

<b>POS</b>	<b>REFERENCE GROUPS OF COUNCIL</b>	<b>PSES10</b>
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<b>POSITION STATEMENT CODE:</b>	PSES10
<b>DIRECTORATE:</b>	Executive Support Department
<b>BUSINESS UNIT:</b>	Executive Support Department
<b>SERVICE UNIT:</b>	Executive Support Services
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>FILE NO.:</b>	182/002
<b>DATE FIRST ADOPTED:</b>	15 April 2003
<b>DATE LAST REVIEWED:</b>	10 March 2016
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	4

<b>Dates of Amendments / Reviews:</b>	
DAPPS Meeting:	31 January 2013 27 February 2014 25 February 2016
OCM:	13 December 2007 14 February 2013 13 March 2014

**BACKGROUND:**

Council has for many years established a number of Reference Groups to provide advice to Council on a range of issues.

**PURPOSE:**

Included in the City's Strategic Corporate Plan are a number of commitments related to community consultation and identifying community needs.

The establishment of Reference Groups facilitates the provision of informed and considered views on issues for inclusion in Council deliberation.

**POSITION:**

- (1) From time to time Council will establish Reference Groups of 3 or more persons to assist Council on dealing with issues of a special focus or nature.
- (2) All Reference Groups established are required to have a terms of reference approved by the Council of the City of Cockburn
- (3) At its discretion the Council will establish Reference Groups for specific purposes or projects with a life limited to the length of the purpose or project in question.

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- (4) Where a person is selected as a member the person's membership continues until:
- the Council removes the person from the Reference Group or the member resigns, or;
  - the Reference Group is disbanded;

whichever happens first.