

<b>POL</b>	<b>DEATH OF LOCAL NOTABLE CITIZEN</b>	<b>SC49</b>
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<b>POLICY CODE:</b>	SC49
<b>DIRECTORATE:</b>	Executive Support Department
<b>BUSINESS UNIT:</b>	Executive Services
<b>SERVICE UNIT:</b>	Executive Services
<b>RESPONSIBLE OFFICER:</b>	Director, Governance & Community Services
<b>FILE NO.:</b>	182/001
<b>DATE FIRST ADOPTED:</b>	12 July 2012
<b>DATE LAST REVIEWED:</b>	14 September 2017
<b>ATTACHMENTS:</b>	N/A
<b>DELEGATED AUTHORITY REF.:</b>	N/A
<b>VERSION NO.</b>	2

<b>Dates of Amendments / Reviews:</b>	
DAPPS Meeting:	28 November 2013 24 August 2017
OCM:	12 December 2013

**BACKGROUND:**

Council has a Policy which enables the flying of flags at the Administration Building to be at half mast, on being notified on the death of local notable citizens (Policy SC45). However, there is no supplementary authority which approves the placement of a death notice in the newspaper on such occasions.

**PURPOSE:**

To authorise the placement of a Death Notice in the 'West Australian' newspaper upon the passing of significant local citizens, as defined in this Policy.

**POLICY:**

- (1) Upon notification of the death of a notable local citizen, the City shall approve any request to place a Death Notice in the 'West Australian' newspaper as a mark of respect on, or prior to, the day of the funeral.
- (2) 'Local Notable Citizens' are defined as:
  1. Those who would qualify for an invitation to attend the annual 'Pioneers Function' hosted by Council.
  2. Past and present Elected Members of Council.

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3. Past and present Chief Executive Officers of the City and present employees of the City.
4. Freeman of the City.
5. Persons not otherwise qualified pursuant to 1–4 above who have been significant contributors to the social and/or economic development of the District through their association and contribution to local groups/associations/organisations.