

City of Cockburn

# **EMERGENCY ANIMAL WELFARE PLAN 2017**



## **Emergency animal welfare plan**

The City of Cockburn (hereafter; City) Emergency Animal Welfare Plan has been produced and issued under the authority of the City of Cockburn Local Emergency Management Committee. Further, the document was endorsed by the City of Cockburn council Local Emergency Management Committee on 6 June 2017.

These Arrangements were tabled for review by the Office of Emergency Management, Royal Society for the Prevention of Cruelty to Animals (RSPCA), Department of Agriculture and the South West Metropolitan District Emergency Committee.

In preparing the City's Emergency Animal Welfare Plan, the City sought information from various animal interest groups, most notable, the Department of Agriculture, City of Wanneroo, Shire of Serpentine & Jarrahdale and the City of Mandurah.

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## UNRESTRICTED COPIES

ORGANISATION	NUMBER OF COPIES
City of Cockburn - Critical Records	1
City of Cockburn - Mayor	1
City of Cockburn – Emergency Management Coordinator	1
City of Cockburn – Recover Coordinators and Local Role Appointed Staff	8
City of Cockburn – Chief Bushfire Control Officer	1
Deputy Chief Bushfire Control Officer's	2
South Coogee Volunteer Bushfire Brigade	1
Jandakot Volunteer Bushfire Brigade	1
Cockburn State Emergency Services	1
Office of Emergency Management	1
Murdoch Police Station	1
Cockburn Police Station	1
Fremantle Police Station	1
South Metropolitan Police District – Superintendent	1
WA Police – Emergency Management Unit	1
State Emergency Services – District Officer	1
Department of Fire and Emergency Services	1
Australian Defence Force – HMAS Stirling	1
Department of Child Protection and Family Support	2
Department of Parks and Wildlife	2
Department of Health	1
Western Australia Local Government Association	1
City of Kwinana	1
City of Serpentine- Jarrahdale	1
City of Armadale	1
City of Canning	1
City of Melville	1
City of Fremantle	1

## RESTRICTED COPIES

ORGANISATION	NUMBER OF COPIES
City of Cockburn Administration Building (Front Counter)	1
City of Cockburn – Spearwood Library	1
City of Cockburn – Success Library	1
City of Cockburn – Coolbellup Library	1
City of Cockburn Youth Centre	1
Wally Hagen Stadium (Welfare Centre)	1
Aubin Grove Community Centre (Welfare Centre)	1
Beeliar Community Centre (Welfare Centre)	1
Success Regional Sports Centre (Welfare Centre)	1

## AMENDMENT RECORD

Amendments entered into table 1 (below) at time of amendment.

NO.	DATE	AMENDMENT DETAIL	BY
1	30 June 2015	Initial Draft Created	M. EMERY
2	January 2017	Finalisation of 1st Draft	M. EMERY

Suggested amendments or additions to these arrangements should be forwarded to the City of Cockburn's Emergency Management Coordinator; [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au)

Major amendments or additions will be referred to the City of Cockburn Local Emergency Management Committee for consideration and/or approval.

# GLOSSARY OF TERMS & ACRONYMS USED

## Glossary Of Terms

Terminology used throughout this document shall have the meaning as prescribed in either Section 3 of the *Emergency Management Act 2005* or as defined in the State EM Glossary.

### Combat Agency:

A public authority, or other person, may be prescribed by the regulations to be a Combat Agency who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency [s.6(2) of the EM Act].

### Controlling Agency:

An agency nominated to control the response activities to a specified type of emergency.

### Local Emergency Management Committee (LEMC):

Means a committee established under Section 38 of the Emergency Management Act 2005

### Municipality:

Means the district of the local government.

### Preparedness:

Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. See also the comprehensive approach in the State EM Glossary.

## Acronyms used

BFB	Bushfire Brigade
CA	Controlling Agency
CEO	Chief Executive Officer
CoC	City of Cockburn
CPFS	Department for Child Protection and Family Support
DPaW	Department of Parks and Wildlife
DEMC	District Emergency Management Committee
DFES	Department of Fire and Emergency Services
ECC	Emergency Coordination Centre
FRS	Fire and Rescue Service
HMA	Hazard Management Agency
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordination Committee
SEC	State Emergency Coordinator
SEMC	State Emergency Management Committee
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SOP	Standard Operating Procedures
SRC	State Recovery Controller



## SCOPE

Animals play a significant role in both the lives and livelihoods of all members of the community. This plan is to be used in conjunction with the City of Cockburn (hereafter: City) Local Emergency Management Arrangements. This plan should be considered during an emergency, but also recovery.

This Animal Welfare Plan should be implemented whenever a disaster affects the City and where animal welfare is compromised. The main objectives of the plan are to:

1. Provide immediate welfare for distressed animals;
2. Effectively managing the welfare towards animals during an emergency
3. Provide a coordinated approach to the management of animal welfare impacts as a direct result of an emergency incident;
4. Ensure animals that are loose are impounded for their safety, the safety of road users and emergency workers; and
5. Provide an alternative refuge for the animals for collection by their owners at an appropriate time.

To achieve this, the Plan focusses on the efficient and effective management of animals, and coordination of animal welfare support services before, during and after an emergency event and describes:

1. The planning arrangements for animal welfare support services in emergency preparedness,
2. The response, relief and recovery;
3. The roles and responsibilities of agencies, organisations, owners and carers in planning for and
4. Providing emergency animal welfare support services; and
5. Operating arrangements during an emergency for animal welfare agencies and organisations, emergency service agencies and animal owners and carers.

The City's Rangers will work in close cooperation with the other stakeholders on animal welfare matters arising out of the evacuation emergency and shall agree on the distribution of duties, depending on resources available in each instance.



## LIMITATIONS OF THIS PLAN

In implementing this Plan, the following principles and limitations may apply:

1. Protection and preservation of human life is paramount;
2. The responsibility for the welfare of animals at all times remains with the person in charge of an animal;
3. Integrating consideration of animals and their welfare into emergency planning, at all levels, will improve animal welfare outcomes and have a positive impact on human safety and resilience.
4. Recognition that the bonds people have with their animals impact on their decision making and behaviour in an emergency.
5. This plan encompasses all hazards as emergencies of all types can impact on animals or require animal management processes to be implemented.
6. While arrangements described in this Plan are typical, it is recognised that a Control Agency may recommend additional or alternative actions at the incident, regional or state level to meet the needs of the particular emergency

## RESPONSIBILITIES OF ANIMAL OWNERS, MANAGERS AND CARERS

Individuals responsible for the care and management of animals should seek information to make informed decisions on how to prepare for emergencies, and help meet their relief and recovery needs wherever possible. Following an emergency, individuals and households need to be as self-sufficient as possible, because, in the first instance, agencies will offer emergency support to the most vulnerable community members.

In the event of an emergency, animal welfare may be compromised if management arrangements are not effectively in place. While this plan identifies the role of government agencies and animal welfare support organisations in addressing animal welfare impacts during an emergency, this does not negate an individual or company's legal obligations to provide for the welfare of animals they own, manage or control.

## ANIMAL WELFARE TEAM

The Team will primarily composed of City of Cockburn Rangers, but may also include other local government Rangers, RSPCA Officers, veterinarians, State Emergency Service and any other person/ interest group accepted by the Manager overseeing the Animal Welfare Management Team to assist in the emergency.

Overall management of this team will be the responsibility of the incumbent of the City of Cockburn Ranger & Community Safety Services Manager.

During an emergency, the Animal Welfare Team will work from a central location to receive calls, dispatch officers to jobs and keep a log of personnel/resources in the field. The first preference for this centre will be the City's Operation Depot and Pound, located at 52 Wellard St. Bibra Lake.

If the Operation's Depot has been damaged or not suitable in the course of the emergency, the City may appoint alternate address as the Local Emergency Recovery Centre. Please refer to the City's Business Continuity Plan for alternative office locations.

### Animal Welfare Team Equipment

The City's Rangers have 6 purposely modified 4wd vehicles, suitable for transporting dogs, cats and small livestock. The Ranger vehicles are equipped with VHF radios and Red Fire Control Officer light-bars. In addition to the vehicles, the City's Ranger services has a purpose built trailer suitable for carrying large livestock and is off-road capable.

The City's Rangers have equipment to capture and hold animals. In the event of euthanasing, the City's Rangers are equipped with two .22LR Bolt Action rifle, which securely stored at a City facility.

## DOMESTIC ANIMAL SHELTER

When the need arises, an emergency shelter shall be set up to temporarily house domestic animals brought in or the animals will be transported to local boarding kennels, veterinary clinics or the RSPCA where room permits. The Animal Management Team shall:

- A. Keep a register of animals that need to be evacuated during an emergency where this Plan is activated (Refer Appendix A and B);
- B. Secure/confine animals to such an area where it is not likely to injure itself or be injured by other animals;
- C. Ensure arrangements are made for animals to be fed, watered and their facilities are regularly cleaned;
- D. Report any apparent injury or illness to a veterinarian, if necessary, for treatment or euthanasing as soon as practical. Animals suffering from contagious illness shall be segregated to prevent infection of other animals;
- E. Upon release of the animal, record the date and time and obtain the details of the owner (name, address and telephone number);

If deemed necessary due to damage of the City's pound, the City's Ranger service unit will seek a temporarily re-homing centre for displaced animals. The shelter may or may not be within the City's boundaries. Possibilities include adjoining Local Government pounds, Boarding Kennels, the RSPCA or other veterinary clinics.



# CITY OF COCKBURN POUND

The City of Cockburn's Animal welfare centre is located at 52 Wellard St. it has a capacity of 30 dogs, 10 cats and a livestock yard to the east of the building. image (1) shows a floorplan on the facility. Please note, the floorplan does not show the extended of the livestock yard.

## Veterinary Centres

### Murdoch Pet Emergency Centre (24hrs)

90 South St, Murdoch  
Phone: 1300 652 494  
After hours contact – 1300 652 494

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### Western Australian Veterinary Emergency & Specialty (WAVES) (24hrs)

1/640 Beeliar Dr, Success  
Phone: (08) 9412 5700  
After hours contact – (08) 9412 5700

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### Spearwood Vet

159 Rockingham Road, Hamilton Hill  
Phone: (08) 9434 4192  
After hours answering machine message that will get sent to the owner George.

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### Central Vet Fremantle

65 Wray Avenue, Fremantle  
Phone: (08) 9430 5777

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### Fremantle Vet Hospital

396 High Street, Fremantle  
Phone: (08) 9319 1878

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### Hilton Vet Clinic

115 Lefroy Road, Beaconsfield  
Phone: (08) 9337 6997

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### South Street Vets

5/364 South Street, O'Connor  
Phone: (08) 9314 7444

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### Success Vet

93 Hammond Rd, Cockburn Central  
Phone: (08) 9414 9888

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### Vet West Cockburn

1/816 Beeliar Dr, Success  
Phone: (08) 9404 1199

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### Hammond Park Vets

7/2 Brushfoot Blvd, Success  
Phone: (08) 9498 7937  
After hours contact – 0425 220 506

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## Adjoining local government pounds & boarding kennels

### Pound Watch

Sue Down  
27 Hybrid Court, Treeby  
Phone: (08) 9397 1177  
Mobile: 0433 757 524

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### Dog Refuge Home

30 Lemnos Street Shenton Park  
Phone: (08) 9381 8166

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### RSPCA

Malaga  
Phone: (08) 9209 9300

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### Cat Haven

Veronica 0432 379 524  
23 Lemnos St, Shenton Park WA 6008  
Phone: (08) 9442 3600

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### City of Melville

Murdoch Drive Murdoch  
Phone: (08) 9364 0666

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### City of Fremantle

Town Hall centre  
8 William Street Fremantle  
Phone: (08) 94329999

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### Native Arc

172 Hope Rode, Bibra Lake  
Phone: (08) 9417 7105

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### K9 Rescue Group

Carol Carter  
58 Sunshine Pl, Nambeelup WA 6207  
Phone: (08) 9581 9005

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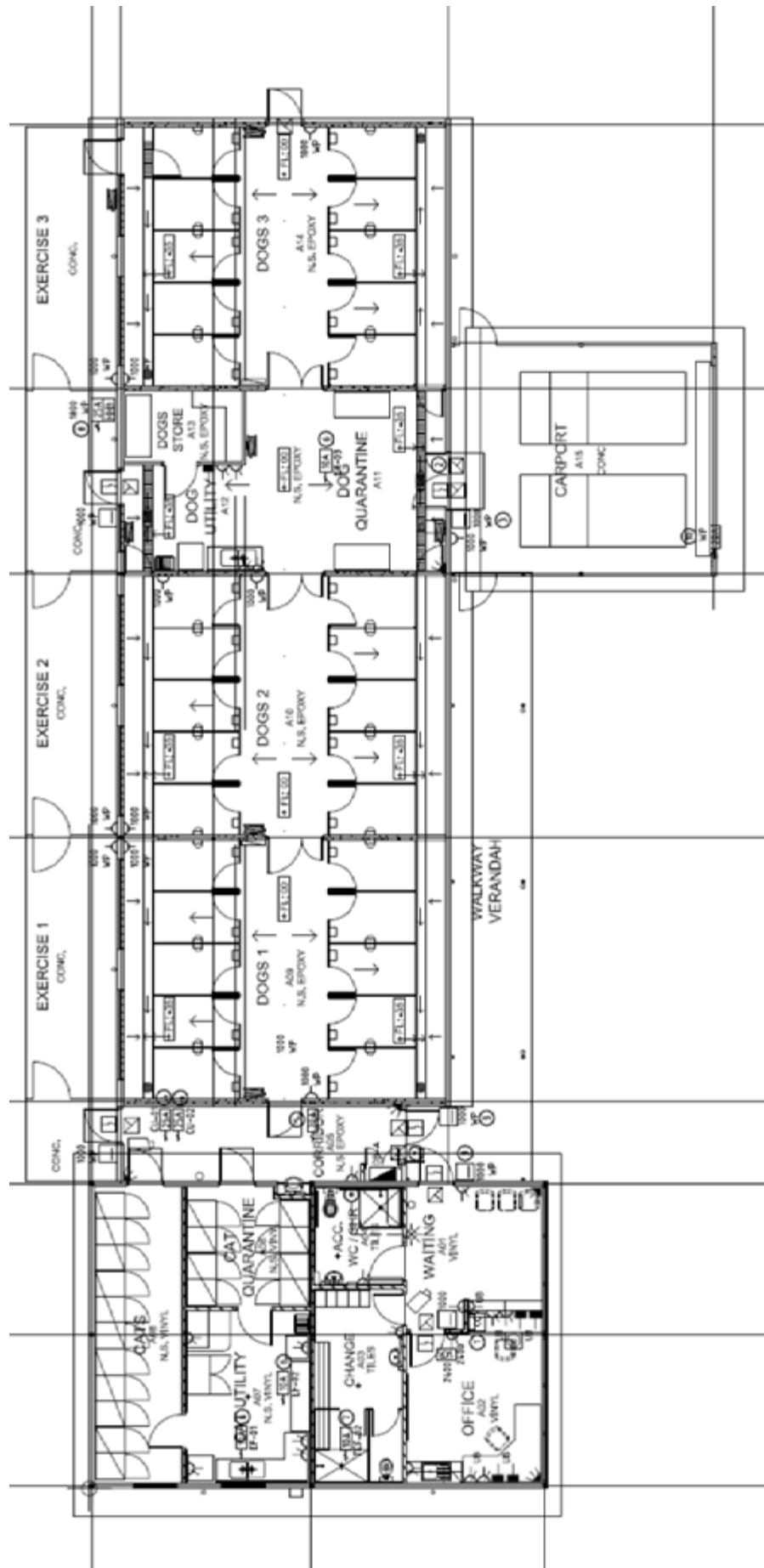


Image 1 - City of Cockburn Pound - Located at 52 Wellard St Bibra Lake

## RESCUE OF ANIMALS AND INJURED ANIMALS

The rescue of animals shall be coordinated by the City's Emergency Management Coordinator/ Recovery Coordinator in conjunction with IMT or ISG where appropriate. Tasking will then be delegated to the City's Rangers for actioning.

If an animal is rescued and requires veterinary treatment, measures should be taken to provide the necessary treatment as soon as possible.

Where a City appointed Rangers deems that movement or prolonging the life of an injured animal will cause unreasonable stress or suffering, the City of Cockburn Ranger and Community Safety Services Manager shall authorise the humane destruction of the animal. Destruction shall be undertaken by Police, Veterinarians or a member of the Ranger's & Community Safety Services section.

### Entering a fireground

Members of the Animal Management Team will not enter a Fireground, unless;

- A. The area has been deemed safe by the Controlling Agency; or
- B. The personal have been training in basic Firefighting, specialising in bushfire, have correct Level 1 Personal Protective Equipment, access to a WAERN radio and approval has been given by the Incident Controller

### Animal welfare check

After activation of this Plan and prior to opening an area to the wider community, it will be the responsibility of the Animal Welfare Team to ensure any deceased animals are removed for public sight. All non-native animals will be appropriately tagged and all reasonable measures will be taken to contact the owner prior to disposal.

## FOOD SUPPLIES

Animal food suppliers shall be contacted to obtain food. The preferred supplier is –

### Jandakot Stock and Pet Supplies

1/33 Hammond Road, Cockburn,  
Ph: 9414 8844

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Other food suppliers may need to be sought as required.

Note: The RSPCA may also be contacted for immediate assistance and where possible may be able to coordinate supplies or provide food if required.

## List of pet food suppliers if required

### City Farmers

1/11 Roper Street O'Connor  
Phone: (08) 9314 3300

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### RSPCA

Phone: (08) 9209 9300  
After Hours contact – 1300 278 3589

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### Pet Barn

2/816 Beeliar Drive, Success  
Phone: 6430 5410

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## FEES AND CHARGES

No fee or charges shall be imposed for animals cared for during an emergency, while an evacuation Centre operated by CPFS is stood up. In the event an animal is not collected or unclaimed after this time, the City will seek to rehouse any animal through its normal operating procedures.

Unregistered dogs or cats will not be released until registered and applicable fees paid.

## REQUEST FOR ASSISTANCE

When deemed necessary the Manager of the Animal Welfare Team may request assistance from veterinarians or anyone with special animal care knowledge. This includes requests to other Local Governments for assistance from in housing of animals or additional support staff.



## LIVESTOCK FEEDING SCHEDULE

### Sheep feeding guidelines

The amount of feeding required will depend on the quality of the feed and the size, type and condition of the animals. Monitor stock condition and adjust feeding levels to maintain the required condition.

- Weaners - 450g/head/day oats/lupins (50:50) + oaten hay + minerals
- Hoggets & Dry ewes - 540 g/head/day oats/lupins (80:20) + oaten hay + minerals
- Pregnant and lactating ewes will require higher rates depending on the stage of pregnancy or lactation. Consult your vet or advisor for suitable feeding rates for these animals.
- Wethers - 600 g/head/day oats/lupins (80:20) + oaten hay + minerals

If only oaten hay is available, feed dry sheep approximately 3% of their body weight per day. For most sheep, this would equate to about 2 or 3 Kg/head/day. If hay is less than 50% digestible, hay alone will not be adequate to maintain live weight.

### Animal water requirements (L/Head/Day)

Stock type	Consumption (L/day)
<b>Beef Cattle</b>	
Weaner (250-300kg)	Up to 55
Dry stock	Up to 80
Lactating first heifers (350-400 kg)	Up to 90
Lactating cows (500 kg)	Up to 100
<b>Dairy Cattle</b>	
Lactating cow	100-150
<b>Sheep</b>	
Weaners	Up to 4
Adult dry sheep	Up to 6
Ewes with lambs	Up to 10

# EQUINE REQUIREMENTS

## Summary of minimum standards

### Supervision

Horses confined in stables and yards are to be inspected at least twice daily.

The person responsible for supervising the animal must be able to identify signs of ill health. They must also have access to a registered veterinary practitioner to diagnose and treat any serious illness/ injury or access to a person able to humanely destroy the horse to prevent further suffering.

### Water

Horses must have free access to an adequate supply of good quality water. Water containers must be of a design that does not cause injury to the animal.

Water volume requirements vary widely depending on age, bodyweight, air temperature/humidity, work requirements, the state of health and type of diet of the horse. The basic maintenance requirement is estimated to be approximately 52 ml per kg bodyweight per day.

### Feed

Horses must be provided with a diet of sufficient quantity and quality to maintain their health and meet their physiological requirements. They must not be deprived of food more than 12hrs.

### Exercise

Stabled or yarded horses must be exercised daily, except where the exercise may be detrimental to the health and welfare of the horse.

In an evacuation centre, leading in hand is likely to be the most practical form of exercise.

## Yards & Shelter

Horses should be accommodated in individual yards, except mares and foals.

Yards and stables must have sufficient room to allow the horse to stand freely in the normal position with the head fully raised, walk forward and turn, lie down, roll, stretch and groom themselves without restrictions.

Stable size should be not less than 12m<sup>2</sup> with a height of 2.4m for an average sized horse. Yards should be cleaned of waste products, dirty/stale food and water on a daily basis. Horses must have access to sufficient shade or shelter in relation to the weather conditions. Rugging must be appropriate for the weather conditions and not result in heat stress to the animal.

## Identification

When a public equestrian facility is opened as an evacuation centre, a record of all horses kept on the grounds and the details of their owner must be kept.

Where horses are kept at an unoccupied premises, the contact details of the person in charge of the animal should be clearly displayed or readily accessible.

## Transport

Where possible, horses must be transported to and from the facility in accordance with the Australian Animal Welfare Strategy - Land Transport of Livestock (Horses). The City's Rangers Services trailer is suitable to transport one horse at a time.





# APPENDICES

## Appendix A: Animal Registration Form

### NEW DOG REGISTRATION

#### Application for Registration (Dog Act 1976)

City of Cockburn, 9 Coleville Crescent, Spearwood WA 6163  
 PO Box 1215, Bibra Lake DC, WA 6165  
 T: (08) 9411 3444 F: (08) 9411 3333 Mon - Fri 8:30am to 4:30pm



City of Cockburn  
 08 9411 3411

<b>This dog registration is valid until</b>	<b>Unsterilised</b>			<b>Sterilised</b>			
31st October	<b>Fees Payable</b>	1 Year \$50	3 Years \$120	Lifetime \$250	1 Year \$20	3 Years \$42.50	Lifetime \$100
Pensioners: 50% of above fees (proof of pension to be produced) Please read Dog Owner Responsibilities overleaf.							

#### Owner/Agent Details

Full Name

Address (Where dog will ordinarily be kept)

Postal Address (if different from above)

Being the owner of the dog, particulars of which are listed on this form.

Pension No. (if applicable)  Date of Birth (Must be over 18)

Daytime Phone  Mobile

Email

Can City of Cockburn use this email address to issue renewal notices or other relevant information?  
 Yes  No

Alternate name and phone number if owner not contactable  
 Name   
 Phone (H)  Mobile

#### Dog Details

**Office Use Only**

Animal No.  Tag No.

Period of Registration  
 Please circle one:  1 Year  3 Years  Lifetime

Microchip No.  Microchip Type

Dog Name

No. of dogs on property

Age  Gender  Sterilised

Colour - Marks/Tattoos

Purpose For Keeping  Breed

Is the dog:

A Declared Dangerous Dog	<input type="checkbox"/>
A Restricted Breed Dog	<input type="checkbox"/> (Refer to rear of form)
A Commercial Security Dog	<input type="checkbox"/> (Refer to rear of form)

Registrations for all dangerous and restricted breed dogs can only be renewed annually under the Dog Act 1976

#### Declaration to be Completed

I (Print Full Name)  (Address)  Date

being the owner (or authorised agent of owner) of the dog whose details appear above declare that (a) I am 18 years of age or over, (b) FENCING REQUIREMENT - I certify, for the purposes of Section 16 of the Act, that means exist for effectively confining the dog in or at the premises at which the dog will be kept. (c) The particulars shown in this application are true and correct to the best of my knowledge and belief and I am aware that it is an offence to provide false and misleading information.

(Please tick one) Owner  or Agent's  Declaration  Signature

Please do not separate this section - return complete form

### NEW DOG REGISTRATION

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City of Cockburn, 9 Coleville Crescent, Spearwood WA 6163  
 PO Box 1215, Bibra Lake DC, WA 6165  
 T: (08) 9411 3444 F: (08) 9411 3333 Mon - Fri 8:30am to 4:30pm



City of Cockburn  
 08 9411 3411

<b>OFFICE USE ONLY</b>	Dog's Name <input type="text"/>	Breed <input type="text"/>	Tag No. <input type="text"/>	Fee Paid <input type="text"/>
	Animal No. <input type="text"/>	Authorised Officer <input type="text"/>	Application Date <input type="text"/>	
	Expiry Date <input type="text"/>			

Information in this section will be completed by City of Cockburn and returned to owner/agent as a receipt of registration.  
 For further information please visit [www.cockburn.wa.gov.au](http://www.cockburn.wa.gov.au)

## Appendix B: Animal Registration Log

DATE:

OFFICER:

PAGE NO:

Entry NO.	Registration Number	Species	Description	Owner	Address	Phone	Comment
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							



9 Coleville Crescent, Spearwood WA 6163  
PO Box 1215, Bibra Lake DC WA 6965  
P 08 9411 3444 F 08 9411 3333  
[cockburn.wa.gov.au](http://cockburn.wa.gov.au)



This information is available in alternative formats upon request



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