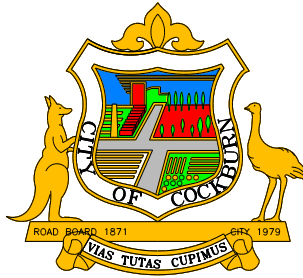


# **CITY OF COCKBURN**



## **SPECIAL COUNCIL MEETING**

## **AGENDA PAPER**

**FOR**

**TUESDAY, 27 OCTOBER 2015**

# CITY OF COCKBURN

## SUMMARY OF AGENDA TO BE PRESENTED TO THE SPECIAL COUNCIL MEETING TO BE HELD ON TUESDAY, 27 OCTOBER 2015 AT 7:00 PM

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## **CITY OF COCKBURN**

### **AGENDA TO BE PRESENTED TO THE SPECIAL COUNCIL MEETING TO BE HELD ON TUESDAY, 27 OCTOBER 2015 AT 7:00 PM**

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- 1. DECLARATION OF MEETING**
- 2. APPOINTMENT OF PRESIDING MEMBER (If required)**
- 3. DISCLAIMER (To be read aloud by Presiding Member)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.
- 4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (by Presiding Member)**
- 5. APOLOGIES & LEAVE OF ABSENCE**
- 6. PUBLIC QUESTION TIME**
- 7. DECLARATION BY COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS**

**8 (SCM 27/10/2015) - PURPOSE OF MEETING**

The purpose of the meeting is to consider:

- (a) Appointment of Council Delegates to External Organisations
- (b) Appointment of Reference Group Members

**9. COUNCIL MATTERS**

**9.1 (SCM 27/10/2015) - COUNCIL DELEGATES - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - SOUTH METROPOLITAN ZONE (028/004) (D GREEN) (ATTACH)**

**RECOMMENDATION**

That Council appoint (1) \_\_\_\_\_, (2) \_\_\_\_\_ and (3) \_\_\_\_\_ (Elected Members) as delegates to the Western Australian Local Government Association – South Metropolitan Zone.

**COUNCIL DECISION**

**Background**

The Western Australian Local Government Association (WALGA) is the peak advocacy body representing local government in this State. It is comprised of a number of Zones, including the South Metropolitan Zone, which covers the districts of Melville, Fremantle, East Fremantle, Cockburn, Kwinana and Rockingham.

**Submission**

N/A

**Report**

WALGA Zone Meetings consider a broad range of portfolio functions across the full range of local government responsibilities that have the capacity to affect local government in a generic sense. Each Zone submits recommendations to be considered by the WALGA State Council. Once adopted, the WALGA State Council decisions become the official position promoted on behalf of member Councils.

Previous council delegates to the Zone were Mayor Howlett, Deputy Mayor Reeve-Fowkes and Councillor Allen. Zone meetings are held on the last Monday of each month at 5.30 p.m. on a rotational basis at member Councils.

**Strategic Plan/Policy Implications****Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.
- A responsive, accountable and sustainable organisation.

**Budget/Financial Implications**

Council provides annual membership subscriptions to WALGA.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

Correspondence from WALGA.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.2 (SCM 27/10/2015) - COUNCIL DELEGATE - SOUTH WEST CORRIDOR DEVELOPMENT FOUNDATION (INC) (028/039) (D GREEN) (ATTACH)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as its delegate to the South West Corridor Development Foundation (inc).

**COUNCIL DECISION**

**Background**

The South West Corridor Development Foundation (Inc) (SWCDeF) is an incorporated body whose membership consists of each of the participating South West Group local governments, as well as regional Chambers of Commerce and employment based organisations.

**Submission**

N/A

**Report**

Council was previously represented on this Group by Councillor Smith and former Councillor Mubarakai (Deputy).

The Foundation has as its primary focus the economic development interests of the South West Corridor local governments. Meetings are conducted bi-monthly on the same day and venue as the South West Group Board Meetings.

**Strategic Plan/Policy Implications**

**Growing City**

- Investment in industrial and commercial areas, provide employment, careers and increase economic capacity in the City.



**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

Correspondence – South West Group

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.3 (SCM 27/10/2015) - COUNCIL DELEGATE - SOUTH WEST REFERENCE GROUP (028/039) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ and \_\_\_\_\_ (Elected Members) as its two Delegates to the South West Corridor Environmental Services Committee.

**COUNCIL DECISION**

## **Background**

Previously, Council's two representatives on the South West Corridor Environment and Services Committee were Councillor Eva and Deputy Mayor Reeve-Fowkes.

## **Submission**

N/A

## **Report**

The South West Reference Group has been established by the South West Group, comprising the six local authorities in the South West Metropolitan Region of Perth.

Its role is to:

- Oversee the implementation of the Regional Natural Resources Management (NRM) Strategy development by the South West Group.
- Provide advice and feedback on the identification and implementation of priority projects and activities progressed through the Regional NRM Strategy.
- Actively engage with key stakeholders (government, corporate and community) to progress NRM projects and activities that benefit the region).
- Identify opportunities to improve collaboration on NRM activities between South West Group member Councils and stakeholder organisations.

Meetings are convened four to six times per year.

Should no elected member wish to be appointed as Council's representative to the Committee, it is acceptable for an officer of Council to be nominated.

## **Strategic Plan/Policy Implications**

### **Environment & Sustainability**

- A community that uses resources in a sustainable manner.
- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

### **Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.4 (SCM 27/10/2015) - COUNCIL DELEGATE - COCKBURN SOUND MANAGEMENT COUNCIL (028/038) (D GREEN) (ATTACH)**

**RECOMMENDATION**  
That Council:

- (1) appoint \_\_\_\_\_ (Elected Member/s) as its delegate to the Cockburn Sound Management Council; and
- (2) note the membership of Chris Beaton, Environment Manager as a technical officer on the Cockburn Sound Management Council.

**COUNCIL DECISION**

## **Background**

The Cockburn Sound Management Council was established in 2000 to coordinate environmental planning and management of Cockburn Sound and its catchment.

## **Submission**

N/A

## **Report**

The Cockburn Sound Management Council is a State Government organisation responsible for management of activities within Cockburn Sound and surrounding areas. It consists of 23 members from representatives of community, recreational and conservation groups, industry, Federal, State and Local Government. The City of Cockburn's previous delegate was Deputy Mayor Councillor Reeve-Fowkes.

## **Strategic Plan/Policy Implications**

### **Environment & Sustainability**

- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

N/A

### **Community Consultation**

N/A

### **Attachment(s)**

Correspondence from Department of Environment Regulation regarding Nominations.

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.5 (SCM 27/10/2015) - COUNCIL DELEGATE - ALCOA LONG TERM RESIDUE MANAGEMENT STRATEGY STAKEHOLDER REFERENCE GROUP (028/042) (A TROSIC)**

**RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Alcoa Long Term Residue Management Strategy Stakeholder Reference Group; and
- (2) note the membership of Andrew Trosic, Manager Strategic Planning as a technical officer on the Alcoa Long Term Residue Management Strategy Stakeholder Reference Group.

**COUNCIL DECISION**

**Background**

Alcoa of Australia (“Alcoa”) maintains an important industrial presence immediately south of the City of Cockburn (“City”), within the Town of Kwinana. This is specifically Alcoa’s alumina refinery (located at the northern end of the Kwinana Industrial Area), and its associated residue disposal area (located approximately 4km directly east inland of the refinery). The residue disposal area represents a significant allocation of land (approximately 580 ha), due to the large amounts of residue by-product which are generated through the refining process to produce alumina and ultimately aluminium.

**Submission**

N/A

## **Report**

### The Need for the City's Involvement in the Long Term Residue Management Strategy Stakeholder Reference Group

At the 11 November 2010 Ordinary Meeting, Council considered a report dealing with the Draft Outer Metropolitan Perth and Peel Sub-regional Strategy ("Draft Strategy"). This Draft Strategy has been produced to guide, at a local level, implementation of growth targets established through the new Perth and Peel Strategic Plan titled 'Directions 2031 and Beyond'. A significant aspect to Directions 2031 and the Draft Strategy is identifying areas within existing settlement patterns in which to accommodate new residential growth. This is part of the objective towards achieving a more compact settlement form for the metropolitan area.

The previous member was Deputy Mayor Reeve-Fowkes.

Meeting dates are occasional with no specific day or time.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.
- Development that is soundly balanced between new and existing areas.
- Investment in industrial and commercial areas, provide employment, careers and increase economic capacity in the City.

#### **Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.

#### **Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.6 (SCM 27/10/2015) - COUNCIL DELEGATE - WOODMAN POINT WASTE WATER TREATMENT PLANT COMMUNITY REFERENCE GROUP (027/028) (D ARNDT)**

**RECOMMENDATION**  
That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Woodman Point Waste Water Treatment Plant Community Reference Group;
- (2) appoint \_\_\_\_\_ (Elected Member) as its Deputy Delegate to the Woodman Point Waste Water Treatment Plant Community Reference Group;
- (3) note the membership of Nick Jones, Manager Environmental Health as a technical officer on the Woodman Point Waste Water Treatment Plant Community Reference Group; and
- (3) advise the Water Corporation accordingly.

**COUNCIL DECISION**

## **Background**

The Water Corporation has declared that the Woodman Point Wastewater Treatment Plant Community Reference Group has been established to:

- *“Provide advice to the Water Corporation on its decision-making processes relating to wastewater treatment issues impacting on neighbouring communities;*
- *Provide input to odour assessment and modelling activities and on the development of odour management strategies; and shall*
- *Facilitate feedback to, and seek input from, the community on the operations of the wastewater treatment plant.”*

## **Submission**

N/A

## **Report**

Council has been represented on this Group by Deputy Mayor Reeve-Fowkes and Councillor Eva (Deputy). It is recommended that Council nominate an Elected Member to be a member of the Woodman Point Wastewater Treatment Plant Community Reference Group and also nominate another Elected Member as Deputy.

Meetings are occasional and there are no set days or times.

## **Strategic Plan/Policy Implications**

### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.

### **Infrastructure**

- Partnerships that help provide community infrastructure.

### **Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

### **Environment & Sustainability**

- Identification and minimisation of impacts to human health risk.

## **Budget/Financial Implications**

N/A



**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.7 (SCM 27/10/2015) - COUNCIL DELEGATE - JANDAKOT REGIONAL PARK COMMUNITY ADVISORY COMMITTEE (028/026) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Jandakot Regional Park Community Advisory Committee (JRPCAC).

**COUNCIL DECISION**

**Background**

The JRPCAC is a community based organisation, the primary objectives of which are to oversee the implementation of the Jandakot Regional Park Management Plan, which was prepared in 2010. The City of Cockburn was previously represented by Councillor Portelli.

**Submission**

N/A

**Report**

The Jandakot Regional Park comprises of protected bush and nature reserves in areas of Cockburn, Kwinana and Armadale, as indicated in the attachment. The Park is subject to a Management Plan, which was prepared by the Conservation Commission and is administered by the Department of Environment and Conservation, in conjunction with participant Councils and the JRPCAC. The Committee comprises representation of each of the organisations, plus community representatives and meets quarterly (4<sup>th</sup> Tuesday of February, May, August and November) at the Cockburn Wetlands Education Centre at 5.30 pm.

**Strategic Plan/Policy Implications**

**Environment & Sustainability**

- A community that uses resources in a sustainable manner.
- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.8 (SCM 27/10/2015) - COUNCIL DELEGATE - JANDAKOT AIRPORT COMMUNITY AVIATION CONSULTATION GROUP (028/043)****RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as the Delegate on the Jandakot Airport Community Aviation Consultation Group;
- (2) appoint \_\_\_\_\_ (Elected Member) as the Proxy Delegate on the Jandakot Airport Community Aviation Consultation Group; and
- (2) note the membership of Andrew Trosic, Manager of Strategic Planning as a technical officer on the Jandakot Airport Community Aviation Consultation Group.

**COUNCIL DECISION****Background**

A Community Aviation and Consultation Group (“CACG”) has been established for Jandakot Airport. While consultation between the community and Jandakot Airport has, and continues to be, undertaken via various methods, the Federal Government has recently moved to implement a new nationwide system of CACG’s for all airports coming under the genus of the *Airports Act 1996*.

**Submission**

N/A

## **Report**

In terms of scope and terms of reference, the Federal Government has provided the following advice in relation to role of CACG's across Australia:

- *The Australian Government will require all airports subject to the planning framework in the Airports Act to establish and lead Community Aviation Consultation Groups.*
- *The Community Aviation Consultation Groups will address planning and development issues and a range of other operational matters, such as aircraft noise, which may affect airports' relations with their neighbours.*
- *In recognition of the variety of community and operational contexts that different airports operate within, each lessee company shall have the flexibility to define the scope and membership of the Community Aviation Consultation Groups, as long as the following core prescribed conditions are met:*
  1. *the chair is to be independent;*
  2. *a record of the outcomes of key discussions is to be published;*
  3. *a report on the group's work is to be reviewed as part of the annual lease review; and*
  4. *the activity is to be funded by airports.*

Membership of the CACG includes the Cities of Canning, Gosnells and Melville, Department of Planning, Department of Transport, Royal Aero Club of WA and the Jandakot Residents Association. Andrew Trosic, Manager Strategic Planning, is also a member and provides technical officer input.

To ensure wide community views and aspirations can be voiced, it is important that an Elected Member be part of the CACG. Through nominating an additional Elected Member as a proxy on the Jandakot CACG, the City will be able to ensure attendance at the quarterly CACG meetings.

Previous members were former Councillor Mubarakai and Councillor Portelli (Proxy).

## **Strategic Plan/Policy Implications**

### **Growing City**

- Development that is soundly balanced between new and existing areas.

**Infrastructure**

- Facilities that promote the identity of Cockburn and its communities.

**Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.

**A Prosperous City**

- Investment in the local economy to achieve a broad base of services and activities.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.9 (SCM 27/10/2015) - COUNCIL DELEGATE - PERTH AIRPORTS MUNICIPALITIES GROUP (028/020) (D GREEN) (ATTACH)**

**RECOMMENDATION**

That Council:

- (1) appoint \_\_\_\_\_ (Elected Member) as its Delegate and \_\_\_\_\_ (Elected Member) as its Deputy Delegate; and
- (2) advise the Perth Airports Municipalities Group accordingly.

**COUNCIL DECISION**

**Background**

The Perth Airports Municipalities Group (PAMG) is constituted primarily:

- “(1) to provide a forum for meaningful discussion on issues which affect metropolitan airports and their environs;*
- (2) to investigate, report and formulate recommendations in respect of matters affecting or likely to affect the development of these airports; and*
- (3) to monitor their use and environmental impact on neighbouring communities.”*

PAMG has formally requested Council consider appointing a Delegate to the Group.

**Submission**

N/A

**Report**

The business dealt with by the PAMG is predominantly Perth Airport related and not directly relevant to the City of Cockburn.

In recent years, the Jandakot Airport Community Consultative Committee (JACC) has provided a more relevant forum for addressing matters related to aircraft noise and airport related issues affecting the City of Cockburn.

Meetings are held on a quarterly basis at the offices of member Councils on rotation, plus an Annual General Meeting.

Previous members were Mayor Howlett and Councillor Houwen (Deputy).

## **Strategic Plan/Policy Implications**

### **Infrastructure**

- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.

### **Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.
- A culture of risk management and compliance with relevant legislation, policy and guidelines

### **Environment & Sustainability**

- Identification and minimisation of impacts to human health risk.

## **Budget/Financial Implications**

N/A

## **Legal Implications**

N/A

## **Community Consultation**

N/A

## **Attachment(s)**

Correspondence from Perth Airports Municipalities Group.

## **Advice to Proponent(s)/Submissioners**

N/A

## **Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.10 (SCM 27/10/2015) - COUNCIL DELEGATE - COCKBURN COAST STEERING COMMITTEE (028/041) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member) as its Delegate to the Cockburn Coast Steering Committee and \_\_\_\_\_ (Elected Member) as its Deputy Delegate.

**COUNCIL DECISION**

**Background**

Since June 2009, the Cockburn Coast Working Group, consisting of Officer representatives from the Department of Planning, City of Cockburn, City of Fremantle and LandCorp has continued to progress planning for the Cockburn Coast project which includes the framework for its implementation.

The approval of the Cockburn Coast District Structure Plan (CCDSP) in August 2009 and the initiation of the Metropolitan Region Scheme (MRS) Amendment to rezone the project area from 'Industrial' to 'Urban Deferred' in September 2009 highlights two mayor milestones for this project. The project is now moving towards detailed planning to ensure timely achievement of the 'Urban' zoning under the MRS.

One of the key tasks that lies ahead is the need to engage with landowners in the project area to ensure the project Masterplan and Town Planning Scheme framework is completed with due consultation. Similar to the CCDSP, this will be a considerable undertaking and will require the appropriate resources, time and strategic direction from key stakeholders for its successful implementation.

**Submission**

N/A



## **Report**

To ensure the continued success of the project, the Department for Planning and LandCorp are proposing to re-establish the Cockburn Coast Steering Committee. Previously, representatives from the City's of Cockburn and Fremantle participated in the Committee. It is anticipated the Steering Committee would provide strategic direction for the project. LandCorp has nominated General Manager Metropolitan, Luke Willcock, to chair the Committee.

Accordingly, it is considered appropriate for Council to nominate both a delegate and a deputy to ensure continuity of input by the City of Cockburn to this project.

Previous members were Deputy Mayor Reeve-Fowkes and Councillor Allen (Deputy).

Meetings are held bi-monthly during the day.

## **Strategic Plan/Policy Implications**

### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.
- Development that is soundly balanced between new and existing areas.

### **Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.

## **Budget/Financial Implications**

N/A

## **Legal Implications**

N/A

## **Community Consultation**

N/A

## **Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.11 (SCM 27/10/2015) - COUNCIL DELEGATE - BUSINESS FOUNDATIONS INC (028/037) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as its delegate to Business Foundations.

**COUNCIL DECISION**

**Background**

Council has supported this organisation for over 20 years on the basis that it provides information and opportunities for prospective small businesses to establish themselves in the South West Metropolitan Region. Currently, it operates from the Fremantle Prison on a business “incubator” model which allows prospective business practitioners to utilise a space within the old prison as a “test site” to gauge the feasibility of a business opportunity over a period of time.

An annual operational grant of \$5,000 from Council has assisted Business Foundations Inc with its ongoing administrative outgoings and it is considered an organisation which deserves local government support accordingly. In return, the City is able to nominate a delegate to represent its interests at the Board of Management level.

**Submission**

N/A

## **Report**

Council has always been actively represented on the Board, with the delegate being former Councillor Yaz Mubarakai. Board meetings are held at the Fremantle Prison, usually early morning on an as required basis.

## **Strategic Plan/Policy Implications**

### **Growing City**

- Investment in industrial and commercial areas, provide employment, careers and increase economic capacity in the City.

### **A Prosperous City**

- Promotion and support for the growth and sustainability of local businesses and local business centres.

## **Budget/Financial Implications**

Council contributes an annual grant to Business Foundations Inc through its Grants and Donations program.

## **Legal Implications**

Business Foundations Inc is a legally constituted organisation.

## **Community Consultation**

N/A

## **Attachment(s)**

N/A

## **Advice to Proponent(s)/Submissioners**

N/A

## **Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.12 (SCM 27/10/2015) - COUNCIL DELEGATE - MELVILLE-COCKBURN CHAMBER OF COMMERCE (028/040) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as its delegate to the Melville-Cockburn Chamber of Commerce.

**COUNCIL DECISION**

**Background**

The Melville-Cockburn Chamber of Commerce (MCCC) invites the sponsoring Councils (Cities of Melville and Cockburn) to be represented on its Executive Committee as delegates.

**Submission**

N/A

**Report**

The MCCC is the local 'branch' of the Chamber of Commerce and Industry and is the forum which provides an avenue for local small business proprietors to source advice and information on matters which affect business, primarily from a statutory and government regulation perspective. The MCCC also arranges events, seminars and networking functions for the mutual benefit and interest of its membership.

It has been traditional for both Cities to be represented by an elected member at Executive Committee meetings, which are conducted approximately 8 times per year. Council's previous Delegate was former Councillor Mubarakai with Councillor Smith as Deputy.

## **Strategic Plan/Policy Implications**

### **Growing City**

- Investment in industrial and commercial areas, provide employment, careers and increase economic capacity in the City.

### **Infrastructure**

- Partnerships that help provide community infrastructure.

### **Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.

### **A Prosperous City**

- Promotion and support for the growth and sustainability of local businesses and local business centres.

## **Budget/Financial Implications**

Council sponsors the MCCC through an annual grant of \$20,000.

## **Legal Implications**

N/A

## **Community Consultation**

N/A

## **Attachment(s)**

N/A

## **Advice to Proponent(s)/Submissioners**

N/A

## **Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.13 (SCM 27/10/2015) - ESTABLISHMENT OF STANDING ORDERS LOCAL LAW REVIEW REFERENCE GROUP (FILE NO. 025/001) (D GREEN)**

**RECOMMENDATION**

That Council:

- (1) establish the Standing Orders Local Law Review Reference Group, and
- (2) appoint Mayor Howlett, Deputy Mayor Reeve–Fowkes and councillor/s \_\_\_\_\_ as members of the Group.

**COUNCIL DECISION**

**Background**

Council's Local Law Relating to Standing Orders (the proceedings of business at Council / Committee Meetings) has not been extensively reviewed since 2005. Accordingly, it is proposed that a Reference Group be established to conduct a comprehensive review of the Local Law during the 2015 /16 financial year.

**Submission**

N/A

**Report**

The primary purpose of the Group will be to review the current Standing Orders and their suitability in the current Meeting environment. It is proposed that the Group will meet on an as required basis and once satisfied that an amended Local Law is appropriate, recommend its adoption through the normal Council Meeting process.

As the Mayor (and Deputy Mayor in the Mayor's absence) are required to preside at Council Meetings, it is recommended that those two members be appointed to the Group, with support from any other

councillors who undertake a Presiding Member role at any Standing Committees.

It is intended that the inaugural meeting of the Reference Group will be conducted in November / December 2015 to assess a Report from the administration. From that point, the frequency of meetings will be determined on an as required basis, with a Final Draft Report, including an amended Standing Orders Local Law, to be presented for Council consideration by June 2016.

### **Strategic Plan/Policy Implications**

#### **Leading & Listening**

- A responsive, accountable and sustainable organisation.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

Section 3.12 of the Local Government Act 1995 refers.

### **Community Consultation**

Public comment on the Draft Amended Local Law will be invited, prior to final Council adoption.

### **Attachment(s)**

N/A

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.14 (SCM 27/10/2015) - COUNCIL DELEGATE - COCKBURN DISABILITY ACCESS AND INCLUSION REFERENCE GROUP (027/004) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) to the Cockburn Disability Access and Inclusion Reference Group.

**COUNCIL DECISION**

**Background**

The Disability Access and Inclusion Reference Group was initially formed in 1995 to assist the City of Cockburn develop its first Disability Access and Inclusion Plan (DAIP). Since then, the Group has undertaken an important role in monitoring the ongoing implementation of its DAIP. The Group's mission is to advise the City on the provision of universal access to all facilities and resources within and for the local community.

**Submission**

N/A

**Report**

The Reference Group is an active forum which meets monthly (1<sup>st</sup> Tuesday at 4pm) at the City of Cockburn and is facilitated by Council staff attached to the Family Services Unit. The allocated officer is usually the Disability Access and Inclusion Officer. Elected Member representation was previously provided by Councillor Houwen.

It is practice for an Elected Member to Chair the meetings. Accordingly, it is considered appropriate for Council to formally appoint an Elected Member/Members to fulfil this role.



## **Strategic Plan/Policy Implications**

### **Community & Lifestyle**

- Communities that are connected, inclusive and promote intergenerational opportunities.
- Communities that take pride and aspire to a greater sense of community.
- The significance and richness of our local Indigenous people and diverse multicultural community will be recognised and celebrated.

### **Budget/Financial Implications**

The Reference Group is allocated an annual operating budget to cover its meeting requirements.

### **Legal Implications**

N/A

### **Community Consultation**

External positions on the Group are filled by community and industry representatives and are advertised if vacancies occur.

### **Attachment(s)**

N/A

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.15 (SCM 27/10/2015) - COUNCIL DELEGATE - COCKBURN YOUTH ADVISORY REFERENCE GROUP (027/010) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Cockburn Youth Advisory Reference Group.

**COUNCIL DECISION**

**Background**

The Cockburn Youth Advisory Reference Group has been established to address issues relevant to young people in the City of Cockburn. It comprises mostly of upper school students in the 13 – 18 year age demographic; however, people up to the age of 25 are eligible to apply for membership of the Group.

**Submission**

N/A

**Report**

The Group is a Council initiated forum and therefore has no limit on the number of Elected Members wishing to participate in its activities. Meetings are held monthly on a Wednesday during the evening at the City of Cockburn Youth Centre and are supported administratively by relative staff members. The previous Elected Member representatives to the Group were Councillor Pratt and Councillor Wetton.

**Strategic Plan/Policy Implications**

**Community & Lifestyle**

- Communities that are connected, inclusive and promote intergenerational opportunities.
- Communities that take pride and aspire to a greater sense of community.

**Budget/Financial Implications**

An operational budget is provided to support the administrative operations of this Reference Group.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.16 (SCM 27/10/2015) - COUNCIL DELEGATE - NEIGHBOURHOOD WATCH REFERENCE GROUP (028/009) (D GREEN)**

**RECOMMENDATION**  
That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Neighbourhood Watch Reference Group.

**COUNCIL DECISION**

## **Background**

The Neighbourhood Watch (NHW) Reference Group is in place to promote safety in the district through the provision of co-operative assistance to neighbours, thus helping to create effective deterrents to potential criminal activity. The Group consists of suburb “Managers” recruited to share strategies and promote the NHW values among residents.

## **Submission**

N/A

## **Report**

The NHW Reference Group meets monthly and is administratively supported by relevant staff. As an internal Reference Group, there is no limitation on Elected Member participants in its activities. The previous Elected Member delegate to the Group was Councillor Portelli, who also was the Presiding Member at meetings.

## **Strategic Plan/Policy Implications**

### **Community & Lifestyle**

- Safe communities and to improve the community’s sense of safety.

### **Budget/Financial Implications**

Council provides funds for the administrative operations of the Reference Group.

### **Legal Implications**

N/A

### **Community Consultation**

N/A

### **Attachment(s)**

N/A

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.17 (SCM 27/10/2015) - COUNCIL DELEGATE - COCKBURN BUSHFIRE ADVISORY REFERENCE GROUP (027/007) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) to the Cockburn Bushfire Advisory Reference Group.

**COUNCIL DECISION**

**Background**

Council has two (2) long established volunteer bushfire brigades (Jandakot and South Coogee) with which it has had strong association in the past. Both Brigades operate independently of Council and comprise their own membership, with their major source of funding being provided through the State Government administered Emergency Services Levy (ESL).

A Council appointed Chief Bushfire Control Officer (CBFCO) is currently shared with the Fire and Emergency Services Authority (FESA) and provides support and close liaison with the Brigades. The Council appointed reference Group is established to further support the volunteers in administering their primary function

**Submission**

N/A

**Report**

The primary function of this Reference Group is to liaise with the senior personnel of both volunteer brigades to ensure they are adequately prepared to perform their function as fire control organisations.

The Group also comprises representatives of FESA and other government agencies with a role in fire control. While there is no set timeframe for reference Group meetings, it is expected that it will be

convened at least biannually (evening) to review and monitor matters of relevance.

Given the high profile nature of bushfire control issues in the community, it is recommended that an elected Member appointed representative/s is made to ensure a Council perspective of the Group's activities of provided.

As the forum is a Reference Group, there is no limitation to the number of members Council may appoint. The previous Council delegate was Councillor Steven Portelli.

### **Strategic Plan/Policy Implications**

#### **Community & Lifestyle**

- Safe communities and to improve the community's sense of safety.

#### **Leading & Listening**

- A culture of risk management and compliance with relevant legislation, policy and guidelines.

#### **Environment & Sustainability**

- A community that uses resources in a sustainable manner.
- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

Bush Fires Act, 1954, refers.

### **Community Consultation**

N/A

### **Attachment(s)**

N/A

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.18 (SCM 27/10/2015) - COUNCIL DELEGATE - COMMUNITY SAFETY AND CRIME PREVENTION REFERENCE GROUP (027/014) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member) to the Community Safety and Crime Prevention Reference Group and \_\_\_\_\_ (Elected Member) as a deputy delegate.

**COUNCIL DECISION**

**Background**

The Community Safety and Crime Prevention Reference Group (CSCPRG) is a multi-agency group convened by the City of Cockburn with the objective of addressing identified crime prevention issues within the District. Whilst it is facilitated through the City's administration, it harnesses the combined resources of the following State Government departments:

- WA Police
- Education Department
- Department of Housing and Works
- Department of Community Development

In addition to the following Council Reference Groups:

- Cockburn Youth Advisory Reference Group
- Neighbourhood Watch Reference Group
- Aboriginal Advisory Group

These resources are complemented by relevant Council staff from Council's Community Safety, Community Development and Human Services Units, as required.

**Submission**

N/A

## **Report**

The CSCPRG meets on an “as required” basis (usually each quarter) at the City of Cockburn. One of its primary strategic functions is to monitor progress of the Community Safety and Crime Prevention Strategy (2011 – 2014), which was endorsed by the State Government Office of Crime Prevention in 2011. The Group’s Terms of Reference provides for an Elected Member delegate, as well as a deputy. Council has previously been represented by Councillor Smith and former Councillor Mubarakai.

Meetings are held quarterly during the evening.

## **Strategic Plan/Policy Implications**

### **Community & Lifestyle**

- Safe communities and to improve the community’s sense of safety.

### **Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

## **Budget/Financial Implications**

N/A

## **Legal Implications**

N/A

## **Community Consultation**

N/A

## **Attachment(s)**

N/A

## **Advice to Proponent(s)/Submissioners**

N/A

## **Implications of Section 3.18(3) Local Government Act, 1995**

Nil



**9.19 (SCM 27/10/2015) - COUNCIL DELEGATE - ABORIGINAL REFERENCE GROUP (027/009) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Aboriginal Reference Group.

**COUNCIL DECISION**

**Background**

The Aboriginal Reference Group has been active since 2007 and has been primarily responsible for the development and monitoring of the City's Reconciliation Action Plans (2). The Group also provides an important advisory function to the City of Cockburn on matters of significance to the aboriginal community.

**Submission**

N/A

**Report**

This Group meets monthly at the City of Cockburn, usually mornings. The Group's Terms of Reference provides for an Elected Member of the City of Cockburn to be appointed as Council's delegate. This position was previously occupied by Councillor Pratt.

**Strategic Plan/Policy Implications**

**Infrastructure**

- Community facilities that meet the diverse needs of the community now and into the future.
- Partnerships that help provide community infrastructure.

**Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.
- Communities that are connected, inclusive and promote intergenerational opportunities.
- The significance and richness of our local Indigenous people and diverse multicultural community will be recognised and celebrated.
- Conservation of our heritage and areas of cultural significance

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.20 (SCM 27/10/2015) - COUNCIL DELEGATE - CULTURAL REFERENCE GROUP ( 027/015) (D GREEN)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Cultural Reference Group.

**COUNCIL DECISION**

**Background**

The Cultural Reference Group is responsible for the distribution of the Youth Art Scholarships program and monitors the implementation of the City's Public Artworks Strategy.

**Submission**

N/A

**Report**

The Group will also have oversight of the Culture and Arts Strategy for the City when it is in draft form.

This Group meets on an "as required" basis at the City of Cockburn and its previous delegates were Councillor Pratt and Councillor Eva.

**Strategic Plan/Policy Implications**

**Infrastructure**

- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.

**Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.21 (SCM 27/10/2015) - COUNCIL DELEGATE - COCKBURN SISTER CITIES REFERENCE GROUP (027/016) (D GREEN) (ATTACH)**

**RECOMMENDATION**

That Council appoint \_\_\_\_\_ (Elected Member/s) as a delegate to the Cockburn Sister Cities Reference Group.

**COUNCIL DECISION**

**Background**

Council has had Sister City arrangements in place with the Cities of Split (Croatia) and Yueyang (China), both since 1998, and the City of Mobile (USA) since 2005. These arrangements were based on common interest factors of the participating communities. In recent times, Council has adopted a reciprocal visitation schedule between Cockburn and its Sister Cities, which requires input and monitoring.

**Submission**

N/A

**Report**

The Sister Cities Reference Group is required to determine the desired outcomes of the Agreements in place for its international Sister Cities. An extract from the Sister City Program Strategy and the current associated Council Policy is attached.

Meetings of the Reference Group have been held on an as required basis in the past.

As with all Council administered reference groups, any Elected Members are able to be appointed if they have a desire to be involved in this function.

Previous membership consisted of Mayor Howlett, Deputy Mayor Reeve-Fowkes and Councillors Allen, Smith, Pratt, Portelli and Eva.

**Strategic Plan/Policy Implications****Community & Lifestyle**

- Communities that take pride and aspire to a greater sense of community.

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**Budget/Financial Implications**

Council has \$65,000 allocated in its 2015/16 Budget to provide for participation and promotion of its Sister Cities arrangements.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

1. Extract from Sister City Program Strategy.
2. Council Policy SC33 "Sister City Relationships".

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.22 (SCM 27/10/2015) - COUNCIL DELEGATE - COCKBURN CENTRAL WEST REFERENCE GROUP (027/017) (D GREEN)**

**RECOMMENDATION**

That Council appoint all Elected Members to the Cockburn Central West Reference Group.

**COUNCIL DECISION**

**Background**

The Cockburn Central West (CCW) development is progressing for land owned by the State Government (WA Planning Commission) as a mixed use / community recreation project. The development incorporates the largest capital outlay for a community facility ever undertaken by the City of Cockburn. The Joint Venture initiative involves WAPC, Landcorp, the City of Cockburn and Fremantle Football Club. Accordingly, it is imperative that Council has a strong monitoring role in the progress of this proposal.

**Submission**

N/A

**Report**

Council has negotiated with the State Government and Fremantle Football Club for more than 12 months over this development and the process has been overseen by the CCW Reference Group as a means of Elected Members being able to be fully involved in understanding the community impact such a project is likely to have. Accordingly meetings of the Group tend to be conducted on an occasional basis, whenever there is an item of significance to be considered.

For this reason it is recommended that all Elected Members be appointed to attend these meetings.

**Strategic Plan/Policy Implications****Growing City**

- Diversity of housing to respond to changing needs and expectations.

**Infrastructure**

- Community facilities that meet the diverse needs of the community now and into the future.
- Partnerships that help provide community infrastructure.

**Community & Lifestyle**

- Promotion of active and healthy communities.

**Leading & Listening**

- Effective advocacy that builds and manages relationships with all stakeholders.

**A Prosperous City**

- Sustainable development that ensures Cockburn Central becomes a Strategic Regional Centre.

**Environment & Sustainability**

- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

**Moving Around**

- Infrastructure that supports the uptake of public transport and pedestrian movement.

**Budget/Financial Implications**

The City of Cockburn estimates that this development will require up to \$65M of Municipal Funds, plus further funds from Federal/State Governments and Fremantle Football Club.

**Legal Implications**

Formal legal agreements are established to cooperatively develop the land.

**Community Consultation**

Extensive community consultation has taken place throughout the planning phase of this project.

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**9.23 (SCM 27/10/2015) - COCKBURN CHILDREN'S REFERENCE GROUP (027/005) (D GREEN)**

**RECOMMENDATION**  
That Council appoint \_\_\_\_\_ (Elected Member/s) to the Cockburn Children's Reference Group.

**COUNCIL DECISION**



## **Background**

To give a voice to children (and also as part of the City's Children's Services Strategic Plan 2010-2015), the City launched a Children's Reference Group (CRG) in November 2012 with 16 primary school children involved.

## **Submission**

N/A

## **Report**

This group is a consultative group for mainly child-related projects across the City, but also a means to develop children's interest in civic affairs from a young age. Western Australia's Commissioner for Children and Young People has made participation of children a priority:

- The Commissioner has a statutory responsibility under the Commissioner for Children and Young People Act 2006 (s 19(b)) to 'promote the participation of children and young people in the making of decisions that affect their lives and to encourage government and non-government agencies to seek the participation of children and young people appropriate to their age and maturity'.
- The contributions made by children and young people should be recognised for their value and merit.
- Including children and young people in planning and decision making processes that affect them can help to achieve better policies, services, laws and outcomes.

Currently up to 13 primary aged school children are actively involved in the group. There is no set time for meetings, however they usually meet two to three times per school term on a Wednesday or Thursday at 4pm. Their current project is to organise the Children's Fiesta in November, which is an event to celebrate all children in the City as well as to promote the group and connect with children in Cockburn to get a sense of their priorities, ideas and wishes.

There was no previous Elected Member representation on the Reference Group.

## **Strategic Plan/Policy Implications**

### **Community & Lifestyle**

- Communities that are connected, inclusive and promote intergenerational opportunities.
- Communities that take pride and aspire to a greater sense of community.

**Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

NA

**Attachment(s)**

N/A

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil

**10. (SCM 27/10/2015) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995)**

**RECOMMENDATION**

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

**COUNCIL DECISION**

**11. CLOSURE OF MEETING**

Meeting closed at \_\_\_\_\_