

DA	LOCAL GOVERNMENT ACT, 1995 – MINOR FUNDING (SMALL GRANTS, DONATIONS & SUBSIDIES)	LGACS2
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DELEGATED AUTHORITY CODE:	LGACS2
DIRECTORATE:	Governance & Community Services
BUSINESS UNIT:	Community Development & Services
SERVICE UNIT:	Grants & Research
RESPONSIBLE OFFICER:	Manager, Community Development
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	14 March 2019
ATTACHMENTS:	N/A
VERSION NO.	10

Dates of Amendments / Reviews:		
DAPPS Meeting:	24 May 2012 23 May 2013 22 May 2014 2 June 2015 26 May 2016	18 May 2017 24 August 2017 24 May 2018 28 February 2019
OCM:	9 June 2011 14 June 2012 13 June 2013 12 June 2014 11 June 2015	9 June 2016 8 June 2017 14 September 2017 14 June 2018

FUNCTION DELEGATED:

The authority to approve payment of minor grants, sponsorships, donations and subsidies available in the City’s Grants and Donation budget

CONDITIONS/GUIDELINES:

- (1) Funding will be considered under the following sub-categories as provided for in Council Policy ‘Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships), Category G – Major and Minor Funding:
 1. Minor Donations
 2. Subsidies
 3. Minor Grants
 4. Youth Reward and Recognition
 5. Donations to Schools – Reimbursements
 6. Community Welfare Funding
- (2) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

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AUTONOMY OF DISCRETION:

As provided in the Council Policy ‘Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)’ and associated Guidelines. The authority to make minor donations of up to \$200 to individuals and groups, but only after consultation with the Mayor.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Local Government Act, 1995, s3.5, s5.42 and s5.44
Council Policy – Community Funding for Community organisations and Individuals (Grants, Donations and Sponsorship)

DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

DELEGATE/S AUTHORISED:

Manager, Community Development
Manager, Corporate Communications – (Item 1.4 only)
Art and Culture Coordinator – (Item 1.4 only)
Director, Governance & Community Service (Item 1.6 only)