

<b>DA</b>	<b>LOCAL GOVERNMENT ACT, 1995 – MINOR FUNDING (SMALL GRANTS, DONATIONS &amp; SUBSIDIES)</b>	<b>LGACS2</b>
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<b>DELEGATED AUTHORITY CODE:</b>	LGACS2
<b>DIRECTORATE:</b>	Governance & Community Services
<b>BUSINESS UNIT:</b>	Community Development & Services
<b>SERVICE UNIT:</b>	Grants & Research
<b>RESPONSIBLE OFFICER:</b>	Manager, Community Development
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	13 June 2019
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	11

<b>Dates of Amendments / Reviews:</b>		
DAPPS Meeting:	24 May 2012	18 May 2017
	23 May 2013	24 August 2017
	22 May 2014	24 May 2018
	2 June 2015	28 February 2019
	26 May 2016	23 May 2019
OCM:	9 June 2011	9 June 2016
	14 June 2012	8 June 2017
	13 June 2013	14 September 2017
	12 June 2014	14 June 2018
	11 June 2015	

**FUNCTION DELEGATED:**

The authority to approve payment of minor grants, sponsorships, donations and subsidies available in the City's Grants and Donation budget

**CONDITIONS/GUIDELINES:**

- (1) Funding will be considered under the following sub-categories as provided for in Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships), Category G – Major and Minor Funding:
  1. Minor Donations
  2. Subsidies
  3. Minor Grants
  4. Youth Reward and Recognition
  5. Donations to Schools – Reimbursements
  6. Community Welfare Funding
- (2) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

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**AUTONOMY OF DISCRETION:**

As provided in the Council Policy ‘Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)’ and associated Guidelines. The authority to make minor donations of up to \$200 to individuals and groups, but only after consultation with the Mayor.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Local Government Act, 1995, s3.5, s5.42 and s5.44  
Council Policy – Community Funding for Community organisations and Individuals (Grants, Donations and Sponsorship)

**DELEGATE:**

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

**DELEGATE/S AUTHORISED:**

Manager, Community Development  
Manager, Corporate Communications – (Item 1.4 only)  
Art and Culture Coordinator – (Item 1.4 only)  
Director, Governance & Community Service (Item 1.6 only)