

DA	FUNDING FOR COMMUNITY ORGANISATIONS & INDIVIDUALS (GRANTS, DONATIONS & SPONSORSHIPS)
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DIVISION:	Community Services
BUSINESS UNIT:	Community Development
SERVICE UNIT:	Community Grants
RESPONSIBLE OFFICER:	Head of Community Development
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	10 December 2020
ATTACHMENTS:	N/A
VERSION NO.	12

Dates of Amendments / Reviews:		
DAP Meeting:	24 May 2012	24 August 2017
	23 May 2013	24 May 2018
	22 May 2014	28 February 2019
	2 June 2015	23 May 2019
	26 May 2016	26 November 2020
	18 May 2017	
	OCM:	9 June 2011
	14 June 2012	8 June 2017
	13 June 2013	14 September 2017
	12 June 2014	14 June 2018
	11 June 2015	13 June 2019

FUNCTION DELEGATED:

The authority to approve payment of minor grants, sponsorships, donations and subsidies available in the City's Grants and Donation budget.

CONDITIONS/GUIDELINES:

- (1) Funding will be considered under the following sub-categories as provided for in Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships), Category G – Major and Minor Funding:
 1. Minor Donations
 2. Subsidies
 3. Minor Grants
 4. Youth Reward and Recognition
 5. Donations to Schools – Reimbursements
 6. Community Welfare Funding
 7. Covid-19 Community Funding

- (2) All transactions utilising this delegation are to be recorded in the City's Record Keeping system (ECM) by the delegated officer or by another officer directed by the delegated officer

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AUTONOMY OF DISCRETION:

As provided in the Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)' and associated Guidelines. The authority to make minor donations of up to \$200 to individuals and groups, but only after consultation with the Mayor.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Local Government Act, 1995, s5.42 and s5.44

Council Policy – Community Funding for Community Organisations and Individuals (Grants, Donations and Sponsorship)

DELEGATE:

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

DELEGATE/S AUTHORISED:

Head of Community Development