



City of Cockburn  
Special Council Meeting  
**Agenda Paper**

For Wednesday, 4 December 2019



City of Cockburn  
PO Box 1215, Bibra Lake  
Western Australia 6965

Cnr Rockingham Road and  
Coleville Crescent, Spearwood

Telephone: (08) 9411 3444  
Facsimile: (08) 9411 3416

### **NOTICE OF MEETING**

Pursuant to Clause 2.5 of Council's Standing Orders, a Special Meeting of Council has been called for Wednesday 4 December 2019. The meeting is to be conducted at 7.00pm in the City of Cockburn Council Chambers, Administration Building, Coleville Crescent, Spearwood.

The purpose of this meeting is to consider a confidential staff matter.

The Agenda will be made available on the City's website prior to the Meeting.

A handwritten signature in black ink, appearing to read 'Stuart Downing', is positioned above the typed name.

Stuart Downing  
**ACTING CHIEF EXECUTIVE OFFICER**

## CITY OF COCKBURN

### SUMMARY OF AGENDA TO BE PRESENTED TO THE SPECIAL COUNCIL MEETING TO BE HELD ON WEDNESDAY, 4 DECEMBER 2019 AT 7.00 PM

	Page
1. DECLARATION OF MEETING .....	4
2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED).....	4
3. DISCLAIMER (TO BE READ ALOUD BY PRESIDING MEMBER) .....	4
4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER) .....	4
5. APOLOGIES & LEAVE OF ABSENCE .....	4
6. PUBLIC QUESTION TIME .....	4
7. DEPUTATIONS.....	4
8. DECLARATION BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING.....	4
9. PURPOSE OF MEETING.....	4
10. COUNCIL MATTERS .....	5
10.1 CONSIDERATION OF A CONFIDENTIAL STAFF MATTER.....	5
11. CONFIDENTIAL BUSINESS .....	7
11.1 CONFIDENTIAL STAFF MATTER 1.....	7
11.2 CONFIDENTIAL STAFF MATTER 2.....	7
12. RESOLUTION OF COMPLIANCE.....	7
13. CLOSURE OF MEETING .....	7

## CITY OF COCKBURN

### AGENDA TO BE PRESENTED TO THE SPECIAL COUNCIL MEETING TO BE HELD ON WEDNESDAY, 4 DECEMBER 2019 AT 7.00 PM

---

---

1. **DECLARATION OF MEETING**
2. **APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)**
3. **DISCLAIMER (TO BE READ ALOUD BY PRESIDING MEMBER)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

4. **ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER)**
5. **APOLOGIES & LEAVE OF ABSENCE**

Mr S Cain, Chief Executive Officer - Leave of Absence

6. **PUBLIC QUESTION TIME**
7. **DEPUTATIONS**
8. **DECLARATION BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING**
9. **PURPOSE OF MEETING**

The purpose of the meeting is to consider a staff matter.

## 10. COUNCIL MATTERS

### 10.1 CONSIDERATION OF A CONFIDENTIAL STAFF MATTER

**Author(s)** D Green  
**Attachments** N/A

#### **RECOMMENDATION**

That Council considers the matters contained in the Reports provided to elected members under separate Confidential cover

#### **Background**

By notification from the Mayor, dated 3 December 2019, the Acting CEO has prepared an Agenda for consideration by Council. For this purpose, it is recommended that Council proceeds behind closed doors.

#### **Submission**

N/A

#### **Report**

As contained in the Reports provided to elected members under separate confidential cover.

#### **Strategic Plans/Policy Implications**

##### Leading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

#### **Budget/Financial Implications**

As contained in the Reports provided under separate confidential cover.

#### **Legal Implications**

As contained in the Reports provided under separate confidential cover.

#### **Community Consultation**

N/A

**Risk Management Implications**

As contained in the Reports provided under separate confidential cover.

**Advice to Proponent(s)/Submitters**

The staff member has been informed that Council is meeting to consider the matters.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## 11. CONFIDENTIAL BUSINESS

### 11.1 CONFIDENTIAL STAFF MATTER 1

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) *a matter affecting an employee or employees.*

### 11.2 CONFIDENTIAL STAFF MATTER 2

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) *a matter affecting an employee or employees.*

## 12. RESOLUTION OF COMPLIANCE

### RECOMMENDATION

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

## 13. CLOSURE OF MEETING