



## Licence Application

### Sell food from a Temporary Premises

**FOOD ACT 2008**

Applications must be lodged at least **2 WEEKS** prior to the event, or they may not be processed.

#### Applicant's Details

Name

Phone

Email

Fax

Address

Organisation

ABN (if applicable)

Are you a not-for-profit organisation or a community group?  Yes  No

Are you a registered food business\*?  Yes  No

\*All food businesses must be registered by their local government authority (LGA), unless exempt – for definitions, see page 3 of the application form. If your LGA is not the City of Cockburn, please attach a copy of your Food Business Registration Certificate.

#### Details of Temporary Food Premises

Name of food premises

Type of food premises  Temporary Food Stall  Mobile Food Van

Number of food handling staff

#### Event Details

Event

Location

Date

For additional events, please attach details to this form

Have you registered with the Event Manager for the above event(s)?  Yes  No

Event Manager

Contact Number

### Details of Proposed Food Handling

#### Type of food preparation/handling

- Low Risk** Pre-packaged goods from an approved food business, or approved home food business\* for direct sale. E.g: sweets, biscuits, preserves, packaged drinks.
- Low/Medium Risk** Fresh or packaged ingredients obtained from an approved food business ready for preparation or use. E.g: hot drinks, ice cream, BBQ sausage sizzles, pizza.
- Medium/High Risk** Foods pre-prepared at an approved food business\* for on-site cooking or reheating. E.g: meat curries, risotto.

#### \*Name of approved food business

#### List your food and drink products

### Details of Temporary Food Stall

Please tick to confirm whether the proposed stall or mobile food van has the following facilities

- A roof, three walls, cleanable impervious floor (if on unsealed ground)
- A dedicated dishwashing facility with detergent and sanitiser\*\*
- A hand washing facility with running water, soap, single use hand towels\*\*

\*\*A container of minimum volume 40 litres must be provided to catch wastewater after each use and store for appropriate disposal.

- Hot display  Cooking Appliances  Refrigerated (or iced) storage  Refrigerated Display

**Power supply**  Self contained  External (please specify)

**Water supply**  Self contained (minimum capacity 25 litres solely for cleaning purposes)

### Attachment Checklist

Please ensure that you attach the following information to your application.

- Copy of current Public Liability Insurance cover – minimum cover \$10,000,000  Stall Plan
- Copy of Food Business Registration Certificate – by LGA's other than City of Cockburn

Signed

Date

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### Temporary Food Premises Fee Options

**Exempted Food Business\*** **NO CHARGE**

\*A community or charitable fund raising activity, selling either low risk, shelf stable food, or food which is thoroughly cooked onsite for immediate consumption.

**Commercial Operator**

Daily event fee	\$22
Each additional day (same event)	\$5
Weekly market or event (per annum)	\$240
Fortnightly market or event (per annum)	\$120

### Payment Details

Your application fee may be paid by one of the following options

In person **Cash** or **EFTPOS** (City of Cockburn, 9 Coleville Crescent, Spearwood WA 6163)

**Cheque** – attach a cheque made payable to the ‘City of Cockburn’

**Credit or Debit Card** – please complete the details below

Card Type  **Visa**  **Mastercard**  **Debit**

Card Number     |     |     |

Amount Payable       Expiry Date   |

Cardholder Name  Signed