

# City of Cockburn Recreation Services

## Fees and Charges Schedule for Cockburn Community Centres and Halls 2018 – 2019

20<sup>th</sup> December 2018

### Hire Fees (Per Hour)

#### Small Facility

Community Groups - Not For Profit	\$16.00
Standard Rates	\$26.00

#### Medium Facility

Community Groups - Not For Profit	\$18.00
Standard Rates	\$29.00

#### Large Facility

Community Groups - Not For Profit	\$21.00
Standard Rates	\$35.00

#### Success Function Room

Community Group - Not For Profit	\$24.00
Standard Rate	\$39.00

### Function Hire Fees

#### Small Facility

Function Rate	\$225.00
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#### Medium Facility

Function Rate	\$400.00
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#### Large Facility

Function Rate	\$580.00
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#### Success Function Room

Function Rate	\$680.00
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### Standard Rates (Birthday Parties, Business, Seminars, Workshops) to a Maximum of 5 hours

Standard rates will apply to groups that are conducting business or private activities within council facilities.

### Community Groups

#### Not for Profit Rates - (Resident Associations and Community Organizations) to a Maximum of 5 hours

To be eligible to receive the Community (NFP) hourly rate your group must provide a current Certificate of Incorporation with the required booking forms.

#### Not for Profit Rates can apply to Playgroups, Parent Groups and Seniors Exercise Groups to a Maximum of 5 hours

These groups will not require a Certificate of Incorporation during week days.

### Function Bookings

#### ALL bookings held on Saturdays between the hours of 2pm and 1am will be charged at a Function Rate\*.

\* Aubin Grove Community Room and Success Community Room – Booking of children's birthday parties in these two rooms up to 5 hours finishing by 7pm may be charged at an hourly rate.

**Set-up, cleaning, deliveries and collections must be included in booked times.** Charges may apply if outside of booked hours.

**Late application fees** (\$100.00) may apply - *Confirmed bookings are to be 15 working days prior to hire.*

Small Facility	Medium Facility	Large Facility
Atwell Community Centre Activity Area <b>Capacity 35</b>	Atwell Community Centre Main Hall <b>Capacity 140</b>	Beeliam Community Centre Main Hall <b>Capacity 150</b>
Bibra Lake Community Centre Activity Room or Main Hall Total <b>Capacity 50</b>	Atwell Community Centre Multi-Purpose Room <b>Capacity 70</b>	Coogee Community Centre Main Hall <b>Capacity 150</b>
Coogee Community Centre Office <b>Capacity 8</b>	Aubin Grove Sport and Community Facility Community Room <b>Capacity 70</b>	Coolbellup Community Hub Community Room <b>Capacity 100</b>
Coolbellup Community Hub Meeting Room <b>Capacity 20</b>	Banjup Hall <b>Capacity 100</b>	Len Packham Reserve Clubrooms Main Hall <b>Capacity 180</b>
Harvest Lakes Community Centre Environmental Room <b>Capacity 35</b> Child Activity Room <b>Capacity 35</b>	Beeliam Community Centre Meeting Room <b>Capacity 50</b>	Yangebup Community Centre Main Hall <b>Capacity 180</b>
Len Packham Reserve Office <b>Capacity 8</b>	Harvest Lakes Community Centre Community Room <b>Capacity 70</b>	Function Room
Old Jandakot Primary School Hall (Heritage) <b>Capacity 50</b>	Jandakot Hall <b>Capacity 120</b>	Success Regional Sporting Facility Function Room <b>Capacity 200</b>
Yangebup Community Centre Activity Area <b>Capacity 30</b>	Success Regional Sporting Facility Community Room <b>Capacity 70</b>	

## City of Cockburn Recreation Services

### Bonds

Bond Category	Bond Amount	Type of Booking
Category 1	\$ 250.00	Subsidy Bookings
Category 2	\$ 500.00	All Hourly Hire
Category 3	\$1000.00	All Function Bookings
Regular Hirer Bond	\$ 150.00	Regular Hirers Only

### Regular Hirer Storage Charges\*

Storage Size	Monthly Charge	Example of Space
Small	\$ 8.50	Double Door Under Sink Cupboard
Medium	\$12.50	Shared Pantry Area
Large	\$21.00	Sole Usage of a Pantry or Tall Cupboard

\*Please note not all facilities have storage available.

### Process for Paying Bond by Credit Card

The City of Cockburn will take all details relating to your credit card. No money will be charged to the card unless there is any need for a bond deduction. (See conditions of hire for details).

Payment of a Bond for all 16–25 year old Birthdays and Regular Hire will be processed.

In the case of a bond deduction being necessary the City of Cockburn will debit the amount from your credit card within 15 working days from the date of hire.

Bond refunds – the City of Cockburn will require bank account details for all bond refunds

### Security Call out Charges

As stated in the City of Cockburn Community Facilities Conditions of Hire, Call outs for Cockburn Security Patrols caused by the hirer or resident complaints will incur a fee to the hirer. This includes contacting CoSafe to check facility is secure.

### Booking Forms and More Information

Booking forms and centre information sheets can be found on the City's website. [www.cockburn.wa.gov.au](http://www.cockburn.wa.gov.au). To make a booking in one of the City's Community Facilities please contact our Bookings Department P: 9411 3444 or email [bookings@cockburn.wa.gov.au](mailto:bookings@cockburn.wa.gov.au)

### Memorial Hall

This facility is for Arts and Cultural activities i.e. Theatre Productions and Art Exhibitions. For all booking enquiries please contact the Cultural Development Coordinator P: 9411 3444. This facility has separate charges and conditions of hire.

## Facility Locations

Facility	Address	Suburb
Atwell Community Centre	9 Lombe Gardens	Atwell
Aubin Grove Sport & Community Facility	71 Camden Blvd	Aubin Grove
Banjup Hall	41 Oxley Rd	Banjup
Beeliar Community Centre	33 Lakefront Ave	Beeliar
Bibra Lake Community Centre	132 Parkway Rd	Bibra Lake
Coogee Community Hall	19 Arlington Loop	Coogee
Coolbellup Community Hub	90 Cordelia Ave	Coolbellup
Harvest Lakes Community Centre	62 Aurora Dr	Atwell
Jandakot Hall	770 North Lake Rd	South Lake
Old Jandakot Primary School Hall (Heritage)	12 Poletti Rd	Cockburn
Len Packham Reserve Clubrooms	96 Cordelia Ave	Coolbellup
Memorial Hall	435 Carrington St	Hamilton Hill
Success Regional Sporting Facility	359 Hammond Rd	Success
Yangebup Community Centre	20 Swallow Dr	Yangebup