

DA	LOCAL GOVERNMENT ACT 1995 - FUNDING FOR COMMUNITY ORGANISATIONS & INDIVIDUALS (GRANTS, DONATIONS & SPONSORSHIPS)
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DIVISION:	Community Services
BUSINESS UNIT:	Community Development
SERVICE UNIT:	Community Grants
RESPONSIBLE OFFICER:	Head of Community Development
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	9 December 2021
ATTACHMENTS:	N/A
VERSION NO.	13

Dates of Amendments / Reviews:		
DAP Meeting:	24 May 2012	24 August 2017
	23 May 2013	24 May 2018
	22 May 2014	28 February 2019
	2 June 2015	23 May 2019
	26 May 2016	26 November 2020
	18 May 2017	25 November 2021
	OCM:	9 June 2011
	14 June 2012	14 September 2017
	13 June 2013	14 June 2018
	12 June 2014	13 June 2019
	11 June 2015	10 December 2020
	9 June 2016	

FUNCTION DELEGATED:

The authority to approve payment of minor grants, sponsorships, donations and subsidies available in the City's Grants and Donation budget.

CONDITIONS/GUIDELINES:

- (1) Funding will be considered under the following sub-categories as provided for in Council Policy '[Community Funding for Community Organisations and Individuals \(Grants, Donations & Sponsorships\)](#), Category G – Major and Minor Funding:
1. Minor Donations
 2. Subsidies
 3. Minor Grants
 4. Youth Reward and Recognition
 5. Donations to Schools – Reimbursements
 6. Community Welfare Funding
 7. Covid-19 Community Funding

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- (2) All transactions utilising this delegation are to be recorded in the City's Record Keeping system (ECM) by the delegated officer or by another officer directed by the delegated officer

AUTONOMY OF DISCRETION:

As provided in the Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)' and associated Guidelines. The authority to make minor donations of up to \$200 to individuals and groups, but only after consultation with the Mayor.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Local Government Act, 1995, s5.42 and s5.44

Council Policy – Community Funding for Community Organisations and Individuals (Grants, Donations and Sponsorship)

DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

DELEGATE/S AUTHORISED:

Head of Community Development