary voting and elections of half the offices on Council every two years. These advocacy positions are provided in Appendix 1.

In late 2024 WALGA conducted a review of its Elections Advocacy Positions to ensure they reflected the sector's contemporary view.

Local Government responses at that time indicated strong (98%) support for half spills every two years, which was reflected in the adopted Advocacy Position 2.5.16 Elections.

While voluntary voting was supported by an overall majority of responses (74%), compulsory voting was supported by a majority (64%) of metropolitan respondents and a majority (61%) of Class 1 and 2 respondents.

State Council requested that the WALGA secretariat undertake further investigation of the implications of compulsory and voluntary participation in Local Government elections before reporting back to State Council.

In the interim, Advocacy Position 2.5.15 Participation in Local Government Elections was retained, expressing support for voluntary voting with a note that further work was being undertaken.

This investigation was ongoing when the Minister for Local Government raised the prospect of further Local Government election reform.

A State by State comparison of electoral statistics is provided in Appendix 2.

1.2.2. Election costs

In 2024, WALGA conducted a review of five Local Government biennial election cycles up to and including the 2023 Local Government elections. The review demonstrated significant cost increases and concerns about the lack of transparency in costings provided by the Western Australian Electoral Commission (WAEC).

In September 2024, State Council adopted Advocacy Position 2.5.18 Local Government Elections Analysis 2015-2023, calling for an independent audit of the WAEC's cost allocation methods and the introduction of Service Level Agreements to ensure transparency of costing methodology.

Cost implications are a relevant consideration in assessing the appropriateness of any proposed electoral reform. However, the current lack of transparency in costing methodology makes it impossible to confidently forecast cost impacts.

This discussion paper seeks to identify the factors associated with each reform proposal that may affect election costs. This is further complicated by the interaction of possible reform options and external economic factors.

WALGA has requested that the Department of Local Government, Regulation and Industry Safety (LGIRS) and the Western Australian Electoral Commission, undertake modelling to identify the cost implications of any proposed reforms.

A comparison of available electoral costs data, State by State, is included as Table 4 in Appendix 2.

WALGA has contacted other Local Government associations to ask if they have experienced changes in costs associated with compulsory four-year, all-in all-out, local government elections. As this has been the approach in most jurisdictions for some time, responses were largely unable to address changes in cost.

2. Election Frequency

Current situation

Western Australia holds biennial elections, with half of the offices on Council elected every two years for four-year terms. All other Australian jurisdictions hold full spill elections every four years (four-year terms).

Considerations

Considerations include:

- Voter participation and fatigue
- Continuity, knowledge retention and mentorship for new Council Members
- Stable whole-of-Council mandate and collective accountability
- Capacity for candidate recruitment
- Administrative requirements
- Extraordinary vacancies and backfilling
- Timing and transitional arrangements

Re-election rates

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WALGA has analysed the composition of Councils following the last two Local Government elections in other Australian jurisdictions, all of which have full spill elections. A comparison of available data on re-election rates is included as Table 2 in Appendix 2.

This data suggests that on average, re-elected Council Members make up between 47% and 57% of Council following full spill elections.

By comparing over 700 consecutive ordinary election results, the review identified nine occasions when the membership of Council following an ordinary election was 100% different from the Council following the previous ordinary election. However, four of these local governments held mid-term extraordinary elections, meaning the changes in membership occurred over two or more elections within a four-year period.

Costs

In one respect, a change to a four-year cycle would reduce costs by reducing the number of elections. However, the cost of each election may increase. The WAEC uses the number of vacancies to inform quotations for the conduct of elections. Full spill elections would double the number of vacancies, with possible increased costs associated with printing and postage and increased staffing for the count.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of a change in election frequency may also vary between Local Governments.

Questions

1. Does your Local Government support half spill elections every two years or full spill elections every four years?
2. What are the key considerations informing this view?
3. If full spill elections every four years were introduced, what transitional arrangements and consequential amendments may be required?
4. Any other comments?

3. Compulsory or Voluntary Voting

Current situation

Voting in Local Government elections is voluntary in Western Australia and South Australia. All other Australian jurisdictions have compulsory voting.

Considerations

Considerations include:

- Voter participation and democratic legitimacy
- Voter engagement, awareness and/or fatigue
- Administrative and enforcement requirements
- Application to owner and occupier rolls

Participation rates

A comparison of available participation data is included as Table 3 in Appendix 1.

Costs

The WAEC uses expected participation rates to inform quotations for the conduct of elections. It is likely that an increased participation rate would increase election costs through higher reply-paid charges and increased staffing for the count. However, in-person elections become more cost effective than postal elections at higher participation rates.

WALGA cannot definitively determine an overall cost impact to Local Government without the requisite cost-modelling from the WAEC. WALGA has requested that the WAEC provide this modelling to LGIRS. The cost impact of compulsory voting may also be different for each Local Government depending on their current participation rates and methods for holding elections, and whether these would change significantly.

Tasmania implemented compulsory voting in Local Government elections in 2022. Local Government Association Tasmania (LGAT) advised that this resulted in reasonably significant cost increases. The Tasmanian Electoral Commission reported a $9.32 per elector cost for the first compulsory Local Government elections in 2022, a 35% increase from $6.92 in 2018. An analysis of the factors contributing to this increase is not available and it may be challenging to draw direct comparisons between Tasmania and WA.

It is likely that the cost impact of compulsory voting would be moderated if elections also transition to a 4 yearly cycle.

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Questions

5. Does your Local Government support compulsory voting or voluntary voting in Local Government elections?
6. If the frequency of Local Government elections were changed to every 4 years, would your Local Government support compulsory or voluntary voting?
7. What are the key considerations informing this view?
8. Any other comments?

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Appendix 1- WALGA Elections Advocacy Positions

2.5.15 Participation in Local Government Elections

Position Statement	The Local Government sector supports voluntary participation in Local Government elections. *Noting that State Council at its 6 December 2024 State Council meeting resolved that the WALGA Secretariat further investigate implications of compulsory and voluntary participation in Local Government elections and report back to State Council.*
Background	Voluntary participation in Local Government elections is a long-established position of the Local Government sector, and was confirmed as a result of sector feedback received during the Local Government reform process.
State Council Resolution	December 2024 - 090.5/2024 February 2022 – 312.1/2022 December 2020 – 142.6/2020 March 2019 – 06.3/2019 December 2017 – 121.6/2017 October 2008 – 427.5/2008
Supporting Documents	Advocacy Positions for a New Local Government Act WALGA submission: Local Government Reform Proposal (February 2022)

2.5.16 Elections

Position Statement	The Local Government sector supports: 1. Councillors serve four-year terms with elections every two years and half of the Council positions spilled at each election. 2. First-Past-The-Post (FPTP) voting system for Local Government elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections. 3. First-Past-The-Post (FPTP) voting system for internal Council elections.

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4. Councils holding elections by means of in-person, postal and/or electronic voting.
5. Current legislative provisions of Mayor/President of Class 1 and Class 2 Local Governments being directly elected by the community and Class 3 and Class 4 Local Governments determining whether its Mayor or President is elected by the Council or by the community.

Background

The sector positions on Local Government elections have been long-established. This was confirmed as a result of sector feedback received during the Local Government reform process.

Following the 2023 Local Government Elections where legislative reforms to Local Government elections processes were first implemented, sector wide consultation was conducted on key elements of the elections advocacy positions to determine if they accurately reflected the sector's contemporary view.

State Council Resolution

December 2024 - 091.5/2024

February 2022 – 312.1/2022

December 2020 – 142.6/2020

March 2019 – 06.3/2019

December 2017 – 121.6/2017

October 2008 – 427.5/2008

2.5.18 Local Government Elections Analysis 2015-2023

Position Statement

That WALGA advocate to the State Government:

1. For an independent Local Government election audit, focusing on the Western Australia Electoral Commission's (WAEC) service delivery and cost allocation methods and costing applications used, to confirm that marginal cost recovery principles are applied and that the costing program is being effectively managed.
2. For the requirement for the WAEC to develop and implement Service Level Agreements with Local Governments, similar to those agreements currently used in New South Wales and Victorian Local Government elections and that includes:
   a. transparency of costing methodology,
   b. direct engagement with Local Governments pre and post elections, and
   c. the roles and responsibilities of the WAEC and Local Governments in the conduct of elections.

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3. For a review of the legislative framework that would allow for more than one election services provider to conduct Local Government elections.
4. For a mandated WAEC Report to Parliament specific to Local Government elections post each election cycle, outlining costs, results, voter turnout and matters for improvement both in the conduct of elections and the legislation, if relevant.

Background	A comprehensive review and analysis of five election cycles up to and including the 2023 Local Government election against the backdrop of legislative reforms to the Local Government electoral process in Western Australia was carried out by WALGA. With a focus on postal elections conducted exclusively by the Western Australian Electoral Commission (WAEC), the analysis has found evidence of the rising cost and reduced service level of conducting Local Government elections in Western Australia. Elected Member feedback, costs vs service comparisons and engagement by the sector with WALGA's governance services over the 2023 Local Government election period, are the basis for the position outlined above.
State Council Resolution	September 2024 - 065.4/2024

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Appendix 2 - Election Statistics

The data in the following tables is derived from publicly available reports issued by the respective State Electoral Commissions for the elections they conducted. The different content and format of reporting in each jurisdiction can make direct comparisons challenging.

Table 1: Comparative overview

Jurisdiction	Compulsory/optional voting	Frequency	Postal/In Person
Western Australia	Optional	Half spill every 2 years	Postal or in person
South Australia	Optional	Full spill every 4 years.	Postal.
Northern Territory	Compulsory	Full spill every 4 years	Postal or in person.
Queensland	Compulsory	Full spill every 4 years.	Postal or in person.
New South Wales	Compulsory	Full spill every 4 years.	In person.
Victoria	Compulsory	Full spill every 4 years.	Postal
Tasmania	Compulsory	Full spill every 4 years.	Postal

Table 2: Average percentage of returning Council Members (at individual Council level)

States with full spills only. Calculated using publicly reported ordinary election results including elections conducted by private providers.

State	Most recent election year Average % of Council Members who were Council Members the previous term	Previous election year Average % of Council Members who were Council Members the previous term
Queensland	2024 47%	2021 49%
New South Wales	2024 54%	2021 49%
Victoria	2024 46%	2020 47%
South Australia	2022 57%	2018 48%
Tasmania	2022 53%	2018 54%

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Table 3: Percentage of all elected candidates who were returning Council Members (at State level)

States with full spills only. Official state level percentage reported by electoral commissions for elections they conducted.

State	Most recent election year % of returning Council Members	Previous election year % of returning Council Members
Queensland	2024 43.2%	2021 46.0%
New South Wales	2021 56.8%	2016/17 (amalgamations) 60.6%
Victoria	2024 43.0%	2020 51.9%
South Australia	2022 50.0%	2018 55.3%
Tasmania	2022 46.0%	2018 48.0%

Table 4: Election participation rates

State	Election Year	Election Year	Election Year
WA	2023 31.2%	2021 30.2%	2019 29.1%
NSW	2024 84.54%	2021 *(2020 postponed)* 83.56%	2016/2017 (*amalgamations)* 2017: 79.58% 2016: 79.27%
NT	2025 *Official report not yet available.*	2021 61.3%	2017 58.5%
QLD	2024 82.31%	2020 *(COVID impacted)* 77.71%	2016 83.04%
SA	2022 32.9%	2018 31.6%	2014 31.99%
TAS	2022 *(First election with compulsory voting)* 84.79%	2018 58.72%	2014 54.58%
VIC	2024 81.46%	2020 81.47%	2016 72.15%

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Table 5: Election costs

Election costs invoiced to Local Governments.

State	Election Year	Election Year	Election Year
WA	2023 *postal elections only* $5.17 per elector 1,763,392 electors (115 districts)	2021 *postal elections only* $4.06 per elector 1,727,712 electors (92 districts)	2019 *postal elections only* $3.70 per elector 1,619,431 electors (86 districts)
NSW	2024 $55.67million 5,242,086 electors (125 councils)	2021 $46million *(budgeted)* 4,838,137 electors (122 councils)	2016/2017 2017 $19.17 million 2.73 million electors (45 councils) 2016 $14.11 million 1.97million electors (76 councils)
NT	2025 NA	2021 $1,864,193 142,546 electors	2017 $1,593,775 133,927 electors
SA	2022 $8.93million (ex GST) $6.93 per elector (ex GST)	2018 $6.57million (ex GST) $5.41 per elector (ex GST)	2014 $4.36million (ex GST) $3.77 per elector (ex GST)
TAS	2022 *voting became compulsory* $9.32 per elector 410,975 electors	2018 $6.92 per elector 356,810 electors	2014 *first all-in all-out* $5.59 per elector 375,355 electors

Note: Data in this table is taken from reports published by the relevant Electoral Commissions. Due to differences in the ways electoral costs are apportioned, a per elector cost is only provided if it was reported. Data for QLD and VIC is not clearly discernible in Election Reports, and therefore not presented in this table.

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ANNEXURE 2 Submission to WA Local Government Association on Electoral Reform

Background

The City of Cockburn thanks the WA Local Government Association for engaging with the sector on proposals for electoral reform, and for providing comprehensive analysis through the discussion paper. The City of Cockburn Council has resolved to provide the following submission based on the questions asked by WALGA.

Questions

1. **Does your Local Government support half spill elections every two years or full spill elections every four years?**
   The City of Cockburn supports the current arrangements for a four-year term with a half spill every two years.

2. **What are the key considerations informing this view?**
   The current approach of a four-year term with a half spill every two years ensures there is a balance between:
   - continuity of governance through local government elections; and
   - regular elections to ensure Council remains responsive to the community.

3. **If full spill elections every four years were introduced, what transitional arrangements and consequential amendments may be required?**
   (a) A long lead-in time to ensure that Elected Members who the community elected for a four-year term do not have their terms cut short. As part of the election process, candidates invest significant time, energy and financial resources to participate in the democratic process. It would be a disservice to the elected members who campaigned successfully and the electors who voted for them for their term to be cut unduly short.
   (b) Ensuring that local government elections are not in the same year as state government elections.
   (c) Introduction of a paid training period (paid in addition to elected member fees) and a shortening of the time required to complete mandatory training so that newly elected members are quickly brought up to speed.
   (d) Consideration on shifting the timing of the elections. Currently new Councils face the challenge of being inducted into the role and having to deal with a significant backlog following the caretaker period between mid-October and early December.
   (e) Consideration of how casual vacancies are to be dealt with given the extended time between elections.

4. **Any other comments (in relation to half/full spills and four-year terms)?**
   The City would expect that any significant change in local government elections would require deep and meaningful consultation with the local government and the wider community. No such consultation has been proposed by the State Government and it is unclear if any consultation will take place.

ANNEXURE 2
Submission to WA Local Government Association on Electoral Reform

5. **Does your Local Government support compulsory voting or voluntary voting in Local Government elections?**
   The City of Cockburn supports voluntary voting at local government elections.

6. **If the frequency of Local Government elections were changed to every 4 years, would your Local Government support compulsory or voluntary voting?**
   The City of Cockburn supports voluntary voting if elections are changed to every 4 years.

7. **What are the key considerations informing this view?**
   Local government elections are currently relatively free from overt party-political campaigning. A shift to compulsory voting would increase the incentive for political parties to encourage voting for party endorsed candidates, rather than voting for local candidates, given the increase in disengaged voters in the electoral process.

8. **Any other comments (in relation to compulsory or voluntary voting)?** The City supports the use of electronic voting as a means of improving participation without shifting to compulsory voting.

   The City would expect that any significant change in local government elections would require deep and meaningful consultation with the local government and the wider community. No such consultation has been proposed by the State Government, and it is unclear if any consultation will take place.

14.4.2 (2026/MINUTE NO 0033) Local Government Reform: Update to Elected Member Code of Conduct

Executive	Chief Executive Officer
Author	Service Lead Governance and Council Support
Attachments	1. City of Cockburn Code of Conduct for Council Members, Committee Members and Candidates - March 2026 (tracked changes) ⇩ 2. City of Cockburn Code of Conduct for Council Members, Committee Members and Candidates - March 2026 ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) ADOPTS the City of Cockburn Code of Conduct for Council Members, Committee Members and Candidates, as shown by Attachment 2; and

(2) REQUESTS an Elected Member Briefing Forum in 2026 to consider a comprehensive review of the Elected Member Code of Conduct.

CARRIED 10/0

Background

On 1 January 2026, the State Government updated the Local Government (Model Code of Conduct) Regulations 2021 (The Regulations) to give effect to changes to how behavioural complaints are to be dealt with moving forward, as a result of LG Reform.

Under section 5.104(2) of the Local Government Act 1995 (The Act), Council has three months to update its City of Cockburn Code of Conduct for Council Members and Candidates (The Elected Member Code of Conduct) to reflect the updated Regulations.

This report presents to Council an update to the Elected Member Code of Conduct to ensure it aligns with the Regulations.

Submission

N/A

Report

The main changes to the Elected Member Code of Conduct as a result of the updated Regulations is the amendment of clause 11, and the insertion of clauses 14A and 14B.

Clause 11 has been amended to provide that where an Elected Member has been found to have committed, on or after 1 January 2026, two or more behavioural breaches, the complaint must be referred to the Local Government Inspector.

Clause 14A provides the Local Government Inspector with the power to:

- Appoint a monitor to assist in dealing with a complaint
- Direct a local government to defer dealing with a complaint until the monitor reports to the Local Government Inspector on the outcome of their monitoring assignment.

Clause 14B allows Council to delegate the functions under clauses 12 and 13 of the Elected Member Code of Conduct to either a Council-only committee or an external qualified, impartial person.

Other changes made are mainly consequential to the above changes.

While not a result of updates to the Regulations – the defined terms at the end of the Elected Member Code of Conduct have also been removed.

Other than the removal of the defined terms described above, the only updates made to the Elected Member Code of Conduct are those which are required to align the Code to the Regulations. This was not a 'review' of the Elected Member Code of Conduct.

Council has previously committed to a full review of the Elected Member Code of Conduct, as part of its Governance Improvement Plan. This is proposed to be dealt with separately, at a later date and will be initiated through a Briefing Forum to seek input on the key considerations for a comprehensive review.

While this report would have ideally gone to the Governance Committee first, due to the legislative deadline this is not possible. This is why this report is being presented directly to Council with a recommendation for a broader Elected Member briefing on the Code and the associated Council policies.

Strategic Plans/Policy Implications

Our Governance
Transparent leadership that listens, communicates openly and plans for a sustainable future.
• Facilitate transparent and accountable governance for today and tomorrow.

Budget/Financial Implications

There are no significant budget or financial implications arising from the recommendations of this report.

Legal Implications

Council is required under section 5.104(2) to update its Elected Member Code of Conduct to reflect the updated Regulations. This must be done within three months of the updated Regulations commencing (by 1 April 2026).

Community Consultation

N/A

Risk Management Implications

There is a moderate to substantial level of ‘Compliance’ risk if Council were not to update its Elected Member Code of Conduct by 1 April 2026, as Council are under a statutory obligation to do so.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil.

City of Cockburn Code of Conduct for Council Members, Committee Members and Candidates

~~MARCH 2021~~March 2026

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Division 1 – Preliminary Provisions

1. Citation

This is the City of Cockburn Code of Conduct for Council Members, Committee Members and Candidates.

2. Terms used

(1) In this code —

Act means the Local Government Act 1995;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 – General Principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal integrity

(1) A council member, committee member or candidate should —

(a) act with reasonable care and diligence; and

(b) act with honesty and integrity; and

(c) act lawfully; and

(d) identify and appropriately manage any conflict of interest; and

(e) avoid damage to the reputation of the local government

(2) A council member or committee member should —

(a) act in accordance with the trust placed in council members and committee members; and

(b) participate in decision-making in an honest, fair, impartial and timely manner; and

(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and

(d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationship with others

(1) A council member, committee member or candidate should —

(a) treat others with respect, courtesy and fairness; and

(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

(a) base decisions on relevant and factually correct information; and

(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and

(c) read all agenda papers given to them in relation to council or committee meetings; and

(d) be open and accountable to, and represent, the community in the district.

Division 3 – Behaviour

7. Overview of Division

This Division sets out —

(a) requirements relating to the behaviour of council members, committee members and candidates; and

(b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal integrity

(1) A council member, committee member or candidate —

(a) must ensure that their use of social media and other forms of communication complies with this code; and

(b) must only publish material that is factually correct.

(2) A council member or committee member —

(a) must not be impaired by alcohol or drugs in the performance of

their official duties; and

(b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with others

A council member, committee member or candidate —

(a) must not bully or harass another person in any way; and

(b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and

(c) must not use offensive or derogatory language when referring to another person; and

(d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and

(e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

10. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

(a) must not act in an abusive or threatening manner towards another person; and

(b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and

(c) must not repeatedly disrupt the meeting; and

(d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and

(e) must comply with any direction given by the person presiding at the meeting; and

(f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

(2) A complaint must be made —

(a) in writing in the form approved by the local government; and

(b) to a person authorised under subclause (3); and

(c) within 1 month after the occurrence of the alleged breach.

(3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

(4) A complaint must be dealt with under clauses 12 to 15 unless —
(a) the complaint is referred to the Inspector in accordance with subclause (5); and
(b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act

Note for this subclause:
See section 5.105(1) of the Act

(5) If the *Local Government (Model Code of Conduct) Regulations 2021* regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.

~~(4)~~(6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under *the Local Government (Local Government Inspector) Regulations 2025* regulation 6.

12. Dealing with complaint

(1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under c~~C~~lause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:
See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

~~(1)~~(2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

~~(2)~~(3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

~~(3)~~(4) If the local government makes a finding that the alleged breach has occurred, the local government may —

(a) take no further action; or

(b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

~~(4)~~(5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.

~~(5)~~(6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —

(a) engage in mediation;

(b) undertake counselling;

(c) undertake training;

(d) take other action the local government considers appropriate.

~~(6)~~(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

(a) its finding and the reasons for its finding; and

(b) if its finding is that the alleged breach has occurred, its decision under subclause (4).

13. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

(a) the behaviour to which the complaint relates occurred at a council or committee meeting; and

(b) either —

(i) the behaviour was dealt with by the person presiding at the meeting; or

(ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

(1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.

(2) The withdrawal of a complaint must be —

(a) in writing; and

(b) given to a person authorised under clause 11(3).

14A. Appointment of monitor

(1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.

(2) If the Inspector appoints a monitor —

(a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and

(b) the local government must comply with the direction.

14B. Performance of local government's functions under cl. 12 and 13

(1) The local government's functions under clauses 12 and 13 must be performed by the council.

(2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.

(3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —

(a) a member of the council of any local government;

(b) a member of the governing body of any regional subsidiary;

(c) an employee of any local government or regional subsidiary;

(d) an employee of WALGA or the Local Government Professionals Australia (WA);

a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —

(i) local governments;

(ii) members of councils;

(iii) employees of local governments.

(4) A resolution made under subclause (3) must include the following —

(a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;

(b) an explanation as to why the council is satisfied as referred to

in paragraph (a);

(c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

~~(1)~~(5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

15. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

(3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:
See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

Division 4 – Rules of Conduct

Notes for this Division:

1. Under section 8A.3(1) of the Act, a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.

2. A conduct breach is dealt with under Part 8A Division 5 of the Act.

~~1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.~~

~~2. A minor breach is dealt with by a standards panel under section 5.110 of the Act.~~

16. Overview of Division

(1) This Division sets out rules of conduct for council members and

candidates.

(2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918;*

resources of a local government includes —

(a) local government property; and

(b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

(a) to gain, directly or indirectly, an advantage for the council member or any other person; or

(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —

(a) employed by a local government under section 5.36(1) of the

Act; or

(b) engaged by a local government under a contract for services.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or

(b) use an offensive or objectionable expression when referring to a local government employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

21. Disclosure of information

(1) In this clause —

closed meeting —

(a) ~~means a council or committee meeting, or~~ a part of a council or committee meeting~~,~~ that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and

~~(a)~~(b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or

(b) acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law

22. Disclosure of interests

(1) In this clause —

interest —

(a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and

(b) includes an interest arising from kinship, friendship or membership of an association.

(2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —

(a) in a written notice given to the CEO before the meeting; or

(b) at the meeting immediately before the matter is discussed.

(3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

(4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —

(a) that they had an interest in the matter; or

(b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

(5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —

(a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and

(b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.

(6) Subclause (7) applies in relation to an interest if—

(a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or

(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

~~*(This is a list of terms defined and the provisions where they are defined. The list is not part of the law)*~~

~~Term~~	~~Provision(s)~~
~~Act~~	~~Sch. 1 cl. 2(1)~~
~~candidate~~	~~Sch. 1 cl. 2(1)~~
~~closed meeting~~	~~Sch. 1 cl. 21(1)~~
~~complaint~~	~~Sch. 1 cl. 2(1)~~
~~confidential document~~	~~Sch. 1 cl. 21(1)~~
~~document~~	~~Sch. 1 cl. 21(1)~~
~~electoral purpose~~	~~Sch. 1 cl. 17(1)~~
~~interest~~	~~Sch. 1 cl. 22(1)~~
~~local government employee~~	~~Sch. 1 cl. 20(1)~~
~~non-confidential document~~	~~Sch. 1 cl. 21(1)~~
~~publish~~	~~Sch. 1 cl. 2(1)~~
~~resources of a local government~~	~~Sch. 1 cl. 17(1)~~

City of Cockburn Code of Conduct for Council Members, Committee Members and Candidates

March 2026

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(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and

(c) read all agenda papers given to them in relation to council or committee meetings; and

(d) be open and accountable to, and represent, the community in the district.

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(b) the mechanism for dealing with alleged breaches of those requirements.

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(2) A council member or committee member —

(a) must not be impaired by alcohol or drugs in the performance of

their official duties; and

(b) must comply with all policies, procedures and resolutions of the local government.

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(b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and

(c) must not use offensive or derogatory language when referring to another person; and

(d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and

(e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

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When attending a council or committee meeting, a council member, committee member or candidate —

(a) must not act in an abusive or threatening manner towards another person; and

(b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and

(c) must not repeatedly disrupt the meeting; and

(d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and

(e) must comply with any direction given by the person presiding at the meeting; and

(f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about alleged breach

(1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.

(2) A complaint must be made —

(a) in writing in the form approved by the local government; and

(b) to a person authorised under subclause (3); and

(c) within 1 month after the occurrence of the alleged breach.

(3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

(4) A complaint must be dealt with under clauses 12 to 15 unless —
(a) the complaint is referred to the Inspector in accordance with subclause (5); and
(b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act

Note for this subclause:
See section 5.105(1) of the Act

(5) If the *Local Government (Model Code of Conduct) Regulations 2021* regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.

(6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under *the Local Government (Local Government Inspector) Regulations 2025* regulation 6.

12. Dealing with complaint

(1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:
See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

(2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

(3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.

(4) If the local government makes a finding that the alleged breach has occurred, the local government may —

(a) take no further action; or

(b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

(5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.

(6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —

(a) engage in mediation;

(b) undertake counselling;

(c) undertake training;

(d) take other action the local government considers appropriate.

(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

(a) its finding and the reasons for its finding; and

(b) if its finding is that the alleged breach has occurred, its decision under subclause (4).

13. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

(a) the behaviour to which the complaint relates occurred at a council or committee meeting; and

(b) either —

(i) the behaviour was dealt with by the person presiding at the meeting; or

(ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of complaint

(1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.

(2) The withdrawal of a complaint must be —

(a) in writing; and

(b) given to a person authorised under clause 11(3).

14A. Appointment of monitor

(1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.

(2) If the Inspector appoints a monitor —

(a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and

(b) the local government must comply with the direction.

14B. Performance of local government's functions under cl. 12 and 13

(1) The local government's functions under clauses 12 and 13 must be performed by the council.

(2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.

(3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government —

(a) a member of the council of any local government;

(b) a member of the governing body of any regional subsidiary;

(c) an employee of any local government or regional subsidiary;

(d) an employee of WALGA or the Local Government Professionals Australia (WA);

a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —

(i) local governments;

(ii) members of councils;

(iii) employees of local governments.

(4) A resolution made under subclause (3) must include the following —

(a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;

(b) an explanation as to why the council is satisfied as referred to

in paragraph (a);

(c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

(5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

15. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

(3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:
See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

Division 4 – Rules of Conduct

Notes for this Division:

1. Under section 8A.3(1) of the Act, a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.

2. A conduct breach is dealt with under Part 8A Division 5 of the Act.

16. Overview of Division

(1) This Division sets out rules of conduct for council members and candidates.

(2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of local government resources

(1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the *Electoral Act 1907* or the *Commonwealth Electoral Act 1918;*

resources of a local government includes —

(a) local government property; and

(b) services provided, or paid for, by a local government.

(2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing personal advantage or disadvantaging others

(1) A council member must not make improper use of their office —

(a) to gain, directly or indirectly, an advantage for the council member or any other person; or

(b) to cause detriment to the local government or any other person.

(2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or *The Criminal Code* section 83.

19. Prohibition against involvement in administration

(1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.

(2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with local government employees

(1) In this clause —

local government employee means a person —

(a) employed by a local government under section 5.36(1) of the Act; or

(b) engaged by a local government under a contract for services.

(2) A council member or candidate must not —

(a) direct or attempt to direct a local government employee to do or

not to do anything in their capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

(c) act in an abusive or threatening manner towards a local government employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or

(b) use an offensive or objectionable expression when referring to a local government employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

21. Disclosure of information

(1) In this clause —

closed meeting —

(a) a part of a council or committee meeting that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and

(b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;

confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

document includes a part of a document;

non-confidential document means a document that is not a confidential document.

(2) A council member must not disclose information that the council member —

(a) derived from a confidential document; or

(b) acquired at a closed meeting other than information derived from a non-confidential document.

(3) Subclause (2) does not prevent a council member from disclosing information —

(a) at a closed meeting; or

(b) to the extent specified by the council and subject to such other conditions as the council determines; or

(c) that is already in the public domain; or

(d) to an officer of the Department; or

(e) to the Minister; or

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law

22. Disclosure of interests

(1) In this clause —

interest —

(a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and

(b) includes an interest arising from kinship, friendship or membership of an association.

(2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —

(a) in a written notice given to the CEO before the meeting; or

(b) at the meeting immediately before the matter is discussed.

(3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.

(4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —

(a) that they had an interest in the matter; or

(b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

(5) If, under subclause (2)(a), a council member discloses an interest in a

written notice given to the CEO before a meeting, then —

(a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and

(b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.

(6) Subclause (7) applies in relation to an interest if—

(a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or

(b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.

(7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

15. Reports-Standing Committee

15.1 Governance Committee Meeting – 24/02/2026

15.1.1 (2026/MINUTE NO 0034) Final Adoption – Amendment to Local Planning Policy 5.18 – Street Trees

Executive	Director Sustainable Development and Safety
Author	Landscape Officer
Attachments	1. Local Planning Policy 5.18 (track changes) ⇩ 2. Local Planning Policy 5.18 ⇩ 3. List of comments with officer response ⇩

Officer Recommendation/Committee Recommendation/Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) ADOPTS the amended Local Planning Policy 5.18 – Street Trees as shown in Attachment 2;

(2) PUBLISHES a notice of the Policy in accordance with Schedule 2, Part 12, Clause 87 of the Planning and Development (Local Planning Scheme) Regulations 2015; and

(3) ADVISES those who made a submission of Council's decision accordingly.

CARRIED 10/0

Background

Local Planning Policy (LPP) 5.18 Street Trees was adopted 10 November 2022.

The objective of the Policy is to increase the number of street trees in the City's road reserves, in new and infill areas, and provide a framework for their installation and management associated with subdivision and development within the City.

It applies to land which is zoned Residential, Regional Centre, District Centre, Local Centre, Mixed Business, Mixed Use, Light and Service Industry and Industry.

The Policy has been amended to include tree removal requirements, align with current fees and charges, apply to the entire local government area, and to establish a clear standard for new tree plantings.

The draft was advertised between 17 November and 15 December 2025 on Comment on Cockburn and received three submissions, all of which were supportive. A summary of submissions, with Officer responses, is provided in Appendix 2.

In addition, during the advertising period, a developer noted that the current policy did not specify minimum pot sizes. As a result, a minor amendment has been made to include a minimum pot size of 45 litres, consistent with the City's Fees and Charges List and current City street tree planting practices.

Submission

N/A

Report

The provisions of LPP 5.18 have been mostly retained, with the below changes being proposed:

1. Street tree contribution fee update: The existing $600 fee for street tree contributions has been removed. The fees are now specified in the City's Fees and Charges Schedule (currently set at $980 + GST). This approach ensures that fees remain current and can be adjusted as needed without requiring a policy review.
2. Inclusion of street tree removal requirements: The previous policy did not address street tree removals. The revised policy formalises the requirement for financial contributions related to tree removals associated with planning applications. This strengthens the City's ability to recover costs for removals and asset loss while encouraging the retention of existing street trees.
3. Developer planted street trees: Developers will now have the option to plant street trees as part of their Development Application landscaping plan or to meet subdivision clearance requirements. Previously, only bonding or financial contributions were accepted by the City. This amendment provides greater flexibility for proponents while reducing the burden on City resources for tree planting.
4. Improved planting and procurement standards: The previous Policy was absent on formal standards for street tree planting and procurement. The revised policy introduces new requirements for subdivisions and Development Applications to address concerns from the Streetscape Team regarding poor tree stock, soil quality, and substandard planting practices.
   Developers will be held accountable for the quality of tree planting, particularly in commercial and industrial developments, where compliance evidence must be provided before an occupancy permit is issued. These changes will improve planting outcomes, reduce the City's long-term costs for replacement planting, and result in healthier, more robust trees.
5. Reduced administration: For large-scale, multi-stage subdivisions, the policy now includes an option to bond only the final stage of development. This reduces the administrative burden of managing multiple bonds for low-risk subdivisions while maintaining oversight of tree planting commitments.
6. Expanded scope: The policy has been updated to apply to the entire local government area, rather than being limited to specific zones. This ensures consistency across all areas and future-proofs the policy against potential zoning changes or ambiguities

Strategic Plans/Policy Implications

Local Economy
A sustainable and diverse local economy that attracts increased investment and provides local employment.
• A City that is 'easy to do business with'.

Environmental Responsibility
A leader in environmental management that enhances and sustainably manages our local natural areas and resources.
• Protection and enhancement of our natural areas, bushland, parks and open spaces.
• Address Climate Change.

City Growth and Moving Around
A growing City that is easy to move around and provides great places to live.
• An attractive, socially connected and diverse built environment.

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

The *Planning and Development (Local Planning Schemes) Regulations 2015* set out the statutory requirements for consultation on LPPs. This requires a minimum advertising period of 21 days and display of the draft LPP at Council offices.

The draft was advertised between 17 November 2025 and 15 December 2025 on Comment on Cockburn and received three responses, all supportive. The list of submissions, with Officer responses is detailed in Attachment 3.

Risk Management Implications
Should Council resolve not to adopt the draft policy, several challenges may arise:

1. Increased maintenance costs: Without formal planting and procurement standards, poor-quality tree stock and planting practices may continue to be used. This would result in higher maintenance and replacement costs for the City, placing additional strain on operational resources.

2. Reduced canopy coverage: Substandard planting practices and poor tree stock contribute to lower survival rates and slower canopy growth. This would negatively impact the City’s long-term objectives for urban greening, shade provision, and environmental benefits.

3. Financial constraints: Without the proposed price adjustment for street tree contributions, the City’s resources for tree planting and maintenance will be constrained. The existing fee structure does not reflect current costs, limiting the City's ability to effectively manage and expand the urban forest.

Advice to Proponent(s)/Submitters

Those who lodged a submission on the proposal were advised that the matter would be considered at the next Governance Committee meeting and will be advised of Council’s decision accordingly.

Implications of Section 3.18(3) Local Government Act 1995

Nil

Title	**Subdivision & Development - Street Trees**
Policy Number (Governance Purpose)	**LPP 5.18**

Policy Type

Local Planning Policy

Policy Purpose

The City of Cockburn (City) manages over ~~35,000~~ 65,000 street trees which benefit our City and suburbs in many diverse ways. These include:

- Providing pedestrians and cyclists with cooler and more attractive access ways throughout the City;
- Improving air quality;
- Providing habitat for native fauna;
- Reducing heat island effect; and
- Enhancing the character and attractiveness of our suburbs.

The City recognises the importance of trees in contributing to the health and well-being of our communities and is therefore committed to:

- Preserving the City's Urban Forest through tree protection and maintenance programs;
- Increasing the number of street trees on verges through proactive planting programs and plantings associated with the subdivision and development of land; and
- Increasing the canopy coverage throughout the City.

The purpose of this policy is to increase the number of street trees in the City's road reserves, in new and infill areas, and provide a framework for their installation and management.

This supports Council's *Strategic Community Plan 2020 – 2030,* and the specific objectives to "address climate change" and "protection and enhancement of our natural areas, bushland, parks and open spaces". Council's objective will be measured and become achieved through the provision of new street trees, associated with subdivision and/or development within the City.

This policy also reflects community feedback which lists streetscape appearances, as a high community priority in Cockburn.

Policy Statement

(1) Background

The policy has due regard to, and should be read in conjunction with, the following Western Australian Planning Commission (WAPC) State Planning Polices (SPP) and operational policies:

Title	Subdivision & Development - Street Trees
Policy Number (Governance Purpose)	**LPP 5.18**

- SPP No. 3.0 (Urban Growth and Settlement)
- SPP No. 7.3 (Residential Design Codes)
- Liveable Neighbourhoods (WAPC 2009)

This policy has due regard to and should be read in conjunction with the following City of Cockburn Policies:

- Local Planning Policy 1.2 'Residential Design Guidelines'
- AEW1 'Street Verge Improvements'
- SEW1 'Maintenance of Public Open Space and Road Reservations following Residential Subdivision'
- ~~City of Cockburn – Good Design Guide – Commercial Lot Development~~
- ~~City of Cockburn – Verge Development Guide – Residential Verges~~

(2) Application

~~This policy applies to land which is zoned Residential, Regional Centre, District Centre, Local Centre, Mixed Business, Mixed Use, Light and Service Industry and Industry.~~ This policy applies to the entire Local Government area.

This policy is made pursuant to City of Cockburn Town Planning Scheme No. 3 (TPS 3).

(3) Provisions

3.1 Requirement for street trees:

Street trees are required at both a subdivision and development stage, as follows:

3.1.1 Subdivision:

Once an applicant, subdivider, developer or landowner as the case may be (hereafter referred to as "proponent") receives a subdivision approval from the Western Australian Planning Commission which involves civil works, a condition will require that they must first prepare detailed engineering/civil works drawings for submission and approval by the City, prior to the commencement of works.

For the purposes of approving the civil /engineering drawings, this policy requires these drawings to indicate the provision of street trees to be planted on both sides of all streets within the subdivision application area, and how they will be maintained.

3.1.2 Development:

~~An applicant, developer or landowner as the case may be (hereafter~~

Title	Subdivision & Development - Street Trees
Policy Number (Governance Purpose)	**LPP 5.18**

~~referred to as "proponent")~~ A proponent receiving a development approval from the City of Cockburn (except those for two grouped dwellings or a Single (R-Code) House), will receive a condition imposed on such approval for the requirement to install and maintain street tree/s where the adjoining verge has an inadequate amount of street trees.

3.1.3 Removal of existing street trees:

A proponent receiving a development approval from the City of Cockburn, where a development seeks to make modifications to the verge, creates a crossover for access, or any other works that results in the need for removal of an existing street tree, will receive a condition imposed on such approval for the requirement to provide compensation for the removal of the asset and/or install and maintain new street tree/s.

Compensation will be determined by the cost of tree removal, the cost of stump removal, the cost of new tree planting, the cost of establishment watering, as well as the loss in asset value of the tree being removed, as determined by the Helliwell tree valuation method.

Unless specified, the City will be responsible for all works associated with the removal of the tree and stump and the replanting and establishment of new tree/s. All payments are to be made to the City prior to the removal of the tree.

3.2 Quantity of trees required:

Street trees are to be provided at the rate listed below.

3.2.1 Subdivisions:

One street tree per lot or in the case of lots less than a 10m width, at a rate to be determined by the City.

3.2.2 Development subject to the R-Codes (except those for two grouped dwellings or a Single (R-Code) House):

One street tree per dwelling, or in the case of lots less than 10m of linear lot width to a public road reserve, at a rate to be determined by the City.

3.2.3 Removal of street trees:

A payment to the City to cover the cost of removal of street tree/s and associated stump grinding, the replanting and watering of new replacement street tree/s as well as a compensatory payment to the

Title	Subdivision & Development - Street Trees
Policy Number (Governance Purpose)	**LPP 5.18**

City for the loss of asset value of the tree/s. Refer to the City's current Fees and Charges List.

3.2.4 All other development:

One tree per 10m of linear lot width to a public road reserve or at a rate to be determined by the City where agreed upon between the applicant and the City.

3.3 Options for clearance:

~~In order~~ To satisfy the conditions of the WAPC subdivisional approval or City of Cockburn development approval noted above, the following ~~two~~ three options are ~~to be used~~ available (subject to City support):

3.3.1 Option1: Proponent provides contribution payment to City of Cockburn who then takes responsibility for planting and management.

In this option, the proponent pays the City ~~$600 per street tree required~~ a monetary value as listed in the City's Fees and Charges List per street tree required. This payment must be receipted by the City prior to the practical completion certification of the civil works for subdivision or issue of building permit for development.

In receiving this contribution, the City will purchase, install and maintain all street trees. Installation will occur at the most optimal time in the opinion of the City.

3.3.2 Option 2: Proponent plants the trees.

In this option, the proponent plants the required number of trees as depicted in the approved plans. The planting must be done prior to seeking clearance for subdivision or issue of building permit for development. A qualified arborist or landscaping contractor must carry out the work. To ensure that the trees are of good health and have the highest possible chance of success, the following must be demonstrated for each tree:

- Size of Trees – Trees must be provided in a minimum pot size of 45 litres.
- Source of Trees – Trees must be sourced from an accredited nursery and comply with AS 2303:2015 standards. They should generally be single stemmed with an appropriately sized calliper/trunk diameter and capable of standing upright unassisted within a container. Tree roots must be well established but not container bound, with no "J" roots touching the bottom of the bag.

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Title	**Subdivision & Development - Street Trees**
Policy Number (Governance Purpose)	**LPP 5.18**

- Health of Trees - Trees must be a healthy specimen typical of its growing habit, free of disease or notable defects, such as snapped branches, poor form, ring barking, pollarding or thinned canopy.

- Planting Location – Trees must be planted in the exact locations specified in the approved plan.

- Excavation of Soil – The existing soil must be excavated and removed to a minimum dimension of 1500mm x 1500mm x 500mm deep or at least twice the size of the root ball, whichever provides a larger footprint. The final excavation size may be adjusted at the discretion of the City's representative.

- New Soil – Backfill with 3:1 site soil to imported soil mix.

- Granular Wetting – A soil wetting additive (such as Grosorb) must be evenly incorporated into the backfill soil at a rate of 60 grams per square meter or as specified by the manufacturer.

- Mulch and Catch Basin – Apply pine bark or bushland mulch to a depth of 100mm within a 1000mm diameter around the tree root ball. Ensure the mulch is evenly spread, with a berm installed along the 1-metre perimeter.

- Tree Stakes and Ties – Secure a 'rainbow tie' at the base of the tree canopy to provide support while allowing natural movement to encourage root establishment. Install two 50x50x2100mm pointed treated pine or hardwood stakes, setting them 450mm into the ground. Ensure the stakes do not pierce the root ball.

- Irrigation – Install a dedicated irrigation system capable of providing ongoing water supply to the tree, either in perpetuity or for a minimum of three years until the tree is fully established.

3.3.3 Option 3: Proponent provides the City with a bond for the value of planting and maintaining street trees.

For this option a minimum of ten (10) street trees or more must be required. This option allows the proponent to bond the value of the planting and maintenance of street trees required whilst allowing the applicant to obtain the practical completion certification of the civil works for subdivision or the building permit for development. Refer to the City's current Fees and Charges List for cost per tree.

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Title	Subdivision & Development - Street Trees
Policy Number (Governance Purpose)	**LPP 5.18**

The City will return the bond, only in one amount, once all bonded street trees have been planted and maintained, consistent with any approvals.

For multistage subdivisions exceeding 100 lots, the City may consider bonding only the trees present in the final subdivision stage, provided sufficient evidence is presented to demonstrate that tree planting will occur periodically as part of the residential landscaping package, in accordance with the requirements outlined in section 3.3.2.

3.4 Prior to Occupation:

~~For all intents and purposes, where a condition of development approval requires the planting of the trees prior to occupation of the development, in lieu of prior to the issue of the building permit, the City acknowledges that neither option A or B above is applicable or required to clear such condition~~. A condition of development approval requiring the planting of the trees must be met before occupation. The City may require evidence that the requirements relating to the planting of trees under clause 3.3.2 have been met.

3.5 Species, maintenance, and longevity:

Street trees must comprise of species which will mature to a sufficient size and canopy~~,~~ and be located to provide sufficient shading of the street verge area, to the satisfaction of the City. The City may require such engineering or development drawings to demonstrate this detail on the relevant plans to ensure no conflict with road infrastructure or services.

3.6 Protection of trees:

All existing or proposed street trees shall be protected from adjoining development in accordance with Australian Standard AS4970-2009 via maintenance of a *Tree Protection Zone* and any relevant measures to ensure protection of the asset accordingly.

Strategic Link:	Town Planning Scheme No. 3
Category	Planning - Town Planning & Development
Lead Business Unit:	Development Assessment and Compliance
Public Consultation: **(Yes or No)**	Yes
Adoption Date: (Governance Purpose Only)	10 November 2022
Next Review Due: (Governance Purpose Only)	November 2024

Title	**Subdivision & Development - Street Trees**
Policy Number (Governance Purpose)	**LPP 5.18**

ECM Doc Set ID: (Governance Purpose Only)	5670114

DRAFT

Title	**Subdivision & Development - Street Trees**
Policy Number (Governance Purpose)	**LPP 5.18**

Policy Type

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The City recognises the importance of trees in contributing to the health and well-being of our communities and is therefore committed to:

- Preserving the City's Urban Forest through tree protection and maintenance programs;
- Increasing the number of street trees on verges through proactive planting programs and plantings associated with the subdivision and development of land; and
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The purpose of this policy is to increase the number of street trees in the City's road reserves, in new and infill areas, and provide a framework for their installation and management.

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This policy also reflects community feedback which lists streetscape appearances, as a high community priority in Cockburn.

Policy Statement

(1) Background

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- AEW1 'Street Verge Improvements'
- SEW1 'Maintenance of Public Open Space and Road Reservations following Residential Subdivision'

(2) Application

This policy applies to the entire Local Government area.

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(3) Provisions

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For the purposes of approving the civil /engineering drawings, this policy requires these drawings to indicate the provision of street trees to be planted on both sides of all streets within the subdivision application area, and how they will be maintained.

3.1.2 Development:

A proponent receiving a development approval from the City of Cockburn (except those for two grouped dwellings or a Single (R-Code) House), will receive a condition imposed on such approval for the requirement to install and maintain street tree/s where the adjoining verge has an inadequate amount of street trees.

DRAFT

Title	Subdivision & Development - Street Trees
Policy Number (Governance Purpose)	**LPP 5.18**

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A proponent receiving a development approval from the City of Cockburn, where a development seeks to make modifications to the verge, creates a crossover for access, or any other works that results in the need for removal of an existing street tree, will receive a condition imposed on such approval for the requirement to provide compensation for the removal of the asset and/or install and maintain new street tree/s.

Compensation will be determined by the cost of tree removal, the cost of stump removal, the cost of new tree planting, the cost of establishment watering, as well as the loss in asset value of the tree/s being removed, as determined by the Helliwell tree valuation method.

Unless specified, the City will be responsible for all works associated with the removal of the tree and stump and the replanting and establishment of new tree/s. All payments are to be made to the City prior to the removal of the tree.

3.2 Quantity of trees required:

Street trees are to be provided at the rate listed below.

3.2.1 Subdivisions:

One street tree per lot or in the case of lots less than a 10m width, at a rate to be determined by the City.

3.2.2 Development subject to the R-Codes (except those for two grouped dwellings or a Single (R-Code) House):

One street tree per dwelling, or in the case of lots less than 10m of linear lot width to a public road reserve, at a rate to be determined by the City.

3.2.3 Removal of street trees:

A payment to the City to cover the cost of removal of street tree/s and associated stump grinding, the replanting and watering of new replacement street tree/s as well as a compensatory payment to the City for the loss of asset value of the tree. Refer to the City's current Fees and Charges List.

3.2.4 All other development:

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Title	Subdivision & Development - Street Trees
Policy Number (Governance Purpose)	**LPP 5.18**

One tree per 10m of linear lot width to a public road reserve or at a rate to be determined by the City where agreed upon between the applicant and the City.

3.3 Options for clearance:

To satisfy the conditions of the WAPC subdivisional approval or City of Cockburn development approval noted above, the following three options are available (subject to City support):

3.3.1 Option1: Proponent provides contribution payment to City of Cockburn who then takes responsibility for planting and management.

In this option, the proponent pays the City a monetary value as listed in the City's Fees and Charges List per street tree required. This payment must be receipted by the City prior to the practical completion certification of the civil works for subdivision or issue of building permit for development.

In receiving this contribution, the City will purchase, install and maintain all street trees. Installation will occur at the most optimal time in the opinion of the City.

3.3.2 Option 2: Proponent plants the trees.

In this option, the proponent plants the required number of trees as depicted in the approved plans. The planting must be done prior to seeking clearance for subdivision or issue of building permit for development. A qualified arborist or landscaping contractor must carry out the work. To ensure that the trees are of good health and have the highest possible chance of success, the following must be demonstrated for each tree:

- Size of Trees – Trees must be provided in a minimum pot size of 45 litres.
- Source of Trees – Trees must be sourced from an accredited nursery and comply with AS 2303:2015 standards. They should generally be single stemmed with an appropriately sized calliper/trunk diameter and capable of standing upright unassisted within a container. Tree roots must be well established but not container bound, with no "J" roots touching the bottom of the bag.
- Health of Trees - Trees must be a healthy specimen typical of its growing habit, free of disease or notable defects, such as snapped branches, poor form, ring barking, pollarding or thinned canopy.

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Title	Subdivision & Development - Street Trees
Policy Number (Governance Purpose)	**LPP 5.18**

- Planting Location – Trees must be planted in the exact locations specified in the approved plan.
- Excavation of Soil – The existing soil must be excavated and removed to a minimum dimension of 1500mm x 1500mm x 500mm deep or at least twice the size of the root ball, whichever provides a larger footprint. The final excavation size may be adjusted at the discretion of the City's representative.
- New Soil – Backfill with 3:1 site soil to imported soil mix.
- Granular Wetting – A soil wetting additive (such as Grosorb) must be evenly incorporated into the backfill soil at a rate of 60 grams per square meter or as specified by the manufacturer.
- Mulch and Catch Basin – Apply pine bark or bushland mulch to a depth of 100mm within a 1000mm diameter around the tree root ball. Ensure the mulch is evenly spread, with a berm installed along the 1-metre perimeter.
- Tree Stakes and Ties – Secure a 'rainbow tie' at the base of the tree canopy to provide support while allowing natural movement to encourage root establishment. Install two 50x50x2100mm pointed treated pine or hardwood stakes, setting them 450mm into the ground. Ensure the stakes do not pierce the root ball.
- Irrigation – Install a dedicated irrigation system capable of providing ongoing water supply to the tree, either in perpetuity or for a minimum of three years until the tree is fully established.

3.3.3 Option 3: Proponent provides the City with a bond for the value of planting and maintaining street trees.

For this option a minimum of ten (10) street trees or more must be required. This option allows the proponent to bond the value of the planting and maintenance of street trees required whilst allowing the applicant to obtain the practical completion certification of the civil works for subdivision or the building permit for development. Refer to the City's current Fees and Charges List for cost per tree.

The City will return the bond, only in one amount, once all bonded street trees have been planted and maintained, consistent with any approvals.

For multistage subdivisions exceeding 100 lots, the City may consider bonding only the trees present in the final subdivision stage, provided

Title	Subdivision & Development - Street Trees
Policy Number (Governance Purpose)	**LPP 5.18**

sufficient evidence is presented to demonstrate that tree planting will occur periodically as part of the residential landscaping package, in accordance with the requirements outlined in section 3.3.2.

3.4 Prior to Occupation:

A condition of development approval requiring the planting of the trees must be met before occupation. The City may require evidence that the requirements relating to the planting of trees under clause 3.3.2 have been met.

3.5 Species, maintenance, and longevity:

Street trees must comprise of species which will mature to a sufficient size and canopy and be located to provide sufficient shading of the street verge area, to the satisfaction of the City. The City may require such engineering or development drawings to demonstrate this detail on the relevant plans to ensure no conflict with road infrastructure or services.

3.6 Protection of trees:

All existing or proposed street trees shall be protected from adjoining development in accordance with Australian Standard AS4970-2009 via maintenance of a *Tree Protection Zone* and any relevant measures to ensure protection of the asset accordingly.

Strategic Link:	Town Planning Scheme No. 3
Category	Planning - Town Planning & Development
Lead Business Unit:	Development Assessment and Compliance
Public Consultation: **(Yes or No)**	Yes
Adoption Date: (Governance Purpose Only)	10 November 2022
Next Review Due: (Governance Purpose Only)	November 2024
ECM Doc Set ID: (Governance Purpose Only)	5670114

DRAFT

Amendment To Local Planning Policy 5.18 - Street Trees						
Contribution ID	Do you support or oppose the proposed local planning policy?				Please let us know why:	
	Support	Oppose	No opinion	Support with changes		Officer Response
13544	1				Street trees are fast disappearing in metropolitan areas due to a combination of factors: rezoning in older suburbs where developments are occurring has resulted in multiple dwellings on properties and commensurate increases in the number of vehicles being used on a property. Often the verge is used for parking vehicles and trees are removed to accommodate more vehicles. In addition the rental crisis has also resulted in an increase in the number of people sharing houses and the amount of space on verges required for vehicles often reduces the amount of space available for trees. Tree canopy is important to mitigate the effects of climate change mitigation, reduce urban heat, and improve amenity and liveability.	Noted. No action required
13506	1				I've read through the tracked changes and they all appear appropriate and responsible	Noted. No action required
13473				1	Stop planting trees in narrow lane separation strips such as shown in your picture. The trees require water during establishment phase and maintenance which obstructs traffic movement and is potentially dangerous. Also storm damage to the trees often leaves tree debris on the road which creates driving hazards. There's plenty of room for trees on the sides back from the road kerb .	Noted. The picture used on Comment on Cockburn included a Median island with tree planting. The policy however is for verges, which the comment is supportive of. No action required

15.1.2 (2026/MINUTE NO 0035) Final Adoption - Draft Council Policy - Fireworks

Executive Director Sustainable Development and Safety

Author Service Lead Environment and Service Manager Sustainability

Attachments
1. Advertised Draft Council Policy - Fireworks Policy ⇩
2. Amended Draft Council Policy - Fireworks Policy (tracked changes) ⇩
3. Fireworks Policy ⇩
4. Community Feedback Report ⇩
5. Sustainability and Environment Reference Group - City Response to feedback on Fireworks Policy ⇩
6. Cardile Fireworks Feedback - Draft Fireworks Policy ⇩
7. Cardile Submission City Response ⇩

Officer Recommendation/Committee Recommendation/Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) ADOPTS the Council Policy – Fireworks, as set out in Attachment 3, subject to the following modifications:
   (a) Remove all references to the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) and replace these with references to the Department of Local Government, Industry Regulation and Safety (DLGIRS)
   (b) Remove the definition for 'Adjacent to City managed conservation reserves'

(2) REQUESTS the Chief Executive Officer to advise those who provided feedback of Council's decision.

CARRIED 10/0

Background

Approvals for fireworks displays are administered by the Department of Local Government, Industry Regulation and Safety (DLGIRS) under the *Dangerous Goods Safety Act* 2004.

As part of the approval process, DLGIRS consults with Local Governments to seek feedback on:

- the level of public interest
- risks to the public, property or the environment.

At the March 2021 Ordinary Council Meeting, Council was presented with a Desktop Review and Impact Assessment (DRIA) of Fireworks. Following review of this document, Council resolved to:

(1) Develop a policy in relation to fireworks events.

A draft Council Policy was subsequently prepared in 2024 to address this recommendation.

The Policy does not seek to either facilitate or prohibit fireworks in the City of Cockburn, rather, it establishes the minimum criteria for fireworks event applications to be supported.

A copy of the draft Policy was sent to DLGIRS on 1 July 2024. This is because advice from the Department in 2021 recommended the City should prepare a policy outlining Council's stance on fireworks displays and the circumstances in which they would be supported.

With an established policy position, DLGIRS indicated it would be more likely to support recommendations from the City as part of its formal review.

On 17 July 2024, DLGIRS wrote to the City to confirm its support of the draft Policy, and it considered it a great initiative.

The draft Policy was presented to the Sustainability and Environment Reference Group (SERG) at its meeting on 28 August 2024.

Following the meeting, SERG noted support of the draft Policy and provided formal feedback to the City on 18 September 2024.

The recommendations from the SERG and the relevant responses from the City are attached to this report.

The SERG feedback resulted in several minor modifications being made to the draft Policy before it was distributed to the major fireworks providers in Western Australia.

On 4 November 2024, the draft Policy was sent to the following companies:
- Cardile Fireworks
- West Coast Fireworks
- Howard's Fireworks.

A copy of the draft Policy was also sent to Adventure World because fireworks displays have been hosted by the amusement park in the past.

Of the four companies involved in early consultation, only one submission was received. The submission was from Cardile Fireworks.

Overall, Cardile Fireworks was not supportive of the draft Policy as it considers the fireworks industry is being unfairly targeted when other entertainment options for community events also have comparable environmental impacts.

The feedback from Cardile Fireworks resulted in a single modification to the draft Policy, whereby a provision excluding fireworks displays from occurring in declared Bushfire Prone Areas was removed.

The Cardile Fireworks feedback highlighted the Department of Fire and Emergency Services and DEMIRS already have an established process for mitigating the risk of bushfires caused by fireworks displays and the subject policy provision served as unnecessary duplication.

This was the only change made following this consultation exercise as the submission from Cardile Fireworks did not disprove any of the findings of the DRIA.

Following the conclusion of the targeted consultation with fireworks contractors and Adventure World, the draft Policy was presented to the Governance Committee and Council.

At the 13 May 2025 Ordinary Council Meeting, Council adopted the draft Council Policy – Fireworks for a 28-day public consultation period. Council made several modifications to the draft policy for the purpose of advertising.

The amended draft Council Policy was subsequently advertised for a 28-day community consultation period. The consultation outcomes, along with a recommendation for final adoption with minor amendments, are outlined in this report.

Submission

The submission from Cardile Fireworks is included in the attachments, along with another document outlining key feedback and comments from the City.

Report

The purpose of this report is for Council to consider the outcomes of consultation and decide whether to adopt the draft Council Policy – Fireworks for final approval.

The City ran community consultation on the draft Council Policy for a 28-day period between 1 and 29 August 2025.

The Community Feedback Report is provided in Attachment 4.

The City received 244 submissions during the 28-day consultation period (227 via online survey, 17 via email). Of these, 198 respondents lived within the City of Cockburn. While this represents less than 0.1% of the population, it provides useful insights into community sentiment.

47.5% of local respondents enjoy fireworks and would like to see them at events, 19.7% like them but have concerns about their impacts, and 33.8% do not like them.

When asked if people support the Policy allowing fireworks at City-run events, 55.4% were supportive and 44.6% opposed.

Evidently, feedback on the draft Policy was polarised, with no clear majority position. For private events, a similar split was observed: 47.8% were supportive, 39.8% opposed, and 12.4% liked fireworks but had concerns. While slightly more respondents expressed support than opposition, the difference is marginal, highlighting that community opinion is mixed.

Respondents who supported fireworks highlighted their cultural and social value, describing them as an important tradition that creates excitement, brings families together, and enhances major celebrations and community festivals.

Supporters also noted that professionally managed fireworks are safe under existing regulations and argued that the City of Cockburn should not fall behind other local governments by restricting them.

Those who opposed fireworks raised strong concerns about environmental and wildlife impacts, particularly near sensitive areas like Manning Park and Bibra Lake, and highlighted the need for explicit wildlife protection clauses in the Policy.

Many cited harm to pets, distress for people with sensory sensitivities or Post-Traumatic Stress Disorder, and broader health risks from smoke and noise.

Other common objections included fire hazards, pollution, and the perception that fireworks are an outdated and wasteful use of public funds.

The environmental and public health concerns are consistent with the findings of the DRIA.

While support for the draft Policy was polarised, sentiment from both sides indicated that the Policy is unnecessary as fireworks are already regulated by DLGIRS. Some feedback considered that the draft Policy only served to duplicate existing State Government processes.

<u>Suggested modifications</u>

Community feedback on the draft Policy was mixed, with no clear majority for or against fireworks at City events.

While support outweighed opposition by a small margin, the consultation did not present any new information or specific policy changes for consideration.

The City is already aware of all issues raised through the information provided by the DRIA and previous targeted stakeholder engagement.

In addition, the draft Policy already addresses the key issues of concern from those who opposed fireworks at both City-run and private events.

These concerns primarily related to environmental impacts, wildlife disturbance, or concerns for pets. The draft Policy retains a clause that enables the City to object to fireworks applications where an event is not considered in the public interest, or where it presents an unacceptable risk to people, property, animals, or the environment.

This provides a clear mechanism for the City to consider and respond to site-specific risks and community concerns during the event approval process.

Given this, no major amendments are recommended in response to the issues raised during consultation. However, minor amendments are recommended prior to adoption to reflect the recent renaming of DLGIRS and to ensure the policy aligns with the version adopted at the 13 May 2025 OCM. These amendments are as follows:

(1) Remove all references to the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) and replace these with references to the Department of Local Government, Industry Regulation and Safety (DLGIRS)
(2) Remove the definition for 'Adjacent to City managed conservation reserves'.

This definition is from an older draft of the Policy. Its removal is recommended because the version adopted by Council in May 2025 no longer includes provisions relating to areas adjacent to City managed conservation reserves.

An amended draft Policy incorporating these changes is provided (refer Attachment 3).

Conclusion

The proposed Council Policy – Fireworks reflects the mixed community sentiment expressed through consultation. It balances support for fireworks with concerns about environmental impacts and the welfare of pets by permitting displays where appropriate, while retaining a clause allowing the City to object to applications that present unacceptable risks.

Recommendations to DLGIRS will be made using the Policy and its criteria, with event specific risks assessed on a case-by-case basis.

It is recommended Council adopts the proposed Council Policy – Fireworks (refer Attachment 3) for final approval, subject to the minor amendments discussed in this report and outlined in the recommendation.

Alternative Option

Many local governments operate without a Policy to manage the impacts of fireworks.

This recognises that the DLGIRS process still provides a framework for local governments to have input into fireworks event applications.

DLGIRS will still consider feedback on the level of public interest and the various risks associated with the displays, however, DLGIRS has advised it would be less likely to support recommendations without a policy.

Notwithstanding, Council has the option to decline support for the draft Policy and continue with a business-as-usual approach.

Alternatives to fireworks

While not addressed by the draft Policy, 44% of survey respondents rated it very important (5/5) for the City to consider alternatives such as drone or light shows, with an overall weighted average of 3.48 out of 5 for the importance of exploring alternatives.

Many respondents suggested drone shows, light or laser displays, and large-scale projections as modern, environmentally responsible options. These were viewed as quieter, reducing distress for pets and people with sensory sensitivities, and eliminating pollution and fire risks associated with fireworks.

Supporters of alternatives also noted they can be more inclusive and innovative, aligning with the City's sustainability goals.

Some respondents, however, raised concerns about cost and questioned whether drones deliver the same emotional impact as fireworks.

Overall, there was strong interest in exploring creative, low-impact celebration options as part of future City events.

Non-pyrotechnic sky displays such as drone and light shows are increasingly being adopted across Perth.

The Fremantle Biennale has presented large-scale drone art experiences, including installations that occurred partly within the City of Cockburn. The City played a facilitative role in supporting the event, demonstrating that alternative technologies can be successfully delivered in partnership with external event organisers.

This example shows that although fireworks remain the dominant sky display, alternative technologies are emerging as practical and attractive options for major events.

Given the specialist expertise, approvals and budgets required for large-scale productions, it is unlikely the City will deliver its own large-scale drone or advanced light shows in the short term. However, the City will continue to support and encourage the use of alternative sky displays by private event organisers where suitable and will assess proposals through established event and land use approval processes.

Strategic Plans/Policy Implications

Our Economy
Attracting investment, supporting business and visitor growth and boosting local jobs through vibrant hubs.
• Empower and support local businesses.
Facilitate vibrant, connected commercial hubs and visitor experiences.
Attract investment to the City by promoting innovation and economic opportunity.

Our Environment
Valuing natural assets, building climate resilience and using resources sustainably. • Protect and enhance our natural areas and streetscapes.
Facilitate sustainable waste management and resource conservation.

Our Community
A diverse, active, and connected community that feels safe and has access to local services.
• Foster connected, accessible communities and services.

Budget/Financial Implications

N/A

Legal Implications

N/A. The Dangerous Goods and Safety Act 2004 is administered by DLGIRS.

Community Consultation

The Draft Council Policy was advertised between the 1-29 August 2025.

Risk Management Implications

The harmful impacts to people and the environment identified by the Desktop Review and Impact Assessment of Fireworks are more likely to occur if there is not a Council Policy to govern firework events in the City of Cockburn.

A review of the City's Risk Management Framework indicates the risk classification is 'low'.

Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 24 February 2026 Governance Committee.

Implications of Section 3.18(3) Local Government Act 1995

Nil

Policy	Fireworks
Policy Number (Governance Purpose)	

Policy Type

Council

Policy Purpose

The purpose of this Policy is to set the principles to apply when responding to a Fireworks Events Notice ('Notice') administered by the Department of Energy, Mines, Industry Regulation and Safety ('DEMIRS') under the *Dangerous Goods Safety Act 2004*.

The City's role in assessing a Notice is restricted to an assessment of the impacts the event may have on the community and the environment. DEMIRS will then consider the City's position before deciding on whether a Fireworks Permit should be issued.

Policy Statement

This Policy applies to any event seeking to use Fireworks in the district of the City of Cockburn excluding Rottnest Island.

Definitions

'Adjacent to City managed conservation reserves' means any parcel of land that shares a boundary with a reserve managed by the City for the purpose of conservation.

'Events' include all civic, commercial or community events, meetings, functions, workshops, markets, festivals, expos, parties, information sessions, conferences and organised/formal sport or recreational events. This includes any event requiring the City's Public Health Approval in accordance with the provisions of the *Health (Public Buildings) Regulations 1992.*

'Fireworks' means an article or substance, containing one or more explosives with or without other substances, that is designed to entertain people by producing light, sound, gas, smoke, or a combination of them, by means of exothermic chemical reaction that does not rely on oxygen from external sources to sustain the reaction, but not a rocket motor.

'Close proximity fireworks' means a firework that is designed to be electrically initiated only and either:

- Manufactured commercially and is designed and labelled as suitable to be used in close proximity to a person; or
- Manufactured from commercially available constituents that are designed and labelled as suitable to manufacture fireworks to be used in close proximity to a person.

'Fireworks Event' has the meaning given to that term in Regulation 136 of the *Dangerous Goods Safety (Explosives) Regulations 2007,* being: "an event or show that involves the use of a firework outdoors to entertain one or more people, whether at a public or Private

Policy	Fireworks
Policy Number (Governance Purpose)	

Event or show". For the purposes of this policy, fireworks displays that occur over a number of days/times at one venue for the same purpose are regarded as one event.

'Fireworks Event Notice' refers to the relevant DEMIRS form or notice submitted to the City for a fireworks event. The Notice is a prerequisite for a Fireworks Event Permit, issued by the Department.

'Licensed Fireworks Contractor' means the contractor licensed by DEMIRS as stipulated in the Fireworks Event Notice.

'Responsible Approving Authority' refers to the authority who is responsible for approving the venue's Noise Management Plan under the Environmental Protection Act 1986 and Environmental Protection (Noise) Regulations 1997. The responsible approving authority includes the Chief Executive Officer of the City of Cockburn for all venues located within the City, and the Department of Water and Environmental Regulation for prescribed premises.

Principal Considerations

When considering the use of fireworks in relation to a Fireworks Events Notice, the City's primary considerations will include:

- the risk in relation to people, property, environment; and
- ensuring people in the vicinity of the proposed event are notified to minimise any disturbance to those people.

City Events

- Firework displays are supported at City events.

Other Events

- Firework displays are supported at other events with prior approval from City's Manager Public Health and Building Services.

Minimum criteria to be met for a Fireworks Event to be supported:

Having regard for the principal considerations outlined above, the following conditions and criteria must be met for a fireworks event to be supported by the City:

(1) The event venue has not had more than three firework events in any twelve (12) month period unless a separate Noise Management Plan has been approved by the Responsible Approving Authority.

(2) The fireworks event is scheduled to occur between the hours of 8am to 10pm Monday to Saturday and 9am to 10pm Sundays and Public Holidays, unless the event is a Community/Public Event, or an exemption has been approved by the Responsible Approving Authority.

(3) The fireworks display should not exceed 30 minutes in duration.

Policy	Fireworks
Policy Number (Governance Purpose)	

(4) A Fireworks Event Notice should be received by the City at least 2 weeks prior to the date of the event. This will allow sufficient time to review the proposal.

(5) The Licensed Fireworks Contractor must notify residents within the vicinity of a proposal to conduct a Fireworks Event at least two weeks prior to the date of the event. Notification is to be through publication and promotion of the Fireworks Event using social media, letter box drops, traditional media and other media sufficient to provide general notice to residents impacted by a Fireworks Event.

Close Proximity Fireworks

In accordance with the *DEMIRS Code of Practice – Safe Use of Close Proximity Fireworks* in Western Australia, a Fireworks Management Plan is not required for events seeking to use close proximity fireworks, however, prior consent to use City land for the proposed activity is required.

The Minimum Criteria for outdoor Fireworks Events do not apply to events seeking to use Close Proximity Fireworks, however, the City will assess applications against the Principal Considerations listed in this Policy.

Objection to a Fireworks Event

Applications may be objected to when the City considers that the Fireworks Event is not in the public interest, or it presents an unacceptable risk to people, property or the environment.

If the City intends to object after considering a Fireworks Event Notice, it will provide the Licensed Fireworks Contractor with a right of reply to the objection before it completes the Fireworks Event Notice.

Strategic Link:	
Category:	
Lead Business Unit:	
Public Consultation: **(Yes or No)**	
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	
ECM Doc Set ID: (Governance Purpose Only)	

Policy	**Fireworks**
Policy Number (Governance Purpose)	

Policy Type

Council

Policy Purpose

The purpose of this Policy is to set the principles to apply when responding to a Fireworks Events Notice ('Notice') administered by the Department of Local Government, Industry Regulation and Safety ('DLGIRS') ~~Department of Energy, Mines, Industry Regulation and Safety ('DEMIRS')~~ under the *Dangerous Goods Safety Act 2004*.

The City's role in assessing a Notice is restricted to an assessment of the impacts the event may have on the community and the environment. ~~-~~DLGIRS ~~DEMIRS~~ will then consider the City's position before deciding on whether a Fireworks Permit should be issued.

Policy Statement

This Policy applies to any event seeking to use Fireworks in the district of the City of Cockburn excluding Rottnest Island.

Definitions

~~'Adjacent to City managed conservation reserves' means any parcel of land that shares a boundary with a reserve managed by the City for the purpose of conservation.~~

'Events' include all civic, commercial or community events, meetings, functions, workshops, markets, festivals, expos, parties, information sessions, conferences and organised/formal sport or recreational events. This includes any event requiring the City's Public Health Approval in accordance with the provisions of the *Health (Public Buildings) Regulations 1992.*

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- Manufactured commercially and is designed and labelled as suitable to be used in close proximity to a person; or
- Manufactured from commercially available constituents that are designed and labelled as suitable to manufacture fireworks to be used in close proximity to a person.

[1]

Policy	**Fireworks**
Policy Number (Governance Purpose)	

'Fireworks Event' has the meaning given to that term in Regulation 136 of the *Dangerous Goods Safety (Explosives) Regulations 2007,* being: "an event or show that involves the use of a firework outdoors to entertain one or more people, whether at a public or Private Event or show". For the purposes of this policy, fireworks displays that occur over a number of days/times at one venue for the same purpose are regarded as one event.

'Fireworks Event Notice' refers to the relevant DLGIRS ~~DEMIRS~~ form or notice submitted to the City for a fireworks event. The Notice is a prerequisite for a Fireworks Event Permit, issued by the Department.

'Licensed Fireworks Contractor' means the contractor licensed by DLGIRS ~~DEMIRS~~ as stipulated in the Fireworks Event Notice.

'Responsible Approving Authority' refers to the authority who is responsible for approving the venue's Noise Management Plan under the Environmental Protection Act 1986 and Environmental Protection (Noise) Regulations 1997. The responsible approving authority includes the Chief Executive Officer of the City of Cockburn for all venues located within the City, and the Department of Water and Environmental Regulation for prescribed premises.

Principal Considerations

When considering the use of fireworks in relation to a Fireworks Events Notice, the City's primary considerations will include:

- the risk in relation to people, property, environment; and
- ensuring people in the vicinity of the proposed event are notified to minimise any disturbance to those people.

City Events

- Firework displays are supported at City events.

Other Events

- Firework displays are supported at other events with prior approval from City's Manager Public Health and Building Services.

Minimum criteria to be met for a Fireworks Event to be supported:

Having regard for the principal considerations outlined above, the following conditions and criteria must be met for a fireworks event to be supported by the City:

(1) The event venue has not had more than three firework events in any twelve (12) month period unless a separate Noise Management Plan has been approved by the Responsible Approving Authority.

(2) The fireworks event is scheduled to occur between the hours of 8am to 10pm Monday to Saturday and 9am to 10pm Sundays and Public Holidays, unless the event is a Community/Public Event, or an exemption has been approved by the Responsible Approving Authority.

Policy	Fireworks
Policy Number (Governance Purpose)	

(3) The fireworks display should not exceed 30 minutes in duration.

(4) A Fireworks Event Notice should be received by the City at least 2 weeks prior to the date of the event. This will allow sufficient time to review the proposal.

(5) The Licensed Fireworks Contractor must notify residents within the vicinity of a proposal to conduct a Fireworks Event at least two weeks prior to the date of the event. Notification is to be through publication and promotion of the Fireworks Event using social media, letter box drops, traditional media and other media sufficient to provide general notice to residents impacted by a Fireworks Event.

Close Proximity Fireworks

In accordance with the *DEMIRS Code of Practice – Safe Use of Close Proximity Fireworks* in Western Australia, a Fireworks Management Plan is not required for events seeking to use close proximity fireworks, however, prior consent to use City land for the proposed activity is required.

The Minimum Criteria for outdoor Fireworks Events do not apply to events seeking to use Close Proximity Fireworks, however, the City will assess applications against the Principal Considerations listed in this Policy.

Objection to a Fireworks Event

Applications may be objected to when the City considers that the Fireworks Event is not in the public interest, or it presents an unacceptable risk to people, property or the environment.

If the City intends to object after considering a Fireworks Event Notice, it will provide the Licensed Fireworks Contractor with a right of reply to the objection before it completes the Fireworks Event Notice.

Strategic Link:	
Category:	
Lead Business Unit:	
Public Consultation: **(Yes or No)**	
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	
ECM Doc Set ID: (Governance Purpose Only)	

Policy	**Fireworks**
Policy Number (Governance Purpose)	

Policy Type

Council

Policy Purpose

The purpose of this Policy is to set the principles to apply when responding to a Fireworks Events Notice ('Notice') administered by the Department of Local Government, Industry Regulation and Safety ('DLGIRS') under the *Dangerous Goods Safety Act 2004*.

The City's role in assessing a Notice is restricted to an assessment of the impacts the event may have on the community and the environment. DLGIRS will then consider the City's position before deciding on whether a Fireworks Permit should be issued.

Policy Statement

This Policy applies to any event seeking to use Fireworks in the district of the City of Cockburn excluding Rottnest Island.

Definitions

'Events' include all civic, commercial or community events, meetings, functions, workshops, markets, festivals, expos, parties, information sessions, conferences and organised/formal sport or recreational events. This includes any event requiring the City's Public Health Approval in accordance with the provisions of the *Health (Public Buildings) Regulations 1992.*

'Fireworks' means an article or substance, containing one or more explosives with or without other substances, that is designed to entertain people by producing light, sound, gas, smoke, or a combination of them, by means of exothermic chemical reaction that does not rely on oxygen from external sources to sustain the reaction, but not a rocket motor.

'Close proximity fireworks' means a firework that is designed to be electrically initiated only and either:

- Manufactured commercially and is designed and labelled as suitable to be used in close proximity to a person; or
- Manufactured from commercially available constituents that are designed and labelled as suitable to manufacture fireworks to be used in close proximity to a person.

'Fireworks Event' has the meaning given to that term in Regulation 136 of the *Dangerous Goods Safety (Explosives) Regulations 2007,* being: "an event or show that involves the use of a firework outdoors to entertain one or more people, whether at a public or Private Event or show". For the purposes of this policy, fireworks displays that occur over a number of days/times at one venue for the same purpose are regarded as one event.

Policy	Fireworks
Policy Number (Governance Purpose)	

‘Fireworks Event Notice’ refers to the relevant DLGIRS form or notice submitted to the City for a fireworks event. The Notice is a prerequisite for a Fireworks Event Permit, issued by the Department.

‘Licensed Fireworks Contractor’ means the contractor licensed by DLGIRS as stipulated in the Fireworks Event Notice.

‘Responsible Approving Authority’ refers to the authority who is responsible for approving the venue’s Noise Management Plan under the Environmental Protection Act 1986 and Environmental Protection (Noise) Regulations 1997. The responsible approving authority includes the Chief Executive Officer of the City of Cockburn for all venues located within the City, and the Department of Water and Environmental Regulation for prescribed premises.

Principal Considerations

When considering the use of fireworks in relation to a Fireworks Events Notice, the City’s primary considerations will include:

- the risk in relation to people, property, environment; and
- ensuring people in the vicinity of the proposed event are notified to minimise any disturbance to those people.

City Events

- Firework displays are supported at City events.

Other Events

- Firework displays are supported at other events with prior approval from City’s Manager Public Health and Building Services.

Minimum criteria to be met for a Fireworks Event to be supported:

Having regard for the principal considerations outlined above, the following conditions and criteria must be met for a fireworks event to be supported by the City:

(1) The event venue has not had more than three firework events in any twelve (12) month period unless a separate Noise Management Plan has been approved by the Responsible Approving Authority.

(2) The fireworks event is scheduled to occur between the hours of 8am to 10pm Monday to Saturday and 9am to 10pm Sundays and Public Holidays, unless the event is a Community/Public Event, or an exemption has been approved by the Responsible Approving Authority.

(3) The fireworks display should not exceed 30 minutes in duration.

(4) A Fireworks Event Notice should be received by the City at least 2 weeks prior to the date of the event. This will allow sufficient time to review the proposal.

Policy	Fireworks
Policy Number (Governance Purpose)	

(5) The Licensed Fireworks Contractor must notify residents within the vicinity of a proposal to conduct a Fireworks Event at least two weeks prior to the date of the event. Notification is to be through publication and promotion of the Fireworks Event using social media, letter box drops, traditional media and other media sufficient to provide general notice to residents impacted by a Fireworks Event.

Close Proximity Fireworks

In accordance with the *DMIRS Code of Practice – Safe Use of Close Proximity Fireworks* in Western Australia, a Fireworks Management Plan is not required for events seeking to use close proximity fireworks, however, prior consent to use City land for the proposed activity is required.

The Minimum Criteria for outdoor Fireworks Events do not apply to events seeking to use Close Proximity Fireworks, however, the City will assess applications against the Principal Considerations listed in this Policy.

Objection to a Fireworks Event

Applications may be objected to when the City considers that the Fireworks Event is not in the public interest, or it presents an unacceptable risk to people, property or the environment.

If the City intends to object after considering a Fireworks Event Notice, it will provide the Licensed Fireworks Contractor with a right of reply to the objection before it completes the Fireworks Event Notice.

Strategic Link:	
Category:	
Lead Business Unit:	
Public Consultation: **(Yes or No)**	
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	
ECM Doc Set ID: (Governance Purpose Only)	

Community Feedback Report

Draft Fireworks Policy

September 2025



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Acknowledgement of Country

The Mayor, Councillors and staff of the City of Cockburn acknowledge the Whadjuk Nyungar people of Beeliar boodja as the traditional custodians of this land. We pay our respect to the Elders, past and present.

Background

At the May 2025 Ordinary Council Meeting (OCM), Council adopted the Draft Council Policy – Fireworks for a 28-day public consultation period. The consultation sought community sentiment on the use of fireworks in Cockburn, at both City of Cockburn events and private events, to help inform Council's decision on the Draft Policy, which outlined minimum requirements for supporting fireworks events in the City. Feedback was invited on the environmental, cultural, social, and economic impacts of fireworks.

Approvals for fireworks displays continue to be administered by the Department of Local Government, Industry Regulation and Safety (DLGIRS) under the Dangerous Goods Safety Act 2004. Adoption of the Draft Policy would not automatically enable fireworks in Cockburn but would establish that fireworks may be supported at City events. The policy aimed to guide the City in responding to DLGIRS when feedback was requested on public interest and potential risks.

The Draft Policy followed a March 2021 OCM resolution for the City to develop a fireworks policy. On 17 July 2024, DEMIRS (Department of Energy, Mines, Industry Regulation and Safety, now restructured and replaced by DLGIRS) confirmed its support for the draft and noted that with an established position, it would be more likely to support the City's recommendations. A copy of the Draft Policy was sent to DEMIRS on 1 July 2024, following its earlier advice for the City to prepare a formal stance on fireworks displays.

Stakeholder engagement included consultation with the Sustainability and Environment Reference Group (SERG) on 28 August 2024, as well as feedback from three WA fireworks companies and Adventure World. Minor amendments were made in response.

The Policy did not propose banning fireworks at private events. Instead, it set principles and criteria for assessing applications and responding to Fireworks Event Notices under the Act, ensuring potential environmental and health impacts were managed. The consultation asked whether people supported the policy, opposed it, or supported it with changes.

Consultation ran from 1 August to 29 August 2025.

This document summarises the consultation process and the feedback received.

Process

Between Friday 1 August 2025 and Friday 29 August 2025, the City invited participants to provide feedback in the following ways:

- Online survey
- Hard copy feedback form (available at City libraries and City administration centre)
- Phone call
- Email

To raise awareness and encourage input, the City distributed the following communications about the project:

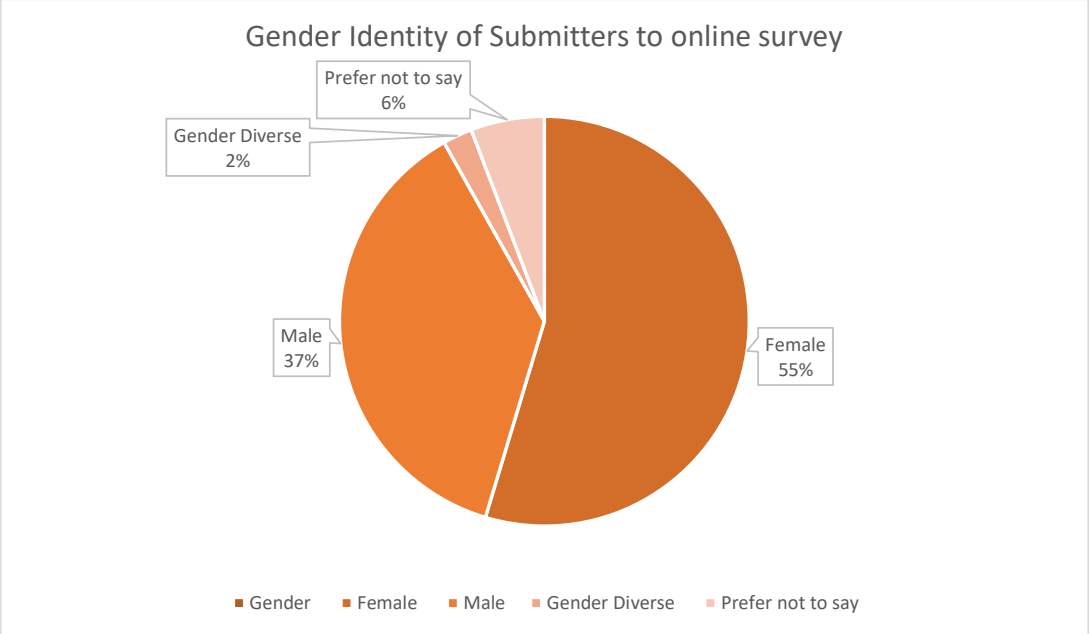
- E-news to 11,146 subscribers on the Comment on Cockburn database. The enews was opened 5,661 time and 365 people clicked on the link to go to the Comment on Cockburn page.
- Social media post on the City of Cockburn Facebook page on 8 August received 3,838 views and 84 link clicks.
- Tile on the City of Cockburn website homepage
- Inclusion in the August Soundings Magazine on page three which was delivered to all households in the City
- Internal email requesting promotion of the consultation to:
    - Public Health
    - Community Development
    - Facilitator of the Multicultural Reference Group
    - Facilitator of the Disability Reference Group
    - Facilitator of the Youth Advisory Committee
    - Service manager Rangers and Community safety
    - Service Lead Events and Culture
- Project page on the City's Comment on Cockburn website.

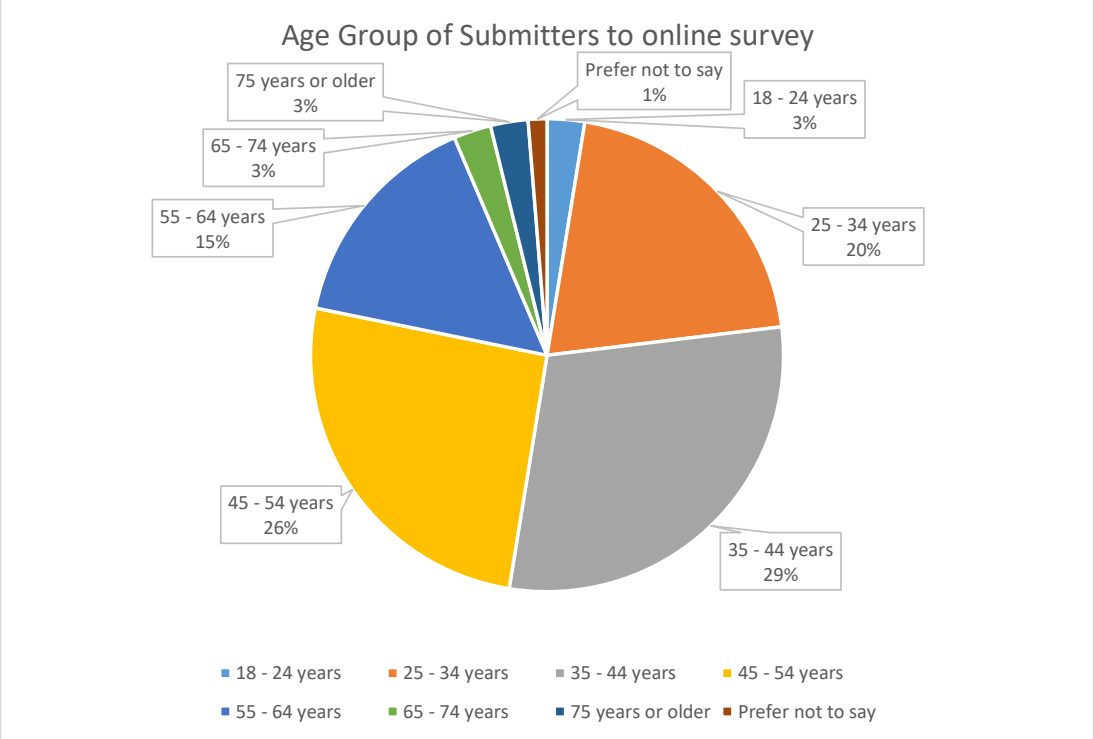
Community-led conversations about the project also took place, including:

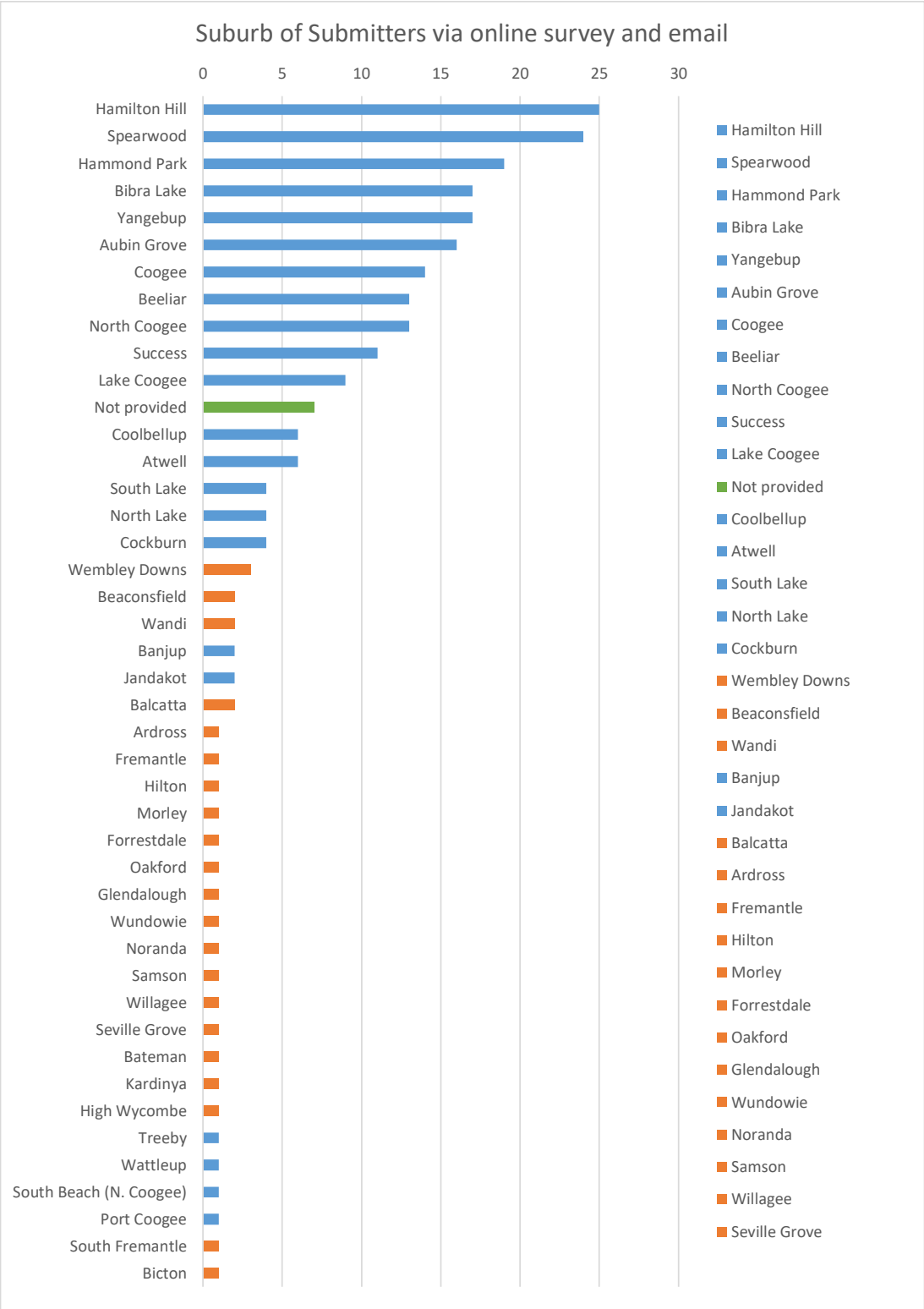
- On air radio discussions on 4 August on 6PR
- Fremantle Herald Articles prior to and during the consultation period on 16 May 2025 and 22 August 2025
- Social media sharing of the Comment on Cockburn link on or in a variety of public pages and groups including:
    - Current Councillors and those running in the 2025 election
    - Animal Justice Party WA
    - Walliabup Wildlife Warriors
    - Local Residents Group pages
    - Private suburb-based pages
    - Cockburn Chat Facebook page

During the comment period, the project page on the Comment on Cockburn website received 1,170 visits, and 227 people provided feedback via the online survey. Additionally, 17 people provided feedback via email. Whilst the following feedback provides valuable insights, it represents less than 0.2% of the population and should not be considered fully representative.

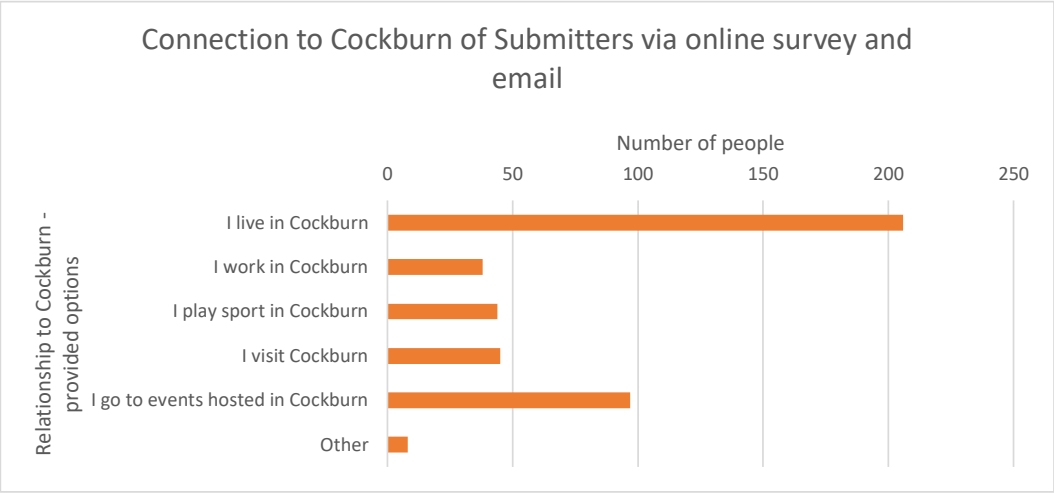
Response Demographics



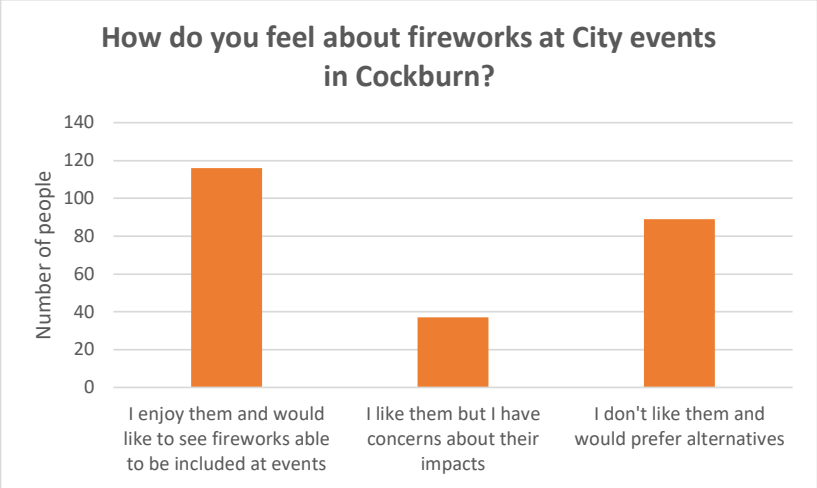



Suburb of Submitters via online survey and email
0
5
10
15
20
25
30
Hamilton Hill
Spearwood
Hammond Park
Bibra Lake
Yangebup
Aubin Grove
Coogee
Beeliar
North Coogee
Success
Lake Coogee
Not provided
Coolbellup
Atwell
South Lake
North Lake
Cockburn
Wembley Downs
Beaconsfield
Wandi
Banjup
Jandakot
Balcatta
Ardross
Fremantle
Hilton
Morley
Forrestdale
Oakford
Glendalough
Wundowie
Noranda
Samson
Willagee
Seville Grove
Bateman
Kardinya
High Wycombe
Treeby
Wattleup
South Beach (N. Coogee)
Port Coogee
South Fremantle
Bicton

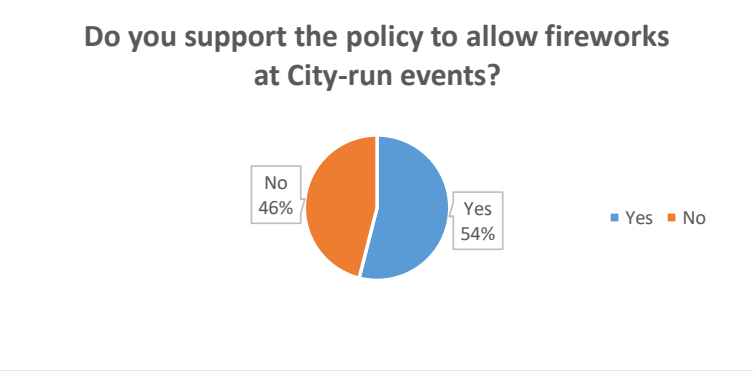
Seven responses did not identify their suburb. Feedback received from both within Cockburn (blue) and external to Cockburn (orange). All feedback on the project was welcomed and will be considered as part of the engagement process. It is, however, important to note that some contributions came from individuals who do not live within the City of Cockburn. Identifying this helps provide context around the perspectives received, ensuring that decision-making is informed primarily by the views of the local community, while still recognising the broader interest and input from others. 26 submitters identified that they are from suburbs that are not within Cockburn.



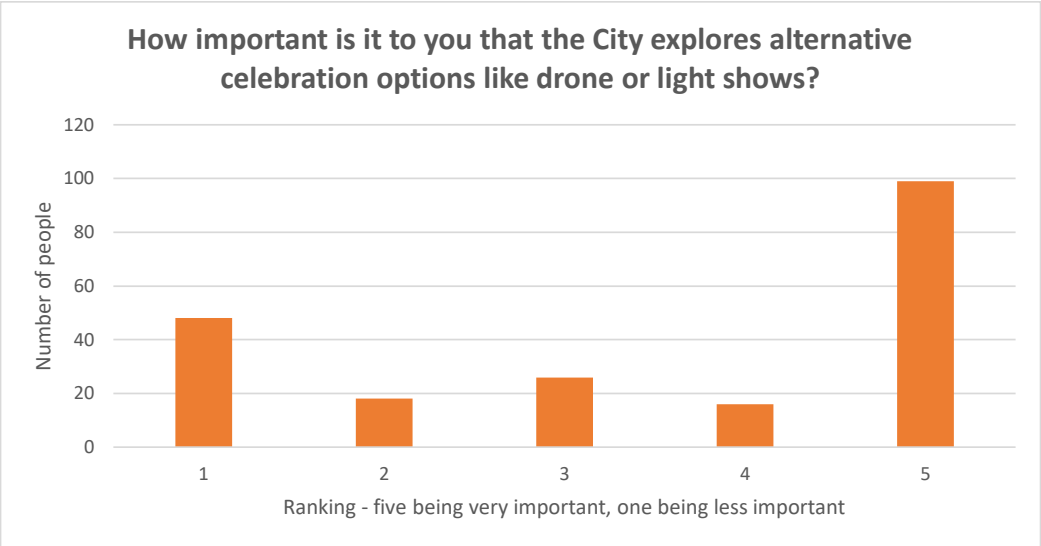
Feedback Summary



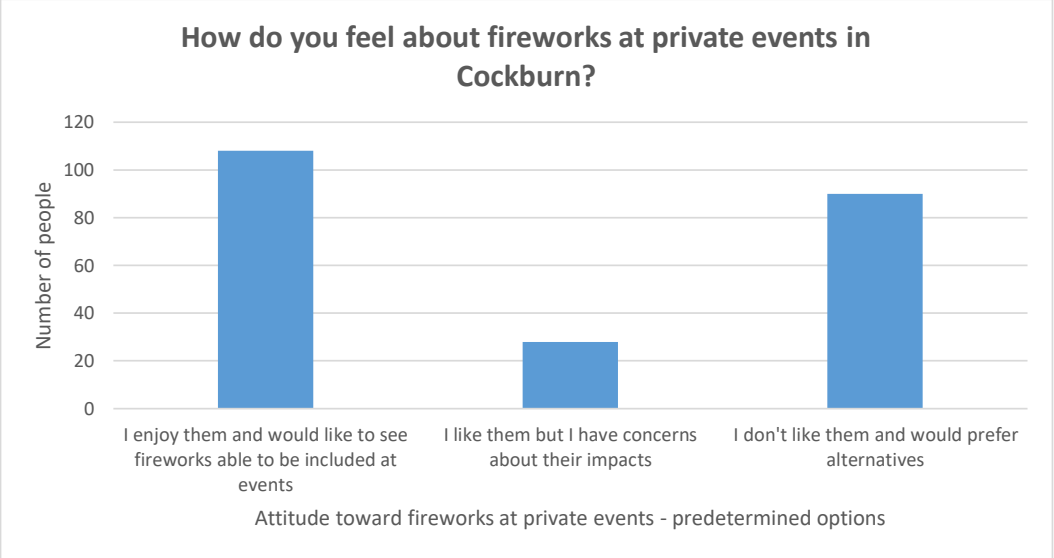
When asked ‘How do you feel about fireworks at City events in Cockburn?’ 116 people responded that they enjoy them and would like to see fireworks able to be included at events. 89 people responded that they do not like them and would prefer alternatives. 37 people responded that they like them but do have concerns about the impacts fireworks have. The online survey was analysed to understand how these results would differ when considering just people who indicated their relationship to the City of Cockburn as ‘I live here'. Of the 198 responses, 94 (47.5%) enjoy fireworks and would like to see them at events, 37 (18.7%) like them but have concerns about their impacts. 67 (33.8%) responded that they do not like them.



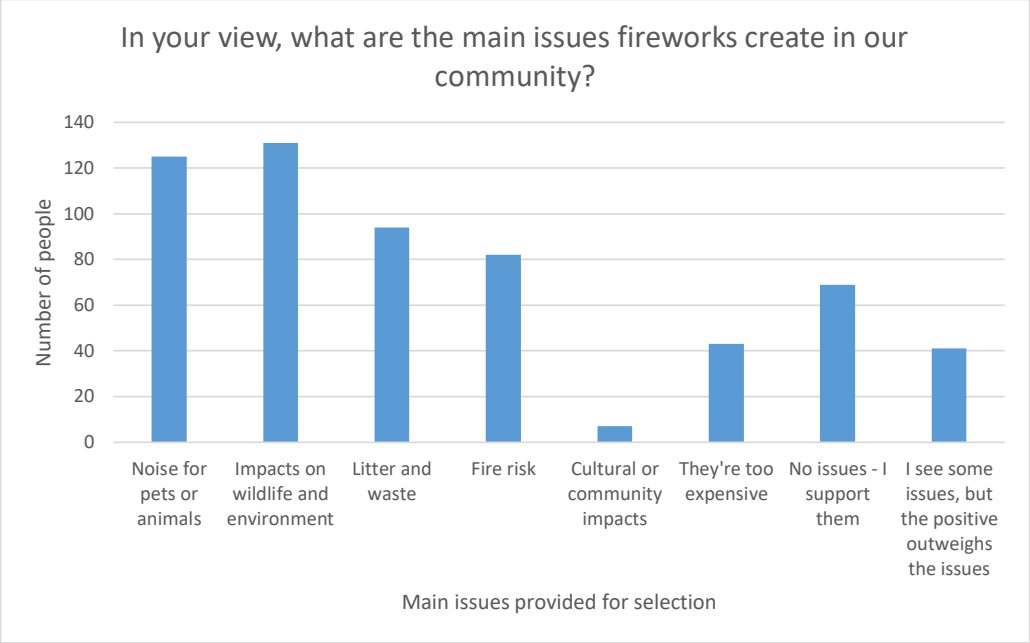
The survey explicity asked if people support the policy to allow fireworks at City-run events, this data has been combined with the information received via email to give a full picture of the feedback. 54% of people said yes, 46% of people said no.
The online survey was analysed to understand how these results would differ when considering just people who indicated their relationship to the City of Cockburn as ‘I live here'. Of the 195 responses, 108 (55.4%) indicated they support the policy to allow fireworks at City run events. In contrast 87 (44.6%) do not.



Respondents were asked to indicate, on a scale of 1 to 5, how important it is that the City considers alternative celebration options, such as drone or light shows. This information comes exclusively from the survey, as it was not possible to include email responses. A total of 99 respondents rated it as very important (5/5), with an overall weighted average of 3.48 out of 5.



When asked ‘How do you feel about fireworks at private events in Cockburn?’ 108 people responded that they they enjoy them and would like to see fireworks able to be included at private events. 90 people responded that they do not like them and would prefer alternatives. 28 people responded that they like them but do have concerns about the impacts fireworks have. This data is from online surveys only as emails did not specify thoughts on private events.



When asked 'In your view, what are the main issues fireworks create in our community?' 131 people selected impacts on wildlife and environment. 125 respondents selected noise for pets or animals. 41 people selected that they see some issues but that the positives of fireworks outweigh the issues. Respondents were able to select up to four responses. An 'other' option was also provided.

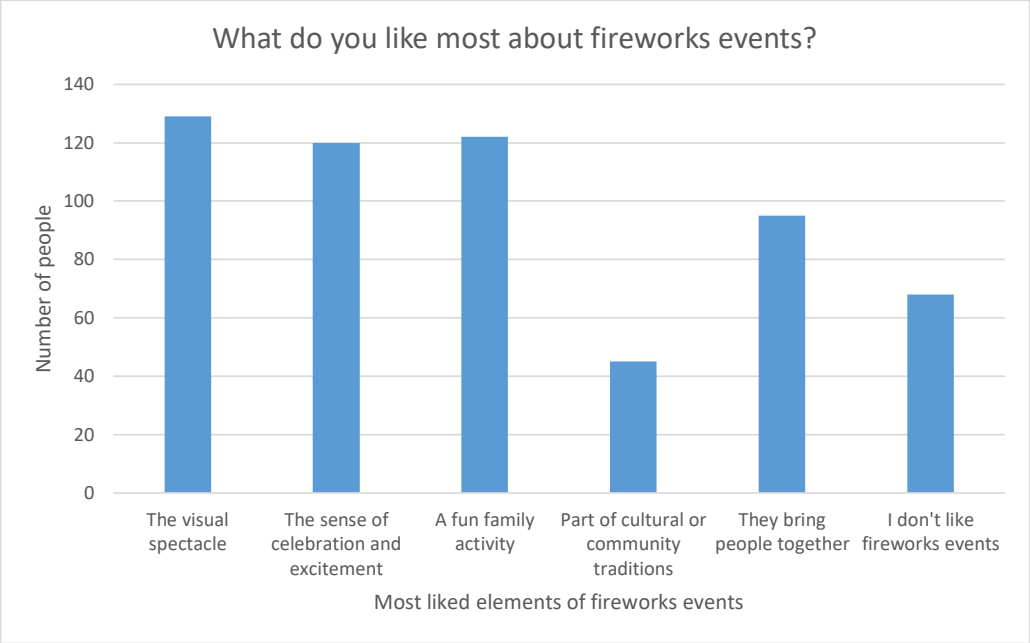
Respondents who selected *Other* most frequently raised concerns about the wellbeing of people and animals, the environmental impacts of fireworks, and the use of public funds.

Most Common Themes

1. **Impacts on People and Mental Health**
   Many respondents highlighted fireworks can trigger anxiety, stress and trauma responses, particularly for people with PTSD, including refugees and veterans.
2. **Effects on Animals and Wildlife**
   Concerns were raised about distress, phobic reactions, and the potential for injury or death among pets and native wildlife.
3. **Environmental Impacts**
   Respondents noted issues such as chemical pollution, air and land contamination, and broader impacts on the natural environment.
4. **Use of Public Funds**
   Several respondents felt fireworks are an unnecessary or poor use of ratepayer money, suggesting funds should be directed towards more meaningful community or environmental initiatives.

Other Themes Noted

- **Government Regulation**
  One respondent raised concern about excessive regulation of fireworks, suggesting restrictions may limit community freedom to celebrate.
- **Safety and Compliance Context**
  One response emphasised that fireworks in WA are already highly regulated, with modern low-smoke and low-noise technologies reducing environmental and safety risks.



When asked ‘What do you like most about fireworks events?’ 129 respondents selected the visual spectacle. Respondents were able to select up to four answers. 68 respondents selected that they do not like fireworks events. An ‘other’ option was also provided.

Most respondents who selected *Other* used this question to express concerns rather than positives, focusing on environmental impacts, harm to animals, and the perceived lack of necessity for fireworks events.

Most Common Themes

1. **Environmental and Health Concerns**
   Respondents noted that while fireworks may look visually impressive, they contribute to pollution, respiratory issues, and long-term environmental harm, including impacts on waterways, flora and fauna.

2. **Impacts on Animals and Wildlife**
   Several comments highlighted distress and injury to pets and wildlife, noting that the negative impacts outweigh the visual enjoyment fireworks provide.
3. **Perception That Fireworks Are Unnecessary**
   Some felt fireworks are outdated, unnecessary, or add little value to events that are otherwise already full and enjoyable.
4. **Use of Public Funds**
   A number of respondents described fireworks as a poor or wasteful use of money, particularly given the short duration of the display compared to the cost.

Other Themes Noted

- **Recognition of Visual Appeal**
  Some respondents acknowledged that fireworks can look great, but still felt their impacts make them an unsuitable choice.
- **Preference for Alternatives**
  Several suggested that more responsible, non-harmful alternatives exist and should be considered for future events.

The final two questions of the survey were open ended and no prompts or selections were provided. These questions were not compulsory.

The first of these asked people 'Do you have any suggestions or comments about how the proposed policy could be improved/amended?', 127 people answered this question online and results were very polarising, with many using this question to share their support or opposition to fireworks generally.

1. **Strong opposition to fireworks - calls for a full ban**
This was the single most dominant theme.
Many respondents stated there should be no fireworks at all, no policy supporting fireworks, and that fireworks are outdated, harmful, unnecessary, and should be eliminated entirely.
Key reasons included:

- Harm to wildlife, especially at Manning Park, Bibra Lake, wetlands, and bird nesting areas.
- Pets becoming distressed for days.
- Noise impacts on children and neurodivergent community members.
- Environmental concerns: pollution, debris, smoke.
- Fire risk, especially in summer.
- Waste of ratepayer money.

2. Wildlife and environmental protection concerns

- Many residents felt fireworks are incompatible with the City's sustainability focus.
- A very strong theme even among respondents who were not strictly "anti-fireworks." Comments highlighted:
  - Manning Park environmental fragility, bird and turtle breeding seasons, osprey nesting.
  - Avoiding events adjacent to wetlands and bushland.
  - Need for explicit wildlife protection clauses.
  - Concern for turtles, waterbirds, roosting species, and general ecological disturbance.
  - Some requested location bans, particularly for Manning Park and Bibra Lake.

3. Preference for alternatives (drone shows, light shows, laser shows, cultural activities)

- A high number of respondents recommended alternatives including:
  - Drone shows
  - Light shows
  - Large-scale projections
  - Artistic performances, fire twirlers, music, community celebrations
- Many noted these as:
  - Environmentally friendlier
  - Quieter

    - More modern and progressive
    - Inclusive for all ages and needs
- Some warned drones can still be expensive or environmentally problematic if mishandled.
- Low-noise or low-smoke fireworks, where fireworks must continue

4. Requests to redirect funding to other priorities

- Several suggested fireworks funding should instead support:
    - Tree canopy improvements
    - Public open space
    - Environmental restoration
    - Wildlife protection
    - Essential services
    - Health or community development programs

5. Policy improvement suggestions (moderate positions)

- Some respondents accepted fireworks *if* tightly controlled and suggested:
    - Clear notification requirements
    - Time limits (e.g., before 9pm; no more than 5–10 minutes)
    - Restricting frequency (though some objected to limits being too strict)
    - Safety procedures clearly advertised
    - Encouraging low-noise/low-smoke fireworks
    - Allowing events only in low-impact locations (such as sports ovals)
- A small group felt the proposed policy was “fine as is.”

6. Support for fireworks- keep or expand their use

- This was a **significant minority**
- Supportive comments included:
    - Fireworks are loved by families and children.
    - They build community spirit and create memorable celebrations.
    - They are culturally important for events such as NYE, Australia Day, Pride, and Spring Fair.
    - They are safe when professionally run due to existing DEMIRS, CASA, DFES, and WA Police regulation.
    - Cockburn risks “falling behind other councils” if it restricts or bans them.
    - Perception that environmental impacts are overstated or negligible.
    - Some suggested removing limits on locations or number of annual displays.
- Supporters frequently argued regulators already manage safety, so the City should not duplicate processes.

7. Criticism of the policy or City’s approach

- A recurring theme from both sides:
    - The policy is unnecessary because fireworks are already highly regulated, and the City does not have approval authority.

- The City “tries too hard to please everyone” or is making things overly complicated.
- Questions about whether drone/light show costs would burden ratepayers.

The second open ended question asked people ‘Is there anything else you would like to tell us about fireworks in Cockburn?’
The following summary is for responses received via the online survey.

1. Fireworks cause Environmental harm and wildlife impacts - 42 mentions

- This was the most frequently raised theme.
  Includes concerns about:
  - Harm, trauma, fleeing, abandonment of young
  - Death of birds and wildlife
  - Impacts on nesting seasons/extinction-risk species (e.g., Carnaby’s)
  - Pollution, debris, toxicity, chemical residue
  - Disruption to bushland and wetlands
  - Fire risk in natural areas

2. Fireworks cause distress to pets, domestic animals and people with sensory needs - 22 mentions

- Includes references to:
  - Pets becoming distressed or terrified
  - People with anxiety, PTSD, trauma
  - Veterans and refugees with triggers
  - Sensory sensitivities (autism, babies)

3. Support for fireworks and positive community experiences - 28 mentions

- Strong support group emphasising:
  - Fireworks as cultural tradition, “magic”, emotional impact
  - Bringing families together
  - Positive experience at Hammond Park event
  - Fireworks as essential to celebrations (NYE, Diwali, Eid, CNY, Australia Day)
  - “No alternatives compare” sentiment
  - Desire for more, not fewer, fireworks
  - “If you don’t like them, don’t attend” perspective

4. Alternatives suggested (drones, light shows, lasers, projections) - 19 mentions

- Mixed views: some want alternatives; some strongly oppose drones
- Recognised as quieter / more environmentally friendly
- Some say drones “don’t have the same emotional impact”
- Several call for City-led innovation

5. Cost and value-for-money concerns - 18 mentions

- Fireworks as a “waste of rates”

- View that funds should go to better uses
- Expensive for short effect
- Concerns about paying for outdated practices
- Comparisons with environmental or community priorities

6. Fire safety risks - 11 mentions

- Concern about risk of bushfire
- Particularly inappropriate near bushland/wetlands
- Fire hazard concerns heightened by dry climate

7. Location matters (not near wetlands/bushland; appropriate spaces only) -14 mentions

- Several say **no fireworks near wetlands / Beeliar / Manning Park**
- Some suggest using open ovals or coastal areas instead
- Others say Cockburn topography means few can see them anyway

8. Calls to ban fireworks entirely - 15 mentions

- Includes “Ban them”, “Don’t have them”, “Not needed”, “Never again”, “Outdated”.

9. Support fireworks under strict regulation/safety controls - 10 mentions

- Fireworks okay if regulated by professionals
- Respect DEMIRS, CASA, DFES processes
- Some say the City should not add more red tape beyond existing approvals

10. Fireworks as outdated / archaic / inappropriate in modern era - 13 mentions

- Outdated celebration of war
- Society has moved on
- Time for modern, kinder, environmentally aware celebrations

11. Negative impacts on residents (noise, disturbance) - 8 mentions

- Disturbance to babies, sleep, neighbourhood peace
- “Half an hour of suffering” sentiment

12. Tradition, culture and community identity - 11 mentions

- Mentions of:
  - Embedded in many cultural celebrations
  - Part of childhood memories
  - Essential part of Spring Fair historically
  - “Losing community pride without them”

13. Criticism of council process / frustration with consultation - 7 mentions

- Includes:
  - Claims that the City has wasted time, money, or is creating red tape
  - Perception that decisions are driven by minority voices

- Concern about “nanny state” mentality

14. Perception that environmental impacts are overstated or unproven - 5 mentions

- Reference to desktop review finding minimal harm
- Some believe environmental impact is negligible
- Claims that harm is exaggerated

The following summary is for responses received via email during the submission period. The majority of respondents who provided comment are strongly opposed to the reintroduction of fireworks in the City of Cockburn. Only one submission expressed enjoyment of fireworks, but even that highlighted concerns about wildlife trauma.

Key Reasons for Opposition:

1. **Impact on Animals:**
    - Fireworks cause severe stress, panic, injury, and sometimes death to pets, wildlife, and birds.
    - Specific examples include pets escaping and injuring themselves, birds abandoning nests, and wildlife suffering lasting anxiety or fatal accidents.
    - Respondents emphasized that Manning Park and other local natural areas are particularly sensitive.
2. **Environmental Concerns:**
    - Fireworks release toxic chemicals, heavy metals, and plastics that contaminate soil, water, and ecosystems.
    - Noise and debris pose risks of bushfires and environmental degradation.
    - Several responses cited the protection of areas like Beeliar Wetlands and Clontarf Hill.
3. **Human Health and Safety:**
    - Smoke and particulates worsen respiratory conditions (asthma, COPD) and can harm vulnerable populations.
    - Loud explosions can trigger PTSD, anxiety, and distress.
    - Fireworks carry a fire risk and have caused injuries historically.
4. **Financial and Practical Considerations:**
    - Many viewed fireworks as an unnecessary and expensive form of entertainment.
    - Suggested alternatives include drone shows, light/projection displays, water shows, and performing arts, which are safer, more inclusive, and environmentally responsible.
5. **Policy and Ethical Concerns:**
    - Respondents questioned why the City is reconsidering fireworks after the 2021 review and the 2022 ban.
    - Highlighted that the previous decision demonstrated leadership in environmental and animal welfare responsibility.
    - Some raised concerns that current surveys appear biased toward supporting fireworks.

Summary Quote Examples:

- “The decision to cease fireworks in 2022 was the right one… It should be upheld.”
- “All the negative repercussions on native wildlife (not to mention terrified pets) for 20 minutes of entertainment!”
- “Fireworks are not only upsetting & frightening but are not environmentally friendly & acceptable on ANY level.”

- “Please maintain the ban on fireworks for Cockburn, and maintain the word given by the City in protecting our environment.”

Next Steps

The City of Cockburn would like to thank the community for their involvement in the community consultation process for the Draft Council Policy – Fireworks.

Community feedback will be taken into consideration, with next steps, as well as any outcomes or decisions about this project published on the Comment on Cockburn website when available.

For further information, please contact the City of Cockburn at 08 9411 3444 or email comment@cockburn.wa.gov.au.



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www.cockburn.wa.gov.au

ABN 27 471 341 209



Sustainability and Environment Reference Group Review of Draft Council Policy: Fireworks

	SERG Recommendation	City Comment	Outcome
1.1	Update references to the 'Department of Mines, Industry Regulation and Safety' to 'Department of Energy, Mines, Industry Regulation and Safety' which is the current name.		Change made
1.2	Update the policy so that fireworks are not permitted at City managed events, with the exception of Close Proximity Fireworks which can be approved by the CEO	The suggestion to ban fireworks at City managed events is supported. The use of close proximity fireworks does not require CEO approval and can be approved by City staff. This is because referral to DEMIRS is not required.	Recommendation partially supported
1.3	Remove the term "conservation reserves" or define it in the policy or provide a list	As this policy will be applied by City staff, definitions and lists of conservation reserves is not considered necessary. The City manages 93 conservation reserves. A full list of the reserves can be sent to the SERG group for awareness.	Recommendation not supported

	SERG Recommendation	City Comment	Outcome
1.4	Fireworks should not be permitted within 500m of conservation reserves. This can be extended to 1km based on wind direction and strength	An arbitrary distance for separation is very difficult to justify without undertaking further technical studies which the City is unwilling to pay for. The City is confident that the existing restricted zones (within or adjacent to) would rule out most events that could impact upon natural areas. As part of the DEMIRS approval, consideration is given to weather conditions and restrictions are applied accordingly.	Recommendation not supported.
1.5	Exclude fireworks from a 500m radius of hospitals, aged care facilities and animal management places	Hospitals and aged care facilities are already governed by separate requirements in relation to noise sensitive premises. A setback of 1km already applies under the Noise Regulations. With respect to animal management, major facilities only exist in two areas within the City. These being the City's Animal Management Facility and the Treeby Kennel Zone. Neither area has any public open space within the recommended 500m exclusion zone so it is not possible for fireworks to be approved in close	Recommendation not supported.

	SERG Recommendation	City Comment	Outcome
		proximity to these sites. Outside of this, there are some small-scale kennels and catteries that exist as part of veterinaries. Given the small number of animals at these facilities, it is considered that they should be subject to the same protections as the residential areas where domestic pets also reside. The City considers that the establishment of new large scale animal management facilities would be very unlikely.	
1.6	Include a requirement for the contractor to indemnify the City against claims for damage to the natural environment including, but not limited to flora, fauna and waterways.	Natural environment added.	Recommendation supported.
1.7	Include an exclusion zone of 500m around Aboriginal Heritage Sites.	The preservation of Aboriginal Heritage Sites is administered by the Department of Planning, Lands and Heritage under specific legislation. It is not the	Recommendation not supported

	SERG Recommendation	City Comment	Outcome
		responsibility of Local Government and falls outside of the scope of this policy.	
1.8	Include a time-based limitation on the duration of fireworks displays	The Management Plans will include a requirement to specify that displays will not exceed 30 minute duration to reduce amenity impacts	Recommendation supported.
1.9	Ban fireworks in bushfire prone areas	Already addressed in the draft policy. Refer to criterion 6.	Change not required.
2	Do not support fireworks events in restricted burning period	Fireworks displays during declared Total Fire Bans are regulated by the Department of Fire and Emergency Services under State Government legislation. DFES would typically revoke any existing permissions but exemptions do apply. This recommendation falls outside the City's scope of responsibility and cannot be included in the policy.	Recommendation not supported.
2.1	Include previous experience in list of documentation provided by contractors in Fireworks Management Plans		Change made.

	SERG Recommendation	City Comment	Outcome
2.2	Additional suggestions for management plans: volume	Volume is addressed by the 1km setback from sensitive premises as per the Noise Regulations. A 30 minute time limitation has been added, as per suggestion 1.8. Monitoring of waste, fauna and emissions would be too challenging to pursue any follow up compliance and there is no suitable regulatory framework applicable. It is difficult to prove changes to any of these parameters could be caused by a fireworks display exclusively.	Time limitation included. Other monitoring parameters not added to the policy.
2.3	Include requirements to ensure a separation to waterbodies and threatened species habitat	Minimum Criteria section updated to ensure that fireworks displays will not occur within or adjacent to any reserves containing waterbodies or known Black Cockatoo roost sites.	Recommendation supported and addressed in separate section of Policy.
2.4	Update Policy to give the City authority to cancel or revoke approved fireworks displays.	The City is unable to make any changes to approvals issued by DEMIRS.	Recommendation not supported.

Cardile International Fireworks Pty Ltd
15 Bushey Road, Wembley Downs, WA 6019
Jim Cardile - OH&S Manager
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Attention: City of Cockburn

Whadjuk Boodja

52 Wellard Street

BIBRA LAKE WA 6163

DRAFT FIREWORKS POLICY

Dear City of Cockburn,

Thank you for sharing the draft policy regarding Fireworks Events Notices via email on 4 November 2024, "*Re: City of Cockburn - Draft Fireworks Policy),* and for identifying Cardile Fireworks as a key stakeholder. We appreciate the opportunity to provide feedback on this important matter.

As a local WA company, Cardile Fireworks is committed to delivering safe, spectacular, and environmentally conscious fireworks displays. We recognise the importance of developing a policy that balances community enjoyment with environmental sustainability. We value the City of Cockburn's (the City) dedication to sustainability and are keen to collaborate in refining and implementing this policy.

Cardile Fireworks has been a family owned, Western Australian business for over 100 years. Currently in our fifth generation of family management, our journey began in 1890, growing from humble beginnings to becoming a trusted name in the pyrotechnic industry. Our extensive experience and unwavering commitment to safety, creativity, community and environment have allowed us to light up countless events, from small local gatherings to grand city-wide celebrations, currently producing over 200 fireworks displays across Western Australia annually.

At Cardile Fireworks, we recognise the importance of protecting our environment and are committed to minimising our ecological footprint. As a leading fireworks display company in Australia since 1909, we strive to balance the excitement and beauty of our pyrotechnic shows with our responsibility to the planet. Our dedication to environmental stewardship is reflected in every aspect of our operations, from the materials we use to the way we conduct our displays.

Environmental Impacts of Fireworks Displays

Cardile Fireworks have closely followed the City's focus on the environmental impacts of fireworks displays since the publication of the City's *"Desktop Review and Impact Assessment of Fireworks Display - Manning Park Spring Fair Case Study" (16 Feb 2021).*

As per the Desktop Review and Impact Assessment (DRIA) and the summary of information provided in the "*City of Cockburn Ordinary Council Meeting Minutes - Thursday 11 March 2021"*, it is clear that fireworks displays, such as those at Manning Park, are managed with considerable care to minimise environmental impact.

The DRIA concluded that "the impacts associated with the Manning Park fireworks display are likely to be minor", and any potential pollutants from fireworks "are unlikely to produce contaminants in concentrations high enough to impact the quality of soil and water, and health of flora and fauna."

Furthermore, oxidising agents like perchlorate, which can initially contaminate soil and water, have been found to decrease over time following fireworks displays, suggesting that the immediate impact is manageable and not lasting. The deployment of silent fireworks and advance notifications to residents further mitigate effects on local wildlife and pets, ensuring they aren't exposed to chronic stress or injury.

Additionally, while alternatives to fireworks such as light shows, water shows, and drone shows have been suggested, these options are not cost effective for events like the Manning Park Spring Fair. The current cost of the fireworks is around $5,000, whereas the cost of alternatives far exceeds the entire event budget of $73,000, making them financially unviable.

The comprehensive measures taken, such as thorough cleanups, the use of reusable launch canisters, and real time noise management, demonstrate that fireworks can be a responsible choice for community celebrations without significant long-term environmental issues.

Thus, the findings of the report do not substantiate claims that fireworks are damaging to the environment, especially given the minor impacts associated with the carefully managed displays at a location such as Manning Park.

The thoughtful precautions and low frequency of these events clearly demonstrate and ensure that the community can continue to enjoy fireworks in an environmentally responsible manner.

The City demonstrated its commitment to environmental responsibility by investing in a comprehensive DRIA. This extensive study, which evaluated the potential impacts of fireworks on the local environment and wildlife, found that the effects of the Manning Park fireworks display are likely to be minimal. The findings highlight that pollutants from fireworks are unlikely to contaminate soil and water to a degree that would harm flora and fauna. Moreover, the city has implemented robust measures to mitigate short term impacts, such as thorough clean-ups and the use of silent fireworks.

Given the thoroughness of the DRIA and its conclusions, it is clear that well-managed fireworks displays, like those at Manning Park, do not pose significant environmental risks and can continue be enjoyed by the community.

The below summarises these findings and seeks clarification on particular items noted in the draft copy of City's Fireworks Policy provided.

Findings & Clarification

Based on our understanding, the DRIA suggests that the environmental impact of fireworks displays, particularly those at Manning Park, is minimal. The report indicates that the pollutants produced are unlikely to significantly affect the soil, water, flora, and fauna, provided that the current management practices are maintained. Additionally, the use of silent fireworks and other mitigative measures have been implemented to address any immediate concerns for wildlife and residents.

Given these findings, we are seeking clarification on the items outlined below:

1. Policy on Fireworks at City Events**:** The current policy states that fireworks displays are not supported at City events. Could the City provide a more detailed reasoning behind this decision? Considering the DRIA's conclusion that the environmental impact of well managed fireworks displays is minor, what specific concerns or criteria led to this policy?

2. Approval for Other Events: Fireworks displays for other events require prior approval from the City's Manager Public Health and Building Services. Can the City elaborate on the approval process and the factors considered in granting permission? How do these align with the findings of the DRIA, which suggest minimal environmental impact for small, short duration displays like those traditionally held at Manning Park?

3. Exploring Alternatives: The DRIA recommends that the City should look at financially viable alternatives to fireworks, with the aim of potentially phasing out their use. Given that the current cost of alternatives, such as light shows, water shows, and drone shows, far exceeds the budget for events like the Manning Park Spring Fair, how does the City plan to address this financial challenge? Are there specific alternatives being prioritised, and what is the timeline for their implementation?

4. Environmental Impact Findings: The DRIA report and summary state that the environmental impact of the Manning Park fireworks display is minimal. Could the City explain why, despite these findings, the City is still pursuing a policy to potentially phase out fireworks? What additional data or considerations are influencing this decision?

Our aim is to ensure that we are fully aligned with the City's environmental and public health goals while also continuing to provide the community with enjoyable and safe fireworks displays. We believe that further dialogue and transparency on these matters will be beneficial for all stakeholders.

We also seek clarification on the following items regarding the City's stance on fireworks:

5. Community Engagement and Feedback: How has the City incorporated community feedback into its policy on fireworks displays? Given that many community members enjoy fireworks, how does the City plan to balance these preferences with these low-level environmental concerns?

6. Consistency in Environmental Policies: Can the City clarify why it seeks to phase out fireworks despite the DRIA's findings, while other events or activities with similar or greater impacts may not face the same scrutiny. The DRIA findings confirm that fireworks have a low environmental impact, targeting them for phase out seems inconsistent and perhaps even a slippery slope?

   Consider the emissions from food trucks, which release significant amounts of carbon dioxide, particulate matter, and nitrogen oxides into the atmosphere, contributing to air pollution and greenhouse gas emissions. Additionally, the extensive use of lighting at events consumes considerable electricity, often sourced from non-renewable energy, further adding to the carbon footprint. Amusement rides similarly consume large amount of energy and can produce waste and noise pollution. If these activities, which have more substantial environmental impacts, are not being phased out, why are fireworks? The approach appears unfair and misaligned with the principle of targeting the most significant contributors to environmental degradation first. Is it not essential to ensure that policies are equitable and based on comprehensive, comparative assessments of all activities' environmental impacts?

7. Economic and Cultural Impact: Has the City considered the cultural significance and economic benefits of fireworks displays, especially for local businesses and community events? What are the projected economic impacts on vendors and local businesses if fireworks are phased out in favour of more costly alternatives?

8. Scientific Basis for Decisions: Can the City provide more details on the scientific methodology used in the DRIA to ensure transparency and reliability of the findings? How does the City plan to address any limitations or gaps identified in the DRIA to ensure that decisions are based on comprehensive data?

9. Evaluation of Alternatives: What specific criteria are being used to evaluate the feasibility and effectiveness of alternatives to fireworks? Given the significantly higher costs of alternatives, how does the City plan to secure funding without compromising other community services or events?

10. Long-Term Monitoring and Data Collection: How does the City plan to continue monitoring the environmental impact of fireworks displays in the future, particularly the potential accumulation of contaminants? What additional studies or data collection efforts are planned to further substantiate any decisions regarding fireworks displays?

11. Cultural & Community Sentiment: Fireworks hold significant cultural importance across many communities, being central to celebrations such as Diwali, Eid, Chinese New Year, Blessing of the Fleet (European Cultural Festivals) and New Year's Eve. These vibrant displays not only symbolise joy and festivity but also carry deep-rooted traditions that bring people together. For instance, fireworks during Diwali represent Diwali represent the triumph of light over darkness, while for Chinese New Year and Fishing Fleet Festivals, they are believed to ward off evil spirits and bring good luck. Phasing out fireworks may inadvertently dampen these cultural celebrations failing to serve the diverse and multicultural fabric of the local community. Ensuring that such significant traditions are honoured and preserved is essential for maintaining the cultural richness and unity of our society. Therefore, it is vital to consider the broader cultural implications and the community's sentiments when discussing the phasing out of fireworks. How does the City seek to value and manage the traditions and multi-cultural nature of the community while seeking to "phase out" fireworks?

12. Future Entertainment & Events: The future of the entertainment industry is rapidly evolving with the integration of cutting-edge technologies, such as the emerging technology of fireworks being launched from drones and the integration of drones and fireworks displays. This innovative approach not only enhances the visual spectacle but also allows for greater precision and reduced environmental impact. For instance, major global events like the Paris Olympics and Paralympic Games and 4th of July celebrations in the United States are already adopting these advanced pyrotechnic and drone techniques. If the City were to phase out fireworks, it risks being left behind, unable to provide state-of-the-art displays that are becoming the standard worldwide. This could diminish the City's appeal and its ability to host contemporary, technologically advanced events. To stay competitive and relevant, it is crucial for the city to embrace these advancements and ensure that its policies support the adoption of new technologies in entertainment, keeping pace with global trends and community expectations.

    Here are some examples of integrated fireworks and drone displays:

- **Paris Fireworks from Drones**: For the 2024 Paralympic Games and Olympic Games Ceremonies in Paris, fireworks were launched from drones providing a state of the art and globally renowned artistic display.

- **USA 4th July Fireworks from Drones**: In 2024, many displays across the USA integrated both fireworks and drone displays, with fireworks being launched from drones to create illuminating designs in major US cities.

These examples highlight how integrating drones with fireworks and launching fireworks from drones is becoming a popular trend, offering innovative and environmentally friendly displays.

We would like to ensure that the City's policies are transparent, scientifically sound, considering the broader implications for the community and local businesses and the future of outdoor entertainment technologies.

We would like to make note of the following items raised in the City's minutes:

a) Fireworks Displays: Bushfires
Cardile Fireworks has been proudly producing spectacular displays across Western Australia for over 100 years, and we take our responsibility for safety very seriously. Notably, in all this time, we have never been the cause of a bushfire. Each of our displays is rigorously approved by the Department of Fire and Emergency Services (DFES), ensuring that all safety standards are meticulously adhered to. Every display we conduct has a fire appliance on site, along with two trained firefighters, ready to respond to any potential issues.

Moreover, if a location is deemed unsuitable for a fireworks display, we will not proceed with the event at that site. Both DFES and the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) must approve all our display locations, ensuring they meet stringent safety criteria. This comprehensive approach underscores our commitment to the highest safety standards and the wellbeing of the communities we serve.

b) Fireworks Displays: Post Display Clean-Up
Fireworks displays can leave behind biodegradable cardboard remnants on the ground. At Cardile Fireworks, we are committed to maintaining the cleanliness and environmental integrity of our display sites. For every display we produce, our crew conducts a comprehensive clean-up on-site. Additionally, we arrange for an independent cleaning contractor to ensure that all biodegradable cardboard and other remnants are thoroughly collected and disposed of responsibly. This meticulous clean-up process is a standard practice for all our displays across Western Australia, reflecting our dedication to environmental stewardship and community satisfaction.

c) Alternative Forms of Entertainment - Drones vs Fireworks: Sustainability
Cardile Fireworks have conducted significant research into alternative forms of entertainment.

- **Environmental Impacts of Drone Shows**
  Drone shows are often labelled as the "environmentally friendly" alternative to fireworks, but how true is this? Every drone in a drone show contains a lithium-ion battery, which is considered one of the most hazardous wastes ever made by humans. Lithium is finite and cannot be recycled, meaning that when the batteries are no longer functioning, they need to be disposed of. Batteries are extremely toxic to the environment; the chemicals inside will never decompose and will only pollute the soil around them. It takes more than 100 years for the metal part of batteries to decompose.

  A typical drone show consists of 300-1000 drones, each with a lithium battery. This means there are 300-1000 lithium-ion batteries present in every drone show, which need to be fully charged for each show. Lithium mining is also a major source of pollution and has its own negative environmental impacts. For every tonne of mined lithium, 15 tonnes of CO2 are emitted into the air. Creating these batteries is also a process with large CO2 emissions.

- **Lithium Batteries**
  For example, each drone holds a Lithium Polymer (LiPo) Battery. Lithium Polymer (LiPo) batteries, like other lithium-based batteries, have significant environmental impacts throughout their lifecycle, from extraction to disposal. The extraction of lithium, a key component in LiPo batteries, is a resource-intensive process. It requires large amounts of water, which can lead to water depletion in arid regions. For example, in Chile's Salar de Atacama, lithium mining activities consume 65% of the region's water, impacting local farmers and communities.

- **Lithium Mining**
  Additionally, the mining process can lead to soil degradation, loss of biodiversity, and contamination of water sources with toxic chemicals such as hydrochloric acid. The production of LiPo batteries involves significant energy consumption and carbon emissions. Manufacturing processes for lithium-ion batteries can emit between 50-65 kWh of electricity per kWh of battery capacity. This high energy usage contributes to a substantial carbon footprint.

- **Battery Disposal**
  Disposal of LiPo batteries poses environmental hazards due to the presence of heavy metals such as cobalt, nickel, and manganese. Improper disposal can lead to soil and water contamination, as these metals can leach out of landfills. There have been several incidents highlighting the environmental risks associated with LiPo batteries. For example, in 2016, a toxic chemical leak from a lithium mine in Tibet led to the death of fish and livestock in the Liqi River. More recently, drone shows using LiPo batteries have faced criticism for their environmental impact. In Perth, several drones malfunctioned and fell into the Swan River, raising concerns about the safety and environmental impact of drone shows.

- **Drone Show Incidents & Reliability: Wind Speeds & Weather**
  Recent incidents have highlighted the potential risks associated with drone shows. Such incidents underscore the potential hazards of drone shows, which can be mitigated with traditional fireworks displays. Drone shows are also unable to perform in rain and in winds exceeding 24km/h, as recently seen at Sydney Vivid 2024, hundreds of thousands of spectators were sent home without a display, due to wind speeds preventing the drone show from proceeding. Fireworks displays can proceed in winds up to 50km/h and in the rain, delivering a reliable spectacle to audiences.

- **Cost Comparison**
  Firework displays are also much more economical than drone shows. A small drone show in Australia typically costs in excess of $30,000, while larger shows can climb to well over six figures. These drone shows may include <100 drones, not allowing for detailed shapes or images to be created. In contrast, a typical fireworks display costs significantly less, typically under $8,000.

- **Other Alternatives**
  Alternatives like light shows, water shows, and other musical acts do indeed offer their own charm, but they come with significant costs and environmental considerations.

  Light shows and projections can be incredibly expensive to set up and operate. They require high-end equipment, extensive powder usage and often specialised technicians, which drives up the cost far beyond that of a traditional fireworks display. The energy consumption associated with these displays contributes to a higher carbon footprint due to the reliance on electricity, typically sourced from non-renewable energy.

Water shows, while visually stunning, also demand a significant amount of resources. They involve complex plumbing systems, water pumps, and lighting that collectively consume a lot of energy. The installation and maintenance of these systems can be costly and resource-intensive, impacting both finances and environmental sustainability.

Other musical acts and performances necessitate considerable infrastructure, including stages, sound systems, and lighting, all of which increase both the carbon footprint and the financial outlay. Transporting equipment, artists, and crews to and from the venue adds to the environmental impact due to fuel emissions and logistical requirements.

In contrast, well managed fireworks displays, as the DRIA has shown, have a relatively low environmental impact, particularly when proper measures are taken to mitigate any potential harm.

Given the findings that the impact of fireworks is minimal, it seems disproportionate to phase them out in favour of alternatives that may not only be less cost-effective but also have a higher environmental and carbon footprint. Therefore, a more balanced approach considering all factors is crucial.

d) Carbon Emissions & Environmental Studies: Large Scale Fireworks Display
Cardile Fireworks have also conducted our own environmental studies into the impacts of our fireworks displays, ranging from close proximity pyrotechnic displays, small scale fireworks displays and large scale fireworks displays.

The carbon emissions of a large scale fireworks display by Cardile Fireworks (as per 2023) are 14.97kg. **For reference, the displays provided at previous Cockburn Spring Fair's had a carbon emission of approximately 6kg.**

Black Powder Compositions Utilised: 59.883kg NEQ
Carbon Emissions: 14.97kg
**The justification of this calculation can be found below.*

What does this equate to?
To put 15kg of carbon emissions into perspective, These examples illustrate how relatively small 15 kg of CO2 emissions is when compared to everyday activities.

Comparison	Equivalent CO2 Emissions
Driving a Car	The average passenger vehicle emits about 252 grams of CO2 per kilometre driven. Therefore, 15 kg of CO2 emissions is equivalent to driving approximately 60 kilometres
Fuel	1 litre of petrol will produce about 2.3 kg of carbon dioxide and 1 litre of diesel will produce about 2.7 kg of carbon dioxide. Therefore, the displays produce an equivalent emission of approximately 5.5L of petrol or diesel
Electricity Usage	15 kg of CO2 emissions is roughly equivalent to using about 36 kWh of electricity, which is about the amount of electricity a typical household uses in a day.
Air Travel	A short domestic flight (about 1 hour) emits approximately 90 kg of CO2 per passenger. So, 15 kg of CO2 emissions is equivalent to about 10 minutes of flight time, for one passenger.

Compared to a drone battery?
Let's consider a drone battery, such as a 6S 22.2V 10,000mAh LiPo battery, which stores about 222 Wh (watt-hours) of energy. Charging this battery typically requires around 0.25 kWh (kilowatt-hours) of electricity, considering some energy loss during the charging process.

Carbon Intensity in Australia
Australia's carbon intensity for electricity generation is approximately 0.81 kg of CO2 per kWh.

Calculating Carbon Emissions
Using the carbon intensity value, we can calculate the carbon emissions for charging the larger drone battery:

Carbon Emissions = Energy Required x Carbon Intensity
Carbon Emissions= 0.25 x 0.81
Carbon Emissions = 0.2025

So, charging a single larger drone battery results in approximately 0.2025 kg (202.5 grams) of CO2 emissions.

Comparison to 14.97kg of CO2 Emissions
To put this into perspective, 14.96kg of CO2 emissions is equivalent to charging approximately 74 drone batteries. Remember, the average drone show uses 100-500 drones and drone batteries per show.

**** Calculation of Carbon Footprint & Carbon Emissions of Fireworks***
14th ISF-Changsha Moderated Session Roger L. Schneider, Ph.D. The principal source of CO2 from the discharging of fireworks is Black Powder and similar compositions, such as Burst Charges. Ref: Encyclopedia of Explosives and Related Items (US ARDEC) (1) Sukharevskii, et al, balanced reaction
(2) 74 KNO3 + 16 C6H2O + 32 S -> 56 CO2 + 3 CH4 + 2 H2S + 4 H2 + 35 N2 + 14 CO + 19 K2CO3 + 7 K2SO4 + 2 K2S + 8K2S2O3 + 2 KCNS + (NH4)2CO3 + C + 3S
KNO3 FW = 101 g/mole
C AW = 12 g/g-atom
C6H2O FW = 90 g/mole
C6H2 FW = 74 g/mole;
S AW = 32 g/g-atom
(74 moles)(101 g/mole) = 7,474 g (16 moles)(90 g/mole) = 1,440 g
(32 g-atoms)(32 g/g-atom) = 1,024 g Total = 9,938 g
KNO3 (7,474 g/9,938 g)(100%) = 75.2 % w/w C6H2O (1,440 g/9,938 g)(100%) = 14.5% w/w S (1,024 g/9,938 g)(100%) = 10.3% w/w
Even at STP, ammonium carbonate will likely decompose to release more CO2, so (NH4)2CO3. 2 NH3 + H2O + CO2 and the 3 moles of CH4 will unlikely survive the BP combustion under normal fireworks discharge conditions, therefore;
The total CO2 production is then, 60 moles, or 0.26 g CO2 per gram BP But, use 0.25 g CO2 per gram BP (2) Stettbacker, et al, balanced reaction: 2 KNO3 + 3 C + S. K2S + N2 + 3 CO2

In conclusion: 1 Tonne of Black Powder in Firework Compositions 'releases 250kg of CO2 emissions.

CARDILE
FIREWORKS

ENVIRONMENTAL AWARENESS & SUSTAINABILITY PLEDGE



A detailed summary of Cardile's sustainability accomplishments and our ongoing commitment toward sustainable spectaculars of the future.

At Cardile Fireworks, we recognise the importance of protecting our environment and are committed to minimising our ecological footprint. As a leading fireworks display company in Australia since 1909, spanning five generations of family management, we strive to balance the excitement and beauty of our pyrotechnic shows with our responsibility to the planet. Our dedication to environmental stewardship is reflected in every aspect of our operations, from the materials we use to the way we conduct our displays.

Sustainability and Safety Pledge

1. **Eco-Friendly Materials**: We pledge to use environmentally friendly materials in our fireworks, including biodegradable and low-impact components, to reduce pollution and waste.
2. **Responsible Sourcing**: We are committed to sourcing our materials from suppliers who adhere to sustainable practices and share our commitment to environmental protection.
3. **Waste Reduction**: We will implement waste reduction strategies, including recycling and proper disposal of all materials used in our displays, to minimise our impact on the environment.
4. **Energy Efficiency**: We will strive to reduce our energy consumption by using energy-efficient equipment and practices in our operations.
5. **Community Engagement**: We will engage with local communities to promote environmental awareness and encourage sustainable practices in all aspects of our business.
6. **Continuous Improvement**: We pledge to continuously evaluate and improve our environmental practices, staying informed about the latest advancements in sustainability and incorporating them into our operations.

Safety Measures

1. **Compliance with Regulations**: We strictly adhere to all local, state, and federal regulations governing the use of fireworks to ensure the safety of our displays.
2. **Professional Training**: Our team of pyrotechnicians undergoes rigorous training and certification to handle fireworks safely and effectively.
3. **Risk Assessments**: We conduct thorough risk assessments for each display, identifying potential hazards and implementing measures to mitigate them.
4. **Emergency Preparedness**: We have comprehensive emergency response plans in place, including coordination with local fire and emergency services, to ensure a swift and effective response in case of an incident.
5. **Safe Distances**: We establish and maintain safe distances between the fireworks launch site and spectators, buildings, and other structures to prevent accidents.
6. **Protective Equipment**: Our team uses appropriate protective equipment and follows strict safety protocols during the setup, execution, and cleanup of fireworks displays.

By adhering to these principles and safety measures, Cardile Fireworks aims to create spectacular displays that not only entertain but also respect and protect our environment and ensure the safety of our audiences and team members.

Environmental Procedures

At Cardile Fireworks, we are committed to being an environmentally aware organisation and proactively embrace and implement sustainable business practices. We strive to reduce our environmental impact not only through our production and manufacturing processes but also through strategies and protocols followed during display preparation and on-site at each event.

Low Smoke & Debris-less Technology

Cardile Fireworks uses only the most innovative and environmentally friendly firework and pyrotechnic items available. These pyrotechnic items are manufactured with specific chemicals and compounds to ensure the lowest possible smoke production. We have created exclusive smokeless and debris-less mid-level firework effects, ensuring minimal smoke and no debris.

100% Biodegradable & Recycled Materials – No Plastics

We use 100% biodegradable cardboard in our firework manufacturing and packaging. After the fireworks have been fired, all remaining cardboard tubes and packaging are collected and recycled. None of our pyrotechnic items include or contain plastics, nor do they drop plastic debris.

Reusable Fibreglass Mortars

Cardile Fireworks uses reusable fibreglass firing mortars for launching all aerial shells, roman candles, and mine effects. This environmentally friendly option allows these mortars to be reused for countless future displays.

Reusing and Recycling

We implement the following sustainable business practices at each display:

- Reusing and recycling all copper wiring from electrical ignitors.
- Reusing and recycling all copper wiring used to interconnect field modules.
- Reusing and recycling all copper wiring used to connect field modules to firing panels.11
- Reusing and recycling all cardboard boxes and cartons.
- Recycling all biodegradable pyrotechnic cardboards.

Computer Fired & Programmed Displays

Computer firing does not require long lengths of fuses or port fire devices to hand fire each pyrotechnic item, reducing the amount of combustibles used. Programming and computer-controlled displays allow us to control the amount of pyrotechnics fired, ensuring that the environmental footprint of each display is kept to a minimum through selective use of pyrotechnic items, firing patterns, and centralised locations.

Wireless Technology

We strive to use wireless technology and firing systems at as many display locations as possible. Where wireless technology can be used, the use of cables and wires is greatly reduced.

Clean-Up Procedures

Cardile Fireworks implements strict clean-up procedures and protocols at all displays. These procedures involve thorough clean-up by our crew immediately after each display and a second clean-up and site check the following morning at first light, ensuring no debris or cardboard remnants are left on site.

All Cardile employees are aware of the priority we place on environmental responsibility and are committed to upholding these standards in all aspects of our operations.

Summary:

Cardile Fireworks seeks clarification and response from the City of Cockburn. After evaluation of the *"Desktop Review and Impact Assessment of Fireworks Display - Manning Park Spring Fair Case Study" (16 Feb 2021) &* as per the summary of information provided in the "*City of Cockburn Ordinary Council Meeting Minutes - Thursday 11 March 2021",* Cardile Fireworks outlines the following items; as detailed in the letter above:

Environmental Impact Findings:

- The Desktop Review and Impact Assessment (DRIA) has concluded that the environmental impact of fireworks displays at Manning Park is minimal. The pollutants from these displays are unlikely to significantly affect the soil, water, flora, and fauna, provided that current management practices are maintained. Therefore, we question why the City is pursuing a policy to phase out fireworks despite these findings and why fireworks displays are not supported at City events.

Approval and Safety Measures:

- Cardile Fireworks has been producing displays in WA for over 100 years without ever causing a bushfire. Each display is approved by DFES, and we always have a fire appliance and trained firefighters on site. If a location is deemed unsuitable, we do not proceed. Both DFES and the DEMIRS must approve all display locations, ensuring the highest safety standards are met.

Clean-Up and Environmental Responsibility:

- We acknowledge that fireworks displays result in biodegradable cardboard remnants. Our crew conducts thorough on-site clean-ups, and we also hire independent cleaning contractors to ensure all remnants are responsibly disposed of, reflecting our commitment to environmental stewardship.

Cultural Significance:

- Fireworks are integral to many cultural celebrations, such as Diwali, Eid, Chinese New Year, and New Year's Eve. Phasing out fireworks may inadvertently undermine these cultural traditions and fail to serve the diverse community of Cockburn.

Comparison with Other Activities:

- The environmental impact of fireworks is relatively low compared to other common activities. For example, food trucks, event lighting, and amusement rides generate significant emissions and waste. Given these larger impacts, it seems disproportionate to single out fireworks. We ask if other activities with greater environmental footprints are being scrutinised or phased out, and if not, why fireworks are specifically targeted.

Feasibility and Cost of Alternatives:

- Alternatives such as light shows, water shows, and drone displays are not only costly but also have higher environmental impacts. The current cost of these alternatives far exceeds the budget for events like the Manning Park Spring Fair. We seek clarification on the feasibility and funding for these alternatives.

Future Events & Emerging Firework & Drone Technologies

- Cardile Fireworks are currently developing our firework drones in liaison with a local drone company to be debuted in Western Australia in 2025, following the technologies developed in Europe and the USA. These drones will be set to revolutionise both firework and drone displays in Australia. It would be wise for the City to consider this entertainment and

emergence of future technologies in their policy. If the City of Cockburn are to phase out fireworks, it risks being left behind, unable to provide state-of-the-art displays that are becoming the standard worldwide, as already demonstrated at the Paris Olympics and Paralympic Ceremonies and American 4th of July Celebrations in 2024.

Conclusion and Request:
Given the minimal environmental impact of fireworks as supported by the DRIA and our established practices, we respectfully request that the City review its policy on phasing out fireworks and the stance that fireworks displays are not supported at City events. We also seek responses to our questions raised in this letter (items 1-12) and consideration of the comprehensive data and analysis provided by the DRIA, our environmental studies, and the cost and feasibility of alternatives.

We appreciate your attention to these matters and look forward to your detailed response.

Best regards,



Jim Cardile
Cardile Fireworks
Occupational Health & Safety Manager | *Grad Cert. Occupational Health & Safety Curtin University*

CARDILE
FIREWORKS

11 November 2024

Submitter Details	Feedback Item	Comment	City Comment	Outcome
Cardile International Fireworks Pty Ltd jim@cardilefireworks.com.au	1.	The impacts associated with the Manning Park fireworks display are likely to be minor and any potential pollutants from fireworks are unlikely to produce contaminants in concentrations high enough to impact the quality of soil and water	The Desktop Review and Impact Assessment ('DRIA') notes that soil and water quality is unlikely to be impacted from a single fireworks event. However, it also identified a potential for these contaminants to build up over multiple events and cause long-term impacts.	Policy not changed.
	2.	Oxidising agents like perchlorate, which can initially contaminate soil and water, have been found to decrease over time following fireworks displays, suggesting that the immediate impact is manageable and not lasting.	Perchlorate is a known contaminant of soil, surface water and groundwater. The impacts of cumulative perchlorate exposure had never been studied at the time the DRIA was produced. It is also listed on the Department of Water and Environment Regulation's Guideline – *Assessment and Management of Contaminated Sites*	Policy not changed.
	3.	The deployment of silent fireworks and advance notifications to residents further mitigate effects on local wildlife and pets,	While silent fireworks may address the issue of alarming pets and wildlife, the other detrimental impacts identified in the DRIA remain a concern. These include:	Policy not changed.

Submitter Details	Feedback Item	Comment	City Comment	Outcome
		ensuring they aren't exposed to chronic stress or injury.	- The creation of by-products that are carcinogenic and have the potential to cause respiratory issues. - The release of toxins. - Soil, surface water and groundwater contamination. - Light pollution - Waste and litter generation - Bushfire risk	
	4.	Alternatives to fireworks are not cost effective for events like the Manning Park Spring Fair. The current cost of the fireworks is around $5,000 and the cost of alternatives would exceed the budget for the entire Spring Fair event.	The purpose of the draft policy is to manage the potential impacts that fireworks have on the environment and public health. It applies to both the City and other event organisers. The cost of alternative entertainment displays is not relevant to the intended purpose of the draft policy.	Policy not changed.
	5.	Thorough cleanups, the use of reusable launch canisters, and real time noise management, demonstrate that fireworks can be a responsible choice for community celebrations	The draft policy indicates that Fireworks Events may be supported subject to the approval of a Fireworks Management Plan that includes a Waste Removal and Disposal Plan.	Policy not changed.

Submitter Details	Feedback Item	Comment	City Comment	Outcome
		without significant long-term environmental issues.		
	6.	The current policy states that fireworks displays are not supported at City events. Could the City provide a more detailed reasoning behind this decision? Considering the DRIA's conclusion that the environmental impact of well managed fireworks displays is minor, what specific concerns or criteria led to this policy?	At the 11 March 2021 Ordinary Council Meeting, Council resolved to 'phase out City sponsored fireworks in the long-term'. The meeting minutes are available here: ECM_10333788_v3_Ordinary Council Meeting - Minutes - 11 March 2021	Policy not changed.
	8.	Fireworks displays for other events require prior approval from the City's Manager Public Health and Building Services. Can the City elaborate on the approval process and the factors considered in granting permission? How do these align with the	The draft policy outlines the City's process for responding to Fireworks Events Notices that are referred by the Department of Energy, Mines, Industry Regulation and Safety. This includes the process for responding to applications that are not from the City.	Policy not changed.

Submitter Details	Feedback Item	Comment	City Comment	Outcome
		findings of the DRIA, which suggest minimal environmental impact for small, short duration displays like those traditionally held at Manning Park?		
	9.	The DRIA recommends that the City should look at financially viable alternatives to fireworks, with the aim of potentially phasing out their use. Given that the current cost of alternatives, such as light shows, water shows, and drone shows, far exceeds the budget for events like the Manning Park Spring Fair, how does the City plan to address this financial challenge?	Budgeting for events is outside the scope of this policy. Funding for events will be sought as part of the City's usual budgeting process.	Policy not changed.
	10.	The DRIA report and summary state that the environmental	The intent of the policy is not to phase out fireworks, it is to establish the minimum criteria for fireworks events applications to	

Submitter Details	Feedback Item	Comment	City Comment	Outcome
		impact of the Manning Park fireworks display is minimal. Could the City explain why, despite these findings, the City is still pursuing a policy to potentially phase out fireworks? What additional data or considerations are influencing this decision?	be supported. The decision to prepare a policy was made at the abovementioned 11 March 2021 Council meeting. A summary of the information that influenced this decision is available from the minutes.	
	11.	There are other activities involved in hosting events that also have an environmental impact. These activities are not subject to a Council Policy. Examples include food trucks and amusement rides.	The environmental impact of other activities are assessed as part of the City's review of Public Building Event Applications. As fireworks events approvals are not issued by the City, a specific policy is required to guide the process for responding to DEMIRS. DEMIRS has previously advised that it would be more likely to support the City's decisions on fireworks applications if they were backed up by a formal policy.	Policy not changed.
	12.	Has the City considered the cultural significance and economic benefits of fireworks displays,	The intent of the policy is not to phase out fireworks, it is to establish the minimum criteria for fireworks events applications to be supported.	Policy not changed.

Submitter Details	Feedback Item	Comment	City Comment	Outcome
		especially for local businesses and community events? What are the projected economic impacts on vendors and local businesses if fireworks are phased out in favour of more costly alternatives?		
	13.	Can the City provide more details on the scientific methodology used in the DRIA to ensure transparency and reliability of the findings? How does the City plan to address any limitations or gaps identified in the DRIA to ensure that decisions are based on comprehensive data?	In the interests of transparency, the DRIA is publicly available from the City's website. ECM_10264942_v1_Desktop Review and Impact Assessment of Fireworks Display - Manning Park Spring Fair Case Study The study was undertaken by expert consultants, Integrate Sustainability, and the information was generated from: - Peer reviewed scientific articles - Government reports - News articles - Accredited websites. The methodology used is summarized in section 1.2 of the DRIA.	Policy not changed.

Submitter Details	Feedback Item	Comment	City Comment	Outcome
			The assumptions and limitations of the study are also included in the DRIA. These were considered by Council prior to making the decision at the 11 March 2021 Ordinary Council Meeting.	
	14.	What specific criteria are being used to evaluate the feasibility and effectiveness of alternatives to fireworks?	The City's review of alternatives is outside the scope of this policy.	Policy not changed.
	15.	How does the City plan to continue monitoring the environmental impact of fireworks displays in the future, particularly the potential accumulation of contaminants?	Unfortunately, the City does not have the resources to undertake detailed monitoring of contaminants following fireworks events. To address the issue, the draft policy proposes a precautionary approach whereby the risk of contaminants entering sensitive environments is minimised by excluding fireworks displays from occurring within or adjacent to conservation reserves or reserves containing waterbodies. The policy also requires the Licensed Fireworks Contractor to prepare a Waste Removal and Disposal Plan	Policy not changed.

Submitter Details	Feedback Item	Comment	City Comment	Outcome
	16.	Fireworks displays are sometimes a significant component or important cultural events like Diwali, Eid and Chinese New Year, how does the City intend to honour these cultural traditions without fireworks?	The intent of the policy is not to phase out fireworks, it is to establish the minimum criteria for fireworks events applications to be supported.	Policy not changed.
	17.	The City risks missing out on technological advancements, such as displays where fireworks are launched off drones.	The intent of the policy is not to phase out fireworks, it is to establish the minimum criteria for fireworks events applications to be supported.	Policy not changed.
	18.	The draft Policy excludes fireworks displays from occurring within declared Bushfire Prone Areas. This is considered to be over-regulation as there a process where the Department of Fire and Emergency Services and the Department of Energy, Mines, Industry Regulation and Safety must approve	The City agrees that the review process undertaken by DFES and DEMIRS is sufficient for addressing the risk of fireworks displays causing bushfires. The policy provision excluding fireworks events from occurring within declared Bushfire Prone Areas will be removed.	Policy amended.

Submitter Details	Feedback Item	Comment	City Comment	Outcome
		proposed fireworks display locations.		
	19.	Cardile Fireworks undertakes a comprehensive clean up after every event.	This aligns with the policy requirement to prepare a Waste Removal and Disposal Plan prior to approval.	Policy not changed.
	20.	Drone shows cause more land pollution and typically emit more carbon than a standard fireworks display.	The City's review of event applications seeking to use drones falls outside the scope of this policy.	Policy not changed.

15.1.3 (2026/MINUTE NO 0036) Landowner Biodiversity Conservation Grant Policy Review

Executive	Director Sustainable Development and Safety
Author	Environmental Officer and Service Manager Sustainability
Attachments	1. Landowner Biodiversity Conservation Policy (tracked changes) ⇩ 2. Landowner Biodiversity Conservation Grant Program Policy 2026 ⇩

Officer Recommendation/Committee Recommendation/Council Decision
MOVED Cr C Stone SECONDED Cr K Allen

That Council ADOPTS the amended Policy 'Landowner Biodiversity Conservation Grant Program', as shown in Attachment 2.

CARRIED 10/0

Background

The Landowner Biodiversity Conservation Grant Program Policy was adopted in June 1997.

The objective of the program is to provide financial support towards conservation and enhancement of natural bushland and wetland areas on privately owned land.

Funding can be used for a range of land management projects including:

- Weed control
- Revegetation
- Fencing to exclude stock
- Dieback control
- Habitat creation
- Feral animal control
- Water quality enhancement.

Single and groups of properties in the 'rural', 'rural living' or 'resource' zones are eligible. Receipts are required for all grant funding spent and any unspent funds must be returned to The City for the grant to be acquitted.

Eligible landowners can apply for a maximum of $3,000 per property, per year.

This is provided on the understanding that the funding is matched with financial or in-kind support. The Policy is accompanied by an internal Procedures Manual which assists with the processing and review of applications.

The City undertook a review of the Policy in 2024 and this was presented to the Sustainability and Environmental Reference Group (SERG) at its meeting on 13

March 2025. After the meeting, the SERG noted its support for the Policy on August 2025 and provided no recommendations.

Submission

N/A

Report

Proposed amendments to the policy are described in this section of the Report.

Copies of the original policy and the track changes review are included as attachments.

Minor changes to the policy wording are proposed for readability and use of current environmental terminology such as ‘ecological linkages’ and ‘genetic diversity’.

The policy now includes provisions previously addressed by the Procedures Manual stipulating that groups or individuals that are subject to an active compliance investigation or prosecution involving the City of Cockburn will not be considered. Additionally, funds will not be provided to assist with planning approval compliance or other legislative requirements, for example the fire control orders.

The Policy now includes the commitment to apply for funding for a minimum of three years. A three-year minimum duration for an environmental restoration program is more likely to produce better results as multiple years of weed germination can be controlled and planted natives can be nurtured. After the initial three years, recipients are permitted to continue applying but new applicants will be given priority.

Acquittal reports for grants will now be required to be submitted by 30 September the year following the application approval. The original policy required it 12 months after receiving the grant. This change puts the grant process on an annual schedule suitable to be utilised over consecutive years. This update will streamline the entire process with all applicants submitting grants, receiving approval, attending an information session and expending the funds according to the same timeline.

Should Council resolve to adopt the amended policy, the Procedures Manual will also be updated for consistency. As an internal document, the amended Procedures Manual will not require review by the SERG, the Governance Committee or Council.

<u>Reallocation of the Landowner Biodiversity Conservation Grant Funding Option</u>

As part of the review there is an opportunity for Council to consider whether the adopted budget for this program of $35,000 could be reallocated to a similar environmental project.

One option available is to reallocate the funds to the Street Tree Planting Program.

The cost to supply, plant, and maintain a tree for a 3-year period is $790 per tree. Based on the current budget, approximately 44 trees could be planted to improve the City's canopy cover.

There are further options should Council determine this approach is worth further investigation.

Strategic Plans/Policy Implications

Our Environment
Valuing natural assets, building climate resilience and using resources sustainably.
• Protect and enhance our natural areas and streetscapes.
• Enhance climate resilience and champion environmental initiatives to mitigate impacts.

Our Community
A diverse, active, and connected community that feels safe and has access to local services.
• Promote and support active, healthy lifestyles through recreation and wellness.

Budget/Financial Implications

Investing in these works for multiple years not only assists in ensuring more enduring environmental outcomes but is a more sustainable use of funding.

Legal Implications

Working with landowners for multiple years also builds capacity in our local environmental champions to encourage positive land care activities and assists reduction of environmental compliance issues.

Community Consultation

Letters will be sent to owners of properties that are deemed to meet the grant eligibility criteria to advise of the Council decision.

Risk Management Implications

Should the amended policy be adopted by Council, additional promotion will be undertaken to reduce the risk of low uptake caused by extending the minimum time commitment to three years.

Should Council resolve not to adopt the reviewed Policy, the City risks:

- Efficiency loss: Additional administration and consultation time with applicants regarding deadlines, project timeline commitments and acceptable uses for funds
- Environmental outcomes: Shorter projects with less maintenance may lead to lesser long-term outcomes.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil

Title	**Landowner Biodiversity Conservation Grant Program**
Policy Number (Governance Purpose)	**AEW5**

Policy Type

Council

Policy Purpose

To provide financial support and deliver environmental education to local landowners with the intent to provide assistance with conservation and enhancement of natural bushland and wetland areas on privately owned land.

Policy Statement

As a consequence of urbanisation, local bushland has become fragmented and is increasingly under threat from a variety of causes that contribute to its degradation and overall loss of biodiversity.

Privately owned bushland is therefore an important resource, forming part of ~~wildlife~~ecological corridors and bushland linkages for the migration of ~~birds and animals~~wildlife. ~~It plays a vital role in maintaining both the diversity of species at the individual plant level as well as diversity within the gene pool.~~ Ecological corridors and linkages provide habitat and safe passage for fauna, which aids in maintaining or enhancing genetic diversity and protects biodiversity.

In recognition of the importance of conserving natural bushland and wetland areas on privately owned land, the Council will provide up to ~~a maximum of~~ $3,000 per lot to eligible landowners. Landowners are eligible to lodge an application for each round of funding provided previous grants have been acquitted. ~~for a maximum of three consecutive yearsLandowners will not become eligible to apply for funding again until after a period of three years has elapsed.~~

Conditions of Approval

Landowners need to ~~complete~~submit an application ~~form~~ prior to the end of October and may be awarded a grant if they meet the eligible criteria.

Groups or individuals that are subject to an active compliance investigation or prosecution involving the City of Cockburn will not be considered. ~~may not be successful~~.

Funds will not be provided to assist with complying with a pre-existing planning or environmental approval.

The City of Cockburn Town Planning Scheme provisions state that no vegetation on a lot in the ‘Rural’ or 'Resource' Zone can be removed without approval. If any un-approved

Title	**Landowner Biodiversity Conservation Grant Program**
Policy Number (Governance Purpose)	**AEW5**

clearing is found on a relevant property, the landowner may be ineligible to receive the grant during a current, or future grant round.

Grant Conditions

All successful applicants are required to:

1. Complete and sign a Voluntary Management Agreement and Conditions of Funding form, which includes a commitment to manage the grant funded activities/outcomes for a minimum of 3 years~~;~~(for example revegetation must be watered and weeded for a minimum 3 years to ensure survivability);
2. Complete a Statement by Supplier form or provide an ABN. This will avoid withholding tax being deducted from the grant;
3. ~~Develop a Property Management Plan with the assistance of the City's environmental staff;~~
4. ~~4.~~3. Attend a minimum of one half-day environmental management workshop hosted by the City and;
5. ~~5.~~4. Submit an ~~final Report~~ Aacquittal Report ~~form within 12 months of receiving the grant~~by 30th September ~~for~~the following year.

Allocation of Grants

Applications for grants will be evaluated and awarded:

1. In order of merit until the annual funding allocation is exhausted. ~~pool approved in the Council's annual operating budget is exhausted; and In order of~~ Preference given to properties with larger remnant bushland or wetland areas that are of good biodiversity value. Smaller areas ~~of bushland shall~~will be considered if they are linked to adjoining properties or green corridors or if the conservation value of the area in question is extremely high.

~~Applicants that are in years 2 or 3 of the required 3 year commitment will be prioritised over new applicants.~~

~~1.~~2. A new applicant will be given preference over an applicant that has previously received funding in three or more consecutive years. ~~been receiving the grant for >3 years in a row.~~

Acquittal of Grants

Grant recipients shall be required to complete and submit a ~~final report acquittal form~~n Acquittal Report to the delegated officer ~~within~~by ~~twelve months of receiving a grant~~by 30th September the following year, confirming that funds have been expended in accordance with the Voluntary Management Agreement and Conditions of Funding ~~form~~.

Supporting Documentation

1. Brochure~~Procedure Manual~~
~~1.~~2. Voluntary Management Agreement and Conditions Funding Form

Title	**Landowner Biodiversity Conservation Grant Program**
Policy Number (Governance Purpose)	**AEW5**

~~2.~~3. Application Form (integrated into SmartyGrants)
~~3.~~4. Property Eligibility Checklist Form (integrated into SmartyGrants)
~~4.~~5. Final Report Acquittal Form (integrated into SmartyGrants)

Strategic Link:	Natural Area Management Strategy
Category	?
Lead Business Unit:	~~Parks and Environment~~Sustainability and Environment
Public Consultation: **(Yes or No)**	No
Adoption Date: (Governance Purpose Only)	14 June 1997 Updated March 2024
Next Review Due: (Governance Purpose Only)	2028~~8~~
ECM Doc Set ID: (Governance Purpose Only)	~~———~~10959241

[3]

Title	**Landowner Biodiversity Conservation Grant Program**
Policy Number (Governance Purpose)	**AEW5**

Policy Type

Council

Policy Purpose

To provide financial support and deliver environmental education to local landowners with the intent to provide assistance with conservation and enhancement of natural bushland and wetland areas on privately owned land.

Policy Statement

As a consequence of urbanisation, local bushland has become fragmented and is increasingly under threat from a variety of causes that contribute to its degradation and overall loss of biodiversity.

Privately owned bushland is therefore an important resource, forming part of ecological corridors and bushland linkages for the migration of wildlife. Ecological corridors and linkages provide habitat and safe passage for fauna, which aids in maintaining or enhancing genetic diversity and protects biodiversity.

In recognition of the importance of conserving natural bushland and wetland areas on privately owned land, the Council will provide up to $3,000 per lot to eligible landowners. Landowners are eligible to lodge an application for each round of funding provided previous grants have been acquitted.

Conditions of Approval

Landowners need to submit an application prior to the end of October and may be awarded a grant if they meet the eligible criteria.

Groups or individuals that are subject to an active compliance investigation or prosecution involving the City of Cockburn will not be considered.

Funds will not be provided to assist with complying with a pre-existing planning or environmental approval.

The City of Cockburn Town Planning Scheme provisions state that no vegetation on a lot in the ‘Rural’ or 'Resource' Zone can be removed without approval. If any un-approved clearing is found on a relevant property, the landowner may be ineligible to receive the grant during a current, or future grant round.

Grant Conditions

All successful applicants are required to:

[1]

Title	**Landowner Biodiversity Conservation Grant Program**
Policy Number (Governance Purpose)	**AEW5**

1. Complete and sign a Voluntary Management Agreement and Conditions of Funding form, which includes a commitment to manage the grant funded activities/outcomes for a minimum of 3 years (for example revegetation must be watered and weeded for a minimum 3 years to ensure survivability);
2. Complete a Statement by Supplier form or provide an ABN. This will avoid withholding tax being deducted from the grant;
3. Attend a minimum of one half-day environmental management workshop hosted by the City and;
4. Submit an Acquittal Report by 30th September the following year.

Allocation of Grants

Applications for grants will be evaluated and awarded:

1. In order of merit until the annual funding allocation is exhausted. Preference is given to properties with larger remnant bushland or wetland areas that are of good biodiversity value. Smaller areas will be considered if they are linked to adjoining properties or green corridors, or if the conservation value of the area in question is extremely high.
2. A new applicant will be given preference over an applicant that has previously received funding in consecutive years.

Acquittal of Grants

Grant recipients shall be required to complete and submit an Acquittal Report to the delegated officer by 30th September the following year, confirming that funds have been expended in accordance with the Voluntary Management Agreement and Conditions of Funding.

Supporting Documentation

1. Brochure
2. Voluntary Management Agreement and Conditions of Funding Form
3. Application Form (integrated into SmartyGrants)
4. Property Eligibility Checklist Form (integrated into SmartyGrants)
5. Final Report Acquittal Form (integrated into SmartyGrants)

Strategic Link:	Natural Area Management Strategy
Category	?
Lead Business Unit:	Sustainability and Environment
Public Consultation: **(Yes or No)**	No
Adoption Date: (Governance Purpose Only)	14 June 1997 Updated March 2024

[2]

Title	**Landowner Biodiversity Conservation Grant Program**
Policy Number (Governance Purpose)	**AEW5**

Next Review Due: (Governance Purpose Only)	2028
ECM Doc Set ID: (Governance Purpose Only)	10959241

[3]

15.1.4 (2026/MINUTE NO 0037) Amendment to Elected Members Recordkeeping Guidelines

Executive Director Corporate and System Services
Author Service Lead Information Management
Attachments
1. Elected Members Recordkeeping Guidelines (tracked changes) ⇩
2. Elected Members Recordkeeping Guidelines ⇩

Officer Recommendation/Committee Recommendation/Council Decision
MOVED Cr C Stone SECONDED Cr K Allen

That Council ADOPTS the amended 'Elected Members Recordkeeping Guidelines', as shown in Attachment 2.

CARRIED 10/0

Background

The Elected Members Recordkeeping Guidelines, adopted by Council on 10 December 2015, detail procedures for Elected Members at the City of Cockburn to fulfill their recordkeeping obligations under the City's Records Management Policy.

Since then, amendments to the Guidelines have been approved by the Chief Executive Officer and shared with Elected Members through the Elected ember Portal or as hard copies.

Submission

N/A

Report

The State Records Office of Western Australia has recently updated the guidance on its website regarding Local Government Council Members' Records, which is included as Attachment 1 to the Guidelines.

As this attachment required updating, a full review of the Guidelines was undertaken. This review identified the need to amend several position titles and document titles to ensure the Guidelines remain accurate and up to date.

The core purpose of the Guidelines remains unchanged, and all amendments have been clearly marked using track changes. To support Elected Members in understanding and meeting their recordkeeping obligations, the revised Guidelines are being presented to Council through the Governance Committee for formal endorsement.

Strategic Plans/Policy Implications

Our Governance
Transparent leadership that listens, communicates openly and plans for a sustainable future.
• Facilitate transparent and accountable governance for today and tomorrow.
Strive for financial sustainability and operational excellence.

Budget/Financial Implications

N/A

Legal Implications

The Guidelines assist Elected Members to meet their recordkeeping obligations under the *State Records Act 2000* and to comply with the *State Records Commission's Policy: Local Government Council Members' Records*.

Community Consultation

N/A

Risk Management Implications

Sound recordkeeping practices for Elected Members records are essential to supporting transparency and accountability in Council decision making. Non-compliance with statutory requirements, including the *State Records Act 2000* and the State Records Commission's Policy on Local Government Council Members' Records, can expose the Council to legal, regulatory, and reputational risk.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

Elected Members

Recordkeeping Guidelines

Revision History

Date amended	Description of Change	Version	Revised by	Approved by	Date approved
02/11/2015	Document Creation	1	Records Manager	Ordinary Council Meeting	10/12/2015
24/10/2016	Changes made to Emails section to reflect integration now available between the recordkeeping system and customer request system. Change to email address for PA to Elected Members also updated	2	Records Manager	Chief Executive Officer	07/12/2016
27/02/2020	Updated responses section and emails section to include relevant email address and updated Attachment 1 with latest version of information sheet	3	Records Manager	A/Chief Executive Officer	28/02/2020
21/09/2021	Updated position title and service unit name to reflect new organisation structure	4	Records Manager	Chief Executive Officer	29/09/2021
07/06/2023	Updated position title for Executive Assistant to the Mayor and Councillors and amended heading of Attachment 1	5	Records Manager	A/Chief Executive Officer	07/06/2023
11/11/2025	Updated position title of Executive Assistant to the Mayor and Councillors. Updated title of General Retention and Disposal Authority for Local Government Information Replaced Attachment 1 with updated Records Management Advice published by the SRO	6	Service Lead Information Management	Ordinary Council Meeting	dd/mm/yyyy

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INTRODUCTION

The State Records Act 2000 is the primary legislation that governs recordkeeping in Western Australia.

The State Records Commission was established under the terms of Part 8 of the *State Records Act 2000*.

The State Records Commission's policy for Local Government Elected Members records is as follows:

"In relation to the recordkeeping requirements of local government elected members, records must be created and kept which properly and adequately record the performance of member functions arising from their participation in the decision making processes of Council and Committees of Council.

This requirement should be met through the creation and retention of records of meetings of Council and Committees of Council of local government and other communications and transactions of elected members which constitute evidence affecting the accountability of the Council and the discharge of its business.

Local governments must ensure that appropriate practices are established to facilitate the ease of capture and management of elected members' records up to and including the decision making processes of Council."

These guidelines have been prepared for Elected Members to assist them in meeting their recordkeeping requirements.

POLICY STATEMENT

The City of Cockburn recognises that its records are an important information resource and that sound records management practices will contribute to the overall efficiency and effectiveness of the organisation.

Good records management practices also enable:

- Access to accurate information
- Demonstration of accountability
- Evidence of events and decisions
- Compliance with legislative requirements; and
- Provision of an historical record for the business and society

Complete and accurate records of all business decisions and transactions regardless of format are to be recorded in the City's recordkeeping system and managed in accordance with legislative requirements, the City of Cockburn's Recordkeeping Plan, records management policies and procedures.

**Refer to Definitions later in this document.*

ELECTED MEMBERS ROLES AND RESPONSIBILITIES

Creating and Keeping Records

All Elected Members are to create and maintain records relating to their role as an Elected Member, which convey information relating to local government business or functions. These records should be forwarded to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors for capture into the City of Cockburn's recordkeeping system.

Elected Members must ensure that:

- All records created are dated and the originator is identified.
- Records are factual and non-emotive as they could be subject to Freedom of Information application/s.
- Records in their possession are securely stored and protected from damage and unauthorised access.
- Records relating to the business of the local government are distinguished from those that relate to their political responsibilities or any personal matters.
- *Vital** and *significant** records relating to the business of the Council are identified and distinguished from *ephemeral** records.
- Vital and significant records are sent as soon as practicable to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors for capture into the recordkeeping system.

Refer to **Attachment 1** – ~~*Information Sheet*~~*Guidance: Records Management Advice produced by the State Records Office of WA "Local Government ~~Elected~~ Council Members' Records~~: Which Records to Capture?~~"* for examples of what should be captured into the City's recordkeeping system.

Disposal of Records

Disposal of records is by way of archiving (either with the State Records Office or within the local government as a state archive), permanent retention within the local government, or destruction.

Elected Members must not personally ~~undertake destruction of~~destroy any original records.

At the end of an Elected Member's term in office, any original records in their possession must be returned to the City of Cockburn's Information Management department via the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors.

Information Management will then arrange for the destruction or retention of the records in accordance with the *General Retention and Disposal Authority for Local Government ~~Records~~Information**.

Any duplicates/copies of records held by an Elected Member can be destroyed by way of shredding or secure disposal arranged by the City during or at the end of their

**Refer to Definitions later in this document.*

term in office. ~~Alternatively, the copies (clearly marked as such) can be returned to the Executive Officer to the Mayor and Councillors who will arrange for them to be destroyed.~~

**Refer to Definitions later in this document.*

PROCEDURES

Incoming Correspondence

All mail received by the City of Cockburn addressed to Elected Members, including that which is marked private, personal or confidential, will be opened by Information Management staff and processed with the rest of the organisation's incoming mail.

NOTE: It is recommended that personal mail for Elected Members is sent to an alternative personal address and not to the City of Cockburn.

Where possible all vital and significant records will be scanned and registered into the organisation's recordkeeping system and tasked to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors, who will email the document to the Elected Member using the Send option within the recordkeeping system.

The hard copy documents will be retained within Information Management and placed in the appropriate retention box for storage; in compliance with the General Retention and Disposal Authority for Local Government ~~Records~~Information.

Invitations received for Elected Members will be treated in the same way as other incoming correspondence. However, if the original invitation is required by the Elected Member to gain entry to an event/function, the invitation will be scanned into the recordkeeping system and the hard copy will be given to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors who will arrange for it to be forwarded to the Elected Member.

Incoming mail for Elected Members that is considered to be *ephemeral*, party political or personal* will not be scanned into the recordkeeping system and instead will be given to the ~~Executive Offier to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors who will arrange for it to be forwarded to the Elected Member.

Mail received directly by Elected Members at their personal address, that relates to local government business, should be forwarded to the City of Cockburn's Information Management department via the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors for recording in the recordkeeping system and for appropriate storage and retention.

Elected Members Responses

If an Elected Member responds directly to a ratepayer/customer (other than simply providing routine information), a copy of the response should be provided to the City for capture into the recordkeeping system. This can be done by:

- Forwarding a copy of the emailed response to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors via emrecordkeeping@cockburn.wa.gov.au who will register the email in the recordkeeping system, or
- Scanning the response and emailing it to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors via

**Refer to Definitions later in this document.*

emrecoredkeeping@cockburn.wa.gov.au who will register the response in the recordkeeping system, or

- Sending a hard copy of the response to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors who will scan and register the response in the recordkeeping system.
- Making a record of a verbal response in the form of a file note or record of conversation and sending a copy by email (emrecordkeeping@cockburn.wa.gov.au) or in hard copy to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors who will register it into the recordkeeping system.

It is acknowledged that a lot of ratepayer/customer communication is done on an informal basis and where these discussions do not impact on the business outcomes of the City, or constitute a vital or significant record; then a record does not need to be captured into the City's recordkeeping system.

Emails

If an Elected Member receives an email directly to their City of Cockburn email address (or to any other personal email address) that relates to local government business; a copy of the email (and any responses sent by the Elected Member) must be forwarded to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors via emrecordkeeping@cockburn.wa.gov.au who will register the email/s into the recordkeeping system.

When to Forward an Email to be Registered into the Recordkeeping System

The following is recommended regarding when to forward an email to the ~~Executive Officer to the Mayor and Councillors~~Executive Assistant to the Mayor and Councillors to register into the recordkeeping system:

- As soon as possible after the email has been sent or received (or cc emrecordkeeping@cockburn.wa.gov.au when sending the email).
- If having a conversation by email, send it to or cc emrecordkeeping@cockburn.wa.gov.au at the end of the conversation so the entire conversation string is registered as one email.
- Be aware of emails containing attachments – if you use "reply" during a conversation, the attachment is removed. Ensure the email is sent to or cc'd to emrecordkeeping@cockburn.wa.gov.au at the point when the attachment is still present (or ensure the attachment is inserted into the final email before sending it to be registered into the recordkeeping system).

**Refer to Definitions later in this document.*

DEFINITIONS

Ephemeral Records

Ephemeral records are duplicated records and/or those that have only short term value to the City, with little or no on-going administrative, fiscal, legal, evidential or historical value. They may include insignificant drafts, rough notes and records of routine enquiries.

General Retention and Disposal Authority (GDA) for Local Government ~~Records~~Information

The General Retention and Disposal Authority for Local Government ~~Records~~ Information is approved by the State Records Commission and is designed to provide consistency throughout local government in disposal activities and decisions. It is the official and continuing authority for the disposal of local government records within Western Australia.

Record

A record is information recorded in any form that is created or received and maintained by an organisation in the transaction of business and kept as evidence of such activity.

Significant Records

Significant records contain information which is of administrative, legal, fiscal, evidential or historical value, and are not recorded elsewhere on the public record. They describe an issue, record who was involved, why a decision was made, and may include actual guidelines.

Vital Records

Vital Records are records which are essential to the continued business of the City of Cockburn. Vital records include those that protect the rights of the individual and the City, and are absolutely essential for the City's reconstruction in the event of a disaster.

End of Document

ATTACHMENT 1 – Guidance: Records Management Advice~~Information Sheet~~ – ~~Elected~~ Local Government Council Members' Records~~: Which Records to Capture~~ (Extract)

GOVERNMENT OF WESTERN AUSTRALIA

WA.gov.au

Local Government Council Members' Records

Guidance
Records Management Advice

Last updated: 26 November 2025

Contents

— What is a record?
— When to create and capture a record?
— Which records should be captured?
— What about confidential documents / records?
— How should Council records be disposed of?
— Further information

Council Members have a unique and pivotal role within the local government and the community. They represent the interests of electors, residents and ratepayers, take account of the interests of other persons who work in, or visit, the district, participate in local government decision making at council and committee meetings, and facilitate communication between the community about council decisions.

The State Records Commission policy regarding the records of local government Council Members requires the creation and retention of records of the:

"…communications and transactions of elected members which constitute evidence affecting the accountability of the Council, the local Government and the discharge of its business."

This policy applies regardless of a record's format or where it was received or created.

Under the *Local Government Act 1995*, the CEO of a local government is responsible for ensuring that all records of that local government, including Council Member records, are properly kept for the purposes of the Act and any other written law. Accurately created and managed records provide reliable legally verifiable evidence of decisions and actions.

What is a record?

A record is any recorded information, in any format, created or received by a government organisation during its business or conduct of its affairs.

Records created or received by Council Members that relate to local government business must be captured as part of the local government's corporate memory in accordance with the *State Records Act 2000* and the local government's record keeping plan (RKP).

When to create and capture a record?

When performing your Council Member role, you will need to create and / or capture local government records when:

• information is related to local government business

• an action is required

• a decision or commitment is made

• local government business need: for future reference by yourself or others

• historical: identifies local government activity over time.

Which records should be captured?

The following types of records created or received by Council Members should be forwarded to the local government administration for capture in the Record Keeping System (RKS).

YES - forward to your local government administration
Communications, such as: • complaints and compliments • correspondence concerning corporate matters • submissions, petitions and lobbying • information for Council's interest relating to local government business activity and functions
Records / file notes documenting **verbal communications** related to local government business activities, including: • telephone calls • meetings • informal conversations
Lobbying – correspondence or petitions, relating to lobbying matters
Social Media – where the posts or comments on a post: • create interest from the public or media • communicate decisions or commit the local government to an action • seek feedback • address issues of safety, and/or • relate to sensitive or contentious issues
Messages – including texts and those posted on messaging apps such as WhatsApp, pertaining to local government business activities
Work diaries / Appointment books – containing information that may be significant to the conduct of the Council member on behalf of the local government
Allowances, benefits and gifts records
Addresses / Speeches / Presentations – delivered as part of a Council member's official duties

NO – do not need to be forwarded to your local government
Duplicate copies – of Council meeting agenda, minutes and papers
Draft documents or working papers – which are already captured at the local government
Publications – such as newsletters, circulars and journals
Invitations – to community events where a Council member is ***not*** representing Council or the local government
Telephone, meetings and other verbal conversations which: • convey routine information only; **or** • do not relate to local government business or functions
Electioneering – or party-political information
Personal records – not related to a Council member's official duties

What about confidential documents / records?

Records held within a digital RKS and/or on hard copy files can be restricted so that only the appropriate officers can access them. If the Council Member believes that some of the documentation required for capture into the RKS is of a highly sensitive or confidential nature, the Council Member should advise the local government to treat the information as confidential so that appropriate access controls can be applied to those records.

How should Council records be disposed of?

All Council Members' records that have been determined to be government records, including copies made for reference purposes, must be returned to the local government's administration for appropriate disposal in accordance with the General Retention and Disposal Authority for Local Government Information and the organisation's RKP.

Further information

For further information, contact your local government administration or the State Records Office at sro@sro.wa.gov.au

For further information on Council member record keeping training, contact the Department of Local Government, Industry Regulation and Safety and refer to the operational guideline on Council member induction; or contact the WALGA training services team for more information about the Council Members Essentials mandatory training training@walga.asn.au .

Published

25 September 2025

Provided by

State Records Office of Western Australia

Previous publication that will be deleted from the Guidelines

Government of Western Australia
Department of Local Government, Sport and Cultural Industries
State Records Office of Western Australia

Information Management Advice *October 2019*

Local Government Elected Members' Records: Which records to capture?

Elected members have a unique and pivotal role within the local government and the community. They represent the interests of electors, residents and ratepayers, participate in local government decision making at council and committee meetings, and facilitate communication between the community and the Council.

The State Records Commission policy regarding the records of local government elected members requires the creation and retention of records of the:

> *"…communications and transactions of elected members which constitute evidence affecting the accountability of the Council and the discharge of its business."*

This policy applies regardless of a record's format or where it was received.

Under the *Local Government Act 1995*, the CEO of a local government is responsible for ensuring that all records of that local government are kept in accordance with relevant legislation. Accurately created and managed records provide reliable, legally verifiable evidence of decisions and actions.

Records created or received by elected members that relate to local government business must be captured as part of the local government's corporate memory in accordance with the local government's Recordkeeping Plan.

Government records include:

- Correspondence and communications
- File notes made after verbal communications, meetings, phone calls etc.
- Video and audio recordings
- Photographs
- Email
- Social Media posts (e.g. Facebook, Twitter)
- Databases
- Websites
- Messages from Apps (e.g. WhatsApp, Messenger)
- TXT messages

When to create and capture a record:

- Information is related to council business
- An action is required
- A decision or commitment is made
- Business need: for future reference by yourself or others
- Historical: identifies Council activity over time.

Which records should be captured?

YES – forward to your local government administration
Communications, such as: • complaints and compliments • correspondence concerning corporate matters • submissions, petitions and lobbying • information for Council's interest relating to local government business activity and functions
Lobbying – correspondence or petitions, relating to lobbying matters
Telephone, meetings and other verbal conversations – regarding local government projects or business activities
Social Media – where the posts: • create interest from the public or media • communicate decisions or commit the local government to an action • seek feedback • address issues of safety, and/or • relate to sensitive or contentious issues
Work diaries / Appointment books – containing information that may be significant to the conduct of the elected member on behalf of the local government
Allowances, benefits and gifts records
Addresses / Speeches / Presentations – delivered as part of an elected member's official duties

NO – do not need to be forwarded to your local government
Duplicate copies – of Council meeting agenda, minutes and papers
Draft documents or working papers – which are already captured at the local government
Publications – such as newsletters, circulars and journals
Invitations – to community events where an elected member is ***not*** representing Council or the local government
Telephone, meetings and other verbal conversations which: • convey routine information only; **or** • do not relate to local government business or functions
Electioneering – or party-political information
Personal records – not related to an elected member's official duties

Elected Members

Recordkeeping Guidelines

Revision History

Date amended	Description of Change	Version	Revised by	Approved by	Date approved
02/11/2015	Document Creation	1	Records Manager	Ordinary Council Meeting	10/12/2015
24/10/2016	Changes made to Emails section to reflect integration now available between the recordkeeping system and customer request system. Change to email address for PA to Elected Members also updated	2	Records Manager	Chief Executive Officer	07/12/2016
27/02/2020	Updated responses section and emails section to include relevant email address and updated Attachment 1 with latest version of information sheet	3	Records Manager	A/Chief Executive Officer	28/02/2020
21/09/2021	Updated position title and service unit name to reflect new organisation structure	4	Records Manager	Chief Executive Officer	29/09/2021
07/06/2023	Updated position title for Executive Assistant to the Mayor and Councillors and amended heading of Attachment 1	5	Records Manager	A/Chief Executive Officer	07/06/2023
11/11/2025	Updated position title of Executive Assistant to the Mayor and Councillors. Updated title of General Retention and Disposal Authority for Local Government Information Replaced Attachment 1 with updated Records Management Advice published by the SRO	6	Service Lead Information Management	Ordinary Council Meeting	dd/mm/yyyy

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INTRODUCTION

The State Records Act 2000 is the primary legislation that governs recordkeeping in Western Australia.

The State Records Commission was established under the terms of Part 8 of the *State Records Act 2000*.

The State Records Commission's policy for Local Government Elected Members records is as follows:

"In relation to the recordkeeping requirements of local government elected members, records must be created and kept which properly and adequately record the performance of member functions arising from their participation in the decision making processes of Council and Committees of Council.

This requirement should be met through the creation and retention of records of meetings of Council and Committees of Council of local government and other communications and transactions of elected members which constitute evidence affecting the accountability of the Council and the discharge of its business.

Local governments must ensure that appropriate practices are established to facilitate the ease of capture and management of elected members' records up to and including the decision making processes of Council."

These guidelines have been prepared for Elected Members to assist them in meeting their recordkeeping requirements.

POLICY STATEMENT

The City of Cockburn recognises that its records are an important information resource and that sound records management practices will contribute to the overall efficiency and effectiveness of the organisation.

Good records management practices also enable:

- Access to accurate information
- Demonstration of accountability
- Evidence of events and decisions
- Compliance with legislative requirements; and
- Provision of an historical record for the business and society

Complete and accurate records of all business decisions and transactions regardless of format are to be recorded in the City's recordkeeping system and managed in accordance with legislative requirements, the City of Cockburn's Recordkeeping Plan, records management policies and procedures.

**Refer to Definitions later in this document.*

ELECTED MEMBERS ROLES AND RESPONSIBILITIES

Creating and Keeping Records

All Elected Members are to create and maintain records relating to their role as an Elected Member, which convey information relating to local government business or functions. These records should be forwarded to the Executive Assistant to the Mayor and Councillors for capture into the City of Cockburn's recordkeeping system.

Elected Members must ensure that:

- All records created are dated and the originator is identified.
- Records are factual and non-emotive as they could be subject to Freedom of Information application/s.
- Records in their possession are securely stored and protected from damage and unauthorised access.
- Records relating to the business of the local government are distinguished from those that relate to their political responsibilities or any personal matters.
- *Vital** and *significant** records relating to the business of the Council are identified and distinguished from *ephemeral** records.
- Vital and significant records are sent as soon as practicable to the Executive Assistant to the Mayor and Councillors for capture into the recordkeeping system.

Refer to **Attachment 1** – *Guidance: Records Management Advice produced by the State Records Office of WA "Local Government Council Members' Records"* for examples of what should be captured into the City's recordkeeping system.

Disposal of Records

Disposal of records is by way of archiving (either with the State Records Office or within the local government as a state archive), permanent retention within the local government, or destruction.

Elected Members must not personally destroy any original records.

At the end of an Elected Member's term in office, any original records in their possession must be returned to the City of Cockburn's Information Management department via the Executive Assistant to the Mayor and Councillors.

Information Management will then arrange for the destruction or retention of the records in accordance with the *General Retention and Disposal Authority for Local Government Information**.

Any duplicates/copies of records held by an Elected Member can be destroyed by way of shredding or secure disposal arranged by the City during or at the end of their term in office.

**Refer to Definitions later in this document.*

PROCEDURES

Incoming Correspondence

All mail received by the City of Cockburn addressed to Elected Members, including that which is marked private, personal or confidential, will be opened by Information Management staff and processed with the rest of the organisation's incoming mail.

NOTE: It is recommended that personal mail for Elected Members is sent to an alternative personal address and not to the City of Cockburn.

Where possible all vital and significant records will be scanned and registered into the organisation's recordkeeping system and tasked to the Executive Assistant to the Mayor and Councillors, who will email the document to the Elected Member using the Send option within the recordkeeping system.

The hard copy documents will be retained within Information Management and placed in the appropriate retention box for storage; in compliance with the General Retention and Disposal Authority for Local Government Information.

Invitations received for Elected Members will be treated in the same way as other incoming correspondence. However, if the original invitation is required by the Elected Member to gain entry to an event/function, the invitation will be scanned into the recordkeeping system and the hard copy will be given to the Executive Assistant to the Mayor and Councillors who will arrange for it to be forwarded to the Elected Member.

Incoming mail for Elected Members that is considered to be *ephemeral*, party political or personal* will not be scanned into the recordkeeping system and instead will be given to the Executive Assistant to the Mayor and Councillors who will arrange for it to be forwarded to the Elected Member.

Mail received directly by Elected Members at their personal address, that relates to local government business, should be forwarded to the City of Cockburn's Information Management department via the Executive Assistant to the Mayor and Councillors for recording in the recordkeeping system and for appropriate storage and retention.

Elected Members Responses

If an Elected Member responds directly to a ratepayer/customer (other than simply providing routine information), a copy of the response should be provided to the City for capture into the recordkeeping system. This can be done by:

- Forwarding a copy of the emailed response to the Executive Assistant to the Mayor and Councillors via emrecordkeeping@cockburn.wa.gov.au who will register the email in the recordkeeping system, or
- Scanning the response and emailing it to the Executive Assistant to the Mayor and Councillors via emrecoredkeeping@cockburn.wa.gov.au who will register the response in the recordkeeping system, or

**Refer to Definitions later in this document.*

- Sending a hard copy of the response to the Executive Assistant to the Mayor and Councillors who will scan and register the response in the recordkeeping system.
- Making a record of a verbal response in the form of a file note or record of conversation and sending a copy by email (emrecordkeeping@cockburn.wa.gov.au) or in hard copy to the Executive Assistant to the Mayor and Councillors who will register it into the recordkeeping system.

It is acknowledged that a lot of ratepayer/customer communication is done on an informal basis and where these discussions do not impact on the business outcomes of the City, or constitute a vital or significant record; then a record does not need to be captured into the City's recordkeeping system.

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If an Elected Member receives an email directly to their City of Cockburn email address (or to any other personal email address) that relates to local government business; a copy of the email (and any responses sent by the Elected Member) must be forwarded to the Executive Assistant to the Mayor and Councillors via emrecordkeeping@cockburn.wa.gov.au who will register the email/s into the recordkeeping system.

When to Forward an Email to be Registered into the Recordkeeping System

The following is recommended regarding when to forward an email to the Executive Assistant to the Mayor and Councillors to register into the recordkeeping system:

- As soon as possible after the email has been sent or received (or cc emrecordkeeping@cockburn.wa.gov.au when sending the email).
- If having a conversation by email, send it to or cc emrecordkeeping@cockburn.wa.gov.au at the end of the conversation so the entire conversation string is registered as one email.
- Be aware of emails containing attachments – if you use "reply" during a conversation, the attachment is removed. Ensure the email is sent to or cc'd to emrecordkeeping@cockburn.wa.gov.au at the point when the attachment is still present (or ensure the attachment is inserted into the final email before sending it to be registered into the recordkeeping system).

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Significant records contain information which is of administrative, legal, fiscal, evidential or historical value, and are not recorded elsewhere on the public record. They describe an issue, record who was involved, why a decision was made, and may include actual guidelines.

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Vital Records are records which are essential to the continued business of the City of Cockburn. Vital records include those that protect the rights of the individual and the City, and are absolutely essential for the City's reconstruction in the event of a disaster.

End of Document

ATTACHMENT 1 – Guidance: Records Management Advice – Local Government Council Members' Records (Extract)

GOVERNMENT OF WESTERN AUSTRALIA

WA.gov.au

Local Government Council Members' Records

Guidance
Records Management Advice

Last updated: 26 November 2025

Contents

— What is a record?
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A record is any recorded information, in any format, created or received by a government organisation during its business or conduct of its affairs.

Records created or received by Council Members that relate to local government business must be captured as part of the local government's corporate memory in accordance with the *State Records Act 2000* and the local government's record keeping plan (RKP).

When to create and capture a record?

When performing your Council Member role, you will need to create and / or capture local government records when:

• information is related to local government business

• an action is required

• a decision or commitment is made

• local government business need: for future reference by yourself or others

• historical: identifies local government activity over time.

Which records should be captured?

The following types of records created or received by Council Members should be forwarded to the local government administration for capture in the Record Keeping System (RKS).

YES - forward to your local government administration
Communications, such as: • complaints and compliments • correspondence concerning corporate matters • submissions, petitions and lobbying • information for Council's interest relating to local government business activity and functions
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What about confidential documents / records?

Records held within a digital RKS and/or on hard copy files can be restricted so that only the appropriate officers can access them. If the Council Member believes that some of the documentation required for capture into the RKS is of a highly sensitive or confidential nature, the Council Member should advise the local government to treat the information as confidential so that appropriate access controls can be applied to those records.

How should Council records be disposed of?

All Council Members' records that have been determined to be government records, including copies made for reference purposes, must be returned to the local government's administration for appropriate disposal in accordance with the General Retention and Disposal Authority for Local Government Information and the organisation's RKP.

Further information

For further information, contact your local government administration or the State Records Office at sro@sro.wa.gov.au

For further information on Council member record keeping training, contact the Department of Local Government, Industry Regulation and Safety and refer to the operational guideline on Council member induction; or contact the WALGA training services team for more information about the Council Members Essentials mandatory training training@walga.asn.au .

Published

25 September 2025

Provided by

State Records Office of Western Australia

15.1.5 (2026/MINUTE NO 0038) Policy Review - Elected Member Professional Development and Attendance at Events Policies

Executive Chief Executive Officer
Author Service Lead Governance and Council Support
Attachments
1. Elected Member Professional Development Policy (tracked changes) ⇩
2. Elected Member Professional Development Policy ⇩
3. Attendance at Events Policy (tracked changes) ⇩
4. Attendance at Events Policy ⇩

Officer Recommendation
That Committee recommends Council:

(1) REVIEWS and ADOPTS the amended Council Policy 'Elected Member Professional Development' as shown by Attachment 2; and

(2) ADOPTS the amended Council Policy 'Attendance at Events' as shown by Attachment 4.

Committee Recommendation/Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) REVIEWS and ADOPTS the amended Council Policy 'Elected Member Professional Development', as shown by Attachment 2, subject to the following changes:
- Clause 4.2.4 is deleted
- Clause 4.3 is amended to remove the words "the Continuing Professional Development involves international travel, or"
- A new clause 4.4 is added, with the following wording: "Where the Continuing Professional Development involves international travel, the CEO may only approve the application if the CEO is satisfied that the cost of the international travel is beneficial to the City when having regard to: existing relationships with the destination of travel; the nature of the Continuing Professional Development; the availability of similar Continuing Professional Development opportunities closer to home; and the calibre of the Continuing Professional Development."
- A new clause 4.5 is added, with the following wording: "Before making a decision under clause 4.4, the CEO must notify all Elected Members of the application."
- Clause 5.2 is deleted
- The remaining clauses in the section are renumbered accordingly.
- Any other necessary consequential changes are made.

(2) ADOPTS the amended Council Policy 'Attendance at Events' as shown by Attachment 4, subject to the following changes:

- Clause 6.1.3 is amended to read as: “which are being held overseas – the City will only fund travel expenses, accommodation and other incidentals where the CEO is satisfied that the cost of the international travel is within budget and beneficial to the City when having regard to existing relationships with the destination of travel including: volume of trade with the destination of travel; expatriate communities within the City of Cockburn; defence ties; or other significant ties to the Cockburn community.”
- A new clause 6.1.4 is added, with the following wording: “Before making a decision under clause 6.1.3, the CEO must notify all Elected Members of the request.”
- Any other necessary consequential changes are made.

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 10/0

Background

Section 5.128 of the Local Government Act 1995 (The Act) imposes a statutory obligation on Council’s to have an Elected Member continuing professional development policy, and to review it after each local government election.

Further, at the 10 November 2024 Ordinary Meeting of Council, Council resolved to adopt a Policy dealing with the management and distribution of invitations to events directed to Council.

This report presents a reviewed Elected Member Professional Development Policy and an updated Attendance at Events Policy, for Council consideration.

Submission

N/A

Report

Elected Member Professional Development

The current Elected Member Professional Development Policy was last reviewed in September 2023.

The Policy has been substantially re-written to improve clarity, strengthen governance controls and provide more practical guidance. Key changes are:

- Providing that continuing professional development (CPD) will not be approved where an Elected Member has not completed all statutory Mandatory Training.
- Introducing greater guidance on the categories of CPD which are relevant to the role of an Elected Member.
- Specifying the training delivery methods which are available for funding (i.e., in-person, online, mentoring and coaching etc.).

- Removing all references to mandatory CPD, as this has not been consistently applied. This includes annual risk, Code of Conduct and recordkeeping training, the mock Council meeting, the biennial Council effectiveness review and the Life Styles Inventory assessment.
- Removing the requirement for a professional development plan, though it is strongly encouraged as CPD identified in a plan is prioritised for funding from the Elected Member professional development budget. As a result, the template plan has been removed from the Policy but will be available on the Elected Members Portal.
- Specifying circumstances where CPD cannot be approved by the CEO.
- Requiring Council approval for any CPD involving overseas travel, or where more than three Elected Members wish to attend the same conference, seminar or convention happening outside the Perth metropolitan area (excluding the ALGA National General Assembly and WALGA Convention).
- Requiring the CEO to consider certain matters when determining CPD applications.
- Providing that CPD cannot be approved in the three months prior to a local government election where the Elected Member's term expires at that election (as required by legislation).
- Specifying the way in which applications for CPD are to be made.
- Introducing reimbursement requirements where an Elected Member commences but does not complete formal training without a reasonable excuse.
- Requiring a Council resolution for the City to fund spousal travel in respect of CPD. The CEO may approve funding for a carer to travel with an Elected Member to ensure compliance with anti-discrimination legislation.
- Specifying that where the CPD is a conference, seminar or convention, funding extends to optional events which form part of the formal program.
- Removing any references to the class of travel, as this is already covered in the Elected Members Entitlement Policy.
- Introducing a dispute resolution clause.

<u>Attendance At Events Policy</u>

The current Attendance at Events Policy was last reviewed in November 2024.

Key changes include:
- Removing redundant or repetitive content.
- Clarifying that tickets or invitations offered by residents' associations, or tickets or invitations for civic/cultural/sporting or community events occurring within the City are Pre-Approved under the Policy.
- Introducing a clause clarifying the extent of travel expenses which will be funded for Elected Members or the CEO to attend events. The clause provides that:
    - for events held within the city of Cockburn or Perth metropolitan area – travel expenses i.e., mileage, cab, Uber, public transport etc. are reimbursable
    - for events held outside the Perth metropolitan area or interstate – the City will only fund travel where the Elected Member is performing some sort of role in

the event, or they have sought prior approval and they can demonstrate their attendance is in the public/community interest
    - For events held overseas – Council approval is required for travel to be funded.
- Introducing a dispute resolution clause.

At the 10 November 2024 Ordinary Meeting of Council, Council resolved to develop a separate Policy dealing with the management of invitations to events directed to Council. The City considers it more expedient and efficient to include clauses in the Attendance at Events Policy, rather than developing a separate Policy. These clauses have been inserted and largely mirror the current accepted practice.

Strategic Plans/Policy Implications

Our Governance
Transparent leadership that listens, communicates openly and plans for a sustainable future.
• Facilitate transparent and accountable governance for today and tomorrow.

Budget/Financial Implications

There are no significant budget/financial implications arising from the recommendations of this report. Council already budget for continuing professional development for Elected Members, as well as for Elected Members to attend events. The changes proposed to the policy do not materially affect these budgets.

Legal Implications

Council are under a statutory obligation to review the Elected Member Professional Development Policy after a local government election (see section 5.128 of the Act). Further, Council have a statutory obligation to have an Attendance at Events Policy (see section 5.90A of the Act).

Both revised Policies are considered compliant with the Act.

Community Consultation

N/A

Risk Management Implications

There is a low level of risk associated with adopting the officer recommendations as presented to Council. The proposed amendments enhance the clarity of the policies and remove existing ambiguities, making them clearer to administer and apply.

There is a moderate to substantial level of ‘Compliance’ risk if Council were not to review the Elected Member Professional Development Policy, as Council are under a statutory obligation to do so after each local government election.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil

Title	Elected Member Professional Development

Policy Type

Council

Policy Purpose

The aim of this policy is to:

1. Ensure Elected Members are afforded opportunities to develop the skills and knowledge necessary to undertake their legislative duties and responsibilities

2. ~~To~~ Provide clear guidance on when personal and professional development for Elected Members will be funded by the City.

3. Meet the requirements of section 5.128 of the Local Government Act 1995 for the City to have a policy about the continued professional development of Elected Members.

~~support Elected Members participation in professional development, as required under section 5.126 and 5.128(1) of the *Local Government Act* 1995 (the Act) continued professional development that will improve their skills and knowledge is essential to fulfill their duties and responsibilities.~~

~~Training undertaken by elected members must be reported annually.~~

Policy Statement

1. Introduction
   - 1.1. The City supports the ongoing professional development of its Elected Members to ensure they have the ~~Continuing professional development for Elected Members ensures they have the~~ necessary skills, knowledge and resources to fulfil their statutory duties and responsibilities.

2. Mandatory Training
   - 2.1. All Elected Members must complete mandatory training as required by the Local Government Act 1995.
   - 2.2. The City will fund mandatory training as required by the Local Government Act 1995.
   - 2.3. Continuing Professional Development for an Elected Member will not be funded by the City if that Elected Member has not completed their mandatory training.

[1]

Title	Elected Member Professional Development

3. Continuing Professional Development
   - 3.1. The City will fund Continuing Professional Development which is relevant to the role of Council or an Elected Member, as provided in the Local Government Act 1995 or any other written law.
   - 3.2. The following categories of Continuing Professional Development are acknowledged as relevant to the role of an Elected Member:
     - 3.2.1. Governance, ethics and legislative responsibilities
     - 3.2.2. Strategic organisational planning and policy development
     - 3.2.3. Financial management and budgeting
     - 3.2.4. Community and stakeholder engagement
     - 3.2.5. Leadership, conduct and decision-making (including meeting procedures)
     - 3.2.6. Government relations and intergovernmental engagement
     - 3.2.7. Risk, audit, -compliance and integrity
     - 3.2.8. Digital capability and information management
     - 3.2.9. Data governance and artificial intelligence governance
     - 3.2.10. CEO selection, recruitment and performance review
     - 3.2.11. Urban planning
     - 3.2.12. Environmental sustainability and climate change
     - 3.2.13. Economic development & State/Regional economic context
     - 3.2.14. Cultural awareness and diversity
     - 3.2.15. Knowledge of enabling legislation (i.e. legislation for which Council has powers, functions or duties)
     - 3.2.16. Personal effectiveness and professional skills
     - 3.2.17. Any other category approved in writing by the CEO
   - 3.3. Continuing Professional Development includes:
     - 3.3.1. Formal education through a Registered Training Organisation
     - 3.3.2. Workshops and Seminars
     - 3.3.3. Online Learning
     - 3.3.4. Mentoring and Coaching
     - 3.3.5. Support and Wellbeing ~~s~~Services
     - 3.3.6. Attendance at Conferences, Seminars and Conventions (but not Events – which may be funded through the Elected Members yearly Professional Allowance)
   - 3.4. While not mandatory, the City encourages Elected Members to complete a Professional Development Plan to assist them to identify areas of interest and development opportunities.
   - 3.5. Continuing Professional Development identified in a Professional Development Plan is approved for funding once the CEO has approved the Professional Development Plan.
   - 3.6. For Continuing Professional Development not identified in a Professional Development Plan to be funded, approval from the CEO must be sought.
   - 3.7. In the event of there being more applications for Continuing Professional Development then there are funds available in the budget, priority for funding is to be given to:
     - i. Mandatory Training; then
     - ii. Continuing Professional Development identified in a Professional Development Plan.

4. Approval Process

[2]

Title	Elected Member Professional Development

4.1. Requests for approval of a Professional Development Plan or for Continuing Professional Development are to be determined by the CEO.
4.2. The CEO must not approve Continuing Professional Development if:
  4.2.1. the application does not comply with this Policy;
  4.2.2. the budget for that year has or will be expended by that request;
  4.2.3. more than three Elected Members have requested to attend the same Conference, Seminar or Convention outside the Perth Metropolitan Area (except for the annual ALGA NGA and annual WALGA convention); or
  4.2.4. it involves travel overseas
4.3. Where the Continuing Professional Development involves international travel, or more than three Elected Members have requested to attend the same Conference, Seminar or Convention outside the Perth Metropolitan Are, a Council resolution is required.
4.4. When determining applications for Continuing Professional Development, the CEO must have regard to:
  4.4.1. the impact the approval of that request may have on the ability for other Elected Members to access funding for Continuing Professional Development; and
  4.4.2. whether the approval will impact the ability for Council to form a quorum for a Council or Committee Meeting
4.5. In accordance with the Local Government Act 1995, the City must not fund any Continuing Professional Development in the 3 months prior to a local government election, if that Elected Member's term of office expires at that election.
4.6. Elected Members should submit requests for Continuing Professional Development well in advance to allow for sufficient time for the request to be considered, and for any bookings or travel arrangements to be made.
4.7. Requests for Continuing Professional Development are to be made by completing the relevant form on the Elected Members Portal.
4.8. Elected Members must, in their application, demonstrate the relevance of the Continuing Professional Development to the role of Council or of an Elected Member. If no details or insufficient or unclear details are provided, the CEO may decline the request.

[3]

Title	Elected Member Professional Development

5. Conditions of Approval
   - 5.1. Where the City funds formal education for an Elected Member, the Elected Member is expected to complete that education. If the education is not successfully completed at least three months prior to the end of their term of office without reasonable excuse, the CEO may require the Elected Member to reimburse the City for some or all of the costs of that formal education.
   - 5.2. Where the City funds attendance at a Conference, Seminar or Convention requiring accommodation of more than 5 days, the Elected Member must, within 60 days of returning from the event, provide a written report, attaching any event papers, for publication on the Elected Members Portal.

6. Funding
   - 6.1. The City will include funding for Mandatory Training and Continuing Professional Development in each Annual Budget.
   - 6.2. Funding will be a global budget for access by all Elected Members, i.e., there will not be individual Elected Member budgets.
   - 6.3. Funding from the budget will cover the cost of the Mandatory Training or Continuing Professional Development, as well as any travel expenses required to attend the Mandatory Training or Continuing Professional Development, to the extent as provided in the Elected Member Entitlements Policy.
   - 6.4. A Council resolution is required for the City to fund partners, spouses or other persons to accompany an Elected Member.
   - 6.5. The CEO may approve funding for a carer to travel with an Elected Member, to ensure compliance with anti-discrimination legislation.
   - 6.6. Where the Continuing Professional Development is a Conference, Seminar or Convention, the City will also fund the Elected Member to attend any optional events offered by the Event Organiser which form part of the formal program.

7. Dispute Resolution
   - 7.1. Any disputes regarding this policy will be referred to the Chief Executive Officer in the first instance. If the Elected Member and the Chief Executive Officer cannot reach an agreement, the matter will be referred to Council for determination.

Related policies:
- Attendance at Events Policy
- Elected Member Entitlements Policy

Title	Elected Member Professional Development

1.1. effectively govern, make informed decisions, engage with stakeholders, and adapt to changing environments. It promotes good governance accountability, and the overall well-being of the community.

1.2.

The Professional Development Plan outlines four focus areas to support Elected Members to fulfill their duties as prescribed in the Act.

(1) Mandatory Professional Development

Key focus areas for mandatory training are orientation, legal and ethical training, governance and decision-making, policy development and analysis and financial management.

All new Elected Members are required to undertake the following mandatory training within 12 months of their election to Council, consisting of the following modules:

1.1 Understanding Local Government
1.2 Serving on Council
1.3 Meeting Procedures
1.4 Conflicts of Interest
1.5 Understanding Financial Reports and Budgets.

Exemptions for completion of the Council Member Essentials Course are prescribed in the *Local Government (Administration) Regulations 1996*.

The following training is mandatory for Elected Members:

1.6 Annual review and certification of the Code of Conduct for Council Members, Committee Members and Candidates (online).
1.7 Annual training on the principles of risk management for local government (online).
1.8 Record-keeping awareness for Elected Members (online, once per term).

(2) Recommended Training

Key focus areas for recommended training are strategic decision-making and oversight, leadership and teamwork, effective communication, and stakeholder engagement.

There are several WALGA courses that are recommended to Elected Members in the Professional Development Plan.

Some courses are delivered to the whole Council to facilitate collective understanding of process and knowledge.

2.1 CEO Recruitment
2.2 CEO Performance Review
2.3 Annual mock Council meeting to support effective Council meetings and a collegiate environment.

[5]

Title	Elected Member Professional Development

(3) Collaboration and Networking

Key focus areas for collaboration and networking are conferences and workshops, intergovernmental collaboration and mentoring and peer support.

3.1 Elected Members participate in the *Life Styles Inventory*™. This is an organisational tool that uses both self-assessment and peer feedback to identify individual thinking and behavioural styles.

3.2 Elected Members participate in a skills and experience analysis to understand the collective base in the context of the perceived needs of the City.

3.3 Council undertakes a biennial review and evaluation of its own effectiveness.

3.4 Elected Members may join at least one Standing Committee of Council and may represent the Council on City of Cockburn Reference Groups. There are also External Groups at which Elected Members can represent the City of Cockburn. Appointment to these is made as a decision of Council following an election cycle.

(4) Personal Development

Individual Development Plans, Continued Learning and Evaluation and Feedback.

4.1 A template is provided to Elected Members to create their individual Development Plans. An individual development plan is unique, with the flexibility to tailor it to specific circumstances and achievement of personal and professional goals.

For continuing professional development identified in the individual Development Plans to be funded, they must meet the following criteria:

4.2 Build the skills and knowledge of Elected Members
4.3 Meet the needs of the community
4.4 Fill the gaps of expertise of the Council as a whole
4.5 Align with the City's strategic direction and values

Requests for continuing professional development and memberships to professional bodies are required to be submitted to the CEO for prior assessment and determination in accordance with the above criteria.

(5) Funding

5.1 Professional Development will be funded by the City and met from the Elected Member's Training Allocation, except for the *Life Styles Inventory*™.

5.2 Budget allocations will be made annually, with unspent funds rolled.
5.3 Expenses for approved Professional Development are:

5.3.1 Registration Fees (including conference dinner and official delegate tours).
5.3.2 Accommodation costs.
5.3.3 All reasonable expenses for example, meals and refreshments, laundry and dry cleaning and fares relevant to the conference, seminar or training.

[6]

Title	Elected Member Professional Development

~~5.3.4 State and Interstate - Economy return air fare (allowing flexibility for preferred travel arrangements).~~
~~5.3.5 International - Business Class travel for flights longer than six hours duration leaving Australia.~~ Definitions

Carer has the meaning given in the Carer Recognition Act 2004.

CEO means the Chief Executive Officer of the City of Cockburn.

Continuing Professional Development means professional development funded under clause 3.

Event means any organised gathering or activity, typically held for social, cultural, civic, recreational or community-focused purposes, and does not include any activity primarily intended to provide structured learning, skills and knowledge development, industry engagement or professional accreditation.

Strategic Link:	Governance Framework
Category	Elected Members
Lead Business Unit:	~~Legal and Compliance~~Governance and Council Support
Public Consultation: **(Yes or No)**	No
Adoption Date: (Governance Purpose Only)	~~14~~ 10 ~~September~~ March ~~2023~~2026
Next Review Due: (Governance Purpose Only)	~~September 2025~~March 2028
ECM Doc Set ID: (Governance Purpose Only)	11304587

Title	Elected Member Professional Development

Policy Type

Council

Policy Purpose

The aim of this policy is to:

1. Ensure Elected Members are afforded opportunities to develop the skills and knowledge necessary to undertake their legislative duties and responsibilities

2. Provide clear guidance on when personal and professional development for Elected Members will be funded by the City.

3. Meet the requirements of section 5.128 of the Local Government Act 1995 for the City to have a policy about the continued professional development of Elected Members.

Policy Statement

1. Introduction
   1.1. The City supports the ongoing professional development of its Elected Members to ensure they have the necessary skills, knowledge and resources to fulfil their statutory duties and responsibilities.

2. Mandatory Training
   2.1. All Elected Members must complete mandatory training as required by the Local Government Act 1995.
   2.2. The City will fund mandatory training as required by the Local Government Act 1995.
   2.3. Continuing Professional Development for an Elected Member will not be funded by the City if that Elected Member has not completed their mandatory training.

Title	Elected Member Professional Development

3. Continuing Professional Development
   - 3.1. The City will fund Continuing Professional Development which is relevant to the role of Council or an Elected Member, as provided in the Local Government Act 1995 or any other written law.
   - 3.2. The following categories of Continuing Professional Development are acknowledged as relevant to the role of an Elected Member:
     - 3.2.1. Governance, ethics and legislative responsibilities
     - 3.2.2. Strategic organisational planning and policy development
     - 3.2.3. Financial management and budgeting
     - 3.2.4. Community and stakeholder engagement
     - 3.2.5. Leadership, conduct and decision-making (including meeting procedures)
     - 3.2.6. Government relations and intergovernmental engagement
     - 3.2.7. Risk, audit, compliance and integrity
     - 3.2.8. Digital capability and information management
     - 3.2.9. Data governance and artificial intelligence governance
     - 3.2.10. CEO selection, recruitment and performance review
     - 3.2.11. Urban planning
     - 3.2.12. Environmental sustainability and climate change
     - 3.2.13. Economic development & State/Regional economic context
     - 3.2.14. Cultural awareness and diversity
     - 3.2.15. Knowledge of enabling legislation (i.e. legislation for which Council has powers, functions or duties)
     - 3.2.16. Personal effectiveness and professional skills
     - 3.2.17. Any other category approved in writing by the CEO
   - 3.3. Continuing Professional Development includes:
     - 3.3.1. Formal education through a Registered Training Organisation
     - 3.3.2. Workshops and Seminars
     - 3.3.3. Online Learning
     - 3.3.4. Mentoring and Coaching
     - 3.3.5. Support and Wellbeing Services
     - 3.3.6. Attendance at Conferences, Seminars and Conventions (but not Events – which may be funded through the Elected Members yearly Professional Allowance)
   - 3.4. While not mandatory, the City encourages Elected Members to complete a Professional Development Plan to assist them to identify areas of interest and development opportunities.
   - 3.5. Continuing Professional Development identified in a Professional Development Plan is approved for funding once the CEO has approved the Professional Development Plan.
   - 3.6. For Continuing Professional Development not identified in a Professional Development Plan to be funded, approval from the CEO must be sought.
   - 3.7. In the event of there being more applications for Continuing Professional Development then there are funds available in the budget, priority for funding is to be given to:
     - i. Mandatory Training; then
     - ii. Continuing Professional Development identified in a Professional Development Plan.

4. Approval Process

Title	Elected Member Professional Development

4.1. Requests for approval of a Professional Development Plan or for Continuing Professional Development are to be determined by the CEO.

4.2. The CEO must not approve Continuing Professional Development if:

4.2.1. the application does not comply with this Policy;

4.2.2. the budget for that year has or will be expended by that request;

4.2.3. more than three Elected Members have requested to attend the same Conference, Seminar or Convention outside the Perth Metropolitan Area (except for the annual ALGA NGA and annual WALGA convention); or

4.2.4. it involves travel overseas

4.3. Where the Continuing Professional Development involves international travel, or more than three Elected Members have requested to attend the same Conference, Seminar or Convention outside the Perth Metropolitan Are, a Council resolution is required.

4.4. When determining applications for Continuing Professional Development, the CEO must have regard to:

4.4.1. the impact the approval of that request may have on the ability for other Elected Members to access funding for Continuing Professional Development; and

4.4.2. whether the approval will impact the ability for Council to form a quorum for a Council or Committee Meeting

4.5. In accordance with the Local Government Act 1995, the City must not fund any Continuing Professional Development in the 3 months prior to a local government election, if that Elected Member's term of office expires at that election.

4.6. Elected Members should submit requests for Continuing Professional Development well in advance to allow for sufficient time for the request to be considered, and for any bookings or travel arrangements to be made.

4.7. Requests for Continuing Professional Development are to be made by completing the relevant form on the Elected Members Portal.

4.8. Elected Members must, in their application, demonstrate the relevance of the Continuing Professional Development to the role of Council or of an Elected Member. If no details or insufficient or unclear details are provided, the CEO may decline the request.

5. Conditions of Approval

5.1. Where the City funds formal education for an Elected Member, the Elected Member is expected to complete that education. If the education is not successfully completed at least three months prior to the end of their term of office without reasonable excuse, the CEO may require the Elected Member to reimburse the City for some or all of the costs of that formal education.

5.2. Where the City funds attendance at a Conference, Seminar or Convention requiring accommodation of more than 5 days, the Elected Member must, within 60 days of returning from the event, provide a written report, attaching any event papers, for publication on the Elected Members Portal.

6. Funding

Title	Elected Member Professional Development

6.1. The City will include funding for Mandatory Training and Continuing Professional Development in each Annual Budget.
6.2. Funding will be a global budget for access by all Elected Members, i.e., there will not be individual Elected Member budgets.
6.3. Funding from the budget will cover the cost of the Mandatory Training or Continuing Professional Development, as well as any travel expenses required to attend the Mandatory Training or Continuing Professional Development, to the extent as provided in the Elected Member Entitlements Policy.
6.4. A Council resolution is required for the City to fund partners, spouses or other persons to accompany an Elected Member.
6.5. The CEO may approve funding for a carer to travel with an Elected Member, to ensure compliance with anti-discrimination legislation.
6.6. Where the Continuing Professional Development is a Conference, Seminar or Convention, the City will also fund the Elected Member to attend any optional events offered by the Event Organiser which form part of the formal program.

7. Dispute Resolution
7.1. Any disputes regarding this policy will be referred to the Chief Executive Officer in the first instance. If the Elected Member and the Chief Executive Officer cannot reach an agreement, the matter will be referred to Council for determination.

Related policies:
- Attendance at Events Policy
- Elected Member Entitlements Policy

Definitions

Carer has the meaning given in the Carer Recognition Act 2004.

CEO means the Chief Executive Officer of the City of Cockburn.

Continuing Professional Development means professional development funded under clause 3.

Event means any organised gathering or activity, typically held for social, cultural, civic, recreational or community-focused purposes, and does not include any activity primarily intended to provide structured learning, skills and knowledge development, industry engagement or professional accreditation.

Strategic Link:	Governance Framework
Category	Elected Members
Lead Business Unit:	Governance and Council Support
Public Consultation: **(Yes or No)**	No

Title	Elected Member Professional Development

Adoption Date: (Governance Purpose Only)	10 March 2026
Next Review Due: (Governance Purpose Only)	March 2028
ECM Doc Set ID: (Governance Purpose Only)	11304587

Title	Attendance at Events

Policy Type

Council

Policy Purpose

The aim of this policy is to:

1. Ensure Council actively consider the purpose of and benefits to the community from Elected Members and the CEO attending events.

2. Provide a framework for the acceptance and sharing of tickets or invitations to events, and clarify who pays for tickets or the equivalent value of an invitation.

3. Meet the requirements of section 5.90A of the Local Government Act 1995 (The Act) for the City to have a policy about attendance by Elected Members and the CEO at events.

~~1. Section 5.90A of the *Local Government Act 1995* (the Act) requires that local governments~~
~~prepare and adopt (by absolute majority) an Attendance at Events policy. This policy is made in accordance with those provisions.~~

~~This policy addresses attendance at any events, including concerts, conferences, functions or sporting events, whether free of charge, part of a sponsorship agreement, or paid by the local government. The purpose of the policy is to provide transparency about the attendance at events of Elected Members and the Chief Executive Officer (CEO).~~

~~Attendance at an event in accordance with this policy will exclude the gift holder from the requirement to disclose an interest if the ticket is above $300 and the donor has a matter before Council. Any gift received that is less than $300 (either one gift or cumulative over 12 months from the same donor) also does not need to be disclosed as an interest. Receipt of the gift will still be required under the gift register provisions.~~

Policy Statement

1. Introduction~~Objective~~
1.1. ~~3.3.~~ The~~-~~ Act~~Act~~ recognises that a relationship is formed between a gift donor and recipient, ~~,~~

~~——~~which could be perceived to affect the decisions made by the recipient.
1~~3~~.24. The Act requires that ~~Council Members~~Elected Members must disclose an interest and not
participate in any discussion or decision-making about a matter involving the donor of a Gift (or Gifts) valued at over $300, unless the Gift is an Excluded Gift.
1~~3~~.~~35~~. The Act requires that the CEO must disclose an interest and not provide advice or a
report (directly or indirectly) about a matter involving the donor of a Gift (or Gifts)

Title	Attendance at Events

valued at over $300 unless the Gift is an Excluded Gift.

13.46. In accordance with section 5.62(1)(b) of the Act, ~~Gift~~ gifted tickets or invitations are an Excluded Gift if they relate to an event that is:

13.46.1. a Pre-Approved Event in accordance with c~~C~~lause 2 of this policy; or

13.46.2. approved in accordance with c~~C~~lause ~~3~~3 this policy.

~~The purpose of the policy is for Council to actively consider the purpose of and benefits to the community from Elected Members and the CEO attending events.~~

~~1.2. Where Elected Member and CEO attendance delivers a benefit to the community, this policy provides a framework for:~~

~~1.2.1. Elected Member and CEO acceptance of gifted tickets to events without affecting their capacity to participate in Council decision-making.~~

~~2. Scope~~

~~2.1. This policy applies to Elected Members and the CEO in attending an event in their official capacity.~~

~~2.2. This policy does not apply to Elected Member attendance at professional development approved in accordance with the City's Elected Member Professional Development Policy.~~

~~3. Gifts~~

~~3.1. Any event tickets accepted by an Elected Member or CEO without payment, where a member of the public is required to pay, will generally be classified as a Gift.~~

~~3.2. In accordance with Part 5, Division 6 of the Act, Elected Members and CEOs are required to disclose Gifts with a value over $300. This includes where two or more gifts are received from the same donor within 12 months, and the total value exceeds $300.~~

~~3.3. The Act recognises that a relationship is formed between a gift donor and recipient, which could be perceived to affect the decisions made by the recipient.~~

~~3.4. The Act requires that Council Members must disclose an interest and not participate in any discussion or decision-making about a matter involving the donor of a Gift (or Gifts) valued at over $300, unless the Gift is an Excluded Gift.~~

~~3.5. The Act requires that the CEO must disclose an interest and not provide advice or a report (directly or indirectly) about a matter involving the donor of a Gift (or Gifts) valued at over $300 unless the Gift is an Excluded Gift.~~

~~3.6. In accordance with section 5.62(1)(b) of the Act, Gift tickets are an Excluded Gift if they relate to an event that is:~~

~~3.6.1. A Pre-Approved Event in accordance with Clause 2 of this policy; or~~

~~3.6.2. Approved in accordance with Clause 3 this policy.~~

42. Pre-Approved Events

42.1. Events ~~within the~~ that meet any of the following criteria are Pre-Approved Events under this Policy:

Title	Attendance at Events

42.1.1. Where the Elected Member or the CEO is attending in an official capacity,

such as:

42.1.1.1. performing a speaking role or some other welcoming role

42.1.1.2. participating as a member of a discussion panel or judging panel

42.1.1.3. presenting at the event as part of the official event program

~~4.1.1.4. representing the City of at a sponsorship acknowledgement event or award ceremony, where the primary purpose of attendance is not for the entertainment of the individual Elected Member or employee, but enable the City to fulfil its role, and exercise its rights and benefits, as a sponsor~~

42.1.1.45. presenting awards or prizes to others on behalf of the City

42.1.1.56. attending an exhibition or display where the City, its programs or services are being showcased at the event; or~~.~~

[3]

Title	Attendance at Events

2.1.1.6. representing the City pursuant to a sponsorship agreement, but only where the primary purpose of attendance is not for the entertainment of the Elected Member or CEO, but enable the City to fulfil its role~~,~~ ~~and exercise its rights and benefits,~~ as a sponsor.

~~4~~2.1.2. Where the gifted ticket or invitation is offered by or is:
~~4~~2.1.2.1. the Western Australian Local Government Association
~~4~~2.1.2.2. the Australian Local Government Association
~~4~~2.1.2.3. Local Government Professionals WA
2.1.2.4 South West Metropolitan Alliance
~~4~~2.1.2.~~5~~4. a department of the Public Service
~~4~~2.1.2.~~6~~5. a government department of another State, a Territory or Commonwealth
~~4~~2.1.2.~~7~~6. a State or Federal Member of Parliament, other than ~~for~~ party political events or fundraisers
~~4~~2.1.2.~~8~~7. a local government, regional local government, or alliance of local governments
~~4~~2.1.2.~~9~~8. major professional or industry association(s) relevant to local government activities
~~4~~2.1.2.~~10~~9. a stakeholder partner of the City
~~4~~2.1.2.1~~0~~. a civic ~~/~~ cultural ~~/~~ sporting or ~~/~~ community organisation within the City
2.1.2.12. a~~A~~ civic ~~/~~ cultural ~~/~~ sporting or community event occurring within the City~~;~~
2.1.2.13 a residents association representing residents of the City;
~~4~~2.1.2.1~~1~~. educational institutions; or
~~4~~2.1.2.1~~2~~. a not-for profit organisation.

~~5~~3. Approval for Events to Become an Excluded Gift
~~5~~3.1. Attendance at events not listed in ~~Clause~~ clause 2 of this Policy will require approval under this clause in order for a ~~Gift~~ gifted ticket or invitation to ~~that~~ an event to become an Excluded Gift.
~~5~~3.2. Approval may be granted by:
~~5~~3.2.1. t~~T~~he CEO for Mayor and ~~Elected Member~~Councillor attendance at events~~;~~
~~5~~3.2.2. t~~T~~he Mayor for CEO attendance at events; or~~,~~
~~5~~3.2.3. s~~S~~imple majority resolution of Council, if considered appropriate by the Mayor or CEO.

Title	Attendance at Events

53.3. The An application for approval must address the following, for the decision-maker to consider:

- 35.3.1. the donor (if a Gift ticket);
- 35.3.2. the location of the event in relation to the district of the City;
- 35.3.3. the role of the Elected Member or CEO when attending the event (participant, observer, presenter) and the value of their contribution; ,
5.3.4. the City's position as a sponsor of the event (if applicable),
35.3.45. the benefit to the City by the applicant attending the eventof City representation at the event; and
35.3.56. the number of invitations / ticketstickets/invitations offered received or requested.

64. Non-Approved Events

64.1. Any event that is not a Pre-Approved Event as perunder cClause 2, or aApproved under cClause 3 is is considered to be a a Non-Approved Event.

64.2. A gifted Gift ticket or invitation to a Non-Approved Event is not an Excluded Gift and the Act's disclosure of interest provisions apply.

~~6.3. If the event is free to the public and no reimbursement is requested then no action is required. This ticket would not be considered a Gift.~~
~~6.4. If the event is a paid event and Elected Member or CEO pays the full ticketed price and does not seek reimbursement or expenses, then no action is required.~~

75. Disclosure Requirements

75.1. Gift Disclosures

75.1.1. The Act's Gift disclosure obligations require Elected Members (s5.87A) and the CEO (s5.87B) to disclose Gifts over the specified value threshold

- regardless of a Gift being an Excluded Gift under s.5.62(1B).

75.1.2. The acceptance of a ticket orn invitation to an event , including tickets, is considered a

- Gift and where required, is to be disclosed and added to the City's Gift
- Register published on the City's website.

75.1.3. Where the Gift is an Excluded Gift due to approval under this policy, the date

- and reasons for approval must also be recorded in the Gift Register.

75.1.4. Elected Members and the CEO may make discretionary disclosures of Giftsgifted tickets and invitations to events that do not meet the specified value threshold. These disclosures will be published in the City's Gift Register.

Title	Attendance at Events

75.2. Interest Disclosures

75.2.1. Elected Members and the CEO are required to disclose an interest in a matter concerning a donor which is to be considered by Council, unless the gift is an Excluded Gift.

75.2.2. A Gift is an Excluded Gift if:

75.2.2.1. the Gift relates to attendance at an event where attendance has been approved in accordance with this Policy (refer section 5.62(1B) of the Act), or

75.2.2.2. the Gift is from specified entities (detailed in regulation 20B of the Local Government (Administration) Regulations 1996. regulation 20B).

75.2.3. However, to support transparency in decision making, Elected Members and the CEO are strongly encouraged to disclose an impartiality interest where a matter concerning the donor detailing attendance at an event, if a relevant matter wereis to be considered by Council.

5.3. Gifts That Do Not Need To Be Disclosed

7.3. Voluntary Attendance Disclosures

7.3.1. Elected Members may choose to provide details of events attended in their capacity as a Council Member.

7.3.2. These details will be published on the Mayor and Councillors Calendar page of the City's website.

56.3.1. If the event is free to the public and no reimbursement is requested then no action is required. This ticket would not be considered a Gift.

65.43.2. If the event is a paid event and Elected Member or CEO pays the full ticketed price and does not seek reimbursement or expenses, then no action is required.

6. Payment of Travel Expenses

Title	Attendance at Events

6.1. For Pre-Approved Events or events approved under clause 3:
6.1.1. which are being held within the district or Perth metropolitan area - the City will pay travel expenses for travel to and from the event (i.e., Mileage, cab, Uber, public transport etc.)
6.1.2. which are being held outside the Perth metropolitan area or interstate – the the City will only fund travel expenses, accommodation and incidentals for events pre-approved under clause 2.1.1 only OR if the Elected Member or -CEO has sought prior approval to attend the event and they can demonstrate their attendance is in the public/community interest.
6.1.3. which are being held overseas – the City will only fund travel expenses, accommodation and other incidentals where there is a resolution of Council supporting that Elected Member or CEO attendance at the event.

7. Sharing of Invitations to Events
7.1. Application
7.1.1. The objective of this clause is to ensure fairness, equity and transparency in the allocation of tickets or invitations addressed to the Mayor or Council generally.
7.1.2. This clause applies to tickets or invitations addressed to the Mayor or Council generally.
7.1.3. This clause does not apply to:
7.1.3.1. tickets or invitations addressed personally to Councillors, who may accept or decline invitations or tickets as they see fit; or
7.1.3.2. tickets or invitations addressed to the Mayor which the event organiser has indicated are non-transferable
7.1.3.3. tickets or invitations to events which are open to the public, unless the invitee is playing a formal role or part of the official event proceedings, or there are some other benefits offered to the invitee such as a VIP pass or parking etc.
~~9~~7.1.3.~~14~~. tickets or invitations addressed to the CEO
7.1.4. Notwithstanding clause 7.1.3.1 above, this policy does apply to tickets or invitations received and declined by a Councillor, which are transferable and the event organiser has indicated a desire for Councillor attendance.
7.1.5. Where ticket or invitation is ambiguous in respect of whether it is transferable or directed to an Elected Member personally or not, the CEO may make enquiries of the event organiser for the purposes of understanding if this clause applies.

7.2. Principles
7.2.1. Where tickets or invitations are addressed to the Mayor or Council generally, the Mayor will have the first right of acceptance.
7.2.2. If the Mayor is unavailable, unwilling, or unable to attend, the ticket or Invitation will be offered to the Deputy Mayor.
7.2.3. If the Deputy Mayor is unavailable, unwilling, or unable to attend, the ticket or invitation will be offered to Councillors on a rotational and equitable basis, except as provided in clause 7.2.4
7.2.4. For school graduation invitations, the Mayor and Deputy Mayor retain first right of acceptance. If both decline, the invitation will be offered to Councillors of the Ward in which the school is located, on a rotational and equitable basis.

Title	Attendance at Events

7.2.5. The CEO will determine which Councillor is next in line to be offered a ticket or invitation under this clause, applying the principles of fairness and equity.
7.2.6. Councillors are expected to respond to tickets or invitations offered under this clause in a timely manner to allow re-offering if necessary. If a response is not received within 2 business days, the ticket or invitation may be re-offered to another Councillor.
7.2.7. Councillors who receive and decline tickets or invitations captured by clause 7.1.4 must, in a timely manner, forward the invitation to the CEO for allocation under this clause.
7.2.8. The CEO is to keep a register of tickets or invitations allocated under this clause, and upload it on the Elected Members Portal.
7.2.9. This clause does not oblige the CEO to advocate to any event organiser to make a ticket or invitation transferable, where the event organiser has indicated a ticket is non-transferable.
~~9~~7.2.10. -The CEO may allocate a ticket or invitation addressed to the CEO to an employee or Elected Member at the CEO's discretion.

7.3 Dispute Resolution
7.3.1 Any disputes regarding this clause will be referred to the CEO in the first ~~i~~Instance, or in the case of the CEO, the Mayor. If the Mayor or the CEO cannot achieve an agreement, the matter will be referred to Council for determination.

Related policies:
- Elected Member Entitlements Policy
- Elected Member Professional Development Policy

Definitions

CEO means the Chief Executive Officer of the City of Cockburn.

Councillors means Elected members of the City of Cockburn Council, excluding the Mayor.

Deputy Mayor means the elected Deputy Mayor of the City of Cockburn, who assumes the responsibilities of the Mayor when the Mayor is unwilling, unavailable or unable to act.

Event is defined under s5.90A(1) of the Act as including a:
- concert;
- conference;
- function;
- sporting event;
- prescribed occasion.

Excluded Gift is defined under s5.62(1B) of the Act as a ticket to an event where

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Title	Attendance at Events

attendance at the event is approved in accordance with this Policy OR the gift is made by prescribed entities (refer Admin Regulation 20B).

~~Strategic Link:~~	~~Governance Framework~~
~~Category~~	~~Elected Members~~
~~Lead Business Unit:~~	~~Legal and Compliance~~
~~Public Consultation: (Yes or No)~~	~~No~~
~~Adoption Date: (Governance Purpose Only)~~	~~12 November 2024~~
~~Next Review Due: (Governance Purpose Only)~~	~~November 2026~~
~~ECM Doc Set ID: (Governance Purpose Only)~~	~~11304363~~

Gift is defined under s5.57 of the Act as:

- the conferral of financial benefit from one person to another, unless adequate consideration in money or money's worth is provided to the donor in return; or
- a travel contribution (including accommodation incidental to a journey).

Mayor means the elected Mayor of the City of Cockburn, recognised as the spokesperson of the City of Cockburn under the Local Government Act 1995

Rotational Basis means a system of offering invitations or tickets to Councillors in turn, ensuring equal opportunity over time.

~~**Guest** for the purpose of this policy does not include a Council Member or City of Cockburn employee.~~

Ticket includes an admission ticket to an event, or an invitation to attend an event, or a complimentary registration to an event, that is offered by a third party.

Ward means the electoral district within the City of Cockburn to which a Councillor is elected.

Title	Attendance at Events

Strategic Link:	Governance Framework
Category	Elected Members
Lead Business Unit:	Governance and Council Support
Public Consultation: **(Yes or No)**	No
Adoption Date: (Governance Purpose Only)	10 March 2026
Next Review Due: (Governance Purpose Only)	March 2028
ECM Doc Set ID: (Governance Purpose Only)	11304363

Title	Attendance at Events

Policy Type

Council

Policy Purpose

The aim of this policy is to:

1. Ensure Council actively consider the purpose of and benefits to the community from Elected Members and the CEO attending events.

2. Provide a framework for the acceptance and sharing of tickets or invitations to events, and clarify who pays for tickets or the equivalent value of an invitation.

3. Meet the requirements of section 5.90A of the Local Government Act 1995 (The Act) for the City to have a policy about attendance by Elected Members and the CEO at events.

Policy Statement

1. Introduction
   1.1. The Act recognises that a relationship is formed between a gift donor and recipient, which could be perceived to affect the decisions made by the recipient.
   1.2. The Act requires that Elected Members must disclose an interest and not participate in any discussion or decision-making about a matter involving the donor of a Gift (or Gifts) valued at over $300, unless the Gift is an Excluded Gift.
   1.3. The Act requires that the CEO must disclose an interest and not provide advice or a report (directly or indirectly) about a matter involving the donor of a Gift (or Gifts) valued at over $300 unless the Gift is an Excluded Gift.
   1.4. In accordance with section 5.62(1)(b) of the Act, gifted tickets or invitations are an Excluded Gift if they relate to an event that is:
      1.4.1. a Pre-Approved Event in accordance with clause 2 of this policy; or
      1.4.2. approved in accordance with clause 3 this policy.

2. Pre-Approved Events
   2.1. Events that meet any of the following criteria are Pre-Approved Events under this Policy:
      2.1.1. Where the Elected Member or the CEO is attending in an official capacity, such as:
         2.1.1.1. performing a speaking role or some other welcoming role
         2.1.1.2. participating as a member of a discussion panel or judging panel
         2.1.1.3. presenting at the event as part of the official event program
         2.1.1.4. presenting awards or prizes to others on behalf of the City
         2.1.1.5. attending an exhibition or display where the City, its programs or services are being showcased at the event; or

Title	Attendance at Events

2.1.1.6. representing the City pursuant to a sponsorship agreement, but only where the primary purpose of attendance is not for the entertainment of the Elected Member or CEO, but enable the City to fulfil its role as a sponsor.

2.1.2. Where the gifted ticket or invitation is offered by or is:
- 2.1.2.1. the Western Australian Local Government Association
- 2.1.2.2. the Australian Local Government Association
- 2.1.2.3. Local Government Professionals WA
- 2.1.2.4 South West Metropolitan Alliance
- 2.1.2.5. a department of the Public Service
- 2.1.2.6. a government department of another State, a Territory or Commonwealth
- 2.1.2.7. a State or Federal Member of Parliament, other than party political events or fundraisers
- 2.1.2.8. a local government, regional local government, or alliance of local governments
- 2.1.2.9. major professional or industry association(s) relevant to local government activities
- 2.1.2.10. a stakeholder partner of the City
- 2.1.2.11. a civic/cultural/sporting or community organisation within the City
- 2.1.2.12. a civic/cultural/sporting or community event occurring within the City
- 2.1.2.13 a residents association representing residents of the City;
- 2.1.2.14. educational institutions; or
- 2.1.2.15. a not-for profit organisation.

3. Approval for Events to Become an Excluded Gift
   - 3.1. Attendance at events not listed in clause 2 of this Policy will require approval under this clause in order for a gifted ticket or invitation to an event to become an Excluded Gift.
   - 3.2. Approval may be granted by:
     - 3.2.1. the CEO for Mayor and Councillor attendance at events;
     - 3.2.2. the Mayor for CEO attendance at events; or
     - 3.2.3. simple majority resolution of Council, if considered appropriate by the Mayor or CEO.
   - 3.3. An application for approval must address the following, for the decision-maker to consider:
     - 3.3.1. the donor;
     - 3.3.2. the location of the event;
     - 3.3.3. the role of the Elected Member or CEO when attending the event (participant, observer, presenter) and the value of their contribution;
     - 3.3.4. the benefit to the City by the applicant attending the event; and
     - 3.3.5. the number of tickets/invitations offered.

4. Non-Approved Events
   - 4.1. Any event that is not a Pre-Approved Event under clause 2 or approved under clause 3 is considered to be a Non-Approved Event.
   - 4.2. A gifted ticket or invitation to a Non-Approved Event is not an Excluded Gift and the

Title	Attendance at Events

Act's disclosure of interest provisions apply.

5. Disclosure Requirements
   5.1. Gift Disclosures
      5.1.1. The Act's Gift disclosure obligations require Elected Members (s5.87A) and the CEO (s5.87B) to disclose Gifts over the specified value threshold regardless of a Gift being an Excluded Gift under s.5.62(1B).
      5.1.2. The acceptance of a ticket or invitation to an event is considered a Gift and where required, is to be disclosed and added to the City's Gift Register published on the City's website.
      5.1.3. Where the Gift is an Excluded Gift due to approval under this policy, the date and reasons for approval must also be recorded in the Gift Register.
      5.1.4. Elected Members and the CEO may make discretionary disclosures of gifted tickets and invitations to events that do not meet the specified value threshold. These disclosures will be published in the City's Gift Register.

   5.2. Interest Disclosures
      5.2.1. Elected Members and the CEO are required to disclose an interest in a matter concerning a donor which is to be considered by Council, unless the gift is an Excluded Gift.
      5.2.2. A Gift is an Excluded Gift if:
         5.2.2.1. the Gift relates to attendance at an event where attendance has been approved in accordance with this Policy (refer section 5.62(1B) of the Act), or
         5.2.2.2. the Gift is from specified entities detailed in regulation 20B of the Local Government (Administration) Regulations 1996.
      5.2.3. However, to support transparency in decision making, Elected Members and the CEO are strongly encouraged to disclose an impartiality interest where a matter concerning the donor is to be considered by Council.

   5.3. Gifts That Do Not Need To Be Disclosed
      5.3.1. If the event is free to the public and no reimbursement is requested then no action is required. This ticket would not be considered a Gift.
      5.3.2. If the event is a paid event and Elected Member or CEO pays the full ticketed price and does not seek reimbursement or expenses, then no action is required.

6. Payment of Travel Expenses
   6.1. For Pre-Approved Events or events approved under clause 3:
      6.1.1. which are being held within the district or Perth metropolitan area - the City will pay travel expenses for travel to and from the event (i.e., Mileage, cab, Uber, public transport etc.)
      6.1.2. which are being held outside the Perth metropolitan area or interstate – the the City will only fund travel expenses, accommodation and incidentals for events pre-approved under clause 2.1.1 only OR if the Elected Member or CEO has sought prior approval to attend the event and they can demonstrate their attendance is in the public/community interest.
      6.1.3. which are being held overseas – the City will only fund travel expenses, accommodation and other incidentals where there is a resolution of Council

Title	Attendance at Events

supporting that Elected Member or CEO attendance at the event.

7. Sharing of Invitations to Events
   7.1. Application
      7.1.1. The objective of this clause is to ensure fairness, equity and transparency in the allocation of tickets or invitations addressed to the Mayor or Council generally.
      7.1.2. This clause applies to tickets or invitations addressed to the Mayor or Council generally.
      7.1.3. This clause does not apply to:
         7.1.3.1. tickets or invitations addressed personally to Councillors, who may accept or decline invitations or tickets as they see fit; or
         7.1.3.2. tickets or invitations addressed to the Mayor which the event organiser has indicated are non-transferable
         7.1.3.3. tickets or invitations to events which are open to the public, unless the invitee is playing a formal role or part of the official event proceedings, or there are some other benefits offered to the invitee such as a VIP pass or parking etc.
         7.1.3.4. tickets or invitations addressed to the CEO
      7.1.4. Notwithstanding clause 7.1.3.1 above, this policy does apply to tickets or invitations received and declined by a Councillor, which are transferable and the event organiser has indicated a desire for Councillor attendance.
      7.1.5. Where ticket or invitation is ambiguous in respect of whether it is transferable or directed to an Elected Member personally or not, the CEO may make enquiries of the event organiser for the purposes of understanding if this clause applies.

   7.2. Principles
      7.2.1. Where tickets or invitations are addressed to the Mayor or Council generally, the Mayor will have the first right of acceptance.
      7.2.2. If the Mayor is unavailable, unwilling, or unable to attend, the ticket or Invitation will be offered to the Deputy Mayor.
      7.2.3. If the Deputy Mayor is unavailable, unwilling, or unable to attend, the ticket or invitation will be offered to Councillors on a rotational and equitable basis, except as provided in clause 7.2.4
      7.2.4. For school graduation invitations, the Mayor and Deputy Mayor retain first right of acceptance. If both decline, the invitation will be offered to Councillors of the Ward in which the school is located, on a rotational and equitable basis.
      7.2.5. The CEO will determine which Councillor is next in line to be offered a ticket or invitation under this clause, applying the principles of fairness and equity.
      7.2.6. Councillors are expected to respond to tickets or invitations offered under this clause in a timely manner to allow re-offering if necessary. If a response is not received within 2 business days, the ticket or invitation may be re-offered to another Councillor.
      7.2.7. Councillors who receive and decline tickets or invitations captured by clause 7.1.4 must, in a timely manner, forward the invitation to the CEO for allocation under this clause.
      7.2.8. The CEO is to keep a register of tickets or invitations allocated under this

Title	Attendance at Events

clause, and upload it on the Elected Members Portal.

7.2.9. This clause does not oblige the CEO to advocate to any event organiser to make a ticket or invitation transferable, where the event organiser has indicated a ticket is non-transferable.

7.2.10. The CEO may allocate a ticket or invitation addressed to the CEO to an employee or Elected Member at the CEO's discretion.

7.3 Dispute Resolution

7.3.1 Any disputes regarding this clause will be referred to the CEO in the first Instance, or in the case of the CEO, the Mayor. If the Mayor or the CEO cannot achieve an agreement, the matter will be referred to Council for determination.

Related policies:

- Elected Member Entitlements Policy
- Elected Member Professional Development Policy

Definitions

CEO means the Chief Executive Officer of the City of Cockburn.

Councillors means Elected members of the City of Cockburn Council, excluding the Mayor.

Deputy Mayor means the elected Deputy Mayor of the City of Cockburn, who assumes the responsibilities of the Mayor when the Mayor is unwilling, unavailable or unable to act.

Event is defined under s5.90A(1) of the Act as including a:

- concert;
- conference;
- function;
- sporting event;
- prescribed occasion.

Excluded Gift is defined under s5.62(1B) of the Act as a ticket to an event where attendance at the event is approved in accordance with this Policy OR the gift is made by prescribed entities (refer Admin Regulation 20B).

Gift is defined under s5.57 of the Act as:

- the conferral of financial benefit from one person to another, unless adequate consideration in money or money's worth is provided to the donor in return; or
- a travel contribution (including accommodation incidental to a journey).

Mayor means the elected Mayor of the City of Cockburn, recognised as the spokesperson of the City of Cockburn under the Local Government Act 1995

Rotational Basis means a system of offering invitations or tickets to Councillors in turn, ensuring equal opportunity over time.

Title	Attendance at Events

Ticket includes an admission ticket to an event, or an invitation to attend an event, or a complimentary registration to an event, that is offered by a third party.

Ward means the electoral district within the City of Cockburn to which a Councillor is elected.

Strategic Link:	Governance Framework
Category	Elected Members
Lead Business Unit:	Governance and Council Support
Public Consultation: **(Yes or No)**	No
Adoption Date: (Governance Purpose Only)	10 March 2026
Next Review Due: (Governance Purpose Only)	March 2028
ECM Doc Set ID: (Governance Purpose Only)	11304363

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16. Committee Minutes

16.1 Audit Risk and Improvement Committee Meeting – 17/02/2026

(2026/MINUTE NO 0039) Council Decision
MOVED Cr C Stone SECONDED Cr K Allen

That Council RECEIVES the Minutes of the 17 February 2026 Audit Risk and Compliance Committee Meeting.

CARRIED 10/0

16.2 Governance Committee Meeting – 24/02/2026

(2026/MINUTE NO 0040) Council Decision
MOVED Cr C Stone SECONDED Cr K Allen

That Council RECEIVES the Minutes of the 24 February 2026 Governance Committee Meeting.

CARRIED 10/0

17. Motions of Which Previous Notice Has Been Given

Nil

18. Notices Of Motion Given At The Meeting For Consideration At Next Meeting

Nil

19. New Business of an Urgent Nature Introduced by Members or Officers

Nil

20. Matters to be Noted for Investigation Without Debate

20.1 (2026/MINUTE NO 0041) Sustainability and Environment Reference Group Review

Executive	Director Sustainable Development and Safety
Author	Service Manager Sustainability and Service Lead Sustainability and Climate Change
Attachments	1. Sustainability and Environment Reference Group - Terms of Reference ⇩ 2. Request for Quote - SERG Effectiveness Review ⇩

Council Decision
MOVED Cr C Stone SECONDED Cr K Allen
That Council:

(1) 1. NOTES the Scope of Work for the Sustainability and Environment Reference Group Terms of Reference and Effectiveness Review;

(2) ENDORSES the extension of current Sustainability and Environment Reference Group member terms until completion of this review; and

(3) NOTES the indicative project timeline provided in this report.

CARRIED 10/0

Background

Deputy Mayor Corke submitted the following Matter for Investigation without Debate at the 9 December 2025 Ordinary Council Meeting (OCM):

That Council:

1. DIRECTS the CEO to commence the biennial review of the existing Terms of Reference of the Sustainability and Environment Reference Group, in accordance with the current Terms of Reference; and
2. DIRECTS the CEO to undertake a report into the effectiveness of the Sustainability and Environment Reference Group, in accordance with the current Terms of Reference, and that the report be tabled for Council consideration, at a future meeting of Council.

Reason

The intention behind the formation of the Sustainability and Environmental Reference Group was the same as all the other reference groups within the City – to provide expert perspective and advice on policies, programs and plans being developed by the City. The Terms of Reference are narrow and, as such, only matters that directly impact the sustainability and environmental team, as opposed to the wider City, are being brought to the group.

This has resulted in several meetings being cancelled, despite there being matters where the group could have provided valuable insight coming to Council. As such, the Terms of Reference need to be revised to be less prescriptive.

Submission

N/A

Report

At the 9 November 2023 Ordinary Council Meeting, Council:

- Approved the establishment of the Sustainability and Environment Reference Group (SERG)
- Adopted Terms of Reference (ToR) for the Group.

The purpose of the SERG is to provide strategic level input and advice to the City and Council. The provision of this input and advice is limited to the review of strategies, strategic policies, programs plans and reports relating to sustainability and environmental issues within the City of Cockburn.

SERG feedback was limited to these strategic items because it was determined that the existing community engagement and customer request processes allowed for sufficient feedback to be provided on operational and business as usual items. Additionally, those matters are often statutory in nature with mandated timeframes.

Following Council approval of the ToR, the inaugural members were formally appointed at the first SERG meeting on 15 May 2024.

The group consists of:

- Three Elected Members
- Two community representatives
- Four community representatives with demonstrated qualifications or experience in sustainability and/or environmental management
- One representative from the Perth South West Metropolitan Alliance with expertise in natural area management and conservation ecology
- One representative from the Melville Cockburn Chamber of Commerce or similar.

Support is provided by:

- Service Manager Sustainability, as Executive Support
- Administration Assistant for agenda/minute preparation
- Relevant City staff members invited as required.

The group meets on a quarterly basis with the meetings timed to align with the Governance Committee and OCM schedule. The meetings have been planned so that items can run through SERG, GovCo and OCM with minimal delay.

Since the SERG was established, there has been a total of four meetings and three cancellations. Every time that a meeting was cancelled, the City considered that there were no items that aligned with the ToR.

Deputy Mayor Phoebe Corke, who is also the current SERG Chairperson, submitted a Matter for Investigation without Debate at the 9 December 2025 Ordinary Council Meeting, as quoted in the background section of this Report.

The Matter for Investigation without Debate aligns with the ToR, which requires a biennial review as well as an annual review of the SERG's effectiveness. With SERG membership terms due to expire in May 2026, a formal review is now appropriate.

This report seeks to address the Matter for Investigation and inform Council of the proposed approach to the biennial review of the SERG ToR and the review of SERG's effectiveness.

Terms of Reference and SERG Effectiveness Review

The City proposes engaging a specialist governance consultant to undertake the review, with consultation across internal stakeholders and SERG members. A draft scope of work is attached (refer Attachment 2) and a timeline is proposed below, aiming for the final presentation of findings to Council in October 2026.

While this feels like a significant time period, it enables the Reference Group a level of participation in the review process as well as internal officers. This is seen as important given this is the first review since SERG was established.

It is proposed the scope of the review will include an audit of matters reviewed by the SERG, timeliness and impact of SERG feedback, and member credentials related to City needs. It will evaluate the extent to which SERG is providing benefit to the City beyond the current business process.

Having the review being undertaken by a consultant is preferred as it will ensure an independent approach. It will also allow for the review to be undertaken by an expert in governance, local government processes and corporate strategy.

Project Timeline (Indicative)

1. Consultant procurement - March 2026
2. Consultant appointment - April 2026
3. SERG members advised of OCM decision to conduct review - 12 March 2026 SERG Meeting
4. Consultant review period - April to July 2026
    a. Includes interviews of SERG members and relevant City staff
5. Preliminary findings presented to SERG - 9 July 2026 SERG Meeting
6. SERG to provide feedback on preliminary findings – 23 July 2026
7. Consultant to consider feedback and present draft final review to SERG – 6 August 2026 SERG Meeting
8. SERG to provide feedback on final review – 20 August 2026

9. Consultant to finalise review report and associated recommendations – 3 September 2026
10. Review of ToR and SERG effectiveness presented to Council - 13 October 2026 OCM.

Notes:
1. Dates are indicative and subject to consultant availability and Council agenda deadlines.
2. A SERG meeting will need to be rescheduled from September to August 2026, to accommodate the proposed timeframe. Moving the meeting will depend on member availability. Should rescheduling be unfeasible, the final report to Council will likely be presented at the 10 November 2026 OCM.

Extension to Membership Term

With the exclusion of the three Elected Members, current SERG memberships are due to expire on 24 May 2026.

The Elected Members have SERG membership until the October 2027 local government elections.

Under normal circumstances, recruitment of new members would typically have commenced in January 2026. It is however considered inappropriate to undertake this exercise at the same time as conducting a review into the effectiveness of the SERG.

The review may recommend changes to length of membership, member composition and SERG function. It is therefore recommended the term of membership for all SERG members be extended until such time as the review has been completed and considered by Council. Extending membership in this manner will allow the City to action the recommendations of the review immediately.

Should Council be supportive, SERG members will be advised of the extension to their memberships at the 12 March 2026 SERG meeting. This will be optional and if a member is not prepared to extend their membership, their position could be left vacant until the review concludes.

Strategic Plans/Policy Implications

Our Environment
Valuing natural assets, building climate resilience and using resources sustainably. • Facilitate sustainable waste management and resource conservation.
Enhance climate resilience aned champion environmental initiatives to mitigate impacts.

Our Governance
Transparent leadership that listens, communicates openly and plans for a sustainable future.
• Facilitate transparent and accountable governance for today and tomorrow.
• Strengthen engagement, communication and enhance customer experience.

Budget/Financial Implications

It is considered that a budget allocation of $20,000 is required to procure an independent consultant. Payment will likely be split across the 2025-2026 and 2026-2027 financial years.

Sufficient funds are available on the 2025-2026 Annual Budget. Allocation of any further funds have been requested as part of the 2026-2027 annual budgeting process.

Legal Implications

N/A

Community Consultation

Risk Management Implications

Approving the recommendations shall enable a timely, independent review with continuity of SERG in the meantime.

If Council does not approve the recommendations, SERG memberships will expire prior to the completion of the review into the effectiveness of the group. This will require the City to:

- Appoint new members on a very short-term basis (likely less than six months); or
- Cancel all meetings until the review has been completed. The meetings would be cancelled due to lack of members.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil.

Sustainability and Environment Reference Group (SERG)

Terms of Reference

Acknowledgment

The Sustainability and Environment Reference Group acknowledges the traditional owners of this land the Nyungar people of Beeliar Boodja. Long ago, now and in the future, they care for country.

The Sustainability and Environment Reference Group Nyungar moort Beeliar Boodja-K kaadadijiny, Koora, yeyi, benang baalap nidja boodja-k kaaradijiny.

Purpose

The purpose of a Sustainability and Environment Reference Group is to provide strategic level input and advice to the City and Council and would be limited to providing feedback in the development and review of strategies, strategic policies, programs, plans and reports relating to sustainability and environmental issues within the City of Cockburn.

Membership of the Group

The Sustainability and Environment Reference Group consists of:

- Three (3) Elected Members
- Two (2) community representatives
- Four (4) community representatives with demonstrated qualifications or experience in sustainability and/or environmental management
- One (1) representative from the Perth South West Metropolitan Alliance with expertise in natural area management and conservation ecology
- One (1) representative from the Melville Cockburn Chamber of Commerce or similar

The group will be supported by:

- Head of Sustainability and Environment, as Executive Support
- Administrative Assistant for agenda/minute preparation
- Relevant City staff member/s invited as required

Elected Members will be appointed by Council in accordance with the *Policy – Elected Members Appointments – Standing Committees, Reference Groups, Boards & External Organisations.*

Community representatives will be chosen via an expression of interest (EOI) process using an independent assessor in consultation with the City.

Representatives from the Perth South West Metropolitan Alliance and the Melville Cockburn Chamber of Commerce will be directly invited.

Membership term is for 24 months from when membership is accepted.

Membership Resignation

- A member may resign from membership of the SERG by giving written notice or verbal notice of the resignation to the SERG meeting Facilitator.
- The resignation takes effect when the City's SERG Facilitator receives the notice.
- The Facilitator will then notify the remaining SERG members in writing.

Quorum

A quorum constitutes at least 50% of active SERG members.

Roles & Responsibilities

Members
- Attend, prepare for and participate in meetings
- Adhere to the Terms of Reference and Code of Conduct
- Represent community views and provide information and advice on items related to the group's purpose
- Be respectful to the Chair and assist in maintaining an orderly and positive meeting by taking turns to speak and encouraging others to voice opinions
- Maintain positive relationships and communication with City staff and Elected Members, to be an effective liaison.

Chairperson & Deputy Chairperson
A Chairperson is elected by the members of the Reference Group, to ensure:

- the meeting is conducted according to the Terms of Reference
- matters are dealt with in an orderly and efficient manner
- meetings are run on time.

A Deputy Chair is elected by members and is to be Chair in the absence of the Chairperson, if neither is available then a member will be asked to Chair the meeting.

Head of Sustainability and Environment (Facilitator)
- Ensure discussion remains in line with the SERG Purpose
- Coordinating the SERG
- Administrative support to the SERG
- Progression of meeting outcomes
- Liaison between the SERG and the City

Accountability and Process

Members are required to:

- Act with honesty, good faith, and integrity
- Abide by the Terms of Reference and Code of Conduct
- Actively participate in meetings
- Provide leadership in the group so that other members will be proactive and participate and assist the group to function well
- Declare any actual or perceived conflicts of interest at the commencement of the meeting; Represent the interests of their local community rather than individual interests or issues
- Maintain confidentiality of discussions within meetings.

Members are not permitted to:

- Liaise with the media and represent either the opinions of Council or the group
- Use any Community Reference Group for any public lobbying or political purposes, including use of social media to promote specific campaigns or strategies
- Discuss City of Cockburn business outside of the boundaries of official SERG and the City of Cockburn.

Term

- The SERG will be ongoing until terminated by agreement by resolution of Council.
- The Terms of Reference will be reviewed biennially in line with the Local Government election cycle and may be amended in writing after consultation and agreement by the group and resolution of Council.
- The effectiveness of the SERG is to be reviewed annually by the City and may be subject to a review of Council.

Meeting Information

Decision-making

- The process of coming to agreement is generally by consensus decision-making. However, voting will be used in specific circumstances.
- A motion is carried if a majority of the Group members present at the meeting vote in favour of the motion.

Voting rights of members:

- Each SERG member has one vote at a general meeting of the group.
- Voting rights apply to members of the SERG only, and are not applicable to City of Cockburn staff, or guests.
- If the votes are divided equally on a question, the Chairperson has the casting vote.
- A vote may take place by a show of hands, unless the Group decides that a secret ballot is required.

Meetings

- Quarterly, in February, May, August and November, with scope to modify dates or arrange additional meetings should urgent matters need to be discussed.
- Held at the City of Cockburn Administration Building or other City facilities.
- Members to attend in person or virtually.
- In the absence the Chairperson, the Deputy Chairperson will chair the meeting, and in the absence of both Chair and Deputy Chair another member will Chair.
- It is expected that members attend each meeting. Apologies can be accepted but missing three (3) consecutives meetings may result in a potential loss of membership.

Code of Conduct

Members are required to understand and agree with the Code of Conduct, as breaches may result in forfeiting membership. Key aspects are described below but are not limited to these stated.

Conflicts of Interest

Reference Group members must not use their position as a means of making personal gain. Meetings or Group discussion should therefore not be misused by bringing personal interest or potential personal gain to the agenda or discussion. This includes promotion of personal businesses, services or skills, particularly if there is monetary or other gain.

Members must declare any conflicts of interest at the start of each meeting or when a relevant issue arises. The nature of this conflict of interest should be entered into the meeting minutes.

Where a conflict of interest or potential conflict of interest is identified and/or registered, the group member concerned must follow the advice of the Chairperson who shall advise the member to:

- leave the room while the item is discussed,
- abstain from speaking on the matter, other than expressly invited to do so by the Chairperson with the consent of the other members, and
- to abstain from voting on the matter.

If a member declares themselves to have a conflict of interest, confidentiality will be respected.

Misuse of position as a member

Reference Group members are not permitted to use their position to exert influence in any community setting or to claim to be representing the Reference Group without the express direction to do so from the City, or to bring disrepute to the Group or to the City.

Where approved by the City, members may represent the Group if in an official capacity at an agreed upon function, members are then required to do so in a professional and respectful manner

Communication

Members are required to use positive and respectful means of communicating with each other, with staff, and with the wider community.

Members are not to use public channels of communication to discuss Reference Group business, specifically via social media (e.g., Facebook), email lists, radio/TV, public forums or print media.

Social media is not to be used to discuss SERG or City business, or to unfairly target or bully individuals (members, staff, or others) or breach confidentiality and/or cultural safety.

Respect

All members of the SERG are expected to show respect and consideration for all involved in this Reference Group. This includes fellow members, City staff, guests, contractors, sub-contractors, and wider community members who may be present at meetings.

There is no tolerance for acts of discrimination, victimisation, harassment or bullying of any kind.

All SERG members are expected to value and respect the diversity and contribution of other members on the SERG.

All members are expected to engage with each other with due respect.

All members will maintain a culturally safe and mentally healthy meeting place to discuss Reference Group business

Integrity

Members of the SERG have a responsibility to act with good intent towards their fellow SERG members, the City of Cockburn and all who engage with the SERG. This means:

- Maintaining the business confidentiality of the City of Cockburn (written, spoken or otherwise).
- Maintaining the personal confidentiality of fellow SERG members and all others who support or engage the SERG (written, spoken or otherwise).
- Ensuring that the behaviour of members reflects the best interest of the SERG and the City of Cockburn in line with the ‘Respect’ item above.
- Being honest, open, and fair, in all dealings and conversations whilst conducting SERG business.

Managing disputes or breaches

Direct discussion between parties will be encouraged in the first instance where there is disagreement or potential breach of the Code of Conduct, separate from a Reference Group meeting. Staff or another third party may be appointed to be involved if required.

A letter of warning can be sent if this is deemed the most appropriate and beneficial process. However, if this fails then the next step will be taken, as below.

A formal meeting will be set up with the member alleged to have breached the Code of Conduct, to include relevant City of Cockburn staff members/s and an agreed upon Reference Group member, to discuss and give a fair hearing of members perspective.

If the breach is of a serious nature and is found to be substantiated, then the Reference Group member will be asked to resign their membership. If they refuse their membership will be formally revoked.

Anyone who has had their membership revoked will not have the option of returning to the Group in the future, and this information will be kept on the Membership Register.

Member's agreement to Terms of Reference and Code of Conduct

Members of the City's SERG must have read and understood the Terms of Reference and Code of Conduct regarding membership of the SERG. A breach of the Terms of Reference or Code of Conduct may lead to removal from the group.

I have read, understood, and agree with the Terms of Reference and Code of Conduct.

SERG Member Name: _____

Signature: _____

Witness: _____

Date: _____

PLEASE READ AND RETAIN THIS DOCUMENT

REQUEST FOR QUOTATION

Request Document	**Request For Quotation - Sustainability and Environment Reference Group Review Report**
Deadline	**TBC – Pending Council resolution**
Address for Delivery	officer@cockburn.wa.gov.au **FACSIMILE, MAIL, AND HAND DELIVERED QUOTATIONS WILL NOT BE ACCEPTED**

This document is available in alternative formats on request.

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PLEASE READ AND RETAIN THIS DOCUMENT

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REQUEST DOCUMENT

1 PRINCIPAL'S REQUEST

The City of Cockburn (the Principal) invites submissions for Governance Consultants to assist the Principal in preparing a *Sustainability and Environment Reference Group Review Report.*

The objectives of this RFQ are to:

- Receive fee proposals from experienced Consultants to deliver the deliverables,
- Ensure the proposed services meet the expectation of the Principal.

For details of the submission requirements and the closing date, your attention is directed to Section 2 – Conditions of Responding.

Please confirm receipt of this RFQ and your intention to submit a Response.

If at any stage you find that you are unable to submit a Response, please notify the Principal's Contact immediately.

1.1 Quotation Documents, Attachments and References

This RFQ comprises of the following documents:

Bound into this volume:

1. Principal's Request;
2. Conditions of Responding;
3. Scope of Services;
4. Price Schedule;
5. Special Conditions of Contract;
6. General Conditions of Contract;
7. Appendix A: City of Cockburn Policies;
8. Appendix B: Supplier Details;

Reference Documents:

(a) Electronic Transactions Act 2011 (WA);
(b) City of Cockburn Disability Access and Inclusion Plan 2023-2028;
(c) Disability Discrimination Act 1992 (Commonwealth);
(d) Disability Services Act 1993 – Amended 2004 (State);
(e) Freedom of Information Act 1992;
(f) Public Interest Disclosure Act 2003; and
(g) Work Health and Safety Act 2020

These documents are not provided to Respondents. Respondents are required to make their own investigations and obtain the relevant documents.

2 CONDITIONS OF RESPONDING

Your Response is to be submitted in accordance with the conditions stated herein and within any attached document. Any suggestions considered that would assist either or both Parties to achieve reductions in the total cost of supply of Goods and/or Services must be submitted as an addendum to your offer.

2.1 Compliance

All Goods and Services are to comply fully with all relevant National and Industry Standards, Regulations, Codes and Laws.

2.2 Confidentiality

(a) All drawings, specifications and other information whether oral, printed or graphic contained in the RFQ documents or obtained by the Respondent from the Principal ("Information") are confidential to the Principal and shall not be used by the Respondent other than for the purpose of preparing and submitting a Response.

(b) The Respondent shall not copy or reproduce any Information except when and then only to the extent reasonably necessary for the purpose of, preparing and submitting a Response.

(c) All Information remains the property of the Principal.

2.3 Period of Contract

It is envisaged that a Contract will commence as of 11 April 2025 after award to the successful Respondent. The timing of various milestones within the project is as follows.

Action	Indicative Timing (to be refined following Council resolution)
Quotations due	March 2026
Contract awarded	April 2026
Project start-up meeting	Within one week of contract award
Consultant review period (includes interviews of stakeholders)	Within two months of contract award (April-July)
Submission of initial draft report	6 July 2026
Consultant to present preliminary findings at SERG meeting	9 July 2026
SERG to provide feedback on preliminary findings	23 July 2026
City to provide feedback on initial draft report (including SERG feedback)	26 July 2026
Consultant to submit revised draft report	5 August 2026
Consultant to present revised draft report at SERG meeting	6 August 2026
SERG and City to provide feedback on revised draft report	20 August 2026
Consultant to consider matters and associated recommendations raised in the review	20 August 2025
Submission of final report	3 September 2026

2.4 Pricing

The Respondent shall include/allow for all costs involved in the supply of Goods and Services to the Principal, which are known to the Respondent at the time of submission. This shall include, but not be limited to, materials, labour rates, disbursements, travelling and inspection costs, delivery fees and all items relating to the Principal's Request. The price/rates, lead times and required information as detailed in the Price Schedule of this RFQ are to be submitted by the closing date.

Prices shall be fixed for the duration of the Contract.

2.5 Mandatory Briefing

Upon award of the contract, consultants are required to attend a pre-startup meeting to ensure agreement on outcomes, timeframes and methodologies.

2.6 Closing Date

The closing date for the lodgement of responses is:

TO BE CONFIRMED – FOLLOWING COUNCIL RESOLUTION

2.7 Response Lodgement Address

The submission must be lodged with the Principal via email by the closing date and time as stipulated on the cover page of this RFQ.

2.8 Selection Criteria (for Evaluation of Responses)

The selection criteria to be used in the evaluation will include but is not limited to the following:

CRITERIA	WEIGHTING	
A) Demonstrated Experience	**20%**	
Describe your experience in completing similar services. Respondents shall, as a minimum, address the following information: a) Provide details (Client & Brief Outline) of similar services carried out; b) Attach details of your referees. *Details can be provided in an attachment and label it **'Demonstrated Experience'***.	**'Demonstrated Experience'**	**Attached Yes / No**
B) Respondents Resources	**5%**	
Respondents are to demonstrate their ability to supply and sustain *the* necessary resources required for the project. *Detail can be provided in an attachment and label it **'Respondents Resources'***.	**'Respondents Resources'**	**Attached Yes / No**
C) Methodology	**20%**	
Respondents are to outline their methodology to ensure the project can be delivered in accordance with the timeframe. Indicate the anticipated duration and personnel resourcing requirements and complete the works required. (Gantt chart) Supply details in an attachment and label it **'Methodology'**.	**'Methodology'**	**Attached Yes / No**
D) Functionality	**5%**	
Respondents are to outline the functionality of their software and services. *Detail can be provided in an attachment and label it **'Functionality'***.	**'Functionality'**	**Attached Yes / No**
E) Sustainability	**5%**	

Respondents shall outline what activities that address the City's sustainability principles, including **Environmental** and **Social** considerations. *Details can be provided in an attachment and label it* ***'Sustainability'***	**'Sustainability'**	**Attached Yes / No**
F) Local / Regional Respondents shall outline what activities and contracts that support and address the local and regional economy in respect to **Business and Staff, Suppliers and/or Materials and Local Employment.** *Details can be provided in an attachment and label it* ***'Local/Regional'***	**5%** **'Local/Regional'**	**Attached Yes / No**
G) Quoted Price Value for money based on the Quotation that addresses the specified requirements defined in this document. *Details can be provided in an attachment and label it* ***'Price Schedule'****,* or by completing section below.	**40%**	

The Principal reserves the right to consider additional factors as part of the selection process which are detailed in the RFQ and is under no obligation to make a selection and proceed to implementation upon completion of the evaluation. The Principal reserves the right to negotiate with any Respondent on all or part of their submission(s).

The RFQ shall be awarded to the Respondent which the Principal believes can supply the Goods and/or Services at the time and to the quality required, and at the best total cost to the Principal. This may not be the lowest quoted price. The Principal may, in its absolute discretion, reject any or all submissions and also in its absolute discretion, accept any particular Response.

2.9 Availability

If successful, on what date would you be able to commence the Services?	……/……/ **2025**

2.10 Procedures for Responding

Respondents must ensure that the information in their proposal clearly addresses the conditions and requirements of this RFQ, but not limited to the following:

a) The Respondent agrees that its submission shall remain valid for a period of ninety (90) days from the closing date.

b) The services are as directed by the Scope of Services and in accordance with the Conditions included in this RFQ.

c) The Respondent must clearly state in their submission the full contact details of the person to whom the Principal will direct all enquiries or official notifications regarding the submission.

d) The Respondent's submission will be evaluated against the stated selection criteria (clause 2.8) relevant to the Scope of Service of the RFQ.

e) The Principal offers no guarantee as to the quantity of the services required.

f) No reimbursement will be made for any costs incurred during the course of preparing a Response to the RFQ or any other subsequent Contract negotiations; and

g) The Contract shall be evidenced by a Purchase Order, General Conditions of Contract, Special Conditions, Scope of Services, RFQ and all things referred to therein.

2.11 Principal's Contact – to be filled out following Council resolution.

Any enquiries about the RFQ or the services shall only be directed to:

Name & Title:

Phone:

Email:

Any requests for information or clarification shall be in writing and may be the subject of an Addendum to this RFQ. No requests for information or clarification to the RFQ documents will be accepted later than two (2) working days prior to the closing date of this Request.

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3 SCOPE OF SERVICES

3.1 Background and Purpose

The formation of the Sustainability and Environment Reference Group (SERG) was proposed via a Notice of Motion (NoM) submitted by an Elected Member on 21 August 2023. Council formally endorsed the creation of SERG and adoption of the SERG Terms of Reference (ToR) at the Ordinary Council Meeting on 9 November 2023.

The purpose of the SERG is to provide strategic level input and advice to the City and Council. The provision of this input and advice is limited to the review of strategies, strategic policies, programs plans and reports relating to sustainability and environmental issues within the City of Cockburn.

SERG feedback was limited to these strategic items because it was determined that the existing community engagement and customer request processes allowed for sufficient feedback to be provided on operational and business as usual items.

Following Council approval of the ToR, the inaugural members were formally appointed at the first SERG meeting on 15 May 2024.

The group consists of:

- Three Elected Members.
- Two community representatives.
- Four community representatives with demonstrated qualifications or experience in sustainability and/or environmental management.
- One representative from the Perth South West Metropolitan Alliance with expertise in natural area management and conservation ecology.
- One representative from the Melville Cockburn Chamber of Commerce or similar.

Support is provided by:

- Service Manager Sustainability, as Executive Support.
- Administration Assistant for agenda/minute preparation.
- Relevant City staff members invited as required.

The group meets on a quarterly basis with the meetings timed to align with the Governance Committee and Ordinary Council Meeting schedule. The meetings have been planned so that items can run through SERG, GovCo and OCM with minimal delay.

Since the SERG was established, there has been a total of four meetings and three cancellations. Every time that a meeting was cancelled, the City considered that there were no items that aligned with the ToR.

As a result of the cancellations, Deputy Mayor Phoebe Corke, who is also the current SERG Chairperson, submitted a Matter for Investigation without Debate at the 9 December 2025 Ordinary Council Meeting, requiring Council to:

(1) DIRECT the CEO to commence the biennial review of the existing Terms of Reference of the Sustainability and Environment Reference Group, in accordance with the Terms of Reference; and

(2) DIRECTS the CEO to undertake a report into the effectiveness of the Sustainability and Environment Reference Group, in accordance with the current

Terms of Reference, and that the report be tabled for Council consideration, at a future meeting of Council.

The Matter for Investigation aligns with the ToR, which requires a biennial review as well as an annual review of the SERG's effectiveness. With SERG membership terms due to expire in May 2026, a formal review is now appropriate.

The Principal is therefore seeking a suitably qualified and experienced governance consultant to provide a quotation to address the requirements of the Specifications outlined below.

Methodology

The Scope of Works for the SERG Review Report has been broken down into the following components:

A detailed review of the Sustainability and Environment Reference Group **Terms of Reference**, inclusive of:

- Review the ToR including alignment to the stated purpose, clarity of scope, and whether the criteria for items requiring review is too broad or narrow.
- Review of whether the ToR provides clarity on how to prepare the agenda, how items are selected for inclusion on the agenda and who is responsible.
- A review of the ToR's alignment to *Council Policy – Elected Members Appointments – Standing Committees, Reference Groups, Boards and External Organisations.*
- Audit all Ordinary Council Meeting items since the inception of the SERG, to determine whether all matters that should have been referred to SERG were appropriately referred.
- Review if ToR aligns to the justification provided for the 2023 Notice of Motion to establish a SERG.
- Recommendations for ToR amendments, membership terms, meeting frequency and process improvements.

A detailed **Evaluation of the Effectiveness** of the Sustainability and Environment Reference Group, inclusive of:

- An audit of:
  - Matters reviewed by SERG;
  - Feedback provided and process adherence.
  - The process for providing feedback.
  - Timeliness and impact (what the feedback achieved).
  - Credentials, skills, and expertise of SERG of members relative to the City's internal capabilities (what additional benefit is provided and whether skill profiles need adjustment if the ToR changes).
- A review of the composition of the group and the skills and expertise provided
  - Interviews with each of the SERG members (11 in total).
  - Evaluation of the extent to which the SERG is providing benefit to the City beyond the current community engagement process.
  - Consult with SERG members during scheduled meetings (9 July 2026 and 6 August 2026).
- Interviews with key City officers on their understanding of the SERG.
- Interviews with key City officers on how SERG is linked to their workflow and its implications on process and effectiveness .
- Key City staff include:
  - Service Manager Sustainability
  - Service Lead Sustainability and Climate Change (also reflecting on prior Waste Education Coordinator role)
  - Community Engagement Coordinator
  - Service Lead Statutory Planning
  - Service Manager Strategic Planning
  - General Counsel

- Group Manager Growth and Sustainability
- Service Manager Waste and Fleet
- Director of Sustainable Development and Safety

Consultants are also invited to recommend additional scope areas or methodology enhancements.

Deliverables

2. The Sustainability and Environment Reference Group Review Report must include:

   An **Introduction**
   - Acknowledgement of Traditional Owners
   - Background, purpose and objectives

   A detailed explanation of the **Methods** used in the:
   - Review of the Sustainability and Environment Reference Group Terms of Reference
   - Evaluation of the Effectiveness of the Sustainability and Environment Reference Group

   Recommendations for:
- Improving the effectiveness of implementing strategies, strategic polices, programs, plans and reports relating to sustainability and environmental issues in the City of Cockburn.
- Amendments to the Terms of Reference.

The City must be provided with two draft versions of the document for review prior to the submission of the final version. As this is an independent report, the City's review will be limited to an assessment of alignment to this scope and the practicalities of the recommendations. The recommendations themselves will not be changed.

Additionally, the consultant must deliver a PowerPoint presentation to communicate the review findings at SERG meeting (as per the above timeline).

3.2 Completion Criteria

Date of the completion will not be until all the entire project deliverables have been achieved and the final report addresses all of the City's feedback from its review of the first and second drafts.

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4 PRICE SCHEDULE

The Principal will, in its Value for Money assessment, consider the extent to which the Offer satisfies the following Offered Price and Pricing Requirements. The Principal reserves the right to reject any Offer that does not properly address and satisfy any of the Offered Price and Pricing Requirements.

(a) Offered Price and Price Schedule

i. The Respondent must include in the Offer this completed Price Schedule (**Provided as a separate Excel document if required**).
ii. The Respondent must state the basis of its Offered Price in Australian Dollars.
iii. The Offered Price will be deemed to include the cost of complying with this Request (including the City Supply Agreement) and the cost of complying with all matters and things necessary or relevant for the due and proper performance of the Principal's Supply Agreement. Any charge not stated as being additional to the Offered Price will not be payable by the Principal.
iv. If the Offered Price is consideration for a taxable supply under the GST Act, the Offered Price will be deemed to be inclusive of all GST applicable to the taxable supply at the rate in force for the time being.

RESPONDENT TO COMPLETE	
RESPONDENT MUST SUPPLY DETAILS IN AN ATTACHMENT AND LABEL IT 'PRICING'	
Prices include: Prices shall include Goods and Services Tax (GST) unless otherwise indicated in the Price Schedule. Unless otherwise indicated prices shall include all consultation expenses, insurance costs, sub-Consultants' fees, any overtime, weekend penalty or public holiday loading etc, labour, materials, administrative costs, travelling expenses, meetings attendance, reports, draft documents, disbursements etc and anything else necessary to carry out the services required under the Contract and all applicable levies, duties, taxes and charges. Any charge not stated in the submission as being additional will not be allowed as a charge for any transaction under any resultant Contract.	
Lump Sum (GST inclusive)	**$**

Please list below, any additional expenses not included in the above Lump Sum

Please provide a Rates Schedule for key roles (for additional work).

REQUEST DOCUMENT

5 SPECIAL CONDITIONS OF CONTRACT

5.1 Consultants to Inform Themselves

Respondents shall be deemed to have:

(a) examined the Request and any other information available in writing to Respondents for the purpose of the Request;

(b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Quote which is obtainable by the making of reasonable enquiries;

(c) satisfied themselves as to the correctness and sufficiency of their Quote including quoted prices which will be deemed to cover the cost of complying with all the Conditions of Quote and of all matters and things necessary for the due and proper performance and completion of the work described therein;

(d) acknowledged that the Principal may enter into negotiations with a chosen Respondent and that negotiations are to be carried out in good faith; and

(e) Satisfied themselves that they have a full set of the Request documents; including any listed as separate documents and all relevant attachments.

5.2 Period of Contract & Termination

The Contract is to be completed on the supply of the Requirements. Subject to the provisions of the General Conditions of Contract, in the event of the Consultant failing in any manner to carry out the Contract to the Principal's satisfaction, the Principal may forthwith terminate the Contract by written notice to the Consultant.

5.3 Volume of Services Required

Where the quantity or value set out in any Schedule to the Specification is described as "approximate" or "indicative" it shall be regarded only as an estimate of the quantity or value that may be required under the Contract and the Principal shall not be required to take or accept the said nominated approximate or indicative quantity or value of the Services.

5.4 Additional Services

Any services considered being additional to the Specification is subject to the approval of the Principal's Representative who shall advise the Consultant in writing before the additional Service is undertaken. Payment shall be made in accordance with the Price Schedule or at a rate as negotiated between the Principal and the Consultant.

5.5 Publicity

The Consultant shall not issue any information, publication, document or article for publication in any media or social media, which includes details of the Services under the Contract without the written approval of the Principal.

5.6 Sustainability

The Principal has incorporated sustainability into its strategic goals through the adoption policies. It is the Principal's expectation that the Consultant will, within its own operations, encompass recycled/recyclable material/products, environmentally friendly chemicals, low energy and water consumption, waste minimisation, compliance with

all relevant environmental and employment regulations etc so as to comply with the Principal's Sustainability and Procurement policies and to minimise negative environmental and social effects.

5.7 Record Management Responsibilities

In accordance with the provisions of the State Records Act 2000, all records as reasonably created or collected by the Consultant in the course of undertaking this Contract that are not commercial in confidence, will be deemed a government-owned asset i.e. ownership and propriety interest of said documentation shall remain vested in the Principal's name in perpetuity. Refer to the Principal's Records Management Policy for definition of a record.

5.7.1 Record Keeping

The Consultant shall ensure that it creates, receives, stores and maintains full and complete records in accordance with the State Records Act 2000 (copies of which are available from the State Law Publisher's website: www.slp.wa.gov.au) and State Records Commission Standard 6 (Outsourced Functions) as outlined in the Principal's Record Keeping Plan (and published on the State Records Office of WA's website: www.sro.wa.gov.au); in a format that satisfies the Principal's legislative, business and accountability requirements.

5.7.2 Access to Consultant's Premises and Records

(a) General

The Consultant shall ensure access as reasonably required by the Principal and its representatives, at reasonable times, to the Consultant's premises and data, records, accounts and other contract material and information relevant to the performance of this Contract, however and wherever stored or located, under the Consultant's or its sub-Consultants' custody, possession or control for inspection and/or copying.

In the case of documents or records stored on a medium other than in writing, the Consultant shall make available on request and at no additional cost to the Principal such reasonable facilities as may be necessary to enable a legible reproduction to be created.

The Principal shall give the Consultant reasonable notice that access is required together with an indication of which documents and/or class of documents are required; except for those circumstances in which notice is not practicable or appropriate (e.g. caused by regulatory request with shorter notice or investigation of theft or breach of this Contract).

The Consultant shall provide all assistance reasonably requested by the Principal in respect of any inquiry into or concerning this Contract, For these purposes an inquiry includes any administrative or statutory review, audit or inquiry (whether within or external to the Principal), any request for information directed to the Principal, any request under the Freedom of Information Act directed to the Principal and any inquiry conducted by Parliament, any Parliamentary committee or a Government integrity body.

The Consultant shall ensure that any subcontract entered into for the purpose of this Contract contains an equivalent clause granting the rights specified in this Clause with respect to the SubConsultant's premises, data, records, accounts and other contract material and information and those of its employees, agents or SubConsultants.

(b) Confidential Information

The Consultant and the Principal will treat as confidential any record of or relating to this Contract and, the Principal and Consultant. Neither party will disclose any such information unless:

i. The disclosure is required for the Principal and/or the Consultant to respond to a request from an internal or external audit or a Government integrity body (e.g. WA Ombudsman, Crimes and Corruption Commission);
ii. Compelled to do so by law;
iii. The record is already legally in the public domain;
iv. The Principal and the Consultant have consented to the disclosure, subject to any conditions a party may impose as it thinks fit; or
v. The disclosure to a third party is required for the purpose of complying with and carrying out the requirements and obligations of this Contract.

5.7.3 Access to Records – Public

The Consultant, its employees, agents or SubConsultants on receipt of any request by the public for access to this Contract's records, shall forward the request in writing to the Principal. The Principal shall be responsible for answering and/or complying with any such requests for access to this Contract's records.

5.7.4 Access to Records – Consultant

The Principal shall ensure access or provide copies (in accordance with the Consultant's entitlement stated elsewhere in this Contract) of as required by the Consultant and its representatives, at reasonable times to the Principal's data, records and other contract material and information relevant to the performance of this Contract.

5.7.5 Records – Return / Provision of

The Consultant shall, at the Principal's request or on completion, expiry or termination of this Contract; provide and/or return to the Principal the following records, including but not limited to contract variation documents, as constructed drawings, operating manuals and/or instructions, warranties, maintenance records and a detailed sub-Consultant listing that were created, received, stored and maintained during the course of this Contract.

5.7.6 Survival

The obligations under this Clause continue from the expiry or termination of this Contract for a period in accordance with the requirements of the State Records Office's General Disposal Authority for Local Government Records available from their website: www.sro.wa.gov.au or until such time that all records have been returned or transferred to the Principal's records management system.

5.8 Treasury Legislation Amendment (Small Business and Unfair Contract Terms) Act

5.8.1 The Consultant must promptly and without delay, give the principal's Representative a copy of any written communication of whatever nature in relation to the Treasury Legislation Amendment (Small Business and Unfair

Contract Terms) Act 2015 that the Consultant gives to the Principal or receives from a sub-Consultant.

5.8.2 If the Principal's representative becomes aware that a sub-Consultant engaged by the Consultant is entitled to suspend or has suspended work pursuant to the Treasury Legislation Amendment (Small Business and Unfair Contract Terms) Act 2015, where such unfair terms relate to payment, the Principal may in its absolute discretion pay the sub-Consultant such money that may be owing to the sub-Consultant in respect of that work and any amount paid by te Principal will be a debt due from the Consultant to the Principal.

5.8.3 The Consultant must ensure that none of its sub-contracts contain terms which are prohibited and/or considered unfair.

5.9 OSH Induction

Prior to commencement of this Contract and in accordance with Part III, Division 2, Section 19 (1)(b) of the Work Health and Safety Act 2020 the Consultant, all its employees (including hired labour) and sub-Consultants (including their employees and any hired labour) shall undertake the Principal's online OS&H Inductions as advised by the Principal's Representative (a link will be provided following award of the Contract).

An induction confirmation email will be issued on successful completion of the induction and the email shall always be available for inspection at any workplace by the Principal's Representative. Inductions are valid for a period of two (2) years.

The Consultant shall provide a copy of the Induction email to tenders@cockburn.wa.gov.au.

All OSH enquiries shall be directed to the Principal's Safety and Injury Management Coordinator to: safety@cockburn.wa.gov.au

5.10 Consultant's DAIP Report

The Consultant shall, annually by the 1st of June each year, for the duration of the Contract, submit a Consultant's Disability Access and Inclusion Plan (DAIP) Report to the Principal in the format provided in.

The Consultant shall comply, to the extent practicable, with the Principal's Disability Access and Inclusion Plan 2012-2017 prepared under the Disability Services Act 1993 and the Principal's Access & Equity Position Statement.

The DAIP Report and Instructions are located on the City's website:

http://www.cockburn.wa.gov.au/documents/CouncilDoc/DAIPReportV1.pdf

6 GENERAL CONDITIONS OF CONTRACT

The submissions shall be deemed to have been made based on and to incorporate the **General Conditions of Contract for the Engagement of Consultants.** The costs of complying with the terms of these General Conditions of Contract shall be allowed for in the submitted price. See below.

6.1 Supply of Services

The City of Cockburn (the Principal) requires that (the Consultant) to supply the Principal with the services ("the Services") as specified in the Request and as detailed in a purchase order and / or a Contract in accordance with the General Conditions of Contract for the engagement of Consultants.

6.2 Governing Law

The Contract shall be governed by the Laws of Western Australia and all parties submit to the jurisdiction of the Court of Western Australia to resolve any dispute.

6.3 Definitions

In these Conditions:

Business Day means a day that is not a Saturday, Sunday or public holiday in Western Australia.

Commencement Date mean the date expressed in the Contract on which the Consultant must commence performing the Services.

Completion Date means the date expressed in the Contract by which the Consultant must complete the Services and deliver the Works to the Principal as specified.

Contract means all the documents which constitute the parties' written agreement.

Contract Sum means:

(a) where payment is to be made for a fixed amount, that is exclusive of GST;

(b) where payment is to be made on a Schedule of Rates basis, the amount determined by having regard to (as is applicable):

  (i) the Services supplied by the Consultant pursuant to this Contract;

  (ii) the rates for each of the Services supplied as expressed in the Contract's Schedule of Rates; and

  (iii) GST;

(c) if the Contract expressly provides for the Consultant being paid when certain Works milestones are achieved by the Consultant, then the aggregate of those milestone payments inclusive of GST; or

(d) if the Contract expressly provides for the Consultant being paid by a combination of any of the methods referred to in (a) to (c), then the aggregate of them (as is applicable).

Consultant means the party to the Contract who is not the Principal.

Consultant Failure means any or all of the events referred to in Clause 6.17(a).

Contract Period means the period specified in the Contract Specifics, subject to any extension as nominated in the Request.

Delay Event means any event or circumstance beyond the reasonable control of a party and not caused by either party, which prevents or impedes the due performance of the Services and the consequences of which could not have been reasonably prevented or avoided, including but not limited to strikes; lock-outs or other industrial disputes; failure of a utility service or transport network; act of God; war; riot; civil commotion; compliance with any law or governmental order, rule, regulation or direction; outbreak of disease or infection or COVID-19.

Deliverables means those Documents and things required under this Consultancy Services Contract to be handed over to the Principal by the Consultant as set out in Scope of Services or, the Consultancy Contract as specified in the Contract Specifics.

Fee means the fee specified in the Contract Specifics and the Price Schedule, subject to any increases or decreases as may be made in accordance with the Contract.

First Option Period means the period (if any) specified in the Contract Specifics.

GST means goods and services tax as is applicable pursuant to *A New Tax System (Goods and Services Tax) Act* 1999 (Cth).

Insurances means the insurances which the Consultant is required to obtain as per the Contract Specifics.

Laws means all relevant Acts, Regulations, by-laws, orders, proclamations, the common law and equity.

parties means both of the Principal and the Consultant.

party means each of the Principal and the Consultant.

Personnel includes but is not limited to, every owner, officer, employee, representative or agent.

Principal means the City of Cockburn.

Progress Claim means a document in a form approved by the Principal evidencing the performance of Services and which includes the information set out in the Contract Specifics.

Purchase Order means an order from the Principal to the Consultant which directs the supply of specific Services under this Consultancy Contract.

Review Date means the commencement of the First Option Period or the Second Option Period, if applicable.

Safety Management Plan means the Consultant's written plan to establish and maintain an effective health and safety management system.

Schedule of Rates means the schedule set out in the Price Schedule.

Scope means the scope of the Services to be performed by the Consultant under this Consultancy Contract as set out in Scope of Service (as varied from time to time in accordance with this Consultancy Contract).

Second Option Period means the period (if any) specified in the Contract Specifics.

Services means the services specified in the Contract Specifics.

Services Start Date means the date for commencement of the performance of the Services by the Consultant under this Consultancy Contract.

Specifications means all of the technical specifications, designs, drawings and schedules that form part of the Contract.

Term means the period between the Commencement Date and will continue until the later of the expiry of the Contract Period and the date on which each party has fulfilled its obligations under this Consultancy Contract, unless it is terminated earlier in accordance with its terms.

WHS Legislation means all WHS legislation that applies to the Services, including but not limited to the Work Health and Safety Act 2020 (WA) and any associated regulations.

Works means the product of the Services and the whole of the work, goods, materials, products and things to be carried out, performed and supplied by the Consultant under this Contract and compliant to directions issued by the Principal.

6.4 No Rise and Fall Adjustment

The Contract Sum or part thereof is not subject to rise and fall adjustment.

6.5 Notices

(a) Any notice given under the terms of the Contract must be in writing, signed by the issuing party and sent by pre-paid post or email to or left at the recipient's address recorded in the Contract.

(b) A notice is deemed to have been received by a party:

(i) if sent by pre-paid post, upon the expiration of 3 Business Days after the date on which it was sent; or

(ii) if sent by email:

a. prior to 5.00pm on a business day, that business day; or

b. if not prior to 5.00pm on a Business Day, the next Business Day; or

(iii) if left in an appropriate place at the party's address:

a. prior to 5.00pm on a Business Day, that Business Day; or

b. if not prior to 5.00pm on a Business Day, the next Business Day.

6.6 Legal Compliance

(a) The Consultant must, at its expense, comply with all applicable Laws.

(b) The Consultant indemnifies the Principal to the extent that it suffers or incurs expense, cost, damage, loss, liability or penalty by reason of the Consultant's failure to comply with Clause 6.6(a).

6.7 Assignment and Subcontracting

(a) Neither party may assign its rights or obligations under the Contract.

(b) The Consultant must not subcontract any part of the Contract, Services or Works without the Principal's prior written consent.

6.8 Consultant's Obligations

(a) The Consultant must:

(i) commence performing the Services on the Commencement Date;

(ii) deliver the Works to the Principal on or before the Completion Date;

(iii) complete the Services on the Completion Date.

(b) Time is of the essence.

(c) The Consultant must perform the Services and Works:

(i) in accordance with the Specifications;

(ii) with due care, skill and diligence;

(iii) conscientiously, expeditiously and to the highest standard; and

(iv) in accordance with all relevant Laws.

(d) If the Consultant is required to provide or use equipment to perform the Services, then such equipment must be accurately calibrated, fit and proper for the task, well maintained, in good working condition and free from defects.

(e) The Consultant warrants that each of its Personnel whom performs any Services is lawfully qualified and skillfully trained to perform the Services competently, safely and in accordance with the Contract.

6.9 Expenses

Unless otherwise provided for in the Contract, the Principal shall not be liable to the Consultant for any expenses incurred by the Consultant to perform the Services, including without limitation travel expenses, accommodation, subsistence expenses, materials, products, plant or equipment.

6.10 Invoicing and payment

(a) At the intervals expressed in the Contract, the Consultant may issue to the Principal a tax invoice for the performed Services and Works. The Invoices must include, as a minimum; identify the Services to which the Invoice relates; any Variation / Disbursement; and the amount of the Fee claimed and how that amount was determined.

(b) The Consultant must not issue to the Principal a tax invoice that is unlawful or does not accord with the Contract.

(c) Subject to Clauses 6.10(a), 6.10(b) and 6.10(d), the Principal must, within 30 days of receiving the Consultant's lawfully issued and accurate tax invoice, pay the tax invoice. Unless otherwise agreed between the parties in writing, amounts payable by the Principal pursuant to an invoice rendered shall be paid upon acceptance by the Principal. If, the Principal has a bona fide dispute in relation the contents of any invoice issued by the Consultant then the Principal shall bring notice of such dispute to the attention of the Consultant within fourteen (14) days of receipt of the invoice. The Principal shall not be required to pay the invoice until the parties have reached agreement in relation to the dispute or until the Consultant shall have obtained a judgment against the Principal in respect of that amount (whichever occurs first).

(d) The Principal may setoff from any monies owed by it to the Consultant pursuant to the Contract any amount owed by the Consultant to the Principal by reason of Clause 6.6(b), 6.11(a), 6.14(d) and/or 6.17(d)(ii).

(e) If the Consultant does not provide its Australian Business Number (ABN) or has provided in lieu of an ABN a Statement by the Supplier, on any invoice issued pursuant to this Agreement, then the Principal may withhold 49% of the

payment and remit it to the Australian Tax Office (ATO) as required by legislation.

(f) The Principal shall pay the Consultant by Electronic Funds Transfer. The preferred method of lodgment of any invoice is electronically by email to the following email address: supplierinvoice@cockburn.wa.gov.au. Alternatively, invoices shall be mailed to the following address: City of Cockburn, Attention: Accounts Payable, PO Box 1215, Bibra Lake DC WA 6965.

(g) A payment made pursuant to this Consultancy Contract will not be taken or construed as proof or admission that the Services performed (or any part thereof) were to the satisfaction of the Principal and will only be taken to be payment on account.

(h) The Principal has the right to conduct an audit of the basis of the Consultant's charges set out in an Invoice using the Consultant's records. This right continues for 12 months after the Principal pays the relevant Invoice.

6.11 Indemnity

(a) The Consultant must indemnify and keep indemnified the Principal against any and all expense, cost, damage, loss, liability or penalty that the Principal suffers or incurs arising out of or in any way related to the Services, the Consultant's performance of the Services or the Works.

(b) The indemnity referred to in Clause 6.11(a) is reduced proportionately to the extent that the Principal's liability, loss, damage, cost or expense was directly caused by the Principal's negligence.

(c) Each indemnity in this Consultancy Contract is a continuing obligation separate and independent from the Consultant's other obligations and survives termination of this Consultancy Contract.

(d) Subject to clause 6.11, neither party is liable to the other party for any consequential, indirect or special loss or damage of any nature whatsoever, whether based on contract, tort (including negligence) or otherwise, arising under, out of, or in connection with, this Consultancy Contract.

(e) Subject to clause 6.11, the Consultant's total liability under this Consultancy Contract will not exceed the amount (if applicable) set out in the Contract Specifics as the Aggregate Limit of Liability, which amount will exclude the proceeds on any insurances required to be taken out by the Consultant under this Consultancy Contract.

6.12 Safety Management Plan

(a) If the consultant intends to perform any of the Services or Works at a place under the control of the Principal, then at least 5 Business Days prior to the Consultant entering the place, the Consultant must submit to the Principal the Consultant's Safety Management Plan.

(b) The Consultant's Safety Management Plan must expressly provide for and oblige all persons under the Consultant's control to, prior to entering a place under the control of the Principal, successfully complete induction training on all of the hazards and risks relevant to the performance of the Services and Works and the controls and methods to be used to eliminate, or if it is not reasonably practicable to do so minimise, those hazards and risks.

(c) The Consultant must, at its expense, comply with the Principal's direction to review and amend its Safety Management Plan.

(d) Throughout the term of the Contract, the Consultant must implement, comply with and enforce its Safety Management Plan.

6.13 Ownership

(a) All designs, documents, working methods, materials and information of whatever nature:

(i) produced or developed by the Consultant or under the direction of the Consultant pursuant to the Contract or in the course of performing the Services;

(ii) produced or developed by the Principal and provided to the Consultant; or

(iii) produced or developed jointly by the Principal and Consultant or a person under the direction of the Consultant;

are, shall be and become, upon their production or development, solely, completely, legally and beneficially owned by the Principal.

(b) The Principal permits the Consultant to use the designs, documents, working methods, materials and information referred to in Clause 6.13(a) for the sole purpose of the Consultant performing the Services.

(c) The Consultant shall not use the designs, documents, working methods, materials or information referred to in Clause 6.13(b) for any purpose other than performing the Services.

(d) Upon receipt of the Principal's written request, the Consultant must provide to the Principal all originals and copies of the designs, documents, working methods, materials and information referred to in Clause 6.13(a).

6.14 Intellectual Property

(a) The Consultant warrants that each and every design, document, working method and material that it prepares, creates, employs, applies, uses or disseminates to perform the Services or in relation to the Contract does not infringe any copyright, patent, registered design, trademark or other intellectual property right of any person.

(b) All copyright and property in each and every design, document, working method and material (whether in draft, revision or final) prepared or created by either or both of the Principal or Consultant for the purpose of the Contract or Services vests in the Principal.

(c) The Principal grants to the Consultant a non-exclusive licence to use the designs, documents, working methods and material referred to in Clause 6.14(b) for the sole purpose of performing the Services.

(d) The Consultant must indemnify the Principal to the extent that the Principal suffers or incurs expense, cost, damage, loss or liability by reason of the Consultant's breach of warranty expressed in Clause 6.14(a).

6.15 Confidentiality

(a) The Consultant must treat as and keep confidential all information that is (**confidential information**):

(i) disclosed or made known to the Consultant by the Principal or its agents; and

(ii) not information that is available to the general public in Western Australia.

(b) The Consultant must not use, disclose or authorise the use or disclosure of any confidential information to any person without the prior written consent of the Principal.

6.16 Relationship

(a) The Contract does not create or give rise to any partnership, joint venture or other association between the parties.

(b) The Consultant is not authorised to act as an agent of the Principal or bind the Principal to any agreement.

6.17 Consultant's Default

(a) If the Consultant:

(i) fails to comply with Clause 6.8(a), 6.8(c) or 6.12;

(ii) fails to provide to the Principal copies of the insurance certificates that the Consultant is obliged to effect and maintain in accordance with the Contract;

(iii) is, in respect of the Services, issued with an improvement or prohibition notice by a regulatory authority, including but not limited to WorkSafe or Department of Mines and Petroleum; or

(iv) intimates that it is unwilling or unable to complete the Services;

and the Consultant Failure persists for 5 Business Days after the Principal has, in writing, notified the Consultant of:

a. the Consultant Failure; and

b. the Principal's intention to terminate the Contract if the Consultant does not immediately remedy the Consultant failure;

then the Principal may, without prejudice to any other rights that the Principal has or may have pursuant to any Laws, terminate the Contract by written notice.

(b) If the Consultant:

(i) becomes bankrupt or externally administered in accordance with Chapter 5 of the *Corporations Act* 2001 (Cth) (as is applicable); or

(ii) is unable to lawfully perform the Services by reason of his/her professional registration having been restricted, suspended or cancelled;

then the Principal may, by giving the Consultant written notice, immediately terminate the Contract.

(c) Without prejudice to any other rights and remedies it has under this Contract or otherwise, and subject to the obligations of the parties to first negotiate in good faith if a Force Majeure Event occurs, the Principal may, at any time, by

giving not less than 30 days written notice to the Consultant, terminate the Contract.

(d) If the Principal terminates the Contract pursuant to Clause 6.17(a), 6.17(b) or 6.17(c), then:

(i) the Principal's liability to the Consultant arising from or in any way connected to the Contract is limited to that portion of the Contract Sum that is payable for the Services that have been competently performed in accordance with the Contract; and

(ii) the Consultant must indemnify the Principal for any and all expense, cost, damage, loss or liability that the Principal suffers or incurs by reason of the Consultant not having competently performed the entire Services for the Contract Sum.

6.18 Principal's Default

(a) If the Principal fails to make a payment that is by reason of Clause 1.9 due and payable to the Consultant and that failure persists for 5 Business Days after the Consultant has, in writing, notified the Principal of:

(i) the Principal's failure; and

(ii) the Consultant's intention to terminate the Contract if the Principal does not immediately remedy the Principal's failure;

then the Consultant may, without prejudice to any other rights that the Consultant has or may have pursuant to any Laws, terminate the Contract by written notice.

6.19 Resolution of Disputes

All disputes or differences between the Consultant and the Principal arising out of the Contract or Services raised before or after the Completion Date which cannot be resolved by negotiation must, unless the parties agree otherwise in writing, be referred to a mediator who shall be appointed either by the written agreement of the parties; or if agreement cannot be reached, by the Resolution Institute.

6.20 Document Retention

Subject to Clause 6.13(d), the Consultant must, at its own cost, for 7 years following the completion or termination of the Contract, keep and maintain in good condition all documents and records that the Consultant prepared, created or received that relate to the Contract or Services and, within 5 Business Days of receiving the Principal's written request, permit the Principal to inspect and copy those documents and records.

6.21 Entire Agreement

The Contract constitutes the entire agreement between the parties regarding the Services and Contract Sum. It supersedes any and all previous arrangements, correspondence, quotes, purchase orders, tenders, representations, proposals, understandings and communications between the parties.

6.22 Severability

If any provision or part of the Contract becomes void or unenforceable, then that provision or part will be severed from the Contract and the rest of the Contract will remain in full force and effect.

6.23 Amendment and Waiver

(a) No term of the Contract or right or obligation of a party arising from or under the Contract is amended, waiver, discharged or released without the parties' prior written agreement signed by them.

(b) A party's waiver of a right arising from or under the Contract does not prejudice that party's rights in respect of any subsequent breach of the Contract.

6.24 Joint and Several Obligations and Liabilities

If the Consultant is a partnership or comprised of two or more entities, then each of the partners or entities comprising the Consultant shall be bound to the Contract jointly and severally.

6.25 Survival

The following Clauses survive the expiry or termination of the Contract 6.6(b), 6.10(d), 6.11(a), 6.11(b), 6.13, 6.14(a), 6.14(b), 6.14(d), 6.15, 6.16, 6.17(d), 6.19 to 6.25.

6.26 Access and Inclusion Plan

If the Contract involves the supply of services to the public, then the Consultant will:

(a) to the extent practicable, implement the Principal's 'Access and Inclusion Plan' prepared under the Disability Services Act 1993, located at https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_a224.html; and

(b) respond to the Principal's request to report on the extent to which the Consultant has implemented the Principal's Access and Inclusion Plan.

(c) The Principal's 'Access and Inclusion Plan' may be requested from the Principal.

6.27 Delay Event

(a) If the Consultant considers that a Delay Event will or has occurred, the Consultant must promptly give the Principal written notice of:

(i) the nature of the Delay Event;

(ii) the reasons for:

a. the Delay Event preventing or impeding the due performance of the Services; and

b. the Consultant being unable to prevent or avoid the consequences of the Delay Event; and

(iii) the estimated impact of the Delay Event on the performance of the Services, including but not limited to the estimated delay or increased cost arising from the Delay Event.

(b) If:

(i) the Principal receives written notice under clause 6.27(a); or

(ii) the Principal, without receiving written notice under clause 6.27(a), in any event considers that a Delay Event will or has occurred;

the Principal may, by giving the Consultant written notice, immediately suspend the Consultant's execution or performance of the Services and any of either party's obligations under the Contract, to any extent considered reasonable by the Principal.

(c) The Consultant must recommence the Services and any other obligations under the Contract that were suspended under clause 6.27(b) when directed to do so in writing by the Principal.

(d) If any part of the Contract is suspended under clause 6.27(b), the Principal's liability to the Consultant arising from the suspension is limited to that portion of the Contract Sum that is payable for the Services that have been competently performed in accordance with the Contract.

(e) If any suspension under clause 6.27(b) continues for 5 consecutive Business Days or more, the Principal may, by giving the Consultant written notice, immediately terminate the Contract.

(f) If the Contract is terminated under clause 6.27(e), the Principal's liability arising from or in any way connected to the Contract is limited to that portion of the Contract that is payable for the Services, competently performed in accordance with the Contract.

6.28 Purchase Orders

If the Consultancy Contract is identified as a Framework Agreement in the Contract Specifics, this clause applies.

(a) The Principal may require the Consultant to provide Services from time to time during the Term by giving the Consultant a Purchase Order specifying the relevant Services and the Fee for such Services.

(b) Within 5 Business Days after receipt of a Purchase Order the Consultant must give notice to the Principal if it:

(i) disagrees with any of the information and/or requirements contained in the Purchase Order, and must include details of which it disagrees; or

(ii) recommends any change to any of the information and/or requirements contained in the Purchase Order and must include in the notice the Consultant's reasons for the recommendation.

(c) If the Consultant:

(i) gives notice under clause 6.28(b), the parties must attempt to agree on the matters the subject of the notice and if such agreement is reached, the Principal must re-issue an Order containing the agreed information and requirements and the Consultant must perform its obligations under the Purchase Order in accordance with this Consultancy Contract; or

(ii) does not give notice pursuant to clause 6.28(b), the Consultant must perform its obligations under the Purchase Order in accordance with the Contract.

(d) The Principal or the Principal's Representative may cancel any Purchase Order by providing written notice to the Consultant for any reason, however the Principal must pay for any Services provided in accordance with this

Consultancy Contract prior to the date the cancellation is notified to the Consultant.

6.29 Fee

The Consultant is only entitled to payment for disbursements set out in the Contract Specifics, and any other disbursement approved in writing by the Principal prior to the disbursement being incurred. Where specified in the Contract Specifics, on each Review Date, the Consultant may request to adjust the Fee for the Services by mutual agreement.

6.30 Variations

(a) The Consultant must not vary the Services except as directed by the Principal's Representative in accordance with this clause.

(b) All Variations are subject to Regulation 21A of the LG Regulations, the Principal's Representative may, by notice, direct the Consultant to alter, amend, omit, add to or otherwise vary the Services and the Consultant must carry out and be bound by any such Variations, subject to the terms of this clause.

(c) Within 5 Business Days of receipt of the notice, and before the Consultant carries out the Variation, the Consultant must provide to the Principal a variation proposal ("Variation Proposal").

(d) If the parties agree on the terms of the Variation Proposal, the Principal's Representative may Direct a Variation specifying the details of such Variation and this Consultancy Contract will be varied accordingly.

(e) If the Consultant does not accept the determination of the Principal's Representative, the Consultant may, by notice in writing to the Principal, raise this as a Dispute.

(f) If the Consultant considers any Direction requires a Variation but the Direction is not in writing or does not specify that it directs a Variation, then the Consultant must promptly notify the Principal in writing setting out why the Consultant considers the Direction a Variation and the Consultant must not comply with the Direction unless the Consultant receives a written notice.

(g) No Variation issued in accordance with this clause vitiates or invalidates this Consultancy Services Contract.

6.31 Conflict of interest

(a) A conflict of interest in connection with this Consultancy Contract includes a conflict between a duty owed by the Consultant to a person and a duty owed by the Consultant to the Principal.

(b) The Consultant represents that, to the extent reasonably ascertainable at the commencement of this Consultancy Contract, after making all reasonable enquiries, no conflict of interest exists or is likely to arise in relation to the Consultant's performance of the Services.

(c) The Consultant must notify the Principal immediately on becoming aware of a conflict of interest or a significant risk of a conflict.

(d) Where a conflict of interest arises or is likely to arise, the Principal may terminate this Consultancy Contract immediately by giving written notice.

6.32 Consultant as trustee

(a) If the Consultant enters into this Consultancy Contract in its capacity as the trustee of a trust, the following provisions of this clause apply.

(b) The Consultant represents and warrants to the Principal that:

(i) the copy of the Trust Deed delivered to the Principal prior to the execution of this Consultancy Contract and there has been no other amending deed, instrument of appointment, vesting deed or other instrument of any description whatsoever that affects the Trust;

(ii) the Consultant has power under the Trust Deed to enter into and observe it obligations under this Consultancy Contract and it has entered into this Consultancy Contract in its capacity as trustee of the Trust and for the benefit of the beneficiaries of the Trust;

(iii) the Consultant has the right to be fully indemnified out of the property or fund of the Trust in respect of obligations incurred by it under this Consultancy Contract without any impairment and without any set off on account of any liability owed by it to the beneficiaries of the Trust in respect of any breach of trust or otherwise;

(iv) the property and fund of the Trust is sufficient to satisfy the right of indemnity referred to in clause 6.32(b) and all other obligations in respect of which the Consultant has a right to be indemnified out of the property and fund of the Trust;

(v) the Consultant is not in default under the Trust Deed; and

(c) The Consultant acknowledges that it enters into this Consultancy Contract both in its own capacity and in its capacity as trustee of the Trust.

(d) The Consultant agrees to observe its obligations as trustee of the Trust.

(e) The Consultant must not, without consent of the Principal, do anything that:

(i) effects or facilitates the retirement, removal or replacement of the Consultant as trustee of the Trust;

(ii) could restrict the Consultant's right of indemnity from the property and fund of the Trust in respect of obligations incurred by the Consultant under this Consultancy Contract; or

(iii) effects or facilitates the termination of the Trust, the variation of the Trust Deed or the resettlement of the property and fund of the Trust.

6.33 Insurances

(a) The Consultant must, at its own cost and expense, as a minimum procure and maintain the Insurances during the Term (and any additional period specified in this clause 6.33):

(i) from an insurer having a financial performance rating of at least A- by Standard and Poor's (Australia) Pty Limited, or equivalent as approved by the Principal.

(b) Without limiting clause 6.33(a), the Consultant must:

(i) pay all premiums and all deductibles applicable to the Insurance when due;

(ii) promptly reinstate any Insurance required under this clause 6.33 if it lapses or if cover is exhausted;

(iii) ensure that any party to whom work is subcontracted under this Consultancy Contract obtains and maintains insurance, as appropriate;

(iv) not do or omit to do any act that would be grounds for an insurer to refuse to pay a claim made under any of the Insurances.

(c) To the extent available at the times of placement and each renewal, each Insurance must:

(i) provide that the Insurance is primary with respect to the interests of the Principal and any other insurance maintained by the Principal is excess to and not contributory with the Insurance;

(ii) come into effect on or before the Commencement Date and be maintained throughout the Term, with the exception of the professional indemnity insurance which must extend for a period of seven (7) years after the Term;

(iii) provide that a notice of claim given to the insurer by an insured under the Insurance must be accepted by the insurer as a notice of claim given by the Principal;

(iv) provide, where the Principal is an insured under the Insurance, that any breach of the conditions of that Insurance by an insured other than the Principal must not in any way prejudice or diminish any rights which the Principal has under that Insurance; and

(v) state that it is governed by the laws of the Commonwealth of Australia and that courts of Australia shall have exclusive jurisdiction in any dispute under or relating to the Insurance.

(d) The Consultant must effect and thereafter maintain public and product liability insurance, which policy must:

(i) be for an amount of not less than the amount set out in the Contract Specifics in respect of any one claim and unlimited in the number of occurrences and not less than the amount set out in the Contract Specifics in the aggregate in relation to products liability during any one 12 month period of insurance;

(ii) cover the liability of the Consultant, the Consultant's Personnel, the Principal and the Principal's Personnel in respect of:

a. loss of, damage to, or loss of use of, any real or personal property;

b. the bodily injury of, disease or illness (including mental illness) to, or death of, any person (other than liability required by applicable Law to be insured under a workers compensation policy),

arising out of or in connection with the performance of this Consultancy Contract by the Consultant.

(e) In addition to any compulsory third party motor vehicle insurance required to be taken out by the Consultant under any applicable Law, the Consultant must effect and maintain vehicle and equipment insurance for the Consultant's vehicles, plant and equipment used in connection with this Consultancy Contract whether owned, hired or leased ("Consultant's Vehicles"), which policy must:

(i) cover against all loss and/or damage to the Consultant's Vehicles;

(ii) cover third party personal injury or death and third party property damage liability (and include bodily injury gap protection) involving the Consultant's Vehicles;

(iii) be for an amount of not less than the market value of the plant and equipment, and otherwise for not less than the amount set out in the Contract Specifics for any one claim or occurrence and unlimited in the number of occurrences.

(f) The Consultant must effect and maintain insurance against liability for death of, or injury to, persons employed by, or deemed by an applicable Law to be employed by, the Consultant, including liability by statute and at common law, which insurance cover must:

(i) be extended to indemnify the Principal and Principal's Personnel for their statutory and common law liability to natural persons employed or engaged by the Consultant, including a waiver of subrogation; and

(ii) be for not less than the amount set out in the Contract Specifics in respect of any one event.

(g) In the event that the Consultant is a sole trader and no workers compensation policy is in place, the Consultant must insure against loss of income for accident and illness by the purchase of an income protection or a salary continuance policy.

(h) Unless the Principal agrees otherwise in writing, the Consultant must effect and maintain professional indemnity insurance, which policy must:

(i) be for not less than the amount set out in the Contract Specifics in respect of any one claim and not less than the amount set out in the Contract Specifics in the aggregate for all claims arising in any one 12 month period of insurance;

(ii) include one full automatic reinstatement of the limit of liability;

(iii) cover liability arising from any act or omission in connection with or arising out of the professional activities and duties under this Consultancy Services Contract; and

(iv) cover claims under the Competition and Consumer Act 2010 (Cth), Fair Trading Act 2010 (WA) and any similar legislation in Western Australia, as they relate to the provision of professional advice.

(i) The Consultant must, on or prior to the Commencement Date and otherwise when requested by the Principal, promptly satisfy the Principal that each Insurance it is required to effect and maintain under this Consultancy Contract is current by providing to the Principal current and updated Certificates of Insurance.

(j) If the Consultant fails to effect and maintain the Insurances in accordance with this Consultancy Contract, the Principal may, but is not obliged to, effect and maintain any such Insurance and the cost of doing so will be a debt due and payable on demand from the Consultant to the Principal.

(k) The Consultant must give the Principal at least 20 Business Days prior notice of cancellation, non-renewal or a material alteration of an Insurance.

6.34 Representatives

(a) The person nominated by the Consultant as such in the Contract Specifics will be the Consultant's Representative. The Consultant's Representative has authority to issue notices to the Principal and receive notices from the Principal and to perform any other functions specifically identified as being its responsibility or within its authority under this Consultancy Contract.

(b) The Consultant may change the Consultant's Representative by notice in writing to the Principal and remain responsible for all acts and omissions of the Consultant's Representative.

(c) The person nominated as such by the Principal in the Contract Specifics is the Principal's Representative. The Principal's Representative has authority to issue directions, notices and certificates to the Consultant and to receive notices from the Consultant and to perform any other functions specifically identified as being its responsibility or within its authority under this Consultancy Contract including monitoring the performance by the Consultant of its obligations under this Contract.

(d) The Principal may at any time change the Principal's Representative by notice to the Consultant.

6.35 Key personnel

The Consultant must provide the key personnel (if any) stated in the Contract Specifics to perform the Services specified in the Contract Specifics. If any key person is not available due to circumstances beyond the reasonable control of the Consultant, the Consultant must promptly notify the Principal and arrange a replacement approved by the Principal (such consent not to be unreasonably withheld or delayed).

6.36 Moral rights

(a) In relation to the Services the Consultant must be attributed as the author of the physical product of the Services when the Principal considers it reasonable and practicable, or as otherwise agreed in writing.

(b) The Principal need not advise the Consultant of any intended alteration to or demolition of any project, building or structure related to the Services unless otherwise agreed in writing;

6.37 Plant and equipment

(a) Unless otherwise provided in this Consultancy Contract, the Consultant must supply, at its own expense, all labour, plant, equipment, tools, appliances or any other property and items the Consultant requires to comply with its obligations under this Consultancy Services Contract.

(b) Any plant, equipment, tools, appliances or any other property and items listed in the Contract Specifics which the Principal provides to the Consultant to enable the Consultant to perform its obligations under this Consultancy Contract will remain the Principal's property and must only be used by the Consultant for the purpose of complying with its obligations under this Consultancy Contract.

(c) The Consultant must keep the Principal's property in good order and condition.

(d) All plant, machinery and equipment used in connection with the performance of the Services must be maintained in a fully serviced and safe condition in accordance with all relevant Laws and the Principal's requirements.

6.38 General

(a) The Consultant performs all work hereunder as an independent Consultant and not as an agent or employee of the Principal. Nothing in this Contract constitutes a joint venture, agency or partnership or other fiduciary relationship between the Principal and the Consultant. The Consultant acknowledges that it has no authority to bind the Principal.

(b) If the Principal is restructured by Law, then the rights and obligations of the City under the Contract are assigned to and assumed by the appropriate legal entity as determined by the City or the successors of the City under the restructure.

(c) The Principal relies on the Consultant's skill and judgment. The Consultant undertakes to advise the Principal whenever the Consultant believes that compliance with a specification of the Principal would render the Services unsuitable for the Principal requirements.

(d) The Principal acceptance of the Services shall be without prejudice to any rights or remedies the Principal may have arising from any breach by the Consultant of this Contract. If the Principal does not reject any Services, it shall not be taken to have agreed in any way that the Services are not free from any form of defect.

7 APPENDICES

APPENDIX A – DOCUMENTS

The Principal's Policies, Position Statements etc. listed below can be viewed on the City of Cockburn's website.

1. Sustainability Policy;
2. Procurement Policy;
3. City of Cockburn Statement of Business Ethics;
4. City of Cockburn Occupational Safety and Health Policy (August 2012);
5. Smoke-Free Environment;
6. Smoke-Free Council;
7. Records Management Policy;
8. Access & Equity Position Statement;
9. Risk Management Policy.

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APPENDIX B – CONTRACT SPECIFICS

Contract Number	C101xxx
Principal	City of Cockburn ABN 27 471 314 209 9 Coleville Crescent, Cockburn WA 6163 Email: tenders@cockburn.wa.gov.au
Consultant	[*Insert name*] [*ACN*] [*address*] Email: [insert]
Framework Agreement	Yes
Fee	$[*insert*]
Subject to CPI review	[*Insert either* "Yes" *or* "No"]
Disbursements for which the Consultant may claim payment (see clause 11.2)	
Time for payment of Invoices	No later than 25 Business Days of receipt by the Principal.
Services Start Date (see clause 6.8)	[Insert date]
Commencement Date	[Insert date].
Contract Period	*insert base term of the Consultancy Services Contract (eg "*1 year*")*
First Option Period	[*Insert the initial option period (eg "*1 year*") or the words "*Not applicable*" if there is no option to extend*]
Second Option Period	[*Insert the initial option period (eg "*1 year*") or the words "*Not applicable*" if there is no option to extend*]
Services	As described in the request for quote document
Required Approvals	[Insert details of any approvals that the Consultant is required to obtain in relation to the Services]
Plant and equipment to be provided by Principal (see clause 6.36)	Nil
Application of Moral Rights Provision. (see clause 6.35)	[*Insert either* "Yes" *or* "No"]

Consultant's Representative (see clause 6.5)	The Consultant's Representative is: Name: [*insert name*] Address: [*insert address*] Telephone No: [*insert number*] Email: [*insert details*]
Principal's Representative: (see clause 6.5)	The Principal's Representative is: Name: [*insert name*] Address: [*insert address*] Telephone No: [*insert number*] Email: [*insert details*]
Partial withholding	No
Warranty Period	Not applicable
Performance instructions for the Services (see clause 6.8)	Date for Completion: [*dd/mm/yy*] Place(s) for performance of the Services: [*Insert details*]
Key Personnel (see clause 6.34)	[insert name and role to be performed]."
Additional grounds for extensions of time	No additional grounds
Other Warranties	Not applicable
Insurance Cover (see clause 6.33)	The amount of public and products liability insurance is $10,000,000 per claim. The amount of vehicle and equipment insurance is $10,000,000 per claim. The amount of employee insurance is $10,000,000 per event. The amount of professional indemnity insurance is $1,000,000 per claim.
Aggregate Limit of Liability (see clause 6.11)	Unlimited
Standards	As described in the request for quote document
Trust Deed (see clause 6.32)	[*If the Consultant is a trustee, insert the words "*See Annexure A for a copy of the Trust Deed*" in this box. If the Consultant is not a trustee, insert "*Not applicable*" in this box*]
Special Conditions	Yes

21. Confidential Business

(2026/MINUTE NO 0042) Meeting to Proceed Behind Closed Doors

Council Decision
MOVED Cr C Stone SECONDED Cr C Reeve-Fowkes

8.05pm That, pursuant to Section 5.23(4)(a) of the *Local Government Act 1995*, the Council meeting proceeds behind closed doors to consider Confidential Item 21.1, as the report contains legal advice or other information over which the City holds legal professional privilege..

CARRIED 10/0

Type of Interest	Nature of Interest
Cr Hilda Srhoy declared a Financial Interest, pursuant to Section 5.60A of the Local Government Act 1995.	I am the beneficiary of a trust that owns shares in a company who owns property referenced in this area.

8.05pm Having declared a Financial Interest in this item, Cr Hilda Srhoy departed the meeting and did not return.

8.17pm Cr Widenbar departed the meeting and returned at 8.20pm.

21.1 (2026/MINUTE NO 0043) Confidential Project Update

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(4)(a), of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) legal advice, or other information, over which the local government holds legal professional privilege.

Council Decision
MOVED Deputy Mayor P Corke SECONDED Cr T Dewan

That Council ADOPTS the Confidential Officer Recommendation.

LOST 4/5

For: Mayor L Howlett, Deputy Mayor P Corke, Cr T Dewan and Cr C Zhang
Against: Cr P Eva, Cr C Stone, Cr T Widenbar, Cr C Reeve-Fowkes, Cr K Allen

(2026/MINUTE NO 0044) Reopen Meeting to Public

Council Decision
MOVED Cr C Reeve-Fowkes SECONDED Cr T Dewan

8.28pm That Council reopen the meeting to the public.

CARRIED 9/0

22. Closure of Meeting

There being no further business, the Presiding Member closed the meeting at 8.29pm.