

<b>Title</b>	<b>Establishment of Markets on Land Owned and Controlled by the City of Cockburn</b>
<b>Policy Number</b> (Governance Purpose)	



## Policy Type

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Council

## Policy Purpose

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The purpose of this policy is to:

1. To provide guidance to commercial operators and not for profit entities on the requirements the City has in respect to the establishment of markets on land owned or controlled by the City.
2. To ensure that markets that are held on City owned or managed land, do not adversely impact on local businesses, but are successful, sustainable and appropriately accessible to the public.

## Policy Statement

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The City will consider requests for markets to be held on reserves, whereby the Administration will determine whether markets are deemed a compliant land use for the activity on which the proposed markets are to be established. The criteria to assess market applications are dependent on the number of bookings as follows:

- (1) Bookings of between one (1) and five (5) occasions per calendar year
  1. Bookings will be accepted for active and passive reserves.
  2. A notification to residents to be carried out to those living within 100 metres from the proposed site. The notification to include a proposed location, start date, finish date, frequency, start and finish times, the availability of toilets / parking and number of stall holders.
  3. A traffic management plan to be provided that demonstrates access to the site and sufficient parking to meet the anticipated demands.
  4. A survey of local businesses within one (1) kilometre of the proposed site to be carried out.
  5. Demonstrate that there are sufficient ablution, power and water facilities on site or they will be provided by the proponent.
  6. Provision of a plan that demonstrates that waste generated on the site can be disposed of.
  7. For profit entities with a license shall be required to pay a fee of \$5.00 per market stall per occasion, to cover the cost of administration and the use of City land. This fee will be in addition to any applicable ground/reserve hire charges.
  8. All other planning, building and health approvals as required.
- (2) Bookings of six (6) or more occasions per calendar year

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1. Bookings will be accepted for passive reserves only
2. All applications require a Development Application.
3. A survey of local residents to be carried out to those living within 100 metres from the proposed site. The survey to include proposed location, start date, finish date, frequency, start and finish times, the availability of toilets / parking and number of stall holders
4. A traffic management plan to be provided that demonstrates access to the site and sufficient parking to meet the anticipated demands
5. A survey of similar type local businesses within one (1) kilometre of the proposed site to be carried out
6. Demonstrate that there are sufficient ablution, power and water facilities on site or will be provided by the proponent
7. Provision of a plan that demonstrates that waste generated on site can be disposed of
8. For profit entities with a license shall be required to pay a fee of \$5.00 per market stall per occasion, to cover the cost of administration and the use of City land. This fee will be in addition to any applicable ground/reserve hire charges
9. All other planning, building and health approvals as required.

(3) Definitions

**Active Reserve:** public open space that is used for organised sports, generally hired by sporting clubs.

**Booking:** single date of market.

**Market:** A gathering of people for the purchase and sale of food and goods.

**Passive Reserve:** public open space not used for organised sports.

Strategic Link:	Community, Lifestyle and Security
Category	Sport and Recreation
Lead Business Unit:	Recreation and Community Safety
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