

DA	BUILDING ACT 2011 - ISSUE AN OCCUPANCY PERMIT OR BUILDING APPROVAL CERTIFICATE	OLPD23
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DELEGATED AUTHORITY CODE:	OLPD23
DIRECTORATE:	Planning & Development
BUSINESS UNIT:	Building Services
SERVICE UNIT:	Building Services
RESPONSIBLE OFFICER:	Manager, Building Services
FILE NO.:	086/005; 021/005
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	8 June 2017
ATTACHMENTS:	N/A
VERSION NO.	7

Dates of Amendments / Reviews:		
DAPPS Meeting:	22 September 2011	2 June 2015
	24 May 2012	26 May 2016
	23 May 2013	18 May 2017
	22 May 2014	
OCM:	13 October 2011	12 June 2014
	14 June 2012	11 June 2015
	13 June 2013	9 June 2016

FUNCTION DELEGATED:

The authority to issue or modify an occupancy permit or a building approval certificate as prescribed by s58 of the Building Act 2011.

CONDITIONS/GUIDELINES:

- (1) that the applicant has complied with section 54 and that the building surveyor who signed the certificate of construction compliance or certificate of Building Compliance is an independent building surveyor in relation to the application
- (2) All transactions utilising this delegation are to be recorded in the Recording of Delegations Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

AUTONOMY OF DISCRETION:

As provided under legislation and Conditions (1) and (2) above.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Building Act 2011, 127(6)A.

DELEGATE:

CEO

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SUB-DELEGATE/S:

Manager, Building Services
Senior Building Surveyors
Co-ordinator, Building Services