



Licence Application

Sell food from a Temporary Premises

FOOD ACT 2008

Applications must be lodged at least **2 WEEKS** prior to the event, or they may not be processed.

Applicant's Details

Name

Phone

Email

Fax

Address

Organisation

ABN (if applicable)

Are you a not-for-profit organisation or a community group? Yes NoAre you a registered food business*? Yes No

*All food businesses must be registered by their local government authority (LGA), unless exempt – for definitions, see page 3 of the application form. If your LGA is not the City of Cockburn, please attach a copy of your Food Business Registration Certificate.

Details of Temporary Food Premises

Name of food premises

Type of food premises

 Temporary Food Stall Mobile Food Van

Number of food handling staff

Event Details

Event

Location

Date

For additional events, please attach details to this form

Have you registered with the Event Manager for the above event(s)? Yes No

Event Manager

Contact Number

Details of Proposed Food Handling

List your food and drink products 

Type of food preparation/handling

- Low Risk** Pre-packaged goods from an approved food business, or approved home food business* for direct sale. E.g: sweets, biscuits, preserves, packaged drinks.
- Low/Medium Risk** Fresh or packaged ingredients obtained from an approved food business ready for preparation or use. E.g: hot drinks, ice cream, BBQ sausage sizzles, pizza.
- Medium/High Risk** Foods pre-prepared at an approved food business* for on-site cooking or reheating. E.g: meat curries, risotto.

*Name of approved food business

Details of Temporary Food Stall

Please tick to confirm whether the proposed stall or mobile food van has the following facilities

- A roof, three walls, cleanable impervious floor (if on unsealed ground)
- A dedicated dishwashing facility with detergent and sanitiser**
- A hand washing facility with running water, soap, single use hand towels**

**A container of minimum volume 40 litres must be provided to catch wastewater after each use and store for appropriate disposal.

- Hot display Cooking Appliances Refrigerated (or iced) storage Refrigerated Display

Power supply Self contained External (please specify)Water supply Self contained (minimum capacity 25 litres solely for cleaning purposes)

Attachment Checklist

Please ensure that you attach the following information to your application.

- Copy of current Public Liability Insurance cover – minimum cover \$10,000,000 Stall Plan
- Copy of Food Business Registration Certificate – by LGA's other than City of Cockburn

Signed

Date

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Temporary Food Premises Fee Options

Exempted Food Business* **NO CHARGE**

*A community or charitable fund raising activity, selling either low risk, shelf stable food, or food which is thoroughly cooked onsite for immediate consumption.

Commercial Operator

Daily event fee **\$22**

Each additional day (same event) **\$5**

Weekly market or event (per annum) **\$240**

Fortnightly market or event (per annum) **\$120**

Payment Details

Your application fee may be paid by one of the following options

In person **Cash** or **EFTPOS** (City of Cockburn, 9 Coleville Crescent, Spearwood WA 6163)

Cheque – attach a cheque made payable to the ‘City of Cockburn’

Credit or Debit Card – please complete the details below

Card Type **Visa** **Mastercard** **Debit**

Card Number | | |

Amount Payable | |

Cardholder Name Signed