

POS	ESTABLISHING MARKETS ON LAND OWNED OR CONTROLLED BY THE CITY OF COCKBURN	PSCS18
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POSITION STATEMENT CODE:	PSCS18
DIRECTORATE:	Governance & Community Services
BUSINESS UNIT:	Recreation & Community Safety
SERVICE UNIT:	Recreation Services
RESPONSIBLE OFFICER:	Manager, Recreation & Community Safety
FILE NO.:	036/004; 182/002
DATE FIRST ADOPTED:	10 March 2016
DATE LAST REVIEWED:	14 September 2017
ATTACHMENTS:	Nil.
VERSION NO.	3

Dates of Amendments / Reviews:	
DAPPS Meeting:	25 February 2016 25 August 2016 24 August 2017
OCM:	10 March 2016 8 September 2016

BACKGROUND:

There has been a growth across Metropolitan Perth in demand for growers markets and other short term pop up style markets. These markets can be instigated by private individuals to operate a “for profit business” or instigated by not for profit community organisations.

Stalls that operate on private land are required to seek the requisite statutory approvals such as planning and health approvals. There have been approaches made for such stalls to be established on land owned or controlled by the City of Cockburn.

PURPOSE:

1. To provide guidance to commercial operators and not for profit entities on the requirements the City has in respect to the establishment of markets on land owned or controlled by the City.
2. To ensure that markets that are held on City owned or managed land, do not adversely impact on local businesses, but are successful, sustainable and appropriately accessible to the public.

Market definition – A gathering of people for the purchase and sale of food, entertainment.

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POSITION:

The City will consider requests for markets to be held on reserves, whereby the Administration will determine whether markets are deemed a compliant land use for the activity on which the proposed markets are to be established if the application addresses the following criteria:

Bookings of five (5) or less per calendar year and more than one (1):

- (1) Bookings will be accepted for active and passive reserves
- (2) A notification to resident's to be carried out to those living within a 100m from the proposed site. The notification to include a proposed location, start date, finish date, frequency, start and finish times, the availability of toilets and parking and number of stall holders.
- (3) A traffic management plan to be provided that demonstrates access to the site and sufficient parking to meet the anticipated demands.
- (4) A survey of local businesses within 3 Km of the proposed site to be carried out.
- (5) Demonstrate that there are sufficient ablution, power and water facilities on site or will be provided by the proponent.
- (6) Provision of a plan that demonstrates that waste generated on the site can be disposed of.
- (7) For profit entities with a license shall be required to pay a fee of \$5 per market stall per occasion, to cover the cost of administration and the use of City land. This fee will be in addition to any applicable ground/reserve hire charges.
- (8) All other approvals as required under the Food Act 2008 and Health (Public Buildings) Regulations 2008.

The primary purpose for an active reserve is to accommodate sports club hire which has been approved by the City. Consideration for active reserves will be dependent on availability and potential wear and tear that could negatively impact on the sport club use of the reserve

Bookings of 6(six) or more per calendar year:

- (1) Bookings will be accepted for passive reserves only
- (2) A survey of local resident's to be carried out to those living within 100m from the proposed site. The survey to include proposed location, start date, finish

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- (3) A traffic management plan to be provided that demonstrates access to the site and sufficient parking to meet the anticipated demands
- (4) A survey of similar type local businesses within 1km of the proposed site to be carried out
- (5) Demonstrate that there are sufficient ablution, power and water facilities on site or will be provided by the proponent
- (6) Provision of a plan that demonstrates that waste generated on site can be disposed of
- (7) For profit entities with a license shall be required to pay a fee of \$5 per market stall per occasion, to cover the cost of administration and the use of City land. This fee will be in addition to any applicable ground/reserve hire charges
- (8) All other approval as required under the Food Act 2008 and Health (Public Buildings) Regulations 2008