

<b>DA</b>	<b>LOCAL GOVERNMENT ACT, 1995 – CALLING OF TENDERS, EXPRESSIONS OF INTEREST OR PANEL OF PRE-QUALIFIED SUPPLIERS</b>	<b>LGAES3</b>
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<b>DELEGATED AUTHORITY CODE:</b>	LGAES3
<b>DIRECTORATE:</b>	Executive Services Department
<b>BUSINESS UNIT:</b>	Executive Services
<b>SERVICE UNIT:</b>	Executive Services
<b>RESPONSIBLE OFFICER:</b>	All Directors
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	13 June 2019
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	9

<b>Dates of Amendments / Reviews:</b>		
DAPPS Meeting:	24 May 2012	26 May 2016
	23 May 2013	18 May 2017
	22 May 2014	24 May 2018
	2 June 2015	23 May 2019
OCM:	9 June 2011	11 June 2015
	14 June 2012	9 June 2016
	13 June 2013	8 June 2017
	12 June 2014	14 June 2018

**FUNCTION DELEGATED:**

Authority to invite tenders (or equivalent), expressions of interests or a panel of pre-qualified suppliers for the provision of goods and services to Council and the disposal of property.

**CONDITIONS/GUIDELINES:**

- (1) Copies of all tender (or equivalent), expression of interest or panel of pre-qualified suppliers documents and advertisement to be retained on the relevant System.
- (2) Notification that tenders (or equivalent), expression of interests or a panel of pre-qualified suppliers has been called to be included in Elected Members Newsletter.
- (3) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

**AUTONOMY OF DISCRETION:**

As provided under Legislative requirements and conditions above.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Local Government Act 1995, Sections 3.57 and 3.58

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Local Government (Functions and General) Regulations 1996, Part 4  
Local Government (Functions and General) Regulations 1996, Part 6 - Disposition of  
Property

**DELEGATE:**

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:

**SUB-DELEGATE/S:**

Director, Finance & Corporate Services

Director, Engineering & Works

Director, Planning & Development

Director, Governance and Community Services