

A BETTER TOMORROW SUSTAINABILITY GRANTS



Application Form

Before completing this form, please read the 'Sustainability Grants Guidelines' and contact the City of Cockburn's Sustainability Officer on 9411 3444 to discuss your application. Applications close 31 March.

STEP 1: Project Overview

Project Title _____

Project Location _____

Describe your Project

Amount Applied For \$ _____

Project Timeframe Intended project start date _____

Expected project finish date _____

STEP 2: Tell us about yourself

Name of Applicant or Group of Applicants _____

Category of Applicant _____

Postal Address _____

History - have you previously received a grant through the City of Cockburn ?

No

Yes If yes, what was the project? _____

Year applied _____ Acquitted (Yes/No) _____

Applicant contact person

Name _____ Daytime Tel _____

Email: _____ Mobile _____

Name of other members if a group application _____



STEP 3: Project Details

Which of the six grant themes does your project address?

Who is involved in your project? How many participants?

How will your project benefit others? (Could it be replicated? Are there benefits to the wider community?)

What do you hope to achieve?

How will you complete your project?





STEP 4: Funding

Please fill in the project budget table:

Expenses/Funding Sought		Applicant Contribution (Cash or 'in-kind')	
Item description Incl. quantity and cost per unit	\$ Value	Cash or 'in-kind' support Incl. labour cost at \$30/hr	\$ Value
Total funding sought	\$	Total applicant contribution	\$

Quotes are required for items over \$200

Please specify any other details of funding you have obtained for this project

Source _____ Amount \$ _____

Source _____ Amount \$ _____

STEP 5: Declaration

I _____ of (Address)

do hereby declare that all of the information supplied in this application form is, to the best of my knowledge, accurate and complete, and that the City of Cockburn will be notified of any change to the information supplied and any other information or circumstances arising that may affect this application. I understand that any decision made by the City of Cockburn is final and is not subject to an appeal process.

Signed: _____ Date: _____ / _____ / _____



STEP 6: Checklist

Have you:

- Read the Sustainability Grants Guidelines.
- Spoken to the Sustainability Officer. You **MUST** contact the Council to be eligible for the grant.
- Addressed all selection criteria and signed the form.
- Kept a copy of your signed application and inclusions.

If you have completed all of the above, you are ready to hand in your application.

STEP 7: Submit Your Application

Please submit your application

including attachments, electronically, via post or in person:

Electronic:

Sustainability Officer
City of Cockburn
jharrison@cockburn.wa.gov.au

In Person:

Sustainability Officer
City of Cockburn
9 Coleville Crescent
Spearwood WA 6163

By Mail:

Sustainability Officer
City of Cockburn
PO Box 1215
Bibra Lake DC WA 6965

What happens next?

- 1) Your application will be assessed using the criteria outlined in the Sustainability Grants Guidelines (as per Policy ACS2 Applications for Grant and Individual Sponsorship Funded Projects).
- 2) You may be asked to supply additional information to support your application.
- 3) The City of Cockburn will let you know if your application has been successful or unsuccessful within eight weeks of the application close date.



Thank you for your application!