

POL	ELECTED MEMBER INFORMATION COMMUNICATION TECHNOLOGY (ICT) ALLOWANCE	SC15
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POLICY CODE:	SC15
DIRECTORATE:	Executive Services
BUSINESS UNIT:	Financial Services
SERVICE UNIT:	Accounting & Financial Control Services
RESPONSIBLE OFFICER:	Director, Finance & Corporate Services
FILE NO.:	182/001
DATE FIRST ADOPTED:	21 November 2000
DATE LAST REVIEWED:	14 September 2017
ATTACHMENTS:	N/A
DELEGATED AUTHORITY REF.:	N/A
VERSION NO.	5

Dates of Amendments / Reviews:		
DAPPS Meeting:	22 March 2012 22 August 2013	28 November 2013 24 August 2017
OCM:	11 February 2010 12 April 20 12	12 September 2013 12 December 2013

BACKGROUND:

Pursuant to section 5.99A of the Local Government Act, 1995, all local governments may decide by absolute majority that instead of reimbursing Elected Members under section 5.98(2) for a particular type of expense, it will instead pay an annual allowance for that type of expense.

Section 5.98(2) of the Local Government Act, 1995, Regulations 31(1)(a) and 32(1) of the Local Government (Administration) Regulations 1996 provide for the reimbursement of expenses in respect of information technology and communication.

PURPOSE:

To determine the allowance payable for information technology and communication (ICT) expenses in accordance with the Act and Regulations and the determination by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 Section 7B, as well as dealing with incidental conduct relating to the allowance.

POLICY:

- (1) Elected Members will be paid an annual amount at the rate of the maximum total annual allowance determined by the Salaries and Allowances Tribunal

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under the Salaries and Allowances Act 1975 Section B covering the following ICT:-

1. telephone rental at the Members' private residences;
 2. telephone line rental in respect of answering/fax machines installed at the Mayor's and Members' private residences;
 3. Council related charges for telephone calls made from telephones located at the Members' residences; and
 4. mobile telephone rental and call charge plans.
 5. Laptop, iPad or any desktop computer (with monitor).
 - appropriate software
 - printer/scanner
 - broadband internet access and router
 - associated consumables
- (2) Prior to receiving the ICT allowance each year, and on a standard form, Elected Members must provide convenient contact details to Council's Customer Services Unit for advertising in appropriate Council related publications.
- (3) Council will pay the allowance annually in advance, calculated from each ordinary election and the full amount will be provided for in each annual budget.
- (4) Elected Members are to be paid the maximum amount that was allowed to be paid for the entire period.