|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Licence Application |  |  |  | |
| Sell food from a Temporary Premises | | | | FOOD ACT 2008 |
| Applications must be lodged at least 2 weeks prior to the event, or they may not be processed.   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Applicant’s Details** | | | | | | | | | Name: | | | | Phone: | | | | | Address: | | | | Email: | | | | | Organisation: | | | | ABN (if applicable): | | | | | Are you a Not for Profit or Community Group? | | | | Yes / No | | | | | Are you a registered food business? | | | | Yes / No | | | | | \*All food businesses must be registered by their local government authority (LGA), unless exempt – for definitions, see overleaf. If your LGA is not the City of Cockburn, please attach a copy of your Food Business Registration Certificate. | | | | | | | | |  | | | | | | | | | **Details of Temporary Food Premises** | | | | | | | | | Name of food premises: | | | | | | | | | Type of food premises |  | Temporary Food Stall | | |  | Mobile Food Van or Trailer | | |  |  |  | | |  |  | | | **Event Details** | | | | | | | | | Event | | | Location | | | | Date | |  | | |  | | | |  | |  | | |  | | | |  | |  | | | | | | | | | Have you registered with the Event Manager for the above event(s)? Yes / No | | | | | | | | | Event Manager: | | | Contact number: | | | |  | | | | | |

|  |  |  |
| --- | --- | --- |
| **Details of Proposed Food Handling** | | |
| Type of food preparation/handling | | |
|  | Low risk | Pre-packaged goods from an approved food business, or approved home food business\* for direct sale. E.g: sweets, biscuits, preserves, packaged drinks. |
|  | Low/med risk | Fresh or packaged ingredients obtained from an approved food business ready for preparation or use. E.g: hot drinks, ice cream, BBQ sausage sizzles, pizza. |
|  | Med/high risk | Foods pre-prepared at an approved food business\* for on-site cooking  or reheating. E.g: meat curries, risotto. |
| \*Name of approved food business | | |
| List your food and drink products: | | |
|  | | |
|  | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Details of Temporary Food Stall** | | | | | | | |
| Please tick to confirm the proposed stall or mobile food van has the following facilities | | | | | | | |
|  | A roof, three walls, cleanable impervious floor (if on unsealed ground) | | | | | | |
|  | A dedicated dishwashing facility with detergent and sanitiser\*\* | | | | | | |
|  | A hand washing facility with running water, soap, single-use hand towels\*\* | | | | | | |
| \*\*A container minimum volume 40 litres must be provided to catch wastewater after each use and tore for appropriate disposal. | | | | | | | |
|  | Hot display |  | Cooking Appliances |  | Refrigerated (or iced) storage |  | Refrigerated Display |
| Power supply? | |  | Self-contained |  | External (please specify) | | |
| Water supply? | |  | Self-contained (minimum capacity 25 litres solely for cleaning purposes) | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Attachment Checklist | | | | | | | |
| Please ensure that you attach the following information to your application. | | | | | | | |
|  | Copy of current Public Liability Insurance Cover – minimum cover $10,000,000 | |  | Stall Plan | | | |
|  | Copy of Food Business Registration Certificate – by LGA’s other than City of Cockburn | | | | | | |
| Signed: | | Date: | | |  |  |  |

|  |  |  |
| --- | --- | --- |
| Temporary Food Premises | | |
|  | Exempted Food Business\* | NO CHARGE |
|  | \*A community or charitable fund raising activity, selling low risk, shelf stable food,  or food which is thoroughly cooked onsite for immediate consumption. |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Commercial Operator  Daily event fee | $23 | Annual event fee (valid for the financial year from 1 July to  30 June the year after. An application must still be submitted for each event.) | $140 |
|  | Each additional day (same event)  Additional late fee (for applications received less than 2 weeks prior to the event) | $5  $23 |  |

|  |
| --- |
| Payment Details |

* Await payment advice from Health Services
* Payment must be made at least two (2) business days prior to the event.