



Policy Type

Council

Policy Purpose

This policy provides a definition and authority for recognition of the passing of Local Notable Citizens.

Policy Statement

As a mark of respect, Council can acknowledge the contribution made to the district by deceased Local Notable Citizens. This acknowledgement may include the flying of flags at the Administration Building at half-mast; placement of a notice in the West Australian newspaper; and or providing flowers. This acknowledgement may be authorised by the Mayor or the Chief Executive Officer in consultation with the Mayor.

A Local Notable Citizen is defined as:

- (1) Those who would qualify for an invitation to attend the annual 'Pioneers Function' hosted by Council;
- (2) Past and present Elected Members of Council;
- (3) Past and present Chief Executive Officers of the City;
- (4) Present employees of the City;
- (5) Freeman of the City;
- (6) Persons not otherwise qualified pursuant to points one to five above, who have been significant contributors to the social and/or economic development of the district through their association and contribution to local groups / associations / organisations; and
- (7) Persons who have held significant positions of Government Office (ie. Premier, Prime Minister etc.)

The flying of flags at half-mast in these circumstances will be done on the day or a week of the funeral or where a funeral is not to occur, on a day or week nominated by the Mayor.

A notification should be placed on the website and the staff Intranet before or on the day advising why the flags are lowered.

The placement of a notice in the newspaper may be done prior to or the day of the funeral.

Title	Flying of Flags & Bereavement Recognition
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