

## SIGNS AND HOARDING

### When is approval required?

Depending on the type of sign that is proposed, a sign licence may be required. In some instances, a sign licence and planning approval may need to be obtained.

### Planning approval

The City of Cockburn Town Planning Scheme No. 3 (TPS 3) provides guidelines on when planning approval is required and when exemptions are applicable. An excerpt of Part 8 Development of Land of the TPS 3 is attached:

#### *PART 8 DEVELOPMENT OF LAND*

#### 8.2 Permitted Development

8.2.1. Except as otherwise provided in the Scheme, the following development does not require the planning approval of the local government – Any of the exempt classes of advertisements listed in Schedule 5 except in respect of a place included on the Heritage List of a Heritage Area:

#### SCHEDULE 5 EXEMPTED ADVERTISEMENTS

Land Use and/ or Development	Exempted Sign	Maximum Size
In all zones except in the Residential Zone. <i>AMD 6 GG 13/6/06</i>	Advertising. Relating directly to advising the name, address, telephone number and purpose of the service provided on the property on which it is located. (Refer to <b>clause 8.2.1 (f)</b> )	4 square metres
In all zones	Property for sale or auction sign.	6 square metres
In all zones	Advisory signs. About future development or proposal.	6 square metres
In all zones	Temporary sign. Advertising a coming event within the district where it will not be erected for more than 4 weeks.	4 square metres
In all zones except the Residential Zone.	Advertising signs. Displayed on walls, windows or verandah facades which do not project above the wall or roof on which it is attached.	6 square metres

For signs that require planning approval, an application for planning approval is to be submitted to the City's Statutory Planning Services with the following information:

- A completed and signed **Form of Application for Development Approval**;
- Three (3) copies of all plans; and
- A planning application fee.

All signage must comply with the City's **Signs and Advertising Policy LPP 3.7**

### **Building approval**

In most instances, a sign licence is required. However there are some types of signs that may be exempt under Section 8.5 of Part VIII – Signs, Hoardings, Bill Posting Local Laws. An extract of Section 8.5 is attached:

### **EXEMPTIONS**

#### **8.5 The following signs / advertisement do not require a sign licence**

- |   |
|---|
| a) a sign erected or maintained pursuant to and under authority of a written law  |
| b) a sale sign not exceeding 0.5m <sup>2</sup> in area  |
| c) a plate not exceeding 0.2m <sup>2</sup> in area erected or affixed on the street alignment or between that alignment and the building line to indicate the name and occupation or profession of the occupier of the premises   |
| d) a sign used solely for the direction and control of people, animals or vehicles or to indicate the name or street number of a premises, if the area of the sign does not exceed 0.2m <sup>2</sup>  |
| e) an advertisement affixed to or painted on a shop window by or on behalf of the occupier thereof and relating to the business carried on therein provided that not more than 25% of the window is used  |
| f) the name of any occupier or business printed on, or affixed to, a fascia, window or wall of those premises, provided also that: <ul style="list-style-type: none"><li>i. the height of the lettering does exceed 1 metre in height; and</li><li>ii. in the case of a fascia the sign does not extend above or below the fascia</li></ul> |
| g) a sign within a building unless: <ul style="list-style-type: none"><li>i. it is clearly visible from a public place outside the building; and</li><li>ii. it is not exempt under any paragraph of this section</li></ul>   |
| h) a sign not larger than 0.6 metres x 0.9 metres on an advertising pillar or panel approved by or with the consent of the Council for the purposes of displaying public notices for information  |
| i) a building name sign on residential flats or home units where it is a single line of letters not exceeding 300 millimetres in height fixed to the façade of a building   |
| j) a newspaper poster   |

k) an institutional sign not exceeding 4m<sup>2</sup> in area

### Sign Licence / Advertisement Application Fees

Type of Sign / Advertisement	Fee Applicable
For Sale / Leasing Sign exceeding 0.5m <sup>2</sup>	\$55.00
Development Sign	\$100.00
Display Home Sign	\$100.00
A Hoarding – per annum	\$70.00
Horizontal Sign	\$35.00
Illuminated Sign a) on a roof \$5.00 per square metre b) under a verandah c) any other	Min cost \$50.00 \$35.00 \$35.00
A Pylon Sign or Tower Sign	\$35.00
A sign other than a pylon or an illuminated sign	\$55.00
Rural Producers Sign	\$35.00
Sign Panel	\$35.00

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