

CITY OF COCKBURN

SUMMARY OF MINUTES OF THE GRANTS & DONATIONS COMMITTEE MEETING HELD ON WEDNESDAY, 29 JULY 2015 AT 6:00 PM

	Page
1. DECLARATION OF MEETING.....	1
2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)	1
3. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS & CONFLICT OF INTEREST (BY PRESIDING MEMBER).....	2
4. (GAD 29/07/2015) - APOLOGIES & LEAVE OF ABSENCE	2
5. CONFIRMATION OF MINUTES.....	2
5.1 <u>(MINUTE NO 85)</u> (GAD 29/07/2015) - MINUTES OF THE GRANTS AND DONATIONS COMMITTEE MEETING - 22/4/2015 (ATTACH).....	2
6. DEPUTATIONS & PETITIONS.....	2
7. BUSINESS LEFT OVER FROM THE PREVIOUS MEETING (IF ADJOURNED)	2
8. DECLARATION OF COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER	2
9. COUNCIL MATTERS.....	3
9.1 <u>(MINUTE NO 86)</u> (GAD 29/07/2015) - INDIAN OCEAN FIREWORKS SPONSORSHIP AGREEMENT WITH CITY OF FREMANTLE (162/003) (S SEYMOUR-EYLES) (ATTACH).....	3
9.2 <u>(MINUTE NO 87)</u> (GAD 29/07/2015) - SPEARWOOD BOWLING CLUB REQUEST FOR DONATION TO RESURFACE BOWLING GREEN (162/002) (R AVARD) (ATTACH).....	6
9.3 <u>(MINUTE NO 88)</u> (GAD 29/07/2015) - GRANTS AND DONATIONS COMMITTEE RECOMMENDED ALLOCATIONS 2015/16 (162/003) (R AVARD) (ATTACH)	9
10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	13
11. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING.....	13
12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY COUNCILLORS OR OFFICERS	13
13. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE.....	13
14. CONFIDENTIAL BUSINESS.....	14
15. (GAD 29/07/2015) - CLOSURE OF MEETING.....	14

CITY OF COCKBURN

MINUTES OF THE GRANTS & DONATIONS COMMITTEE MEETING HELD ON WEDNESDAY, 29 JULY 2015 AT 6:00 PM

PRESENT:

Mr L. Howlett	-	Mayor
Mr S. Portelli	-	Councillor (Presiding Member)
Ms L. Wetton	-	Councillor
Mr P. Eva	-	Councillor

IN ATTENDANCE:

Mr R. Avard	-	Manager, Community Services
Ms M. Bolland	-	Grants & Research Officer

1. DECLARATION OF MEETING

The Manager, Community Services declared the meeting open, the time being 6:10pm.

2. APPOINTMENT OF PRESIDING MEMBER (If required)

The Manager, Community Services advised that in the absence of the appointed Presiding Member, and pursuant to Section 5.44 of the Local Government Act, 1995 he had been delegated the power to preside at the Grants and Donations Committee Meeting held on 29 July 2015 and to conduct the election to determine the Presiding Member of the Committee, in accordance with Schedule 2.3 Division 1 of the Act.

The Manager, Community Services called for nominations and received a nomination for Clr Steve Portelli to be appointed Presiding Member for the meeting, from Clr Lyndsey Wetton.

There being no further nominations, Clr Steve Portelli was duly declared Presiding Member.



3. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS & CONFLICT OF INTEREST (BY PRESIDING MEMBER)

Nil

4. (GAD 29/07/2015) - APOLOGIES & LEAVE OF ABSENCE

Deputy Mayor Carol Reeve-Fowkes	-	Apology
Clr Stephen Pratt	-	Apology
Clr Yaz Mubarakai	-	Apology

5. CONFIRMATION OF MINUTES

5.1 (MINUTE NO 85) (GAD 29/07/2015) - MINUTES OF THE GRANTS AND DONATIONS COMMITTEE MEETING - 22/4/2015 (ATTACH)

RECOMMENDATION

That the minutes of the Grants and Donations Committee meeting held on 22 April 2015 be adopted as a true and accurate record.

COMMITTEE DECISION

MOVED Clr L Wetton SECONDED Clr P Eva that Council adopt the Minutes of the Grants and Donations Committee meeting held on 22 April 2015 as a true and accurate record.

CARRIED 4/0

6. DEPUTATIONS & PETITIONS

Nil

7. BUSINESS LEFT OVER FROM THE PREVIOUS MEETING (IF ADJOURNED)

Nil

8. DECLARATION OF COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER

Nil



9. COUNCIL MATTERS

9.1 **(MINUTE NO 86) (GAD 29/07/2015) - INDIAN OCEAN FIREWORKS SPONSORSHIP AGREEMENT WITH CITY OF FREMANTLE (162/003) (S SEYMOUR-EYLES) (ATTACH)**

RECOMMENDATION

That Council provide an annual donation of \$25,000 (plus GST), for a three-year period up to and including 2018, from the Grants and Donations Budget to the City of Fremantle, to co-host the Indian Ocean Fireworks event on Australia Day, and agree to the terms and conditions outlined in the Sponsorship Agreement attached to the Agenda.

COMMITTEE RECOMMENDATION

MOVED Mayor L Howlett SECONDED Cllr P Eva that the recommendation be adopted.

CARRIED 4/0

COUNCIL DECISION

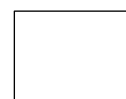
Background

Since 2007, the City of Fremantle has held a fireworks display in Fremantle on Australia Day. In 2011, the City of Cockburn agreed to become a Sponsorship Partner to contribute to the fireworks display, which is now known as the Indian Ocean Fireworks.

The latest three-year agreement expired in the 2014/15 financial year and the City of Fremantle has proposed a new three-year Sponsorship Agreement for the event in 2016, 2017 and 2018.

Submission

The proposed Indian Ocean Fireworks Agreement is attached to the Agenda.



Report

The Event

On Australia Day each year, the night sky above Bathers Beach and Fishing Boat Harbour in Fremantle comes alive with a 20-minute display of fabulous fireworks (with simulcast) from 8pm. Prior to the fireworks display from 4pm, the Esplanade Reserve is filled with music, food, roving entertainers and kids' activities.

Attendance

It is anticipated that in excess of 40,000 people will enjoy the atmosphere of the Australia Day Celebrations and the Indian Ocean Fireworks display at Bathers Beach in 2016 with expected attendance numbers to increase each year.

Participation

In 2015, the fireworks were viewed by a large cross section of many age demographics, music tastes and different backgrounds from Perth's coastal suburbs, north and south of the river. The Indian Ocean Fireworks display is seen as a relaxed family orientated fun event.

According to the independent market research and evaluation undertaken by Asset Research for the 2015 event, it shows that the majority of respondents (91.1%) who had visited Fremantle on Australia Day were 'at least' satisfied with the experience they had. 31.1% of these respondents were very satisfied with the experience, with a further 60.0% being satisfied.

A total of 96 survey respondents on the day came from suburbs within the City of Cockburn (up from 89 in 2014). This represented 32.7% of all Perth metropolitan area respondents (31.1% in 2014) and 29.5% of all survey respondents (28.3% in 2015). This represents a continuation in the growth of respondents coming from the Cockburn area in this survey period.

Sponsorship Agreement

For the City's \$25,000 (plus GST) contribution, the Sponsorship Agreement proposes a list of Sponsorship Partner Benefits (Item 8 in the Schedule to the Agreement) including:

- Recognition of the Sponsorship Partner as a partner in the event on all forms of printed advertising and promotional material in relation to the event and published before, during and after the event.



- 30 invitations (free of charge) to the VIP function at Bather's Beach House.
- An evaluation report of the Sponsorship Partnership arrangement by 1 March in each year.

Strategic Plan/Policy Implications

Community & Lifestyle

- Communities that are connected, inclusive and promote intergenerational opportunities.
- Communities that take pride and aspire to a greater sense of community.
- Promotion of active and healthy communities.

Leading & Listening

- A responsive, accountable and sustainable organisation.

Budget/Financial Implications

An allocation of \$25,000 (plus GST) from the 2015/16 Grants and Donations Budget has been recommended.

Legal Implications

If Council agrees to the proposed Sponsorship terms and conditions, as contained in the proposed Indian Ocean Fireworks Agreement attached to the Agenda, it will enter into a legal agreement with the City of Fremantle for a term of three years.

Community Consultation

An independent Asset Research evaluation survey is conducted each year to gauge community satisfaction. For the 2015 event it shows that the majority of respondents (91.1%) who had visited Fremantle on Australia Day were 'at least' satisfied with the experience they had. 31.1% of these respondents were very satisfied with the experience, with a further 60.0% being satisfied.

Attachment(s)

1. Proposed Indian Ocean Fireworks Agreement with the City of Fremantle.



Advice to Proponent(s)/Submissioners

The City of Fremantle has been advised that the proposed Agreement will be presented to the Grants and Donations Committee on Wednesday 29 July 2015 and the Committee's recommendations will go to the August Council Meeting for a decision.

Implications of Section 3.18(3) Local Government Act, 1995

Nil

9.2 (MINUTE NO 87) (GAD 29/07/2015) - SPEARWOOD BOWLING CLUB REQUEST FOR DONATION TO RESURFACE BOWLING GREEN (162/002) (R AVARD) (ATTACH)

RECOMMENDATION

That Council:

- (1) contribute up to one-third of the cost of resurfacing one of the synthetic bowling greens at Spearwood Bowling Club, to a maximum contribution of \$57,300 (plus GST), and
- (2) the works in (1) above be to a standard to allow the Club to retain eligibility for pennant competitions.

COMMITTEE RECOMMENDATION

MOVED Mayor L Howlett SECONDED Cllr P Eva that the recommendation be adopted.

CARRIED 4/0

COUNCIL DECISION

Background

Spearwood Bowling Club was established in 1993 and is located on Azelia Road at the Dalmatinac Club in Spearwood. The bowling greens



are on City of Cockburn land leased to the Club. The Club currently has 99 members and the close proximity of the Cockburn Bowling and Recreational Club limits the membership growth of both clubs as they compete for members. The Club has three greens in use and all need replacement as they have had seven years of use. On a weekly basis there are 50 people who regularly use the greens about three times a week.

Submission

The request letter from Spearwood Bowling Club and a quote for the resurfacing works (Option B) is attached to the Agenda.

Report

The Spearwood Bowling Club have advised that they are currently having some major problems with their synthetic bowling greens, which have now deteriorated to a point that they may not pass inspection by Bowls WA. This may result in the Club's exclusion from the next pennant competition which will commence towards the end of October 2015.

The Club must urgently resurface at least one bowling green to satisfy Bowls WA standards to retain eligibility for pennant competition. Funds required for this short-term fix are approximately \$171,900 (plus GST), as indicated in "Option B" in the attached quote. Currently neither the club nor its members are in a financial position to cover this entire cost.

The Club has requested Council support for a grant application to the Department of Sport and Recreation (DSR) Community Sporting and Recreation Facilities Fund (CSRFF) for the funding to be shared between the Club, Council and the State Government on the basis of one-third of the cost, or \$57,300 (plus GST), being contributed by each party.

The Club proposes to raise its contribution through a mixture of fundraising, member donations and a loan for the remainder.

It is proposed that the Grants and Donations Committee make a one-off \$57,300 (plus GST) allocation from its 2015/16 Budget on the condition that the other \$114,600 (plus GST) is externally funded.

Strategic Plan/Policy Implications

Infrastructure

- Community facilities that meet the diverse needs of the community now and into the future.



Community & Lifestyle

- Community environments that are socially cohesive and embrace diversity.
- Promotion of active and healthy communities.

Leading & Listening

- A responsive, accountable and sustainable organisation.

Budget/Financial Implications

An allocation of \$57,300 (plus GST) from the 2015/16 Grants and Donations Budget has been recommended on the condition that the other \$114,600 (plus GST) is externally funded.

Legal Implications

Nil

Community Consultation

Nil

Attachment(s)

1. Spearwood Bowling Club Request Letter and Quote for the Resurfacing Works (Option B).

Advice to Proponent(s)/Submissioners

The Spearwood Bowling Club has been advised that request will be considered by the Grants and Donations Committee on Wednesday 29 July 2015 and the Committee's recommendations will go to the August Council Meeting for a decision.

Implications of Section 3.18(3) Local Government Act, 1995

Nil



9.3 (MINUTE NO 88) (GAD 29/07/2015) - GRANTS AND DONATIONS COMMITTEE RECOMMENDED ALLOCATIONS 2015/16 (162/003) (R AVARD) (ATTACH)

RECOMMENDATION

That Council:

- (1) adopt the grants, donations, and sponsorship recommended allocations for 2015/16 as attached to the agenda, and
- (2) advertise the availability of the grants, donations and sponsorships in two instalments closing 30 September 2015 and 31 March 2016 respectively.

COMMITTEE RECOMMENDATION

MOVED Mayor L Howlett SECONDED Cllr L Wetton that the recommendation be adopted.

CARRIED 4/0

COUNCIL DECISION

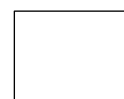
Background

Council approved a budget for grants and donations for 2015/16 of \$1,200,000. The Grants and Donations Committee is empowered to recommend to Council how these funds are to be distributed.

Submission

The City received funding requests from:

- City of Fremantle - Indian Ocean Fireworks Sponsorship Agreement (Agenda Item 9.1 and Attachment)
- Spearwood Bowling Club (Agenda Item 9.2 and Attachment)
- Native ARC (Report Attached)
- Cockburn Wetlands Education Centre (Report Attached)



Report

Committed/Contractual Donations

As can be seen in the Budget attachment, a number of donations are deemed to be committed by legal agreements, such as leases, or by Council Decision.

There is one new proposed commitment for the 2015/16 financial year:

- Spearwood Bowling Club (as to Agenda Item 9.2 and Attachment)

And there are three ongoing commitments that require approval for the 2015/16 financial year:

- City of Fremantle - Indian Ocean Fireworks Sponsorship Agreement (as to Agenda Item 9.1 and Attachment)
- A donation to support the administration costs of Native ARC of \$87,921.91.
- A donation to support the administration costs of Cockburn Wetlands Education Centre of \$87,921.91.

At its meeting on 14 August 2014, the following Council Decision was approved:

That Council:

- (1) *approve the contribution sponsorship request from both the Cockburn Wetlands Education Centre and Native ARC for funding towards the annual administration costs for each organisation (Cockburn Wetlands Education Centre \$86,708 and Native ARC \$86,708) for a period of four years indexed annually according to Perth consumer price index, and coinciding with the terms of their leases and also being subject to:*
 1. *The Cockburn Wetlands Precinct members providing an annual report detailing their progress in meeting designated joint Key Performance Indicators as endorsed previously by Council.*
 2. *The Cockburn Wetlands Education Centre and Native ARC each providing a separate annual report which summarises the previous 12 months activities and their progress in meeting designated individual key performance indicators previously endorsed by Council.*

Native ARC and Cockburn Wetlands Education Centre have provided their reports for 2015-16, which are attached to the agenda, and it is



recommended to approve the 2015/16 donation of \$87,921.91 (including CPI of 1.4%) to each organisation.

The total for committed/contractual donations will be \$496,000.

Grants

As can be seen in the Budget attachment, there are a number of grants for which there are established criteria and processes in place.

The 2015/16 Budget includes small increases in the following allocations based on the previous year's expenditure and predicted expenditure for 2015/16:

- Sustainability Grants Program
- Grants General Welfare
- Alcoa Cockburn Community Projects Fund
- Environmental Education Initiatives Program
- Grants to Schools

The 2015/16 Budget includes decreases in the following allocations based on little to no expenditure in the previous year:

- Len Packham Hall Hire Subsidy (Burdiya)
- Safety House/Walk to School Program

There are no other significant changes from last financial year in the new allocations.

The total proposed for grants is \$439,000.

Donations

It is proposed that Council will seek applications for Donations from not-for-profit organisations in two instalments. It is proposed for 2015/16 to have the first round closing on 30 September 2015 and the second round closing on 31 March 2016.

Applications for Donations will be assessed under policy ACS2, and a report presented to the Committee for its deliberation. The Committee will then consider the requests for Donations and make a recommendation to Council.

Due to an increased demand for Donations in 2014/15, it is proposed to increase the allocation for Donations from \$196,300 to \$210,000 for 2015/16.



Sponsorship

It is proposed to allocate \$55,000 of the 2015/16 Grants and Donations Budget to the Sponsorship program, to reflect the actual expenditure in 2014/15 and allow for a small increase.

It is proposed to seek applications for Sponsorship for Groups in line with the other funding opportunities closing on 30 September 2015 and 31 March 2016, other than Sponsorship for Individuals, where applications are invited all year round.

Strategic Plan/Policy Implications

Community & Lifestyle

- Community environments that are socially cohesive and embrace diversity.
- Communities that take pride and aspire to a greater sense of community.
- Promotion of active and healthy communities.

Leading & Listening

- A responsive, accountable and sustainable organisation.

Budget/Financial Implications

Council approved a Budget for Grants and Donations for 2015/16 of \$1,200,000. Following is a summary of the proposed grants, donations and sponsorship allocations.

Summary of Proposed Allocations

Committed/Contractual Donations	\$496,000
Specific Grant Programs	\$439,000
Donations	\$210,000
Sponsorship	\$55,000
Total	\$1,200,000
Total Funds Available	\$1,200,000
<u>Less Total of Proposed Allocations</u>	<u>\$1,200,000</u>
Balance	\$0

Legal Implications

Nil



Community Consultation

Council's grants are advertised widely in the local community through the City's website, local media, Cockburn Soundings, and Council networks. It is recommended that advertising start immediately following the Council decision to ensure a wider representation of applications.

Attachment(s)

1. Grants, Donations and Sponsorship Recommended Allocations Budget for 2015/16.
2. Cockburn Wetlands Precinct Reports from Cockburn Wetlands Education Centre and Native ARC.

Advice to Proponent(s)/Submissioners

Submissioners have been advised that a decision will be made at the Council Meeting on 13 August 2015 and they will be advised of the outcome following this meeting.

Implications of Section 3.18(3) Local Government Act, 1995

Nil

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING

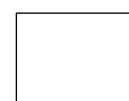
Nil

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY COUNCILLORS OR OFFICERS

Nil

13. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE

Nil



14. CONFIDENTIAL BUSINESS

Nil

15. (GAD 29/07/2015) - CLOSURE OF MEETING

6:15pm

CONFIRMATION OF MINUTES

I, (Presiding Member) declare that these minutes have been confirmed as a true and accurate record of the meeting.

Signed: Date:/...../.....

