

POS	COPIES OF APPROVED BUILDING PLANS	PSPD5
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POSITION STATEMENT CODE:	PSPD5
DIRECTORATE:	Planning & Development
BUSINESS UNIT:	Development Services
SERVICE UNIT:	Building Services
RESPONSIBLE OFFICER:	Manager, Building Services
FILE NO.:	182/002
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	14 December 2017
ATTACHMENTS:	N/A
VERSION NO.	5

Dates of Amendments / Reviews:		
DAPPS Meeting:	31 January 2013	26 November 2015
	22 August 2013	23 November 2017
	26 February 2015	
OCM:	14 February 2013	12 March 2015
	12 September 2013	10 December 2017

BACKGROUND:

Property owners have an expectation that the City should provide copies of historically approved building plans to assist them in making applications for building permits for future additions and other improvements or modifications to the building.

There are potential legal implications for Council in providing this service, and therefore an application form needs to be completed by the owner requesting copies of approved building plans.

PURPOSE:

To assist property owners to obtain information and also abide by the objectives of Copyright laws.

POSITION:

The City may copy approved building plans when the property owner/or the Nominated Agent makes application on the form provided and pays a fee.