

<b>DA</b>	<b>LOCAL GOVERNMENT ACT, 1995 – APPOINTMENT OF AUTHORISED PERSONS</b>
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<b>DIRECTORATE:</b>	Governance & Community Services
<b>BUSINESS UNIT:</b>	Governance
<b>SERVICE UNIT:</b>	Executive Services
<b>RESPONSIBLE OFFICER:</b>	Director, Governance & Community Services
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	10 December 2020
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	9

<b>Dates of Amendments / Reviews:</b>		
DAPPS Meeting:	24 May 2012 23 May 2013 22 May 2014 2 June 2015 26 May 2016	18 May 2017 24 May 2018 23 May 2019 26 November 2020
OCM:	9 June 2011 14 June 2012 13 June 2013 12 June 2014 11 June 2015	9 June 2016 8 June 2017 14 June 2018 13 June 2019

**FUNCTION DELEGATED:**

The authority to appoint authorised persons pursuant to Section 9.10(1) of the Local Government Act, 1995.

**CONDITIONS/GUIDELINES:**

- (1) The area(s) of responsibility to which the authority applies is/are to be stipulated in the authorisation.
- (2) The required Certificate stating the authority granted for production as required, to be issued to each authorised person.
- (3) All transactions utilising this delegation are to be recorded in the City’s Record Keeping system (ECM) by the delegated officer or by another officer directed by the delegated officer.

**AUTONOMY OF DISCRETION:**

As per conditions/guidelines and as contained within the relevant legislation.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Local Government Act, 1995 (Sec.9.10), City of Cockburn (Local Government Act) Local Laws, 2000.

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**DELEGATE:**

CEO.

**SUB-DELEGATE/S**

Director, Governance & Community Services